

Hanford Elementary School District
Minutes of the Regular Board Meeting
December 15, 2010

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on December 15 2010, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Hernandez called the meeting to order at 5:30 p.m. Trustees Garcia, Garner, Hill, Revious, and Trustee Elect Jay were present.

Closed Session Trustees immediately adjourned to closed session for:

- Student Discipline pursuant to Education Code section 48918
- Conference with Legal Counsel – Anticipated Litigation – One Tort Claim received (GC 54946.9)

Trustees returned to open session at 6:25 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Debra Colvard, Silvia Duvall, Javier Espindola, Joy Gabler, David Goldsmith, Lucy Gomez, Charlotte Hines, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Nancy White, and Diane Williams.

Expulsions:
#25-11, 26-11, 27-11, 28-11, 29-11, 30-11 Trustee Garner made a motion to accept the Findings of Facts and expel Cases #25-11, 26-11, 27-11, 28-11, 29-11 and 30-11 for the remainder of the 2010-2011 school year for violation of Education Code 48900 as determined by the Administrative Panel at hearings held on December 13, 2010. Parents may apply for readmission on or after June 3, 2011. Motion seconded by Trustee Garcia, motion carried 5-0.

Tort Claim rejected In closed session the Board considered the Tort Claim that was on the agenda and by a unanimous vote rejected the claim. The Board has directed legal counsel to ensure that the claimants receive notice of the rejection as is required by the Government Code.

ANNUAL ORGANIZATION

Bobby Garcia welcomes James Jay Bobby Garcia, whose term as Trustee has expired, thanked everyone and welcomed Mr. James Jay to take his seat at the table. Trustee Hill stated that the Board “gets along very well.” Trustee Revious stated that Bobby Garcia always “considered the human side” of issues brought before the Board. Garcia was fair, and consistent, and mentored Trustee Revious when Revious was new to the Board. Revious stated that over time they have become friends and “we are better for having had him [Garcia] on the Board.”

Oath of Office Superintendent Dr. Terry introduced and welcomed Mr. Tim Bowers, Kings County Superintendent of Schools. Mr Bowers administered the oath of office to Jeff Garner, Lupe Hernandez, and James L. Jay III.

Annual Organization

Superintendent Dr. Terry, as Secretary of the Board, conducted the election of officers.

Jeff Garner President

Trustee Hill nominated Jeff Garner for President of the HESD Board of Trustees. There were no other nominations. Trustee Revious moved that nominations be closed, Trustee Hill seconded, and the motion carried 5-0. Trustees then cast their vote for Jeff Garner as President of the Board of Trustees by roll call: Garner, Hernandez, Hill, Jay and Revious all voted aye.

Dennis Hill Vice President

Trustee Revious nominated Dennis Hill for Vice-President of the HESD Board of Trustees. There were no other nominations. Trustee Garner moved that nominations be closed, Trustee Hernandez seconded, and the motion carried 5-0. Trustees then cast their vote for Dennis Hill as Vice President of the Board of Trustees as follows: Garner, Hernandez, Hill, Jay and Revious all voted aye.

Tim Revious Clerk

Trustee Hill nominated Tim Revious for Clerk of the Board of Trustees. There were no other nominations. Trustee Hernandez motioned that nominations be closed, Trustee Jay seconded, and the motion carried 5-0. Trustees then cast their vote for Tim Revious as Clerk of the Board by roll call vote: Garner, Hernandez, Hill, Jay and Revious all voted aye.

Volunteers for Committees

President Garner called for Trustees to volunteers to serve on the following committees. Trustees volunteered to serve for 2011 as follows:

Finance Committee – Lupe Hernandez, James L. Jay III
Budget Committee – Lupe Hernandez, Tim Revious
Kings County School Boards Association – Jeff Garner
HESD Educational Foundation – Dennis Hill

Board Meeting 2011 Calendar approved

Trustee Revious motioned to adopt the Board Meeting Calendar as submitted. Trustee Hill seconded, motion carried 5-0.

Lupe Hernandez honored

Superintendent Dr. Terry, on behalf of the Board, staff, and children of Hanford Elementary School District, presented a gavel and plaque to Trustee Hernandez, thanking her for her service as President of the Board of Trustees 2008-2010.

At 6:45 p.m. President Garner, on behalf of the Board, invited all present to enjoy light refreshments during a brief adjournment.

At 7:00 p.m. President Garner called the meeting to order.

Public Comments

None.

Board and Staff Comments

Trustee Hill thanked Dr. Terry for promptly providing to him information requested regarding time spent on testing. The data indicate students spend approximately twelve hours per year in testing.

Requests to Address the Board None.

Dates to Remember President Garner reviewed Dates to Remember, including: next regular Board Meeting January 5, 2011.

INFORMATION ITEMS

2011 Budget Calendar Nancy White, Assistant Superintendent Fiscal Services presented the Budget calendar for 2011 for information only.

BP/AR 5141.21 Karen McConnell, Director Special Services, presented the following revised Board Policy and Administrative Regulation for information only:

- BP/AR 5141.21 – Administering Medication and Monitoring Health Conditions

**BP 4030
AR 4031** Diane Williams, Assistant Superintendent Human Resources, presented the following Board Policies and Administrative Regulations for information only:

- BP 4030 – Nondiscrimination in Employment
- AR 4031 – Nondiscrimination in Employment: Complaint Procedures

AR 4112.23 Diane Williams, Assistant Superintendent Human Resources, presented the following Administrative Regulation for information only:

- AR 4112.23 – Special Education Staff

**AR 4112.42
4212.42
4312.42** Diane Williams, Assistant Superintendent Human Resources, presented the following revised Board Policies and Administrative Regulations for information only:

- AR 4112.42, 4212.42, 4312.42 – Drug and Alcohol Testing for Holders of Commercial Motor Vehicle (revised)

**BP/AR 4157
4257
4357** Diane Williams, Assistant Superintendent Human Resources, presented the following revised Board Policy and Administrative Regulation for information only:

- BP 4157, 4257, and 4357 – Employee Safety – Injury and Illness Prevention Program (revised)
- AR 4157, 4257, and 4357 – Employee Safety (revised)

CONSENT ITEMS

Trustee Hill made a motion to take consent items "a" through "d" together. Trustee Revious seconded, motion carried 5-0. Trustee Hill then made a motion to approve consent items "a" through "d". Trustee Hernandez seconded, motion carried 5-0. The items approved are:

- a) Warrant listings dated November 29, and December 3, 2010.
- b) Minutes of December 1, 2010 Regular Board Meeting.
- c) Inter-district transfers as recommended.
- d) Donation of \$821.61 from Washington PTC to Washington School.

President Garner acknowledged and thanked Washington PTC for its continued support of Washington School.

BOARD POLICIES AND ADMINISTRATION

Title I Parent Involvement Policy

Trustee Hernandez made a motion to approve District Title I Parent Involvement Policy. Seconded by Trustee Revious, motion carried 5-0.

AR 4161.1 4261.1 4361.1

Trustee Revious made a motion to adopt the following revised Administration. Seconded by Trustee Hill, motion carried 5-0:

- AR 4161.1 Certificated Personnel – Personal Illness/Injury Leave (revised)
- AR 4261.1 Classified Personnel – Personal Illness/Injury Leave (revised)
- AR 4361.1 Management, Supervisory and Confidential Personnel – Personal Illness/Injury Leave (revised)

PERSONNEL

Trustee Hill made a motion to take Personnel items "a" through "e" together. Trustee Hernandez seconded and motion carried 5-0. Then Trustee Hill made a motion to approve Personnel items "a" through "e". Trustee Hernandez seconded, and the motion carried 5-0. The following items were approved:

Item "a" – Employment

Classified: Ashley Lizotte, READY program tutor

Temporary Employees/Substitutes/Yard Supervisors: Inez Carreiro, Short-term Yard Supervisor; Rogelio Espinoza, Short-term Custodian II; Amy Luna, Yard Supervisor; Mayra Velazquez, Substitute Special Circumstance Aide, Special Education Aide and Translator; Oral Interpreter; Maria Villafana, Short-term Yard Supervisor; Frederick "Cougar" Williams, Jr., Boys Basketball coach

Item "b" – Resignations

Fernanda Balan, Yard Supervisor; Aubrey Gonsalves, Special Education Aide; Shauna Rawson, READY Program Tutor

Item "c" – Termination

David Gonzales, Coach

Item "d" – Leave of Absence

Corinna Bowman, Yard Supervisor, as listed; Roxanne Tomas, Food Service Worker II, as listed

Item "e" – Volunteers

As listed.

FINANCIAL

Approve Certification of Signatures

Trustee Hill made motion to approve Certification of Signatures for 2011. Trustee Hernandez seconded, motion carried 5-0.

Report of Developer Fees Collected and Spent

Trustee Hernandez made a motion to accept the report of Developer Fees Collected and Spent. Trustee Revious seconded, motion carried 5-0.

Certification of First Interim Report

Trustee Hill made a motion to approve Certification of First Interim Report for 2010-2011. Trustee Revious seconded, motion carried 5-0.

Certification of 2010-11 Application for K-3 Class Size Reduction Program Trustee Hill made a motion to approve the certification of 2010-11 Operations Application for the K-3 Class Size Reduction Program. Trustee Hernandez seconded, motion carried 5-0.

Adjournment There being no further business, President Garner adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:


Jeff Garner, President


Tim Revious, Clerk