

Hanford Elementary School District
Minutes of the Regular Board Meeting
June 13, 2012

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 13, 2012, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Hill called the meeting to order at 5:30 p.m. Trustees Hernandez and Jay were present. Trustee Revious arrived at 5:38 p.m. and joined Trustees during the closed session in progress. Trustee Garner was absent for a reason deemed acceptable by the Board.

Closed Session Trustees immediately adjourned to closed session for:

- Student Discipline pursuant to Education Code section 48918
- Conference with Labor Negotiator (GC 54957.6) - HETA
- Employee Discipline/Dismissal/Release (GC 54957)
- Public Employee Performance Evaluation (GC 54957)

Trustees returned to open session at 6:25 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, Joy Gabler, David Goldsmith, Lucy Gomez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jeanne Rios, Jill Rubalcava, Liz Simas, Jason Strickland, and Nancy White.

Expulsion Cases #12-73, 12-74, 12-75, 12-76, 12-77, 12-78, 12-80 Trustee Jay made a motion to accept the Findings of Facts and expel Cases #12-73, 12-74, 12-75, 12-76, 12-77, 12-78, and 12-80 for the remainder of the 2011-12 school year and the first semester of the 2012-13 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on June 4, 2012. Parents may apply for readmission on or after January 11, 2013. Trustee Hernandez seconded; motion carried 4-0.

Settlement Agreement #2012-01 Trustee Jay stated: "During closed session, the Board acted to adopt Settlement Agreement #2012-01 for a certificated employee. The motion carried by a vote of 4 to 0."

PUBLIC HEARING
2012-2013 Hanford Elementary School District Budget At 6:30 p.m. President Hill opened the Public Hearing regarding 2012-2013 Hanford Elementary School District Budget. The time was turned to Nancy White, Assistant Superintendent Fiscal Services, who highlighted several facts about revenue and expenditures for the coming fiscal year that have factored into the development of the 2012-2013 budget. President Hill asked for clarification regarding deficit spending, and White explained that the budget as proposed indicates spending more than we are projected to bring in so reserves will have to be drawn down from the current 7% to 3.5 %. The 3.5% General Fund Reserve for Economic Uncertainty would be above the above the minimum 3% required.

President Hill then called for any comments or questions from the public. There being none, President Hill closed the public hearing at 6:40 p.m.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

- Public Comments** None.
- Board and Staff Comments** None.
- Requests to Address the Board at Future Meetings** None.
- Dates to Remember** President Hill reviewed Dates to Remember: June 27 regular Board Meeting; July 4 Independence Day holiday, August 8 regular Board Meeting; August 16 first day of school 2012-13; August 22 regular Board Meeting.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "e" collectively. Trustee Jay seconded, motion carried 4-0. Then Trustee Revious made a motion to approve consent items "a" through "e" and Trustee Hernandez seconded; motion carried 4-0. The items approved are:

- a) Warrant listings dated May 9, 2012; May 18, 2012; May 25, 2012; and June 1, 2012.
- b) Minutes of the Regular Board Meeting May 23, 2012.
- c) Donation of \$1,284.00 from Hamilton PTC to Hamilton School.
- d) Donation of \$181.22 from Box Tops for Education to Roosevelt School.
- e) Donation of \$1,200.00 from Lowe's Heroes Project.

President Hill acknowledged and thanked Hamilton PTC, Box Tops for Education, and Lowe's Heroes Project for their donations to our schools.

INFORMATION ITEMS

- Tentative Agreements with HETA for 2012-13 contract reopeners** Superintendent Dr. Terry presented for information the Tentative Agreements between Hanford Elementary School District (HESD) and Hanford Elementary Teachers' Association (HETA) for 2012-13 contract reopeners.
- BP 4362** Superintendent Dr. Terry presented for information the following revised Board Policy:
- BP 4362 – Vacation and Holidays (revised)
- AR 4217.3** Superintendent Dr. Terry presented for information the following revised Administrative Regulation:
- AR 4217.3 – Layoff and Reemployment Rights (revised)
- AR 5132** Liz Simas, Child Welfare and Attendance Coordinator, presented for information the following revised Administrative Regulation:
- AR 5132 – Dress and Grooming

BOARD POLICIES AND ADMINISTRATION

- 2012-13 QEIA Plans for King, Lincoln, Richmond** Trustee Jay made a motion to approve the 2012-2013 Quality Education Investment Act (QEIA) plans for King, Lincoln, and Richmond schools. Trustee Hernandez seconded; motion carried 4-0.

- Roof Bid** Item "b" was tabled until the next meeting. No action taken.
- BP/AR 5131.7** Trustee Revious made a motion to adopt the following revised Board Policy and Administrative Regulation. Trustee Jay seconded; motion carried 4-0:
- BP/AR 5131.7 – Weapons and Dangerous Instruments
- AR 5125** Trustee Hernandez made a motion to adopt the following revised Administrative Regulation. Trustee Jay seconded; motion carried 4-0:
- AR 5125 – Student Records
- BP/AR 5113** Trustee Jay made a motion to adopt the following revised Board Policy and Administrative Regulation. Trustee Revious seconded; motion carried 4-0:
- BP/AR 5113 - Absences and Excuses
- AR 5111.12** Trustee Revious made a motion to adopt the following revised Administrative Regulation. Trustee Jay seconded; motion carried 4-0:
- AR 5111.12 – Residency Based on Parent/Guardian Employment
- AR 5111.1** Trustee Revious made a motion to adopt the following revised Administrative Regulation. Trustee Jay seconded; motion carried 4-0:
- AR 5111.1 – District Residency
- BP/AR 0450** Trustee Hernandez made a motion to adopt the following revised Board Policy and Administrative Regulation. Trustee Revious seconded; motion carried 4-0:
- BP/AR - 0450 Comprehensive Safety Plan
- AR/Exhibit 5125.1** Trustee Revious made a motion to adopt the following revised Administrative Regulation and Exhibit. Trustee Jay seconded; motion carried 4-0:
- AR/Exhibit 5125.1 – Release of Directory Information
- BP/AR 5111** Trustee Hernandez made a motion to adopt the following revised Board Policy and Administrative Regulation. Trustee Revious seconded; motion carried 4-0:
- BP/AR 5111 – Admission
- BP 6163.4** Trustee Jay made a motion to adopt the following revised Administrative Regulation. Trustee Revious seconded; motion carried 4-0:
- BP 6163.4 – Student Use of Technology
- AR 5111.13** Trustee Revious made a motion to delete the following Administrative Regulation. Trustee Jay seconded; motion carried 4-0:
- AR 5111.13 – Residency for Homeless Children (delete)
- BP 4140, 4240, 4340** Trustee Hernandez made a motion to adopt the following revised Board Policy. Trustee Jay seconded; motion carried 4-0:
- BP 4140, 4240, 4340 - Bargaining Units
- Resolution #27-12** Trustee Hernandez made a motion to approve Resolution #27-12: Reduction in Classified Services for the 2012-13 school year. Trustee Jay seconded; motion carried 4-0.

PERSONNEL

Trustee Jay made a motion to take Personnel items "a" through "k" collectively. Trustee Hernandez seconded; motion carried 4-0. Then Trustee Revious made a motion to approve Personnel items "a" through "k". Trustee Hernandez seconded; the motion carried 4-0. The following items were approved:

**Item "a" –
Employment**

Professional Specialists

- Melanie Gallaher, School Psychologist – 8.0 hrs., Special Services
- Jami Garcia, School Psychologist – 8.0 hrs., Special Services

Certificated effective 8/14/12

- Rachelle Hurtado, Teacher, Probationary I
- Stacie Johnson, Teacher, Probationary I
- Karen Morton, Teacher, Probationary I
- Katelyn Warner, Teacher, Probationary I
- Cherry Gomez-Rivera, READY Program Tutor – 4.5 hrs., Washington, effective 6/8/12
- Heidi Hartman, Media Services Aide – 5.5 hrs., Roosevelt, effective 6/15/12
- Laura Kroes, School Psychologist – 8.0 hrs., Office of Special Services, effective 6/14/12
- Jodi Podoehl, Special Circumstance Aide – 5.75 hrs., Simas, effective 6/8/12
- Loriann Riley, School Psychologist – 8.0 hrs., Office of Special Services, effective 6/14/12

**Item "b" –
Resignations**

**Item "c" –
Short term
Employment**

CERTIFICATED STAFF – Extended Learning Opportunities

Burriss Park Summer School Program June 18 – June 29

- Christopher Piche, Lead Teacher – 6.0 hrs., effective 6/11/12 to 6/29/12
- Angel Bravo, Teacher – 6.0 hrs., effective 6/13/12 to 6/29/12
- Omar Fierro, Teacher – 6.0 hrs., effective 6/13/12 to 6/29/12
- Cynthia Lara, Teacher – 6.0 hrs., effective 6/13/12 to 6/29/12
- Allyson Whitmer – 6.0 hrs., Nurse, effective 6/14/12 to 6/29/12

CLASSIFIED STAFF – Extended Learning Opportunities

Burriss Park Summer School Program

- Jennifer Bays, READY Program Tutor – 6.0 hrs., effective 6/14/12 to 6/29/12
- Sandy Perez, Bus Driver – 4.5 hrs., effective 6/14/12 to 6/29/12
- Jason Roberson, READY Program Tutor – 6.0 hrs., effective 6/14/12 to 6/29/12
- Andrea Valencia, READY Program Tutor – 6.0 hrs., effective 6/14/12 to 6/29/12

Special Education Extended School Year Program, June 14 – July 13

- Veronica Chavez, Special Education Aide – 4.5 hrs., Richmond, effective 6/18/12 to 7/13/12
- Danna Miller, Bus Driver – 4.5 hrs., Transportation, DSF, effective 6/18/12 to 7/13/12

West Hills 5C's Program

- John Arnett, Bus Driver – 4.5 hrs., (M-Th), Transportation, DSF, effective 6/8/12 to 6/28/12
- Linda Arnett, Bus Driver – 4.5 hrs., (M-Th), Transportation, DSF, effective 6/18/12 to 6/28/12

CLASSIFIED STAFF – Seamless Summer Meal Program

- Yolanda Bernal, Yard Supervisor – 1.75 hrs., Lincoln, effective 6/11/12 to 8/3/12
- Corina Carrera, Food Service Worker I – 2.5 hrs., Lincoln, effective 6/11/12 to 8/3/12
- Teresa Coyt, Food Service Worker I – 2.5 hrs., King, effective 6/11/12 to 8/3/12
- Loretta King, Yard Supervisor – 1.75 hrs., Richmond, effective 6/11/12 to 8/3/12
- Michelle Lowell, Food Service Worker I – 2.5 hrs., King, effective 6/11/12 to 8/3/12
- Debbie Upton, Food Service Worker I – 2.5 hrs., Lincoln, effective 6/11/12 to 8/3/12
- Araceli Mandujano, Yard Supervisor – 1.75 hrs., King, effective 6/11/12 to 8/3/12
- Diane Medellin, Food Services Supervisor – 5.5 hrs., Food Services, effective 7/13/12 to 7/31/12
- Lucy Rose, Food Service Worker I – 2.5 hrs., Richmond, effective 6/13/12 to 8/3/12

CLASSIFIED STAFF – Seamless Summer Meal Program and Summer School

- Wilma Etulain-Baraibar, Cook/Baker – 5.5 hrs., Food Services, Richmond, effective 6/11/12 to 8/3/12
- Anneliese Roa, Program Manager – 5.5 hrs., Food Services, effective 6/22/12 to 7/12/12

**Item "d" –
More Hours**

- Angelica Aguilar, Yard Supervisor, from .75 hr. to 2.50 hrs., King, effective 5/21/12
- Elizabeth Chavez, Yard Supervisor, from 2.25 hrs., to 3.25 hrs., King, effective 5/21/12
- Evette Gonzalez, Yard Supervisor, from 1.75 hrs. to 2.25 hrs., King, effective 5/21/12
- Summer Dalafu, from Educational Tutor K-6 – 3.5 hrs., to Special Education Aide – 5.0 hrs., Hamilton, effective 8/16/12

**Item "e" –
Promotions**

- Carol Gallegos, from Literacy Coach to Curriculum Specialist – English Language Arts – Curriculum, Instruction & Professional Development, effective 7/26/12
- Laura Rodriguez, from READY Program Tutor – 4.5 hrs to Lead READY Program Tutor – 5.0 hrs., King, effective 8/10/12

**Item "f" –
Administrative
Transfers**

- Linda Cruz, Media Services Aide – 5.5 hrs., from King to Richmond, effective 8/2/12
- Kathleen Portugal, Media Services Aide – 5.5 hrs., from Lincoln to Monroe, effective 8/2/12

**Item "g" –
Leave of Absence**

- Pauline Strambi, Teacher, Wilson, effective 5/8/12 to 6/8/12, baby bonding
- Valerie Velazquez, Yard Supervisor – 2.25 hrs., Monroe, effective 2/14/12 to 5/22/12, maternity

**Item "h" –
Ratify Assistant
Superintendent
Employment Contracts
for 2012-2013**

- Joy Gabler, Curriculum, Instruction and Professional Development
- Nancy White, Fiscal Services
- Diane Williams, Human Resources

**Item "i" –
Salary/Wage
Schedules for 2012-13**

- Management/Professional Specialist/Confidential Salary Schedule
- Credentialed Teacher Salary Schedule
- Non-Credentialed Teacher and Intern Salary Schedule "B"
- School Nurse Salary Schedule "C"
- Classified Salary Schedule (Interim)
- Classified, Substitute/Temporary Wage Schedule (Interim)
- Non-Represented Part-time Employee Wage Schedule

**Item "j" –
Declaration of Need**

- Adopt Declaration of Need for Fully Qualified Educators for 2012-2013 School Year (Title 5, 80026)

**Item "k" – Annual
Statement of Need**

- Annual Statement of Need for 30-Day Substitute Teaching Permits

FINANCIAL

Resolution #26-12 Trustee Revious made a motion to approve Resolution #26-12: Board Delegation of Powers/Duties of Governing Board. Trustee Jay seconded; motion carried 4-0.

**Adoption of 2012-13
Budget** Trustee Hernandez made a motion to adopt the 2012-13 Hanford Elementary School District Budget. Trustee Jay seconded; motion carried 4-0.

**Legal Services
Agreements** Trustee Jay made motion to approve legal services agreements and fees for fiscal year 2012-13. Trustee Hernandez seconded; motion carried 4-0.

Consultant Contract Trustee Hernandez made a motion to approve consultant contract with Mandate Resource Services, LLC for preparation of Mandated Cost Claims. Trustee Jay seconded; motion carried 4-0.

Consultant Contract Trustee Revious made a motion to approve consultant contract with School Facility Consultants for advisory services related to school facilities funding, financing and planning. Trustee Hernandez seconded; motion carried 4-0.

Consultant Contract Trustee Revious made a motion to approve consultant contract with Government

Financial Strategies. Trustee Jay seconded; motion carried 4-0.

Consultant Contract Trustee Hernandez made a motion to approve consultant contract with Mangini Associates, Inc. Trustee Revious seconded; motion carried 4-0.

Consultant Contract Trustee Jay made a motion to approve consultant contract with David B. Beller. Trustee Hernandez seconded; motion carried 4-0.

Renewal of Lease Trustee Jay made a motion to renew lease agreement with Mobile Modular Management Corporation for thirteen (13) portable classrooms. Trustee Revious seconded; motion carried 4-0.

Renewal of Lease Trustee Jay made a motion to renew lease agreement with Modular Space Corporation for three (3) portable classrooms. Trustee Hernandez seconded; motion carried 4-0.

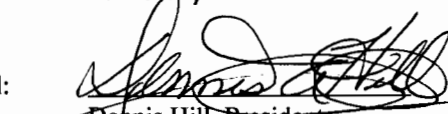
Declaration of Surplus Property Trustee Jay made a motion to declare surplus property. Trustee Hernandez seconded; motion carried 4-0.

Adjournment There being no further business, President Hill adjourned the meeting at 7:08 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Dennis Hill, President


James L. Jay II, Clerk