

Hanford Elementary School District
Minutes of the Regular Board Meeting
November 12, 2014

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on November 12, 2014, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Jay called the meeting to order at 5:30 p.m. Trustees Garner, Hernandez, Hill, and Revious were present.
- Closed Session** Trustees immediately adjourned to closed session for the purposes of:
- Public Employee Discipline/Dismissal/Release (GC 54957) - Certificated
- Trustees returned to open session at 6:00 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Donnie Arakelian, Lindsey Calvillo, Doug Carlton, Ramiro Flores, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jill Rubalcava, Jason Strickland, and Nancy White.
- Public Comments** None.
- Board and Staff Comments** Superintendent Dr. Terry thanked and acknowledged Trustee Jay for four years service on the Board of Trustees, and for his leadership as Board President in 2014. Jay stated that his children will continue as students, he is pleased with the work being done in the district, and encouraged all to "keep up the good work."
- Requests to Address the Board at future meetings** None.
- Dates to Remember** President Jay reviewed Dates to Remember: Hanford Junior High Wrestling Tournament Saturday November 22; Parent Conferences (no school) November 24 – 25; Thanksgiving holiday November 27-28; next regular board meeting December 10, 2014.

INFORMATION ITEMS

- Notice of Completion WW Roof Project** Director of Facilities and Operations Gerry Mulligan presented for information the filing of the Notice of Completion for Woodrow Wilson Jr. High School Roof Project.
- DELAC Report** Director of Curriculum Lucy Gomez presented for information a report from the District English Learner Advisory Committee April 23, 2014 meeting.
- BP/AR 4115** Assistant Superintendent Human Resources Jaime Martinez presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 4115 – Evaluation/Supervision

BP/AR 4112.2 Assistant Superintendent Human Resources Jaime Martínez presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 4112.2 – Certification

BP 4112.21 Assistant Superintendent Human Resources Jaime Martínez presented for information the following revised Board Policy:

- BP 4112.21 – Interns

BP 4121.2 Assistant Superintendent Human Resources Jaime Martínez presented for information the following revised Board Policy:

- BP 4121.2 – Certificated Substitute and Temporary Teacher Pay Rates

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "d" collectively. Trustee Hernandez seconded, motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

Trustee Garner then made a motion to approve consent items "a" through "d". Trustee Hernandez seconded, motion carried 5-0:

Garner – yes
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

The items approved as follows:

- a) Warrant listings dated October 15, 2014; October 17, 2014; October 24, 2014; and October 31, 2014.
- b) Minutes of October 22, 2014 Regular Board Meeting.
- c) Interdistrict transfers as recommended.
- d) Donation of \$760.00 from Washington PTC to Washington School.

Trustee Garner thanked and acknowledged Washington PTC for their donation to Washington School.

BOARD POLICIES AND ADMINISTRATION

BP 0500 Trustee Revious made a motion to approve revised Board Policy 0500 - Accountability. Trustee Garner seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes

Jay – yes
Revious – yes

BP 5131.62 Trustee Hernandez made a motion to approve revised Board Policy 5131.62 – Tobacco. Trustee Garner seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

BP/AR 6164.2 Trustee Revious made a motion to approve revised BP 6164.2 – Guidance/Counseling Services, and to delete AR 6164.2 – Guidance/Counseling Services. Trustee Garner seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

BP 6151 Trustee Garner made a motion to approve revised Board Policy 6151 – Class Size. Trustee Hernandez seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

BB 9324 Trustee Revious made a motion to approve revised Board Bylaw 9324 – Minutes and Recordings. Trustee Hernandez seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

Consultant Contract Trustee Garner made a motion to approve consultant contract with ThinkWire to provide solar analysis feasibility study. Trustee Hernandez seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

Consultant Contract Trustee Revious made a motion to approve consultant contract with

Bureau of Education & Research (BER) to provide professional development services. Trustee Hernandez seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

Consultant Contract Trustee Hernandez made a motion to approve consultant contract with Action Through Action Sports. Trustee Revious seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

PERSONNEL

Trustee Revious made a motion to take Personnel items "a" through "i" together. Trustee Garner seconded and motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

Then Trustee Revious made a motion to approve Personnel items "a" through "i". Trustee Hernandez seconded, and the motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

The following items were approved:

**Item "a" –
Employment**

Certificated Short-term Employment

- Charlie Cole, Short-Term School Psychologist, District Office, effective 12/1/14 to approximately 3/27/15

Classified

- Tyson Azevedo, Groundskeeper II – 8.0 hrs., Grounds/DSF, effective 11/3/14
- Justin Gonzales, Custodian II – 8.0 hrs., Lincoln, effective 11/3/14
- Ashley Harding, READY Program Tutor – 4.5 hrs., Lincoln, effective 11/3/14
- Jessieca Vallin, Special Circumstance Aide – 5.75 hrs., Roosevelt, effective 11/3/14

Temporary Employees/Substitutes/Yard Supervisors

- Vanessa Banegas-Balbina, Substitute Yard Supervisor, effective 10/16/14
- Leo Castillo, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 11/3/14 to 12/19/14
- Ana Fregoso, Short-term Yard Supervisor – 2.5 hrs., Kennedy, effective 11/3/14 to 12/19/14
- Nancy Gray, Flute Instructor – 6 units, Wilson/Kennedy, effective 10/29/14 to 5/29/15
- Aaron Gregory, Substitute Custodian I, effective 10/15/14
- Kimberley Gutierrez-Robles, Substitute READY Program Tutor, effective 10/24/14
- Ashley Harding, Substitute READY Program Tutor, effective 10/30/14
- Michael A. Hernandez, Substitute Alternative Education Program Aide, Custodian I, Educational Tutor K-6, Groundskeeper I, READY Program Tutor, Special Circumstance Aide, Special Education Aide and Warehouse/Reprographic and Mail Technician, effective 10/20/14
- Jose Ibarra, Jr., Substitute READY Program Tutor, effective 10/28/14
- Alicia Martinez, Substitute Food Service Worker I, effective 10/16/14
- Erica McFarland, Substitute READY Program Tutor, effective 10/24/14
- Alvarina Medrano, Yard Supervisor – 1.5 hrs., Roosevelt, effective 11/3/14
- Katelin Mello, Short-term Yard Supervisor – 1.75 hrs., Kennedy, effective 11/3/14 to 12/19/14
- Maria Ramirez Tule, Short-term Yard Supervisor – 2.0 hrs., King, effective 11/3/14 to 12/19/14
- Shirley Smith, Yard Supervisor – 2.5 hrs., Lincoln, effective 10/30/14
- Jesse Thompson, Yard Supervisor – 1.0 hr., Monroe, effective 11/3/14
- Leslie Walker-Flores, Short-term Yard Supervisor – 1.0 hrs., Monroe, effective 11/3/14 to 12/19/14
- Ron Williams, Girls 4-6 Softball Coach – 1.5 units, Simas, effective 9/26/14 to 10/23/14

**Item "b" –
Resignations**

- Patricia Bresee, Substitute Yard Supervisor, effective 5/6/14
- Torrey Edwards, READY Program Tutor, 4.5 hrs., Lincoln, effective 10/31/14
- Sandra Estrada, Substitute Yard Supervisor, effective 10/31/14
- Martha Murillo, Bilingual Clerk Typist 1 – 5.0 hrs., Jefferson, effective 12/19/14
- Kathleen Varela, Substitute Yard Supervisor, effective 6/6/14
- Stacy Whittington, Food Service Worker I – 2.5 hrs., Richmond, effective 11/7/14

**Item "c" –
Termination of
Employment**

- GaNelle Mitchell, Yard Supervisor – 2.5 hrs., Lincoln, effective 10/29/14

**Item "d" –
Administrative Transfer**

- Sherman Royal, Custodian II – 8.0 hrs., from Lincoln to District Office, effective 11/3/14

**Item "e" –
More Hours**

- Robert Alvarez, Short-term Yard Supervisor, from 2.25 hrs. to 2.75 hrs., Hamilton, effective 10/20/14 to 10/31/14
- Quinton Green, Yard Supervisor, from 2.5 hrs. to 3.0 hrs., Simas, effective 11/3/14

**Item "f" –
Decrease in Hours**

- Marie Gallegos, Yard Supervisor, from 3.5 hrs. to 3.0 hrs., Hamilton, effective 10/20/14

**Item "g" –
Leave of Absence**

- Dilia Silveira, Yard Supervisor – 3.25 hrs., Richmond, effective 10/8/14 to 12/1/14, personal
- Gennifer Soriano, Yard Supervisor – 2.0 hrs., Lincoln, effective 11/3/14 to 11/31/14, medical

**Item "h" –
Job Description**

- Bus Driver/Service Worker Addendum - Reinstated

**Item "i"
Volunteers**

<u>Name</u>	<u>School</u>
Ashley Ellis	Hamilton
Fannie Olegario	Hamilton
Ashanti Billings	Jefferson
Mary Gonsalves	Jefferson
Ana Ochoa	Jefferson
Pauline Strambi	Jefferson
Vickie Silva	King
Maria Reyes	Lincoln
Maressa Brieno	Monroe
Alexandria Moore	Monroe
Maria Arredondo	Richmond
Brandi Perez	Richmond
Sandra Tafolla	Richmond
Cynthia Becerra Garcia	Roosevelt
Gabriella Gomez	Washington
Joshua Kuenning	Washington

FINANCIAL

Resolution#7-15

Trustee Hernandez made a motion to approve Resolution #7-15: Revision of the 2014-15 Budget. Trustee Revious seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

**Approval to purchase
Apple products**

Trustee Hill made a motion to approve purchase of Apple products from Apple, Inc.'s Education/State & Local Government Agreement via piggyback bid issued by Glendale Unified School District. Trustee Hernandez seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes

Revious – yes

Approval to purchase classroom furniture Trustee Hill made a motion to approve purchase of classroom furniture from Sierra School Equipment Company via piggyback bid issued by Arvin Union School District. Trustee Revious seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

Declaration of Surplus Property Trustee Hill made a motion to declare surplus property. Trustee Hernandez seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

Adjournment There being no further business, President Jay adjourned the meeting at 6:27 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


President


Clerk