

**Suffield Board of Education
Policy Subcommittee Meeting Minutes
August 5, 2019 at 5:30 pm
Central Office Conference Room**

Attendees: Debra Dudack, Susan Mercik Davis, Matthew Service, James Mol,
Superintendent Tim Van Tassel and Business Manager Bill Hoff

Absent: Jamie Drzyzga

I. Call to Order: 5:35 pm

II. Policies for Review and Discussion:

1. **Regulation #5139 - Participation Fees for School Activities**: Subcommittee members reviewed a draft regulation related to participation fees for school activities, which are limited to high school sports for the 2019-2020 school year. Mr. Hoff explained the regulation and subcommittee members asked questions related to the regulation, how it will be enforced, and who is responsible for enforcing it. After discussion, the subcommittee recommended that the district also incorporate language pertaining to Pay to Park into the same regulation. District leaders will now make final adjustments to the regulation prior to distributing it to families and placing it on the district website. The regulation does not need approval from the full Board of Education.
2. **Bylaw #9325 - Meeting Conduct**: Subcommittee members discussed updating this bylaw to add language for a second public comment period at the end of Board meetings and also to add a meeting end time. Other language in the bylaw is also being updated, such as language related to meeting disruptions and complaints concerning district personnel. The bylaw is being forwarded to the full Board for consideration on 30-Day Read.
3. **Bylaw #9325.2 - Order of Business**: Subcommittee members discussed updating this bylaw to add language for a second public comment period as well as Board member comment following both public comment periods. The bylaw also adds a Board of Selectman Liaison Report and a Board of Finance Liaison Report, as well as Board Liaison Reports for various committees that Board members serve on. The bylaw is being forwarded to the full Board for consideration on 30-Day Read.
4. **Bylaw #9271 - Code of Ethics**: Subcommittee members discussed updating this bylaw to incorporate language consistent with the current recommended version from the Connecticut Association of Boards of Education. The bylaw is being forwarded to the full Board for consideration on 30-Day Read.

III. Review and Prioritization of Policy Updates: The subcommittee discussed policies and bylaws to prepare for its next meeting, which include #5145.511 - Sexual Abuse Prevention Education Program; #6171.2 - Preschool Students with Disabilities; #6172 - Alternate Education Programs; #5144.4 - Physical Exercise and Discipline of Students; #9230 - New Board Member Orientation; and a possible change in language for an Athletic Policy.

IV. Discussion of Yearly Meeting Schedule: Subcommittee members scheduled the next meeting for Monday, September 9 at which time a proposed calendar of Policy Subcommittee meetings for the remainder of the year will be presented for consideration.

V. Adjournment

The subcommittee meeting adjourned at 7:30 pm.