

Hanford Elementary School District

NOTE LOCATION
CHANGE

REGULAR BOARD MEETING AGENDA

Wednesday, May 8, 2019

Jefferson Charter Academy

511 W. Malone St., Hanford, CA

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918... requires closed sessions in order to prevent the disclosure of confidential student record information*)
 - Administrative Panel Recommendations**
 - Case# 19-27 Roosevelt
 - Case# 19-28 Kennedy
 - Case# 18-22 Wilson (Revoke readmission)
- **Public Employee Discipline/Dismissal/Release (GC 54957)**
- **Public Employee Performance Evaluation (GC 54957)** – Superintendent

OPEN SESSION

- Take action on closed session items

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated April 19, 2019 and April 26, 2019.
- b) Approve minutes of Regular Board Meeting held on April 24, 2019.
- c) Approve interdistrict transfers as recommended.

3. INFORMATION ITEMS

- a) Receive for information the following revised Board Policy and Administrative Regulation: (Carlton)
 - BP/AR 1312.3 – Uniform Complaint Procedures
- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

- b) Receive for information the following revised Board Policy and Administrative Regulation: (Gabler)
 - BP/AR 5145.3 – Nondiscrimination/Harassment
- c) Receive for information the following revised Board Policy: (Gabler)
 - BP 5145.9 – Hate-Motivated Behavior
- d) Receive for information the following revised Administrative Regulation and Exhibit: (Strickland)
 - AR/E 5125.1 – Release of Directory Information
- e) Receive for information the following new Board Policy and Administrative Regulation: (Strickland)
 - BP/AR 5145.13 – Response to Immigration Enforcement

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of the Memorandum of Understanding with University of California CalFresh Nutrition Education (McConnell)
- b) Consider approval of the Agency Agreement and Memorandum of Understanding for Migrant Summer School programs operated by the Tulare County Office of Education/Migrant Region VIII (Gomez)
- c) Consider approval of Memorandum of Understanding with Tree Fresno (Mulligan)
- d) Consider accepting donation of forty (40) trees from Tree Fresno and Calfire (Mulligan)
- e) Consider approval to adopt and purchase NGSS aligned Twig Science and Stemscopes (Rubalcava)
- f) Consider approval of the following revised Exhibit: (Gabler)
 - E 0420.41 – Charter School Oversight Exhibit
- g) Consider approval of the following revised Board Policy: (Gabler)
 - BP 5131.2 – Bullying
- h) Consider approval of the following revised Board and Administrative Regulation: (Mulligan)
 - BP/AR 3514 – Environmental Safety

5. PERSONNEL (Martinez)

- a) Employment
 - Certificated, effective 8/8/19
 - Julia Lofy, Special Education Teacher, Probationary
 - Ariana Martin, Teacher, Probationary
 - Nohemi Flores Medina, Teacher, Probationary (rescind)
 - Claudia Snead, Teacher, Probationary
 - Classified
 - Edgar Hernandez Herrera, Custodian II – 8.0 hrs., Roosevelt, effective 4/29/19
 - Temporary Employees/Substitutes
 - Alberto Ordonez, Short-term Media Services Aide – 5.5 hrs., Jefferson, effective 4/29/19 to 6/14/19
- b) Promotion
 - Cynthia Pursell, from Learning Director, Lincoln to Principal, Lincoln, effective 7/30/19

- c) Reassignments
 - Peggy Noble, from Teacher @ King, to Instructional Coach, Math, Curriculum, Instruction and Professional Development, effective 8/8/19
 - Danielle Darpli, from Teacher @ Wilson, to Instructional Coach ELA, Curriculum and Professional Development Specialist, effective 8/8/19
- d) Transfers
 - Ramiro Flores, from Principal, Hamilton to Principal, Roosevelt
 - Jennifer Henderson, from Learning Director, Washington to Learning Director, King
 - Jennifer Pitkin, from Principal, Lincoln to Principal, Hamilton
 - Marla Yadon, from Learning Director, King to Learning Director, Lincoln
- e) Adopt Declaration of Need for Fully Qualified Educators for 2019-2020 School Year (Title 5, 80026) – Attached
- f) Annual Statement of Need for 30-Day Substitute Teaching Permits
 - The Governing Board of the Hanford Elementary School District declares that a sufficient number of credentialed teachers are not available to fill vacancies for substitute teaching during the 2019-2020 school year. Therefore, the District is filing an annual statement of need with the Kings County Office of Education to allow Emergency 30-Day Substitute Permit holders to fill day-to-day substitute needs.

6. FINANCIAL (Endo)

- a) Consider approval of the Kings County Treasurer's Quarterly Compliance Report
- b) Consider adoption of Resolution #21-19: 2018-2019 Budget Revisions #4

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Joy Gabler
FROM: Jay Strickland
DATE: April 26, 2019

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

Date you wish to have your item considered: May 9, 2019

ITEM: Administrative Panel Recommendations

PURPOSE:

Case# 19-27 Roosevelt

Case# 19-28 Kennedy

Case# 18-22 Wilson (Revoke readmission)

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/29/2019

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/08/2019

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 04/19/19 and 04/26/19.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Credit Card Register For Payments
Dated 04/19/2019

Document Number	Vendor Number	Vendor Name	Amount
14025733	652	HANFORD SENTINEL Other Services	\$985.57
14025734	5690	INDOFF INCORPORATED Facilities	\$1,955.06
14025735	1002	MORGAN & SLATES INC. Maintenance Supplies	\$1,379.09
Total Amount of All Credit Card Payments:			\$4,319.72

Credit Card Register For Payments
Dated 04/26/2019

Document Number	Vendor Number	Vendor Name	Amount
14025772	149	BLICK ART MATERIALS Instl Matls	\$1,423.72
14025773	179	BUDDY'S TROPHY SUPPLY Rewards	\$93.04
14025774	416	DEMCO INC. Library Matls	\$45.14
14025775	5184	DRISKELL'S APPLIANCE Custodial Matls	\$484.38
14025776	509	EWING IRRIGATION PRODUCTS Grounds Supplies	\$182.39
14025777	546	FRESNO ENVELOPE AND EMBOSSING Printing Supplies	\$1,155.57
14025778	599	GOPHER SPORT Equipment	\$626.16
14025779	2321	GRAPHIC ENTERPRISES INC. DSF Matls	\$428.92
14025780	1147	POSITIVE PROMOTIONS Instl Matls	\$742.67
Total Amount of All Credit Card Payments:			\$5,181.99

Warrant Register For Warrants

Dated 04/19/2019

Warrant Number	Vendor Number	Vendor Name	Amount
12606615	6934	BLANCA ALVARADO-CABRERA Instl Matls	\$57.64
12606616	6431	AMAZON.COM Books/Instl Matls	\$3,561.56
12606617	59	AMERIPRIDE UNIFORM SERVICES Laundry/Mop/Mat Services	\$3,384.13
12606618	6253	AT&T Telephone	\$2,376.32
12606619	3258	BANK OF AMERICA Travel & Conf	\$5,222.85
12606620	3822	LINDSEY CALVILLO Study Trip	\$15.00
12606621	6859	CENTRAL COAST AQUARIUM Study Trip	\$622.00
12606622	303	CHAFFEE ZOO Study Trip	\$352.00
12606623	3068	DEBRA COLVARD Travel & Conf	\$49.00
12606624	5846	CINDY CUIEL Reissued Reimbursement	\$200.00
12606625	4417	CARIN DE LA TORRE Travel & Conf	\$198.00
12606626	6723	JENNIFER ELLIOTT Travel & Conf	\$198.00
12606627	3682	FASTENAL Maintenance Supplies	\$16.22
12606628	6173	FP MAILING SOLUTIONS Repairs	\$637.77
12606629	5960	LAUREN FRANCO Instl Matls	\$58.37
12606630	4161	MATT GAMBLE Instl Matls	\$85.00
12606631	1393	GAS COMPANY Gas	\$2,927.72
12606632	6273	OLIVIA GONSALVES Reissued Reimbursement	\$37.69
12606633	3656	HANFORD AUTO & TRUCK PARTS Maint/Transportation Supplies	\$1,191.69
12606634	2121	LUPE HERNANDEZ Reissued Reimbursement	\$95.90
12606635	5648	STACIE JOHNSON Instl Matls	\$132.07
12606636	1931	KCSBA Travel & Conf	\$425.00
12606637	3494	KINGS COUNTY BOWL Field Trip	\$161.00
12606638	801	KINGS COUNTY MOBILE LOCKSMITH Repairs	\$807.31
12606639	802	KINGS COUNTY PIPE & SUPPLY Maint Supplies	\$371.13
12606640	4796	LEMOORE CINEMAS Field Trip	\$1,450.00
12606641	6236	ALEXANDRIA LEMOS Instl Matls	\$124.87
12606642	5307	JENNIFER LEVINSON Mileage	\$134.46
12606643	904	MADERA CO. OFFICE OF EDUCATION Travel & Conf	\$200.00
12606644	7135	GRACIELA MAGALLON Reissued Reimbursement	\$182.99
12606645	5219	MICHAL MCWAY Mileage	\$42.57
12606646	1058	OFFICE DEPOT Office Supplies/Warehouse	\$432.02
12606647	6764	OLD MISSION SAN JUAN BAUTISTA Study Trip	\$150.00
12606648	3072	JENNIFER PITKIN Instl Matls	\$86.72
12606649	4518	R MARK RICHARD Buildings & Improvements	\$1,800.00
12606650	4511	DOUG ROSE Mileage	\$52.43
12606651	4366	SCOUT ISLAND EDUCATION CENTER Study Trip	\$800.00
12606652	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$26,167.15
12606653	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$12,360.30
12606654	5884	GARRETT TOY Allowance	\$155.07
12606655	4114	TULARE COUNTY OFFICE OF EDUCATION Travel & Conf	\$500.00
12606656	6861	ISABEL VEGA Instl Matls	\$496.73
12606657	5905	KATELYN WARNER Travel & Conf	\$198.00
12606658	1612	MICHELLE E. WHITE Instl Matls	\$42.95
12606659	7151	VALERIE WILLIAMS Reissued Reimbursement	\$16.00

Total Amount of All Warrants:

\$68,575.63

Warrant Register For Warrants

Dated 04/26/2019

Warrant Number	Vendor Number	Vendor Name	Amount
12607061	6403	A BOUNCIN' BLAST Inst'l Consultant	\$1,495.00
12607062	6431	AMAZON.COM Books/Instl Matls	\$9,045.10
12607063	6253	AT&T Telephone	\$79.24
12607064	2464	DANNA BAILEY Other Services	\$70.00
12607065	5526	BETWEEN YOUR EARS ENTERTAINMENT Inst'l Consultant	\$1,185.00
12607066	242	STATE OF CALIFORNIA Fuel	\$53.47
12607067	7311	KIMBERLY CARRERA READY Matls	\$24.67
12607068	303	CHAFFEE ZOO Study Trip	\$1,896.00
12607069	303	CHAFFEE ZOO Inst'l Consultant	\$218.88
12607070	6922	CHAOTIC BLING Instl Matls	\$3,000.00
12607071	4654	CLASSIC SOCCER Instl Matls	\$139.43
12607072	344	CMEA TREASURER CENTRAL SECTION Band Matls	\$95.00
12607073	344	CMEA TREASURER CENTRAL SECTION Entry Fee	\$20.00
12607074	4178	COOK'S COMMUNICATION Equipment	\$223.57
12607075	4512	DIV. OF STATE ARCHITECT Buildings & Improvements	\$731.00
12607076	5786	DOCUMENT TRACKING SERVICES Other Services	\$139.73
12607077	5489	ECS IMAGING INC. Software Licenses	\$10,488.00
12607078	6412	FATTE ALBERTS PIZZA COMPANY Parent Inv	\$211.64
12607079	5997	FORT WORTH ZOO Inst'l Consultant	\$150.00
12607080	1177	FRED PRYOR SEMINARS Software License	\$99.00
12607081	2141	FRESNO COUNTY OFFICE OF ED Travel & Conf	\$1,600.00
12607082	7375	MAYRA GARCIA Other Services	\$70.00
12607083	1393	GAS COMPANY Gas	\$440.00
12607084	3305	GILBERT ELECTRIC COMPANY Repairs	\$2,175.00
12607085	6804	MARGARITA GONZALES READY Supplies	\$22.77
12607086	1902	HANDWRITING WITHOUT TEARS Instl Matls	\$256.75
12607087	4084	HEIDISONGS Instl Matls	\$20.48
12607088	7281	HERBERT L FLAKE CO. Maintenance Supplies	\$92.07
12607089	7228	SAMANTHA HERNANDEZ Homeless Needs	\$17.15
12607090	2427	HOME DEPOT CREDIT SERVICES Supplies	\$803.85
12607091	5264	HOUGHTON MIFFLIN HARCOURT Special Ed Supplies	\$3,306.30
12607092	5342	INNOVATION COMMERCIAL FLOORING Repairs	\$15,115.68
12607093	3015	INSECT LORE Instl Matls	\$113.68
12607094	7175	iREPAIR Repairs	\$142.28
12607095	3718	ISLAND WATER PARK Field Trip	\$745.13
12607096	6665	ISOM ADVISORS URBAN FUTURES INC Other Services	\$3,025.00
12607097	4597	IVS COMPUTER TECHNOLOGY Repairs	\$410.88
12607098	5913	JAMI JENKINS Travel & Conf	\$23.26
12607099	762	TAMMY JOHNSON Travel & Conf	\$94.00
12607100	6652	KINGS CULTURAL CENTER Inst'l Consultant	\$150.00
12607101	5304	KONA ICE OF KINGS COUNTY Rewards	\$600.00
12607102	7051	EILEEN MARTINEZ-BEDOLLA Allowance	\$191.63
12607103	942	KAREN MCCONNELL Travel & Conf	\$94.00
12607104	7374	GEMA MORALES Other Services	\$59.00
12607105	1004	MORRISON'S SILKSCREEN Instl Matls	\$415.59
12607106	6768	REPTILE RON ANIMAL PRESENTATIONS Inst'l Consultant	\$350.00
12607107	5558	ROSA BROTHERS MILK COMPANY Study Trip	\$240.00
12607108	1327	SCHOOL SPECIALTY Warehouse	\$371.68

Warrant Register For Warrants

Dated 04/26/2019

Warrant Number	Vendor Number	Vendor Name	Amount
12607109	1356	SILVAS OIL COMPANY INC. Fuel	\$1,215.53
12607110	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$582.30
12607111	7122	SQUARED AWAY GRAPHICS Instl Matls	\$1,184.00
12607112	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$14,984.25
12607113	1405	STAPLES CREDIT PLAN Allowance	\$401.56
12607114	1435	SUPERIOR DAIRY Employee Recognition	\$280.00
12607115	2188	SUPPLYWORKS Warehouse	\$57.49
12607116	6823	TCG GROUP HOLDINGS Other Services	\$250.00
12607117	6370	VALLEY COYOTES Entry Fees	\$525.00
12607118	1558	VERIZON WIRELESS Telephone	\$771.66
12607119	1575	WALMART COMMUNITY RFCSLLC Warehouse/Homeless Needs	\$1,407.45
Total Amount of All Warrants:			\$81,970.15

Hanford Elementary School District
Minutes of the Regular Board Meeting
April 24, 2019

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on April 24, 2019 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustee Garcia, Garner, Hernandez and Strickland were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, Doug Carlton, Debra Colvard, Kenny Eggert, David Endo, Matthew Gamble, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Julie Pulis, Jill Rubalcava and Jay Strickland.

Closed Session Trustees adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918
- Public Employee Discipline/Dismissal/Release (GC 54957)
- Conference with Labor Negotiators (GC 54957.6)

Agency Representatives: J. Gabler & J. Martinez, Employee Organization: HETA

Open Session Trustees returned to open session at 6:18 p.m.

Case#19-24 & 19-26 Trustee Strickland moved to accept the Findings of Facts and expel Case #19-24 and #19-26, for the remainder of the 2018-2019 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on April 23, 2019. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
 Revious – Yes
 Strickland – Yes

Case#19-23 & 19-25 Trustee Strickland moved to accept the Findings of Facts and expel Case #19-23 and #19-25 for the remainder of the 2018-2019 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on April 23, 2019. However, Trustee Strickland further moved that the parents may apply for readmission on or after April 25, 2019. If readmission is granted, the expulsion order shall be suspended and the student may attend regular school in probationary status on a Behavior Conditions Plan through June 7, 2019. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
 Revious – Yes
 Strickland – Yes

Personnel No action was taken by the board

Labor Negotiators

Public Comments Gina Young, Teacher at Monroe and Vice President of Hanford Elementary Teacher Association, stated negotiations are starting next month and she is honored to work with

the Administration team. The process has always been great and they are very supportive.

Board and Staff None
Comments

Requests to None
Address the
Board

Dates to President Revious reviewed dates to remember: Girls' Diamond (Softball) Classic XXV on
Remember April 25th; 38th Annual HESD Track Meet/Cinder Classic XIV on April 26th; KCSBA Dinner on April 28th; Regular Board Meeting on May 8th.

CONSENT ITEMS

Trustee Garcia made a motion to take consent items "a" through "i" together. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve consent items "a" through "i". Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated April 5, 2019 and April 12, 2019.
- b) Minutes of Regular Board Meeting held on April 6, 2019 and April 10, 2019.
- c) interdistrict transfers as recommended.
- d) Donation of \$800.00 from Iron Mountain Films, Inc. (Lee Richmond)
- e) Donation of \$500.00 from Western Dental Services.
- f) Donation of \$500.00 from Kohl's.
- g) Donation of \$30.00 from Spirit & Pride.
- h) Donation of \$800.00 from Iron Mountain Films, Inc. (Lincoln)
- i) Donation of \$1,660.00 from Washington PTC.

INFORMATION ITEMS

Quarterly Joy C. Gabler, Superintendent, reported to the Board that the District received no
Williams Williams Complaints for the third quarter (01/1/19 – 03/31/19) of the 2018-2019 school
Complaint year.
Report

Future Facility Joy C. Gabler, Superintendent, presented for information the future facilities project
Projects needs for HESD. Joy reviewed the backup provided on the agenda. The list include 2016 Measure U Bond projects completed, in-progress and planned for the near future. It also included potential future facility projects.

- Financial Report 07/01/18 – 03/31/19** David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 7/01/2018-03/31/2019.
- Notice of Completion – Jefferson** Gerry Mulligan, Director of Facilities and Operations, presented for information the Notice of Completion for the new Jefferson Administration/Library Building project filed on April 10, 2019.
- BP/AR 3514** Gerry Mulligan, Director of Facilities and Operations, presented for information the following revised Board Policy and Administrative Regulation:
- BP/AR 3514 Environmental Safety
- E 0420.41** Joy C. Gabler, Superintendent, presented for information the following revised Exhibit:
- E 0420.41 – Charter School Oversight
- BP 5131.2** Joy C. Gabler, Superintendent, presented for information the following revised Board Policy:
- BP 5131.2 – Bullying

BOARD POLICIES AND ADMINISTRATION

- Conscious Teacher** Trustee Strickland made a motion to approve the consultant contract with Conscious Teacher to provide classroom management professional development for new teachers on July 31st. Trustee Garcia seconded; motion carried 3-0:
- Garcia – Yes
 - Revious – Yes
 - Strickland – Yes
- Dr. Emily Mason** Trustee Strickland made a motion to approve the consultant contract with Dr. Emily Mason of CSU, Fresno to provide music instruction for enrichment summer school on June 17th to 28th, 2019. Trustee Garcia seconded; motion carried 3-0:
- Garcia – Yes
 - Revious – Yes
 - Strickland – Yes
- Key2Ed Inc.** Trustee Strickland made a motion to approve the consultant contract with Key2Ed Incorporated to provide professional development in exemplary customer service to employees. Trustee Garcia seconded; motion carried 3-0:
- Garcia – Yes
 - Revious – Yes
 - Strickland – Yes
- HESD's Proposal** Trustee Garcia made a motion to approve the HESD's initial proposal for a successor agreement with the Hanford Elementary Teachers Association (HETA) beginning with the 2019-2020 school year. Trustee Strickland seconded; motion carried 3-0:
- Garcia – Yes
 - Revious – Yes
 - Strickland – Yes

HETA's Proposal Jaime Martinez, Assistants Superintendent to Human Resources, thanked Gina for coming out and he also echoed that over the years the relationship with HETA has been great and they always make it easy to come to an agreement.

Trustee Garcia made a motion to approve Hanford Elementary Teachers Association's initial proposal for a successor agreement between HESD and HETA beginning with the 2019-2020 school year. Trustee Strickland seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

Graham Prewett Construction – WW Project Trustee Strickland made a motion to approve the award for the reroof of Woodrow Wilson School's Building 200 and Band Room to Graham Prewett Construction. Trustee Garcia seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

Washington Modernization Gerry Mulligan, Director of Facilities and Operations, stated they will bring this item back in the fall due to lack of bids.

2019 Migrant Sate and Speech Debate Tournament Trustee Strickland made a motion to approve Migrant students to participate in the 2019 Migrant State and Speech Debate Tournament. Trustee Garcia seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "g" together.
Strickland

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "g". Trustee Strickland seconded; the motion carried 3-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Item "a" – Employment The following items were approved:
Certificated, effective 8/8/19

- Kayla Luis, Physical Education Teacher, Probationary
- Sophie Flemion, Teacher, Probationary

Yard Supervisor

- Amy McClard, Yard Supervisor – 2.0 hrs., Washington, effective 4/23/19

Temporary Employees/Substitutes

- Jennifer Aguirre, Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 4/23/19 to 6/7/19
- Savannah Bruner, Short-term Yard Supervisor – 2.5 hrs., Kennedy, effective 4/23/19 to 6/7/19
- Angelica Davila, Short-term Yard Supervisor – 2.0 hrs., Richmond, effective 4/23/19 to 6/7/19
- Fronerricka "Tobi" Farley, Substitute Yard Supervisor, effective 4/11/19
- Jocelyn Sanchez Gomez, Short-term Yard Supervisor – 1.75 hrs., (M,W,F), Hamilton, effective 4/23/19 to 6/7/19
- Sonia Gutierrez, Short-term Yard Supervisor – 2.0 hrs., Roosevelt, effective 4/23/19 to 6/7/19
- Darryl Parks, Substitute Custodian II, effective 4/5/19
- Olga Ramirez, Shot-term Yard Supervisor – 2.0 hrs., Roosevelt, effective 4/23/19 to 6/7/19
- Joana Garcia Raya, Short-term READY Program Tutor – 4.5 hrs., Roosevelt, effective 4/23/19 to 6/7/19
- Earlisha White, Short-term Yard Supervisor – 2.0 hrs., Roosevelt, effective 4/23/19 to 6/7/19

Item "b" – Resignations

- Kendra Banuelos, READY Program Tutor – 4.5 hrs., Hamilton, effective 6/7/19
- Emma Champlin, Substitute READY Program Tutor and Yard Supervisor, effective 12/20/18
- Maria Linares, Substitute Yard Supervisor, effective 4/12/19

Item "c" – Retirement

- Debra Cawley, School Nurse, Simas/Special Services, effective 6/21/19 (revised date)

Item "d" – More Hours/Transfer

- Alma Piña, Food Service Worker I, from 3.0 hrs., Lincoln to 3.5 hrs., King, effective 4/23/19

Item "e" – Temporary Out of Class Assignment

- Fernanda Mosqueda, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Washington, effective 2/19/19 to 6/7/19
- Mariah Romero, from READY Program Tutor – 4.5 hrs., to READY Site Lead – 5.0 hrs., Simas, effective 3/5/19 to 6/7/19

Item "f" – Job Description

- Supervisor, READY Program (new)

Item "g" – Volunteers

<u>Name</u>	<u>School</u>
Marcelo Huizar	Jefferson
Lagawna Glass	Roosevelt
Michael Bonilla (HESD Employee)	Washington

FINANCIAL

LCAP Public Hearing

Trustee Strickland made a motion to approve the 2019-2020 Local Control Accountability Plan (LCAP) and District budget public hearing date of June 12, 2019 at 5:30 p.m.

Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Strickland – Yes

Resolution# 20-19 Trustee Garcia made a motion to approve the Resolution #20-19 that will allow the District to use statewide agreements for procurement purposes. Trustee Strickland seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Strickland – Yes

Adjournment There being no further business, President Revious adjourned the meeting at 6:40 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Timothy Revious, President

Greg Strickland, Clerk

No	A/D	Sch Req'd	Home Sch	Date
I-212	A	Lincoln	Armona	4/29/2019

No	A/D	Sch Req'd	Home Sch	Date
O-149	A	Lemoore	Wilson	4/29/2019
O-150	A	Lemoore	Monroe	4/29/2019

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Doug Carlton

DATE: April 17, 2019

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: May 8, 2019

ITEM: Receive the following revised Board Policy and Administrative Regulation for Information:

- BP/AR 1312.3 – Uniform Complaint Procedures

PURPOSE: BP/AR 1312.3 - Uniform Complaint Procedures

(BP/AR revised)

Policy updated to list all state and federal programs subject to the uniform complaint procedures (UCP) as specified in the Federal Program Monitoring instrument, reflect **NEW LAW (AB 699)** which includes immigration status as a prohibited basis for discrimination, and reflect **NEW LAW (AB 365)** which authorizes the use of UCP for alleged noncompliance with certain educational rights of children of military families. Policy also revised to clarify that, although complaints of employment discrimination are not subject to UCP, the district has an obligation to investigate such complaints using other district procedures. Regulation updated to reflect a requirement in AB 365 that the annual UCP notice include the educational rights of children of military families. Regulation also clarifies that any individual, public agency, or organization may file a complaint alleging violation of law regarding applicable state or federal programs, and deletes references to Office of Civil Rights resources on sexual violence which have been withdrawn.

FISCAL IMPACT: None

RECOMMENDATIONS: Receive for Information BP/AR 1312.3

Hanford ESD

Board Policy

Uniform Complaint Procedures

BP 1312.3

Community Relations

The ~~Governing~~ Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages ~~the early, informal~~ resolution of complaints whenever possible ~~and appropriate~~. To resolve complaints which may require a more formal ~~cannot be resolved through such informal~~ process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to the UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:

1. Any complaint alleging district violation of applicable state or federal law or regulations governing adult education programs, After School Education and Safety programs, bilingual education, peer assistance and review programs for teacherseconsolidated categorical aid programs, migrant education, child nutrition programs, compensatory education, consolidated categorical aid programs, English learner programs, federal education programs in Title I-VII, migrant education, school safety plans, special education programs, State Preschool Programs, Tobacco-Use Prevention Education programs, and any other district-implemented program which is listed in Education Code 64000(a)and special education programs (5 CCR 4610) ~~Additionally, any above referenced complaint including child nutrition programs will be forwarded to the California Department of Education.~~

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

(cf. 5131.62 - Tobacco)

~~(cf. 5141.4 - Child Abuse Prevention and Reporting)~~

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6159 - Individualized Education Program)

(cf. 6171 - Title I Programs)

(cf. 6174 - Education for English ~~Language~~ Learners)

(cf. 6175 - Migrant Education Program)

(cf. 6178 - Career Technical Education)

(cf. 6178.1 - Work-Based Learning)

(cf. 6178.2 - Regional Occupational Center/Program)

(cf. 6200 - Adult Education)

2. Any complaint alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) against any student, employee, or other person participating in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, or parental status, physical or ~~mental~~ disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. ~~4030—Nondiscrimination in Employment~~)

~~(cf. 5145.3 - Nondiscrimination/Harassment)~~

(cf. 5145.7 - Sexual Harassment)

3. Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student (Education Code 222)

(cf. 5146 - Married/Pregnant/Parenting Students)

4. Any complaint alleging district noncompliance with the~~3.~~The prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610)

(cf. 3260 - Fees and Charges)

(cf. 3320 - Claims and Actions Against the District)

54. Any complaint alleging district noncompliance with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)

(cf. 0460 - Local Control and Accountability Plan)

65. Any complaint, by or on behalf of any student who is a foster youth, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from Board-imposed graduation requirements ~~—(Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)~~

(cf. 6173.1 - Education for Foster Youth)

76. Any complaint, by or on behalf of a homeless student as defined in 42 USC 11434a, a former juvenile court school student, or a child of a military family as defined in Education Code 49701 who transfers into the district after his/her second year of high school, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6173.3 - Education for Juvenile Court School Students)

8

7. Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student in grades 9-12 to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions -(Education Code 51228.3)

(cf. 6152 - Class Assignment)

98. Any complaint alleging district noncompliance with the physical education instructional minutes requirement for students in elementary school (Education Code 51210, 51223)

(cf. 6142.7 - Physical Education and Activity)

109. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

1140. Any other complaint as specified in a district policy

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. ~~For As appropriate~~ ~~for~~ any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep ~~confidential~~ the identity of the complainant, and/or the subject of the complaint if he/she is different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to the UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints. ~~All such records shall be destroyed~~ in accordance with applicable ~~state~~ law and district policy.

(cf. 3580 - District Records)

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be referred to the specified agency: (5 CCR 4611)

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.

3. Any complaint alleging ~~employment discrimination shall be sent to the California Department of Fair Employment and Housing and the compliance officer shall notify the complainant by first class mail of the transfer.~~

4. ~~Any complaint alleging~~ fraud shall be referred to the Legal, Audits and Compliance Branch of the California Department of Education.

Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment.

~~Any~~In addition, the district's Williams Uniform Complaint Procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with the procedures in AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

222 Reasonable accommodations; lactating students

8200-8498 Child care and development programs

8500-8538 Adult basic education

18100-18203 School libraries

32280-32289 School safety plan, uniform complaint procedures

33380-33384 California Indian Education Centers

35186 Williams uniform complaint procedures

44500-44508 California Peer Assistance and Review Program for Teachers

48853-48853.5 Foster youth

48985 Notices in language other than English

49010-49013 Student fees

49060-49079 Student records

49069.5 Rights of parents

49490-49590 Child nutrition programs

49701 Interstate Compact on Educational Opportunity for Military Children

51210 Courses of study grades 1-6

51223 Physical education, elementary schools

51225.1-51225.2 Foster youth, ~~and~~ homeless children, former juvenile court school students, and military-connected students; course credits; graduation requirements

51226-51226.1 Career technical education

51228.1-51228.3 Course periods without educational content

52060-52077 Local control and accountability plan, especially:

52075 Complaint for lack of compliance with local control and accountability plan requirements

52160-52178 Bilingual education programs

52300-~~52462~~~~52490~~ Career technical education

52500-52616.24 Adult schools

54000-54029 Economic Impact Aid

~~52800-52870 School-based program coordination~~

54400-54425 Compensatory education programs

54440-54445 Migrant education

54460-54529 Compensatory education programs

56000-~~56865~~~~56867~~ Special education programs

59000-59300 Special schools and centers

64000-64001 Consolidated application process

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state

12900-12996 Fair Employment and Housing Act

HEALTH AND SAFETY CODE

104420 Tobacco-Use Prevention Education

PENAL CODE

422.55 Hate crime; definition

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 2

11023 Harassment and discrimination prevention and correction

CODE OF REGULATIONS, TITLE 5

3080 Application of section

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX of the Education Amendments of 1972

6301-~~6576~~~~6577~~ Title I basic programs

6801-~~7014~~~~6874~~ Title III language instruction for limited English proficient and immigrant students

7101-7184 Safe and Drug-Free Schools and Communities Act

7201-7283g Title V promoting informed parental choice and innovative programs

7301-7372 Title V rural and low-income school programs

12101-12213 Title II equal opportunity for individuals with disabilities

UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy Act

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

CODE OF FEDERAL REGULATIONS, TITLE 34

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

110.25 Notification of nondiscrimination on the basis of age

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Sample UCP Board Policies and Procedures

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Title IX Coordinators, April 2015

~~Questions and Answers on Title IX and Sexual Violence, April 2014~~

Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

~~Dear Colleague Letter: Sexual Violence, April 2011~~

Dear Colleague Letter: Harassment and Bullying, October 2010

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Family Policy Compliance Office: <http://familypolicy.ed.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Department of Justice: <http://www.justice.gov>

Policy HANFORD ELEMENTARY SCHOOL DISTRICT

adopted: May 16, 2001 Hanford, California

revised: April 5, 2006

revised: January 23, 2013

revised: October 23, 2013

revised: March 25, 2015

revised: March 9, 2016

revised: June 22, 2016

revised: May 22, 2019 _____

Hanford ESD

Administrative Regulation

Uniform Complaint Procedures

AR 1312.3

Community Relations

Except as the ~~Governing~~ Board of Trustees may otherwise specifically provide in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in BP 1312.3.

(cf. 1312.1 - Complaints Concerning District Employees)
 (cf. 1312.2 - Complaints Concerning Instructional Materials)
 (cf. 1312.4 - Williams Uniform Complaint Procedures)
 (cf. 4030 - Nondiscrimination in Employment)

Compliance Officers

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. The individual(s) also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment as the responsible employee(s) to handle complaints regarding ~~unlawful~~ discrimination (such as discriminatory harassment, intimidation, or bullying). The individual(s) shall receive and coordinate the investigation of complaints and shall ensure district compliance with law.

(cf. 5145.3 - Nondiscrimination/Harassment)
 (cf. 5145.7 - Sexual Harassment)

Superintendent (Lead Compliance Officer)

P.O. Box 1067
 Hanford, CA 93230
 (559) 585-3600

Director of Special Services (Compliance Officer)

P.O. Box 1067
 Hanford, CA 93230
 (559) 585-3600

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent, if applicable, if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which he/she has a bias or conflict of interest that would prohibit him/her from fairly investigating or resolving the complaint. Any complaint against ~~or implicating~~ a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias ~~shall may~~ be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall ~~cover~~include current state and federal laws and regulations governing the program, applicable processes for investigating and resolving complaints, including those ~~alleging involving alleged~~ unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), applicable standards for reaching decisions on complaints, and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 4331 - Staff Development)

(cf. 9124 - Attorney)

The compliance officer or, if necessary, any appropriate administrator shall determine whether interim measures are necessary during and pending the result of an investigation. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement, ~~if possible,~~ one or more interim measures. The interim measures ~~shall may~~ remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

The Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. The notification shall include, including information regarding the prohibition of discrimination, harassment, intimidation, and bullying; unlawful student fees; local control and accountability plan (LCAP) requirements; and requirements related to the educational rights of foster youth, ~~and~~ homeless students, former juvenile court school students, and children of military families. ~~to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties.~~ (Education Code 262.3, 48853, 48853.5, 49010-49013, 49069.5, 51225.1, 51225.2, 52075; 5 CCR 4622)

(cf. 0420 - School Plans/Site Councils)

(cf. 0460 - Local Control and Accountability Plan)
 (cf. 1220 - Citizen Advisory Committees)
 (cf. 3260 - Fees and Charges)
 (cf. 4112.9/4212.9/4312.9 - Employee Notifications)
 (cf. 5145.6 - Parental Notifications)
 (cf. 6173 - Education for Homeless Children)
 (cf. 6173.1 - Education for Foster Youth)

~~The annual notification~~ (cf. 6173.2 - Education of Children of Military Families)
 (cf. 6173.3 - Education for Juvenile Court School Students)

~~and complete contact information of the compliance officer(s) may be posted on the district web site and, if available, provided through district supported social media.~~

~~(cf. 1113 - District and School Web Sites)
 (cf. 1114 - District Sponsored Social Media)~~

~~The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.~~

~~If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.~~

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal antidiscrimination laws, if applicable
3. Advise the complainant of the appeal process, including, if applicable, the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies, such as the U.S. Department of Education's Office for Civil Rights (OCR) in cases involving unlawful discrimination (such as discriminatory harassment, intimidation, or bullying).
4. Include statements that:
 - a. The district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs.
 - b. The complaint review shall be completed within 60 calendar days from the date of receipt

of the complaint unless the complainant agrees in writing to an extension of the timeline.

c. A complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) must be filed not later than six months from the date it occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension.

d. Complaints should be filed in writing and signed by the complainant. If a complainant is unable to put his/her complaint in writing, for example, due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint.

e. If a complaint is not filed in writing but the district receives notice of any allegation that is subject to the UCP, the district shall take affirmative steps to investigate and address the allegations, in a manner appropriate to the particular circumstances.

If the allegation involves retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) and the investigation confirms that discrimination has occurred, the district will take steps to prevent recurrence of discrimination and correct its discriminatory effects on the complainant, and on others, if appropriate.

fd. A student enrolled in a public school shall not be required to pay a fee for his/her participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities.

ge. The Board is required to adopt and annually update the LCAP in a manner that includes meaningful engagement of parents/guardians, students, and other stakeholders in the development and/or review of the LCAP.

hf. A foster youth shall receive information about educational rights related to his/her educational placement, enrollment in and checkout from school, as well as the responsibilities of the district liaison for foster youth to ensure and facilitate these requirements and to assist the student in ensuring proper transfer of his/her credits, records, and grades when he/she transfers between schools or between the district and another district.

ig. A foster youth, ~~or~~ homeless student, former juvenile court school student, or child of a military family who transfers into a district high school or between district high schools as applicable shall be notified of the district's responsibility to:

(1)- Accept any coursework or part of the coursework that the student has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency, and to issue full or partial credit for the coursework completed

(2)- Not require the student to retake any course or a portion of a course which he/she has satisfactorily completed in another public school, juvenile court school, or a nonpublic,

nonsectarian school or agency

(3)– If the student has completed his/her second year of high school before the transfer, provide the student information about district-adopted coursework and Board-imposed graduation requirements from which he/she may be exempted pursuant to Education Code 51225.1

j.h. The complainant has a right to appeal the district's decision to ~~the~~ CDE by filing a written appeal within 15 calendar days of receiving the district's decision.

In any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the respondent also shall have the right to file an appeal with CDE in the same manner as the complainant, if he/she is dissatisfied with the district's decision.

ki. The appeal to ~~the~~ CDE must include a copy of the complaint filed with the district and a copy of the district's decision.

lj. Copies of the district's UCP are available free of charge.

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.61 shall be posted on the district web site and may be provided through district-supported social media, if available.

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

District Responsibilities

All UCP-related complaints shall be investigated and resolved within 60 calendar days of the district's receipt of the complaint unless the complainant agrees in writing to an extension of the timeline. (5 CCR 4631)

For complaints alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the district shall inform the respondent when the complainant agrees

to an extension of the timeline for investigating and resolving the complaint.

The compliance officer shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in the allegations shall be notified when a complaint is filed and when a decision or ruling is made. However, the compliance officer shall keep all complaints or allegations of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) confidential except when disclosure is necessary to carry out the investigation, take subsequent corrective action, conduct ongoing monitoring, or maintain the integrity of the process. (5 CCR 4630, 4964)

All complainants shall be protected from retaliation.

Filing of Complaints

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A ~~written~~ complaint alleging district violation of applicable state or federal law or regulations governing ~~theadult education~~ programs specified in the accompanying Board policy (item #1 of the section "Complaints Subject to the UCP"), ~~consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs~~ may be filed by any individual, public agency, or organization. (5 CCR 4630)
2. Any complaint alleging noncompliance with law regarding the prohibition against requiring students to pay student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the - or designee. However, any such complaint shall be filed no later than one year from the date the alleged violation occurred. (Education Code 49013, 52075; 5 CCR 4630)
3. A complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) may be filed only by a person who alleges that he/she personally suffered the unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to it. The complaint shall be initiated no later than six months from the date when the alleged unlawful discrimination occurred, or six months

from the date when the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

4. When a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.

5. When the complainant ~~or alleged victim~~ of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) or the alleged victim, when he/she is not the complainant, requests confidentiality, the compliance officer shall inform him/her that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

~~6. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR 4600)~~

Investigation of Complaint

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or his/her representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or his/her representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. He/she shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform both parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. Similarly, a respondent's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in a finding, based on evidence collected, that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

The compliance officer shall apply a "preponderance of the evidence" standard in determining the veracity of the factual allegations in a complaint. This standard is met if the allegation is more likely to be true than not.

Report of Findings

OPTION 1:

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant, and respondent if there is one, a written report, as described in the section "Final Written Decision" below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

OPTION 2:

Unless extended by written agreement with the complainant, a final decision shall be sent to the complainant within 60 calendar days of the district's receipt of the complaint. Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report, as described in the section "Final Written Decision" below. If the complainant is dissatisfied with the compliance officer's decision, he/she may, within five business days, file his/her complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. When required by law, the matter shall be considered in closed session. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the

complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

In resolving any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), the respondent also shall be sent the district's decision and, in the same manner as the complainant, may file a complaint with the Board if dissatisfied with the decision.

Final Written Decision

The district's decision on how it will resolve the complaint shall be in writing and shall be sent to the complainant and respondent. (5 CCR 4631)

In consultation with district legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the decision or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), notice of the district's decision to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

If the complaint involves a limited-English-proficient student or parent/guardian and the student involved attends a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

For all complaints, the decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered. In reaching a factual determination, the following factors may be taken into account:
 - a. Statements made by any witnesses
 - b. The relative credibility of the individuals involved
 - c. How the complaining individual reacted to the incident
 - d. Any documentary or other evidence relating to the alleged conduct
 - e. Past instances of similar conduct by any alleged offenders
 - f. Past false allegations made by the complainant
2. The conclusion(s) of law

3. Disposition of the complaint
4. Rationale for such disposition

For complaints of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the disposition of the complaint shall include a determination for each allegation as to whether retaliation or unlawful discrimination has occurred.

The determination of whether a hostile environment exists may involve consideration of the following:

- a. The manner in which~~How~~ the misconduct affected one or more students' education
 - b. The type, frequency, and duration of the misconduct
 - c. The relationship between the alleged victim(s) and offender(s)
 - d. The number of persons engaged in the conduct and at whom the conduct was directed
 - e. The size of the school, location of the incidents, and context in which they occurred
 - f. Other incidents at the school involving different individuals
5. Corrective action(s), including any actions that have been taken or will be taken to address the allegations in the complaint and including, with respect to a student fees complaint, a remedy that comports with Education Code 49013 and 5 CCR 4600

———For complaints of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the decision may, as required by law, include:

- a. The corrective actions imposed on the respondent~~individual found to have engaged in the conduct that relate directly to the subject of the complaint~~
 - b. Individual remedies offered or provided to the complainant or another person who was the subject of the complaint, but this information should not be shared with the respondent.
 - c. Systemic measures the school has taken to eliminate a hostile environment and prevent recurrence
6. Notice of the complainant's and respondent's right to appeal the district's decision to ~~the~~ CDE within 15 calendar days, and procedures to be followed for initiating such an appeal

The decision may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

For complaints alleging unlawful discrimination based on state law (such as discriminatory

harassment, intimidation, and bullying), the decision shall also include a notice to the complainant that:

1. He/she may pursue available civil law remedies outside of the district's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with ~~the~~ CDE. (Education Code 262.3)
2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate ~~remedies~~corrective actions that may be offered to focus on the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation
9. Determination of whether any past actions of the victim that resulted in discipline were

related to the treatment the victim received and described in the complaint

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or co-curricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law

When an employee is found to have committed retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), that the district does not tolerate it, and how to report and respond to it.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

If a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes for students in elementary schools, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51223, 52075)

For complaints alleging noncompliance with the laws regarding student fees, the district shall attempt in good faith, by engaging in reasonable efforts, to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's final written decision of a complaint regarding any specified federal or state educational program subject to the UCP may file an appeal in writing with ~~the~~ CDE within 15 calendar days of receiving the district's decision. (Education Code 222, 48853, 48853.5, 49013, 49069.5, 51223, 51225.1, 51225.2, 51228.3, 52075; 5 CCR 4632)

When a respondent in any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying) is dissatisfied with the district's final written decision, he/she, in the same manner as the complainant, may file an appeal with CDE.

The complainant or respondent shall specify the basis for the appeal of the decision and ~~how whether~~ the facts of the district's decision are incorrect and/or the law has been misapplied. The appeal shall be sent to CDE with ~~accompanied by~~ a copy of the original locally filed complaint and a copy of the district's decision in that complaint. (5 CCR 4632)

Upon notification by ~~the~~ CDE that the complainant or respondent has appealed the district's decision, the Superintendent or designee shall forward the following documents to ~~the~~ CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the written decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the district's uniform complaint procedures
7. Other relevant information requested by ~~the~~ CDE

Regulation HANFORD ELEMENTARY SCHOOL DISTRICT

approved: March 16, 1998 Hanford, California

revised: May 16, 2001

revised: April 5, 2006

revised: January 23, 2013

revised: October 23, 2013

revised: March 25, 2015

revised: March 9, 2016

revised: June 22, 2016

revised: May 22, 2019

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/15/19

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 05/08/19

ITEM: Receive the following revised Board Policy and Administrative Regulations for information:

- BP & AR 5145.3 – Nondiscrimination/Harassment

PURPOSE: The following Board Policy & Administrative Regulation reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and Federal law mandates and Education Code changes.

Minor revisions made in policy and regulation to reflect **NEW LAW (AB 699)** which prohibits discrimination based on immigration status. Additionally, language and regulations were added related to Title IX requirements and the handling of gender-nonconforming and transgender students.

FISCAL IMPACT: None

RECOMMENDATIONS: Consider for adoption at the next public Board Meeting.

Hanford ESD

Board Policy

Nondiscrimination/Harassment

BP 5145.3
Students

The ~~Governing~~ Board of Trustees desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ~~nationality~~, ~~ethnicity~~, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, ~~or~~ parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, ~~or~~ gender expression, or genetic information, or association with a person or group with one or more of these actual or perceived characteristics.

~~This policy shall apply to all acts related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 6164.6 - Identification and Education Under Section 504)

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also includes the creation of a hostile environment through prohibited conduct that is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a

student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. The Superintendent or designee shall periodically review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program.

(cf. 1312.3 - Uniform Complaint Procedures)
 (cf. 1330 - Use of Facilities)
 (cf. 4131 - Staff Development)
 (cf. 4231 - Staff Development)
 (cf. 4331 - Staff Development)
 (cf. 6145 - Extracurricular and Cocurricular Activities)
 (cf. 6145.2 - Athletic Competition)
 (cf. 6164.2 - Guidance/Counseling Services)

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
 (cf. 4119.21/4219.21/4319.21 - Professional Standards)
 (cf. 4218 - Dismissal/Suspension/Disciplinary Action)
 (cf. 5144 - Discipline)
 (cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
 (cf. 5145.2 - Freedom of Speech/Expression)

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools.

(cf. 3580 - District Records)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
 48900.3 Suspension or expulsion for act of hate violence
 48900.4 Suspension or expulsion for threats or harassment
 48904 Liability of parent/guardian for willful student misconduct
 48907 Student exercise of free expression
 48950 Freedom of speech
 48985 Translation of notices
 49020-49023 Athletic programs
 51500 Prohibited instruction or activity
 51501 Prohibited means of instruction
 60044 Prohibited instructional materials

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state

PENAL CODE

422.55 Definition of hate crime
 422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

432 Student record

4600-~~4670~~4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 1972

12101-12213 Title II equal opportunity for individuals with disabilities

UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.31 Disclosure of personally identifiable information

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

110.25 Prohibition of discrimination based on age

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

~~Updated Legal Guidance: Protecting Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students Against Sex Discrimination, July 2016, Policy Brief, February 2014~~

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

~~Final Guidance Regarding Transgender Students, Privacy, and Facilities, March 2014~~

~~Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011~~

FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006

~~NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS~~

~~Dealing with Legal Matters Surrounding Students' Sexual Orientation and Gender Identity, 2004~~

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, Fact Sheet, August 2010~~January 1999~~

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Safe Schools Coalition: <http://www.casafeschools.org>

California Office of the Attorney General: <http://oag.ca.gov>

First Amendment Center: <http://www.firstamendmentcenter.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Policy HANFORD ELEMENTARY SCHOOL DISTRICT

adopted: June 16, 2010 Hanford, California

revised: August 22, 2012
revised: June 12, 2013
revised: September 10, 2014
revised: April 8, 2015
revised: December 13, 2017
revised:

Hanford ESD

Administrative Regulation

Nondiscrimination/Harassment

AR 5145.3
Students

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with [applicable](#) state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints [alleging regarding](#) unlawful discrimination [targeting a student](#), including discriminatory harassment, intimidation, or bullying, based on [the student's](#) actual [or perceived](#) race, color, ancestry, [nationality](#), national origin, [immigration status](#), [nationality](#), [ethnicity](#), ethnic group identification, [ethnicity](#), age, religion, marital [status](#), [pregnancy](#), [or](#) parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, [genetic information](#), or any other legally protected status; ~~the perception of one or more of such characteristics~~; or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

~~Director of Special Services~~ [Assistant Superintendent – Office of Special Services](#)
 714 N. White Street
 Hanford, CA 93230
 (559) 585-3617

(cf. 1312.1 - Complaints Concerning District Employees)
 (cf. 1312.3 - Uniform Complaint Procedures)

Measures to Prevent Discrimination

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures, including the coordinator/compliance officer's contact information, to students, parents/guardians, employees, volunteers, and the general public [by](#) posting them on the district's web site and other prominent locations and providing easy access to them through district-supported social media, when available.

2. [Post in a prominent and conspicuous location on the district and school web sites](#)

information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following: (Education Code 221.61)

a. The name and contact information of the district's Title IX coordinator, including the phone number and email address

b. The rights of students and the public and the responsibilities of the district under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)

c. A description of how to file a complaint of noncompliance with Title IX in accordance with AR 1312.3 - Uniform Complaint Procedures, which shall include:

(1) An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of limitations

(2) An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on the OCR's web site

(3) A web link to the OCR complaints form and the contact information for the office, including the phone number and email address for the office

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

32. Provide to students a handbook that contains age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior. (Education Code 234.1)

43. Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender-nonconforming. The notice shall inform students and parents/guardians of the possibility that students. The notice shall inform students and parents/guardians that will participate in a sex-segregated school program or activity together with another student of the opposite biological sex, and that they may request to meet with inform the compliance officer if they feel such participation would be against the student's religious beliefs and/or practices or a violation of his/her right to privacy. In such a case, the compliance officer shall meet with the student and/or parent/guardian who raises the objection to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. The notice shall also inform all students and parents/guardians that, to the extent possible, the student. The notice shall inform students and parents/guardians that the district will address any not typically notify them of individual

student's interests and concerns in private instances of transgender students participating in a program or activity.

(cf. 5145.6 - Parental Notifications)

54. The Superintendent or designee shall ensure that ~~all~~ students and parents/guardians, including ~~those students and parents/guardians~~ with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. ~~In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.~~

65. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. ~~Such training and information shall include details of guidelines the district may use to provide a discrimination-free environment for all district students, including addressing issues related to~~ transgender and gender-nonconforming students.

(cf. 1240 - Volunteer Assistance)

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

76. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)

87. At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect ~~students' privacy rights and ensure their safety~~ from threatened or potentially discriminatory behavior and ensure their privacy rights.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce BP 5145.3 - Nondiscrimination/Harassment. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti

(cf. 5131.5 - Vandalism and Graffiti)

2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination, [how to report it or file a complaint](#), and how to respond

3. Disseminating and/or summarizing the district's policy and regulation regarding unlawful discrimination

4. Consistent with ~~the~~ laws regarding the confidentiality of student and personnel records, communicating ~~the school's response~~ to students, parents/guardians, and the community [the school's response plan to unlawful discrimination or harassment](#)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

5. Taking appropriate disciplinary action against [students, employees, perpetrators](#) and anyone determined to have engaged in wrongdoing [in violation of district policy](#), including any student who is found to have [filed](#) ~~made~~ a complaint of discrimination that he/she knew was not true

(cf. 4118 - [Dismissal](#)/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Process for Initiating and Responding to Complaints

Any student who feels that he/she has been subjected to unlawful discrimination described above or in district policy is strongly encouraged to immediately contact the compliance officer, principal, or any other staff member. ~~In~~ addition, any student who observes any such incident is strongly encouraged to report the incident to the compliance officer or principal, whether or not the alleged victim files a complaint.

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the compliance officer or principal within a school day, whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When ~~a verbal~~any report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is ~~made~~submitted to or received by the principal or compliance officer, he/she shall ~~make a note of the report and encourage~~inform the student or parent/guardian ~~of the right~~ to file ~~the a formal~~ complaint ~~in writing~~, pursuant to the provisions in AR 1312.3 - Uniform Complaint Procedures. ~~Once notified verbally or in writing, the principal—Any report of unlawful discrimination involving the principal, compliance officer, or any other person to whom the complaint would ordinarily be reported or compliance officer shall begin the investigation and filed shall instead be submitted to the Superintendent or designee. Even if the student chooses not to file a formal complaint, the principal or compliance officer shall implement immediate measures necessary to stop the discrimination and to ensure that all students have access to the educational program and a safe school environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or~~

~~Upon receiving a student who is the victim of the alleged unlawful complaint of discrimination, the compliance officer shall immediately investigate the complaint in accordance with the district's uniform complaint procedures specified in AR 1312.3.~~

Any report or complaint alleging unlawful discrimination by the principal, compliance officer, or any other person to whom a report would ordinarily be made or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Transgender and Gender-Nonconforming Students

Gender identity of a student means ~~the a~~ student's gender-related identity, appearance, or behavior as determined from the student's internal sense of his/her gender, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity ~~or gender expression~~ is different from ~~that traditionally associated with the gender he/she was~~ assigned ~~sex~~ at birth.

Regardless of whether they are sexual in nature, acts~~Acts~~ of verbal, nonverbal, or physical

aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, ~~or that have regardless of whether they are sexual in nature, where the act has~~ the purpose or effect of ~~producing~~having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment are prohibited. ~~under state and federal law.~~ Examples of the types of conduct which are prohibited in the district and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with his/her gender identity
2. Disciplining or disparaging a ~~transgender~~ student or excluding him/her from participating in activities for behavior or appearance that is consistent with~~because~~ his/her gender identity~~mannerisms, hairstyle, or style of dress correspond to his/her gender identity, or a non-transgender student because his/her mannerisms, hairstyle, or that does~~ style of dress do not conform to stereotypical notions of masculinity~~stereotypes for his/her gender or femininity are perceived as applicable~~ indicative of the other sex
3. Blocking a student's entry to the restroom~~bathroom~~ that corresponds to his/her gender identity ~~because the student is transgender or gender nonconforming~~
4. Taunting a student because he/she participates in an athletic activity more typically favored by a student of the other sex
5. Revealing a student's transgender status to individuals who do not have a legitimate need for the information, without the student's consent
6. Use of gender-specific slurs
7. Physical assault of a student motivated by hostility toward him/her because of his/her gender, gender identity, or gender expression

The district's uniform complaint procedures (AR 1312.3) shall be used to report and resolve complaints alleging discrimination against transgender and gender-nonconforming students.

~~—~~Examples of bases for complaints include, but are not limited to, the above list, as well as improper rejection by the district of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's transgender status, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. Right to privacy: A student's transgender or gender-nonconforming status is his/her private information and the district shall~~will~~ only disclose the information to others with the

student's prior written consent, except when the disclosure is otherwise required by law or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In ~~any case~~~~the latter instance~~, the district shall ~~only allow~~~~limit~~ disclosure ~~of a student's personally identifiable information to employees with a legitimate educational interest as determined by the district pursuant to individuals reasonably believed to 34 CFR 99.31. be able to protect the student's well-being.~~ Any district employee to whom a ~~student's~~~~student-~~~~discloses his/her~~ transgender or gender-nonconforming status ~~is disclosed shall keep the student's information confidential. When disclosure of a student's gender identity is made to a district employee by a student, the employee~~ shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless he/she is required to disclose or report the student's information pursuant to this ~~administrative regulation~~~~procedure~~, and shall inform the student that honoring the student's request may limit the district's ability to meet the student's needs related to his/her status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the ~~student's need for support~~~~physical, emotional, and other-~~~~significant risks to the student~~, the compliance officer may ~~discuss~~~~consider discussing~~ with the student any need to disclose the student's transgender or gender-nonconformity status ~~or gender identity or gender expression~~ to his/her parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The district shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

2. Determining a Student's Gender Identity: The compliance officer shall accept the student's assertion ~~of his/her gender identity and begin to treat the student consistent with his/her gender identity~~ unless district personnel present a credible ~~and supportable~~ basis for believing that the student's assertion is for an improper purpose. ~~In such a case, the compliance officer shall document the improper purpose and, within seven school days of receiving notification of the student's assertion, shall provide a written response to the student and, if appropriate, to his/her parents/guardians.~~

3. Addressing a Student's Transition Needs: The compliance officer shall arrange a meeting with the student and, if appropriate, his/her parents/guardians to identify ~~potential-~~~~issues, including transition-related issues,~~ and ~~to~~ develop strategies for ~~ensuring that the student's access to education programs and activities is maintained~~~~addressing them~~. The meeting shall discuss the transgender or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to his/her status as a transgender or gender-nonconforming individual, so that prompt action ~~can~~~~could~~ be taken to address it. Alternatively, if appropriate and desired

by the student, the school may form a support team for the student that will meet periodically to assess whether the ~~student's~~ arrangements for the student are meeting his/her educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.

4. Accessibility to Sex-Segregated Facilities, Programs, and Activities: ~~When the~~The district ~~maintains~~may maintain sex-segregated facilities, such as restrooms and locker rooms, ~~or offers~~and sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, ~~students.~~A student shall be ~~permitted~~entitled to access facilities and participate in programs and activities consistent with ~~their~~his/her gender identity. ~~To~~If available and requested by any student, regardless of the underlying reason, the district shall offer options to address any student's privacy concerns in using sex-segregated facilities, the district shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, access to a staff member's office, or use of the locker room before or after the other students. However, the district shall not require a student to utilize these options because he/she is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with his/her gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with his/her gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6153 - School-Sponsored Trips)

(cf. 7110 - Facilities Master Plan)

5. Student Records: A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed with proper documentation. ~~pursuant to a court order.~~ However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents. Such preferred name may be added to the student's record and official documents as permitted by law.

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

6. Names and Pronouns: If a student so chooses, district personnel shall be required to address the student by a name and the pronouns consistent with his/her gender identity, without the necessity of a court order or a change to his/her official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns will, in general,~~shall~~ not constitute a violation of this administrative regulation or the accompanying district policy.

7. Uniforms/Dress Code: A student has the right to dress in a manner consistent with

his/her gender identity, subject to any dress code adopted on a school site.

(cf. 5132 - Dress Code)

Regulation HANFORD ELEMENTARY SCHOOL DISTRICT
approved: August 13, 2014 Hanford , California
revised: April 8, 2015
revised: December 9, 2015
[revised:](#) _____

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/26/19

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 05/08/19

ITEM: Receive the following revised Board Policy for information:

- BP 5145.9 – Hate-Motivated Behavior

PURPOSE: The following Board Policy & Administrative Regulation reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and Federal law mandates and Education Code changes.

The policy is updated to define hate-motivated behavior and expand material related to collaboration, staff training, and enforcement of rules regarding student conduct. Policy also provides for the use of uniform complaint procedures when the behavior is determined to be based on unlawful discrimination.

FISCAL IMPACT: None

RECOMMENDATIONS: Consider for adoption at the next public Board Meeting.

Hanford ESD

Board Policy

Hate-Motivated Behavior

BP 5145.9

Students

The ~~Governing~~ Board of Trustees is committed of Trustees affirms the right of every student to providing a safe learning environment ~~be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that protects~~enable students from ~~discrimination, harassment, intimidation, bullying, to gain a true understanding of the civil rights and other behavior motivated by a person's hostility towards another person's real~~social-responsibilities of people in our society. Behavior or ~~perceived~~statements that degrade an individual on the basis of his/her race, ethnicity, national origin, immigrant status, sex, ~~culture, heritage,~~ gender, sexual orientation, ~~physical/mental attributes,~~ religious belief, age, disability, ~~beliefs~~ or any other physical or cultural characteristic. The Superintendent or designee ~~practices~~ shall design strategies to promote harmonious relationships among students, prevent incidents of hate-motivated behavior to the extent possible, and address such incidents if they occur. ~~not be tolerated.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)–

(cf. 0450 - Comprehensive Safety Plan)–

(cf. ~~3515.1 – Crime Data Reporting~~)–

~~(cf. 3515.4 - Recovery for Property Loss or Damage)–~~

(cf. ~~5131- Conduct~~)

(cf. ~~5131.2 - Bullying~~)

(cf. ~~5131.5 - Vandalism, Theft and Graffiti~~)–

~~(cf. 5136 - Gangs)–~~

~~(cf. 5137 - Positive School Climate)–~~

~~(cf. 5141.52 - Suicide Prevention)~~

(cf. 5145.3 - Nondiscrimination/Harassment)–

(cf. 5145.7 - Sexual Harassment)–

The Superintendent or designee shall promote safe environments for youth by developing effective prevention strategies and response plans, providing assistance to students affected by hate-motivated behavior, and/or educating students who have perpetrated hate-motivated acts.

~~(cf. 6141.6 – Multicultural)~~(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 5148.2 - Before/After School Programs)

The district shall provide students with age-appropriate instruction that includes the development of social-emotional learning, promotes their understanding of and respect for human rights,

diversity, and acceptance in a multicultural society, and provides strategies to manage conflicts constructively.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 6142.3 - Civic Education)–

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6142.94 - History-Social Science Instruction)

As necessary, the district shall provide counseling, guidance, and support to students who are victims of hate-motivated behavior and to students who exhibit such behavior.

(cf. 6164.2 - Guidance/Counseling Services)

The Superintendent or designee shall ensure that the rules prohibiting hate-motivated behavior and procedures for reporting a hate-motivated incident are provided to students and parents/guardians.

The Superintendent or designee shall provide staff with training on recognizing and preventing hate-motivated behavior and on effectively enforcing rules for appropriate student conduct.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

~~Any~~

Complaint Process

A student or parent/guardian who believes the student ~~who feels that he/she~~ is a victim of hate-motivated behavior is strongly encouraged to report the incident to a teacher, the principal, or other staff member.

Any staff member who is notified that hate-motivated behavior has occurred, observes such behavior, or otherwise becomes aware of an incident shall immediately contact the principal or the compliance officer responsible for coordinating the district's response to complaints and complying with state and federal civil rights laws. As appropriate, he/she shall also contact law enforcement.

(cf. 3515.3 - District Police/Security Department)

(cf. 5145.11 - Questioning and Apprehension by Law Enforcement)

~~Any designee. If the student believes that the situation has not been remedied by the principal or designee, he/she may file a complaint~~ of hate-motivated behavior shall be investigated and, if determined to be discriminatory, shall be resolved in accordance with law and the district's uniform district complaint procedures specified in AR 1312.3 - Uniform Complaint Procedures. If, during the investigation, it is determined that a complaint is about nondiscriminatory behavior, the principal or designee shall inform the complainant and shall take all necessary

actions to resolve the complaint.

(cf. 1312.1 - Complaints Concerning District Employees)

~~(cf. 1312.3 - Uniform Complaint Procedures)~~

~~Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal, Superintendent or designee, and law enforcement, as appropriate. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with Board policy and administrative regulation.~~

~~(cf. 4158/4258/4358 - Employee Security)~~

~~(cf. 5144 - Discipline)~~

~~(cf. 5144.1 - Suspension and Expulsion/Due Process)~~

~~(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))~~

~~The Superintendent or designee shall ensure that staff receive appropriate training to recognize hate-motivated behavior and methods for handling such behavior in appropriate ways.~~

~~(cf.~~

~~4131 - Staff Development)~~

~~(cf. 4231 - Staff Development)~~

~~(cf. 4331 - Staff Development)~~

~~The district shall provide age-appropriate instruction to help promote understanding of and respect for human rights.~~

~~At the beginning of each school year, students and staff shall receive a copy of the district's policy on hate-motivated behavior.~~

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination ~~on the basis of sex~~

32282 School safety plans

48900.3 Suspension for hate violence

48900.4 Suspension or expulsion for threats or harassment

PENAL CODE

422.55 Definition of hate crime

~~186.21 - Street terrorism; legislative findings and declarations~~

422.6 Crimes, harassment ~~422.95 - Civil Rights~~

~~11410-11414 - Terrorism~~

~~13023 - Reports by law enforcement of crimes motivated by race, ethnicity, religion, sexual orientation or physical or mental disability~~

~~13519.6 - Hate crimes, training courses and guidelines~~

~~UNITED STATES CODE OF REGULATIONS, TITLE 548~~

~~4600-4670 Uniform complaint procedures~~

4900-4965 Nondiscrimination in elementary and secondary education programs

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

110.25 Prohibition of discrimination based on age

245 Federally protected activities

Management Resources:

~~CSBA PUBLICATIONS~~

~~Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1995~~

~~ALAMEDA OFFICE OF EDUCATION & CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~

~~Bullying at School, 2003~~

~~CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS~~

~~Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California K-12 Schools in Responding to Immigration Issues, April 2018~~

~~Hate-Motivated Behavior in Schools: Response Strategies for School Boards, Administrators, Law Enforcement and Communities, 1997~~

~~U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS & NATIONAL ASSOCIATION OF ATTORNEYS GENERAL PUBLICATIONS~~

~~Dear Colleague Letter: Protecting Students from Harassment and Bullying, October 2010~~
~~Hate-Crime: A Guide for Schools, 1999~~

~~Dear Colleague Letter: Prohibited Disability Harassment, July 2000~~

WEB SITES

~~CSBA/CDE:~~ <http://www.csba.org/cde-ca.gov>

California Association of Human Relations Organizations: <http://www.cahro.org>

~~California~~United States Department of Education: <http://www.cde.ca.gov>

~~California,~~ Office of the Attorney General: <http://oag.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr/OCR/index.html>

U.S. Department of Justice: <http://www.justice.gov>

Policy HANFORD ELEMENTARY SCHOOL DISTRICT

adopted: November 6, 2002 Hanford, California

revised:

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler
FROM: Jason Strickland
DATE: April 29, 2019

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☒ Information
☐ Action

Date you wish to have your item considered: 5/8/19

ITEM: Consider for Adoption the following revised Board Policy:

AR/E - 5125.1 Release of Directory Information

PURPOSE: Regulation and exhibit updated to reflect the California Attorney General's model policy, developed pursuant to NEW LAW (AB 699), which requires that the annual parental notification include a statement that directory information does not include citizenship status, immigration status, place of birth, or national origin.

FISCAL IMPACT (if any): None

RECOMMENDATION (if any): Approve

Hanford ESD

Administrative Regulation

Release Of Directory Information

AR 5125.1
Students

Definition

Directory information means information contained in a student record that would not generally be considered harmful or an invasion of privacy if disclosed. ~~Such student information~~ includes: (Education Code 49061; 20 USC 1232g; 34 CFR 99.3)

1. Name
2. Address
3. Telephone number
4. Email address
5. Date of birth
6. Major field of study
7. Participation record in officially recognized activities and sports
8. Weight and height of athletic team members
9. Dates of attendance
10. Degrees and awards received
11. Most recent previous school attended

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

Directory information does not include a student's social security number or student identification number. However, for purposes of accessing or communicating in electronic systems ~~However~~, directory information may include a student identification number, user identification, or other personal identifier used by the student ~~for purposes of accessing or communicating in electronic systems~~ provided that the identifier cannot be used to gain access to education records except when used in conjunction with a personal identification number,

password, or other factor known or possessed only by the authorized user. (34 CFR 99.3)

Directory information also does not include a student's citizenship status, immigration status, place of birth, or any other information indicating national origin.

Notification to Parents/Guardians

At the beginning of each school year, all parents/guardians shall be notified as to the categories of directory information the district plans to release and the recipients of the information. -The notification shall also inform parents/guardians of their right to refuse to let the district designate any or all types of information as directory information, how to refuse release, and the period of time within which a parent/guardian must notify the district in writing that he/she does not want a certain category of information designated as directory information. (Education Code 49063, 49073; 20 USC 1232g; 34 CFR 99.37)

(cf. 5125 - Student Records)

(cf. 5145.6 - Parental Notifications)

In addition, the annual parental notification shall include a statement that directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin and that the district will not release such information without parental consent or a court order.

(cf. 5145.13 - Response to Immigration Enforcement)

The Superintendent or designee shall notify parents/guardians that they may request that the district not release the name, address, and telephone number of their child to military recruiters, employers, or institutions of higher education without prior written consent. (20 USC 7908)

Parent/Guardian Consent

No directory information of a student identified as a homeless child or youth as defined in 42 USC ~~11434a~~^{1143a} shall be released, unless the parent/guardian, or the student if he/she is 18 years or older~~old~~, has provided written consent that directory information may be released. -For any other student, directory information shall not be released if his/her~~regarding any student- whose~~ parent/guardian notifies the district in writing that such information not be disclosed without the parent/guardian's prior consent. (Education Code 49073; 20 USC 1232g, 7908)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

For a former student, the district shall continue to honor any valid request to opt out of the disclosure of directory information made while the student was in attendance at the district, unless the opt-out request has been rescinded. (34 CFR 99.37)

Regulation HANFORD ELEMENTARY SCHOOL DISTRICT

approved: May 16, 2001 Hanford, California

revised: November 6, 2002

revised: August 28, 2006

revised: June 13, 2012

revised: December 9, 2015

revised:

Hanford ESD

Exhibit

Release Of Directory Information

E 5125.1

Students

PARENT/GUARDIAN NOTICE RELEASE OF DIRECTORY INFORMATION

~~Hanford Elementary School District Refusal For Release Of Directory Information~~

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that Hanford Elementary School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the district may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the district to include this type of information from your child's education records in certain school and/or district publications. Examples include:

- * -a playbill, showing your child's role in a drama production
- * -the annual yearbook
- * -honor roll or other recognition lists
- * -graduation programs
- * -sports activity sheets, such as for wrestling, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent/guardian's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require districts receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA), as amended, to provide military recruiters, upon request, with students' names, addresses, and telephone listings, unless parents/guardians have advised the district that they do not want their child's information disclosed without their prior written consent.

If you do not want the district to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing by August 30th completing the "Refusal for Release of Directory Information" form (Sch 012). The district has designated the following information as directory information:

1. Name

2. Address
3. Telephone number
4. Email; address
5. Date; ~~telephone number~~; ~~e-mail address~~; ~~date~~ of birth
6. Major field of study
7. Participation ~~and~~; ~~participation~~ in officially recognized activities and sports
8. Weight; ~~weight~~ and height of athletic team members
9. Dates; ~~dates~~ of attendance
10. Degrees; ~~degrees~~ and awards received
11. Most; ~~most~~ recent previous school attended.

The district also may disclose your child's student identification number, user identification, or other unique personal identifier used to communicate in electronic systems, provided it cannot be used to access education records without a personal identification number (PIN), password, or other factor that only the authorized user knows. Your child's social security number will not be used for this purpose.

Directory information does not include your child's citizenship status, immigration status, place of birth, or any other information indicating national origin. The district will not disclose such information without your consent or a court order.

I do not want any directory information related to my child, _____, released without my prior consent.

Signature: _____

Relationship: _____

Date: _____

Exhibit HANFORD ELEMENTARY SCHOOL DISTRICT

version: September 2006 Hanford, California

revised: June 13, 2012

revised: _____

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler
 FROM: Jason Strickland
 DATE: April 29, 2019

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☒ Information
☐ Action

Date you wish to have your item considered: 5/8/19

ITEM: Consider for Adoption the following revised Board Policy:

BP/AR - 5145.13 Response to Immigration Enforcement

PURPOSE: New policy and regulation reflect NEW LAW (AB 699) which mandates districts to adopt policy consistent with the model policy developed by the California Attorney General, including policy related to the district's response to requests by law enforcement for access to information, students, or school grounds for immigration enforcement purposes and actions to be taken in the event that a student's family member is detained or deported. Policy also reflects NEW LAW (SB 31) which prohibits districts from compiling or assisting federal government authorities with compiling a list, registry, or database based on students' national origin, ethnicity, or religion.

FISCAL IMPACT (if any): None

RECOMMENDATION (if any): Approve

Hanford ESD

Board Policy

Response To Immigration Enforcement

BP 5145.13

Students

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. (Education Code 234.7)

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

(cf. 5145.6 - Parental Notifications)

Consistent with requirements of the California Office of the Attorney General, the Superintendent or designee shall develop procedures for addressing any requests by a law enforcement officer for access to district records, school sites, or students for the purpose of immigration enforcement.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

(cf. 5125 - Student Records)
 (cf. 5125.1 - Release of Directory Information)

The Superintendent or designee shall report to the Board in a timely manner any requests for information or access to a school site by an officer or employee of a law enforcement agency for the purpose of enforcing the immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information.
 (Education Code 234.7)

Legal Reference:

EDUCATION CODE

200 Educational equity

220 Prohibition of discrimination

234.1 Safe Place to Learn Act

234.7 Student protections relating to immigration and citizenship status

48204.4 Evidence of residency for school enrollment

48980 Parental notifications

48985 Notices to parents in language other than English

GOVERNMENT CODE

8310.3 California Religious Freedom Act

PENAL CODE

422.55 Definition of hate crime

627.1-627.6 Access to school premises, outsiders

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

COURT DECISIONS

Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

WEB SITES

CSBA: <http://www.csba.org>

California Office of the Attorney General: <http://oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

California Department of Justice: <http://www.justice.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Immigration and Customs Enforcement: <http://www.ice.gov>

U.S. Immigration and Customs Enforcement, Online Detainee Locator System:
<http://locator.ice.gov/odls>

Policy HANFORD ELEMENTARY SCHOOL DISTRICT
approved:

Hanford ESD

Administrative Regulation

Response To Immigration Enforcement

AR 5145.13

Students

Responding to Requests for Information

Unless authorized by the Family Educational Rights and Privacy Act pursuant to 20 USC 1232g, student information shall not be disclosed to immigration law enforcement authorities without parental consent, a court order, or judicial subpoena. The Superintendent or designee shall annually notify parents/guardians that the district will not release student information to third parties for immigration enforcement purposes, unless the parent/guardian consents or as required to do so by a court order or judicial subpoena.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

Upon receiving any verbal or written request for information related to a student's or family's immigration or citizenship status, district staff shall:

1. Notify the Superintendent or designee about the information request
2. Provide students and families with appropriate notice and a description of the immigration officer's request
3. Document any request for information by immigration authorities
4. Provide students and parents/guardians with any documents provided by the immigration enforcement officer, unless such disclosure is prohibited by a subpoena served on the district or in cases involving investigations of child abuse, neglect, or dependency

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination.

(Government Code 8310.3)

Responding to Requests for Access to Students or School Grounds

District staff shall receive parent/guardian consent before a student is interviewed or searched by any officer seeking to enforce civil immigration laws at the school, unless the officer presents a valid, effective warrant signed by a judge or a valid, effective court order. A student's parent/guardian shall be immediately notified if a law enforcement officer requests or gains access to the student for immigration enforcement purposes, unless the judicial warrant or subpoena restricts disclosure to the parent/guardian.

(cf. 5145.12 - Search and Seizure)

All visitors and outsiders, including immigration enforcement officers, shall register with the principal or designee upon entering school grounds during school hours. Each visitor or outsider shall provide the principal or designee with his/her name, address, occupation, age if less than 21, purpose in entering school grounds, proof of identity, and any other information required by law. (Penal Code 627.2, 627.3)

(cf. 1250 - Visitors/Outsiders)

District staff shall report the presence of any immigration enforcement officers to on-site district police and other appropriate administrators.

(cf. 3515.3 - District Police/Security Department)

As early as possible, district staff shall notify the Superintendent or designee of any request by an immigration enforcement officer for access to the school or a student or for review of school documents, including service of lawful subpoenas, petitions, complaints, warrants, or other such documents.

In addition, district staff shall take the following actions in response to an officer present on the school campus specifically for immigration enforcement purposes:

1. Advise the officer that before school personnel can respond to the officer's request, they must first receive notification and direction from the Superintendent or designee, except under exigent circumstances that necessitate immediate action
2. Request to see the officer's credentials, including his/her name and badge number, and the phone number of the officer's supervisor, and note or make a copy of all such information
3. Ask the officer for his/her reason for being on school grounds and document the response
4. Request that the officer produce any documentation that authorizes his/her school access
5. Make a copy of all documents produced by the officer and retain one copy for school records

6. If the officer declares that exigent circumstances exist and demands immediate access to the campus, comply with the officer's orders and immediately contact the Superintendent or designee
7. If the officer does not declare that exigent circumstances exist, respond according to the requirements of the officer's documentation, as follows:
 - a. If the officer has an Immigrations and Customs Enforcement (ICE) administrative warrant, district staff shall inform the agent that they cannot consent to any request without first consulting with the district's legal counsel or other designated district official.
 - b. If the officer has a federal judicial warrant, such as a search and seizure warrant or an arrest warrant signed by a federal judge or magistrate, district staff shall promptly comply with the warrant. If feasible, district staff shall consult with the district's legal counsel or designated administrator before providing the officer with access to the person or materials specified in the warrant.
 - c. If the officer has a subpoena for production of documents or other evidence, district staff shall inform the district's legal counsel or other designated official of the subpoena and await further instructions as to how to proceed.
8. Do not attempt to physically impede the officer, even if the officer appears to be exceeding the authorization given under a warrant or other document. If an officer enters the premises without consent, district staff shall document the officer's actions while on campus.
9. After the encounter with the officer, promptly make written notes of all interactions with the officer, including:
 - a. A list or copy of the officer's credentials and contact information
 - b. The identity of all school personnel who communicated with the officer
 - c. Details of the officer's request
 - d. Whether the officer presented a warrant or subpoena to accompany his/her request, what was requested in the warrant or subpoena, and whether the warrant or subpoena was signed by a judge
 - e. District staff's response to the officer's request
 - f. Any further action taken by the officer
 - g. A photo or copy of any documents presented by the officer
10. Provide a copy of these notes and associated documents collected from the officer to the district's legal counsel or other designated district official

The district's legal counsel or other designated official shall submit a timely report to the Governing Board regarding the officer's requests and actions and the district's responses. (Education Code 234.7)

The Superintendent or designee shall also email the Bureau of Children's Justice in the California Department of Justice (BCJ@doj.ca.gov) regarding any attempt by a law enforcement officer to access a school site or a student for immigration enforcement purposes.

Responding to the Detention or Deportation of Student's Family Member

The Superintendent or designee shall encourage students and their families to update their emergency contact information as needed throughout the school year and to provide alternative contacts, including an identified trusted adult guardian, in case a student's parent/guardian is detained or is otherwise unavailable. The Superintendent or designee shall notify students' families that information provided on the emergency cards will only be used in response to specific emergency situations and not for any other purpose.

(cf. 5141 - Health Care and Emergencies)

The Superintendent or designee shall also encourage all students and families to learn their emergency phone numbers and be aware of the location of important documentation, including birth certificates, passports, social security cards, physicians' contact information, medication lists, lists of allergies, and other such information that would allow the students and families to be prepared in the event that a family member is detained or deported.

In the event that a student's parent/guardian is detained or deported by federal immigration authorities, the Superintendent or designee shall release the student to the person(s) designated in the student's emergency contact information or to any individual who presents a caregiver's authorization affidavit on behalf of the student. The Superintendent or designee shall only contact child protective services if district personnel are unable to arrange for the timely care of the student by the person(s) designated in the emergency contact information maintained by the school or identified on a caregiver's authorization affidavit.

The Superintendent or designee shall notify a student whose parent/guardian was detained or deported that the student continues to meet the residency requirements for attendance in a district school, provided that the parent/guardian was a resident of California and the student lived in California immediately before he/she moved out of state as a result of the parent/guardian's departure. (Education Code 48204.4)

(cf. 5111.1 - District Residency)

Regulation approved: HANFORD ELEMENTARY SCHOOL DISTRICT

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: April 26, 2019

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 8, 2019

ITEM: Memorandum of Understanding (MOU) between University of California CalFresh Nutrition Education and the Hanford Elementary School District

PURPOSE: This Memorandum of Understanding between University of California CalFresh Nutrition Education and the Hanford Elementary School District is for the purpose of improving the likelihood that persons eligible for the Supplemental Nutrition Assistance Program (SNAP) will make health food choices within a limited budget and choose physically active lifestyles consistent with the current Dietary Guidelines of the Americans and MyPlate.

FISCAL IMPACT: None

RECOMMENDATIONS: Approve

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
ON BEHALF OF ITS
UC Cooperative Extension Kings County
UC CalFresh Nutrition Education Program
AND
Hanford Elementary School District

The Regents of the University of California, on behalf of its Division of Agriculture and Natural Resources and its UC Cooperative Extension for Kings County (collectively, “University”), is hereby authorized during the period of August 14, 2018 to June 30, 2023 to use the facilities of the Hanford Elementary School District (“Cooperator”) at the following locations for the following purpose.

Community Day School, 820 Hume Ave, Hanford, CA
 Hamilton Elementary School, 1269 Leland Way, Hanford, CA
 Jefferson Charter Academy School, 511 W. Malone St, Hanford, CA
 J. F. Kennedy Jr. High School, 1000 E. Florinda St, Hanford, CA
 Lee Richmond Elementary School, 939 Katie Hammond Lane, Hanford, CA
 Lincoln Elementary School, 832 S. Harris St, Hanford, CA
 Martin Luther King Jr. School, 820 Hume Ave, Hanford, CA
 Monroe Elementary School, 300 Monroe Drive, Hanford, CA
 Roosevelt Elementary School, 870 W. Davis St, Hanford, CA
 Simas Elementary School, 1857 N. Fitzgerald, Lane, Hanford, CA
 Washington Elementary School, 2245 N. Fairmont Drive, Hanford, CA
 Woodrow Wilson Jr. High School, 601 W. Florinda St, Hanford, CA

As further described in Exhibit A to this agreement, “Project Description,” which is hereby attached and incorporated.

University shall defend, indemnify and hold Cooperator, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Memorandum of Understanding but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officers, agents or employees.

Cooperator shall defend, indemnify and hold University, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Memorandum of Understanding but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of

Cooperator, its officers, agents or employees.

University and Cooperator mutually agree that each shall provide and maintain commercial general liability insurance or self-insurance acceptable to both parties in the minimum amounts of \$1,000,000 per occurrence, \$2,000,000 general aggregate, \$1,000,000 automobile liability, and Workers' Compensation coverage as required by applicable law, and upon request shall furnish proof thereof in the form of a certificate of insurance within thirty (30) days of the effective date of this Memorandum of Understanding. Each Certificate of Insurance shall specify that should any above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

Contact Persons:

For University:

Kevin Day, County Director or
Deepa Srivastava, Asst. County Director
4437 S. Laspina St
Tulare, California 93274

For Cooperator:

Joy C. Gabler, Superintendent
714 N. White St
Hanford, California 93230

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the latest date of execution set forth below.

THE REGENTS OF THE
UNIVERSITY OF CALIFORNIA

Hanford Elementary School District

Wendy Powers
Associate Vice President
University of California
Agriculture and Natural Resources

Name: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A
University of California Cooperative Extension Kings County
UC CalFresh Nutrition Education Program
PROJECT AGREEMENTS

Program Description: UC CalFresh Nutrition Education Program is a statewide nutrition education program for individuals and families eligible for, or receiving, CalFresh (Food Stamp) benefits. The program is administered by the United States Department of Agriculture (USDA) through an interagency agreement with the California Department of Social Services (CDSS) and the University of California. County Cooperative Extension Offices administer the program for eligible families and individuals in participating counties.

Goal: The goal of the CalFresh Nutrition Education Program is to “improve the likelihood that persons eligible for the Supplemental Nutrition Assistance Program (SNAP) will make healthy food choices within a limited budget, and choose physically active lifestyles consistent with the current Dietary Guidelines for Americans and MyPlate.”

Purpose of agreement: This agreement is intended to ensure excellence in programming, quality and consistency in performance in all sites, and compliance with USDA policies, procedures, mandates and University of California requirements.

Specifically, we Hanford Elementary School District (HESD) including the READY After School Program, and Migrant Program commit to each of the points listed below for the period of August 14, 2018 to June 30, 2023.

- We agree to support the goal of the UC CalFresh Nutrition Education Program to “improve the likelihood that persons eligible for the Supplemental Nutrition Assistance Program (SNAP) will make healthy food choices within a limited budget, and choose physically active lifestyles consistent with the current Dietary Guidelines for Americans and MyPlate.”
- Actively implement the UC CalFresh Nutrition Education program within HESD at eligible and targeted sites based on FRPM percentages. A list of eligible schools where nutrition education programs will be delivered will be provided to the state office.
- Ensure HESD teacher/tutor extenders complete and turn in approved Local Support documentation using the Program Activity Reporting Form, for extending staff delivering UC CalFresh activities to meet State compliance requirements.
- Teach nutrition education and reinforce the beneficial nutrition aspects of gardening for a projected total of 6 hours per year of “Extended nutrition education”. Deliver nutrition related subject matter promoting healthy living and active lifestyles reaching approximately 4000 children and 100 parents within HESD through 10-12 sessions on behalf of UCCE staff/UC CalFresh during the term of this agreement in classrooms, afterschool programs and various sites.
- Designate a staff to be the contact person and work with the UCCE e.g. principal, lead teacher.
- Allow HESD teacher/tutor extenders to be trained on all aspects of delivering the UC CalFresh program including but not limited to: curricula, delivery, evaluative reporting requirements, time record keeping and fiscal documentation ensuring federal compliance.
- Support the CalFresh Nutrition Education Program activities by providing facilities, equipment, and potentially supplies needed to deliver the activities.

UCCE shall commit to the following Activities:

- Train HESD teacher/tutor extenders on all aspects of delivering the UC CalFresh Nutrition Education Program including but not limited to: curricula, delivery, evaluative reporting requirements, Local Support documentation and fiscal documentation ensuring compliance with all program guidance.
- Provide nutrition education and nutrition related subject matter to promote healthy living and active lifestyles to HESD teacher/tutor extenders including but not limited to the following curricula:

<input type="checkbox"/> C.A.T.C.H.	<input type="checkbox"/> Healthalicious	<input type="checkbox"/> Power Play!
<input type="checkbox"/> Eating Smart Being Active	<input type="checkbox"/> Happy, Healthy Me	<input type="checkbox"/> Nutrition To Grow On
<input type="checkbox"/> My Amazing Body	<input type="checkbox"/> Go, Grow, Glow	<input type="checkbox"/> Eat Fit
<input type="checkbox"/> Making Every Dollar Count	<input type="checkbox"/> Farm to Fork	<input type="checkbox"/> Money Talks Hunger Attacks
<input type="checkbox"/> Plan Shop Cook Save	<input type="checkbox"/> Good For Me and You	<input type="checkbox"/> It Is My Choice
<input type="checkbox"/> Eat & Play Together	<input type="checkbox"/> TWIGS	

- Provide guidance / oversight to HESD teachers/tutors extending UC CalFresh nutrition education to HESD students/parent to ensure programmatic soundness of delivery.
- Ensure HESD teacher/tutor extenders complete and turn in approved Local Support documentation for extending staff delivering UC CalFresh activities to meet State compliance requirements.
- Coordinate the linkage between classroom nutrition education and the beneficial nutrition aspects of gardening using UC CalFresh approved curriculum including Nutrition to Grow, Farm to Fork and Twigs curriculum.
- Promote edible garden project at various school sites as part of in-classroom nutrition education and taste testing activities.
- Organize nutrition education and food demonstrations in partnership with other organizations and farmer markets as well as volunteers to work into their nutrition education programs on the beneficial nutrition aspects of gardening.
- Evaluate the effectiveness of UC CalFresh.
- Participate when possible in school family night activities promoting nutrition education and physical activity education that include nutrition messages.

Local Support Requirements: Local Support is requested to maintain California's Supplemental Nutrition Assistance Program–Education (SNAP-Ed) commitment in California and to demonstrate how the SNAP-Ed funds are leveraged to the SNAP-Ed population. Generating Local Support also provides assurances to legislators and funders that the commitment of California will remain significant. Additionally, Local Support will contribute to the long-term sustainability of nutrition education and obesity prevention efforts in the state. Local Support may include in-kind contributions provided directly or through donations from public (federal, state or local governments) or private entities and may be cash or in-kind including but not limited to facilities costs, equipment, personnel time or services. Contractors are encouraged to seek in-kind sources that support the general SNAP-Ed efforts.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Lucy Gomez

DATE: April 26, 2019

FOR: ☒ Board Meeting
☐ Superintendent's CabinetFOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 8, 2019

ITEM: Request approval of Agency Agreement and Memorandum of Understanding for Migrant Summer School programs operated by the Tulare County Office of Education/Migrant Region VIII.

PURPOSE: Tulare County Office of Education is directly receiving Migrant Education funds and overseeing the delivery of summer services to HESD Migrant students. HESD and Tulare County would like to enter into an agency agreement that would allow our district to provide transportation, nursing services, and facilities use at Jefferson Charter Academy (classrooms, cafeteria, office, etc.). Transportation services would include transportation to Jefferson Charter School as well transportation to West Hill College for Migrant students participating in the 5 C's program.

FISCAL IMPACT: HESD will bill Migrant Program Region VIII for the cost of this services.

RECOMMENDATIONS: Approve

For TCOE Office Use	
Vendor #	_____
Req. #	_____
PO #	_____

AGENCY AGREEMENT

THIS AGREEMENT, is entered into between the **Tulare County Superintendent of Schools**, referred to as SUPERINTENDENT and **Hanford Elementary School District**, referred to as DISTRICT.

ACCORDINGLY, IT IS AGREED:

1. **TERM:** This Agreement shall become effective as of June, 2019 and shall expire on June 30, 2019.

2. **SERVICES:** DISTRICT shall provide services as set forth: (or attach Exhibit for details which Exhibit is made part of this Agreement by reference.)
 - Facilities at Jefferson Charter (includes 6 classrooms, office, cafeteria)
 - Utilities and Supplies (\$845)
 - Custodial Services (\$1,396.78) **\$2,242**
 - Copier Service (\$100) and food services for approx.80 students (555.00) **\$ 655**
 - Transportation from sites to Jefferson (including to West Hills 5 C's) **\$4,644**
 - Services of District nurse, plus benefits **\$4,800**

Grand total: **\$12,341**

3. **COST OF SERVICES:** SUPERINTENDENT shall pay DISTRICT the actual cost of such services to the extent they are allowable under the terms of the applicable grant not to exceed the sum of **\$12,341**

4. **METHOD OF PAYMENT:**
 - a. DISTRICT must submit itemized invoices to SUPERINTENDENT for the cost of the services.
 - b. DISTRICT is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION:** SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

Agency Agreement –
Page 2

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

DISTRICT: Hanford Elementary School District
Ms. Joy Gabler, Superintendent
714 N. White St.
Hanford, CA 93230

SUPERINTENDENT

Dr. Craig Wheaton, Deputy Superintendent
Business Services
Tulare County Office of Education
P.O. Box 5091
Visalia CA 93278-5091

By: _____

By: _____

Date: _____

Date: _____

TCOE Program Information

Contact Person and Phone No.: Osvaldo Garcia (559) 827-9423

Budget Number:

010-30600-9-485057-870000-56000	\$2,242.00
010-30600-9-485057-100000-58000	\$655.00
010-30600-9-485055-314000-58000	\$4,800.00
010-30600-9-485057-360000-58000	\$4,644.00

Please return an original copy to:

Tulare County Office of Education
Dr. Craig Wheaton, Deputy Superintendent
ATTN: Elizabeth Sisk
P.O. Box 5091
Visalia, CA 93278-5091

EXHIBIT A

SCOPE OF SERVICES Hanford Elementary School District

1. RESPONSIBILITIES OF CONTRACTOR:

(Please provide a detailed description of services and deliverables to be provided by contractor.)

1. Hanford Elementary School District will invoice Tulare County Office of Education, Migrant Education Program, Region VIII the charge of using District facilities for the following activities during 2018-2019 school year:

Migrant Summer school at Jefferson Charter School on following dates:
June 10-June 28th, 2019 (15 days total/hours from 7:30a.m.-1p.m.)

*All six classrooms available starting June 7th for teacher workday.
Fees are to include custodial services and utilities.

- A) Jefferson Office and equipment (copier, phones) and cafeteria
- B) Six (6) classrooms (2 in the Kinder wing) and 2 sets restrooms
- C) District nurse (LVN/RN) will be available for the 14 student days
- D) Daily Snack served to all participating students (approx. 100)
- E) Transportation will be provided to and from Jefferson Charter
- F) Transportation for students to West Hills 5 C's in Lemoore will be provided from June 17th-June 27th (8 days total).

2. RESPONSIBILITIES OF SUPERINTENDENT PROVIDED BY COUNTY OFFICE OF EDUCATION:

(Please provide a list of things Tulare County Office of Education will furnish, i.e., a room for a presentation, AV equipment, etc.)

1. Approval of funds to pay contractor.
2. Recruitment of students for Summer programs.

FEE SCHEDULE

Hanford Elementary School District

The Contract Total for Services to be provided shall not exceed
\$12,341

Hanford Elementary School District facilities use estimated Cost:

1. Facility use at Jefferson Charter: 6 classrooms total (2 in the kinder wing) available from 7:30 a.m. to 1 p.m. for migrant summer school program running June 10th-June 28th. Friday, June 7th is staff prep day. One classroom to be used as HBI room will be available June 29th.
Custodial services, including utilities are to part of facilities estimate **\$ 2,325**
2. Student snacks for duration of summer and use of copy machine/ **\$ 655**
3. Services of a school nurses (LVN/RN) estimated cost including benefits: **\$4,800**
4. Student transportation to and from Migrant Summer school at Jefferson, plus transportation to West Hills 5 C's Program in Lemoore and back. **\$4,644**

Prior to payment, contractor shall submit an invoice (containing name, address, tax identification number, and amount of payment) which must be signed by the manager requesting the services to certify that services have been performed in accordance with this agreement. Unless other payment terms are specified on the fee schedule, payment terms are net 30 days from the date of receipt of correct and proper invoices.

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN HANFORD
ELEMENTARY SCHOOL DISTRICT AND TULARE COUNTY OFFICE OF
EDUCATION REGARDING MIGRANT SUMMER PROGRAMS**

This Memorandum of Understanding (hereinafter "MOU") is made and entered this 1st day of JUNE 2019, by and between the Hanford Elementary School District (hereinafter "HESD") and the Tulare County Office of Education (hereinafter "TCOE").

RECITALS:

- A. HESD will be providing transportation for the Migrant Summer School programs operated by the TCOE at HESD.
- B. HESD has the experience and resources to provide specialized transportation to students.
- C. TCOE has the responsibility, experience, and expertise to oversee and collaborate with HESD on the effectiveness and overall success of the specialized transportation services.

Accordingly, HESD and TCOE hereby agree to the following:

- 1. Term. This MOU is an agreement for the Migrant Summer Program that operates from June 10, 2019 – June 28, 2019.
- 2. Scope of Work:
 - a. This transportation agreement is to transport Migrant Summer Program students from designated bus stops within the boundaries of HESD to Jefferson Charter Academy for Migrant Summer School, as well as transporting students from designated bus stops within the boundaries of HESD to West Hills for the 5 C's Experience.
 - b. HESD agrees to provide transportation from designated bus stops within the boundaries of HESD to Jefferson Charter Academy during the agreed upon dates Monday through Friday, both to school and a return route during the summer program.
 - c. HESD agrees to provide transportation from designated bus stops within the boundaries of HESD to West Hills College 5 C's Experience during the agreed upon dates Monday through Thursday, both to school and a return route during the summer program.
 - d. TCOE agrees to provide addresses of students participating in the Migrant Summer School to HESD to ensure the most appropriate bus routes can be developed.
 - e. HESD agrees to develop bus routes.
- 3. Compensation. TCOE agrees to pay HESD for the cost of transportation.

IN WITNESS WHEREOF, the parties have executed this MOU hereto, upon the date indicated next to their respective signatures and this MOU shall become effective of the date first written above.

Dated: _____

By: _____
JOY GABLER, Superintendent
Hanford Elementary School District

Dated: _____

By: _____
CRAIG WHEATON, Assistant Superintendent
Business Services
Tulare County Office of Education
P.O. Box 5091
Visalia, CA 93278-5091

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Gerry Mulligan *GM*

DATE: April 29, 2019

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 8, 2019

ITEM:

Consider approval of Memorandum of Understanding with Tree Fresno.

PURPOSE:

The attached Memorandum of Understanding is to set forth the scope of work and the responsibilities of Tree Fresno's donation to Hanford Elementary School District.

FISCAL IMPACT:

None.

RECOMMENDATION:

Accept donation.



We create special places. We plant, care, inspire.
We are a voice, a teacher, a steward.

April 19, 2019

TO: Hanford Elementary School District

RE: MOU with Tree Fresno. Grant Title: "Calfire HSR schools and parks"

Whereas: Calfire awarded a grant to Tree Fresno on November 17, 2017, funded by the **California Climate Initiative** (Greenhouse Reduction Fund), **Grant # 8GA17451**, to plant water-wise trees at schools and parks; and Calfire subsequently approved churches and other strategic properties.

Now therefore: We wish to enter into a Memorandum of Understanding, to set forth the scope of work and the responsibilities of **Tree Fresno and the Hanford Elementary School District, CA.**

We mutually agree to make every reasonable effort to implement the subject grant. Scope of Work:

- **Location:** At the three elementary schools described in Exhibit A.
- **Tree Selection and planting:** We will use large, water-wise trees with significant greenhouse reduction benefits and co-benefits, 30 Chinese Pistache, 5 Scarlet Oaks and 5 Valley Oaks. The tree planting locations are illustrated in Exhibit A.
- **Irrigation:** To be designed and installed by the host agency.
- **Community Engagement:** The host agency will arrange any volunteer activity.
- **Education Program:** Tree Fresno will provide Tree Portraits to the host agency.
- **Tree Care:** To be provided by the host agency.
- **Term:** The MOU commences upon the signing this agreement will continue until completion of the work, inspections, tree care and audits.

Responsibilities of Tree Fresno

- **MOU:** Prepare and obtain approval from the host agency.
- **Grant Maker:** Develop a productive relationship with the grant maker through the grant application, implementation, reporting, inspection and acceptance process.
- **Relationships:** Develop productive relationships with the CAL FIRE, the host agency and any host agency contractors.
- **Grant Application and Administration:** Administer the grant, prepare the required reports, host site inspections, and support any audit.
- **Trees:** Assist with tree selection. Pay for the trees. Provide stakes, ties and soil amendment and a 3person team to assist with the planting, if needed.
- **Landscape Architect:** NA
- **Ecologist:** Enlist a consultant to assist with the education materials and greenhouse gas reduction calculations for each tree planted.
- **Landscape Contractors:** NA.
- **Project Coordination:** Schedule the work with the host agency team and contractor. Inspect the work in order to confirm with grant maker that the trees were acceptably planted.

- **Project Acceptance:** Schedule inspection and sign off by the host agency.
- **Education Program:** N A .
- **Tree Care:** By host agency.
- **Project Signs:** None.
- **Communications with host agency staff:** Tree Fresno will consult with the host agency staff as the tree planting plans are developed; obtain host agency approval as part of this MOU, and hold a pre-delivery conference with the host agency.
- **Safety:** Observe standard project safety practices.
- **Volunteers:** NA
- **Media and community relations:** NA.
- **Indemnification:** Indemnify and hold harmless the church for any acts of its staff.

Responsibilities of the Host Organization – Hanford Elementary School District

- **MOU:** Review and approve in a timely manner.
- **Grant Maker:** Support Tree Fresno in developing a productive relationship with the grant maker during the grant application and administration process.
- **Relationships:** Develop a productive working relationship with Tree Fresno, the landscape architect, landscape contractors, supporting organizations, the media, and the community.
- **Grant Application and Administration:** Support Tree Fresno in the preparation of the grant reports; provide timely documentation for in-kind match requirements, site inspections, and cooperate with any audit required by the grant maker.
- **Landscape Architect:** NA.
- **Landscape Contractors:** Assist with access and general support.
- **Project Supervision:** Supervise the drilling, planting and installation of irrigation. Provide points of connection with water, with adequate volume and pressure. Provide points of connection for valves with a controller. Call 811 and related inspections.
- **Tree Care:** By host agency.
- **Project Signs:** None.
- **Staff and Contractor support:** Prepare a letter to Tree Fresno after the trees are planted with the estimated time and average hourly rate to include benefits and taxes for kind contribution purposes.
- **Repairs:** Promptly repair existing utility lines, if functional, that were not identified.
- **Existing Trees and roots:** Assist with removal and/or pruning as needed.
- **Safety:** Exercise reasonable project safety precautions.
- **Volunteers:** NA
- **Media and community relations:** As needed
- **Indemnification:** indemnify and hold harmless Tree Fresno for any acts of its staff or contractors for the duration of the MOU.
- **Acceptance:** Provide the timely inspection and acceptance of the work; and assume responsibility for irrigation and tree care upon delivery of the trees.

We herewith approve this MOU subject to the conditions noted herein.

_____Date: _____	_____Date: _____
Hanford Elementary School District	Tree Fresno
Joy C. Gabler, Superintendent	Lee Ayres, CEO

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Gerry Mulligan *Gm*

DATE: April 29, 2019

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 8, 2019

ITEM:

Accept donation of forty (40) trees from Tree Fresno and Calfire

PURPOSE:

The mission of Tree Fresno is to transform the San Joaquin Valley with trees, greenways, and beautiful landscapes. Tree Fresno and Calfire wish to donate forty (40) trees, tree supplements and labor.

FISCAL IMPACT:

None.

RECOMMENDATION:

Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jill Rubalcava 

DATE: April 30, 2019

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: May 8, 2019

ITEM: Recommendation from 2018-2019 Curriculum Committee to Adopt and Purchase NGSS aligned **Twig Science** for Transitional Kindergarten – Fifth Grade, and **Stemscopes** for Sixth – Eight Grade

PURPOSE: After a six-month period of analysis, review, and input from HESD teachers, the Curriculum Committee is Pleased to Recommend State Board Approved, NGSS Aligned Science Materials for all HESD Students and Teachers.

FISCAL IMPACT: Estimated \$1,200,000.00**RECOMMENDATIONS:** Approval

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/25/19

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/08/19

ITEM: Consider for approval the following Exhibit:

- E 0420.41 – Charter School Oversight Exhibit

PURPOSE: The following Board Policy & Administrative Regulation reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and Federal law mandates and Education Code changes.

The Exhibit for Charter School Oversight is updated and reflects NEW LAW (SB 126, 2019) and NEW ATTORNEY GENERAL OPINION which clarify that charter schools are subject to the Brown Act, California Public Records Act, Political Reform Act, and conflict of interest laws, and NEW LAWS which (1) prohibit the operation of a charter school as a for-profit corporation or organization (AB 406); (2) provide that a student who is receiving individual instruction at home or a hospital due to a temporary disability must be allowed to return to the charter school when well enough to do so (AB 2109); (3) require specified accommodations for pregnant and parenting students (AB 2289); (4) prohibit taking negative action against a student or former student for a debt owed to the school (AB 1974); (5) require development of a local control funding formula (LCFF) budget overview for parents/guardians in conjunction with the local control and accountability plan (LCAP) (AB 1808); (6) require charter schools applying for certain categorical funding to adopt a school plan for student achievement (AB 716); (7) require charter schools to adopt a comprehensive safety plan (AB 1747); (8) require each bus to be equipped with a child safety alert system (AB 1840); (9) require charter schools serving grades 7-12 to offer comprehensive sexual health and HIV prevention education (AB 2601); (10) require parental notification regarding human trafficking resources (SB 1104); (11) require charter schools to exempt certain students transferring in grades 11-12 from locally established graduation requirements (AB 2121); (12) allow students to wear cultural or religious adornments at graduation ceremonies (AB 1248); (13) require charter schools to provide eligible students with a free or reduced-price meal each day (AB 1871); (14) require charter schools to review their suicide prevention policy at least once every five years (AB 2639); (15) require that the suicide prevention hotline number be printed on student identification cards (SB 972); (16) require notification of how to access school or community mental health services (AB 2022); (17) require an automated external defibrillator to be accessible at athletic events (AB 2009); (18) mandate the adoption of policy on bullying and cyberbullying prevention (AB 2291); (19) prohibit the use of seclusion and restraint for disciplinary purposes (AB 2657); (20) prohibit the inclusion of a student's or parent/guardian's personal information in board minutes when so requested (SB 1036); and (21) require charter schools receiving state facilities funding to provide an annual report of facilities expenditures and submit an audit within one year of project completion (AB 99, 2017; AB 1808).

FISCAL IMPACT: None**RECOMMENDATIONS:** Approve

Hanford ESD

Exhibit

Charter School Oversight

E 0420.41

Philosophy, Goals, Objectives and Comprehensive Plans

Requirements For Charter Schools

Charter schools shall be subject to the terms of ~~their charters, its charter;~~ any memorandum of understanding ~~with their chartering authority, between the school and the district~~ Governing Board; the state and federal constitutions; applicable federal laws; state laws that apply to governmental agencies in general; and other legal requirements that are expressly ~~include~~ applicable to charter schools, including, but not limited to, requirements that each charter school ~~or the entity managing the charter school;~~

4Governance

1. Comply with the Ralph M. Brown Act (Government Code 54950-54963), California Public Records Act (Government Code 6250-6270), conflict of interest laws (Government Code 1090-1099), and Political Reform Act (Government Code 81000-91014), including the adoption of a conflict of interest code pursuant to Government Code 87300 (Education Code 47604.1)

2. Except as otherwise authorized by Government Code 54954, hold the meetings of its governing body within the physical boundaries of the county in which the charter school is located or, if a nonclassroom-based charter school that does not have a facility or operates one or more resource centers, hold governing body meetings within the physical boundaries of the county in which the greatest number of students enrolled in the charter school reside. In addition, a two-way teleconference location shall be established at the school site and/or resource center, as applicable. (Education Code 47604.1)

Operations

3. Not be operated as, or be operated by, a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization (Education Code 47604)

4. Be nonsectarian in its programs, admission policies, employment practices, and all other operations (Education Code 47605)

2Admission/Enrollment

~~Not discriminate against any student on the basis of the characteristics listed in Education Code 220 (Education Code 47605)~~

3. ~~Not charge tuition (Education Code 47605)~~

4. ~~Not charge student fees for any activity that is an integral component of the educational program, except as authorized by those Education Code provisions that explicitly apply to charter schools~~

5. Adhere to all laws establishing the minimum age for public school attendance (Education Code 47610)

6. Serve students who are California residents and who, if over 19 years of age, are continuously enrolled in a public school and making "satisfactory progress" toward a high school diploma as defined in 5 CCR 11965 (Education Code 47612)

7. Serve students with disabilities in the same manner as such students are served in other ~~public~~district schools (Education Code 47646, 56145)

8. Admit all students who wish to attend the charter school, according to the following criteria and procedures:

a. Admission to the charter school shall not be determined according to the student's or parent/guardian's place of residence, ~~or that of his/her parents/guardians~~, within the state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within ~~the~~that school's former attendance area. (Education Code 47605)

~~—~~If a charter school will be physically located in a public elementary school attendance area in which 50 percent or more of the student enrollment is eligible for free or reduced-price meals, it may also establish an ~~admissions~~admission preference for students who are currently enrolled in ~~the~~that public elementary school and for students who reside in the public school attendance area. (Education Code 47605.3)

b. If the number of students who wish to attend the charter school exceeds the school's capacity, attendance shall be determined by a public random drawing. ~~However,~~ with preference ~~shall be~~ extended to students currently attending the charter school and students who reside in the district, except as provided for in Education Code 47614.5. (Education Code 47605)

c. Other ~~admissions~~admission preferences may be permitted by the ~~chartering~~Board of the district on an individual school basis consistent with law. (Education Code 47605)

9. Immediately enroll a homeless student, except where such enrollment would conflict with Education Code 47605(d) (Education Code 48850; 42 USC 11431-11435)

10. Comply with the requirements of Education Code 48850-48859 regarding the enrollment and placement of foster youth (Education Code 48853.5, 48859)

11. Allow a student who is enrolled in the charter school but receiving individual instruction

at home or a hospital due to a temporary disability to return to the charter school when well enough to do so, provided the student returns during the school year in which the individual instruction was initiated (Education Code 48207.3)

Nondiscrimination

12. Not discriminate against any student on the basis of the characteristics listed in Education Code 220 (Education Code 47605)

13. Adopt policy that is consistent with the model policy developed by the California Attorney General addressing the charter school's response to immigration enforcement, notify parents/guardians of their children's right to a free public education regardless of immigration status or religious beliefs, prohibit the collection of information or documents regarding the immigration status of students or their family members, and fulfill other requirements of Education Code 234.7

14. Post specified information related to the prohibition against discrimination under Title IX of the Education Amendments of 1972 in a prominent and conspicuous location on the school web site or on the web site of the charter operator (Education Code 221.61)

15. If the charter school offers competitive athletics, annually post on the school's web site or on the web site of the charter operator the total enrollment of the school classified by gender, the number of students who participate in competitive athletics classified by gender, and the number of boys' and girls' teams classified by sport and by competition level (Education Code 221.9)

16. Provide specified accommodations to pregnant and parenting students, including, but not limited to, the provision of parental leave and reasonable accommodations on campus to a lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. The charter school shall notify pregnant and parenting students and parents/guardians of the rights and options available to pregnant and parenting students. (Education Code 222, 222.5, 46015)

17. If a direct-funded charter school, adopt and implement uniform complaint procedures to resolve complaints of unlawful discrimination or alleged violation of a state or federal law or regulation governing educational programs, in accordance with 5 CCR 4600-4670 (5 CCR 4600)

Tuition and Fees

18. Not charge tuition (Education Code 47605)

19. Not charge student fees for any activity that is an integral component of the educational program, except as authorized by those Education Code provisions that explicitly apply to charter schools

20. Not bill, nor take any negative action against, a student or former student for a debt owed to the charter school. The school shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of a student or former student before pursuing payment of the debt and shall provide a receipt to the parent/guardian for each payment made to the school. (Education Code 49014)

School Plans

21. Adopt a local control and accountability plan (LCAP) and update the plan by July 1 each year, in consultation with specified stakeholders and using the template adopted by the State Board of Education (SBE). To the extent practicable, data shall be reported in a manner consistent with how information is reported on the California School Dashboard. As part of the LCAP adoption and annual update to the LCAP, the governing body of the charter school shall separately adopt a local control funding formula budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the school's budget. (Education Code 47604.33, 47606.5, 52064, 52064.1)

22. If the charter school applies for federal and/or state categorical program funding through the state's consolidated application, establish a school site council to develop and annually review a school plan for student achievement, unless the school chooses to use its LCAP for this purpose (Education Code 64000-64001, 65000-65001)

23. Develop a comprehensive safety plan in accordance with Education Code 32282 and review and update the plan by March 1 each year (Education Code 47605)

24. Develop a transportation safety plan that includes procedures to ensure that a student is not left unattended on a school bus, student activity bus, youth bus, or child care motor vehicle and procedures for designating an adult chaperone, other than the driver, to accompany students on a school activity bus. In addition, ensure that each school bus, student activity bus, youth bus, or child care motor vehicle is equipped with a child safety alert system that requires the driver to either manually contact or scan the device, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting, unless the student activity bus is exempted by law. (Education Code 39831.3; Vehicle Code 28160)

Curriculum and Instruction

25. Offer at least the number of instructional minutes required by law for the grade levels provided by the charter school (Education Code 47612.5)

26. If the charter school offers a kindergarten program, may also offer a transitional kindergarten program to students whose fifth birthday is from September 2 through December 2 (Education Code 48000)

~~27. If the charter school serves students in grade 9, adopt a fair, objective, and transparent mathematics placement policy with specified components (Education Code 51224.7)~~

28. If the charter school serves students in any of grades 7-12, provide comprehensive sexual health education and human immunodeficiency virus (HIV) prevention education at least once in junior high or middle school and once in high school, beginning in the 2019-2020 school year (Education Code 51931, 51934)

29. ~~44~~If the charter school serves students in any of grades 6-12, identify and implement methods of informing parents/guardians of human trafficking prevention resources by January 1, 2020 (Education Code 49381)

30. If the charter school provides independent study, meet the requirements of Education Code 51745-51749.6, except that the school may be allowed to offer courses required for graduation solely through independent study as an exception to Education Code 51745(e) (Education Code 47612.5, 51747.3; 5 CCR 11705)

31. Meet all statewide standards and conduct any statewide assessments applicable to noncharter public schools (Education Code 47605, 47612.5, 60605)

High School Graduation

~~32. Exempt a foster youth, homeless student, former juvenile court school student, child of a military family, or migrant student who transfers between schools after the second year of high school, or a student participating in a newcomer program for newly immigrant students in grades 11-12, from any graduation requirements established by the charter school that exceed state requirements, unless the school determines that the student is reasonably able to complete the requirements by the end of the fourth year of high school (Education Code 51225.1, 51225.2)~~

~~33. Grant a high school diploma to any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination (Education Code 51413)~~

~~34. Allow a student to wear traditional tribal regalia or recognized objects of religious or cultural significance as an adornment at school graduation ceremonies, unless the charter school determines that an item is likely to cause a substantial disruption of, or material interference with, the ceremony (Education Code 35183.1)~~

Student Expression

35. Provide students the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications (Education Code 48907, 48950)

Staffing

36. Require its teachers to hold a certificate, permit, or other document issued by the Commission on Teacher Credentialing (CTC) equivalent to that which a teacher in other public

schools would be required to hold (Education Code 47605)

~~12. Provide annual training on child abuse and neglect reporting requirements to employees and persons working on their behalf who are mandated reporters, within the first six weeks of each school year or within six weeks of employment (Education Code 44691)~~

~~1337. Not hire any person, in either a certificated or classified position, who has been convicted of a violent or serious felony except as otherwise provided by law, and, if the charter school contracts with an entity for specified services, verify that any employee of that entity who will have contact with students has had a criminal background check (Education Code 44830.1, 45122.1, 45125.1)~~

~~1438. Report to the CTC any change in a certificated employee's employment status (dismissal, nonreelection, resignation, suspension, unpaid administrative leave for more than 10 days, retirement, or other decision not to employ or reemploy) as a result of an allegation of misconduct or while an allegation of misconduct is pending (Education Code 44030.5)~~

~~1539. Meet the requirements of Education Code 47611 regarding the State Teachers' Retirement System (Education Code 47610)~~

~~1640. Meet the requirements of Government Code 3540-3549.3 related to collective bargaining in public education employment (Education Code 47611.5)~~

~~17. Meet all statewide standards Parent/Guardian Involvement~~

~~41. On a regular basis, consult with parents/guardians and conduct any statewide assessments applicable to noncharter public school teachers regarding the charter school's educational programs (Education Code 47605, 47612.5, 60605, 60850-60859)~~

~~18. Offer at least the number of instructional minutes required by law for the grade levels provided by 42. Notify parents/guardians of applicant students and currently enrolled students that parental involvement is not a requirement for acceptance to, or continued enrollment at, the charter school (Education Code 46201.2, 47612.5, 47605)~~

~~19. If Nutrition~~

~~43. Beginning with the 2019-2020 school provides independent study, meet the requirements of Education Code 51745-51749.3 year, provide each eligible student with one nutritionally adequate free or reduced-price meal during each school day, except that the school may be allowed to offer courses required as provided for graduation solely through independent study as an exception to Education Code 51745(e) (Education Code 47612.5, 51747.3; 5 CCR 11705)~~

~~20. Identify and report to the Superintendent of Public Instruction (SPI) any portion of its average daily attendance that is generated through a charter school that offers nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2; 5 CCR 11963.2)~~

(Education Code 47613.5)

21. ~~If the school offers competitive athletics, annually post on the school's web site or on the web site of the charter operator the total enrollment of the school classified by gender, the number of students who participate in competitive athletics classified by gender, and the number of boys' and girls' teams classified by sport and by competition level~~ (Education Code 221.9)

22. ~~If the 44.~~ If the charter school participates in the National School Lunch and/or Breakfast program, not promote any food or beverage during the school day that does not comply with state nutritional standards pursuant to Education Code 49430-49434, and not participate in a corporate incentive program that offers free or discounted non-nutritious foods or beverages as rewards for students who reach certain academic goals (Education Code 49431.9)

45. If the charter school participates in the National School Lunch and/or Breakfast program, notify parents/guardians within 10 days of their child's meal account reaching a negative balance; ensure that a student with unpaid school meal fees is not shamed, treated differently, or served a meal that differs from other students; and prohibit student discipline from resulting in the denial or delay of a nutritionally adequate meal (Education Code 49557.5)

46. If the charter school participates in the National School Lunch and/or Breakfast program and is a very high poverty school, as defined, apply to the California Department of Education (CDE) to provide lunch and/or breakfast free of charge to all students under a federal universal service provision (Education Code 49564)

Student Health

47. If the charter school serves students in grades 7-12, adopt a policy on suicide prevention, intervention, and postvention with specified components, review the policy at least every five years, and, if the school issues student identification cards, print the telephone number of the National Suicide Prevention Lifeline on those cards (Education Code 215, 215.5)

48. Notify students and parents/guardians at least twice during the school year on how to initiate access to available student mental health services on campus or in the community (Education Code 49428)

49. Provide annual training on child abuse and neglect reporting requirements to employees and persons working on the charter school's behalf who are mandated reporters, within the first six weeks of each school year or within six weeks of employment (Education Code 44691)

50. If the charter school offers an athletic program, annually provide ~~an~~ information ~~sheets~~ about ~~concussion and concussions~~/head ~~injury~~~~injuries~~ and sudden cardiac arrest to athletes and their parents/guardians, which must be signed and returned to the school before the athlete initiates practice or competition. ~~In the event that an athlete is suspected of sustaining a concussion or head injury, passes out, or faints during or immediately after participation in an athletic activity, he/she~~the student shall be immediately removed from the activity for the remainder of the day and shall not be permitted to return to the activity until ~~he/she~~the student is

evaluated by a licensed health care provider and receives written clearance to ~~return to the activity, do so.~~ (Education Code 33479-33479.5, 49475)

~~23. On a regular basis, consult with parents/guardians and teachers regarding the school's educational programs (Education Code 47605)~~

2451. If the charter school offers an interscholastic athletic program, develop and post a written emergency action plan that describes procedures to be followed in the event of sudden cardiac arrest and other medical emergencies, acquire at least one automated external defibrillator (AED) for the school, and make the AED available at on-campus athletic activities or events (Education Code 35179.4, 35179.6)

52. Provide students the right to exercise freedom of speech and school nurses or other voluntary, trained personnel with emergency epinephrine auto-injectors of the presstype required pursuant to Education Code 49414 (Education Code 49414)

53. If the charter school chooses to make an opioid antagonist available to persons suffering, or reasonably believed to be suffering, from an opioid overdose, comply with the requirements of Education Code 49414.3, including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications (Education Code 48907, 48950) providing training to personnel who volunteer to administer the opioid antagonist

~~25. Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)~~

26 Student Conduct/Discipline

54. Adopt a policy on bullying and cyberbullying prevention by December 31, 2019, and annually make CDE's online training module on bullying prevention available to school site certificated employees and other employees who have regular interaction with students (Education Code 234.4, 32283.5)

55. Prohibit seclusion and behavioral restraint of students as a means of discipline, and only use such methods to control student behavior that poses a clear and present danger of serious physical harm to a student or others that cannot be immediately prevented by a less restrictive response (Education Code 49005-49006.4)

Student and Parent/Guardian Records

56. Not collect or solicit social security numbers or the last four digits of social security numbers from students or their parents/guardians unless otherwise required to do so by state or federal law (Education Code 49076.7)

57. Upon written request, not include the directory information of a student or the personal information of a parent/guardian, as defined, in the minutes of a meeting of the governing body

(Education Code 49073.2)

58. If a student subject to compulsory full-time education is expelled or leaves the charter school without graduating or completing the school year for any reason, notify the Superintendent of the school district of the student's last known address within 30 days and, upon request, provide that district with a copy of the student's cumulative record, including a transcript of grades or report card, and health information _(Education Code 47605)

~~59. If the charter school serves high school students, 27. Electronically submit the grade point average of all students in grade 12 to the Student Aid Commission each academic year, for use in the Cal Grant program, after notifying the grade point average (GPA) of all students in grade 12 and their parents/guardians as applicable, by October 15 verification of each year, high school graduation or its equivalent for students who graduated in the prior academic year. However, such information shall not be submitted when students opt out or are permitted by the rules of the opportunity Student Aid Commission to opt out provide test scores in lieu of being deemed a Cal Grant applicant within a specified period of time of at least 30 days the GPA. (Education Code 69432.9, 69432.92)~~

28Facilities

60. Comply with the California Building Standards Code as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located, unless the charter school facility meets either of the following conditions: (Education Code 47610, 47610.5)

- a. The facility complies with the Field Act pursuant to Education Code 17280-17317 and 17365-17374.
- b. The facility is exclusively owned or controlled by an entity that is not subject to the California Building Standards Code, including, but not limited to, the federal government.

Finance

~~6129. Provide reasonable accommodations on campus to a lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding (Education Code 222)~~

~~30. Ensure the availability and proper use of emergency epinephrine auto injectors by: (Education Code 49414)~~

- ~~a. Providing school nurses or other voluntary, trained personnel with at least one regular and one junior device for elementary schools and, for secondary schools, one regular device if there are no students who require a junior device~~
- ~~b. Distributing a notice at least once per school year to all staff requesting volunteers and describing the training that volunteers will receive~~

~~e. Providing defense and indemnification to volunteers for any and all civil liability from such administration~~

34. Promptly respond to all reasonable inquiries from the district, the county office of education, or the Superintendent of Public Instruction (SPI), including, but not limited to, inquiries regarding the charter school's financial records (Education Code 47604.3)

~~3262. Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)~~

63. Identify and report to the SPI any portion of the charter school's average daily attendance that is generated through nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2; 5 CCR 11963.2)

64. Annually prepare and submit financial reports to the district ~~Governing~~ Board and the County Superintendent of Schools in accordance with the following reporting cycle:

a. By July 1, a preliminary budget for the current fiscal year. ~~For a charter school in its first year of operation, financial statements submitted with the charter petition pursuant to Education Code 47605(g) will satisfy this requirement. (Education Code 47604.33)~~

~~b. By July 1 each year, an update of the school's goals and the actions to achieve those goals as identified in the charter, developed using the local control and accountability plan template in 5 CCR 15497.5. This report shall include a review of the progress toward the goals, an assessment of the effectiveness of the specific actions toward achieving the goals, a description of changes the school will make to the specific actions as a result of the review and assessment, and a listing and description of expenditures for the fiscal year implementing the specific actions. (Education Code 47604.33, 47606.5; 5 CCR 15497.5)~~

~~When conducting this review, the governing body of the school may consider qualitative information including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. To the extent practicable, data shall be reported in a manner consistent with how information is reported on a school accountability report card. The update shall be developed in consultation with teachers, principals, administrators, other school personnel, parents/guardians and students. (Education Code 47606.5)~~

~~eb.~~ By December 15, an interim financial report for the current fiscal year reflecting changes through October 31. (Education Code 47604.33)

~~dc.~~ By March 15, a second interim financial report for the current fiscal year reflecting changes through January 31. (Education Code 47604.33)

~~ed.~~ By September 15, a final unaudited report for the full prior year. The report submitted to

the Board shall include an annual statement of all the charter school's receipts and expenditures for the preceding fiscal year. (Education Code 42100, 47604.33)

~~fe.~~ By December 15, a copy of the charter school's annual, independent financial audit report for the preceding fiscal year, unless the charter school's audit is encompassed in the district's audit. ~~The audit report shall also be submitted to the~~ state~~State~~ Controller and ~~the California Department of Education~~CDE. (Education Code 47605)

3365. If the charter school receives state facilities funding pursuant to the Leroy F. Greene School Facilities Act (Education Code 17070.10-17079.30), annually report a detailed list of all expenditures of state funds and of the school's matching funds for completed projects, and submit an audit of completed facilities projects within one year of project completion (Education Code 41024)

Accountability

~~66. If a direct-funded charter school, adopt and implement uniform complaint procedures to resolve complaints of unlawful discrimination or alleged violation of a state or federal law or regulation governing educational programs, in accordance with 5 CCR 4600-4670 (5 CCR 4600)~~

34. Annually adopt a school accountability report card (Education Code 47612; California Constitution, Article ~~XVI~~16, Section 8.5)

~~In addition, charter schools shall comply with the state and federal constitutions, applicable federal laws, and state laws that apply to governmental agencies in general, such as the Brown Act requirements in Government Code 54950-54963 and the conflict of interest laws in Government Code 1090-1099 and 87100-91014.~~

Exhibit HANFORD ELEMENTARY SCHOOL DISTRICT

version: April 9, 2014 Hanford, California

revised: February 10, 2016

revised: May 10, 2017

revised:

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/25/19

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/08/19

ITEM: Consider for approval the revised Board Policy:

- BP 5131.2 – Bullying

PURPOSE: The following Board Policy & Administrative Regulation reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and Federal law mandates and Education Code changes.

This Board Policy is updated to reflect NEW LAW (AB 699) which requires districts to educate students about the negative impact of bullying based on actual or perceived immigration status or religious beliefs and customs. Policy also reflects the California Attorney General's model policy developed pursuant to AB 699, which requires staff training with specified components related to bullying prevention and response.

FISCAL IMPACT: None**RECOMMENDATIONS:** Approve

Hanford ESD

Board Policy

Bullying

BP 5131.2

Students

The ~~Governing Board of Trustees~~ recognizes the harmful effects of bullying on student learning and school attendance and desires to provide a safe school ~~environment~~environments that ~~protects~~protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.

(cf. 5131 - Conduct)

(cf. 5136 - Gangs)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in Education Code 48900.0n-~~the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device.~~ Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

(cf. 5145.2 - Freedom of Speech/Expression)

(cf. 6163.4 - Student Use of Technology)

Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable district and school plans.

(cf. 0420 - School Plans/Site Councils)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 1220 - Citizen Advisory Committees)

~~(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)~~

~~(cf. 6020 - Parent Involvement)~~

As appropriate, the Superintendent or designee may collaborate with law enforcement, courts,

social services, mental health services, other agencies, and community organizations in the development and implementation of joint strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying.

(cf. ~~1020—Youth Services~~)

1400 - Relations Between Other Governmental Agencies and the Schools)

Bullying Prevention

To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.

(cf. 5137 - Positive School Climate)

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution ~~skills, social~~ skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.94 - History-Social Science Instruction)

~~(cf. 6163.4—Student Use of Technology)~~

Such instructionStaff shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community~~receive related professional development~~, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify ~~the information about early warning~~ signs of bullying or harassing behavior/~~intimidating behaviors and effective response.~~
4. Take immediate corrective action when bullying is observed

5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

(cf. 6164.2 - Guidance/Counseling Services)

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a formal complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Investigation and Resolution of Complaints

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3.

If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

Discipline

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32282 Comprehensive safety plan

32283.5 Bullying; online training

35181 Governing board policy on responsibilities of students

35291-35291.5 Rules

48900-48925 Suspension or expulsion

48985 Translation of notices

52060-52077 Local control and accountability plan

PENAL CODE

422.55 Definition of hate crime

647 Use of camera or other instrument to invade person's privacy; misdemeanor

647.7 Use of camera or other instrument to invade person's privacy; punishment

653.2 Electronic communication devices, threats to safety

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

110.25 Notification of nondiscrimination on the basis of age

COURT DECISIONS

Wynar v. Douglas County School District, (2013) 728 F.3d 1062

J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094

Lavine v. Blaine School District, (2002) 279 F.3d 719

Management Resources:

CSBA PUBLICATIONS

Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February ~~2014~~2014~~Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012~~
Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California's Social and Emotional Learning: Guiding Principles, 2018Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

Bullying at School, 2003

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Guidance to Schools: Bullying of Students with Disabilities, October 2014

Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on the Basis of Sex; Race, Color and National Origin; and Disability, October 26, 2010

Dear Colleague Letter: Harassment and Bullying, October 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/ls/ss>

California Office of the Attorney General: <http://oag.ca.gov>

Center on Great Teachers and Leaders: <http://gtlcenter.org>

Collaborative for Academic Social and Emotional Learning: <http://casel.org>

Common Sense Media: <http://www.common Sense media.org>

National School Safety Center: <http://www.schoolsafety.us>

Partnership for Children and Youth ON[the]LINE, digital citizenship resources:
<http://www.partnerforchildrenontheonlinea.org>

U.S. Department of Education: <http://www.ed.gov>

Policy HANFORD ELEMENTARY SCHOOL DISTRICT

adopted: August 22, 2012 Hanford, California

revised: June 12, 2013

revised: April 8, 2015

revised: September 23, 2015

revised:

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Gerry Mulligan *GM*

DATE: April 29, 2019

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: May 8, 2019

ITEM:

Consider the following revised Board Policy & Administrative Regulation for approval.

PURPOSE:

The following policy reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and Federal law mandates as well as Education Code changes.

Policy and regulation updated to reflect new law (AB 746) which provides that, if a community water system finds lead above specified levels in a school's potable water system, the district must notify parents/guardians, shut down fountains and faucets, and provide a source of drinking water to students. Policy also deletes details regarding district strategies that are duplicated in the AR. Regulation also updates material related to particulate filters in school buses and carbon monoxide detectors to reflect current law.

- BP/AR 3514 - Environmental Safety

FISCAL IMPACT:

None

RECOMMENDATION:

Approve

Hanford ESD

Board Policy

Environmental Safety

BP 3514

Business and Noninstructional Operations

The Board recognizes its obligation to provide a safe and healthy environment at school facilities for students, staff, and community members. The Superintendent or designee shall regularly assess school facilities to identify environmental health risks ~~and, He/she~~ shall develop strategies ~~establish a comprehensive plan~~ to prevent and/or mitigate environmental hazards. He/she shall consider ~~based on a consideration of~~ the proven effectiveness of various options, anticipated short-term and long-term costs and/or savings to the district, and the potential impact on staff and students, including the impact on ~~attendance~~, student ~~attendance, and student~~ achievement and attendance.

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.3 - Earthquake Emergency Procedure System)

(cf. 3517 - Facilities Inspection)

(cf. 4157/4257/4357 - Employee Safety)

(cf. 5142 - Safety)

(cf. 7111 - Evaluating Existing Buildings)

Such strategies shall focus on maximizing healthy ~~Strategies addressed in the district's plan shall include, but not necessarily be limited to, the following:~~

1. ~~Ensuring good indoor air quality; monitoring the~~ by maintaining adequate ventilation; using effective maintenance operations to reduce dust, mold, mildew, and other indoor air contaminants; and considering air quality in the site selection, design, and furnishing of outdoor air and adjusting new or remodeled facilities
2. ~~Limiting outdoor activities as when necessary; reducing due to poor outdoor air quality; including excessive smog, smoke, or ozone, or when ultraviolet radiation levels indicate a high risk of harm~~
3. ~~Reducing exposure to vehicle emissions; minimizing diesel exhaust and other air contaminants by limiting unnecessary idling of school buses and other commercial motor vehicles~~
4. ~~Minimizing exposure to lead and mercury; reducing the risk of unsafe in paint, soil, and drinking water; inspecting and properly abating~~

5. ~~Inspecting facilities for naturally occurring asbestos; appropriately storing, using, and disposing and asbestos-containing building materials that pose a health hazard due to damage or deterioration and safely removing, encapsulating, enclosing, or repairing such materials~~

6. ~~Ensuring the proper storage, use, and disposal~~ of potentially hazardous substances; using

7. ~~Ensuring the use of~~ effective least toxic pest management practices; reducing

8. ~~Instituting a food safety program for the storage, preparation, delivery, and service of school meals in order to reduce~~ the risk of foodborne illness; and addressing any other environmental hazards identified during facilities inspections.~~illnesses~~

(cf. 3510 - Green School Operations)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 3514.1 - Hazardous Substances)

(cf. 3514.2 - Integrated Pest Management)

(cf. 3516.5 - Emergency Schedules)

(cf. 3540 - Transportation)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3542 - School Bus Drivers)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 5141.23 - Asthma Management)

(cf. 5141.7 - Sun Safety)

(cf. 5142.2 - Safe Routes to School Program)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6163.2 - Animals at School)

(cf. 7150 - Site Selection and Development)

In developing strategies to promote healthy school environments, the Superintendent or designee may consult and collaborate with local environmental protection agencies, health agencies, water boards, and other community organizations.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

The Superintendent or designee shall provide the district's maintenance and facilities staff, bus drivers, food services staff, teachers, and other staff as appropriate with professional development regarding their responsibilities in implementing strategies to improve and maintain environmentally safe and healthy~~environmental safety at the~~ schools.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall notify the Board, staff, parents/guardians, students, and/or

governmental agencies, as appropriate, if an environmental hazard is discovered at a school site. The notification shall provide information about the district's actions to remedy the hazard and may recommend health screening of staff and students.

[\(cf. 5141.6 - School Health Services\)](#)

Legal Reference:

EDUCATION CODE

17002 Definition of "good repair"

17070.75 Facilities inspection

17582 Deferred maintenance fund

17590 Asbestos abatement fund

17608-~~17614~~~~17613~~ Healthy Schools Act of 2000, least toxic pest management practices

[32080-32081 Carbon monoxide devices](#)

32240-32245 Lead-Safe Schools Protection Act

48980.3 Notification of pesticides

49410-49410.7 Asbestos materials containment or removal

FOOD AND AGRICULTURAL CODE

11401-12408 Pest control operations and agricultural chemicals

13180-13188 Healthy Schools Act of 2000, least toxic pest management practices

GOVERNMENT CODE

3543.2 Scope of representation; right to negotiate safety conditions

HEALTH AND SAFETY CODE

105400-105430 Indoor environmental quality

113700-114437 California Retail Food Code, sanitation and safety requirements

[116277 Lead testing of potable water at schools and requirements to remedy](#)

CODE OF REGULATIONS, TITLE 5

14010 Standards for school site selection

CODE OF REGULATIONS, TITLE 8

337-339 Hazardous substances list

340-340.2 Occupational safety and health, rights of employees

1528-~~1537~~~~1533~~ Construction safety orders; exposure to hazards

5139-5223 Control of hazardous substances

CODE OF REGULATIONS, TITLE 13

[2025 Retrofitting of diesel school buses](#)

2480 Vehicle idling

CODE OF REGULATIONS, TITLE 17

35001-36100 Lead abatement services

CODE OF REGULATIONS, TITLE 22

64670-64679 Lead and copper in drinking water

[CODE OF REGULATIONS, TITLE 24](#)

[915.1-915.7 California Building Standards Code; carbon monoxide devices](#)

UNITED STATES CODE, TITLE 7

136-136y Use of pesticides

UNITED STATES CODE, TITLE 15
 2601-2629 Control of toxic substances
 2641-2656 Asbestos Hazard Emergency Response Act
 UNITED STATES CODE, TITLE 42
 1758 Food safety and inspections
 CODE OF FEDERAL REGULATIONS, TITLE 40
 141.1-141.723 Drinking water standards
 745.61-745.339 Lead-based paint standards
 763.80-763.99 Asbestos-containing materials in schools
 763.120-763.123 Asbestos worker protections

Management Resources:

CSBA PUBLICATIONS

Indoor Air Quality: Governing Board Actions for Creating Healthy School Environments, Policy Brief, July 2008

Asthma Management in the Schools, Policy Brief, March 2008

Food Safety Requirements, Fact Sheet, October 2007

Sun Safety in Schools, Policy Brief, July 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

School Site Selection and Approval Guide, 2000

Indoor Air Quality, A Guide for Educators, 1995

CALIFORNIA DEPARTMENT OF HEALTH SERVICES PUBLICATIONS

Report to the Legislature: Lead Hazards in California's Public Elementary Schools and Child Care Facilities, April 1998

CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY: AIR RESOURCES BOARD PUBLICATIONS

Facts about Truck and Bus Regulation School Bus Provisions, rev. March 22, 2011

CALIFORNIA STATE WATER RESOURCES CONTROL BOARD PUBLICATIONS

Frequently Asked Questions about Lead Testing of Drinking Water in California Schools: Updated for Assembly Bill 746/Health and Safety Code 116277, December 15, 2017

DIVISION OF THE STATE ARCHITECT PUBLICATIONS

K-12 Occupancy Classification and Load Factors, IR A-26, rev. April 18, 2012

U.S. ENVIRONMENTAL PROTECTION AGENCY PUBLICATIONS

A Citizen's Guide to Radon: The Guide to Protecting Yourself and Your Family from Radon, 2016

~~Indoor Air Quality Tools for Schools, rev. 2007~~

Healthy School Environments Assessment Tool, rev. 2015~~2007~~

Indoor Air Quality Tools for Schools, rev. 2009

Mold Remediation in Schools and Commercial Buildings, September 2008

The ABCs of Asbestos in Schools, rev. August 2003

~~Mold Remediation in Schools and Commercial Buildings, March 2001~~

How to Manage Asbestos in School Buildings: AHERA Designated Person's Self-Study Guide, 1996

WEB SITES

CSBA: http://www.csba.org

AirNow: http://www.airnow.gov

American Association of School Administrators: [_http://www.aasa.org](http://www.aasa.org)
 California Air Resources Board: [_http://www.arb.ca.gov](http://www.arb.ca.gov)
[California Building Standards: <http://www.bsc.ca.gov/codes.aspx>](http://www.bsc.ca.gov/codes.aspx)
 California Department of Education, Health and Safety: [_http://www.cde.ca.gov/ls/fa/hs](http://www.cde.ca.gov/ls/fa/hs)
 California Department of Pesticide Regulation: <http://www.cdpr.ca.gov>
 California Department of Public Health: [_http://www.cdph.ca.gov](http://www.cdph.ca.gov)
 California [State Water Resources Control Board](http://www.waterboards.ca.gov): ~~Indoor Air Quality Program:~~
<http://www.waterboards.ca.gov/eal-iaq.org>
 Centers for Disease Control and Prevention: [_http://www.cdc.gov](http://www.cdc.gov)
 Consumer Product Safety Commission: [_http://www.cpsc.gov](http://www.cpsc.gov)
 National Center for Environmental Health: [_http://www.cdc.gov/nceh](http://www.cdc.gov/nceh)
 Occupational Safety and Health Administration: [_http://www.osha.gov](http://www.osha.gov)
 U.S. Environmental Protection Agency: <http://www.epa.gov>

Policy HANFORD ELEMENTARY SCHOOL DISTRICT

adopted: July 23, 1997 Hanford, California
 reviewed: September 5, 2001
 revised: October 19, 2011
[revised: May 8, 2019](#)

Hanford ESD

Administrative Regulation

Environmental Safety

AR 3514

Business and Noninstructional Operations

The Superintendent may designate and train one or more employees to oversee and coordinate the district's environmental safety program(s). ~~The responsibilities of the coordinator(s) shall include, but are not limited to, overseeing assessments of district facilities, recommending strategies for the prevention and mitigation of environmental health risks, ensuring effective implementation of environmental safety strategies, and reporting to the Superintendent regarding the district's progress in addressing environmental safety concerns.~~

(cf. 3510 - Green School Operations)
 (cf. 3511 - Energy and Water Management)
 (cf. 3517 - Facilities Inspection)
 (cf. 4157/4257/4357 - Employee Safety)
 (cf. ~~5030 - Student Wellness~~)
 (~~cf.~~ 5142 - Safety)
 (cf. 7111 - Evaluating Existing Buildings)
 (cf. 7150 - Site Selection and Development)

Indoor Air Quality

~~In order to provide proper ventilation, humidity, and temperature in school facilities and to reduce indoor air contaminants, the Superintendent or designee shall ensure that the following strategies are implemented:~~

1. Mechanically driven heating, ventilation, and air conditioning systems shall be operated continuously during working hours except under the circumstances specified in 8 CCR 5142. ~~The systems shall be inspected at least annually and problems corrected within a reasonable time. Where the air supply is filtered, the filters shall be replaced or cleaned regularly to prevent significant reductions in airflow. Documentation of inspections, tests of ventilation rates, and maintenance shall be retained for at least five years. (8 CCR 5142-5143)~~

(cf. 3580 - District Records)

~~Staff shall ensure that airflow is not obstructed by the blocking of ventilators with posters, furniture, books, or other obstacles.~~

2. School facilities shall be regularly inspected for water damage, spills, leaks in plumbing and roofs, poor drainage, and improper ventilation so as to preclude the buildup of mold and mildew. ~~Wet building materials and furnishings shall be dried within 48 hours if possible to~~

prevent mold growth. –When evidence of mold or mildew is found, maintenance staff shall locate and repair the source of water intrusion and remove or clean moldy materials.

3. Exterior wall and foundation cracks and openings shall be sealed as soon as possible to minimize seepage of radon into buildings from surrounding soils.

4. Least toxic pest management practices shall be used to control and manage pests at school sites. [\(Education Code 17608-17614; Food and Agriculture Code 13182\)](#)

(cf. 3514.2 - Integrated Pest Management)

5. ~~The~~[In any new school construction, and in all existing schools when feasible, the](#) Superintendent or designee shall install a carbon monoxide detector [or alarm](#) in ~~all~~[each](#) school ~~buildings~~[building](#) that ~~contains~~[contains](#) a ~~fossil-fuel-~~[fossil-fuel-](#)burning ~~appliance, fireplace, or forced-air~~[appliance, fireplace, or forced-air](#) furnace. –The device [or alarm](#) shall be ~~located~~[placed](#) in close proximity to the ~~appliance~~[furnace](#) in order to accurately detect [and alert school personnel of any](#) ~~any~~-leakage of carbon monoxide. [\(24 CCR 915.1-915.7\)](#)

6. Schedules and practices for routine housekeeping and maintenance shall be designed to effectively reduce levels of dust, dirt, and debris. –Plain water, soap and water, or low-emission cleaning products shall be used whenever possible. – Aerosols, including air fresheners and other products containing ozone, shall be avoided to the extent possible.

(cf. 5141.23 - Asthma Management)

7. Painting of school facilities and maintenance or repair ~~activities~~[duties](#) that require the use of potentially harmful substances shall be limited to those times when school is not in session. – Following any such activity, the facility shall be properly ventilated with adequate time allowed prior to reopening for use by any person.

8. Paints, adhesives, and solvents shall be used and stored in well-ventilated areas. These items shall be purchased in small quantities to avoid storage exposure.

(cf. 3514.1 - Hazardous Substances)

~~(cf. 6161.3 – Toxic Art Supplies)~~

9. To the extent possible, printing and duplicating equipment that may generate indoor air pollutants, such as methyl alcohol or ammonia, shall be placed in locations that are well ventilated and not frequented by students and staff.

10. The district's tobacco-free schools policy shall be consistently enforced in order to reduce the health risks caused by second-hand smoke.

(cf. 3513.3 - Tobacco-Free Schools)

11. Staff and students shall be asked to refrain from bringing common irritants such as furred

or feathered animals, stuffed toys that may collect dust mites, scented candles, incense, or air fresheners and from using perfume or cologne, scented lotion or hair spray, nail polish or nail polish remover, or other personal care products that are not fragrance-free in classrooms or other enclosed areas or buildings.

(cf. 6163.2 - Animals at School)

Outdoor Air Quality

The Superintendent or designee may monitor local health advisories and outdoor air quality alerts, including forecasts of ozone levels, particle pollution, ~~and/or~~ ultraviolet radiation levels, and/or temperature and humidity.

Whenever these measures indicate a significant health risk, the Superintendent or designee shall communicate with each principal so that outdoor activities, especially those requiring prolonged or heavy exertion, may be avoided, limited in duration, or modified as necessary for all persons or for persons who may be particularly susceptible to the health risk involved.

(cf. 5141.7 - Sun Safety)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

Vehicle Emissions

In order to reduce public exposure to toxic air contaminants, school bus drivers and other drivers of commercial motor vehicles shall limit unnecessary idling of vehicles at or near schools in accordance with 13 CCR 2480. The Superintendent or designee may also request parents/guardians to turn off their vehicles when they are idling on school grounds and encourage students to walk and/or bicycle to school.

(cf. 3540 - Transportation)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3542 - School Bus Drivers)

(cf. 5142.2 - Safe Routes to School Program)

Any diesel-fueled, dual-fueled, or alternative diesel-fueled school bus with a gross vehicle weight rating over 14,000 pounds ~~manufactured on or after April 1, 1977~~ shall be equipped with a particulate filter designed to reduce particulate matter emissions, oxides of nitrogen emissions, and other pollutants. (13 CCR 2025)

Drinking Water

The quality and safety of the district's drinking water sources shall be regularly assessed.

~~Whenever testing of drinking water finds concentrations of lead that exceed federal~~ and drinking

~~fountains~~state standards in 40 CFR 141.80 and 22 CCR 64678, water outlets shall be flushed thoroughly each day before use or made inoperable until a plan for remediation can be implemented.

~~Whenever~~ regularly cleaned and maintained to avoid the presence of dirt, mold~~levels of arsenic, bacteria,~~ or other impurities or health concerns.

Whenever any contaminants in the drinking water are determined to be a concern, the Superintendent or designee shall take reasonable steps to identify the source and mitigate the concern to ensure the availability of safe~~may recommend basic filtration or pipe flushing when feasible.~~

~~Until~~ drinking water. As needed~~is assured to be safe,~~ the Superintendent or designee shall provide alternative sources of drinking water~~may explore alternatives,~~ such as bottled water, to ensure that students have access to fresh drinking water at mealtimes and at other times throughout the day. ~~As needed, he/she also may encourage appropriate governmental agencies to conduct regular testing of the water quality in district schools and to implement strategies to improve water quality in the community.~~

(cf. 3550 - Food Service/Child Nutrition Program)

~~Drinking fountains in district schools shall be regularly cleaned and maintained to avoid the presence of dirt, mold, or other impurities or health concerns.~~

Whenever testing of drinking water finds concentrations of lead that exceed federal and state standards, the Superintendent or designee shall notify parents/guardians and take immediate steps to make inoperable any fountains or faucets where excess lead levels may exist. (Health and Safety Code 116277)

Lead Exposure

In addition to keeping school facilities as dust-free and clean as possible, the following steps shall be taken to minimize potential exposure to lead in school facilities:

1. Lead-based paint, lead plumbing and solders, or other potential sources of lead contamination shall not be used in the construction of any new school facility or the modernization or renovation of any existing school facility. (Education Code 32244)
2. Lead exposure hazards shall be evaluated before any renovation or remodeling is begun, and children shall not be allowed in or near buildings in which these activities may create lead dust. ~~Contractors and workers shall comply with state and federal standards related to the handling and disposal of lead debris and the clean-up and containment of dust within the construction area.~~
3. Lead-based painted surfaces that are in good condition shall be kept intact. ~~If lead-based paint is peeling, flaking, or chalking, contractors or workers shall follow state and federal~~

standards for safe work practices to minimize contamination when removing the paint.

4. Soil with ~~low~~^{high} lead content may be covered with grass, other plantings, concrete, or asphalt. For soil with high lead content, removal and abatement are required.

5. Drinking water shall be regularly tested for lead and remediated as provided in the section "Drinking Water" above.

Any action to abate existing lead hazards, excluding containment or cleaning, shall be taken only by contractors, inspectors, and workers certified by the California Department of Public Health in accordance with 17 CCR 35001-35099. (Education Code 32243)

The Superintendent or designee shall notify parent/guardians, teachers, and staff members if significant risk factors for lead exposure are found. (Education Code 32243)

Mercury Exposure

The Superintendent or designee shall identify any products containing mercury that are present in district facilities and, to the extent possible, shall replace them with mercury-free alternatives.

Staff shall receive information about proper procedures to follow in the event of a mercury spill. Clean-up instructions, a clearly labeled kit with necessary clean-up supplies, and a list of local resources shall be readily accessible.

In the event of a spill, staff shall evacuate all students from the immediate area of the spill, ensure that any clothing or other items with mercury on them remain in the room, open windows to the outside, and close doors to other parts of the school. Staff who are trained in proper clean-up procedures may carefully clean a small spill. -As needed for larger or difficult-to-clean spills, the Superintendent or designee shall use an experienced professional referred by the local health department or environmental agency.

Any products containing mercury shall be properly disposed at an appropriate hazardous waste collection facility.

Asbestos Management

The Superintendent shall designate an employee who shall ensure that the district's responsibilities related to asbestos inspection and abatement are implemented in accordance with federal and state regulations. -This employee shall receive adequate training to perform these duties, including, as necessary, training on the health effects of asbestos; detection, identification, and assessment of asbestos-containing materials; options for controlling asbestos-containing building materials; asbestos management programs; and relevant federal and state regulations. (40 CFR 763.84)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The designated employee shall ensure that the district complies with the following requirements:

1. School facilities shall be inspected for asbestos-containing materials as necessary in accordance with the following:
 - a. Any school building that is leased, ~~or~~ acquired, or otherwise used by the district shall be inspected for asbestos-containing materials prior to its use as a school building, unless exempted by federal regulations. (40 CFR 763.85, 763.99)
 - b. At least once every six months, the district shall conduct a periodic surveillance consisting of a visual inspection of each school building that contains or is assumed to contain asbestos-containing building materials. (40 CFR 763.92)
 - c. At least once every three years, the district shall conduct a re-inspection of all known or assumed asbestos-containing building materials in each school building. (40 CFR 763.85)
2. Based on the results of the inspection, an appropriate response which is sufficient to protect human health and the environment shall be determined from among the options specified in 40 CFR 763.90. ~~The~~ district may select the least burdensome response, taking into consideration local circumstances, including occupancy and use patterns within the school building and economic concerns such as short-term and long-term costs. (40 CFR 763.90)
3. An asbestos management plan for each school site shall be maintained and regularly updated to keep it current with ongoing operations and maintenance, periodic surveillance, inspection, re-inspection, and response action activities. (15 USC 2643; 40 CFR 763.93)

The asbestos management plan shall be available for inspection in district and school offices during normal business hours. Parent/guardian, teacher, and employee organizations shall be annually informed of the availability of these plans. (40 CFR 763.84, 763.93)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)

4. Staff, students, and parents/guardians shall be informed at least once each school year about any inspections, response actions, and post-response actions, including periodic re-inspection and surveillance activities, that are planned or in progress. (40 CFR 763.84)
5. Inspections, re-inspections, periodic surveillance, and response actions, including operations and maintenance, shall be conducted in compliance with state and federal regulations for the protection and safety of workers and all other individuals. (Education Code 49410.5; 40 CFR 763.84)

—Asbestos inspection and abatement work, preparation of a management plan, and any maintenance activities that may disturb asbestos-containing building materials, except for emergency repairs or small-scale, short-duration maintenance activities, shall be completed by

state-certified asbestos inspectors or contractors. (15 USC 2646; 40 CFR 763.84, 763.85, 763.91)

6. All custodial and maintenance employees shall be properly trained in accordance with applicable federal and/or state regulations. (40 CFR 763.84)

—All district maintenance and custodial staff who may work in a building that contains asbestos-containing materials, regardless of whether they are required to work with such materials, shall receive at least two hours of related asbestos awareness training.

—New maintenance and custodial staff shall receive such training within 60 days after beginning employment. —Any maintenance or custodial staff who conduct activities that will disturb asbestos-containing materials shall receive 14 hours of additional training. The trainings shall address the topics specified in 40 CFR 763.92. (15 USC 2655; 40 CFR 763.84, 763.92)

7. Short-term workers, such as telephone repair workers, utility workers, or exterminators, who may come in contact with asbestos in a school shall be provided information regarding the locations of known or suspected asbestos-containing building materials. (40 CFR 763.84)

8. Warning labels shall be posted immediately adjacent to any known or suspected asbestos-containing building material located in routine maintenance areas in accordance with 40 CFR 763.95. (40 CFR 763.84)

—The district shall maintain, in both the district and school offices and for a period of three years, records pertaining to each preventive measure and response action taken; staff training; periodic surveillances conducted; cleaning, operations, and maintenance activities; and any fiber release episode. (40 CFR 763.94)

Regulation HANFORD ELEMENTARY SCHOOL DISTRICT

approved: July 23, 1997 Hanford, California

reviewed: September 5, 2001

revised: October 19, 2011


revised: December 11, 2013

revised: May 8, 2019

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jaime Martinez 

DATE: April 29, 2019

RE: (X) Board Meeting
() Superintendent's Cabinet
() Information
(X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **May 8, 2019**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Certificated, effective 8/8/19

- Julia Lofy, Special Education Teacher, Probationary
- Ariana Martin, Teacher, Probationary
- Nohemi Flores Medina, Teacher, Probationary (rescind)
- Claudia Snead, Teacher, Probationary

Classified

- Edgar Hernandez Herrera, Custodian II – 8.0 hrs., Roosevelt, effective 4/29/19

Temporary Employees/Substitutes

- Alberto Ordonez, Short-term Media Services Aide – 5.5 hrs., Jefferson, effective 4/29/19 to 6/14/19

b. Promotion

- Cynthia Pursell, from Learning Director, Lincoln to Principal, Lincoln, effective 7/30/19

c. Reassignments

- Peggy Noble, from Teacher @ King, to Instructional Coach, Math, Curriculum, Instruction and Professional Development, effective 8/8/19
- Danielle Darpli, from Teacher @ Wilson, to Instructional Coach ELA, Curriculum and Professional Development Specialist, effective 8/8/19

d. Transfers

- Ramiro Flores, from Principal, Hamilton to Principal, Roosevelt
- Jennifer Henderson, from Learning Director, Washington to Learning Director, King
- Jennifer Pitkin, from Principal, Lincoln to Principal, Hamilton
- Marla Yadon, from Learning Director, King to Learning Director, Lincoln

e. Adopt Declaration of Need for Fully Qualified Educators for 2019-2020 School Year (Title 5, 80026) – Attached

f. Annual Statement of Need for 30-Day Substitute Teaching Permits

- The Governing Board of the Hanford Elementary School District declares that a sufficient number of credentialed teachers are not available to fill vacancies for substitute teaching during the 2019-2020 school year. Therefore, the District is filing an annual statement of need with the Kings County Office of Education to allow Emergency 30-Day Substitute Permit holders to fill day-to-day substitute needs.

RECOMMENDATION: Approve.



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019-2020

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Hanford Elementary School District District CDS Code: 63917

Name of County: Kings County County CDS Code: 16

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05/08/2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

Joy Gabler

Superintendent

Name

Signature

Title

559-584-8013

559-585-3606

05/08/2019

Fax Number

Telephone Number

Date

714 N. White Street, P.O. Box 1067, Hanford, CA 93232

Mailing Address

malexander@hanfordesd.org

Email Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>Email Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	5 _____
Bilingual Authorization (applicant already holds teaching credential)	3 _____
List target language(s) for bilingual authorization: Spanish _____	
Resource Specialist	0 _____
Teacher Librarian Services	0 _____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	2
Single Subject	0
Special Education	2
TOTAL	4

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☒

If no, explain. Affiliated with 4 local universities and 1 COE offering high-quality programs.

Does your agency participate in a Commission-approved college or university internship program? Yes ☒ No ☐

If yes, how many interns do you expect to have this year? 12

If yes, list each college or university with which you participate in an internship program.

Tulare County Office of Education, IMPACT Program; Brandman University;

California State University-Fresno; Fresno Pacific University; National University

If no, explain why you do not participate in an internship program.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/29/2019

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/08/2019

ITEM:

Consider approval of the Kings County Treasurer's Quarterly Compliance Report.

PURPOSE:

Enclosed is the Kings County Investment Pool compliance report for the quarter ending 03/31/2019. The interest rate for the quarter was 2.0509%.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Approve the Kings County Treasurer's Quarterly Compliance Report.



COUNTY OF KINGS
DEPARTMENT OF FINANCE

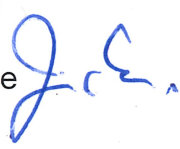
JAMES P. ERB, CPA ▪ DIRECTOR OF FINANCE
1400 W. LACEY BLVD ▪ HANFORD, CA 93230

ACCOUNTING DIVISION
(559) 852-2455 ▪ FAX: (559) 587-9935

TAX COLLECTOR ▪ TREASURER DIVISION
TAX: (559) 852-2479 ▪ TREASURER (559) 852-2477
FAX: (559) 582-1236

DATE: April 25, 2019

TO: Treasury Depositors
Board of Supervisors
County Treasury Oversight Committee

FROM: James P. Erb, CPA, Director of Finance 

SUBJECT: Quarterly Portfolio Compliance Report

Enclosed is the Kings County Treasurer's - Quarterly Compliance Report for the period January 1 – March 31, 2019. The interest rate for the quarter for funds held by the Treasury was 2.0509%.

If you have any questions on the report or the portfolio, please feel free to call Tammy Phelps, Assistant Director of Finance - Treasury, at 852-2462.

Encl. 1

Kings County Treasurer's Statement of Interest Earnings

For the Period January 1, 2019 - March 31, 2019	
POOLED INVESTMENT ACCOUNT:	
Gross Interest Earnings (on Accrual Basis)	\$2,091,503
Less: Administrative Expenses	(102,715)
Banking Expenses	(4,141)
Net Interest Earnings Apportioned	\$1,984,647
Portfolio Return on Investment:	
Average Pooled Funds Invested	\$386,063,765
Gross Yield on Investments	2.1971%
Net Yield on Investments	2.0848%
Treasury Return on Investment:	
Average Pooled Funds In Treasury	\$392,449,120
Gross Yield Pooled Treas Funds	2.1614%
Net Yield on Pooled Treasury Funds	2.0509%
DIRECT INVESTMENT ACCOUNT:	
Average Direct Funds Invested	\$0
TOTAL AVERAGE FUNDS INVESTED:	\$386,063,765

YIELD TRENDS		
Gross Yield History*		
Quarter	Pool	LAIF
Mar-19	2.1971%	2.5464%
Dec-18	1.9793%	2.3994%
Sep-18	1.8644%	2.1570%
Jun-18	1.7292%	1.9042%
Mar-18	1.4226%	1.5095%
Dec-17	1.3133%	1.2049%
Sep-17	1.2618%	1.0741%
Jun-17	1.2309%	0.9239%
Mar-17	1.1653%	0.7761%
Dec-16	1.1055%	0.6778%
Sep-16	0.9785%	0.6046%
Jun-16	1.0600%	0.5473%
Mar-16	0.8967%	0.4643%
Dec-15	1.0016%	0.3672%
Sep-15	0.8794%	0.3195%
Jun-15	0.8477%	0.2836%
Mar-15	0.7391%	0.2601%
Dec-14	0.9132%	0.2542%

*The yield history represents gross portfolio yields; costs have not been deducted.

Kings County Treasurer's Liquidity Projections for the Period April 1, 2019 - March 31, 2020 (In Thousands)

(in thousands)

A		B		C	D		E	F	G
ACTUAL MONTH/ YEAR	TREASURER'S RECEIPTS	TREASURER'S DISBURSEMENTS	TREASURER'S SURPLUS or	INVESTMENTS				ESTIMATE SURPLUS	
	ACTUAL	ACTUAL	(DEFICIT) (A-B)	MONTH YEAR	PORTFOLIO MATURITIES	LAIF	TOTAL (D+E)		
Jul-18	44,809	72,602	(27,793)	Jul-19	4,000	65,000	69,000	41,207	
Aug-18	41,604	63,599	(21,995)	Aug-19	19,000	41,207	60,207	38,212	
Sep-18	74,862	56,531	18,331	Sep-19	12,000	38,212	50,212	68,543	
Oct-18	57,587	64,050	(6,463)	Oct-19	14,000	65,000	79,000	72,537	
Nov-18	82,940	62,579	20,361	Nov-19	16,000	65,000	81,000	101,361	
Dec-18	116,283	96,209	20,074	Dec-19	16,000	65,000	81,000	101,074	
Jan-19	65,377	69,615	(4,238)	Jan-20	6,000	65,000	71,000	66,762	
Feb-19	52,304	60,419	(8,115)	Feb-20	12,000	66,762	78,762	70,647	
Mar-19	103,737	63,778	39,959	Mar-20	7,000	70,647	77,647	117,606	
Apr-18	93,597	65,745	27,852	Apr-19	2,000	65,000	67,000	94,852	
May-18	66,853	75,978	(9,125)	May-19	4,000	65,000	69,000	59,875	
Jun-18	85,281	63,499	21,782	Jun-19	14,000	59,875	73,875	95,657	
TOTALS	885,234	814,604	70,630		126,000				

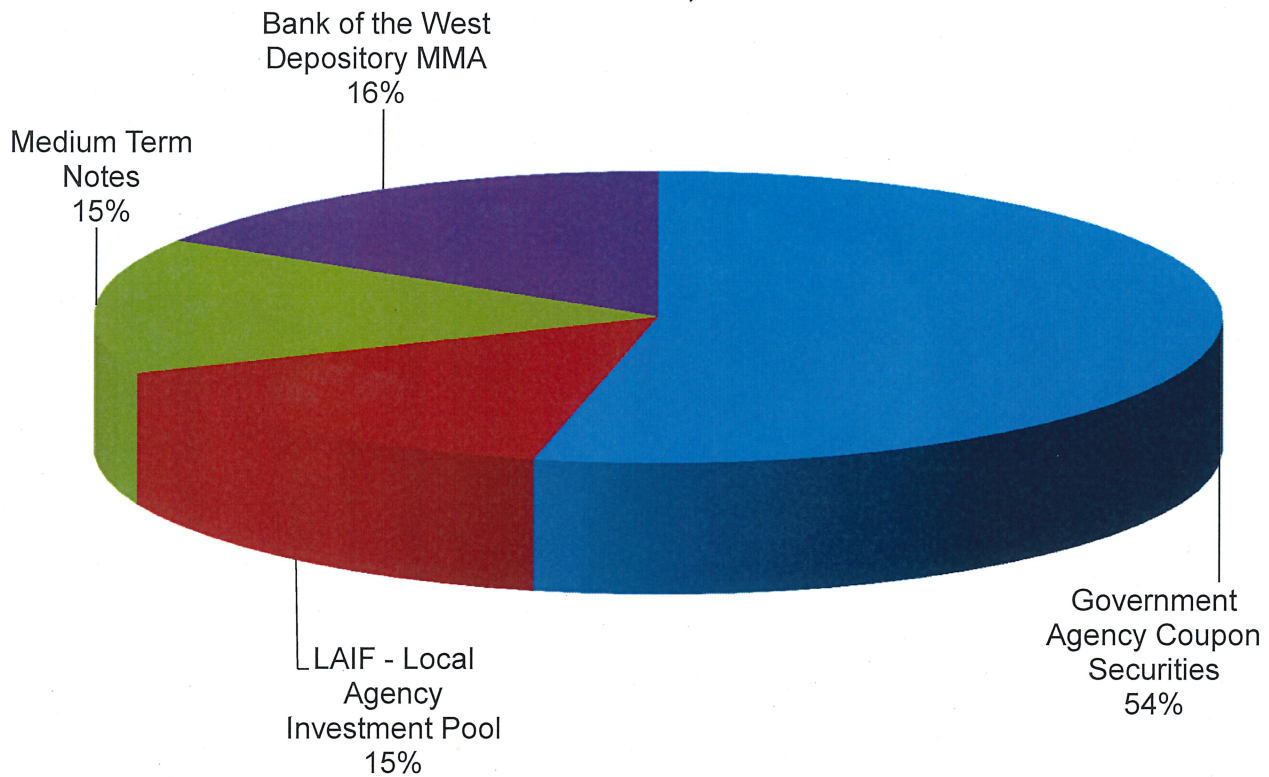
NOTE: Maximum LAIF balance was increased on January 1, 2016 from \$50,000,000 to \$65,000,000.

Sufficient liquidity exists to meet the mandated six months cash flow expenditure requirements. The historical receipts have been adjusted for expected non-re-occurring participant activity.

KINGS COUNTY POOLED INVESTMENTS
PORTFOLIO STATISTICS

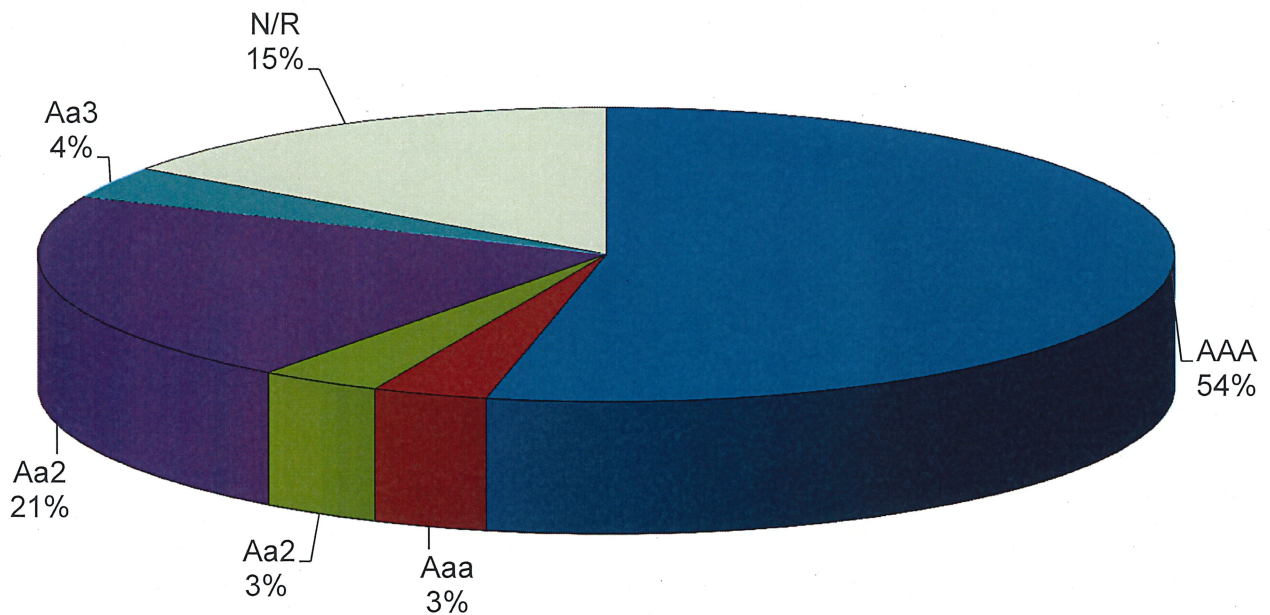
Book Value by Investment Type

as of March 31, 2019



Market Value Quality Allocation

as of March 31, 2019





Kings County
1400 W. Lacey Blvd.
Kings County Govt. Center
Hanford, CA
(559)582-3211

**Kings County Investment Pool
Portfolio Management
Portfolio Summary
March 31, 2019**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Days to Maturity	YTM 365 Equiv.	YTM 360 Equiv.
Government Agency Coupon Securities	230,000,000.00	229,175,300.00	229,997,435.44	53.53	581	1.971	1.944
LAIF - Local Agency Investment Pool	65,000,000.00	65,000,000.00	65,000,000.00	15.13	1	2.390	2.357
Medium Term Notes	65,000,000.00	64,954,380.00	64,606,562.50	15.04	727	2.504	2.470
Bank of the West MM Deposit Acct	70,052,855.89	70,052,855.89	70,052,855.89	16.30	1	2.110	2.081
Investments	430,052,855.89	429,182,535.89	429,656,853.83	100.00%	421	2.137	2.108
Cash and Accrued Interest							
Passbook/Checking (not included in yield calculations)	4,497,040.51	4,497,040.51	4,497,040.51		1	1.000	0.986
Accrued Interest at Purchase *		0.00	0.00				
Ending Accrued Interest		1,802,181.34	1,802,181.34				
Subtotal		6,299,221.85	6,299,221.85				
Total Cash and Investments Value	434,549,896.40	435,481,757.74	435,956,075.68		421	2.137	2.108

Total Earnings	March 31 Month Ending	Fiscal Year To Date	
Current Year	698,326.83	5,643,464.12	* 97,088.90 Accrued at Purchase is Included in Book Value.

Average Daily Balance	388,195,172.62	369,580,311.75
Effective Rate of Return	2.12%	2.03%

The Pooled Portfolio was in compliance during the quarter ending March 31, 2019, with California Government Code Sections 53601 et.seq. and 53635, and the Director of Finance's Statement of Investment Policy dated January 1, 2019. Market prices are provided by Union Bank of California and are as of the last business day of the month. Ratings listed in the Portfolio Reports are issued by Moody's Rating Agency. If you have any questions about the Pooled Investment Fund, please call Tammy Phelps, Assistant Director of Finance - Treasury, at (559) 852-2462.

James P. Erb, CPA, Kings County Director of Finance

4-26-2019

Reporting period 03/01/2019-03/31/2019

Run Date: 04/15/2019 - 14:55

Portfolio POOL
RC
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.5

**Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
March 31, 2019**

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3134G8WG0	150059	Federal Home Loan Mort. Co.		04/26/2016	2,000,000.00	1,998,260.00	2,000,000.00	1.200	AAA	1.184	25	04/26/2019
3134G92M8	160004	Federal Home Loan Mort. Co.		08/22/2016	2,000,000.00	1,996,320.00	2,000,000.00	1.125	AAA	1.110	51	05/22/2019
3136G2Y76	150051	Federal Nat'l Mortgage Assoc.		02/24/2016	2,000,000.00	1,996,580.00	2,000,000.00	1.300	AAA	1.282	53	05/24/2019
3133EGCA1	150072	Federal Farm Credit Bank		06/03/2016	2,000,000.00	1,995,540.00	1,999,800.00	1.060	AAA	1.066	63	06/03/2019
3136G3AQ8	150053	Federal Nat'l Mortgage Assoc.		03/07/2016	2,000,000.00	1,995,840.00	2,000,000.00	1.320	AAA	1.302	67	06/07/2019
3135G0K77	150071	Federal Nat'l Mortgage Assoc.		06/13/2016	2,000,000.00	1,995,160.00	2,000,000.00	1.250	AAA	1.233	73	06/13/2019
3134G9QW0	150075	Federal Home Loan Mort. Co.		06/14/2016	2,000,000.00	1,995,300.00	2,000,000.00	1.280	AAA	1.262	74	06/14/2019
3136G3PS8	150073	Federal Nat'l Mortgage Assoc.		06/14/2016	2,000,000.00	1,994,900.00	2,000,000.00	1.200	AAA	1.184	74	06/14/2019
3136G3RD9	150080	Federal Nat'l Mortgage Assoc.		06/21/2016	2,000,000.00	1,995,300.00	2,000,000.00	1.375	AAA	1.356	81	06/21/2019
3134G9SL2	150079	Federal Home Loan Mort. Co.		06/28/2016	2,000,000.00	1,994,460.00	2,000,000.00	1.300	AAA	1.282	88	06/28/2019
3137EAEB1	160024	Federal Home Loan Mort. Co.		11/15/2016	2,000,000.00	1,990,460.00	1,996,810.79	0.875	AAA	1.183	109	07/19/2019
3134G8Y86	150061	Federal Home Loan Mort. Co.		04/26/2016	2,000,000.00	1,992,140.00	2,000,000.00	1.250	AAA	1.233	116	07/26/2019
3137EADK2	150035	Federal Home Loan Mort. Co.		01/12/2016	2,000,000.00	1,991,960.00	1,998,733.39	1.250	AAA	1.361	122	08/01/2019
3136G3Q99	160002	Federal Nat'l Mortgage Assoc.		08/15/2016	2,000,000.00	1,991,000.00	2,000,000.00	1.250	AAA	1.233	136	08/15/2019
3134G9CX3	150064	Federal Home Loan Mort. Co.		05/16/2016	2,000,000.00	1,991,080.00	2,000,000.00	1.300	AAA	0.872	137	08/16/2019
3136G2XJ1	150050	Federal Nat'l Mortgage Assoc.		02/23/2016	2,000,000.00	1,990,600.00	2,000,000.00	1.270	AAA	1.253	144	08/23/2019
3135G0P49	160029	Federal Nat'l Mortgage Assoc.		11/17/2016	2,000,000.00	1,988,060.00	1,997,255.94	1.000	AAA	1.263	149	08/28/2019
3133EGTB1	160009	Federal Farm Credit Bank		09/06/2016	2,000,000.00	1,990,060.00	1,999,666.67	1.190	AAA	1.207	158	09/06/2019
3133EGTT2	160010	Federal Farm Credit Bank		09/12/2016	2,000,000.00	1,989,700.00	2,000,000.00	1.200	AAA	1.184	164	09/12/2019
313383VN8	160031	Federal Home Loan Banks		11/18/2016	2,000,000.00	1,995,700.00	2,006,671.53	2.000	AAA	1.300	165	09/13/2019
3136G3BB0	150055	Federal Nat'l Mortgage Assoc.		03/16/2016	2,000,000.00	1,990,040.00	2,000,000.00	1.375	AAA	1.356	168	09/16/2019
3135G0P31	160008	Federal Nat'l Mortgage Assoc.		09/20/2016	2,000,000.00	1,989,100.00	2,000,000.00	1.300	AAA	1.282	172	09/20/2019
3136G4AE3	160011	Federal Nat'l Mortgage Assoc.		09/27/2016	2,000,000.00	1,987,700.00	2,000,000.00	1.200	AAA	1.184	179	09/27/2019
3135GOR39	160023	Federal Nat'l Mortgage Assoc.		11/15/2016	2,000,000.00	1,983,660.00	1,994,322.95	1.000	AAA	1.272	206	10/24/2019
3130A7QP3	150062	Federal Home Loan Banks		04/25/2016	2,000,000.00	1,987,500.00	2,000,000.00	1.350	AAA	1.332	207	10/25/2019
3135G0J95	150063	Federal Nat'l Mortgage Assoc.		04/28/2016	2,000,000.00	1,987,160.00	2,000,000.00	1.350	AAA	1.332	210	10/28/2019
3136G4EM1	160013	Federal Nat'l Mortgage Assoc.		10/28/2016	2,000,000.00	1,986,160.00	2,000,000.00	1.250	AAA	1.233	210	10/28/2019
3136G4FY4	160015	Federal Nat'l Mortgage Assoc.		11/08/2016	2,000,000.00	1,985,440.00	2,000,000.00	1.250	AAA	1.233	221	11/08/2019
3130AA3R7	160027	Federal Home Loan Banks		11/17/2016	2,000,000.00	1,987,500.00	2,000,095.94	1.375	AAA	1.351	228	11/15/2019
3133EGJ30	160020	Federal Farm Credit Bank		11/18/2016	2,000,000.00	1,984,360.00	2,000,000.00	1.100	AAA	1.085	231	11/18/2019
3136G3Z40	160007	Federal Nat'l Mortgage Assoc.		08/22/2016	2,000,000.00	1,983,820.00	2,000,000.00	1.200	AAA	1.184	235	11/22/2019
3136G3MK8	150070	Federal Nat'l Mortgage Assoc.		05/25/2016	2,000,000.00	1,985,520.00	2,000,000.00	1.350	AAA	1.332	238	11/25/2019
3136G3RC1	150078	Federal Nat'l Mortgage Assoc.		05/27/2016	2,000,000.00	1,986,160.00	2,000,000.00	1.400	AAA	1.381	238	11/25/2019
3136G3LV5	150069	Federal Nat'l Mortgage Assoc.		05/26/2016	2,000,000.00	1,985,460.00	2,000,000.00	1.350	AAA	1.332	239	11/26/2019
3134GAW59	160018	Federal Home Loan Mort. Co.		11/29/2016	2,000,000.00	1,983,060.00	2,000,000.00	1.200	AAA	1.184	242	11/29/2019
3130AA4M7	160026	Federal Home Loan Banks		12/02/2016	2,000,000.00	1,988,060.00	2,000,000.00	1.500	AAA	1.479	245	12/02/2019

Portfolio POOL
RC
PM (PRF_PM2) 7.3.0

Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
March 31, 2019

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3133EGT88	160040	Federal Farm Credit Bank		12/12/2016	2,000,000.00	1,987,400.00	2,000,000.00	1.450	AAA	1.430	255	12/12/2019
3136G3RL1	150077	Federal Nat'l Mortgage Assoc.		06/16/2016	2,000,000.00	1,986,440.00	2,000,000.00	1.500	AAA	1.479	259	12/16/2019
3133EGW92	160047	Federal Farm Credit Bank		01/10/2017	2,000,000.00	1,987,660.00	2,000,000.00	1.500	AAA	1.479	262	12/19/2019
3136G3RP2	150082	Federal Nat'l Mortgage Assoc.		06/23/2016	2,000,000.00	1,986,160.00	2,000,000.00	1.500	AAA	1.479	266	12/23/2019
3136G4JK0	160035	Federal Nat'l Mortgage Assoc.		12/27/2016	2,000,000.00	1,985,480.00	2,000,000.00	1.550	AAA	1.529	270	12/27/2019
3130AADC9	160039	Federal Home Loan Banks		12/30/2016	2,000,000.00	1,986,440.00	2,000,000.00	1.500	AAA	1.479	273	12/30/2019
3134GAYY4	160025	Federal Home Loan Mort. Co.		12/30/2016	2,000,000.00	1,983,900.00	2,000,000.00	1.500	AAA	1.479	273	12/30/2019
3133EG3J2	160045	Federal Farm Credit Bank		01/10/2017	2,000,000.00	1,987,320.00	1,999,926.67	1.550	AAA	1.532	284	01/10/2020
3136G4KM4	160043	Federal Nat'l Mortgage Assoc.		01/17/2017	2,000,000.00	1,988,960.00	2,000,000.00	1.750	AAA	1.726	291	01/17/2020
3136G3J55	160001	Federal Nat'l Mortgage Assoc.		07/27/2016	2,000,000.00	1,981,160.00	1,999,571.43	1.270	AAA	1.274	301	01/27/2020
3133EG5R2	160052	Federal Farm Credit Bank		02/06/2017	2,000,000.00	1,988,040.00	2,000,000.00	1.670	AAA	1.647	311	02/06/2020
3133EJCN7	170017	Federal Farm Credit Bank		03/15/2018	3,000,000.00	2,991,750.00	2,993,118.72	2.070	AAA	2.274	319	02/14/2020
3130A9W49	160017	Federal Home Loan Banks		11/25/2016	2,000,000.00	1,978,640.00	2,000,000.00	1.250	AAA	1.233	329	02/24/2020
3130ADR61	170019	Federal Home Loan Banks		03/16/2018	3,000,000.00	2,994,870.00	2,997,657.46	2.270	AAA	2.318	340	03/06/2020
313378J77	160028	Federal Home Loan Banks		11/17/2016	2,000,000.00	1,989,040.00	2,009,638.13	1.875	AAA	1.361	347	03/13/2020
3134GBEB4	160058	Federal Home Loan Mort. Co.		03/30/2017	2,000,000.00	1,985,540.00	2,000,000.00	1.700	AAA	1.677	361	03/27/2020
3130AB4C7	160060	Federal Home Loan Banks		04/24/2017	2,000,000.00	1,984,520.00	2,000,000.00	1.700	AAA	1.677	389	04/24/2020
3136G4FG3	160014	Federal Nat'l Mortgage Assoc.		10/27/2016	2,000,000.00	1,977,960.00	2,000,000.00	1.375	AAA	1.356	392	04/27/2020
3130AAK56	160046	Federal Home Loan Banks		01/30/2017	2,000,000.00	1,985,080.00	2,000,000.00	1.750	AAA	1.726	395	04/30/2020
3137EADR7	160030	Federal Home Loan Mort. Co.		11/17/2016	2,000,000.00	1,977,340.00	1,999,852.41	1.375	AAA	1.361	396	05/01/2020
3133EGD69	160019	Federal Farm Credit Bank		11/07/2016	2,000,000.00	1,977,620.00	1,999,571.43	1.320	AAA	1.316	402	05/07/2020
3130A9VT5	160016	Federal Home Loan Banks		11/22/2016	2,000,000.00	1,973,280.00	2,000,000.00	1.250	AAA	1.233	417	05/22/2020
3136G4JB0	160033	Federal Nat'l Mortgage Assoc.		11/30/2016	2,000,000.00	1,981,520.00	2,000,000.00	1.625	AAA	1.603	421	05/26/2020
3134GAYM0	160022	Federal Home Loan Mort. Co.		11/28/2016	2,000,000.00	1,977,120.00	2,000,000.00	1.400	AAA	1.381	423	05/28/2020
3133EGP33	160032	Federal Farm Credit Bank		12/01/2016	2,000,000.00	1,983,900.00	2,000,000.00	1.650	AAA	1.627	427	06/01/2020
313383HU8	160034	Federal Home Loan Banks		11/30/2016	2,000,000.00	1,983,780.00	2,007,802.83	1.750	AAA	1.462	438	06/12/2020
3130ABNQ5	160066	Federal Home Loan Banks		06/28/2017	2,000,000.00	1,978,480.00	1,999,499.07	1.625	AAA	1.620	452	06/26/2020
3130ABPV2	160068	Federal Home Loan Banks		06/30/2017	2,000,000.00	1,980,980.00	2,000,000.00	1.690	AAA	1.667	455	06/29/2020
3136G4JN4	160036	Federal Nat'l Mortgage Assoc.		12/29/2016	2,000,000.00	1,983,300.00	2,000,000.00	1.700	AAA	1.677	455	06/29/2020
3133EHSE4	170000	Federal Farm Credit Bank		07/24/2017	2,000,000.00	1,982,960.00	2,000,000.00	1.700	AAA	1.677	480	07/24/2020
3136G4LG6	160055	Federal Nat'l Mortgage Assoc.		02/28/2017	2,000,000.00	1,982,500.00	2,000,000.00	1.800	AAA	1.775	515	08/28/2020
313370US5	180013	Federal Home Loan Banks		12/10/2018	3,000,000.00	3,019,860.00	3,004,056.42	2.875	AAA	2.742	529	09/11/2020
3130AE2V1	170028	Federal Home Loan Banks		04/30/2018	3,000,000.00	3,000,390.00	3,000,000.00	2.550	AAA	2.515	578	10/30/2020
3133EJ2M0	180012	Federal Farm Credit Bank		12/11/2018	3,000,000.00	3,002,190.00	3,000,000.00	2.960	AAA	2.919	620	12/11/2020
3134GB6C1	170010	Federal Home Loan Mort. Co.		12/18/2017	3,000,000.00	2,979,480.00	3,000,000.00	2.000	AAA	1.973	627	12/18/2020
3134GBSW3	160067	Federal Home Loan Mort. Co.		06/28/2017	2,000,000.00	1,978,640.00	1,999,770.33	1.750	AAA	1.732	631	12/22/2020

Portfolio POOL
RC
PM (PRF_PM2) 7.3.0

Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
March 31, 2019

Page 3

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Government Agency Coupon Securities												
3134GB5E8	170009	Federal Home Loan Mort. Co.		12/28/2017	3,000,000.00	2,977,620.00	3,000,000.00	2.000	AAA	1.973	637	12/28/2020
3130ADC26	170013	Federal Home Loan Banks		01/29/2018	3,000,000.00	2,981,730.00	3,000,000.00	2.200	AAA	2.170	669	01/29/2021
3134GSDF9	170015	Federal Home Loan Mort. Co.		02/28/2018	3,000,000.00	3,000,480.00	3,000,000.00	2.420	AAA	2.387	697	02/26/2021
3133EJ2S7	180014	Federal Farm Credit Bank		12/12/2018	3,000,000.00	3,024,300.00	2,996,613.33	2.770	AAA	2.791	711	03/12/2021
3133EKEN2	180029	Federal Farm Credit Bank		03/26/2019	3,000,000.00	2,995,170.00	3,000,000.00	2.520	AAA	2.485	725	03/26/2021
3133EKEN2	180030	Federal Farm Credit Bank		03/26/2019	3,000,000.00	2,995,170.00	3,000,000.00	2.520	AAA	2.485	725	03/26/2021
3136G4SA2	170029	Federal Nat'l Mortgage Assoc.		04/30/2018	3,000,000.00	3,000,720.00	3,000,000.00	2.650	AAA	2.614	760	04/30/2021
3134GSK79	180015	Federal Home Loan Mort. Co.		12/28/2018	3,000,000.00	3,002,730.00	3,000,000.00	3.030	AAA	2.988	819	06/28/2021
3130ADJ45	170014	Federal Home Loan Banks		01/30/2018	3,000,000.00	3,000,090.00	3,000,000.00	2.375	AAA	2.342	851	07/30/2021
3130AFCU9	180008	Federal Home Loan Banks		11/26/2018	3,000,000.00	3,010,860.00	2,997,000.00	3.125	Aaa	3.117	970	11/26/2021
3133EJ5Q8	180018	Federal Farm Credit Bank		01/24/2019	3,000,000.00	3,005,460.00	3,000,000.00	2.800	AAA	2.762	1,029	01/24/2022
3134GSRX5	180002	Federal Home Loan Mort. Co.		07/26/2018	3,000,000.00	3,004,050.00	3,000,000.00	3.000	AAA	2.959	1,031	01/26/2022
3134GSSC0	180003	Federal Home Loan Mort. Co.		07/30/2018	3,000,000.00	3,001,110.00	3,000,000.00	3.020	AAA	2.979	1,033	01/28/2022
3133EJLA5	170027	Federal Farm Credit Bank		04/18/2018	3,000,000.00	3,000,510.00	3,000,000.00	2.830	AAA	2.791	1,113	04/18/2022
3133EJPH6	170031	Federal Farm Credit Bank		05/17/2018	3,000,000.00	3,002,100.00	3,000,000.00	3.000	AAA	2.959	1,142	05/17/2022
3134GSJH9	170023	Federal Home Loan Mort. Co.		04/11/2018	3,000,000.00	3,000,300.00	3,000,000.00	2.875	AAA	2.836	1,197	07/11/2022
3133EJUQ0	180004	Federal Farm Credit Bank		07/18/2018	3,000,000.00	3,003,720.00	3,000,000.00	3.070	AAA	3.028	1,204	07/18/2022
3133EJKZ1	170024	Federal Farm Credit Bank		04/12/2018	3,000,000.00	3,000,030.00	3,000,000.00	3.000	AAA	2.959	1,290	10/12/2022
3133EJ5R6	180019	Federal Farm Credit Bank		01/23/2019	3,000,000.00	3,008,250.00	3,000,000.00	2.990	AAA	2.949	1,393	01/23/2023
3130AFTK3	180022	Federal Home Loan Banks		02/06/2019	3,000,000.00	3,006,210.00	3,000,000.00	2.960	AAA	2.919	1,407	02/06/2023
3130ADZ88	170026	Federal Home Loan Banks		04/17/2018	3,000,000.00	3,000,270.00	3,000,000.00	3.000	AAA	2.959	1,477	04/17/2023
3134GSJK2	170025	Federal Home Loan Mort. Co.		04/26/2018	3,000,000.00	3,000,930.00	3,000,000.00	3.060	AAA	3.018	1,486	04/26/2023
3133EJRP6	170035	Federal Farm Credit Bank		06/12/2018	3,000,000.00	3,002,790.00	3,000,000.00	3.170	AAA	3.127	1,533	06/12/2023
3134GS6U4	180026	Federal Home Loan Mort. Co.		03/22/2019	2,000,000.00	2,005,140.00	2,000,000.00	2.750	AAA	2.712	1,635	09/22/2023
3134GST54	180020	Federal Home Loan Mort. Co.		01/30/2019	3,000,000.00	3,002,550.00	3,000,000.00	3.125	AAA	3.082	1,765	01/30/2024
3134GS7D1	180027	Federal Home Loan Mort. Co.		03/26/2019	3,000,000.00	3,009,360.00	3,000,000.00	2.700	AAA	2.663	1,821	03/26/2024
3134GS6X8	180028	Federal Home Loan Mort. Co.		03/27/2019	3,000,000.00	3,004,830.00	3,000,000.00	2.800	AAA	2.762	1,822	03/27/2024
Subtotal and Average			235,209,538.92		230,000,000.00	229,175,300.00	229,997,435.44			1.944	581	
Commercial Paper Disc. -At Cost												
Subtotal and Average			952,129.03									
LAIF - Local Agency Investment Pool												
SYS990001	990001	Local Agency Investment Fund			65,000,000.00	65,000,000.00	65,000,000.00	2.390	N/R	2.357	1	
Subtotal and Average			65,000,000.00		65,000,000.00	65,000,000.00	65,000,000.00			2.357	1	

Portfolio POOL
RC
PM (PRF_PM2) 7.3.0

Kings County Investment Pool
Portfolio Management
Portfolio Details - Investments
March 31, 2019

Page 4

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Medium Term Notes												
037833CB4	160037	Apple Inc		12/06/2016	2,000,000.00	1,989,880.00	1,994,410.50	1.100	Aa1	1.657	123	08/02/2019
594918BN3	160048	Microsoft Corp		01/12/2017	2,000,000.00	1,989,680.00	1,996,011.23	1.100	Aaa	1.487	129	08/08/2019
594918BN3	160053	Microsoft Corp		02/06/2017	3,000,000.00	2,984,520.00	2,992,097.56	1.100	Aaa	1.617	129	08/08/2019
084664CK5	160057	Berkshire Hathaway		03/14/2017	2,000,000.00	1,990,620.00	1,995,709.76	1.300	Aa2	1.716	136	08/15/2019
931142DY6	170007	Wal-Mart Stores		11/21/2017	3,000,000.00	2,985,210.00	2,997,148.67	1.750	Aa2	1.822	191	10/09/2019
89236TDH5	170005	Toyota Motor Credit Corp.		11/16/2017	3,000,000.00	2,982,360.00	2,990,979.19	1.550	Aa3	1.832	200	10/18/2019
037833AX8	160038	Apple Inc		12/06/2016	2,000,000.00	1,984,540.00	1,992,890.20	1.550	Aa1	1.894	312	02/07/2020
594918AY0	170011	Microsoft Corp		12/21/2017	3,000,000.00	2,985,720.00	2,994,396.89	1.850	Aaa	2.013	317	02/12/2020
037833CS7	170006	Apple Inc		11/16/2017	3,000,000.00	2,976,660.00	2,990,135.20	1.800	Aa1	1.998	406	05/11/2020
594918AH7	180016	Microsoft Corp		12/12/2018	3,000,000.00	3,025,500.00	3,022,550.00	3.000	Aaa	2.867	549	10/01/2020
594918BG8	170008	Microsoft Corp		11/21/2017	3,000,000.00	2,980,050.00	2,996,338.98	2.000	Aaa	2.035	582	11/03/2020
89236TFQ3	180023	Toyota Motor Credit Corp.		03/18/2019	3,000,000.00	3,027,120.00	3,040,951.67	3.050	Aa3	2.572	648	01/08/2021
037833BS8	170012	Apple Inc		12/21/2017	3,000,000.00	2,989,200.00	2,997,541.16	2.250	Aa1	2.261	694	02/23/2021
084670BQ0	170022	Berkshire Hathaway		04/09/2018	3,000,000.00	2,986,290.00	2,974,677.27	2.200	Aa2	2.605	714	03/15/2021
89236TEU5	180025	Toyota Motor Credit Corp.		03/18/2019	2,000,000.00	2,013,580.00	2,037,782.78	2.950	Aa3	2.604	743	04/13/2021
89236TDP7	180021	Toyota Motor Credit Corp.		01/22/2019	4,000,000.00	4,002,000.00	3,958,017.78	2.600	Aa3	2.959	1,016	01/11/2022
084670BF4	180007	Berkshire Hathaway		11/13/2018	4,000,000.00	4,108,040.00	4,013,441.66	3.400	Aa2	3.232	1,036	01/31/2022
037833AY6	180005	Apple Inc		08/01/2018	2,000,000.00	1,980,080.00	1,950,258.68	2.150	Aa1	2.989	1,045	02/09/2022
037833CQ1	180024	Apple Inc		03/18/2019	3,000,000.00	2,980,470.00	2,994,491.67	2.300	Aa1	2.595	1,136	05/11/2022
931142DU4	180006	Wal-Mart Stores		08/02/2018	3,000,000.00	2,982,450.00	2,911,897.27	2.350	Aa2	3.098	1,354	12/15/2022
084670BJ6	170036	Berkshire Hathaway		06/29/2018	3,000,000.00	3,051,390.00	2,985,522.02	3.000	Aa2	3.087	1,412	02/11/2023
084670BR8	170030	Berkshire Hathaway		04/23/2018	3,000,000.00	3,017,910.00	2,950,327.36	2.750	Aa2	3.156	1,444	03/15/2023
89236TDK8	180011	Toyota Motor Credit Corp.		12/04/2018	3,000,000.00	2,941,110.00	2,828,985.00	2.250	Aa3	3.551	1,661	10/18/2023
Subtotal and Average			60,173,646.34		65,000,000.00	64,954,380.00	64,606,562.50			2.470	727	
Bank of the West MM Deposit Acct												
SYS999992	999992	Bank of the West		11/29/2018	70,052,855.89	70,052,855.89	70,052,855.89	2.110	Aa2	2.081	1	
Subtotal and Average			26,714,792.51		70,052,855.89	70,052,855.89	70,052,855.89			2.081	1	
Total and Average			388,050,106.80		430,052,855.89	429,182,535.89	429,656,853.83			2.108	421	

Portfolio POOL
RC
PM (PRF_PM2) 7.3.0

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 04/29/2019

FOR: ☐ Board Meeting
☒ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 05/08/2019

ITEM:

Consider the adoption of Resolution #21-19: 18-19 Budget revisions #4

PURPOSE:

There have been a couple of large changes since the 2nd interim report that necessitate the budget to be formally revised for the governing board. Specific to which includes the solar and chiller projects that were approved subsequent to the 2nd interim report.

FISCAL IMPACT:

See attached

RECOMMENDATIONS:

Adopt Resolution #21-19.

General Fund Budget Comparison

141

	18/19 2nd interim	18/19 REVISED	Change	Explanation
BEGINNING BALANCE				
Net Beginning Balance	\$10,335,563	\$10,335,563		
REVENUES				
LCFF Sources	\$56,633,921	\$56,677,306	\$43,385	Increase of 4.1 Average Daily Attendance
Federal Revenues	\$4,020,078	\$4,110,539	\$90,461	\$89k MAA revenues
Other State Revenues	\$6,024,114	\$6,029,199	\$5,085	
Other Local Revenues	\$2,874,744	\$2,874,744	\$0	
Total, Revenues	\$69,552,857	\$69,691,789	\$138,931	
EXPENDITURES				
Certificated Salaries	\$27,770,331	\$27,766,456	(\$3,875)	
Classified Salaries	\$11,334,433	\$11,329,876	(\$4,557)	
Employee Benefits	\$17,185,708	\$17,182,492	(\$3,216)	
Books and Supplies	\$4,101,981	\$4,267,722	\$165,742	\$80k student laptops / \$20k band materials / \$36k site carryover
Services, Oth Oper Exp	\$3,874,787	\$4,008,470	\$133,683	\$37k legal budget / \$17k summer school consultant contracts / \$69k maintenance repairs / \$22k instructional consultants
Capital Outlay	\$1,679,237	\$2,002,218	\$322,981	\$441k Lincoln solar project / (\$80k) technology equipment
Other Outgo(excl. 7300`s)	\$1,459,384	\$1,459,384	\$0	
Direct/Indirect Support	(\$355,000)	(\$355,000)	\$0	
Total Expenditures	\$67,050,861	\$67,661,618	\$610,758	
OTHER FINANCING SOURCES/USES				
Transfers				
Transfers In	\$0	\$0	\$0	
Transfers Out	\$1,451,093	\$1,451,093	\$0	
Other Sources/Uses		\$0		
Sources	\$0	\$0	\$0	
Contributions	\$0	\$0	\$0	
Total, Other Financing Sources/Uses	(\$1,451,093)	(\$1,451,093)	\$0	
NET INCREASE (DECREASE) IN FUND BALANCE	\$1,050,904	\$579,077	(\$471,826)	
ENDING FUND BALANCE	\$11,386,466	\$10,914,640	(\$471,826)	

BEFORE THE GOVERNING BOARD OF THE
HANFORD ELEMENTARY SCHOOL DISTRICT
COUNTY OF KINGS, STATE OF CALIFORNIA

The Matter of
Adopting Budget
Revisions

RESOLUTION #: 21-19

NOW, THEREFORE, the Board of Trustees of the District resolves that the transfers for the attached budget revision be made as indicated.

The Board of Trustees adopted this resolution on 05/08/2019 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Clerk of the Governing Board

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Income			
0100-9029-0-0000-0000-898000-000-1111	\$93,131.12	(\$0.06)	\$93,131.06
0100-1100-0-0000-0000-898000-000-0000	(\$627,652.80)	(\$32,755.74)	(\$660,408.54)
0100-1100-0-0000-0000-898000-022-0000	\$53,944.00	\$11,750.00	\$65,694.00
0100-1100-0-0000-0000-898000-024-0000	\$58,963.34	\$10,921.04	\$69,884.38
0100-1100-0-0000-0000-898000-025-0000	\$40,340.00	\$1,250.00	\$41,590.00
0100-1100-0-0000-0000-898000-026-0000	\$50,828.00	\$975.00	\$51,803.00
0100-1100-0-0000-0000-898000-027-0000	\$49,045.46	\$1,750.00	\$50,795.46
0100-1100-0-0000-0000-898000-028-0000	\$43,212.00	\$2,600.00	\$45,812.00
0100-1100-0-0000-0000-898000-029-0000	\$43,218.00	\$2,709.70	\$45,927.70
0100-1100-0-0000-0000-898000-030-0000	\$120,901.00	\$800.00	\$121,701.00
0100-1400-0-0000-0000-801200-000-0000	\$6,181,256.00	\$4,678.00	\$6,185,934.00
0100-4035-0-0000-0000-829000-000-0000	\$361,465.00	(\$43.18)	\$361,421.82
0100-5640-0-0000-0000-829000-000-0000	\$25,000.00	\$900.00	\$25,900.00
0100-0000-0-0000-0000-801100-000-0000	\$48,253,292.00	\$38,553.00	\$48,291,845.00
0100-0000-0-0000-0000-809600-000-0000	(\$220,805.00)	\$154.00	(\$220,651.00)
0100-0000-0-0000-0000-829000-000-0184	\$56,730.88	\$89,604.56	\$146,335.44
0100-0000-0-0000-0000-859000-000-0000	\$18,500.00	\$5,085.00	\$23,585.00
0100-0000-0-0000-0000-898000-000-0000	(\$13,681,431.88)	(\$18,534.79)	(\$13,699,966.67)
0100-0332-0-0000-0000-898000-000-0000	\$13,588,300.76	\$18,534.85	\$13,606,835.61
***Income Total	\$54,508,237.88	\$138,931.38	\$54,647,169.26
Expenses			
0100-8150-0-0000-8100-560000-018-0024	\$0.00	\$13,022.31	\$13,022.31
0100-8150-0-0000-8100-560000-018-0026	\$23,000.00	\$14,343.05	\$37,343.05
0100-8150-0-0000-8100-560000-018-0028	\$105,000.00	(\$92,500.00)	\$12,500.00
0100-8150-0-0000-8100-560000-018-0030	\$60,000.00	\$23,131.43	\$83,131.43
0100-8150-0-0000-8100-560000-018-0056	\$0.00	\$15,115.68	\$15,115.68
0100-8150-0-0000-8100-571005-011-0000	\$50.00	\$34.65	\$84.65
0100-8150-0-0000-8100-571030-010-0000	\$3,750.00	(\$839.79)	\$2,910.21
0100-8150-0-0000-8100-580000-010-0000	\$0.00	\$780.00	\$780.00
0100-8150-0-0000-8100-580000-011-0000	\$6,100.00	\$1,361.29	\$7,461.29
0100-8150-0-0000-8100-580000-018-0021	\$0.00	\$2,881.62	\$2,881.62
0100-8150-0-0000-8100-580000-018-0024	\$0.00	\$3,247.53	\$3,247.53
0100-8150-0-0000-8100-580000-018-0026	\$0.00	\$4,998.00	\$4,998.00
0100-8150-0-0000-8100-640000-011-0000	\$45,023.00	(\$45,023.00)	\$0.00
0100-8150-0-0000-8500-620000-018-0022	\$181,737.06	\$58,262.94	\$240,000.00
0100-8150-0-0000-8500-620000-018-0024	\$22,389.94	(\$11,800.00)	\$10,589.94
0100-8150-0-0000-8500-620000-018-0025	\$13,600.00	(\$13,600.00)	\$0.00
0100-8150-0-0000-8500-620000-018-0030	\$50,081.00	(\$9,253.00)	\$40,828.00
0100-8150-0-0000-8500-620000-018-0031	\$50,000.00	(\$50,000.00)	\$0.00
0100-9029-0-0000-3600-650000-014-1111	\$182,618.44	(\$0.06)	\$182,618.38
0100-9049-0-1110-1000-430000-027-0000	\$1,960.37	(\$709.43)	\$1,250.94
0100-9049-0-1110-1000-580009-027-0000	\$0.00	\$709.43	\$709.43

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-9062-0-0000-8200-430000-012-0000	\$0.00	\$10,000.00	\$10,000.00
0100-9062-0-0000-8200-560000-012-0000	\$0.00	\$7,879.21	\$7,879.21
0100-0332-0-0000-2150-520003-005-0000	\$0.00	\$200.00	\$200.00
0100-0332-0-0000-2150-580000-005-0000	\$360.00	\$1,140.00	\$1,500.00
0100-0332-0-0000-2420-220020-028-0000	\$900.00	(\$548.00)	\$352.00
0100-0332-0-0000-2420-220020-030-0000	\$900.00	(\$705.00)	\$195.00
0100-0332-0-0000-2420-320200-028-0000	\$163.00	(\$99.00)	\$64.00
0100-0332-0-0000-2420-320200-030-0000	\$163.00	(\$127.00)	\$36.00
0100-0332-0-0000-2420-330200-028-0000	\$69.00	(\$42.00)	\$27.00
0100-0332-0-0000-2420-330200-030-0000	\$69.00	(\$54.00)	\$15.00
0100-0332-0-0000-2420-360200-028-0000	\$17.00	(\$11.00)	\$6.00
0100-0332-0-0000-2420-360200-030-0000	\$17.00	(\$14.00)	\$3.00
0100-0332-0-0000-2495-430000-005-0000	\$0.00	\$425.00	\$425.00
0100-0332-0-0000-2495-571030-005-0000	\$4,000.00	(\$2,325.00)	\$1,675.00
0100-0332-0-0000-2495-575030-005-0000	\$3,946.00	(\$2,000.00)	\$1,946.00
0100-0332-0-0000-2495-575030-030-0000	\$2,000.00	(\$1.00)	\$1,999.00
0100-0332-0-0000-2495-575030-055-0000	\$500.00	\$500.00	\$1,000.00
0100-0332-0-0000-2495-580011-005-0000	\$0.00	\$3,900.00	\$3,900.00
0100-0332-0-1110-1000-110040-072-0000	\$85,367.00	(\$14,207.00)	\$71,160.00
0100-0332-0-1110-1000-310100-072-0000	\$13,898.00	(\$2,313.00)	\$11,585.00
0100-0332-0-1110-1000-330100-072-0000	\$1,238.00	(\$206.00)	\$1,032.00
0100-0332-0-1110-1000-350100-072-0000	\$43.00	(\$7.00)	\$36.00
0100-0332-0-1110-1000-360100-072-0000	\$1,605.00	(\$267.00)	\$1,338.00
0100-0332-0-1110-1000-420000-072-0000	\$0.00	\$700.00	\$700.00
0100-0332-0-1110-1000-430000-026-0000	\$13,065.00	(\$2,990.00)	\$10,075.00
0100-0332-0-1110-1000-430000-027-0000	\$6,603.77	(\$100.00)	\$6,503.77
0100-0332-0-1110-1000-430000-028-0000	\$7,480.00	\$1,600.00	\$9,080.00
0100-0332-0-1110-1000-430000-030-0000	\$1,391.00	\$2,814.00	\$4,205.00
0100-0332-0-1110-1000-430000-050-0000	\$479,578.00	\$80,000.00	\$559,578.00
0100-0332-0-1110-1000-430000-072-0000	\$16,500.00	(\$1,000.00)	\$15,500.00
0100-0332-0-1110-1000-571005-027-0000	\$0.00	\$100.00	\$100.00
0100-0332-0-1110-1000-571005-056-0000	(\$17,332.00)	(\$1,465.15)	(\$18,797.15)
0100-0332-0-1110-1000-571030-072-0000	\$0.00	\$300.00	\$300.00
0100-0332-0-1110-1000-575030-005-0000	\$0.00	\$140.00	\$140.00
0100-0332-0-1110-1000-575030-028-0000	\$2,250.00	(\$900.00)	\$1,350.00
0100-0332-0-1110-1000-575030-030-0000	\$2,000.00	(\$1,913.00)	\$87.00
0100-0332-0-1110-1000-575030-055-0000	\$5,000.00	(\$500.00)	\$4,500.00
0100-0332-0-1110-1000-580009-026-0000	\$0.00	\$2,990.00	\$2,990.00
0100-0332-0-1110-1000-580009-072-0000	\$0.00	\$17,000.00	\$17,000.00
0100-0332-0-1110-1000-640000-050-0000	\$110,000.00	(\$80,000.00)	\$30,000.00
0100-0332-0-1135-4000-430000-057-0000	\$5,300.00	\$800.00	\$6,100.00
0100-0332-0-1135-4000-580000-057-0000	\$1,460.00	(\$800.00)	\$660.00
0100-0332-0-1156-1000-420000-075-0030	\$2,500.00	(\$2,271.00)	\$229.00

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-0332-0-1156-1000-420000-075-0031	\$2,500.00	(\$2,247.00)	\$253.00
0100-0332-0-1156-1000-421000-075-0031	\$0.00	\$102.00	\$102.00
0100-0332-0-1156-1000-430000-075-0030	\$10,890.00	\$2,534.00	\$13,424.00
0100-0332-0-1156-1000-430000-075-0031	\$10,890.00	\$5,670.00	\$16,560.00
0100-0332-0-1156-1000-430000-075-1111	\$15,873.24	(\$2,000.00)	\$13,873.24
0100-0332-0-1156-1000-440000-075-0031	\$3,525.00	(\$3,525.00)	\$0.00
0100-0332-0-1156-1000-440000-075-1111	\$2,126.76	\$22,000.00	\$24,126.76
0100-0332-0-1156-1000-520000-075-0030	\$2,917.00	(\$1,374.00)	\$1,543.00
0100-0332-0-1156-1000-520000-075-0031	\$2,918.00	(\$401.00)	\$2,517.00
0100-0332-0-1156-1000-560000-075-0030	\$7,380.00	\$849.00	\$8,229.00
0100-0332-0-1156-1000-560000-075-0031	\$7,380.00	\$401.00	\$7,781.00
0100-0332-0-1156-1000-571005-075-0030	\$0.00	\$23.00	\$23.00
0100-0332-0-1156-1000-571030-075-0030	\$250.00	\$239.00	\$489.00
0100-0332-0-3550-1000-430000-038-0000	\$15,334.00	(\$600.00)	\$14,734.00
0100-0332-0-3550-1000-430021-038-0000	\$0.00	\$600.00	\$600.00
0100-1100-0-0000-2700-430000-022-0000	\$4,000.00	\$500.00	\$4,500.00
0100-1100-0-1110-1000-430000-022-0000	\$21,007.00	\$9,550.00	\$30,557.00
0100-1100-0-1110-1000-430000-024-0000	\$31,049.22	\$3,041.00	\$34,090.22
0100-1100-0-1110-1000-430000-025-0000	\$20,894.00	\$6,705.51	\$27,599.51
0100-1100-0-1110-1000-430000-026-0000	\$38,291.66	(\$2,525.00)	\$35,766.66
0100-1100-0-1110-1000-430000-027-0000	\$21,182.46	\$6,559.00	\$27,741.46
0100-1100-0-1110-1000-430000-028-0000	\$26,463.00	\$1,930.00	\$28,393.00
0100-1100-0-1110-1000-430000-029-0000	\$24,028.00	\$8,565.70	\$32,593.70
0100-1100-0-1110-1000-430000-030-0000	\$47,087.00	\$10,800.00	\$57,887.00
0100-1100-0-1110-1000-430021-027-0000	\$4,800.00	(\$600.00)	\$4,200.00
0100-1100-0-1110-1000-440000-022-0000	\$4,550.00	\$3,500.00	\$8,050.00
0100-1100-0-1110-1000-440000-024-0000	\$996.12	\$3,469.54	\$4,465.66
0100-1100-0-1110-1000-440000-026-0000	\$0.00	\$3,500.00	\$3,500.00
0100-1100-0-1110-1000-440000-027-0000	\$4,926.00	\$4,400.00	\$9,326.00
0100-1100-0-1110-1000-440000-028-0000	\$841.00	\$670.00	\$1,511.00
0100-1100-0-1110-1000-520000-022-0000	\$0.00	\$4,500.00	\$4,500.00
0100-1100-0-1110-1000-560000-024-0000	\$4,500.00	\$1,443.35	\$5,943.35
0100-1100-0-1110-1000-560000-027-0000	\$3,822.00	\$500.00	\$4,322.00
0100-1100-0-1110-1000-571005-027-0160	\$200.00	\$600.00	\$800.00
0100-1100-0-1110-1000-571030-024-0000	\$4,000.00	\$2,700.00	\$6,700.00
0100-1100-0-1110-1000-580009-022-0000	\$0.00	\$3,700.00	\$3,700.00
0100-1100-0-1110-1000-580009-024-0000	\$0.00	\$1,225.00	\$1,225.00
0100-1100-0-1110-1000-580009-027-0000	\$0.00	\$291.00	\$291.00
0100-1100-0-1110-1000-580011-029-0000	\$0.00	\$4,144.00	\$4,144.00
0100-1100-0-1110-4000-430000-024-0000	\$0.00	\$485.50	\$485.50
0100-3010-0-0000-2140-190040-005-0000	\$0.00	\$292.00	\$292.00
0100-3010-0-0000-2140-310100-005-0000	\$128,376.00	\$48.00	\$128,424.00
0100-3010-0-0000-2140-330100-005-0000	\$11,434.00	\$5.00	\$11,439.00

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-3010-0-0000-2140-360100-005-0000	\$14,825.00	\$4.00	\$14,829.00
0100-3010-0-0000-2150-430000-005-0000	\$4,800.00	(\$349.00)	\$4,451.00
0100-3010-0-0000-2495-571030-005-0000	\$5,000.00	\$6,100.00	\$11,100.00
0100-3010-0-0000-2495-580011-005-0000	\$18,500.00	\$5,550.00	\$24,050.00
0100-3010-0-0000-3600-520003-005-0167	\$0.00	\$100.00	\$100.00
0100-3010-0-1110-1000-430000-005-0167	\$19,000.00	(\$100.00)	\$18,900.00
0100-3010-0-1110-1000-580011-005-0000	\$178,821.00	(\$11,650.00)	\$167,171.00
0100-3150-0-0000-2495-290030-022-0000	\$1,567.00	(\$1,500.00)	\$67.00
0100-3150-0-0000-2495-290030-022-2495	\$392.00	(\$392.00)	\$0.00
0100-3150-0-0000-2495-320200-022-0000	\$283.00	(\$271.00)	\$12.00
0100-3150-0-0000-2495-320200-022-2495	\$71.00	(\$71.00)	\$0.00
0100-3150-0-0000-2495-330200-022-0000	\$120.00	(\$115.00)	\$5.00
0100-3150-0-0000-2495-330200-022-2495	\$30.00	(\$30.00)	\$0.00
0100-3150-0-0000-2495-350200-022-0000	\$1.00	(\$1.00)	\$0.00
0100-3150-0-0000-2495-360200-022-0000	\$29.00	(\$28.00)	\$1.00
0100-3150-0-0000-2495-360200-022-2495	\$7.00	(\$7.00)	\$0.00
0100-3150-0-0000-2495-430000-029-0000	\$2,238.00	(\$290.00)	\$1,948.00
0100-3150-0-0000-2495-430000-030-0000	\$4,200.00	(\$2,968.00)	\$1,232.00
0100-3150-0-0000-2495-580009-029-0000	\$0.00	\$1,495.00	\$1,495.00
0100-3150-0-0000-2700-520000-026-0000	\$0.00	\$1,788.00	\$1,788.00
0100-3150-0-1110-1000-110010-021-0000	\$6,270.00	(\$1,504.00)	\$4,766.00
0100-3150-0-1110-1000-110040-022-0000	\$23,105.00	\$5,850.00	\$28,955.00
0100-3150-0-1110-1000-110040-029-0000	\$14,026.00	\$927.00	\$14,953.00
0100-3150-0-1110-1000-110040-030-0000	\$12,118.00	(\$189.00)	\$11,929.00
0100-3150-0-1110-1000-110040-030-2495	\$2,089.00	\$2,669.00	\$4,758.00
0100-3150-0-1110-1000-290030-022-0000	\$0.00	\$1,500.00	\$1,500.00
0100-3150-0-1110-1000-310100-021-0000	\$1,019.00	(\$245.00)	\$774.00
0100-3150-0-1110-1000-310100-022-0000	\$4,443.00	\$956.00	\$5,399.00
0100-3150-0-1110-1000-310100-029-0000	\$2,827.00	\$152.00	\$2,979.00
0100-3150-0-1110-1000-310100-030-0000	\$2,857.00	(\$371.00)	\$2,486.00
0100-3150-0-1110-1000-310100-030-2495	\$0.00	\$776.00	\$776.00
0100-3150-0-1110-1000-320200-022-0000	\$0.00	\$271.00	\$271.00
0100-3150-0-1110-1000-330100-021-0000	\$91.00	(\$22.00)	\$69.00
0100-3150-0-1110-1000-330100-022-0000	\$397.00	\$82.00	\$479.00
0100-3150-0-1110-1000-330100-029-0000	\$252.00	\$13.00	\$265.00
0100-3150-0-1110-1000-330100-030-0000	\$254.00	(\$33.00)	\$221.00
0100-3150-0-1110-1000-330100-030-2495	\$0.00	\$69.00	\$69.00
0100-3150-0-1110-1000-330200-022-0000	\$0.00	\$115.00	\$115.00
0100-3150-0-1110-1000-350100-021-0000	\$3.00	(\$1.00)	\$2.00
0100-3150-0-1110-1000-350100-022-0000	\$14.00	\$3.00	\$17.00
0100-3150-0-1110-1000-350100-030-0000	\$9.00	(\$1.00)	\$8.00
0100-3150-0-1110-1000-350100-030-2495	\$0.00	\$2.00	\$2.00
0100-3150-0-1110-1000-350200-022-0000	\$0.00	\$1.00	\$1.00

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-3150-0-1110-1000-360100-021-0000	\$117.00	(\$28.00)	\$89.00
0100-3150-0-1110-1000-360100-022-0000	\$513.00	\$109.00	\$622.00
0100-3150-0-1110-1000-360100-029-0000	\$326.00	\$18.00	\$344.00
0100-3150-0-1110-1000-360100-030-0000	\$330.00	(\$43.00)	\$287.00
0100-3150-0-1110-1000-360100-030-2495	\$0.00	\$89.00	\$89.00
0100-3150-0-1110-1000-360200-022-0000	\$0.00	\$28.00	\$28.00
0100-3150-0-1110-1000-420000-021-0000	\$7,250.00	\$5,428.00	\$12,678.00
0100-3150-0-1110-1000-420000-022-0000	\$26,384.00	(\$4,500.00)	\$21,884.00
0100-3150-0-1110-1000-420000-026-0000	\$15,430.00	\$1,000.00	\$16,430.00
0100-3150-0-1110-1000-420000-029-0000	\$5,401.00	\$3,477.00	\$8,878.00
0100-3150-0-1110-1000-430000-021-0000	\$9,350.00	(\$2,500.00)	\$6,850.00
0100-3150-0-1110-1000-430000-028-0000	\$9,874.00	\$7,400.00	\$17,274.00
0100-3150-0-1110-1000-430000-029-0000	\$9,405.00	\$290.00	\$9,695.00
0100-3150-0-1110-1000-430006-021-0000	\$6,000.00	(\$3,776.00)	\$2,224.00
0100-3150-0-1110-1000-430006-028-0000	\$6,000.00	(\$3,000.00)	\$3,000.00
0100-3150-0-1110-1000-520000-021-0000	\$8,500.00	\$276.00	\$8,776.00
0100-3150-0-1110-1000-520000-022-0000	\$5,850.00	(\$2,000.00)	\$3,850.00
0100-3150-0-1110-1000-520000-026-0000	\$8,000.00	\$2,212.00	\$10,212.00
0100-3150-0-1110-1000-520000-029-0000	\$4,200.00	(\$1,787.00)	\$2,413.00
0100-3150-0-1110-1000-520003-029-0000	\$300.00	(\$300.00)	\$0.00
0100-3150-0-1110-1000-580009-021-0000	\$7,028.00	\$2,372.00	\$9,400.00
0100-3150-0-1110-1000-580009-026-0000	\$27,000.00	(\$5,000.00)	\$22,000.00
0100-3150-0-1110-1000-580009-029-0000	\$9,000.00	(\$3,995.00)	\$5,005.00
0100-3150-0-1110-1000-580011-028-0000	\$12,000.00	(\$4,400.00)	\$7,600.00
0100-3150-0-3550-1000-430000-038-0000	\$2,471.00	(\$1,825.00)	\$646.00
0100-3150-0-3550-1000-580009-038-0000	\$0.00	\$1,825.00	\$1,825.00
0100-4035-0-0000-2140-110040-005-0000	\$12,536.00	(\$5,800.00)	\$6,736.00
0100-4035-0-0000-2140-190040-005-0000	\$0.00	\$5,800.00	\$5,800.00
0100-4035-0-0000-2140-520000-005-0000	\$0.00	\$1,040.00	\$1,040.00
0100-4035-0-0000-2140-520003-005-0000	\$0.00	\$375.00	\$375.00
0100-4035-0-0000-2150-520003-005-0000	\$0.00	\$23.55	\$23.55
0100-4035-0-0000-2420-520000-005-0000	\$115.00	(\$16.00)	\$99.00
0100-4035-0-0000-3130-520003-005-0000	\$0.00	\$67.80	\$67.80
0100-4035-0-0000-7210-731000-000-0000	\$24,233.00	(\$43.18)	\$24,189.82
0100-4035-0-0000-8100-520000-005-0000	\$0.00	\$16.00	\$16.00
0100-4035-0-0000-8100-520003-005-0000	\$0.00	\$23.55	\$23.55
0100-4035-0-1110-1000-110010-005-0000	\$0.00	\$5,000.00	\$5,000.00
0100-4035-0-1110-1000-110040-005-0000	\$34,264.00	(\$5,000.00)	\$29,264.00
0100-4035-0-1110-1000-430000-040-0000	\$0.00	\$596.00	\$596.00
0100-4035-0-1110-1000-520000-005-0000	\$84,921.00	(\$1,040.00)	\$83,881.00
0100-4035-0-1110-1000-520000-040-0000	\$9,525.00	(\$85.90)	\$9,439.10
0100-4035-0-1110-1000-520003-040-0000	\$1,000.00	(\$1,000.00)	\$0.00
0100-4203-0-0000-2140-190040-005-0000	\$0.00	\$5,014.00	\$5,014.00

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-4203-0-0000-2140-310100-005-0000	\$0.00	\$816.00	\$816.00
0100-4203-0-0000-2140-330100-005-0000	\$0.00	\$73.00	\$73.00
0100-4203-0-0000-2140-350100-005-0000	\$0.00	\$3.00	\$3.00
0100-4203-0-0000-2140-360100-005-0000	\$0.00	\$94.00	\$94.00
0100-4203-0-0000-2140-520003-005-0000	\$69.00	\$500.00	\$569.00
0100-4203-0-0000-2495-430000-005-0000	\$7,000.00	(\$200.00)	\$6,800.00
0100-4203-0-0000-2495-560000-005-0000	\$0.00	\$200.00	\$200.00
0100-4203-0-1110-1000-110010-005-0000	\$10,028.00	(\$460.00)	\$9,568.00
0100-4203-0-1110-1000-110040-005-0000	\$104,236.00	(\$5,014.00)	\$99,222.00
0100-4203-0-1110-1000-310100-005-0000	\$18,603.00	(\$891.00)	\$17,712.00
0100-4203-0-1110-1000-330100-005-0000	\$1,657.00	(\$80.00)	\$1,577.00
0100-4203-0-1110-1000-350100-005-0000	\$57.00	(\$3.00)	\$54.00
0100-4203-0-1110-1000-360100-005-0000	\$2,148.00	(\$102.00)	\$2,046.00
0100-4203-0-1110-1000-420000-005-0000	\$6,000.00	\$1,200.00	\$7,200.00
0100-4203-0-1110-1000-430000-005-0000	\$19,000.00	(\$6,200.00)	\$12,800.00
0100-4203-0-1110-1000-580011-005-0000	\$0.00	\$5,050.00	\$5,050.00
0100-5640-0-0000-2100-520000-062-0000	\$9,250.00	(\$6,000.00)	\$3,250.00
0100-5640-0-0000-3110-420000-062-0000	\$0.00	\$600.00	\$600.00
0100-5640-0-0000-3110-430000-062-0000	\$0.00	\$600.00	\$600.00
0100-5640-0-0000-3120-430000-062-0000	\$10,200.00	(\$600.00)	\$9,600.00
0100-5640-0-0000-3140-440000-062-0000	\$6,300.00	(\$4,300.00)	\$2,000.00
0100-5640-0-0000-7200-430000-062-0000	\$7,250.00	(\$600.00)	\$6,650.00
0100-6010-0-1110-4000-420000-029-0000	\$0.00	\$28.20	\$28.20
0100-6010-0-1110-4000-430000-029-0000	\$1,350.00	\$318.30	\$1,668.30
0100-6010-0-1110-4000-571005-029-0000	\$100.00	(\$96.50)	\$3.50
0100-6010-0-1110-4000-575030-029-0000	\$250.00	(\$250.00)	\$0.00
0100-6300-0-1110-1000-410000-052-0000	\$143,900.00	(\$8,032.55)	\$135,867.45
0100-6300-0-1110-1000-421000-052-0000	\$0.00	\$8,032.55	\$8,032.55
0100-7311-0-0000-2420-520000-005-0000	\$0.00	\$2,702.00	\$2,702.00
0100-7311-0-0000-2420-520003-005-0000	\$0.00	\$76.33	\$76.33
0100-7311-0-0000-2700-520000-005-0000	\$0.00	\$682.00	\$682.00
0100-7311-0-0000-2700-520003-005-0000	\$0.00	\$235.36	\$235.36
0100-7311-0-0000-2700-580011-005-0000	\$0.00	\$99.00	\$99.00
0100-7311-0-0000-3130-520000-005-0000	\$0.00	\$116.00	\$116.00
0100-7311-0-0000-3600-430000-005-0000	\$0.00	\$2,472.11	\$2,472.11
0100-7311-0-0000-3600-520000-005-0000	\$0.00	\$5,914.05	\$5,914.05
0100-7311-0-0000-7150-520000-005-0000	\$0.00	\$116.00	\$116.00
0100-7311-0-0000-7150-520003-005-0000	\$0.00	\$38.51	\$38.51
0100-7311-0-0000-7300-520000-005-0000	\$0.00	\$116.00	\$116.00
0100-7311-0-0000-8100-520000-005-0000	\$0.00	\$212.00	\$212.00
0100-7311-0-0000-8100-520003-005-0000	\$0.00	\$76.33	\$76.33
0100-8150-0-0000-8100-430000-011-0000	\$121,000.00	(\$743.04)	\$120,256.96
0100-8150-0-0000-8100-440000-011-0000	\$5,340.00	\$743.04	\$6,083.04

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-8150-0-0000-8100-440000-018-0030	\$0.00	\$9,253.00	\$9,253.00
0100-8150-0-0000-8100-520003-010-0000	\$0.00	\$34.77	\$34.77
0100-8150-0-0000-8100-520003-011-0000	\$0.00	\$55.89	\$55.89
0100-8150-0-0000-8100-530000-010-0000	\$839.00	\$25.02	\$864.02
0100-8150-0-0000-8100-560000-018-0011	\$0.00	(\$0.01)	(\$0.01)
0100-8150-0-0000-8100-560000-018-0022	\$12,500.00	\$95,570.00	\$108,070.00
0100-0000-0-0000-2100-420000-053-0000	\$400.00	\$1,698.56	\$2,098.56
0100-0000-0-0000-2100-520000-053-0000	\$2,121.00	(\$1,198.56)	\$922.44
0100-0000-0-0000-2100-571005-053-0000	\$300.00	(\$100.00)	\$200.00
0100-0000-0-0000-2100-580000-053-0000	\$23,409.00	(\$3,287.00)	\$20,122.00
0100-0000-0-0000-2140-520000-053-0000	\$4,242.00	\$230.00	\$4,472.00
0100-0000-0-0000-2140-571005-053-0000	\$550.00	\$900.00	\$1,450.00
0100-0000-0-0000-2420-520000-053-0000	\$2,000.00	(\$730.00)	\$1,270.00
0100-0000-0-0000-2700-580011-020-0000	\$0.00	\$7,200.00	\$7,200.00
0100-0000-0-0000-3600-440000-014-0000	\$5,000.00	(\$1,192.61)	\$3,807.39
0100-0000-0-0000-3600-520000-014-0000	\$800.00	(\$500.00)	\$300.00
0100-0000-0-0000-3600-560000-014-0000	\$18,545.00	\$634.50	\$19,179.50
0100-0000-0-0000-3600-571005-014-0000	\$0.00	\$4.00	\$4.00
0100-0000-0-0000-3600-571020-014-0000	(\$124,285.00)	(\$220.00)	(\$124,505.00)
0100-0000-0-0000-3600-575020-014-0174	(\$13,281.50)	(\$500.00)	(\$13,781.50)
0100-0000-0-0000-3600-640000-014-0000	\$0.00	\$8,692.61	\$8,692.61
0100-0000-0-0000-3600-650000-014-0000	\$32,456.53	(\$638.50)	\$31,818.03
0100-0000-0-0000-7110-580010-002-0000	\$50,000.00	\$36,642.15	\$86,642.15
0100-0000-0-0000-7150-240010-002-0000	\$0.00	\$1,000.00	\$1,000.00
0100-0000-0-0000-7150-240020-002-0000	\$1,000.00	(\$1,000.00)	\$0.00
0100-0000-0-0000-7150-420000-002-0000	\$0.00	\$2,000.00	\$2,000.00
0100-0000-0-0000-7150-520000-002-0000	\$10,103.10	(\$2,220.00)	\$7,883.10
0100-0000-0-0000-7150-571020-002-0000	\$695.00	\$220.00	\$915.00
0100-0000-0-0000-7210-731000-000-0000	(\$410,952.00)	\$43.18	(\$410,908.82)
0100-0000-0-0000-7300-230000-004-0000	\$293,499.00	(\$2,912.00)	\$290,587.00
0100-0000-0-0000-7300-320200-004-0000	\$121,907.00	(\$526.00)	\$121,381.00
0100-0000-0-0000-7300-330200-004-0000	\$51,638.00	(\$222.00)	\$51,416.00
0100-0000-0-0000-7300-340200-004-0000	\$96,125.00	(\$1,195.00)	\$94,930.00
0100-0000-0-0000-7300-350200-004-0000	\$338.00	(\$2.00)	\$336.00
0100-0000-0-0000-7300-360200-004-0000	\$12,690.00	(\$55.00)	\$12,635.00
0100-0000-0-0000-7300-440000-004-0000	\$2,000.00	\$7.23	\$2,007.23
0100-0000-0-0000-7300-520000-004-0000	\$6,635.90	(\$7.23)	\$6,628.67
0100-0000-0-0000-7300-571030-004-0000	\$610.00	(\$110.00)	\$500.00
0100-0000-0-0000-7300-580011-004-0000	\$7,000.00	(\$7,000.00)	\$0.00
0100-0000-0-0000-7550-440000-015-0000	\$7,300.00	(\$7,300.00)	\$0.00
0100-0000-0-0000-7550-571030-015-0000	(\$131,437.00)	(\$6,104.71)	(\$137,541.71)
0100-0000-0-0000-8200-430000-010-0000	\$13,008.80	(\$3,000.00)	\$10,008.80
0100-0000-0-0000-8200-430000-017-0000	\$5,000.00	(\$1,500.00)	\$3,500.00

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-0000-0-0000-8200-430010-017-0000	\$3,000.00	\$500.00	\$3,500.00
0100-0000-0-0000-8200-440000-010-0000	\$19,000.00	(\$460.13)	\$18,539.87
0100-0000-0-0000-8200-520003-016-0000	\$0.00	\$105.94	\$105.94
0100-0000-0-0000-8200-560000-016-0000	\$5,000.00	(\$150.00)	\$4,850.00
0100-0000-0-0000-8200-560000-017-0000	\$3,298.00	\$1,000.00	\$4,298.00
0100-0000-0-0000-8200-571030-016-0000	\$0.00	\$40.50	\$40.50
0100-0000-0-0000-8200-580000-010-0000	\$30,000.00	(\$18,000.00)	\$12,000.00
0100-0000-0-0000-8200-650000-012-0000	\$44,306.90	\$25,300.00	\$69,606.90
0100-0000-0-0000-8500-617000-010-1111	\$0.00	\$441,040.00	\$441,040.00
0100-0000-0-1110-1000-110010-053-0000	\$12,000.00	\$2,747.00	\$14,747.00
0100-0000-0-1110-1000-310100-053-0000	\$4,558.00	\$447.00	\$5,005.00
0100-0000-0-1110-1000-330100-053-0000	\$406.00	\$40.00	\$446.00
0100-0000-0-1110-1000-350100-053-0000	\$14.00	\$1.00	\$15.00
0100-0000-0-1110-1000-360100-053-0000	\$526.00	\$52.00	\$578.00
0100-0000-0-1110-1000-420000-053-0000	\$800.00	(\$800.00)	\$0.00
0100-0000-0-1110-1000-430000-010-0000	\$60,000.00	\$3,000.00	\$63,000.00
0100-0000-0-1110-1000-440000-010-0000	\$5,370.50	\$460.13	\$5,830.63
0100-0332-0-0000-2140-520000-051-0000	\$9,500.00	(\$320.00)	\$9,180.00
0100-0332-0-0000-2140-560000-051-0000	\$680.00	\$320.00	\$1,000.00
0100-0332-0-0000-2150-430000-005-0000	\$4,000.00	(\$1,480.00)	\$2,520.00
***Expense Total	\$3,426,727.27	\$610,757.55	\$4,037,484.82
Balance Sheet Accounts			
0100-5640-0-0000-0000-974000-000-0000	\$0.00	\$11,200.00	\$11,200.00
0100-7311-0-0000-0000-974000-000-0000	\$39,842.00	(\$12,855.69)	\$26,986.31
0100-8150-0-0000-0000-974000-000-0000	\$75,658.10	(\$19,101.38)	\$56,556.72
***Balance Sheet Account Total	\$115,500.10	(\$20,757.07)	\$94,743.03
Fund Totals			
Total: Income	\$54,508,237.88	\$138,931.38	\$54,647,169.26
Total: Expenses	\$3,426,727.27	\$610,757.55	\$4,037,484.82
Total: Balance Sheet Accounts	\$115,500.10	(\$20,757.07)	\$94,743.03

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 0900 Charter Schools Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Income			
0900-0000-0-0000-0000-801100-000-0000	\$3,998,210.00	(\$1,109.00)	\$3,997,101.00
0900-0000-0-0000-0000-809600-000-0000	\$220,805.00	(\$154.00)	\$220,651.00
0900-1100-0-0000-0000-898000-000-0000	(\$65,393.51)	(\$4,440.93)	(\$69,834.44)
0900-1100-0-0000-0000-898000-021-0000	\$62,272.51	\$4,440.93	\$66,713.44
0900-1400-0-0000-0000-801200-000-0000	\$100,000.00	(\$28.00)	\$99,972.00
0900-7510-0-0000-0000-859000-000-0000	\$19,760.00	(\$19,760.00)	\$0.00
***Income Total	<u>\$4,335,654.00</u>	<u>(\$21,051.00)</u>	<u>\$4,314,603.00</u>
Expenses			
0900-0000-0-0000-2420-440000-010-0000	\$0.00	\$9,456.15	\$9,456.15
0900-0000-0-0000-3140-430000-010-0000	\$0.00	\$256.33	\$256.33
0900-0000-0-0000-8200-550010-021-0000	\$4,000.00	\$2,000.00	\$6,000.00
0900-0000-0-0000-8500-620000-021-0000	\$0.00	\$26,733.47	\$26,733.47
0900-0000-0-1110-1000-340100-001-0000	(\$3,642.00)	\$28.00	(\$3,614.00)
0900-0332-0-0000-2700-520003-021-0170	\$1,000.00	(\$1,000.00)	\$0.00
0900-0332-0-1110-1000-430000-021-0000	\$13,244.00	(\$5,196.00)	\$8,048.00
0900-0332-0-1110-1000-430000-021-0170	\$4,000.00	\$500.00	\$4,500.00
0900-0332-0-1110-1000-575020-021-0170	\$9,500.00	\$500.00	\$10,000.00
0900-0332-0-1110-1000-580009-021-0000	\$26,529.00	\$5,196.00	\$31,725.00
0900-0332-0-1156-1000-430000-075-0000	\$9,310.00	(\$1,684.00)	\$7,626.00
0900-0332-0-1156-1000-440000-075-0000	\$1,105.00	(\$1,000.00)	\$105.00
0900-0332-0-1156-1000-560000-075-0000	\$3,535.00	\$200.00	\$3,735.00
0900-0332-0-1156-1000-580000-075-0000	\$0.00	\$2,484.00	\$2,484.00
0900-1100-0-1110-1000-430000-021-0000	\$24,436.75	\$1,550.00	\$25,986.75
0900-1100-0-1110-1000-440000-021-0000	\$0.00	\$1,640.93	\$1,640.93
0900-1400-0-1110-1000-340100-001-0000	\$3,642.00	(\$28.00)	\$3,614.00
***Expense Total	<u>\$96,659.75</u>	<u>\$41,636.88</u>	<u>\$138,296.63</u>
Balance Sheet Accounts			
0900-0000-0-0000-0000-978000-000-0000	\$485,037.39	(\$39,736.95)	\$445,300.44
0900-1100-0-0000-0000-978000-000-0000	\$27,143.52	(\$4,440.93)	\$22,702.59
0900-1100-0-0000-0000-978000-021-0000	(\$12,585.04)	\$1,250.00	(\$11,335.04)
0900-7510-0-0000-0000-974000-000-0000	\$19,760.00	(\$19,760.00)	\$0.00
***Balance Sheet Account Total	<u>\$519,355.87</u>	<u>(\$62,687.88)</u>	<u>\$456,667.99</u>
Fund Totals			
Total: Income	\$4,335,654.00	(\$21,051.00)	\$4,314,603.00
Total: Expenses	\$96,659.75	\$41,636.88	\$138,296.63
Total: Balance Sheet Accounts	\$519,355.87	(\$62,687.88)	\$456,667.99

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 1300 Cafeteria Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
1300-5310-0-0000-3700-220080-008-0000	\$548,721.00	\$6,603.00	\$555,324.00
1300-5310-0-0000-3700-320200-008-0000	\$200,970.00	\$1,192.00	\$202,162.00
1300-5310-0-0000-3700-330200-008-0000	\$85,128.00	\$506.00	\$85,634.00
1300-5310-0-0000-3700-350200-008-0000	\$556.00	\$4.00	\$560.00
1300-5310-0-0000-3700-360200-008-0000	\$20,920.00	\$125.00	\$21,045.00
1300-5310-0-0000-3700-575030-008-0000	(\$89,621.00)	\$4,923.00	(\$84,698.00)
***Expense Total	<u>\$766,674.00</u>	<u>\$13,353.00</u>	<u>\$780,027.00</u>
Balance Sheet Accounts			
1300-5310-0-0000-0000-974000-000-0000	\$1,568,839.57	(\$8,430.00)	\$1,560,409.57
***Balance Sheet Account Total	<u>\$1,568,839.57</u>	<u>(\$8,430.00)</u>	<u>\$1,560,409.57</u>
Fund Totals			
Total: Income	\$0.00	\$0.00	\$0.00
Total: Expenses	\$766,674.00	\$13,353.00	\$780,027.00
Total: Balance Sheet Accounts	\$1,568,839.57	(\$8,430.00)	\$1,560,409.57

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 2100 Building Fund-Local

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Income			
2100-9010-0-0000-0000-866000-000-0000	\$49,187.61	\$812.39	\$50,000.00
2100-9010-0-0000-0000-895100-000-0000	\$7,400,000.00	(\$7,400,000.00)	\$0.00
***Income Total	<u>\$7,449,187.61</u>	<u>(\$7,399,187.61)</u>	<u>\$50,000.00</u>
Expenses			
2100-9010-0-0000-8500-620000-024-0000	\$32,951.58	(\$44,016.29)	(\$11,064.71)
2100-9010-0-0000-8500-620000-038-0000	\$334,048.91	\$1,047.91	\$335,096.82
2100-9010-0-0000-9100-580000-004-0000	\$200,000.00	(\$200,000.00)	\$0.00
***Expense Total	<u>\$567,000.49</u>	<u>(\$242,968.38)</u>	<u>\$324,032.11</u>
Balance Sheet Accounts			
2100-9010-0-0000-0000-974000-000-0000	\$7,400,000.00	(\$7,400,000.00)	\$0.00
	<u>\$7,400,000.00</u>	<u>(\$7,400,000.00)</u>	<u>\$0.00</u>
Fund Totals			
Total: Income	\$7,449,187.61	(\$7,399,187.61)	\$50,000.00
Total: Expenses	\$567,000.49	(\$242,968.38)	\$324,032.11
Total: Balance Sheet Accounts	\$7,400,000.00	(\$7,400,000.00)	\$0.00

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 2110 Building Funds - Local 1

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Income			
2110-9010-0-0000-0000-895100-000-0000	\$0.00	\$7,448,000.00	\$7,448,000.00
2110-9010-0-0000-0000-897900-000-0000	\$0.00	\$217,052.02	\$217,052.02
***Income Total	<u>\$0.00</u>	<u>\$7,665,052.02</u>	<u>\$7,665,052.02</u>
Expenses			
2110-9010-0-0000-9100-580000-004-0000	\$0.00	\$228,088.52	\$228,088.52
***Expense Total	<u>\$0.00</u>	<u>\$228,088.52</u>	<u>\$228,088.52</u>
Balance Sheet Accounts			
2110-9010-0-0000-0000-974000-000-0000	\$0.00	\$7,448,000.00	\$7,448,000.00
***Balance Sheet Account Total	<u>\$0.00</u>	<u>\$7,448,000.00</u>	<u>\$7,448,000.00</u>
Fund Totals			
Total: Income	\$0.00	\$7,665,052.02	\$7,665,052.02
Total: Expenses	\$0.00	\$228,088.52	\$228,088.52
Total: Balance Sheet Accounts	\$0.00	\$7,448,000.00	\$7,448,000.00

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 2500 Capital Facilities Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Income			
2500-9010-0-0000-0000-868100-000-0000	\$400,000.00	\$50,000.00	\$450,000.00
***Income Total	<u>\$400,000.00</u>	<u>\$50,000.00</u>	<u>\$450,000.00</u>
Expenses			
2500-9010-0-0000-7200-580000-004-0000	\$14,500.00	(\$2,000.00)	\$12,500.00
2500-9010-0-0000-7200-580000-023-0000	\$2,750.00	\$2,000.00	\$4,750.00
2500-9010-0-0000-8700-560000-020-0000	\$145,000.00	\$5,318.18	\$150,318.18
***Expense Total	<u>\$162,250.00</u>	<u>\$5,318.18</u>	<u>\$167,568.18</u>
Balance Sheet Accounts			
2500-9010-0-0000-0000-974000-000-0000	\$435,667.72	\$44,681.82	\$480,349.54
***Balance Sheet Account Total	<u>\$435,667.72</u>	<u>\$44,681.82</u>	<u>\$480,349.54</u>
Fund Totals			
Total: Income	\$400,000.00	\$50,000.00	\$450,000.00
Total: Expenses	\$162,250.00	\$5,318.18	\$167,568.18
Total: Balance Sheet Accounts	\$435,667.72	\$44,681.82	\$480,349.54

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 3500 SCHOOL FACILITY PROGRAM

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Income			
3500-7710-0-0000-0000-866000-000-0000	\$0.00	\$15,000.00	\$15,000.00
***Income Total	<u>\$0.00</u>	<u>\$15,000.00</u>	<u>\$15,000.00</u>
Expenses			
3500-7710-0-0000-8500-620000-023-0000	\$2,700,000.00	\$15,000.00	\$2,715,000.00
***Expense Total	<u>\$2,700,000.00</u>	<u>\$15,000.00</u>	<u>\$2,715,000.00</u>
Fund Totals			
Total: Income	\$0.00	\$15,000.00	\$15,000.00
Total: Expenses	\$2,700,000.00	\$15,000.00	\$2,715,000.00
Total: Balance Sheet Accounts	\$0.00	\$0.00	\$0.00

Pending Budget Revision
Control Number 20190006
Resolution No. 21-19

Fund: 4000 Special Reserve - Capital Outlay

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
4000-0000-0-0000-8500-617000-038-0000	\$0.00	\$39,146.00	\$39,146.00
4000-0000-0-0000-8500-620000-038-0000	\$54,000.00	(\$54,000.00)	\$0.00
***Expense Total	<u>\$54,000.00</u>	<u>(\$14,854.00)</u>	<u>\$39,146.00</u>
Balance Sheet Accounts			
4000-0000-0-0000-0000-978000-000-0000	\$550,324.84	\$14,854.00	\$565,178.84
***Balance Sheet Account Total	<u>\$550,324.84</u>	<u>\$14,854.00</u>	<u>\$565,178.84</u>
Fund Totals			
Total: Income	\$0.00	\$0.00	\$0.00
Total: Expenses	\$54,000.00	(\$14,854.00)	\$39,146.00
Total: Balance Sheet Accounts	\$550,324.84	\$14,854.00	\$565,178.84