

# Victor Primary School

## VPS Building Council Minutes

May 31, 2019  
VPS Room 101  
7:45 a.m.

**Facilitator:** Jen Check

**Notetaker:** Jen Check

**Members:** Hari Ahluwalia, Merry Braithwaite, Matt Mulvaney, Mike Musselman, Sarah O'Hare, Stephanie O'Shell, Gina Peterson, Hilary Ross, Chris Space, Leslie Summerson

**Guests:** Leah Kedley

		Minutes					
#	Topic/Subject						
<b>Opening</b>							
1	Welcome	Facilitator	1 min				
2	Approve minutes	Facilitator	3 min	Members approved the minutes from the meeting on May 17, 2019.			
3	Review agenda	Facilitator	1 min				
4	Introductions	Facilitator	5 min				
<b>Guest Presentation</b>			<b>0 min</b>	None			
5	None						
<b>Old Business</b>							
6	Subcommittee Update - Field Day			<p><b>Field Day Subcommittee:</b> This subcommittee continues to meet to finalize plans for our upcoming field days. We have had a wonderful response from parents who are interested in volunteering. We have more than enough volunteers to run each station and an invitation has been offered to classroom teachers to have a parent volunteer travel with their class if this would be helpful. Cindy Riley will be coordinating and organizing our volunteers each day.</p> <p>Committee members just drafted activity directions and children filmed videos of how each activity is run.</p> <p>The T-Shirt order has been placed and there were enough donations to purchase shirts for those unable to purchase one. There was additional money donated, which will go toward supporting field day activities and recess kits.</p> <p>PTSA will offer our shirts at the Spirit Wear Table during the VPS Get Acquainted Night in September.</p> <p>We will collect feedback to use as we plan for Field Days next year.</p>			

7	Council Goal work: VPS Children and Personal Electronic Devices			<p><b>VPS Children and Personal Electronic Devices:</b> VPS Building Council will review the electronics component in the VCS Code of Conduct, research best practices, and create VPS guidelines written in “young child-friendly” language, along with a plan to share this with children and staff.</p> <p>Members reviewed a protocol draft and made changes to the draft. All members agreed on the final wording.</p> <p>This protocol will be included in the student handbook next year and a hard-copy will be shared at Get Acquainted Night next fall, along with the VPS Visitor Protocol.</p>
<b>New Business</b>				
8	Special Guest Day			Second grade building council reps talked with second grade teachers about the idea of restructuring Special Guest Day next year and whether they would like to explore this work within the grade level or perhaps through Building Council next year. Second grade teachers would like to consider changes to this day and they are flexible with how this work is addressed.
9	Shared Decision Making Survey			
10	Potential Building Council Goals for 2019-2020 School Year			<ul style="list-style-type: none"> <li>• Second Grade Special Guest Day</li> <li>• Continue conversations about bringing classrooms together</li> <li>• Continue Put Your Hearts in the Arts Day</li> <li>• Consider other Studio Days and their benefits..</li> <li>• Field Trips</li> <li>• Reflect on New Structure of Field Day</li> </ul>
<b>Closing</b>			<b>5 min</b>	
11	Review assigned tasks	Minute Taker	1 min	
12	Set agenda and roles for next mtg.	Facilitator	2 min	
13	Parking Lot Attendant	Facilitator	2 min	<p>Members had a discussion about building safety when community members can enter our building. Leah will bring this concern to Safety Committee.</p> <p>Consider moving the NetSmartz presentation to the beginning of the school year. Could teachers show a video in their classroom as opposed to doing a big assembly?</p>
14	Roundtable	All	4 min	Based on our goal work, the meeting on June 21st will not be needed and is cancelled.

**Next Meeting Dates:**

*Thank you to all members for being part of our VPS Building Council this year. Your spirit, enthusiasm, and dedication to our work has had a positive impact on our school. Thank you!!*