

Hanford Elementary School District
Minutes of the Regular Board Meeting
September 25, 2013

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on September 25, 2013, at the Hamilton School cafeteria, 1269 Leland Way, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:35 p.m. Trustees Garner, Hernandez, and Jay were present. Trustee Hill was absent for a reason deemed acceptable by the board.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Kristina Baldwin, Lindsey Calvillo, Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, Javier Espindola, Ramiro Flores, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, Nancy White, and Diane Williams.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

Introductions and Recognitions Dr. Terry introduced the HESD Management Team, Literacy Coaches and Induction Coaches.

Dr. Terry introduced newly tenured teachers. New certificated staff to HESD were introduced to the Board of Trustees and welcomed to the District.

Reception and Refreshments Trustees took a break at 5:50 p.m. and invited all in attendance to join them for a short reception and refreshments.

The meeting resumed at 6:20 p.m.

Public Comments None.

Board and Staff Comments President Revious stated that he received email from Superintendent announcing the district achieved API score of 800. Revious expressed deep appreciation for the efforts of all and asked administration to take the message back to staff to "tell them all thanks."

Requests to Address the Board None.

Dates to Remember President Revious reviewed dates to remember: September 26 ACSA Annual Fall Conference at Pioneer Middle School; September 28 Grades 4-6 Fall Round Robin #1; October 9 next regular Board Meeting.

INFORMATION ITEMS

AR 0420.4 Dr. Paul J. Terry, Superintendent, presented for information the following Administrative Regulation:

- AR 0420.4 – Charter School Authorization (NEW)

- BP 0420.42** Dr. Paul J. Terry, Superintendent, presented for information the following Board Policy:
BP 0420.42 – Charter School Renewal (NEW)
- BP 0420.43** Dr. Paul J. Terry, Superintendent, presented for information the following Administrative Regulation:
BP 0420.43 – Charter School Revocation (NEW)
- BP/AR 1113** Dr. Paul J. Terry, Superintendent, presented for information the following revised Board Policy and Administrative Regulation:
• BP/AR 1113 – District and School Web Sites (revised)
- BP 1150** Dr. Paul J. Terry, Superintendent, presented for information the following revised Board Policy:
• BP 1150 – Commendations and Awards (revised)
- AR 1250** Dr. Paul J. Terry, Superintendent, presented for information the following revised Administrative Regulation:
• AR 1250 – Visitors/Outsiders (revised)
- BB 9220** Dr. Paul J. Terry, Superintendent, presented for information the following revised Board Bylaw:
• BB 9220 – Governing Board Elections (revised)
- BB 9322** Dr. Paul J. Terry, Superintendent, presented for information the following revised Board Bylaw:
• BB 9322 – Agenda/Meeting Materials (revised)
- BB 9323.2 and Exhibit 9323.2** Dr. Paul J. Terry, Superintendent, presented for information the following revised Board Bylaw and new Exhibit:
• BB 9323.2 – Actions by the Board (revised)
• Exhibit 9323.2 – Unconditional Commitment Letter (NEW)

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "i" together. Trustee Hernandez seconded, motion carried 4-0. Trustee Garner then made a motion to approve consent items "a" through "i". Trustee Jay seconded, motion carried 4-0. The items approved are:

- a) Warrant listings dated September 6, 2013 and September 13, 2013.
- b) Minutes of September 11, 2013 Regular Board Meeting.
- c) Interdistrict transfers as recommended.
- d) Donation of \$204.62 from Target to MLK School.
- e) Donation of \$217.12 from Target to Roosevelt School.
- f) Donation of \$153.22 from Target to Lincoln School.
- g) Donation of \$92.33 from Target to Woodrow Wilson Junior High School.
- h) Donation of one Arcosonic upright piano, estimated value \$1,000.00 from Gary Christensen to Woodrow Wilson Band Program.
- i) Donation to Special Education Department of seven (7) Extreme

Isolation HP-25 headphones (valued at \$44.95 each) from H. Dennis Beaver and Direct Sound Headphones, LLC.

Trustee Revious thanked and acknowledged donors for their generous support of HESD schools.

**PUBLIC HEARING:
Instructional Materials**

At 6:35 p.m. President Revious opened the public hearing regarding Sufficiency of Instructional Materials. Joy Gabler, Assistant Superintendent Curriculum, Instruction and Professional Development, reviewed with the Board the core instructional materials for 2013-14 and presented an opportunity for the public to comment on the sufficiency of instructional materials. President Revious called for questions from the audience. There being none, the President Revious closed the public hearing at 6:37 p.m.

BOARD POLICIES AND ADMINISTRATION

HESD's Initial Proposal Trustee Jay made a motion to accept HESD's initial proposals for the 2013-2014 Amendments to the Collective Bargaining Agreement between Hanford Elementary School District and California School Employees Association (reopened articles). Trustee Hernandez seconded; motion carried 4-0.

CSEA's Initial Proposal Trustee Jay made a motion to accept CSEA's initial proposals for 2013-2014 Amendments to the 2011-2014 Collective Bargaining Agreement between Hanford Elementary School District and CSEA (reopened articles). Trustee Hernandez seconded; motion carried 4-0.

**Resolution #1-14
Sufficiency of
Instructional Materials** Trustee Jay made a motion to adopt Resolution #1-14 pertaining to the sufficiency of instructional materials. Trustee Garner seconded; motion carried 4-0.

**Certification of
Compliance** Trustee Garner made a motion to certify compliance with Education Code Section 60422(a) and California Code of Regulation (CCR) Title 5 Section 9531(a). Trustee Jay seconded; motion carried 4-0.

SARB agreement Trustee Jay made a motion to approve School Attendance Review Board Agreement. Trustee Garner seconded; motion carried 4-0.

BP/AR 3514.1 Trustee Jay made a motion to approve the following revised Board Policy and Administrative Regulation. Trustee Garner seconded; motion carried 4-0:

- BP/AR 3514.1 – Hazardous Substances

Consultant Contract Trustee Garner made a motion to approve consultant contract with Tara Rodriguez to provide music classes to Migrant students and parents. Trustee Hernandez seconded; motion carried 4-0.

Out-of-state travel Trustee Jay made a motion to approve Preston Cooper, Database Specialist II, to travel to Scottsdale, Arizona to attend the Edupoint

National Users Conference on November 14-15, 2013. Trustee Hernandez seconded; motion carried 4-0.

PERSONNEL

Trustee Jay made a motion to take Personnel items "a" through "g" collectively. Trustee Hernandez seconded; motion carried 4-0. Then Trustee Jay made a motion to approve Personnel items "a" through "g". Trustee Hernandez seconded; the motion carried 4-0. The following items were approved:

Item "a" – Employment Classified

- Dallas Sanders, READY Program Tutor – 4.5 hrs., King, effective 9/9/13
- Paige Semas, READY Program Tutor – 4.5 hrs., Monroo, effective 8/30/13

Temporary/Substitutes/Yard Supervisors

- Mark Alford, Substitute Food Service Worker I, effective 8/15/13
- Leticia Arenivas, Short-term Yard Supervisor - .75 hr., Hamilton, effective 9/16/13 to 10/31/13
- Clara Flenoid, Substitute Food Service Worker I, effective 8/23/13
- Linda Garcia, Substitute Yard Supervisor, effective 8/15/13; Short-term Yard Supervisor – 2.0 hrs., Jefferson, effective 8/15/13 to 10/31/13
- Joseph Hernandez, Jr. High Drum Coach – 55 units, effective 9/3/13 to 6/7/14
- Paul Huerta, Substitute Clerk Trainee, effective 9/11/13
- Aaron Johnston, Substitute Custodian I and Groundskeeper I, effective 8/15/13
- Daniela Meza, Short-term Yard Supervisor - .75 hrs., King, 1.0 hr., Roosevelt, effective 9/16/13 to 10/31/13
- Andreanna Rodriguez, Substitute Special Education Aide, effective 9/3/13
- Dallas Sanders, Substitute READY Program Tutor, effective 8/27/13
- Virginia Silva, Short-term READY Program Tutor – 4.5 hrs., Simas, effective 9/16/13 to 10/31/13

Item "b" – Resignations

- Evelyn Aguilera, Bilingual Clerk Typist – 5.0 hrs., King, effective 9/20/13
- Mark Alford, Substitute Food Service Worker I, effective 9/9/13
- Lucia Arteaga, Yard Supervisor – 1.5 hrs., Roosevelt, effective 8/30/13
- Sara Glasby, Account Technician II – 8.0 hrs., Fiscal Services, effective 10/11/13
- Sherry Miller, Yard Supervisor – 3.5 hrs., Lincoln, effective 8/23/13
- Valerie Velazquez, Yard Supervisor – 2.25 hrs., Monroe, effective 9/9/13

Item "c" – More Hours

- Angelica Aguilar, Yard Supervisor, from 2.5 hrs. to 2.75 hrs., King, effective 8/15/13
- Angela Almeida, Yard Supervisor, from 3.5 hrs. to 3.75 hrs., Roosevelt, effective 8/15/13
- Corina Angel, Short-term Yard Supervisor, from 1.0 hrs. to 1.5 hrs., Roosevelt, effective 9/3/13 to 10/31/13
- Leticia Arenivas, Short-term Yard Supervisor, from 1.0 hr. to 1.25 hrs., Monroe, effective 9/10/13 to 10/31/13
- Angela Byars-Roberg, Yard Supervisor, from 1.5 hrs. to 2.0 hrs., Roosevelt, effective 8/20/13
- Francisca Estrada de Saldana, Yard Supervisor, from 3.0 hrs. to 3.25 hrs., Hamilton, effective 9/3/13
- Vance Fredrick, Yard Supervisor, from 3.0 hrs. to 3.25 hrs., Washington, effective 8/15/13
- Zujey Garcia Zavala, Yard Supervisor, from 2.25 hrs. to 2.5 hrs., King, effective 8/15/13
- Evette Gonzalez, Yard Supervisor, from 2.25 hrs. to 3.0 hrs., King, effective 8/15/13
- Sonia Mena, Yard Supervisor, from 3.0 hrs. to 3.25 hrs., Jefferson, effective 8/29/13
- Guadalupe Gonzalez, Yard Supervisor, from 2.75 hrs. to 3.25 hrs., Hamilton, effective 8/15/13

- Raul Guzman, Yard Supervisor, from 2.0 to 3.25 hrs., Monroe, effective 9/10/13
- Debora Harris, Yard Supervisor, from 3.25 hrs. to 3.5 hrs., Hamilton, effective 8/15/13
- Veronica Leach, Yard Supervisor, from 1.5 hrs. to 1.75 hrs., Hamilton, effective 8/15/13
- Lisa Puente, Yard Supervisor, from 2.5 hrs., to 3.25 hrs., King, effective 8/15/13
- Sherman Royal, Yard Supervisor, from 1.75 hrs. to 2.25 hrs., Washington, effective 8/15/13
- Sylvia Soto, Yard Supervisor, from 2.0 hrs. to 2.75 hrs., King, effective 8/15/13
- Kierra Thomas, Short-term Yard Supervisor, from 2.25 hrs. to 2.5 hrs., Hamilton, effective 9/3/13 to 10/31/13

**Item "d" –
Temporary More Hours**

- Martha Murillo, Bilingual Clerk Typist I, from 5.0 hrs., to 8.0 hrs., Jefferson, effective 9/11/13 to 11/1/13

**Item "e" –
Promotion/Transfer**

- Harmini Rabon, from READY Program Tutor – 4.5 hrs., King to Media Services Aide – 5.5 hrs., Roosevelt, effective 9/9/13

**Item "f" –
Decrease in Hours**

- Chantel Andresen, Yard Supervisor, from 3.25 hrs., to 3.0 hrs., Simas, effective 8/15/13
- Lidia Ortega, Yard Supervisor, from 2.0 to 1.75 hrs., King, effective 8/15/13
- Robin Patison, Yard Supervisor, from 2.5 hrs. to 1.5 hrs., Jefferson, effective 8/15/13

**Item "g" –
Volunteers**

| <u>Name</u> | <u>School</u> |
|------------------------------------|-----------------|
| Cassie Cummings | Hamilton |
| Marci Smith-Herrera | Jefferson |
| Devan Blackwell | Jefferson/Simas |
| Karen Carlsen | Simas |
| Oralia Alvidrez (current employee) | Washington |
| Carly Holiman | Washington |

FINANCIAL

**Unaudited Actual
Financial Report 2012-13**

Trustee Jay made a motion to approve Unaudited Actual Financial Report for 2012-13. Trustee Garner seconded; motion carried 4-0.

Resolution #2-14

Trustee Garner made a motion to approve Resolution #2-14: Gann Amendment. Trustee Jay seconded; motion carried 4-0.

Resolution #3-14

Trustee Jay made a motion to approve Resolution #3-14: Revision of the 2013-14 Budget. Trustee Garner seconded; motion carried 4-0.

Closed Session

At 6:50 p.m. the Trustees adjourned to closed session. They returned to Open Session at 7:04 p.m.

**Open Session and
Adjournment**

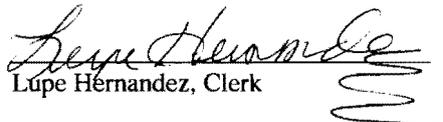
There being no further business, President Revious adjourned the meeting at 7:05 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Tim Revious, President


Lupe Hernandez, Clerk