



Wayne Regional Educational Service Agency
Board of Education

**Regular Meeting
September 19, 2018**

33500 Van Born Road · Wayne, Michigan 48184

MINUTES

A. Call to Order

The Regular Meeting of the Board of Education of the Wayne County Regional Educational Service Agency was called to order by Vice President Petrie in the Education Center, 33500 Van Born Road, Wayne, Michigan on September 19, 2018, at 8:30 a.m.

B. Roll Call

Present: James Beri, Mary Blackmon, Danielle Funderburg and James Petrie

Absent: Lynda Jackson

C. Pledge of Allegiance –Vice President Petrie led the Board in the Pledge of Allegiance.

D. Approval of Agenda

Member Blackmon, supported by Member Beri, moved to approve the agenda, as amended. On voice vote, the motion carried 4-0.

E. Public Participation – None.

F. President's Remarks and Board Comments:

Member Blackmon spoke to:

- Her enjoyment of the Wayne RESA All Staff meeting.
- RESA Pieces acknowledging the MSBO Award she received and a congratulatory call received by Dr. Marlene Davis.
- Congratulations to Collette Richards, Legislative secretary who will be leaving Wayne RESA for a new career opportunity. Thank you so much for her work with the WCASB.
- Attended a presentation on September 5, 2018 at the African American Museum regarding the Birmingham Massacre.
- Attended a DMC meeting where they discussed their plan to become involved in the education community and in making their programs more accessible.

Member Funderburg spoke to:

- As the Wayne County's Economic Development Corporation and SEMCA Manufacturing Day Planning Chairperson, she is involved in planning an event to be held on October 5, 2018. There are 25 business and educational partners involved. The event is expecting up to 3,200 students, 60 schools and 55 manufacturers' representatives.
- Wayne RESA staff breakfast schedule conflicts with the MASB Fall Leadership Conference.
- Attended the Wayne RESA All Staff. It is great putting names to faces. Enjoyed the enthusiasm exhibited.

Member Petrie spoke to:

- Riverview Schools is hosting one of the most well-known youth sports experts, Bob Bigelow, who will speak to interested members of the community on September 27th to discuss the impact of organized sports on youth.

- Huron School District just completed their 5 year strategic plan (with the help of Wayne RESA). The plan outlined their beliefs and goals, and as part of their efforts, they are starting this year by putting in place a plan to improve communications with parents, staff and students about school news.
- Wayne Westland district has announced a big bond proposal that will be on their community election ballot in November. The proposal is for \$158 million dollars that will be used to improve classrooms, create new, safe school entrances, update their phone system and buy new buses – among other things.

G. Introduction of Staff – Tracey Wright, Executive Director, Human Resources

- Tracey Hammaren – Educational Services, Career Counselor
- Latanja Lilly – Educational Services, Career Counselor
- Laura Begley – Special Education and Early Intervention Services, Assistive Technology Coordinator
- Derrick Graves – Special Education and Early Intervention Services, Assistive Technology Coordinator
- Christine Skoglund – Special Education and Early Intervention Services, Assistive Technology Coordinator
- Vita Lusk – Special Education and Early Intervention Services, Special Education Consultant
- Elizabeth Nelson – Special Education and Early Intervention Services, Special Education Consultant
- Zeinab Sleiman – Special Education and Early Intervention Services, Secretary

H. Staff Presentation(s)

Instructional Technology Vision was presented by Anupam Chugh, Instruction Technology Manager and Judy Bowling, Instruction Technology Consultant. Presentation highlights included:

- Wayne RESA Instructional Technology’s mission, vision, goals and guiding standards.
- Commitment to leadership and excellence through service, innovation and equity.
- The NASA AEROKATS program.

Vice President Petrie requested a recess at 10:01 a.m. The meeting reconvened at 10:14 a.m.

I. Communications – none

J. Superintendent’s Report

Executive Director Kathy Merry was in Lansing.

Associate Superintendent Paul Salah:

- Discussed the Instructional Technology Team and their efforts to grow the capacity of their work. One major effort is to support schools by modeling best practices in their day to day work.
- State Board of Education meeting (October) included a discussion among state board members about the PSAT being required to replace the MSTEP for Grade 8 in the upcoming year. Some are concerned that the test is not aligned with Michigan Standards.

Deputy Superintendent Steve Ezikian

- Will be placing our main frame computer up for sale at a public sale.
- Will be reaching out to some experts to do a communication audit.
- Space utilization continues to be studied.
- ESSA indicates that districts will have to do more specific school wide financial reporting. School systems are not currently set up for the type of detail that will be required. Going to be working with the schools to figure out the details.

- Van Buren Schools are planning to get a community group together to create “Communication Maps” to assist in building an infrastructure for school budget planning. They will be using a training facilitator to do this work. They will create a district strategic plan.

Superintendent Randy Liepa:

- School is back in session.
- All Staff meeting. Staff enjoy seeing board members in attendance. Recognition to HR for all the hiring.
- School Research Collaborative is ongoing. Encouraging Superintendent’s to share the research results with their school communities.
- School districts are struggling to hire qualified Special Education teachers.
- Marshall Plan – The State has extended the deadline. Wayne RESA is committed to supporting local school districts in this effort.
- “Talking is Teaching” is the name chosen for the Zero to Three initiative. Training of the many volunteers is underway.
- Hosted a meeting for the Skillman Foundation regarding “Wrap Around” services, specifically free after school programs to support low income students. This group is in the early talking stages with discussion as to the need of this service in Wayne County. Over thirty people attended from various community organizations.

K. Consent Agenda

Member Blackmon, supported by Member Funderburg moved to approve the Consent Agenda, as amended. On voice vote, motion carried 4-0. Items include approval of:

- Superintendent's Recommendations
- Minutes from August 15, 2018, Regular Meeting
- August WRESA Check Register
- Outstanding Investments, Revenues & Expenditures
- Pre and Post Travel Report

HUMAN RESOURCES

35-18-19

The Board approved the following external applicant(s) for the position(s):

- Derrick Graves, Assistive Technology Coordinator, effective August 20, 2018.
- Kathleen Mooradian, Assistive Technology Coordinator, effective August 20, 2018.
- Martha Christine Skoglund, Assistive Technology Coordinator, effective August 20, 2018.
- Tracey Hammaren, Career Counselor, effective August 20, 2018.
- Lisa Ogiemwonyi, Science Consultant, effective August 21, 2018.
- Elizabeth Nelson, Special Education Consultant, effective August 22, 2018.
- Zeinab Sleiman, Secretary, effective August 22, 2018.
- Laura Begley, Assistive Technology Coordinator, effective August 23, 2018.
- Nicholas Holmes, Desktop, AV and Phone System Technician, effective September 4, 2018.
- Channon Fair, Human Resource Assistant, effective September 17, 2018.
- Latanja Lilly, Career Counselor, effective September 17, 2018.
- Cherron Ramsey, Mathematics Consultant, effective September 17, 2018.
- Sherri Zub, Mathematics Consultant, effective September 17, 2018.

36-18-19

The Board approved the following leave(s):

- William Heldmyer, TV Producer Director, Family/Medical Leave, effective August 16, 2018.
- William Heldmyer, TV Producer Director, Family/Medical Leave, effective August 28, 2018.

37-18-19

The Board approved the following return from leave(s):

- Darnella Delfine, Special Education Consultant, Family/Medical Leave, effective August 13, 2018.
- William Heldmyer, TV Producer Director, Family/Medical Leave, effective August 27, 2018.
- Steven Michael, Connectivity/Network Consultant, Family/Medical Leave, effective August 27, 2018.
- Aubrey Forrest, English Learner Program Facilitator, Unpaid Personal Leave, effective September 4, 2018.
- Sudha Addepalli, Application Architect, Family/Medical Leave, effective September 10, 2018.

38-18-19

The Board approved the appointment of Theresa Beard, Romulus Community Schools, to the Wayne County Parent Advisory Committee (WCPAC) for a three-year term. This is effective for the period September 19, 2018 through June 30, 2021.

PURCHASES

39-18-19

The Board approved materials purchased from Into the Wind Inc. in an amount not to exceed \$50,000 for the period of January 1, 2018 through December 31, 2018. These materials provide supplies and support for the Wayne RESA/NASA AEROKATS and ROVER Education Network (AREN) grant (NASA Cooperative Agreement Award NNX16AB95A).

40-18-19

The Board approved the purchase of instructional materials from Complete Book and Media Supply, LLC in compliance with Federal procurement requirements and Board Policy in an amount not to exceed \$150,000.

RESA BOARD EXPENSES

41-18-19

The Board approved the following actual and necessary expenses incurred by Wayne RESA Board members in discharging their official duties and in performing functions as authorized by the Board. August 1, 2018 through August 31, 2018: James Petrie, \$45.78; Danielle Funderburg, \$10.25; Mary Blackmon, \$125.90; Lynda Jackson, \$32.70

PAYMENTS

42-18-19

The Board approved reimbursement payments to the following ISD and districts, in the amounts indicated, for Region 25 grant activities identified as approved under the federal Carl D. Perkins grant funds from the Michigan Department of Education for a total amount not to exceed \$2,878,633.00 for the period July 1, 2018 through June 30, 2019:

ISD/DISTRICT	AMOUNT
Huron School District –fiscal for DCTC (9 District Consortium)	\$401,772
Bedford Public Schools	67,744
Jefferson School District	38,927
Monroe ISD	77,525
Monroe Public Schools	85,678
Allen Park Public Schools	39,855

Chandler Park Academy	31,791
Dearborn Heights School District #7	105,216
School District of the City of Dearborn	225,497
Garden City Public Schools	72,506
School District of the City Hamtramck	83,620
School District of the City of Lincoln Park	65,212
Livonia Public Schools	286,905
Melvindale-Northern Allen Park School District	77,695
Plymouth-Canton Community Schools	173,012
Romulus Community Schools	70,678
Taylor School District	182,502
Van Buren Public Schools	71,371
Wayne-Westland Community Schools	331,519
Wayne RESA	389,611
TOTAL ISD and District Perkins Grant	\$2,878,633

43-18-19

The Board approved payment of 2018-19 Section 107 allocable amounts to the following school districts, in the amounts indicated, for Region 10 grant activities identified and approved under Section 107 of the State Aid Act from the Workforce Development Agency for a total amount not to exceed \$11,779,486.00 for the period July 1, 2018 through June 30, 2019:

DISTRICT	AMOUNT
Birmingham Public Schools	\$138,198
Chippewa Valley Schools	\$202,776
Dearborn City School District	\$1,902,856
Detroit Public Schools Community District	\$1,458,069
Farmington Public School District	\$171,805
Ferndale Public Schools	\$899,187
Hamtramck, School District of the City of	\$519,074
Huron Valley Schools	\$136,137
L'Anse Creuse Public Schools	\$235,231
Lake Shore Public Schools (Macomb)	\$212,205
Livonia Public Schools School District	\$461,401
Novi Community School District	\$210,091
Plymouth-Canton Community Schools	\$323,021
Pontiac City School District	\$54,402
Rochester Community School District	\$336,812
Romulus Community Schools	\$327,207
Royal Oak Schools	\$412,816
Southgate Community School District	\$773,198
Troy School District	\$506,130
Utica Community Schools	\$1,135,449
Walled Lake Consolidated Schools	\$277,688
Warren Consolidated Schools	\$262,591
Warren Woods Public Schools	\$193,831
West Bloomfield School District	\$184,639
Wayne RESA	\$444,672
Total	\$11,779,486

44-18-19

The Board approved payment of 2018-19 Deferred Section 107 allocable amounts to the following school districts, in the amounts indicated, for Region 10 grant activities identified and approved under Section 107 of the State Aid Act from the Workforce Development Agency for a total amount not to exceed \$1,673,267 for the period July 1, 2018 through June 30, 2019:

DISTRICT	DEFERRED ALLOCATION
Chippewa Valley Schools	\$46,340
Detroit Public Schools Community District	\$343,038
Farmington Public School District	\$38,788
Ferndale	\$109,253
L'Anse Creuse Public Schools	\$54,699
Lake Shore Public Schools (Macomb)	\$188,631
Novi Community School District	\$47,722
Plymouth-Canton Community Schools	\$51,241
Pontiac City School District	\$51,940
Romulus Community Schools	\$52,318
Royal Oak Schools	\$64,023
Southgate Community School District	\$16,409
Troy School District	\$257,164
Utica Community Schools	\$265,191
Warren Woods Public Schools	\$44,797
West Bloomfield School District	\$41,713
Total	\$1,673,267

45-18-19

The Board approved payment of the Administrative Outreach Program Medicaid Claim reimbursement to the following local School Districts for services to Medicaid eligible Special Education students, in the amount of \$126,899.07. This amount reflects payment for quarter October 2017 through December 2017, and is determined by the Department of Health and Human Services.

DISTRICT/LEA	AMOUNT	DISTRICT/LEA	AMOUNT
Allen Park Public Schools	\$2,815.30	Melvindale-N. Allen Park Schools	\$1,418.00
Crestwood School District	\$2,031.38	Northville Public Schools	\$8,563.28
Dearborn City School District	\$13,081.61	Plymouth-Canton Comm. Schools	\$6,860.53
Dearborn Heights School District #7	\$2,810.26	Redford Union Schools, District #1	\$5,717.33
Ecorse Public Schools	\$1,016.88	School District of the City of River Rouge	\$819.16
Flat Rock Community Schools	\$2,050.27	Riverview Community Schools	\$896.04
Garden City Public Schools	\$5,954.00	Romulus Community Schools	\$1,883.36
Gibraltar School District	\$1,264.08	South Redford School District	\$1,717.36
Grosse Ile Township Schools	\$1,755.71	Southgate Comm. School District	\$3,478.65
Grosse Pointe Public Schools	\$6,893.80	Taylor School District	\$3,790.38
School District of the City	\$2,091.81	Trenton Public Schools	\$3,745.35

of Hamtramck			
School District of the City of Harper Woods	\$917.98	Van Buren Public Schools	\$2,708.29
Huron School District	\$1,586.37	Wayne-Westland Comm. Schools	\$11,955.81
School District of the City of Lincoln Park	\$7,385.16	Westwood Community School District	\$1,688.34
Livonia Public Schools School District	\$7,468.46	Woodhaven-Brownstown School District	\$5,890.89
		School District of the City of Wyandotte	\$6,643.23
		TOTAL:	\$126,899.07

CONTRACTS

46-18-19

The Board approved renewing the contract with Mary Starr (Starr Enterprises) to provide project management for Project TESLA: Teachers Engaged in Science Learning and Leadership Activities Grant Program for \$60,000 for the period October 1, 2018 through September 30, 2019.

47-18-19

The Board approved entering into a renewal contract with GPS Solutions, LLC in compliance with Federal procurement requirements and Board Policy, in an amount not to exceed \$1,868,055 for the period September 1, 2018 through August 31, 2019.

48-18-19

The Board approved a contract with Innovative Educational Programs (IEP), Basking Ridge, NJ to oversee implementation of the 2018/19 Michigan Adolescent Pregnancy and Parenting Program (MI-APPP) grant at Pathways Academy in Detroit, in the amount of \$153,060 for the period October 1, 2018 through September 30, 2019.

49-18-19

The Board approved entering into a contract with Barb Flis, founder of Parent Action for Healthy Kids, for consultation services regarding sexuality education and HIV/AIDS education in accordance with Michigan law to out Wayne County School district stakeholders in the amount of \$31,500 for the period from October 1, 2018 through September 30, 2019.

50-18-19

The Board approved entering into contracts with the following vendors to provide support for Wayne RESA’s MI Excel Comprehensive Support and Intervention (CSI) Schools in an amount not to exceed \$60,000 each for those shown for the period October 1, 2018 through September 30, 2019.

Company Name	Contract Not to Exceed	Company Name	Contract Not to Exceed
SA Educational Consulting	\$60,000	Math Ed Consultancy Group	\$60,000
Theano Consulting, LLC	\$60,000	Child Focused Consulting Co LLC	\$60,000
Clear the Way, Inc.	\$60,000	WJMcKinney Consulting Services, LLC	\$60,000
MATHINK, LLC	\$60,000	NSPIRE, LLC	\$60,000
Higher Achievements, LLC	\$60,000	Maxmills Consulting	\$60,000
Boyd Allen Enterprises, LLC	\$60,000	Moore's Educational Training and Consulting, LLC	\$60,000

SALT	\$60,000	Conquest Educational Services LLC	\$60,000
Calm Enthusiasm, LLC	\$60,000	Wisdom and Knowledge, LLC	\$60,000
K F Civil LLC	\$60,000	BJP Educational and Literacy Coaching LLC	\$60,000
IBKK, LLC	\$60,000	Ruth Poulos Educational Consulting, LLC	\$60,000
Danyo, LLC	\$60,000	WJR Education Consultant, LLC	\$60,000
Math Zone	\$60,000	Educational Leadership Solutions, LLC	\$60,000
Driscoll Associates	\$60,000	JS Educational Services	\$60,000
LDE Solutions, LLC	\$60,000	Iola Consulting, LLC	\$60,000
Elam and Elam Enterprises	\$60,000	The EOTO Group LLC	\$60,000
Jess Consulting L.L.C.	\$60,000	Education Consulting Service LLC	\$60,000
Mignon Consulting Services LLC	\$60,000	Edustar, LLC	\$60,000
AHK, LLC	\$60,000	Williams and Associates Consulting Group LLC	\$60,000
RK Consulting, LLC	\$60,000		

51-18-19

The Board approved entering into contracts with the following vendors to provide support for Wayne RESA's MI Excel Comprehensive Support and Intervention (CSI) Schools in an amount not to exceed \$80,000 each for those shown for the period of October 1, 2018 through September 30, 2019.

Company Name	Contract Not to Exceed	Company Name	Contract Not to Exceed
Karen Caldwell Consulting LLC	\$80,000	EP Edconsult LLC	\$80,000
LITE, LLC	\$80,000	Same Page Educational Consulting LLC	\$80,000
NTLB Consulting Services, LLC	\$80,000	Enjoy Learning Educational Consulting LLC	\$80,000
B & H Education Solutions, LLC	\$80,000	Kaija Enterprises, LLC	\$80,000
Kondek Coaching, LLC	\$80,000		

52-18-19

The Board approved entering into a contract in compliance with Federal procurement requirements and Board Policy with the Dearborn Doubletree Hotel Detroit-Dearborn for the purchase of facilities and catering in an amount not to exceed \$60,000 for the period October 1, 2018 through September 30, 2019.

53-18-19

The Board approve entering into a contract in compliance with Federal procurement requirements and Board Policy with the University of Michigan-Dearborn/Fairlane Campus for the purchase of facilities and catering in an amount not to exceed \$60,000 for the period October 1, 2018 through September 30, 2019.

AGREEMENTS

54-18-19

The Board approved entering into a Memorandum of Agreement (MOA) with Detroit Public Schools Community District, for Wayne RESA, to provide federally funded services equitably to eligible Detroit resident students, families and teachers at private non-profit schools as required under the Every Student Succeeds Act (ESSA) in the amount of \$2,577,852 for the period of September 1, 2018 through

August 31, 2019.

55-18-19

The Board approved entering into an Agreement with TV’s Deli & Diner, Trenton, MI for catering and food operations, in an amount not to exceed \$250,000 per year, for the period October 1, 2018 through September 30, 2021.

AMENDMENTS

56-18-19

The Board approved entering into a renewal contract with Staff Development for Educators (SDE), LLC in compliance with federal procurement requirements and Board Policy in an amount not to exceed \$271,500 for the period September 1, 2018 through August 31, 2019.

57-18-19

The Board approved an amendment to Board Recommendation #201-17-18 to increase the purchase amount from Dell Computers, Round Rock, TX to an amount not to exceed \$200,000 for the period July 1, 2018 through June 30, 2019.

GRANTS

58-18-19 (PS)

The Board accepted the following grant for the terms, amounts and purposes as noted:

Grant	Adolescent & School Health (ASH) Grant
Grantor	Michigan Department of Health and Human Services (DHHS) & Michigan Primary Care Association (MPCA)
Amount	\$90,000 + \$5000 (hard match) & \$5000 (soft match)
Term	October 1, 2018 to September 30, 2019
Purpose	The purpose of this agreement is to provide funds to the School Health Consultant to enable them to promote comprehensive school health education, with an emphasis on the <i>Michigan Model for Health</i> TM . This is done through recruitment, training, consultation and collaboration with schools, teachers, and community groups.

59-18-19 (PS)

The Board accepted the following grant for the terms, amounts and purposes as noted:

Grant	Michigan Adolescent Pregnancy and Parenting Program (MiAPPP)
Grantor	Michigan Department of Health and Human Services (DHHS)
Amount	\$174,000
Term	October 1, 2018 to September 30, 2019
Purpose	MiAPPP Grantees must implement the Adolescent Family Life Program-Positive Youth Development (AFLP-PYD) program, an evidence-based case management program designed for pregnant and parenting teens within the community of Detroit.

INFORMATIONAL

Resignation(s):

- Kevin Allen, English Learner Program Facilitator, effective August 17, 2018.
- Regina Mayorga-Iglesias, English Learner Program Facilitator, effective August 27, 2018.
- Lori Farmer, English Learner Program Facilitator, effective September 3, 2018.

- Elizabeth Gonzales, English Learner Program Facilitator, effective September 3, 2018.
- Amal Saad, English Learner Program Facilitator, effective September 4, 2018.
- Asha Williams, Literacy Coaching Consultant, effective September 14, 2018.
- Adrienne Hill, Educational Improvement Consultant, effective September 17, 2018.
- Colette Richards, Secretary, effective October 5, 2018.

L. General Board Comments

Member Blackmon spoke to:

- Thanked the Board of Education and the Wayne RESA family for their support during a difficult time.

Member Petrie spoke to:

- The Metropolitan Bureau of School Studies Golf Outing.

M. Adjournment

Member Beri supported by Member Funderburg, moved to adjourn the meeting. On voice vote, the motion carried 4-0. Vice President Petrie adjourned the meeting at 10:54 a.m.

Submitted by:


Mary E. Blackmon, Secretary