

Hanford Elementary School District
Minutes of the Regular Board Meeting
August 19, 2009

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on August 19, 2009, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Hernandez called the meeting to order at 5:32 p.m. Trustees Garcia, Garner, Hill, and Revious were present.

Closed Session Trustees immediately adjourned to closed session for:

-Conference with Labor Negotiator (GC 54957.6) CSEA
District Negotiators: Paul Terry/Diane Williams
-Public Employee Discipline/Dismissal/Release (GC54957) - Classified

Trustees returned to open session at 6:22 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Debra Colvard, Silvia Duvall, Kenny Eggert, Javier Espindola, Joy Gabler, David Goldsmith, Lucy Gomez, Charlotte Hines, Jaime Martinez, Karen McConnell, Mike Mendoza, Gerry Mulligan, Jennifer Pitkin, Jeanne Rios, Jason Strickland, Nancy White, and Diane Williams.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

Public Comments None.

Board and Staff Comments President Hernandez and Trustee Revious welcomed everyone to the 2009-10 school year.

Mike Mendoza, Director Community Relations, introduced Noah Lawson of Assemblyman Danny Gilmore's office. The Assemblyman together with many others in his district, organized last Friday's "Stuff the Bus" event that gathered donated school supplies for needy students. Mr. Lawson stated the event was intended to be meaningful and helpful to students and relayed Assemblyman Gilmore's hopes that his staff can continue to work with our staff to benefit families and school children.

Mr. Mendoza stated that television station KMPH wants to partner for next year and so, based on the generous response of the local community this year, it is likely more than one bus will be filled at the next event.

Requests to Address the Board None.

Dates to Remember School starts August 20, 2009; next Board Meeting September 2, 2009.

INFORMATION ITEMS

Proposed Board goals 2009-10 Dr. Terry reviewed 2008-09 Board Goals and proposed Board Goals for the Trustees to consider for 2009-10. Board Goals will be adopted at a

future Board Meeting.

**H1N1 flu
preparations**

Following Dr. Terry's presentation, Trustee Hill asked about what plans the District has developed to address the H1N1 influenza.

Gerry Mulligan, Director of Facilities and Operations stated that the avian flu preparations made a few years back serve us well going forward. Hand sanitizer is available in all classes and throughout schools; desktops and keyboards are regularly washed with green products by teachers as well as custodians.

Karen McConnell, Director of Special Services, in concert with school nurses, has developed a first day reminder flyer to parents about washing hands to prevent the spread of contagious disease, and reminding parents to keep symptomatic children home. All School Operations Officers and school nurses are prepared with protocol; we have not yet been contacted by Public Health regarding vaccinations but we are prepared to follow their direction.

**Public Hearing:
General Waiver
Request Regarding
Certification
Requirements**

At 6:32 p.m. President Hernandez opened the Public Hearing on General Waiver Request regarding Certification Requirements for Educational Interpreters for Deaf and Hard of Hearing Pupils. Following introduction of the matter by Diane Williams, Assistant Superintendent Human Resources, the floor was opened for comments or questions from the public. No public questions or comments were offered. President Hernandez closed the hearing at 6:35 p.m.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "e" together. Trustee Garner seconded, motion carried 5-0. Trustee Garcia then made a motion to approve consent items "a" through "e". Trustee Garner seconded, motion carried 5-0. The items approved are:

- a) Warrant listings dated June 12, June 19, June 26, June 30, July 6, July 10, July 17, July 24, July 31, and August 7, 2009.
- b) Minutes of June 17, 2009 Regular Board Meeting.
- c) Interdistrict transfers as recommended.
- d) Donation of \$500 of Roll Giving to MLK School.
- e) Donation of \$50 from PG & E to MLK School.

BOARD POLICIES AND ADMINISTRATION

BP/AR 5141.23

Trustee Revious made a motion to approve the following Board Policy and Administrative Regulation. Trustee Hill seconded, motion carried 5-0:

- BP/AR 5141.23 – Asthma Management

Consultant Contract

Trustee Hill made motion to grant permission to contract with Creative School Resources & Research to provide evaluation services for the Partnership in Character Education (CARE – Concern, Awareness, and Responsiveness for Everyone) grant for the 2009-10 school year. Trustee

Garcia seconded, motion carried 5-0.

- Consultant Contract** Trustee Garcia made a motion to approve using Alternative Billing Consultants to process billing submissions for Local Educational Agency (LEA) services. Trustee Hill seconded, motion carried 5-0.
- License Agreement renewal** Trustee Hill made a motion to renew License Agreement with Intel-Assess, Inc. Trustee Revious seconded, motion carried 5-0.
- Consultant Contract** Trustee Hill made a motion to approve consultant contract with Scott Traub to provide correlation reports for the 2008-09 HESD Benchmarks. Trustee Garcia seconded, motion carried 5-0.
- Lease Agreement** Trustee Hill made a motion to approve lease agreement with the San Joaquin Valley Unified Air Pollution Control District to lease space at Lincoln School. Trustee Garcia seconded, motion carried 5-0.
- Solicitation of Bids** Trustee Garner made a motion to authorize solicitation of bids for removal of asbestos flooring at Jefferson School. Trustee Revious seconded, motion carried 5-0.
- BP 4020** Trustee Hill made a motion to adopt the following revised Board Policy. Trustee Revious seconded, motion carried 5-0:
- BP 4020 Drug and Alcohol-Free Workplace (revised)
- Trustee Hill made a motion to adopt the following revised Board Policy. Trustee Revious seconded, motion carried 5-0:
- BP 4118**
- BP 4118 Suspension/Disciplinary Action (revised)
- Trustee Hill made a motion to adopt the following revised Administrative Regulation. Trustee Garcia seconded, motion carried 5-0:
- AR 4361.1**
- AR 4361.1 Personal Illness/Injury Leave (revised)

PERSONNEL

Note: Carmen Vega had accepted a position as a READY Program Tutor and Substitute Bilingual Aide I, Educational Tutor, Special Education Aide, Oral and Written Translator, to be effective 8/17/09 and 8/20/09 respectively. After the agenda had been posted she withdrew her acceptance of the positions. Therefore, Carmen Vega's employment with the District was stricken from the agenda and was expressly excluded from the following action taken by the Board.

Trustee Hill made a motion to take Personnel items "a" through "m" together. Trustee Garcia seconded and motion carried 5-0. Then Trustee Hill made a motion to approve Personnel items "a" through "m". Trustee Revious seconded, and the motion carried 5-0. The following items were approved:

**Item "a" –
Employment**

Certificated: Sheri Gordon, Teacher; Kathryn Sealey, Teacher

Classified: Lizett Amador, Bilingual Clerk Typist II; Marisol Azevedo, Educational Tutor; Amanda Braden, READY Program Tutor; Danielle Brock, Special Education Aide; Jacqueline Brooks, READY Program Tutor; Justin Chapa, READY Program Tutor; Kimberly Chism, READY Program Tutor; Brianna Dillard, Educational Tutor; Andrea Fraguero, Educational Tutor; Stacy Freitas, Food Service Utility Worker; Aubrey Gonsalves, Special Education Aide; Celeste Gregory, READY Program Tutor; Heidi Hartman, Media Services Aide; Audreyana Hernandez, READY Program Tutor; Michael A. Hernandez, Special Education Aide; Richard Moore, Educational Tutor; Christina Novielli, READY Program Tutor; Edna Owens, Special Education Tutor; Sandy Ramlo, Educational Tutor; Candace Screen, Cook/Baker; Robert Thomas Torres, READY Program Tutor; Kathryn Yarbrough, Educational Tutor

Temporary Employees/Substitutes/Yard Supervisors: Gabriel Avalos, Substitute Yard Supervisor, Short-term Yard Supervisor; Cecilia Avila, Substitute Yard Supervisor, Short-term Yard Supervisor; Jacqueline Brooks, Substitute Educational Tutor; Elizabeth Chavez, Substitute Yard Supervisor, Short-term Yard Supervisor; Patricia Edmond, Short-term Yard Supervisor; Jamaal Fay, Substitute Yard Supervisor, Short-term Yard Supervisor; Alejandro Gaona, Short-term Special Education Aide; Elizabeth Garcia Vargas, Substitute Yard Supervisor, Short-term Yard Supervisor; Donna Gonzales, Short-term Yard Supervisor; Nuvia Vanessa Green, Substitute Yard Supervisor; Mary Lucero, Substitute Yard Supervisor, Short-term Yard Supervisor; Angelita Maldonado, Substitute Bilingual Clerk Typist I; Diane Orosco, Substitute Custodian I/II; Patty Perez, Substitute Alternative Education Program Aide, Special Education Aide, Yard Supervisor; Esmerald Rubio, Substitute Yard Supervisor; Jessica Szalai, Substitute Yard Supervisor, Short-term Yard Supervisor; Jesse Thompson, Substitute Yard Supervisor, Short-term Yard Supervisor

**Item "b" –
Resignations**

Grace Baker, Special Education Aide; Danielle Biangone, READY Program Tutor; Jeanna DeHaro, Teacher; Jeanette Madrid, READY Program Tutor; Esmeralda Rubio, Yard Supervisor; Michelle Stephens, Teacher; Sandra Trevino, Bilingual Clerk Typist II

**Item "c" –
Request to be Removed
from Classified
Substitute List/Failure
to Respond**

As listed.

**Item "d" –
Retirement**

Joyce Cody, Account Technician III, Food Services, effective 9/11/09

**Item "e" –
Promotion**

Juana Meza, from Yard Supervisor to Educational Tutor

**Item "f" –
Promotion/Transfer**

Amadita Oliveira, from Account Technician I, Fiscal Services, to Account Technician III, Food Services

**Item "g" –
Voluntary Temporary
Decrease in
Hours/Transfer**

As listed.

**Item "h" –
Voluntary Temporary**

As listed.

***Increase in
Hours/Transfer***

Item "i" – As listed.
***Temporary Out of Class
Assignment***

Item "j" – As listed.
***Temporary
Reassignment/Transfer
for Medical Reasons***

Item "k" – As listed.
***Certify Employment
Status of Non-
Permanent Certificated
Staff for 2009-10***

Item "l" – As listed.
***Approve Variable Term
Waiver Request***

Item "m" - As listed.
Volunteers

FINANCIAL

Donation from Wells Fargo Foundation Trustee Garner made a motion to accept donation from Wells Fargo Foundation. Trustee Hill seconded, motion carried 5-0.

Consultant Contract Trustee Revious made a motion to approve consultant contract with Demsey, Filliger and Associates for actuarial study on the District's Self-Funded Dental Plan. Trustee Hill seconded, motion carried 5-0.

Consultant Contract Trustee Hill made a motion to approve consultant contract with Demsey, Filliger and Associates for an updated actuarial study as required by GASB 45. Trustee Garcia seconded, motion carried 5-0.

KCAO Preschool Meals contract Trustee Hill made a motion to approve contract to provide meals for KCAO preschool for 2009-10. Trustee Garcia seconded; Trustee Garner abstaining, motion carried 4-0.

Adjournment There being no further business, President Hernandez adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

Robert Garcia, Vice President

Tim Revious, Trustee