



Lodi Adult School

New Adult Education Classes! ~ Workforce Essentials I & II ~

EARN HIGH SCHOOL CREDIT

Class Schedule

Monday – Friday
8:15am – 9:15am

Classes are Nine
Weeks

Work Essentials I

January 6, 2020

Work Essentials II

October 14, 2019

March 23, 2020

Call or walk-in for
a Registration
Appointment:

Lincoln Technical
Academy/Lodi
Adult School
(209)331-7605



"The class helped me to change the way I look for a job. Specifically, it guided me into the right path to focus on my career." **Maria M. – Past Student**

- Learn Basic Computer Skills
- Explore Financial Literacy
- Improve Job Search Skills: Resume Writing, Interview Skills, Etc.
- Explore the Benefits of Problem Solving and Developing an Entrepreneurial Mindset
- Develop Specific Employability Skills: Technical and Soft Skills
- Learn Business Communication, Teamwork, and Strategies
- Advanced Personal Finance (School Loans, Car Loans, Purchasing a Home, Etc.)

This two-part course is designed to prepare students for entry into the world of work, career or college education programs. By the completion of the course, students will have a carefully-considered career path including the necessary training needed. They will have developed a skills-based education plan and a 30-year life plan, be proficient in job search skills, resume writing and interviewing, and will have learned to become good stewards of their careers.

