

Hanford Elementary School District
Minutes of the Regular Board Meeting
February 12, 2014

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on February 12, 2014, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Jay called the meeting to order at 5:30 p.m. Trustees Hill, Hernandez, and Revious were present. Trustee Garner was absent for a reason deemed acceptable by the board.
- Closed Session** Trustees immediately adjourned to closed session for:

Public Employee Discipline/Dismissal/Release (GC 54957) – Certificated

Trustees returned to open session at 6:00 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Donnie Arakelian, Doug Carlton, Debra Colvard, Javier Espindola, Ramiro Flores, Joy Gabler, Lucy Gomez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Jason Strickland, Nancy White, and Diane Williams.
- Public Comments** None.
- Board and Staff Comments** Trustee Revious stated he attended the Basketball Tournament and enjoyed the games.
- Requests to Address the Board at future meetings** None.
- Dates to Remember** President Jay reviewed Dates to Remember: Monday February 17 President's Day Holiday; next regular board meeting February 26; Gr. 4-6 All-Star Hoop Games February 28 (Wilson gym)

INFORMATION ITEMS

- Williams Quarterly Report** Superintendent Dr. Terry reported to the Board that the district received no Williams Complaints for the second quarter (10/1/13-12/31/13) of the 2013-14 school year.
- Developer Fee Increase** Nancy White, Assistant Superintendent Fiscal Services, presented for information to the Board that every other year the Developer's Fees are adjusted for cost of living increase, and that an action item would be presented at an upcoming board meeting to approve such an increase to Developer's Fees.

Trustee Revious stated that developers appear to be breaking ground for new construction on the south corner of Greenfield and 12th Avenue. Trustee Jay stated that he also notes construction activity at Hume and 12th Avenue. Trustee Hill noted that our Developer's Fees are tied with

those collected by Hanford Joint Union High School District. Ms. White stated that the portion to HESD ordinarily receives is about \$10,000 to \$20,000 per month.

DELAC meeting minutes

Doug Carlton, Director Categorical Programs, presented for information a report from the District English Learner Advisory Committee (DELAC) of their October 30, 2013 meeting. Some of the highlights include: the committee is pleased with student achievement scores and professional development focused on English Language Learners; the committee made minor changes to language on the survey and compact.

BP/AR 4161.3

Diane Williams, Assistant Superintendent Human Resources, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 4161.3/4261.3/4361.3 – Leaves of Absence (revised)

BP 4331.5

Diane Williams, Assistant Superintendent Human Resources, presented for information the following revised Board Policy:

- BP 4331.5 – Professional Growth (revised)

BP 4351.1

Diane Williams, Assistant Superintendent Human Resources, presented for information the following revised Board Policy:

- BP 4351.1 – Salary Step Placement and Advancement (revised)

CONSENT ITEMS

Trustee Hill made a motion to take consent items "a" through "e" together. Trustee Hernandez seconded, motion carried 4-0:

- Garner – absent
- Hernandez - yes
- Hill – yes
- Jay – yes
- Revious – yes

Trustee Hill then made a motion to approve consent items "a" through "e". Trustee Hernandez seconded, motion carried 4-0:

- Garner – absent
- Hernandez - yes
- Hill - yes
- Jay – yes
- Revious – yes

The items approved as follows:

- Warrant listings dated January 17, 2014; January 24, 2014; and January 31, 2014.
- Minutes of January 22, 2014 Regular Board Meeting.
- Interdistrict transfers as recommended.
- Donation of \$250.00 from Paramount Citrus Association and Roll Giving to Roosevelt School.
- Donation of \$500.00 from Roll Giving – Paramount Farms to

Woodrow Wilson Junior High School.

President Jay publicly acknowledged and thanked Paramount Citrus, Paramount Farms, and Roll Giving for their support of HESD schools.

BOARD POLICIES AND ADMINISTRATION

School Accountability Report Cards for 2012-2013 Trustee Hill made a motion to adopt School Accountability Report Cards for 2012-13. Trustee Revious seconded; motion carried 4-0:

Garner – absent
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

School Bus Incentives Program Trustee Hill made a motion to approve applying for the School Bus Incentives Program through the San Joaquin Valley Air Pollution Control District. Trustee Hernandez seconded; motion carried 4-0:

Garner - absent
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

Consolidated Application for Categorical Programs Trustee Hill made a motion to approve the Consolidated Application for Funding Categorical Aid Programs (Spring Release). Trustee Hernandez seconded; motion carried 4-0:

Garner - absent
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

BP 1431 Trustee Revious made a motion to approve revised Board Policy 1431 - Waivers. Trustee Hernandez seconded; motion carried 4-0:

Garner - absent
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

AR 4161.11/4261.11/4361.11 Trustee Hill made a motion to adopt revised Administrative Regulation 4161.11/4261.11/4361.11 – Industrial Accident/Illness leave (revised). Trustee Hernandez seconded; motion carried 4-0:

Garner - absent
Hernandez - yes
Hill - yes
Jay – yes

Revious – yes

AR 4161.8/4261.8/4361.8. Trustee Hernandez made a motion to adopt revised Administrative Regulation 4161.8/4261.8/4361.8 – Family Care and Medical Leave (revised). Trustee Revious seconded; motion carried 4-0:

Garner – absent
Hernandez – yes
Hill – yes
Jay – yes
Revious – yes

BP 4354 Trustee Hill made a motion to adopt revised Board Policy 4354 – Health and Welfare Benefits (management, supervisory, and confidential employees) (revised). Trustee Hernandez seconded; motion carried 4-0:

Garner – absent
Hernandez – yes
Hill – yes
Jay – yes
Revious – yes

PERSONNEL

Trustee Hill made a motion to take Personnel items “a” through “h” together. Trustee Revious seconded and motion carried 4-0:

Garner – absent
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

Then Trustee Hill made a motion to approve Personnel items “a” through “h”. Trustee Hernandez seconded, and the motion carried 4-0:

Garner - absent
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

The following items were approved:

**Item "a" –
Employment**

Certificated

- Lacey Myers, Teacher, Probationary I, effective 1/28/14

Temporary Employees/Substitutes/Yard Supervisors

- Yvette Alvarez, Short-term Yard Supervisor – 1.5 hrs., Kennedy, effective 2/3/13 to 4/11/14
- Oscar Barron, Short-term Health Care Assistant – 6.0 hrs., Simas, effective 1/21/14 to 3/5/14
- Yessenia Chacon, Short-term Bilingual Clerk Typist I – 8.0 hrs., Richmond, effective 1/13/14 to 4/11/14
- Alana Delgado, Substitute Yard Supervisor, effective 1/28/14; Short-term Yard Supervisor – 3.0 hrs., Simas, effective 1/28/14 to 4/11/14
- Stacie Garcia, Substitute yard Supervisor, effective 1/14/14; Short-term Yard Supervisor – 1.0 hr., Monroe, effective 1/14/14 to 4/11/14
- Andraya Hernandez, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 1/21/14 to 4/11/14
- Bertha Martin, Substitute Bilingual Clerk Typist I; Clerk Typist I; Translator: Oral Interpreter and Written Translator, effective 1/28/14
- Suzanne Silva, Substitute Yard Supervisor and Clerk Typist I, effective 1/31/14
- Melina Temores, Substitute READY Program Tutor, effective 1/14/14

**Item "b" –
Resignations**

- Karen Abendroth, Teacher, King, effective 2/14/14
- Hilda Andrade-Lloyd, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 12/12/13
- LaNita Ayach, Teacher, Roosevelt, effective 6/6/14
- Catherine Godfrey, Teacher on LOA, effective 1/28/14
- Roselan Dodge, Yard Supervisor – 3.25 hrs., Simas, effective 1/17/14
- Justin Gonzales, Substitute Custodian I, effective 11/15/13
- Danette Parra, Teacher on LOA, effective 1/28/14

**Item "c" –
Promotion/Transfer**

- Kristi Ochoa, from READY Program Tutor – 4.5 hrs., Lincoln to Lead READY Program Tutor – 5.0 hrs., Simas, effective 1/28/14
- Susan Tavares, from Food Service Worker I – 3.5 hrs., Monroe to Custodian II – 8.0 hrs., Kennedy, effective 2/3/14

**Item "d" –
Temporary Out of
Class Assignment**

- Maribel Aguilera, from Bilingual Clerk Typist II – 8.0 hrs., to School Operations Officer – 8.0 hrs., Richmond, effective 1/13/14 to 4/11/14
- Don Gonzales, from Irrigation Specialist – 8.0 hrs., Grounds/DSF to Maintenance Worker II – 8.0 hrs., Maintenance/DSF, effective 1/27/14 to 2/14/14
- Manuel Silveira, from Irrigation Specialist – 8.0 hrs., Grounds/DSF to Maintenance Worker II – 8.0 hrs., Maintenance/DSF, effective 1/27/14 to 2/14/14

**Item "e" – Temporary
Out of Class
Assignment/Transfer**

- Kristi Ochoa, from READY Program Tutor – 4.5 hrs., Lincoln to Lead READY Program Tutor – 5.0 hrs., Simas, effective 1/13/14 to 1/31/14

**Item "f" –
More Hours**

- Genella Alvarez, Yard Supervisor, from 2.75 hrs. to 3.0 hrs., Hamilton, effective 12/16/13

**Item "g" –
Volunteers**

<u>Name</u>	<u>School</u>
Stephanie Miranda	Jefferson
Hildelisa Chavez	Monroe/Simas
Nikki Gibbons	Simas
Brenda Limon	Washington

FINANCIAL

District Audit 2013 Trustee Hill made motion to accept the District Audit for the Fiscal Year ended June 30, 2013. Trustee Hernandez seconded; motion carried 4-0:
Garner – absent
Hernandez – yes
Hill – yes
Jay – yes
Revious – yes

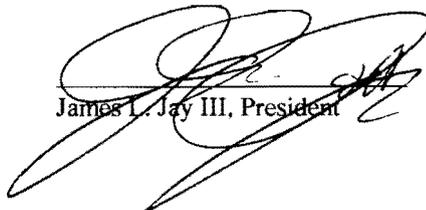
Declaration of surplus property Trustee Revious made a motion to declare surplus property. Trustee Hill seconded, motion carried 4-0:
Garner – absent
Hernandez – yes
Hill – yes
Jay – yes
Revious – yes

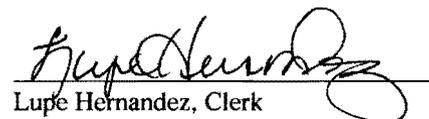
Adjournment There being no further business, President ^{Jay} Revious adjourned the meeting at 6: 45 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


James L. Jay III, President


Lupe Hernandez, Clerk