

LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858
Phone: 208.687.0431 Fax: 208.687.1884 Web: lakeland272.org

MEDICATION ADMINISTRATION AT SCHOOL

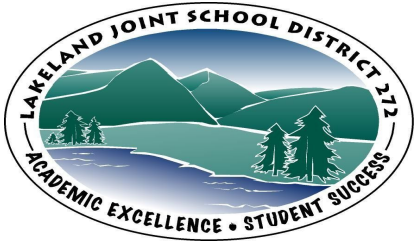
Dear Parent/Guardian,

We understand that at times, it is necessary to administer medication to students during school hours. If possible we strongly encourage all medication to be given at home.

To ensure the safety of the general school population and provide a service to you and your child, the Lakeland Joint School District has developed the following guidelines for administration of medication at school.

1. An “Authorization for the Administration of Medicines by School Personnel” or “Authorization of Student to Self Administer Medication” must be completed by the parent/guardian for all medications. **The form must be signed by a physician for any prescription medications that may need to be taken at school.**
2. All medication, prescription and over the counter, **must be brought to the school by the parent/guardian.** We will not accept medication brought to school in pockets, backpacks, baggies, envelopes, lunch bags, etc.
3. All medication must be in the **original** prescription or **medication container**. Your pharmacist will provide you with an extra labeled container if requested. The prescription bottle directions must match the “Authorization of Administration of Medicines by School Personnel” form directions.
4. All medication must be labeled with the name of the student, name of the medication, dosage, and time to be administered.
5. The school will store only a two week supply of medications that are controlled, such as Ritalin. All controlled medications will be counted by a school staff person and the parent.
6. The parent is responsible for providing the appropriate supply of medication to the school.
7. If the medication, prescription or over the counter changes, a new authorization form must be provided to the school.
8. All medication will be stored in the school office, unless other arrangements have been made with the school nurse, parent, and physician.

committed to academic excellence ...dedicated to student success



LAKELAND JOINT SCHOOL DISTRICT #272

15506 N. Washington Street P.O. Box 39

Rathdrum, Idaho 83858

Phone: 208.687.0431 Fax: 208.687.1884 Web: lakeland272.org

9. The medication will not be administered to the student if the guidelines are not met. The school personnel will notify the school nurse, principal, and the parent and request that the parent pick the medication up from the school.