

Hanford Elementary School District
Minutes of the Regular Board Meeting
May 22, 2013

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on May 22, 2013, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Revious called the meeting to order at 5:32 p.m. Trustees Garner, Hernandez, Hill, and Jay were present.
- Closed Session** Trustees immediately adjourned to closed session for:
- Student Discipline pursuant to Education Code Section 48918
 - Personnel - Conference with Labor Negotiator (GC 54957.6) HETA; District Negotiators: Paul Terry/Diane Williams
 - Public Employee Performance Evaluation – (GC 54957) - Superintendent
- Trustees returned to open session at 6:30 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Anthony Carrillo, Joy Gabler, David Goldsmith, Jaime Martinez, Karen McConnell, Gerry Mulligan, Liz Simas, Jason Strickland, Nancy White, and Diane Williams.
- Expulsions #13-74, 13-80** Trustee Hernandez made a motion to accept the Findings of Fact and expel Cases #13-74 and #13-80 for the remainder of the second semester of the 2012-13 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on May 20, 2013. Parents may apply for readmission on or after June 7, 2013. Trustee Jay seconded; motion carried 5-0.
- Expulsions #13-75, 13-79** Trustee Hernandez made a motion to accept the Findings of Facts and expel Cases #13-75 and #13-79 for the remainder of the 2012-13 school year and the first semester of the 2013-14 school year for violation of Education Code 48900 and 48915 as determined by the Administrative Panel at hearings held May 20, 2013. However, Trustee Hernandez further moved that the parents pay apply for readmission on or after June 7, 2013. If readmission is granted, the expulsion order shall be suspended and the student may attend regular school in probationary status on a Behavior Conditions Plan through January 10, 2014. Trustee Garner seconded; motion carried 5-0.
- Expulsions #13-76, 13-77, 13-78, 13-81** Trustee Hernandez made a motion to accept the Findings of Fact and expel Cases #13-76, 13-77, 13-78, and 13-81 for the remainder of the second semester of the 2012-13 school year and the first semester of the 2013-14 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held May 20, 2013. Parents may apply for readmission on or after January 10, 2014. Trustee Jay seconded; motion carried 5-0.
- Air Health Award** Karen McConnell, Director of Special Services, introduced Mr. Scott Kessler, of the California Department of Public Health. Mr. Kessler stated that the annual recognition of indoor air quality and asthma management this year was awarded to only one school district: Hanford Elementary School District (HESD). Mr. Kessler presented the district with a trophy and a \$5,000.00 check. Mr. Kessler stated that HESD is distinguished in that it is first among most districts in the state in what it has

accomplished regarding indoor air quality, reduction of asthma triggers in the classroom, non allergenic landscaping, and Open Airways education.

President Revious thanked Mr. Kessler and stated that school nurses have done an outstanding job under the direction of Ms. McConnell, and on behalf of the entire board he offered their compliments for their efforts.

Trustee Jay stated that not only as board member but also as parent of child enrolled in HESD he is thankful for the non allergenic landscaping and other efforts that help keep his daughter healthy and safe at school.

At the request of Trustee Hill, Ms. McConnell reviewed some of the details undertaken by the district: changing filters in classroom HVAC systems; installing low allergen, non-pollen-producing landscaping plants; Open Airways instruction to students about asthma care; utilizing low toxicity cleaning products; incorporating information and alerts from the RAAN air quality monitoring system; coordinating athletic events considering air quality. All of these efforts were achieved by working closely with the Facilities department to develop and coordinate implementation.

**Public Hearing:
Flexibility Transfers**

At 6:46 p.m. President Revious opened the Public Hearing regarding SBX3 4 Tier Three Programs and Flexibility Transfers. Nancy White, Assistant Superintendent Fiscal Services, introduced the item and the Board discussed the proposed use of the funding as presented in the back up packet to the Board Agenda.

At the conclusion of the discussion President Revious called for comments or questions from the public. There being none, President Revious closed the public hearing at 6:50 p.m.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

Public Comments

None.

**Board and Staff
Comments**

Trustee Hill stated that he is "really tickled and excited about the direction the district has taken and is taking."

Superintendent Dr. Terry stated that this morning California State University Fresno announced the appointment of Dr. Joseph Castro as its new president. Dr. Castro is a product of Hanford Elementary School District: Monroe Elementary and Woodrow Wilson Junior High School, before going on to high school, university, and career in higher education. Dr. Terry extends congratulations to Dr. Castro and to Hanford Elementary School District.

**Requests to Address
the Board at Future
Meetings**

None.

Dates to Remember

President Revious reviewed Dates to Remember: June 5 Junior High School promotions; June 7 last day of school; next regular board meeting June 12.

Trustee Garner asked about board meetings in the summer; Dr. Terry stated that there are two scheduled for June, none scheduled for July.

CONSENT ITEMS

Trustee Jay made a motion to take consent items "a" through "d" together. Trustee Hernandez seconded, motion carried 5-0. Then Trustee Jay made a motion to approve consent items "a" through "d" and Trustee Hernandez seconded; motion carried 5-0. The items approved are:

- a) Warrant listings dated May 3, 2013 and May 10, 2013.
- b) Minutes of the Regular Board Meeting May 8, 2013.
- c) Interdistrict transfers as recommended.
- d) Donation of \$675.20 from Hamilton PTC to Hamilton School.

INFORMATION ITEMS

BP 5131.2

Liz Simas, Child Welfare and Attendance Coordinator, presented for information the following revised Board Policy:

- BP 5131.2 – Bullying

Trustee Garner asked if the district maintains a "hotline"? Ms. Simas stated yes, the district publishes a "Tip Line" telephone number in the parent handbook and on front page of the district website where anyone can call in to report any concerns. Also, Jason Strickland, principal of Kennedy Junior High, stated that the School Resource Officer offers students an additional number to which students can "text a tip" to the officer.

BP 5145.3

Liz Simas, Child Welfare and Attendance Coordinator, presented for information the following revised Board Policy:

- BP 5145.3 – Nondiscrimination/Harassment

BP/AR 6112

Liz Simas, Child Welfare and Attendance Coordinator, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 6112 – School Day

Student Conduct Code

Superintendent Dr. Terry presented information to the board regarding the review of the district's Student Conduct Code. Principals and administrators have begun review and are recommending some changes to reflect current practices and promote more proactive interventions to reduce expulsions and suspensions. Specifically, rather than the 15th citation resulting in expulsion automatically, it is recommended that the matter would go to the Administrative Panel, not necessarily for expulsion, but perhaps allowing a limited placement in Community Day School without proceeding through expulsion process. This adjustment to the Student Conduct Code would allow the district to use the Administrative Panel process with more flexibility and reduce the suspension/expulsion rate. Expulsions for serious offenses defined under Education Code 48915 would not change. Superintendent Dr. Terry invited the board to advise him of any concerns they may have about this recommended change.

Trustee Hill stated he has had concern with the district's suspension/expulsion rate for some time. He is glad staff is on top of this issue and trying to get in front of it.

President Revious stated that in many cases there will be a principal offender and

those who are accessories. He stated that he's a "big supporter" of the recommended change and noted that it allows a broader range of options.

Trustee Garner noted the advantage of having our own Community Day School where we can work with students to return them to regular school.

Trustee Hill stated, "We are here to save kids, not turn them out."

Trustee Jay stated that the district may need to explore some resource issues if HESD Community Day School, "ends up having more kids in and out."

Trustee Hill stated the district needs to cautiously proceed so that we can maintain balance.

BOARD POLICIES AND ADMINISTRATION

- Consultant Contract** Trustee Garner made a motion to approve consultant contract for Independent Educational Evaluation (IEE). Trustee Jay seconded; motion carried 5-0.
- Consultant Contract** Trustee Jay made a motion to approve consultant contract with "Kids Invent!" through the Lyles Center for Innovation and Entrepreneurship – CSUF. Trustee Hill seconded; motion carried 5-0.
- Consultant Contract** Trustee Hill made a motion to approve consultant contract with "Conscious Teaching." Trustee Hernandez seconded; motion carried 5-0.
- Consultant Contract** Trustee Hill made a motion to approve consultant contract with Rick Morris, Creator of New Management, Inc. Trustee Jay seconded; motion carried 5-0.
- License Agreement** Trustee Hill made a motion to approve renewal of License Agreement with Intel-Assess, Inc. Trustee Hernandez seconded; motion carried 5-0.
- Lease for portable restroom** Trustee Jay made a motion to approve lease for one (1) portable restroom facility. Trustee Hill seconded; motion carried 5-0.

PERSONNEL

Trustee Jay made a motion to take Personnel items "a" through "h" collectively. Trustee Hernandez seconded; motion carried 5-0. Then Trustee Jay made a motion to approve Personnel items "a" through "h". Trustee Hernandez seconded; the motion carried 5-0. The following items were approved:

Item "a" – Employment

Certificated, effective 8/14/13

- Malissa Aguilar, Teacher, Probationary I (rescind)
- Peggy Bell, Teacher, Probationary I
- Nicole Bergman, Teacher, Probationary I
- Raechelle Berna, Teacher, Intern
- Christopher Fannin, Teacher, Probationary I
- Vanessa Gomez, Teacher, Probationary I
- Julie Martinez, Teacher, Probationary I
- Joyce Ramos, Teacher, Probationary I

Temporary Employees/Substitutes/Yard Supervisors

- Thomas Green, Substitute Custodian I, effective 4/30/13
- Guadalupe Jimenez, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 5/2/13
- Susan Tavares, Substitute Custodian I, effective 4/30/13

**Item "b" –
 Short-term
 Employment**

CLASSIFIED STAFF – Seamless Summer Meal Program

- Diana Medellin, Supervisor – 5.5 hrs., Food Services, effective 7/12/13 to 7/30/13
- Anneliese Roa, Program Manager – 5.5 hrs., Food Services, effective 6/21/13 to 7/11/13

**Item "c" –
 Resignations**

- Kayla Bauer, Substitute Alternative Education Program Aide, READY Program Tutor, Special Circumstances Aide, Special Education Aide and Yard Supervisor, effective 1/25/13
- Aven Jones, Yard Supervisor – 1.5 hrs., Hamilton, effective 6/7/13
- Brittany Lovejoy, Teacher, King, effective 6/7/13
- Teresa Puga, READY Program Tutor – 4.5 hrs., Roosevelt, effective 5/24/13

**Item "d" –
 Promotion**

- Don Gonzales, from Groundskeeper II – 8.0 hrs. to Irrigation Specialist – 8.0 hrs., Grounds/DSF, effective 5/13/13

**Item "e" –
 Leave of Absence**

- Melody Drummond, Teacher, Richmond, effective 2013-14 school year, child rearing

**Item "f" –
 Declaration of Need for
 Fully Qualified
 Educators**

- Adopt Declaration of Need for Fully Qualified Educators for 2013-2014 School Year (Title 5, 80026)

**Item "g" –
 Annual Statement of
 Need**

- Annual Statement of Need for 30-Day Substitute Teaching Permits

**Item "h" –
 Volunteers**

<u>Name</u>	<u>School</u>
Judy Ames	Hamilton
Kendra Garcia	Jefferson/Simas
Elizabeth Martinez	Richmond
Michal "Mac" McWay	Washington

FINANCIAL

**Education Protection
 Account Fund**

Trustee Hill made a motion to approve spending plan for funds received from the Education Protection Account Fund. Trustee Jay seconded; motion carried 5-0.

Resolution #20-13

Trustee Hill made a motion to approve Resolution #20-13: Revision of the 2012-13 Budget. Trustee Hernandez seconded; motion carried 5-0.

**SBX3-4 Tier Three
 Programs and Flexibility
 Transfers for 2013-14**

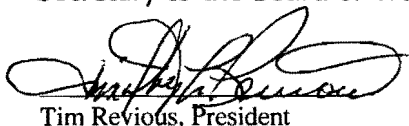
Trustee Hill made a motion to approve the 2013-14 SBX3-4 Tier Three Programs and Flexibility Transfers for 2013-14. Trustee Jay seconded; motion carried 5-0.

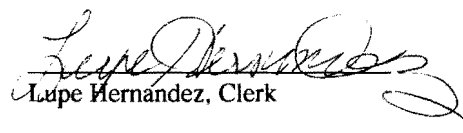
Adjournment

There being no further business, President Revious adjourned the meeting at 7:22 p.m.

Respectfully submitted,
 Paul J. Terry
 Secretary to the Board of Trustees

Approved:


 Tim Revious, President


 Lupe Hernandez, Clerk