

DRAFT MINUTES UNTIL APPROVED AND FINAL

**Norwich Free Academy
Board of Trustees Meeting
Tuesday, October 15, 2019, 5:30 p.m.
Latham Science and Information Center Room 1101
305 Broadway
Norwich, CT 06360**

MINUTES

TRUSTEES PRESENT: Allyn Brown III, Tom Hammond, Betsy Conway, David Kalla, DeVol Joyner, Denise Lindell, Todd Postler, Mark Tramontozzi, William Warzecha, Diana Boisclair, Keith Fontaine and Sarette Williams

ALSO PRESENT: Head of School David Klein, Director of Finance Cyndee Finger, Recorder Mary Vega, Bryant Sheldon, Lori Croteau, Lisa Wheeler, Roy Wentworth and NFA Liaison for Norwich Board of Ed Al Daniels

1. **Call to Order**—Chairwoman Williams called the meeting to order at 5:30 p.m.
2. **Secretary's Report**
 - a. ***Approval of Minutes: September 17, 2019**
Motion by M. Tramontozzi, seconded by A. Brown, to approve the minutes of September 17, 2019. In favor: 10, In absention: 2 . **Motion Passed.**
3. **Consent Agenda**
 - a. **Field Trip Request**
D. Klein reviewed the field trip request.
Motion by D. Joyner, seconded by A Brown. All in favor. **Motion Passed.**
4. **Information & Planning**
 - a. **Spotlight-Student Recognition**
Mr. Wentworth introduced the new "Athlete of the Month" award and presented it to the 2 September Student Athletes of the Month.
 - b. **Reports and Updates**
 1. **Finance**
 - a. **Monthly Finance Report**
Ms. Finger provided a financial report for the period ending September 30, 2019.
 - b. ***Audit Approval**
Mr. Joyner reported that the Finance Committee recommended for Board approval. Motion by T. Postler, seconded by M. Tramontozzi. In favor: 11, In absention: 1. **Motion Passed.**
 2. **Superintendent's Report**
 - a. **Student Video – Enrollment & Recruitment**
Mr. Klein presented the new student enrollment and recruitment video.
 - b. **Safe Futures Partnership**
Mr. Klein provided an update regarding a new NFA partnership with Safe Futures.
5. **General Agenda Items - None**
6. **Communication/Discussion - None**
7. **Other Business – None**

8. Executive Session

a. Personnel Matter

Motion by Dr. Kalla, seconded by A. Brown, to go into executive session to discuss a personnel matter at 6 p.m. All in favor. **Motion passed.**

Motion by A. Brown, seconded by T. Postler, to come out of executive session at 6:55 p.m. All in favor. **Motion passed.**

9. *Adjournment

Motion by T. Hammond, seconded by D. Kalla, to adjourn the meeting at 7:10 p.m. All in favor. **Motion Passed.**

Respectfully submitted,

Mary E. Vega
Recorder

Approved: