

Hanford Elementary School District
Minutes of the Regular Board Meeting
December 12, 2012

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on December 12, 2012, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Hill called the meeting to order at 5:30 p.m. Trustees Garner, Hernandez, Jay, and Revious were present.

Closed Session Trustees immediately adjourned to closed session for:

- Student Discipline pursuant to Education Code section 48918

Trustees returned to open session at 6:07 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, Javier Espindola, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, Nancy White, and Diane Williams.

Expulsions:
#13-21 and #13-22 Trustee Jay made a motion to accept the Findings of Facts and expel Cases #13-21 and 13-22 for the remainder of the 2012-2013 school year for violation of Education Code 48900 as determined by the Administrative Panel at hearings held on December 10, 2012. Parents may apply for readmission on or after June 7, 2013. Motion seconded by Trustee Garner, motion carried 5-0.

ANNUAL ORGANIZATION

Superintendent Dr. Terry introduced Kings County Superintendent of Schools Tim Bowers who then administered the oath of office to Trustee Dennis Hill and Trustee Tim Revious.

Annual Organization Following the swearing-in, the Secretary of the Board, Dr. Terry, conducted the election of officers for 2013

Trustee Garner nominated Tim Revious for President of the HESD Board of Trustees. There were no other nominations. Trustee Garner moved that nominations be closed, Trustee Hill seconded, and the motion carried 5-0.

Revious elected President for 2013 Trustees then cast their votes by roll call for Tim Revious as President of the Board of Trustees as follows: Garner – yes; Hernandez – yes; Hill – yes; Jay – yes; Revious – yes

By unanimous vote, Tim Revious was elected to serve as President of HESD Board of Trustees.

Jay elected Vice President for 2013 Trustee Revious nominated James L. Jay for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Garner moved that nominations be closed, Trustee Hill seconded, and the motion carried 5-0. Trustees then cast their vote for James L. Jay as Vice President of the Board of Trustees as follows: Garner – yes; Hernandez –

yes; Hill – yes; Jay – yes; Revious – yes

By unanimous vote, James L. Jay will serve as Vice President of HESD Board of Trustees.

Hernandez elected for Clerk for 2013

Trustee Hill nominated Lupe Hernandez for Clerk of the Board of Trustees. There were no other nominations. Trustee Garne moved that nominations be closed, Trustee Hill seconded, and the motion carried 5-0. Trustees then cast their vote for Lupe Hernandez as Clerk of the Board by roll call vote: Garner – yes; Hernandez – yes; Hill – yes; Jay – yes; Revious – yes.

By unanimous vote, Lupe Hernandez will serve as Clerk for the HESD Board of Trustees.

Committee Appointments

President Revious appointed Trustees to serve on the following committees for 2013 as follows:

Finance Committee – Jeff Garner, James L. Jay
Budget Committee – Lupe Hernandez, Dennis Hill
Kings County School Boards Association – Tim Revious
HESD Educational Foundation – Dennis Hill

Board Meeting 2013 Calendar approved Trustee Hill motioned to adopt the Board Meeting Calendar for 2013 as submitted. Trustee Hernandez seconded, motion carried 5-0.

Public Comments None.

Board and Staff Comments None.

Requests to Address the Board at future meetings None.

Dates to Remember President Revious reviewed Dates to Remember: Winter Break for schools December 17-January 4, school resumes Jan 7, 2013; next regular board meeting January 9, 2013 at 5:30 p.m.

INFORMATION ITEMS

Prop 30 Information Superintendent Dr. Terry presented information about the recent passage of Proposition 30 and how it may impact the District's budget development.

2013 Budget Calendar Nancy White, Assistant Superintendent Fiscal Services presented the Budget calendar for 2013 for information.

CONSENT ITEMS

Trustee Hill made a motion to take consent items "a" through "e" together. Trustee Jay seconded, motion carried 5-0. Trustee Hill then made a motion to approve consent items "a" through "e". Trustee Hernandez seconded, motion carried 5-0. The items approved are:

- a) Warrant listings dated November 14, 2012; November 26, 2012; and November 30, 2012.
- b) Minutes of November 28, 2012 Regular Board Meeting.
- c) Inter-district transfers as recommended.
- d) Donation of \$100.00 from PG & E Corporation to MLK School.
- e) Donation of 50 pair of shoes from Education Employees Credit Union to Hanford Elementary School District.

President Revious acknowledged and thanked PG & E and EECU for their donations in support of HESD schools.

BOARD POLICIES AND ADMINISTRATION

BP/AR 5117

Trustee Jay made a motion to adopt the following revised Board Policy and Administrative Regulation. Seconded by Trustee Hernandez, motion carried 5-0:

- BP/AR 5117 – Interdistrict Attendance

AR 5144.1

Trustee Jay made a motion to adopt the following revised Administrative Regulation. Seconded by Trustee Hernandez, motion carried 5-0:

- AR 5144.1 – Suspension and Expulsion/Due Process

BP/AR 4121

Trustee Hernandez made a motion to adopt the following revised Board Policy and Administrative Regulation. Seconded by Trustee Jay, motion carried 5-0:

- BP/AR 4121 – Temporary/Substitute Personnel (revised)

SSC Waiver

Trustee Hernandez made a motion to approve waiver renewal to California Department of Education to combine school site councils of Community Day School and Hamilton School. Trustee Garner seconded; motion carried 5-0.

Consultant Contract

Trustee Jay made a motion to approve consultant contract with EL Achieve to provide 1 day of initial training on Systematic English Language Development (ELD) to school site Leadership Teams. Trustee Garner seconded; motion carried 5-0.

Easement agreement

Trustee Garner made a motion to approve grant of easement to Southern California Edison for utility and site improvements to the Kings County Office of Education tower located at Lincoln School. Trustee Hernandez seconded; motion carried 5-0.

PERSONNEL

Trustee Jay made a motion to take Personnel items "a" through "g" together. Trustee Garner seconded and motion carried 5-0. Then Trustee Jay made a motion to approve Personnel items "a" through "g". Trustee Garner seconded, and the motion carried 5-0. The following items were approved:

**Item "a" –
Employment**

Classified:

- Sherry Hutsell, Food Service Worker I – 2.75 hrs., Jefferson, effective 11/27/12
- Cynthia Long, Food Service Worker I – 2.5 hrs., Roosevelt, effective 12/3/12

Temporary Employees/Substitutes/Yard Supervisors:

- Barbara Colucci, Short-term Yard Supervisor – 1.75 hrs., Simas, effective 11/26/12 to 2/28/13
- Samantha Cortez, Short-term Yard Supervisor – 2.5 hrs., Lincoln, effective 12/3/12 to 2/28/13
- Brigid Fogg, Short-term Yard Supervisor – 2.0 hrs., King, effective 11/26/12 to 2/28/13
- Christine Houk, Short-term Special Circumstance Aide – 5.75 hrs. (M,T,Th,F) and 4.5 hrs. (W), Hamilton, effective 11/28/12 to 1/31/13
- Liz Ibarra, Short-term Administrative Secretary I – 8.0 hrs, Human Resources, effective 12/3/12 to 12/18/12
- Ana Lizarraga, Short-term Bilingual Clerk Typist I – 5.0 hrs., Lincoln, effective 1/7/13 and 3/22/13
- Lauree Mallard, Substitute Yard Supervisor, effective 11/26/12; Short-term Yard Supervisor – 1.0 hr. (M,Th,F), Washington, effective 11/26/12 to 6/6/13
- Paula Massey, Substitute READY Program Tutor, effective 11/30/12
- Michael "Mac" McWay, Short-term Yard Supervisor – 1.0 hr. (T,Th,F), Washington, effective 11/27/12 to 6/6/13
- Sylvia Reyna, Short-term Yard Supervisor - .75 hr., King, effective 11/26/12 to 2/28/13
- Olivia Tiel, Substitute Bilingual Clerk Typist II, Clerk Typist II, Educational Tutor K-6, Translator: Oral Interpreter and Written Translator, effective 11/19/12; Short-term Educational Tutor K-6 – 6.0 hrs., various sites, effective 11/20/12 to 5/31/13
- Melisa Wakefield, Substitute Yard Supervisor, effective 11/27/12; Short-term Yard Supervisor – 1.0 hr. (T,Th,F), Washington, effective 11/27/12 to 6/6/13
- Kimberly Weeks, Substitute Clerk Typist II, effective 11/30/12

**Item "b" –
Resignations**

- Andrea Grijalva, Substitute Yard Supervisor, effective 5/17/12
- Fatima Hernandez, Substitute Yard Supervisor and Translator: Oral Interpreter, effective 5/15/12
- Michelle Rodriguez, READY Program Tutor – 4.5 hrs., Monroe, effective 12/14/12

**Item "c" –
Retirement**

- Arthur Portugal, Groundskeeper II – 8.0 hrs., DSF/Grounds, effective 2/8/13

**Item "d" –
Leave of Absence**

- Yvette Alvarez, Yard Supervisor – 3.0 hrs., Lincoln, effective 11/26/12 to 1/25/13, maternity

**Item "e" –
Job Description**

- Personnel Specialist - Benefits

**Item "f" –
Approve Agreement**

Authorize agreement to collaborate with Tulare County Office of Education by developing and delivering a quality teacher preparation program through PROJECT IMPACT; a District internship program for Multiple Subject, Single Subject and Education Specialist teacher candidates for the 2012-2013 school year.

**Item "g" –
Volunteers**

<u>Name</u>	<u>School</u>
Denise Morelock	Hamilton
Michelle Davis	Jefferson
Elizabeth Fabela	JFK
Victor Lopez	King
LeeAndra Tamayo	Lincoln
Christine Zamora	Lincoln
Jennifer Weber	Monroe
Selena Reis	Simas

FINANCIAL

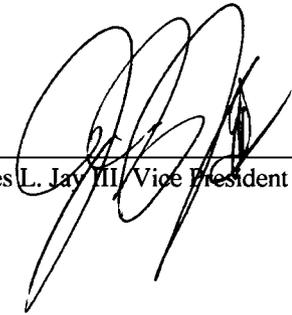
- Approve Certification of Signatures** Trustee Hernandez made motion to approve Certification of Signatures for 2013. Trustee Jay seconded, motion carried 5-0.
- Report of Developer Fees Collected and Spent** Trustee Jay made a motion to accept the report of Developer Fees Collected and Spent. Trustee Hernandez seconded, motion carried 5-0.
- Certification of First Interim Report** Trustee Garner made a motion to approve Certification of First Interim Report for 2012-2013. Trustee Jay seconded, motion carried 5-0.
- Consultant Contract** Trustee Jay made a motion to approve consultant contract with Demsey, Filliger and Associates for an actuarial study on the District's Self-Funded Dental Plan. Trustee Hernandez seconded, motion carried 5-0.
- Adjournment** There being no further business, President Revious adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Tim Revious, President


James L. Jay III, Vice President