

**Hanford Elementary School District**  
**Minutes of the Regular Board Meeting**  
**October 8, 2014**

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on October 8, 2014, at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Jay called the meeting to order at 5:30 p.m. Trustees Garner, Hernandez, Hill, and Revious were present.

**Closed Session** Trustees immediately adjourned to closed session for the purposes of:

- Student Discipline pursuant to Education Code section 48918;

Trustees returned to open session at 6:00 p.m.

**HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Donnie Arakelian, Lindsey Calvillo, Doug Carlton, Javier Espindola, Ramiro Flores, Joy Gabler, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Julie Pulis, Jill Rubalcava, Liz Simas, and Jason Strickland.

**Expulsion #15-03** Trustee Hernandez made a motion to accept the Findings of Facts and expel Case #15-03 for the remainder of 2014-15 school year for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held October 6, 2014. However, Trustee Hernandez further moved that the parent may apply for readmission on or after December 19, 2014. If readmission is granted, the Expulsion Order shall be suspended and the student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through June 5, 2015. Trustee Garner seconded; motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill - yes  
Jay – yes  
Revious – yes

**Suspension # 15-02** Trustee Hernandez made a motion to accept the Findings of Facts and suspend from Community Day School case #15-02 for the remainder of the first semester of the 2014-15 school year for violation of Education Code 48900 as determined by the Administrative Panel at hearings held October 6, 2014. Parents may apply for readmission on or after December 19, 2014. Trustee Garner seconded; motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill - yes  
Jay – yes  
Revious – yes

**Public Comments** None.

**Board and Staff Comments** Trustee Hill asked about healthy food choices for students and whether there seemed to be a noticeable increase in food waste at schools. Superintendent Dr. Terry stated that the district abides by the rules of the federal food service program and that food waste issues have long been a concern. The district monitors and adjusts food choices to balance the various interests. Currently there are limits as to the caloric intake that can be offered to students who receive free or reduced price meals.

Trustee Hernandez asked whether centralized food services in the district are cost effective. Dr. Terry stated yes. Individual facilities at each school site would require extensive outlay for refrigeration and other equipment, as well as increased staffing needs. The centralized District Kitchen and food services staff coordinate to efficiently deliver healthy food choices throughout the district.

Trustee Hill asked how water issues are affecting the District. Dr. Terry stated the watering schedules have been reduced to 2 days per week and aligned with the City of Hanford requirements. The district has lost 10-15 trees and anticipates losing more as the water restrictions continue. The district is in close communication with the City of Hanford to address possible solutions to maintaining shade trees.

**Requests to Address the Board at future meetings** None.

**Dates to Remember** President Jay reviewed Dates to Remember: October 16 Girls' Spiker Classic 5:00pm at JFK; October 18 Grades 4-6 Round Robin #2 starts at 8:30am at Richmond/JFK; October 20 3:45pm Harrier Classic at Burriss Park; next regular board meeting October 22, 2014.

### **INFORMATION ITEMS**

**AR 6159.4** Karen McConnell, Director Special Services, presented for information the following revised Administrative Regulation:

- AR 6159.4 – Behavioral Interventions for Special Education Students

**E 4112.9, 4212.9, 4312.9** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Exhibit:

- E 4112.9, 4212.9, 4312.9 – Employee Notifications

**AR 4117.7** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following new Administrative Regulation:

- BP 4117.7 – Employment Status Reports (new)

**AR 4117.4, 4317.14** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Administrative Regulation:

- AR 4117.4, 4317.14 – Postretirement Employment (revised)

- AR 4217.3** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Administrative Regulation:
- AR 4217.3 – Layoff and Reemployment Rights (revised)

- BP 4221** Jaime Martinez, Assistant Superintendent Human Resources, presented for information the following revised Board Policy:
- Temporary, Short-Term, Substitute and Non-Represented Part-Time Employees (revised)

**CONSENT ITEMS**

Trustee Garner made a motion to take consent items "a", "b", and "c" together. Trustee Hernandez seconded, motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill – yes  
Jay – yes  
Revious – yes

Trustee Garner then made a motion to approve consent items "a", "b", and "c". Trustee Hernandez seconded, motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill - yes  
Jay – yes  
Revious – yes

The items approved as follows:

- a) Warrant listings dated September 19, 2014; and September 26, 2014.
- b) Minutes of September 24, 2014 Regular Board Meeting.
- c) Interdistrict transfers as recommended.

**BOARD POLICIES AND ADMINISTRATION**

- BP/AR 6173.1** Trustee Hill made a motion to approve revised Board Policy and Administrative Regulation BP/AR 6173.1 – Education for Foster Youth Trustee Hernandez seconded; motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill – yes  
Jay – yes  
Revious – yes

- BP/AR 6162.51** Trustee Garner made a motion to approve revised Board Policy and Administrative Regulation BP/AR 6162.51 – State Academic Achievement Tests. Trustee Hill seconded; motion carried 5-0:

Garner – yes  
Hernandez - yes

Hill – yes  
Jay – yes  
Revious – yes

**BP/AR 5144** Trustee Hernandez made a motion to approve revised Board Policy and Administrative Regulation BP/AR 5144 - Discipline. Trustee Revious seconded; motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill – yes  
Jay – yes  
Revious – yes

**BP 3513.3** Trustee Garner made a motion to approve revised Board Policy BP 3513.3 – Tobacco-Free Schools. Trustee Hill seconded; motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill – yes  
Jay – yes  
Revious – yes

**BP/AR 3260** Trustee Hill made a motion to approve revised Board Policy and Administrative Regulation BP/AR 3260 – Fees and Charges. Trustee Revious seconded; motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill – yes  
Jay – yes  
Revious – yes

**BP 0420.43** Trustee Hill made a motion to approve revised Board Policy BP 0420.43 – Charter School Revocation. Trustee Hernandez seconded; motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill – yes  
Jay – yes  
Revious – yes

#### **PERSONNEL**

Trustee Hill made a motion to take Personnel items "a" through "j" together. Trustee Revious seconded and motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill – yes  
Jay – yes  
Revious – yes

Then Trustee Hill made a motion to approve Personnel items "a" through "j". Trustee Revious seconded, and the motion carried 5-0:

Garner – yes  
Hernandez - yes  
Hill – yes  
Jay – yes  
Revious – yes

The following items were approved:

***Item "a" –  
Employment***

Classified

- Mayra Macias, Bilingual Clerk Typist II – 5.0 hrs., King, effective 10/2/14
- Sara Rubio-Dreading, READY Program Tutor – 4.5 hrs., Jefferson, effective 9/25/14

Temporary Employees/Substitutes/Yard Supervisors

- Hannah Bolen, Substitute Clerk Typist II, effective 9/19/14
- Inez Carreiro, Short-term Yard Supervisor – 2.0 hrs., Lincoln, effective 9/22/14 to 10/31/14
- Vallerie Dunn, Substitute Administrative Secretary-Confidential and Administrative Secretary II, effective 9/23/14
- Anna Lopez, Substitute Yard Supervisor, effective 9/23/14
- Mayra Macias, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 8/14/14
- Ivane Magana, Substitute Custodian II, effective 9/24/14
- Jon Nagle, Substitute Yard Supervisor, effective, 9/22/14
- Loretta Oquita, Substitute Yard Supervisor, effective 9/25/14
- Marie Ramirez Tule, Substitute Yard Supervisor, effective 9/24/14
- Julius Rojas, Substitute Yard Supervisor, effective 9/24/14; Short-term Yard Supervisor – 2.5 hrs., King, effective 9/25/14 to 11/21/14
- Anjali Williams, Substitute READY Program Tutor and Special Circumstance Aide, effective 9/16/14; Short-term Special Circumstance Aide – 5.75 hrs., Lincoln, effective 9/16/14 to 11/7/14

***Item "b" –  
Resignations***

- Celeste Gregory, Substitute READY Program Tutor, effective 12/14/13
- Timothy Grubb, Substitute Bus Driver, effective 2/22/14
- Paul Huerta, READY Program Tutor – 4.5 hrs., Monroe, effective 10/3/14
- Lourdes Lazcano, Teacher, King, effective 9/24/14
- Danielle Stacy, Substitute Clerk Typist I, effective 5/8/12

***Item "c" –  
Termination of  
Probationary  
Employment***

- Regina Jaso, Special Education Aide – 5.0 hrs., Lincoln, effective 9/18/14

***Item "d" –  
Termination due to  
Failure to Respond to  
Annual Notification***

- Andesar Ahmed, Substitute Yard Supervisor, effective 11/5/13
- Melissa Braley, Substitute Yard Supervisor, effective 11/12/13
- Athena Carrasco, Substitute Clerk Typist II, Food Service Worker II and Yard Supervisor, effective 5/23/14
- Alana Delgado, Substitute Yard Supervisor, effective 3/24/14
- Raymond Enriquez II, Substitute Educational Tutor K-6, effective 5/23/14
- Brigid Fogg, Substitute READY program Tutor and Yard Supervisor, effective 1/15/14
- Monica Gamez, Substitute Yard Supervisor and Translator: Oral Interpreter and Written Translator, effective 2/4/14
- Lonather Gray, Substitute Yard Supervisor, effective 2/3/12
- Thomas Green, Substitute Custodian I, effective 4/9/14

- John Hart, Custodian I, Delivery Worker and Warehouse/Reprographics and Mail Technician, effective 4/26/10
- Michael A. Hernandez, Alternative Education Program Aide, Custodian I, Educational Tutor K-6, Groundskeeper I, READY Program Tutor, Special Circumstance Aide, Special Education Aide and Warehouse/ Reprographics and Mail Technician, effective 5/7/14
- Jose Huerta, Substitute Yard Supervisor, effective 4/9/14
- Audrey Jacobson, Substitute Educational Tutor K-6, Special Circumstance Aide, Special Education Aide, effective 5/23/14
- Christopher Kellum Substitute Yard Supervisor, effective 4/8/14
- Jeremiah Kemp, Substitute Custodian II, effective 10/13/11
- Carlos Lerma Jr., Substitute Custodian I, effective 3/11/13
- Cindy Mishou, Substitute Clerk Typist I and Media Services Aide, effective 8/3/13
- Richard Moore, Substitute Educational Tutor K-6, effective 11/4/13
- Victoria Naranjo, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Translator and Written Translator, effective 11/21/11
- Natalie Ortega, Substitute READY Program Tutor, effective 8/27/13
- Jenny Palmer-Ogando, Substitute Educational Tutor K-6, Translator: Oral Interpreter and Written Translator , effective 9/19/12
- David Paramo, Substitute Custodian II, effective 2/25/14
- Andreanna Rodriguez, Substitute Special Education Aide, effective 12/18/13
- Erwin Rosaroso, Substitute Custodian I, effective 1/24/14
- Mark Rosaroso, Substitute Custodian I, effective 4/12/13
- Crystal Salinas, Substitute Alternative Education program Aide and READY program Tutor, effective 4/24/14
- Eric Sawyer, Substitute Yard Supervisor, effective 3/24/14
- Adriana Solis, Substitute Clerk Trainee, Translator: Oral Interpreter and Written Translator, effective 5/9/14
- Olivia Tiel, Substitute Bilingual Clerk Typist II, Clerk Typist II, Educational Tutor K-6, Translator: Oral Interpreter and Written Translator, effective 11/25/13
- Brandy Torres, Substitute Clerk Typist I and Yard Supervisor, effective 6/6/14
- Julyssa Villagomez, Substitute Clerk Typist I and Special Education Aide, effective 8/30/13
- Brooke Westlund, Substitute READY Program Tutor, effective 8/28/13
- Heather Wilkerson, Substitute READY Program Tutor, effective 9/16/13
- Suzanne Wilson, Substitute Custodian I and Health Care Assistant, effective 3/28/14

***Item "e" –  
More Hours***

- Robert Alvarez, Short-term Yard Supervisor, from 1.25 hrs. to 2.25 hrs., Hamilton, effective 9/19/14 to 11/21/14
- Francisca Estrada de Saldana, Short-term Yard Supervisor, from .50 hr. to 1.5 hrs., Hamilton, effective 9/19/14
- Memory Oebel, Short-term Yard Supervisor, from .75 hrs. to 1.75 hrs., King, effective 9/15/14 to 10/31/14
- Calvin Winston, Short-term Yard Supervisor, from 1.0 hr. to 2.0 hrs., Monroe, effective 9/8/14 to 11/21/14

***Item "f" –  
Voluntary  
Transfer***

- Ana Fregoso, Short-term Yard Supervisor – 2.5 hrs., from Kennedy (1.5 hrs.)/Hamilton (1.0 hr.) to Kennedy (1.5 hrs)/Monroe (1.0 hr.), effective 9/22/14 to 10/31/14

***Item "g" –  
Decrease in Hours***

- Gennarina "Genella" Alvarez, Yard Supervisor, from 2.75 hrs. to 2.5 hrs., Hamilton, effective 9/19/14

- Debora Harris, Yard Supervisor, from 3.75 hrs. to 2.25 hrs., Hamilton, effective 9/19/14
- Veronica Leach, Yard Supervisor, from 2.25 hrs. to 2.0 hrs., Hamilton, effective 9/19/14

**Item "h" –  
Leave of Absence**

- Linda Garcia, Yard Supervisor – 2.5 hrs., Jefferson, effective 9/19/14 to 9/26/14, medical
- Gennifer Soriano, Yard Supervisor – 2.0 hrs., Lincoln, effective 9/8/14 to 10/31/14, medical

**Item "i" –  
Job Descriptions**

- Assistant Superintendent of Special Services (revised – title change & editing only)
- Chief Business Official (revised – title change & editing only)
- Program Manager of Transportation (revised – title change & editing only)

**Item "j"  
Volunteers**

<u>Name</u>	<u>School</u>
Maria Ramirez	King
Susan Gonzalez	Lincoln
Niba Ortega	Richmond
Yuleni Cervantez	Roosevelt
Maegan Hill	Simas
Meissa Rubalcava	Washington
Barbara Sawyer	Washington

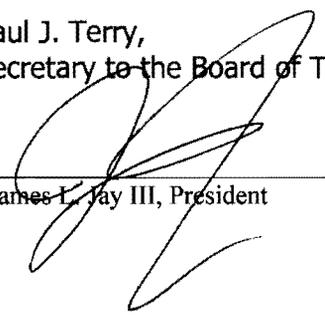
**Adjournment**

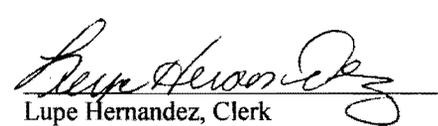
There being no further business, President Jay adjourned the meeting at 6:32 p.m.

Respectfully submitted,

Paul J. Terry,  
Secretary to the Board of Trustees

Approved:

  
James L. Jay III, President

  
Lupe Hernandez, Clerk