

Hanford Elementary School District
Minutes of the Regular Board Meeting
June 12, 2013

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 12, 2013, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Revious called the meeting to order at 5:34 p.m. Trustees Garner, Hernandez, and Jay were present. Trustee Hill arrived at 5:37 p.m.
- Closed Session** Trustees immediately adjourned to closed session for:
- Student Discipline pursuant to Education Code Section 48918
 - Personnel - Conference with Labor Negotiator (GC 54957.6) HETA;
District Negotiators: Paul Terry/Diane Williams
 - Public Employee Performance Evaluation – (GC 54957) - Superintendent
- Trustees returned to open session at 6:15 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Doug Carlton, Debra Colvard, Javier Espindola, Joy Gabler, David Goldsmith, Lucy Gomez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, Nancy White, and Diane Williams.
- Expulsions #13-84** Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #13-84 for the remainder of the second semester of the 2013-13 school year for violation of Education Code 48900 as determined by the Administrative Panel at hearings held June 10, 2013. Parents may apply for readmission on or after June 7, 2013. Trustee Jay seconded; motion carried 5-0.
- Expulsions #13-73, 13-82, 13-83, 13-86** Trustee Hernandez made a motion to accept the Findings of Facts and expel Cases #13-73, 13-82, 13-83 and 13-86 for the remainder of the second semester of the 2012-13 school year and the first semester of the 2013-14 school year for violation of Education Code 48900 as determined by the Administrative Panel at hearings held June 10, 2013. Parents may apply for readmission on or after January 10, 2014. Trustee Jay seconded; motion carried 5-0.
- Expulsions #13-85** Trustee Hernandez made a motion to accept the Findings of Fact and expel Case #13-85 for the remainder of the 2012-13 school year and the first semester of the 2013-14 school year for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held June 10, 2013. However, Trustee Hernandez further moved that the Expulsion Order be suspended. The student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through January 10, 2014. Trustee Jay seconded; motion carried 5-0.
- Public Hearing: 2013-2014 Budget** At 6:17 p.m. President Revious opened the Public Hearing regarding 2013-14 Hanford Elementary School District Budget. Nancy White, Assistant Superintendent Fiscal Services, introduced the district's proposed 2013-14 budget and summarized: ADA projected to grow 0.5%; revenue calculated using current Revenue Limit funding formula with a 1.565% COLA but Local Control Funding Formula (LCFF) is currently being considered by legislature. We'll know more as state process continues. Flexibility transfers still allowed but if LCFF is adopted it will discontinue those. Proposed expenditures include staffing increases of three (3) classroom teachers, two (2)

teachers on special assignment, 2.5 certificated management/professional specialist positions and 2.06 FTE classified positions. The proposed budget includes deficit spending General Purpose funds and the reserve for economic uncertainty is reduced from 7% to 5% for 2013-14. Cash flow continues to be a concern even though partial deferral buy-downs are proposed in the State budget.

At the conclusion of the summary, President Revious called for comments or questions from the public. There being none, President Revious closed the public hearing at 6:22 p.m.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

Public Comments None.

Board and Staff Comments Trustee Garner stated that former JFK Junior High School teacher Doug Pitkin has been hired by Hanford High School where he will coach basketball and so will continue to serve some of the students he worked with at the junior high school.

Requests to Address the Board at Future Meetings None.

Dates to Remember President Revious reviewed Dates to Remember: next regular board meeting will be June 26, 2013.

CONSENT ITEMS

Trustee Jay made a motion to take consent items "a" through "d" together. Trustee Hernandez seconded, motion carried 5-0. Then Trustee Jay made a motion to approve consent items "a" through "d" and Trustee Hernandez seconded; motion carried 5-0. The items approved are:

- a) Warrant listings dated May 17, 2013; May 24, 2013; and May 31, 2013.
- b) Minutes of the Regular Board Meeting May 22, 2013.
- c) Interdistrict transfers as recommended.
- d) Donation of \$100.00 from PG & E Corporation Foundation to MLK School.

Trustee Jay thanked and acknowledged donor PG & E Corporation Foundation for their contribution to MLK.

INFORMATION ITEMS

Exhibit 4020 Diane Williams, Assistant Superintendent Human Resources, presented for information the following revised Exhibit:

- Exhibit 4020 – Drug and Alcohol-Free Workplace (revised)

AR 5141.31 Karen McConnell, Director Special Services, presented for information the following revised Administrative Regulation:

- AR 5141.31 - Immunizations

BOARD POLICIES AND ADMINISTRATION

- Architectural Services Agreement** Trustee Garner made a motion to approve Architectural Services Agreement With Mangini Associates, Inc – TPM for roof replacement of the District Office South Wing. Trustee Jay seconded; motion carried 5-0.
- BP 5131.2** Trustee Jay made a motion to adopt the following revised Board Policy. Trustee Hernandez seconded; motion carried 5-0:
- BP 5131.2 - Bullying
- BP 5145.3** Trustee Jay made a motion to adopt the following revised Board Policy. Trustee Garner seconded; motion carried 5-0:
- BP 5145.3 – Nondiscrimination/Harassment
- BP/AR 6112** Trustee Hernandez made a motion to adopt the following revised Board Policy and Administrative Regulation. Trustee Jay seconded; motion carried 5-0:
- BP/AR 6112 – School Day
- AR 6158** Trustee Jay made a motion to adopt the following revised Administrative Regulation. Trustee Hernandez seconded; motion carried 5-0:
- BP 6158 – Community Day School
- Consolidated Application for Funding Categorical Programs** Trustee Jay made a motion to approve the Consolidated Application for Funding Categorical Aid Programs (Spring Release). Trustee Garner seconded; motion carried 5-0.
- Alternative Billing Consultants agreement** Trustee Jay made a motion to approve use of Alternative Billing Consultants to process billing submissions for Local Educational Agency (LEA) services. Trustee Hernandez seconded; motion carried 5-0.
- Improvement in benefits cap** Trustee Hernandez made a motion to approve improvement to the Management/Professional Specialists/Confidential Employees' Benefits cap to be effective with the 2013-2014 school year. Trustee Jay seconded; motion carried 5-0.

PERSONNEL

President Revious recognized and congratulated those promoted.

Trustee Jay made a motion to take Personnel items "a" through "m" collectively. Trustee Garner seconded; motion carried 5-0. Then Trustee Jay made a motion to approve Personnel items "a" through "m". Trustee Hernandez seconded; the motion carried 5-0. The following items were approved:

Item "a" – Employment

Certificated Professional Specialist, effective 8/7/13

- Loriann Riley, School Psychologist (97 days)

Certificated, effective 8/14/13

- Cindy Curiel, Teacher, Probationary I
- Stephanie Dunn, Teacher, Probationary I
- Erika Giacomazzi, Teacher, Probationary I
- Jessica Knodel, Teacher, Probationary I
- Yesenia Rodriguez-Medina, Probationary I
- Melanie Shepherd, Teacher, Probationary I

- Melisa Scott, Teacher, Probationary I
 - Melissa Stephenson, Teacher, Probationary I
 - Alicia Vega-Mercado, Probationary I
- Temporary Employees/Substitutes/Yard Supervisors
- Evelyn Aguilera, Substitute Bilingual Clerk Typist I, Clerk Typist I, Media Services Aide, Translator: Oral Interpreter and Written Translator, effective 5/9/13
 - Nicholas Huerta, Substitute Yard Supervisor, effective 5/9/13
 - Norma Vera, Migrant Services Specialist – 8.0 hrs., Jefferson, effective 6/17/13 to 6/28/13

Item "b" – Resignations

- Tiffany Casillas, READY Program Tutor – 4.5 hrs., King, effective 6/7/13
- Silvia Duvall, Principal, Simas, effective 6/14/13
- Jocelyn Goldring, Teacher, King, effective 6/7/13
- Marvin Jordan, II, Substitute Custodian II, effective 12/11/12

Item "c" – Termination of Employment

- Theresa Aguilar, Yard Supervisor – 1.5 hrs., Roosevelt, effective 6/7/13

Item "d" – Promotions

- Jason Brasil, from Teacher, Wilson to Learning Director, site to be determined, effective 7/25/13
- Amy Fochetti, from Teacher, Richmond to Learning Director, site to be determined, effective 7/25/13
- Robert Huegly, from Teacher, Wilson to Learning Director, site to be determined, effective 7/25/13

Item "e" – More Hours

- Teresa Coyt, Cook/Baker, from 6.0 hrs. to 8.0 hrs., Food Services, effective 8/13/13

Item "f" – Transfers

- Lauree Mallard, READY Program Tutor – 4.5 hrs., from Washington to Jefferson, effective 8/9/13
- Thomas "Andy" Revious, Custodian II – 8.0 hrs., from Simas to Jefferson, effective 7/1/13
- Brenda Solorio, READY Program Tutor – 4.5 hrs., from Washington to Jefferson, effective 8/9/13

Item "g" – Administrative Transfers

- Shawn Carreiro, Custodian II – 8.0 hrs., from Lincoln to Kennedy, effective 6/10/13
- Gary Norris, Custodian II – 8.0 hrs., from Roosevelt to Richmond – 6.0 hrs./Kennedy 2.0 hrs., effective 6/10/13
- Anselmo "Sam" Rivas, Custodian II – 8.0 hrs., from Kennedy to Lincoln, effective 6/10/13
- Gary Rosaroso, Custodian II – 8.0 hrs., from Richmond – 6.0 hrs./Kennedy 2.0 hrs., to Roosevelt – 8.0 hrs., effective 6/10/13
- Timmara Russell, READY Program Tutor – 4.5 hrs., from Monroe to Simas, effective 8/9/13

Item "h" – Short-term Employment

CERTIFICATED STAFF - Extended Learning Opportunities

Migrant Summer School Program at Burriss Park 6/17/13-6/28/13

- Christopher Piche, Lead Teacher – 6.0 hrs., effective 6/11/13 to 6/28/13
- Angel Bravo, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Gabriel de Leon, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Omar Fierro, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Cynthia Lara, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Diego Moreno, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Steven Mueller, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Maria Nunez, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Juan Padilla, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Allyson Whitmer, Nurse – 6.0 hrs., effective 6/13/13 to 6/28/13

Migrant Summer School Program at Lee Richmond 6/17/13-6/28/13

- Josefa Bustos-Lopez, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Josie Cavanaugh, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Rose Flores, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Julian Gonzalez, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Ruth Gonzalez, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13
- Lupe Yadeta, Teacher – 6.0 hrs., effective 6/12/13 to 6/28/13

Special Education Extended School Year Program (K-3) – Richmond School 6/17/13-6/28/13

- Amy Fochetti, Teacher, effective 6/13/13 to 7/12/13

Short-term Employment

CLASSIFIED STAFF - Extended Learning Opportunity

Migrant Summer School Program at Burris Park and Lee Richmond 6/17/13 – 6/28/13

- Robert Leon, Bilingual Student Specialist – 6.0 hrs., Burris Park and Richmond, effective 6/13/13 to 6/28/13

Migrant Summer School Program at Lee Richmond 6/17/13 – 6/28/13

- Maribel Aguilera, Bilingual Clerk Typist II – 6.0 hrs., Richmond, effective 6/17/13 to 6/28/13
- Paige Hartshorn, Educational Tutor K-6 – 6.0 hrs., Richmond, effective 6/13/13 to 6/28/13
- Audreyana Hernandez, Lead READY Tutor – 6.0 hrs., Richmond, effective 6/13/13 to 6/28/13
- Paul Huerta, READY Program Tutor – 6.0 hrs., Richmond, effective 6/17/13 to 6/28/13
- Susan Tavares, Custodian II – 3.0 hrs., Richmond, effective 6/17/13 to 6/28/13

Special Education Extended School Year Program (K-3) – Lee Richmond School 6/17/13 to 7/12/13

- Yolanda Bernal, Special Education Aide – 4.5 hrs., Richmond, effective 6/17/13 to 7/12/13

Short-term Employment

CLASSIFIED STAFF - Seamless Summer Meal Program

- Tracy Brown, Food Service Worker I – 2.5 hrs., Lincoln, effective 6/10/13 to 8/2/13
- Corina Carrera, Cook/Baker – 5.5 hrs., Food Services/Richmond, effective 6/10/13 to 8/2/13
- Wendy Cherry, Food Service Worker I – 2.5 hrs., Lincoln, effective 6/10/13 to 8/2/13
- Raul Guzman, Yard Supervisor – 1.75 hrs., Lincoln, effective 6/10/13 to 8/2/13
- Loretta King, Yard Supervisor – 1.75 hrs., Richmond, effective 6/10/13 to 8/2/13
- Deborah Lupton, Food Service Worker I – 2.5 hrs., Roosevelt, effective 6/10/13 to 8/2/13
- Araceli Mandujano, Yard Supervisor – 1.75 hrs., Roosevelt, effective 6/10/13 to 8/2/13
- Lucy Rose, Food Service Worker I – 2.5 hrs., Richmond, effective 6/2/13 to 8/2/13
- Susan Tavares, Food Service Worker I – 2.5 hrs., Roosevelt, effective 6/10/13 to 8/2/13

**Item "j" –
Job Description**

**Item "j" –
Ratify Assistant
Superintendent
Contracts for 2013-14**

- Director of Curriculum and Instruction (new)
- Joy Gabler, Curriculum, Instruction and Professional Development
- Nancy White, Fiscal Services
- Diane Williams, Human Resources

**Item "k" –
Employer/Employee
Relations Support JPA**

- Approve agreement between Hanford Elementary School District and Tulare County Office of Education to continue membership in the Employer/Employee Relations Support Services Consortium for 2013-2014 and 2014-2015 agreement periods.

Item "l" – Student Teaching Agreement with Brandman University

- Approve agreement between Hanford Elementary School District and Brandman University to provide placement and support to student teachers for a period of five years beginning with the 2013-2014 school year

Item "m" – Volunteers

<u>Name</u>	<u>School</u>
Kenneth Cherry	Hamilton

FINANCIAL

Resolution #21-13 Trustee Jay made a motion to approve Resolution #21-13: Delegation of Board Powers/Duties of Governing Board. Trustee Garner seconded; motion carried 5-0.

2013-14 Spending Plan for Education Protection Account Fund Trustee Jay made a motion to approve 2013-14 spending plan for funds received from the Education Protection Account Fund. Trustee Hernandez seconded; motion carried 5-0.

Adopt 2013-14 Hanford Elementary School District Budget Trustee Garner made a motion to approve the 2013-14 Hanford Elementary School District Budget. Trustee Hernandez seconded; motion carried 5-0.

Legal Services Agreements for 2013-14 Trustee Jay made a motion to approve legal services agreements and fees for fiscal year 2013-14. Trustee Hernandez seconded; motion carried 5-0.

Consultant Contract Trustee Garner made a motion to approve consultant contract with Mandate Resource Services, LLC for the preparation of Mandated Cost Claims. Trustee Hernandez seconded; motion carried 5-0.

Consultant Contract Trustee Jay made a motion to approve contract with School Facility Consultants. Trustee Hernandez seconded; motion carried 5-0.

Consultant Contract Trustee Hernandez made a motion to approve consultant agreement with Government Financial Strategies. Trustee Jay seconded; motion carried 5-0.

Consultant Contract Trustee Garner made a motion to approve consultant contract with Mangini Associates, Inc. – TPM. Trustee Hernandez seconded; motion carried 5-0.

Lease agreement renewal 12 portables Trustee Jay made a motion to renew lease agreement with Mobile Modular Management Corporation for twelve (12) portable classrooms. Trustee Hernandez seconded; motion carried 5-0.

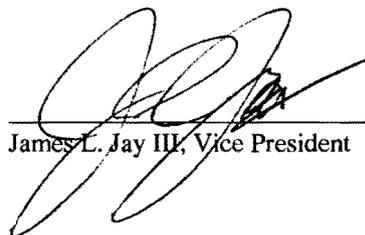
Lease agreement renewal 1 portable Trustee Jay made a motion to renew lease agreement with Designed Mobile Systems, Inc. for one (1) portable classroom. Trustee Hernandez seconded; motion carried 5-0.

Adjournment There being no further business, President Revious adjourned the meeting 6:39 p.m.

Respectfully submitted,
Paul J. Terry
Secretary to the Board of Trustees

Approved:


Tim Revious, President


James L. Jay III, Vice President