

Hanford Elementary School District
Minutes of the Regular Board Meeting
December 11, 2013

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on December 11, 2013, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustees Garner, Hill, and Jay were present. Trustee Hernandez was absent for a reason deemed acceptable by the board.

Closed Session Trustees immediately adjourned to closed session for:

- Student Discipline pursuant to Education Code section 48918
- Public Employee Discipline/Dismissal/Release – Case #2104-02

Trustees returned to open session at 5:56 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Lindsey Calvillo, Doug Carlton, Debra Colvard, Javier Espindola, Ramiro Flores, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, Nancy White, and Diane Williams.

Readmissions: Trustee Garner made a motion to approve readmission for the following cases based upon each student's compliance with the Plan of Rehabilitation: Case #12-02, 12-48, 12-56, and Case #13-03. Trustee Jay seconded. Motion approved 4-0:

**#12-02, 12-48,
12-56, 13-03**

Garner - yes
Hernandez - absent
Hill - yes
Jay - yes
Revious – yes

Settlement Agreement #2014-02 Trustee Garner stated, "During closed session, the Board acted to adopt Settlement Agreement #2014-02 for a classified employee. The motion carried by a vote of 4-0." The roll call vote was:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

ANNUAL ORGANIZATION

Annual Organization Secretary of the Board, Dr. Terry, conducted the election of officers for 2014.

Jay elected President for 2014 Trustee Revious nominated James L. Jay III for President of the HESD Board of Trustees. There were no other nominations. Trustee Garner moved that nominations be closed, Trustee Revious seconded, and the motion carried 4-0:

Garner – yes

Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

Trustees then cast their votes by roll call for James L. Jay III as President of the Board of Trustees:

Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

By unanimous vote, James L. Jay III was elected to serve as 2014 President of HESD Board of Trustees.

Garner elected Vice President for 2014

Trustee Hill nominated Jeff Garner for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Hill moved that nominations be closed, Trustee Jay seconded, and the motion carried 4-0:

Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

Trustees then cast their vote for Jeff Garner as Vice President of the Board of Trustees:

Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

By unanimous vote, Jeff Garner was elected to serve as 2014 Vice President of HESD Board of Trustees.

Hernandez elected for Clerk for 2014

Trustee Hill nominated Lupe Hernandez for Clerk of the Board of Trustees. There were no other nominations. Trustee Hill moved that nominations be closed, Jay seconded, and the motion carried 4-0:

Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

Trustees then cast their vote for Lupe Hernandez as Clerk of the Board:

Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

By unanimous vote Lupe Hernandez was elected to serve as 2014 Clerk

for the HESD Board of Trustees.

Committee Appointments

President Jay appointed Trustees to serve on the following committees for 2014 as follows:

Finance Committee – Hernandez; Garner
Budget Committee – Hill; Jay
Kings County School Boards Association – Revious
HESD Educational Foundation – Hill

Board Meeting 2014 Calendar approved

Trustee Garner motioned to adopt the Board Meeting Calendar for 2014 as submitted. Trustee Hill seconded, motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

Public Comments

None.

Board and Staff Comments

Trustee Hill reiterated that he and his wife are thankful for all the support they received from HESD management and staff during their recent tragedy.

Trustee Jay stated that, as a parent of a Jefferson School student, reading the Charter Application gave him a feeling of pride and excitement. He thanked Javier Espindola, Principal of Jefferson School, for preparing the application.

Requests to Address the Board at future meetings

None.

Dates to Remember

President Jay reviewed Dates to Remember: December 14 Boy's Roundball Invitational at JFK; Minimum Day December 20; Winter Break for schools through January 10, 2014; school resumes Jan 13, 2014; next regular board meeting January 22, 2014 at 5:30 p.m.

INFORMATION ITEMS

BP 0520.2

Doug Carlton, Director Categorical Programs, presented for information the following revised Board Policy:

- BP 0520.2 – Title I Program Improvement Schools

AR 0520.2

Doug Carlton, Director Categorical Programs, presented for information the following revised Administrative Regulation:

- AR 0520.2 – Title I Program Improvement Schools

BP 0420

Doug Carlton, Director Categorical Programs, presented for information

the following revised Board Policy:

- BP 0420 – School Plans/Site Councils

AR 0420

Doug Carlton, Director Categorical Programs, presented for information the following revised Administrative Regulation:

- AR 0420 – School Plans/Site Councils

BP/AR 5141.31

Karen McConnell, Director Special Services, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 5141.31 – Immunizations

Local Control Funding Formula and LCAP

Superintendent Dr. Terry presented information regarding the new Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP). Where we formerly received funding organized around revenue limits and categorical programs, the new funding sources and set of regulations will revolve around per student base funding with add-ons categorized as "supplemental" and "concentration" funding.

2014 Budget Calendar

Nancy White, Assistant Superintendent Fiscal Services presented for information the 2014 Budget Calendar. Ms. White noted that additional steps have been added to the district's timeline in connection with the requirements of LCFF.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "f" together. Trustee Garner seconded, motion carried 4-0:

- Garner - yes
- Hernandez - absent
- Hill - yes
- Jay - yes
- Revious - yes

Trustee Revious then made a motion to approve consent items "a" through "f". Trustee Garner seconded, motion carried 4-0:

- Garner - yes
- Hernandez - absent
- Hill - yes
- Jay - yes
- Revious - yes

The items approved as follows:

- a) Warrant listings dated November 8, 2013; November 15, 2013; November 22, 2013; and December 2, 2013.
- b) Minutes of November 12 Special Board Meeting.
- c) Inter-district transfers as recommended.
- d) Donation of \$3,000.00 from Martin Luther King PTC to MLK Teachers.
- e) Donation of \$900.00 from JFK Igniters Club toward the purchase of wrestling singlets.

f) Donation of \$600.00 from Washington PTC to Washington School.

Trustee Revious acknowledged and thanked Martin Luther PTC, JFK Igniters Club, and Washington PTC for their generous donations in support of HESD schools.

BOARD POLICIES AND ADMINISTRATION

BP/AR 7214

Trustee Garner made a motion to adopt the following revised Board Policy and Administrative Regulation: BP/AR 7214 – General Obligation Bonds

Trustee Hill seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

AR 3542

Trustee Revious made a motion to adopt the following revised Administrative Regulation: AR 3542 – School Bus Drivers

Trustee Garner seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

AR 4351.23

Trustee Revious made a motion to adopt the following revised Administrative Regulation: AR 4351.23 – Personal Necessity Leave/Other Leaves

Trustee Garner seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

AR 4361.25

Trustee Garner made a motion to adopt the following revised Administrative Regulation: AR 4361.25 – Family Illness Leave

Trustee Revious seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

BP/AR 1330

Trustee Revious made a motion to adopt the following revised

Administrative Regulation: BP/AR 1330 – Use of School Facilities

Trustee Garner seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

AR 3514

Trustee Garner made a motion to adopt the following revised
Administrative Regulation: AR 3514 – Environmental Safety

Trustee Revious seconded; motion carried 4-0:

Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

BP 5145.3

Trustee Garner made a motion to adopt the following revised
Administrative Regulation: BP 5145.3 – Nondiscrimination/Harassment

Trustee Revious seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

**Parent volunteer for
SELPA**

Trustee Garner made a motion to accept parent volunteer, Kjirsti Jordan,
as the Hanford Elementary School District’s representative to the SELPA
Community Advisory Committee. Trustee Revious seconded; motion
carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

**Annual Update of
Local Agency Plan
(LEAP)**

Trustee Revious made a motion to approve the annual update of the Local
Agency Plan (LEAP). Trustee Garner seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

**Assistant
Superintendent
salary increase**

Trustee Garner made motion to approve a 3.5% salary increase and extend work year by two days for Assistant Superintendents, with salary increase retroactive to July 1, 2013. Trustee Revious seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay - yes
Revious - yes

**Superintendent
salary increase**

Trustee Revious made motion to approve a 3.5% salary increase and extend work year by two days for Superintendent, with salary increase retroactive to July 1, 2013. Trustee Garner seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay - yes
Revious - yes

**Yard Supervisor
salary increase**

Trustee Revious made motion to approve a 3.5% cost-of-living increase to rate of pay for Yard Supervisor service. Trustee Garner seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay - yes
Revious - yes

**L.E.D. message board
for JFK Junior High**

Trustee Garner made motion to approve purchase of L.E.D. message board from SignWorks for JFK Junior High School. Trustee Revious seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay - yes
Revious - yes

Consultant Contract

Trustee Revious made motion to approve consultant contract for Lindamood Bell to provide 3 days of Learning Processes Training to MLK staff. Trustee Garner seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay - yes
Revious - yes

**Jefferson Charter
Academy petition**

Javier Espindola, Principal Jefferson School, provided public comment in support of the Jefferson Charter Academy petition. Trustee Jay call for any further public comment regarding the petition. Being there were no additional comments from the public, Trustee Jay called for a motion to approve the petition. Trustee Garner made motion to approve Charter School Petition for Jefferson Charter Academy. Trustee Revious seconded; motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

PERSONNEL

Trustee Garner made a motion to take Personnel items "a" through "i" together. Trustee Revious seconded and motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

Then Trustee Garner made a motion to approve Personnel items "a" through "i". Trustee Revious seconded, and the motion carried 4-0:

Garner - yes
Hernandez - absent
Hill - yes
Jay – yes
Revious – yes

The following items were approved:

***Item "a" –
Employment***

Certificated:

- Tagen Ormonde, Teacher, Probationary I, Simas, effective 12/9/13

Temporary Employees/Substitutes/Yard Supervisors:

- Sabine Appleby, Short-term Yard Supervisor - .50 hrs., Hamilton, effective 11/20/13 to 12/20/13
- Yolanda Bell, Girls 4-6 Basketball Coach – 2 units, Roosevelt, effective 11/12/13 to 2/1/14
- Ashley Candelaria, Substitute Yard Supervisor, effective 11/21/13
- Angel Hawkins, Substitute Alternative Education Program Aide, Special Circumstance Aide, Special Education Aide and Yard Supervisor, effective 11/4/13
- Kimberly Jenkins, Yard Supervisor – 1.0 hrs., Monroe, effective 12/2/13
- Luz Najjar, Short-term Special Circumstance Aide – 5.75 hrs., (M,T,Th,F) and 4.5 hrs. (W), Lincoln, effective 11/13/13 to 12/20/13
- Brian Perrott, Girls 4-6 Basketball Coach – 2 units, Lincoln, effective 11/13/13 to 2/1/14
- Erwin Rosaroso, Substitute Custodian I, effective 11/18/13
- Eric Sawyer, Substitute Yard Supervisor, effective 11/8/13
- Sylvia Solorio, Short-term Educational Aide – 5.0 hrs., Monroe, effective 12/2/13 to 12/20/13

***Item "a" –
Employment (con't.)***

- Gennifer Soriano, Short-term Yard Supervisor – 2.0 hrs., Lincoln, effective 11/12/13 to 12/20/13
- Beau Vieira, Substitute Bus Driver, effective 11/5/13
- Cheyenne Zimmerman, Yard Supervisor – 1.25 hrs., Monroe, effective 12/2/13

***Item "b" –
Resignations***

- Beau Vieira, Substitute Bus Driver, effective 11/7/13

***Item "c" –
Promotion/Transfer***

- John Borges, from Lead Custodian – 8.0 hrs., Monroe to Head Custodian – 8.0 hrs., Kennedy, effective 12/16/13

***Item "d" –
Temporary Out of
Class Assignment***

- Maribel Aguilera, from Bilingual Clerk Typist II – 8.0 hrs., to School Operations Officer – 8.0 hrs., Richmond, effective 11/12/13 to 12/20/13

***Item "e" –
Temporary Out of
Class
Assignment/Transfer***

- Kristi Ochoa, from READY Program Tutor – 4.5 hrs., Lincoln to Lead READY Program Tutor – 5.0 hrs., Simas, effective 11/14/13 to 12/20/13

***Item "f" –
More Hours***

- Gennarina "Genella" Alvarez, Yard Supervisor, from 2.5 hrs., to 2.75 hrs., Hamilton, effective 11/8/13
- Linda Garcia, Short-term Yard Supervisor, from 2.0 to 2.5, Jefferson, effective 11/1/13 to 12/20/13
- Debora Harris, Yard Supervisor, from 3.5 hrs. to 3.75 hrs., Hamilton, effective 11/8/13
- Dan Ramponi, Bus Driver, from 4.5 hrs. to 6.0 hrs., Transportation/DSF, effective 11/18/13
- Pearl Rodriguez, Short-term Yard Supervisor, from 1.75 hrs. to 2.25 hrs., Hamilton, effective 11/12/13 to 12/20/13
- Rosemarie Rodriguez, Yard Supervisor, from 2.0 hrs. to 2.25 hrs., Washington, effective 11/12/13

***Item "g" –
Decrease in Hours***

- Maricia Cuevas, Yard Supervisor, from 1.75 hrs. to 1.25 hrs., Hamilton, effective 11/12/13

**Item "h" –
Job Description**

- Personnel Specialist /Confidential - revised

**Item "i" –
Volunteers**

<u>Name</u>	<u>School</u>
Elizabeth Flynt	Hamilton
Olga Martinez	Jefferson
Natasha Simonsen	Jefferson
Virginia Brito	King
Yvonne Castillo	King
Margarita Garcia	King
America Ramirez	Lincoln
Yaneth Ramirez	Lincoln
Jennifer Larue	Monroe
Brenda Regan	Monroe
Joseph Arcidiacono	Richmond
Brenda Lopez	Roosevelt
Luz Paramo	Roosevelt
Zilda Burton	Simas
Milton "Brent" Bacome	Washington
Aaron Doyle	Washington

FINANCIAL

**Approve Certification
of Signatures**

Trustee Revious made motion to approve Certification of Signatures for 2014. Trustee Garner seconded, motion carried 4-0:

Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

**Report of Developer
Fees Collected and
Spent**

Trustee Revious made a motion to accept the report of Developer Fees Collected and Spent. Trustee Garner seconded, motion carried 4-0:

Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

Resolution #6-14

Trustee Garner made a motion to approve Resolution #6-14: Revision of the 2013-14 Budget. Trustee Revious seconded; motion carried 4-0:

Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

**Certification of First
Interim Report**

Trustee Revious made a motion to approve Certification of First Interim Report for 2013-2014. Trustee Garner seconded, motion carried 4-0:

Garner – yes
Hernandez – absent
Hill – yes

Jay – yes
Revious – yes

Consultant Contract Trustee Revious made a motion to approve consultant contract with Horizon Software International for an upgrade to the Food Service Program accounting software. Trustee Garner seconded, motion carried 4-0:

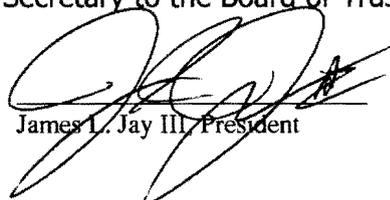
Garner – yes
Hernandez – absent
Hill – yes
Jay – yes
Revious – yes

Adjournment There being no further business, President Revious adjourned the meeting at 7:22 p.m.

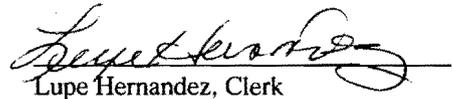
Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:



James L. Jay III, President



Lupe Hernandez, Clerk