

Hanford Elementary School District
Minutes of the Regular Board Meeting
December 10, 2014

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on December 10, 2014, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order Bobby Garcia and Trustees Garner, Hernandez, Hill, and Revious were present.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Lindsey Calvillo, Doug Carlton, Ramiro Flores, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, and Nancy White.

ANNUAL ORGANIZATION

Vice President Jeff Garner acknowledged Mr. Tim Bowers, Superintendent Kings County Office of Education, and turned time to Mr. Bowers for administering the oath of office to recently elected board members: Bobby Garcia, Jeff Garner, Lupe Hernandez.

Annual Organization Following the administration of the oath of office, Secretary of the Board, Superintendent Dr. Terry, conducted the election of officers for 2015.

Garner elected President for 2015 Trustee Garcia nominated Jeff Garner for President of the HESD Board of Trustees. There were no other nominations. Trustee Hill moved that nominations be closed, Trustee Garcia seconded, and the motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

Trustees then cast their votes by roll call for Jeff Garner as President of the Board of Trustees:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

By unanimous vote, Jeff Garner was elected to serve as 2015 President of HESD Board of Trustees.

Revious elected Vice President for 2015 Trustee Hernandez nominated Tim Revious for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Garner moved that nominations be closed, Trustee Hill seconded, and the motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes

Hill – yes
Revious – yes

Trustees then cast their vote for Tim Revious as Vice President of the Board of Trustees:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

By unanimous vote, Tim Revious was elected to serve as 2015 Vice President of HESD Board of Trustees.

**Hernandez elected
for Clerk for 2015**

Trustee Revious nominated Lupe Hernandez for Clerk of the Board of Trustees. There were no other nominations. Trustee Garcia moved that nominations be closed, Garner seconded, and the motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

Trustees then cast their vote for Lupe Hernandez as Clerk of the Board:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

By unanimous vote Lupe Hernandez was elected to serve as 2015 Clerk for the HESD Board of Trustees.

**Committee
Appointments**

President Garner appointed Trustees to serve on the following committees for 2015 as follows:

Budget Committee – Hill; Garcia
Kings County School Boards Association – Revious
HESD Educational Foundation – Hill

**Board Meeting
2015 Calendar
approved**

Trustee Revious motioned to adopt the Board Meeting Calendar for 2015 as submitted. Trustee Hill seconded, motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

Public Comments

Lillian Koenig introduced herself as a teacher formerly in Alaska and Fresno and recently substitute teaching at HESD. The board meeting agenda was posted at a site where she was working so she came to the meeting to observe and to say she was glad to work here.

**Board and Staff
Comments**

Dr. Terry stated that the annual Board Appreciation Dinner sponsored by CTA would be held February 19, 2015 at 6:00 p.m. at the Marriott in Visalia. Formal invitations have not yet been received, but Board Members should save the date.

President Garner stated that he wanted to recognize Assistant Superintendent Karen McConnell and the READY Program team. He was recently in attendance at a prevention awards evening where he felt privileged and honored to celebrate the achievements of the READY Program, among others.

**Requests to Address
the Board at future
meetings**

None.

Dates to Remember

President Garner reviewed Dates to Remember: December 14 Boy's Roundball Invitational at JFK; Minimum Day December 20; Winter Break for schools through January 9, 2015; school resumes Jan. 12, 2015; next regular board meeting January 14, 2015 at 5:30 p.m.

INFORMATION ITEMS

**2015-16 Budget
Calendar**

Nancy White, Chief Business Official, presented for information the 2015-16 Budget Calendar. Ms. White noted that the calendar also includes the planning steps related to the formulation of the District's Local Control Accountability Program (LCAP) which now goes hand in hand with the District's budget.

**BP/AR 3553
Exhibit revision**

Nancy White, Chief Business Official, presented for information the following revised Exhibit to Board Policy and Administrative Regulation:

- BP/AR 3553 – Free and Reduced Price Meals

BP/AR 5123

Joy Gabler, Assistant Superintendent Curriculum Instruction and Professional Development, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 5123 – Promotion/Acceleration/Retention

BP 6163.1

Joy Gabler, Assistant Superintendent Curriculum Instruction and Professional Development, presented for information the following revised Board Policy:

- BP 6163.1 – Library Media Centers

BP 6142.6

Joy Gabler, Assistant Superintendent Curriculum Instruction and Professional Development, presented for information the following Board Policy:

- BP 6142.6 – Visual and Performing Arts Education

- BP 6162.54** Doug Carlton, Director Categorical Programs, presented for information the following revised Board Policy:
- 6162.54 – Test Integrity/Test Preparation
- BP 6179** Doug Carlton, Director Categorical Programs, presented for information the following revised Board Policy:
- 6179 – Supplemental Instruction
- BP/E 5145.6** Liz Simas, Child Welfare and Attendance Coordinator, presented for information the following revised Board Policy and Exhibit:
- BP/E – Parental Notifications

CONSENT ITEMS

Trustee Hill made a motion to take consent items "a" through "g" together. Trustee Garcia seconded, motion carried 5-0:

- Garcia – yes
- Garner - yes
- Hernandez – yes
- Hill – yes
- Revious – yes

Trustee Hill then made a motion to approve consent items "a" through "g". Trustee Garcia seconded, motion carried 4-0:

- Garcia – yes
- Garner - yes
- Hernandez – yes
- Hill – yes
- Revious – yes

The items approved as follows:

- a) Warrant listings dated November 7, 2014; November 10, 2014; November 14, 2014; November 21, 2014; and December 1, 2014.
- b) Minutes of November 12 Board Meeting.
- c) Inter-district transfers as recommended.
- d) Donation of \$366.60 from Jefferson PTC to Jefferson Charter Academy.
- e) Donation of \$100.00 from Jefferson PTC to Jefferson Charter Academy.
- f) Donations of \$75.00 from Edison International; and \$8.31 from Savemart SHARES Program to Simas School.
- g) Donation of \$232.00 from Washington PTC to Washington School.

President Garner Revious acknowledged and thanked Jefferson PTC, Washington PTC, Edison International and Savemart SHARES Programs for their donations in support of HESD schools.

BOARD POLICIES AND ADMINISTRATION

- Consultant Contract** Trustee Hernandez made a motion to approve consultant contract with The Leadership and Learning Center – Houghton Mifflin Harcourt. Trustee Garcia seconded; motion carried 5-0:
- Garcia – yes

Garner - yes
Hernandez - yes
Hill - yes
Revious - yes

Consultant Contract Trustee Hill made a motion to approve consultant contract with Conscious Teaching. Trustee Revious seconded; motion carried 5-0:

Garcia - yes
Garner - yes
Hernandez - yes
Hill - yes
Revious - yes

Updated HESD LEAP Addendum and Title III Year 4 Action Plan for English Learners Trustee Revious made a motion to approve the updated HESD Local Education Agency Plan (LEAP) Addendum and Title III Year 4 Action Plan for English Learners. Trustee Hernandez seconded; motion carried 5-0:

Garcia - yes
Garner - yes
Hernandez - yes
Hill - yes
Revious - yes

MOU with American Lung Association Trustee Hill made a motion to approve Memorandum of Understanding between the American Lung Association and the Hanford Elementary School District. Trustee Garcia seconded; motion carried 5-0:

Garcia - yes
Garner - yes
Hernandez - yes
Hill - yes
Revious - yes

Letter of Support Trustee Hill made a motion to approve Letter of Support for ACES Afterschool Program (READY) Renewal. Trustee Hernandez seconded; motion carried 5-0:

Garcia - yes
Garner - yes
Hernandez - yes
Hill - yes
Revious - yes

MOU - Hanford Fire Department Trustee Revious made a motion to approve Memorandum of Understanding between the Hanford Fire Department and the Hanford Elementary School District. Trustee Hill seconded; motion carried 5-0:

Garcia - yes
Garner - yes
Hernandez - yes
Hill - yes

Revious – yes

MOU – Hanford Police Department Trustee Hill made a motion to approve Memorandum of Understanding between the Hanford Police Department and Hanford Elementary School District. Trustee Garcia seconded; motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

MOU - UCCE Cal Fresh Nutrition Education Trustee Hill made a motion to approve Memorandum of Understanding between UCCE Cal Fresh Nutrition Education Program and Hanford Elementary School District. Trustee Hernandez seconded; motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

Solicit bids for MLK roof replacement Trustee Hill made a motion to authorize solicitation of bids for the roof replacement at Martin Luther King Elementary School. Trustee Garcia seconded; motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

Roofing material purchase Trustee Hill made motion to authorize purchase of roofing material via the California Multiple Award Schedules (CMAS) for the King Roofing Project. Trustee Revious seconded; motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

BP/AR 4112.2 Trustee Hernandez made motion to adopt revised Board Policy and Administrative Regulation BPAR 4112.2 – Certification. Trustee Hill seconded; motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

BP 4112.21 Trustee Hill made motion to adopt revised Board Policy 4112.21 – Interns. Trustee Hernandez seconded; motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

BP/AR 4115 Trustee Revious made motion to approve revised Board Policy and Administrative Regulation 4115 – Evaluation/Supervision. Trustee Hill seconded; motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

BP 4121.2 Trustee Hill made motion to approve revised Board Policy 4121.2 – Certificated Substitute and Temporary Teacher Pay Rates. Trustee Garcia seconded; motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

PERSONNEL

Trustee Hernandez made a motion to take Personnel items “a” through “I” together. Trustee Garcia seconded and motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

Then Trustee Hill made a motion to approve Personnel items “a” through “I”. Trustee Hernandez seconded, and the motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

The following items were approved:

***Item "a" –
Employment***

Classified

- Paul Borges, Bus Driver/Service Worker – 8.0 hrs., Transportation/DSF, effective 12/1/14
- Carlos Lerma, Irrigation Specialist – 8.0 hrs., Grounds/DSF, effective 12/8/14

Temporary Employees/Substitutes/Yard Supervisors

- Johnny Amador, After School Enrichment – 2 units, Jefferson, effective 12/1/14 to 2/27/15
- Nydia Caballero, Short-term Bilingual Aide I – hours vary (1-5), site varies, effective 12/2/14 to 4/30/15
- Taylor Dias, Girls 7-8 Soccer Coach – 6 units, Wilson, effective 11/3/14 to 1/27/15
- Casey Dunn, Substitute Custodian II and Groundskeeper II, effective 11/17/14
- Torrey Edwards, Girls 7-8 Basketball Coach – 12 unit, Kennedy, effective 11/3/14 to 1/27/15
- Gabriella Gomez, Girls 4-6 Basketball Coach – 2 units, Washington, effective 11/12/14 to 2/7/15
- Jose Cuevas Hernandez, Substitute Groundskeeper II, effective 12/1/14
- Julie Kos, After School Enrichment – 2 units, Jefferson, effective 12/1/14 to 2/27/15
- Joshua Kuenning, Substitute Custodian I, effective 11/10/14
- Kevin Mendoza Reyes, Substitute Yard Supervisor and Translator: Oral Interpreter and Written Translator, effective 11/17/14
- Luz Najjar, Short-term Bilingual Aide I – hours vary (1-5), site varies, effective 12/2/14 to 4/30/15
- Jacqueline Noriega, Short-term Bilingual Aide I – hours vary (1-5), site varies, effective 12/2/14 to 4/30/15
- Baleria Plancarte, Substitute Yard Supervisor and Translator: Oral Interpreter, effective 11/14/14
- Diana Quiroz, Substitute Clerk Trainee, effective 12/1/14
- Julius Rojas, Yard Supervisor – 2.5 hrs., King, effective 12/1/14
- Karina Rosas, Substitute READY Program Tutor, effective 12/22/14
- Sylvia Soto, Substitute Yard Supervisor, READY Program Tutor and Translator: Oral Interpreter and Written Translator, effective 11/18/14
- Stephanie Treviño, After School Enrichment – 2 units, Jefferson, effective 12/1/14 to 2/27/15
- Vincent Uribe, Boys/Girls 7-8 Wrestling Coach – 12 units, Wilson, effective 11/3/14 to 1/31/15
- Calvin Winston, Yard Supervisor – 3.5 hrs., Monroe, effective 12/1/14

***Item "b" –
Resignations***

- Hannah Bolen, Substitute Clerk typist II, effective 9/20/14
- Paul Colvin, Substitute Custodian II, effective 5/16/14
- Karina Rosas, Educational Tutor – 3.5 hrs., Hamilton, effective 12/19/14
- Allyssa Spradlin, Food Service Worker II – 2.0 hrs., Kennedy, effective 2/13/15

***Item "c" –
Retirement***

- Lamar Barnes III, Lead Custodian – 8.0 hrs., Roosevelt, effective 11/20/14

***Item "d" –
Termination of
Employment***

- Gennifer Soriano, Yard Supervisor – 2.0 hrs, Lincoln, effective 11/21/14

**Item "e" –
Termination Due to
Failure to Respond to
Annual Notification
for Substitutes
Temporary
Employees**

- Yolanda Alvarado, Substitute Special Education Aide and Yard Supervisor, effective 10/8/13
- Crystal Angulo, Substitute READY Program Tutor, effective 3/15/14
- Angela Byars-Roberg, Substitute READY program Tutor, Special Circumstance Aide, Special Education Aide and Yard Supervisor, effective 5/30/14
- April Chennault, Substitute Alternative Education Program Aide, Clerk Typist I, CDS Specialist, Special Education Aide, Student Specialist and Yard Supervisor, effective 3/21/14
- Javantae Farmah, Substitute Alternative Education Program Aide, READY Program Tutor, Special Circumstance Aide and Yard Supervisor, effective 6/5/14
- Andraya Hernandez, Substitute Yard Supervisor, effective 6/6/14
- Christine Houk, Substitute Alternative Education Program Aide, Special Circumstance Aide and Special Education Aide, effective 5/22/13
- Ana Lizarraga, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 8/23/13
- Wendy Orantes, Substitute Clerk Trainee, READY Program Tutor And Yard Supervisor, effective 8/27/14
- Lillian Puga, Substitute READY Program Tutor, effective 3/25/14
- Cristina Santos, Substitute Alternative Education Program Aide, READY Program Tutor, Signing Aide, Special Circumstance Aide, Special Education Aide and Yard Supervisor, effective 9/20/13

**Item "f" –
Administrative
Transfer**

- Vance Fredrick, Custodian II – 8.0 hrs., from MLK/JFK to Richmond, effective 12/8/14

**Item "g" –
Promotion**

- Gary Norris, from Custodian II – 8.0 hrs., Richmond to Lead Custodian – 8.0 hrs., Roosevelt, effective 12/1/14

**Item "h" –
More Hours**

- Francisca Estrada de Saldana, Yard Supervisor, from 2.0 hrs. to 3.0 hrs., Hamilton, effective 12/1/14
- Jesse Thompson, Yard Supervisor, from 1.0 hrs. to 1.5 hrs., Monroe, effective 11/3/14
- Calvin Winston, Short-term Yard Supervisor, from 2.25 hrs. to 3.5 hrs., Monroe, effective 11/3/14 to 11/21/14

**Item "i" -
Decrease in Hours**

- Crystal Zeno-Jaworski, Yard Supervisor, from 3.75 hrs. to .75 hr., Monroe, effective 11/3/14

**Item "j" –
Salary/Wage
Schedules for 2014-
2015**

- 2014-2015 Classified Salary Schedule (revised)

**Item "k" – Consider
approval of
Agreement with
California State
University, Fresno**

- Approve agreement between Hanford Elementary School District and California State University, Fresno, Kremen School of Education and Human Development to provide support and educational experience for students of the school counseling program.

**Item "l" –
Volunteers**

<u>Name</u>	<u>School</u>
Laura Bettencourt	Hamilton
Johnny Amador	Jefferson
Vanessa Avila	Jefferson

Karen Cooper	Jefferson
Joni Garner (HESD Employee)	Jefferson
Amy Gonsalves (HESD Employee)	Jefferson
Bethany Hanke	Jefferson
Catrina Bennett	King
Joseph Costamagna	King
Janet Stevens	King
Lisa Zepeda	King
Micaela Avalos	Lincoln
Yessenia Chacon (HESD Employee)	Monroe
Norene Redding	Monroe
Rosa Bustos	Richmond
Ma. Dolores Cerda De Velazquez	Richmond
Rosa Mena	Richmond
Karen Turner	Richmond
Maria Cabrera	Roosevelt
Mamirta Ledezma	Roosevelt
Ma. Criselda Cass	Simas
Robert Gunderson	Simas

FINANCIAL

Approve Certification of Signatures Trustee Revious made motion to approve Certification of Signatures for 2015. Trustee Hill seconded, motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

Report of Developer Fees Collected and Spent Trustee Garcia made a motion to accept the report of Developer Fees Collected and Spent. Trustee Hernandez seconded, motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

Certification of First Interim Report Trustee Garcia made a motion to approve Certification of First Interim Report for 2014-2015. Trustee Hernandez seconded, motion carried 5-0:

Garcia – yes
Garner - yes
Hernandez – yes
Hill – yes
Revious – yes

CLOSED SESSION

At 7:00 p.m. Trustees adjourned to closed session for:

- Student Discipline pursuant to Education Code section 48918
- Public Employee Performance Evaluation (GC 54957) - Superintendent

OPEN SESSION

Trustees returned to open session at 7:25 p.m.

**Expulsion
Case #15-07**

Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #15-07 for the remainder of the 2014-15 school year for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held December 8, 2014. Parents may apply for readmission on or after June 5, 2015. Trustee Hill seconded; motion carried 5-0:

- Garcia – yes
- Garner - yes
- Hernandez – yes
- Hill – yes
- Revious – yes

**Expulsion
Case #15-08**

Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #15-08 for the remainder of the 2014-15 school year and the first semester of the 2015-16 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on December 8, 2014. Parents may apply for readmission on or after December 9, 2015. Trustee Revious seconded; motion carried 5-0:

- Garcia – yes
- Garner - yes
- Hernandez – yes
- Hill – yes
- Revious – yes

**Readmission
Case #14-10**

Trustee Hernandez made a motion to approve readmission for Case #14-10 based upon each student's compliance with the Plan of Rehabilitation. Trustee Revious seconded; motion carried 5-0:

- Garcia – yes
- Garner - yes
- Hernandez – yes
- Hill – yes
- Revious – yes

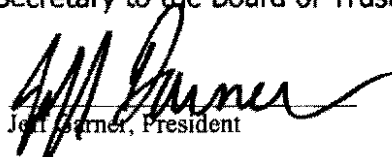
Adjournment


There being no further business, President Garner adjourned the meeting at 7:28 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Jeff Garner, President


Lupe Hernandez, Clerk