

**Hanford Elementary School District**  
***Minutes of the Regular Board Meeting***  
***June 16, 2010***

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 16, 2010, at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order**

President Hernandez called the meeting to order at 5:32 p.m. Trustees Garcia, Garner, Hill and Revious were present.

Dr. Terry announced stated, " We have an item to add to Board agenda this evening. The item was not listed on the Board agenda because the need for Board action came to the District's attention after the Board agenda was posted. The item is as follows:

**4. BOARD POLICIES AND ADMINISTRATION**

p. Approve Consolidated Application for Funding Categorical Aid Programs (Part I). (Carlton)"

Trustee Revious made a motion to add the item to the agenda; motion was seconded by Trustee Garcia, motion carried 5-0.

**Closed Session**

Trustees then immediately adjourned to closed session for:

- Conference with Labor Negotiator (GC 54957.6) CSEA
- Public Employee Discipline/Dismissal/Release (GC 54957)

Trustees returned to open session at 6:13 p.m.

**HESD Managers Present**

Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Debra Colvard, Silvia Duvall, Joy Gabler, David Goldsmith, Karen McConnell, Gerry Mulligan, Liz Simas, Nancy White, and Diane Williams.

**PUBLIC HEARING  
2010-2011 Budget**

At 6:13 p.m. President Hernandez opened the Public Hearing: 2010-11 Budget. Nancy White, Assistant Superintendent Fiscal Services, presented the budget noting it was developed considering the Governor's proposed budget and a projected ADA growth of ½ of 1 percent. Trustee Garner asked how many dollars were represented by the ½ of 1 percent. White stated and estimated \$125,000.00. Trustee Revious stated population shifts were predictable in Hanford as various housing projects are completed. Trustee Hill stated that many variables make budget projection difficult so a conservative approach is best. White stated that a 10-year history of ADA growth in the district was considered in developing projections for 2010-2011.

Trustee Garner asked about cash flow position and White responded that a previously approved mid-year TRANS will carry the District to September 2010, and a new TRANS will be obtained in July. President Hernandez invited comments from the public. There being none, President Hernandez closed the public hearing at 6:25 p.m.

**PUBLIC HEARING**  
**SBX3 4 Tier Three Programs Flexibility Transfers for 2010-11**

At 6:26 p.m. President Hernandez opened the Public Hearing regarding SBX3 4 Tier Three Programs and Flexibility Transfers. Nancy White, Assistant Superintendent Fiscal Services, introduced the item, and the Board discussed the proposed use of the funding as presented in the back up packet to the Board Agenda. President Hernandez called for comments or questions from the public. No public questions or comments were offered, and President Hernandez closed the public hearing at 6:28 p.m.

**PUBLIC HEARING**  
**Developer Fees**

At 6:28 p.m. President Hernandez opened the Public Hearing: Developer Fees. Nancy White, Assistant Superintendent Fiscal Services, stated that developer fees are collected at the state-allowed rate. An updated Justification Study was warranted because the last study was performed in 2004. Current study indicates that no increase in developer fees is warranted at this time. The District will continue to collect at the same rate. President Hernandez invited public comments from the floor. No public comments were offered, and President Hernandez closed the public hearing at 6:30 p.m.

**Public Comments** None.

**Board and Staff Comments** None.

**Requests to Address the Board** None.

**Dates to Remember** President Hernandez reviewed dates to remember.

### **CONSENT ITEMS**

Trustee Revious made a motion to take consent items "a" through "d" together. Trustee Hill seconded; motion carried 5-0. Trustee Revious then made a motion to approve consent items "a" through "d". Trustee Hill seconded; motion carried 5-0. The items approved are:

- a) Warrant listings dated May 14, 21, and 28, and June 4, 2010.
- b) Minutes of May 19, 2010 regular board meeting.
- c) Donation of \$15,000.00 from Wells Fargo Foundation grants to each of the school sites (\$1,500.00 each site).
- d) Donation of \$1,932.14 from Hamilton Parent Teachers Club to Hamilton School for yearbooks.

Trustee Revious and Trustee Hill acknowledged and thanked Wells Fargo for their generous financial support of HESD schools, and Hamilton PTC for their donation for yearbooks.

### **INFORMATION ITEMS**

**Form J-13A**

Liz Simas, Child Welfare and Attendance Coordinator, presented the information regarding Form J-13A "Request for Allowance of Attendance Because of Emergency Conditions."

## **BOARD POLICIES AND ADMINISTRATION**

- Community Day School** Trustee Revious made a motion to approve situating two Community Day School classes at Jefferson Elementary School and certification that no alternative facilities are available. Trustee Hill seconded; motion carried 5-0.
- Consultant Contract** Trustee Hill made a motion to approve consultant contract with Action Learning Systems, Inc. Trustee Garner seconded; motion carried 5-0.
- Consultant Contract** Trustee Hill made a motion to approve consultant contract with Rick Morris, Creator of New Management. Trustee Revious seconded; motion carried 5-0.
- 2010-11 School Plans** Trustee Revious made a motion to approve the 2010-2011 School Plans and School Improvement Plans. Trustee Hill seconded; motion carried 5-0.
- 2010-11 QEIA Plans** Trustee Garner made a motion to approve the 2010-2011 Quality Education Investment Act (QEIA) Plans for King, Lincoln, and Richmond school. Trustee Revious seconded; motion carried 5-0.
- Consultant Contract** Trustee Revious made a motion to approve consultant contract with Regents of the University of California Berkeley to provide workshops for King students, grades K-6, during the month of September 2010. Trustee Garcia seconded; motion carried 5-0.
- Consultant Contract** Trustee Hill made a motion to approve consultant contract with Dr. Luis Cruz of New Frontier 21 to provide one day of professional development to King Staff on Tuesday August 17, 2010. Trustee Garcia seconded; motion carried 5-0.
- BP/ARs** Trustee Hill made a motion to take items "h" through "n" collectively. Trustee Garcia seconded; motion carried 5-0. Trustee Hill then made a motion to adopt the following revised Board Policies and Administrative Regulations. Trustee Garcia seconded, motion carried 5-0. The revisions approved are:
- BP/AR 3515.2 Disruptions
  - BP 5131 – Conduct
  - BP/AR 5131.7 – Weapons and Dangerous Instruments
  - BP/AR 5144 – Discipline
  - BP/AR 5144.1 – Suspension and Expulsion/Due Process
  - BP 5145.3 – Nondiscrimination/Harassment
  - AR 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities)
- Resolution #26-10** Trustee Hill made a motion to adopt Resolution #26-10: Reduction in Classified Services for the 2010-11 school year. Trustee Revious seconded; motion carried 5-0.
- Consolidated Application for Categorical Aid** Trustee Hill made a motion to approve Consolidated Application for Funding Categorical Aid Programs (Part I). Trustee Garcia seconded;

motion carried 5-0.

## PERSONNEL

Trustee Hill made a motion to take Personnel items "a" through "k" together. Trustee Garcia seconded; motion carried 5-0. Then Trustee Hill made a motion to approve Personnel items "a" through "k" together. Trustee Garner seconded; the motion carried 5-0. The following items were approved:

***Item "a" –  
Employment***

Certificated: Tara De Haan, Teacher; Stephanie Dwiggin, Teacher; Kearsten Hymer, Teacher; Anne Ramos, Teacher; Taylor Siebert, Teacher; Stacey Silva, Teacher

Temporary Employees/Substitutes/Yard Supervisors: Angela Almeida, Substitute Babysitter; Brianna Dillard, Substitute Clerk Tyist II; Rogelio Espinoza, Short-term Custodian II; Tina Klein, Substitute Special Education Aide

***Item "b" –  
Resignations***

Tina Klein, Special Education Aide; Kevin Ponce, READY Program Tutor; Catherine Ramirez, Substitute Clerk Typist I/II; Andreanna Rodriguez, Special Education Aide

***Item "c" –  
Retirement***

Jeanine Hill, Teacher

***Item "d" –  
Reassignment***

Teresa Coyt, from Food Service Utility Worker to Cook/Baker, as listed.

***Item "e" –  
More Hours***

Connie Donahue, Yard Supervisor, as listed. Mary Lucero, Yard Supervisor, as listed.

***Item "f" –  
Transfers***

John Borges, Lead Custodian, to Monroe. Fernando Perez, Lead Custodian, to Washington.

***Item "g" –  
Short-term Employment***

CLASSIFIED STAFF – Extended Learning Opportunities, Migrant Summer Program at Burris Park and West Hills – 5C's Program: Amanda Braden, READY Program Tutor; Melissa Martinez, READY Program Tutor; Danna Miller, Bud Driver; Sandy Perez, Bus Driver; Karlotta Richardson, READY Program Tutor; Donna Vierra, Bus Driver

CLASSIFIED STAFF – Extended Learning Opportunity (His Kids Pre-School): Cerissa Freitas, Special Circumstance Aide; Maxine Sims, Special Circumstance Aide.

***Item "h" – Assistant  
Superintendent  
Contracts***

Ratify Assistant Superintendent Employment contracts for 2010-2011:

- Joy Gabler, Curriculum, Instruction and Professional Development
- Nancy White, Fiscal Services
- Diane Williams, Human Resources

***Item "i" –  
Salary/Wage Schedules  
for 2010-2011***

- 2010-11 Classified Salary Schedule (interim)
- 2010-11 Non-Represented Part-Time Employee Wage Schedule (Final)
- 2010-11 Classified, Substitute/Temporary Wage Schedule (Final)

***Item "j" – Student  
Teaching Agreement  
with CalState TEACH***

Authorize agreement to engage in the partnership between Hanford Elementary School District and CalState TEACH for the purpose of providing support for the preparation of CalState TEACH candidates for the 2010-11 school year.

***Item "k" –  
Volunteers***

As listed.

## **FINANCIAL**

- Flexibility Transfers*** Trustee Hill made a motion to approve 2010-11 SBX3 4 Tier Three Programs and Flexibility Transfers. Trustee Garcia seconded, motion carried 5-0.
- Resolution #24-10: Board Delegation of Powers/Duties*** Trustee Hill made a motion to approve Resolution #24-10: Board Delegation of Powers/Duties of Governing Board (Ed. Code Sec. 35161). Trustee Revious seconded, motion carried 5-0.
- Adopt 2010-2010 Budget*** Trustee Hill made a motion to adopt the 2010/11 Hanford Elementary School District Budget. Trustee Garcia seconded, motion carried 5-0.
- Approve Legal Services Agreements*** Trustee Revious made a motion to approve legal services agreements and fees for fiscal year 2010-11. Trustee Garcia seconded, motion carried 5-0.
- Consultant Contract*** Trustee Hill made a motion to approve consultant contract with Mandate Resource Services, LLC, for the preparation of Madated Cost Claims. Trustee Revious seconded, motion carried 5-0.
- Contract Approval*** Trustee Revious made a motion to approve contract with School Facility Consultants. Trustee Garcia seconded, motion carried 5-0.
- Consultant Contracts*** Trustee Revious made a motion to take items "g", "h", and "i" collectively. Trustee Garcia seconded, motion carried 5-0. Trustee Revious then made a motion to approve items "g", "h", and "i". Trustee Hill seconded, motion carried 5-0. The items approved are:
- Consultant agreement with Government Financial Strategies
  - Consultant contract with Mangini Associates, Inc.
  - Consultant contract with David B. Beller
- Mobile Modular contract (10 portables)*** Trustee Revious made a motion to approve renewal of lease agreement with Mobile Modular Management Corporation for ten (10) portable classrooms. Trustee Hill seconded, motion carried 5-0.
- Mobile Modular contract (3 portables)*** Trustee Hill made a motion to approve renewal of lease agreement with Mobile Modular Management Corporation for three (3) portable classrooms. Trustee Garcia seconded, motion carried 5-0.
- Adopt Resolution #25-10*** Trustee Revious made a motion to approve rescinding Resolution #15-08 and adopt Resolution #25-10: In the matter of establishing developer fees. Trustee Hill seconded, motion carried 5-0.
- Declaration of Surplus Equipment*** Trustee Revious made a motion to declare surplus equipment. Trustee Garner seconded, motion carried 5-0.
- Adopt Resolution #27-10*** Trustee Hill made a motion to adopt Resolution #27-10: Declaring Membership in the Northern California Regional Liability Excess Fund (ReLiEF) Joint Powers Authority (JPA). Trustee Revious seconded, motion carried 5-0.
- Withdrawal from SISC II – Property & Liability Program*** Trustee Hill made a motion to approved withdrawal from SISC II – Property & Liability Program. Trustee Revious seconded, motion carried 5-0.
- Accept donation of classroom library*** Trustee Hill made a motion to accept donation of classroom library books from Jeanine Hill. Trustee Revious seconded, motion carried 5-0.

**CLOSED SESSION** At 7:17 p.m. the Board adjourned to closed session. Trustees returned to open session at 8:35 p.m.

**Expulsions  
Case #74-10, 83-10** Trustee Garner made a motion to accept the Findings of Facts and expel Case #74-10 and 83-10 for the remainder of the 2009-2010 school year for violation of the Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on June 1, and 14, 2010. Parents may apply for readmission on or after June 4, 2010. Seconded by Trustee Revious, motion carried 5-0.

Trustee Garner made a motion to accept the Findings of Facts and expel cases #68-10, 69-10, 71-10, 73-10, 75-10, 76-10, 77-10, 78-10, 79-10, 80-10, 81-10, 82-10, 84-10, 85-10, 86-10, 87-10, 88-10, and 89-10 for the remainder of the 2009-2010 and first semester of the 2010-2011 school years for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on June 1 and 14, 2010. Parents may apply for readmission on or after January 14, 2011. Trustee Revious seconded, motion carried 5-0.

Trustee Garner made a motion to accept the Findings of Facts and expel case #70-10 for the remainder of the 2009-10 school year and the first semester of the 2010-11 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held June 1 and 14, 2010. However, Trustee Garner further moved that the Expulsion Order be suspended. The student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through January 14, 2011. Trustee Revious seconded, motion carried 5-0.

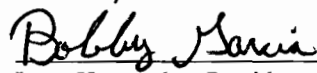
**Superintendent's  
Evaluation** During closed session the Board presented the Superintendent with a positive evaluation. On a motion by Trustee Garner, seconded by Trustee Revious, the Board in open session voted 5-0 in favor of amending the Superintendent's employment contract by reducing the Superintendent's work year by two days with a salary reduction equal to two days at the daily rate of pay and extending the term of the employment contract for a period terminating on the thirtieth day of June 2013.

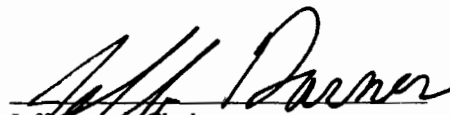
**Adjournment** There being no further business, President Hernandez adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Paul J. Terry,  
Secretary to the Board of Trustees

Approved:

  
Lupe Hernandez, President

  
Jeff Garner, Clerk