

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, September 12, 2018

HESD District Office Board Room

714 N. White Street, Hanford, CA

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated August 17, 2018 and August 24, 2018.
- b) Approve minutes of Regular Board Meeting held on August 22, 2018.
- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$2,300.00 from Tree Fresno and PG&E.
- e) Approve donation of school supplies from Hanford Les Schwab.

3. INFORMATION ITEMS

- a) Receive for information a list of Maintenance, Grounds & Operation Departments' annual summer projects (Mulligan)

4. PERSONNEL (Martinez)

- a) Employment

Classified

- Edward Bielik, Educational Interpreter – 6.5 hrs., Hamilton, effective 8/27/18
- Jazeray Long, Food Service Worker II – 2.5 hrs., Wilson, effective 8/13/18

Temporary Employees/Substitutes

- Edward Bielik, Substitute Educational Interpreter, effective 8/13/18

- Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.
- Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.

- Marlyn Chang, Substitute Bilingual Licensed Vocational Nurse, effective 8/29/18; Short-term Bilingual Licensed Vocational Nurse – 6.0 hrs., Jefferson, effective 8/29/18 to 12/21/18
- Tia Cooper, Substitute Yard Supervisor, effective 8/14/18; Short-term Yard Supervisor – 1.75 hrs., Wilson, effective 8/14/18 to 10/19/18
- Desiree Davis, 4-6 Girls Softball Coach, Monroe, effective 8/27/18 to 10/18/18
- Araceli De Lira, Substitute READY Program Tutor, effective 8/23/18
- Donna Duran, Substitute Alternative Education Program Aide, Food Service Worker I/II and Yard Supervisor, effective 8/14/18; Short-term Yard Supervisor – 1.0 hr., King, effective 8/15/18 to 10/19/18
- Javantae Farmah, Short-term Yard Supervisor – 1.0 hr., (M, F), Washington, effective 8/31/18 to 6/3/19
- Xavier Garcia, Substitute Yard Supervisor, effective 8/15/18
- Joseph Hernandez, Jr. High Drum Coach, Kennedy/Wilson, effective 8/21/18 to 6/6/19
- Aaron Johnston, 7th Grade Boys Flag Football Coach, Kennedy, effective 8/27/18 to 10/31/18
- Reunite Mims, Substitute Yard Supervisor, effective 8/27/18
- Jennifer Navarro Rodriguez, Short-term Yard Supervisor – 2.5 hrs., Lincoln, effective 8/14/18 to 10/19/18
- Dionicia Parks, Short-term Special Education Aide – 1.75 hrs., Washington, effective 8/14/18 to 8/29/18
- Michael Quinones, Flag Football Coach, Washington, effective 8/28/18 to 10/18/18
- Elvia Romero, Substitute Yard Supervisor, effective 8/15/18
- Coral Self, Substitute Yard Supervisor, effective 8/22/18
- Kathleen Simas, Substitute Clerk Typist II, effective 8/15/18
- Sandra Virden, Short-term Yard Supervisor – 3.5 hrs., Richmond, effective 8/14/18 to 10/31/18
- Melisa Wakefield, Short-term Yard Supervisor – 1.0 hr., (T, Th), Washington, effective 8/30/18 to 6/6/19

b) Resignations

- Julie Atkinson, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/14/18
- Gabrille Roa, Substitute Clerk Typist II and Food Service Worker I/II, effective 4/6/18 (revised date)
- Cheyenne Sida, Substitute Yard Supervisor, effective 6/5/18
- Jacob Simas, Substitute Custodian II, effective 9/7/17

c) More Hours

- Angela Corona, Short-term Yard Supervisor, from 1.5 hrs. to 2.0 hrs, Roosevelt, effective 8/14/18 to 10/19/18

d) Certificated Transfers/Reassignments, effective 8/27/18

Involuntary Transfers

- Anna Moreno, from Hamilton 4th Grade to Washington 5th Grade
- Elizabeth Sasselli, from Lincoln 1st Grade to King 1st Grade
- Christine Luis, from Simas 4th Grade to Simas 6th Grade
- Jessica Knodel, from Richmond 2nd Grade to King Kindergarten

Combination Class Assignments

- Tracy Ryan, from Hamilton Transitional Kindergarten to Hamilton Transitional Kindergarten/Kindergarten Combination Class
- Lisa Hinojos, from Lincoln Transitional Kindergarten to Lincoln Transitional Kindergarten/Kindergarten Combination Class

- Alicia McGovern, from Simas Transitional Kindergarten to Simas Transitional Kindergarten/Kindergarten Combination Class
- Amanda Little, from Washington Transitional Kindergarten to Washington Transitional Kindergarten/Kindergarten Combination Class

e) Volunteers

<u>Name</u>	<u>School</u>
Kathryn Coz	Jefferson
Christina Gonzales (HESD Employee)	Jefferson
Eric Gonzales	Jefferson
Roman Gonzales (HESD Employee)	Jefferson
Claudia Guzman	Jefferson
Sylvia Pelaiz (HESD Employee)	Jefferson
Keisha Reaves	Jefferson
Raelene Speight	Jefferson
Claudia Vega Valtierra (HESD Employee)	Jefferson
Waverly Snow	King
Josalynn Valdez	King
Stefanie Vieira	King
Candace Cortez	Monroe
Louie Chavez	Monroe
Brigid Glasheen	Monroe
Cheryl Mattos	Monroe
Gricelda Perez	Monroe
Jessica Bueno	Richmond
Genova Cortez	Roosevelt
Victoria Ledesma	Roosevelt
Veronica Leon	Roosevelt
Mary Fall	Simas
Janelle Mello	Simas
Heather Miller (HESD Employee)	Simas
SchaiAnna Mosier	Simas
Robert Villagomez	Simas

5. FINANCIAL (Endo)

- a) Consider adoption of Resolution #4-19: Regarding the Accounting of Developer Fees
- b) Consider approval of appointing the Citizens' Oversight Committee

6:00 PM **PUBLIC HEARING: Instructional Materials Funding Realignment Program**
(Rubalcava)

6. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval to renew SARB Agreement with KCOE (Strickland)
- b) Consider approval of CTL-SEE's Proposal for the Jefferson Charter New Administration and Library Building Project(Mulligan)
- c) Consider approval of consultant contract with Parent Institute for Quality Education for parent training (Gomez)
- d) Consider adoption of Resolution #5-19: Sufficiency of Instructional Materials (Rubalcava)

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 09/03/2018

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 09/12/2018

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 08/17/18 and 08/24/18.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Warrant Register For Warrants

Dated 08/17/2018

Warrant Number	Vendor Number	Vendor Name	Amount
12585917	4828	ACTIVE NETWORK LLC Other Services	\$468.00
12585918	7177	CASEY M. BETHEL Inst'l Consultant	\$500.00
12585919	4176	EDWARD BIELIK Other Services	\$21.00
12585920	7186	CEN-CAL PAVING INC. Land Improvements	\$32,192.00
12585921	7218	TIA COOPER Other Services	\$20.00
12585922	3517	JENNIFER FAGUNDES Travel & Conf/Mileage/Supplies	\$68.71
12585923	517	FEDERAL NEWS SERVICES INC. Kitchen Services	\$197.00
12585924	6453	FLOWERS BAKING COMPANY Food	\$1,999.00
12585925	1769	FRESNO PRODUCE Food	\$5,295.75
12585926	2297	FRESNO ROOFING CO. INC. Buildings & Improvements	\$99,495.90
12585927	1393	GAS COMPANY Gas	\$350.26
12585928	591	GOLD STAR FOODS Food	\$14,061.11
12585929	5216	HANFORD ELEMENTARY SCHOOL DISTRICT Insurance	\$5,000.00
12585930	7231	LIZ IBARRA Payroll Liability Holding	\$.94
12585931	4597	IVS COMPUTER TECHNOLOGY IT Matl's	\$87,392.62
12585932	6573	IXL LEARNING Software License	\$7,544.00
12585933	7102	KEY2ED INC. Inst'l Consultant	\$13,000.00
12585934	3760	KINGS COUNTY AIR Buildings & Improvements	\$50,081.00
12585935	5828	KINGS COUNTY DEPT OF PUBLIC WORKS Fuel	\$79.10
12585936	796	KINGS COUNTY OFFICE OF ED Leases	\$250.00
12585937	6962	KRAZAN AND ASSOCIATES INC. Buildings & Improvements	\$412.00
12585938	827	LA TAPATIA TORTILLERIA INC. Food	\$807.95
12585939	7006	LEADER SERVICES Other Services	\$557.93
12585940	6749	LIVESCHOOL Software License	\$3,560.00
12585941	7223	JAZERAY LONG Other Services	\$25.00
12585942	351	CHERYLL MCGUIRE Supplies	\$98.13
12585943	7224	REUNITE MIMS Other Services	\$20.00
12585944	6965	MYSTERY SCIENCE INC. Software License	\$999.00
12585945	6050	NETSOURCE GLOBAL INC Equipment	\$2,084.56
12585946	6693	NEWSELA Software License	\$4,000.00
12585947	1058	OFFICE DEPOT Office Supplies/Warehouse	\$507.54
12585948	6257	ORCHARD SUPPLY HARDWARE Maint/Grounds/Trans/Custodial Supplies	\$3,193.97
12585949	5111	P & R PAPER SUPPLY COMPANY INC Kitchen Supplies	\$4,937.91
12585950	1168	PRODUCERS DAIRY PRODUCTS Food	\$3,479.88
12585951	1184	PROGUARD SERVICE & SOLUTIONS Kitchen Services	\$1,625.84
12585952	5898	ANNELIESE ROA Travel & Conf	\$99.00
12585953	1266	KATHLENE ROSE Health & Welfare	\$181.50
12585954	7225	CRYSTAL SANTOS Other Services	\$25.00
12585955	1303	SAVE MART SUPERMARKETS Food/Supplies	\$314.23
12585956	1315	SCHOLASTIC INC. Travel & Conf	\$169.00
12585957	3743	SHRED-IT USA – FRESNO Shredding Service	\$267.34
12585958	4330	SIERRA SCHOOL EQUIPMENT CO Facilities Matl's	\$32,979.38
12585959	1374	SMART & FINAL STORES (HFD DO) Supplies	\$126.21
12585960	1801	SMART & FINAL STORES (HFD KIT) Food/Supplies	\$598.13
12585961	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$57,656.72
12585962	2031	SOUTHWEST SCH & OFFICE SUPPLY Warehouse	\$5,239.99
12585963	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$14,741.82
12585964	1444	SYSCO FOODSERVICES OF MODESTO Food	\$15,567.67

**Warrant Register For Warrants
Dated 08/17/2018**

Warrant Number	Vendor Number	Vendor Name	Amount
12585965	6823	TCG GROUP HOLDINGS Other Services	\$256.00
12585966	1466	TERMINIX INTERNATIONAL Pest Control	\$351.00
12585967	1466	TERMINIX INTERNATIONAL Pest Control	\$25.00
12585968	6944	TETER LLP Buildings & Improvements	\$10,446.78
12585969	6032	TUMBLEWEED PRESS INC Software License	\$719.10
12585970	5373	FRED VARGAS Payroll Liability Holding	\$5.95
12585971	1647	VERITIV OPERATING COMPANY Warehouse	\$614.54
12585972	1603	WESTERN BUILDING MATERIALS Repairs	\$7,760.00
12585973	4360	ZOO-PHONICS INC Books	\$445.50
Total Amount of All Warrants:			\$492,915.96

Credit Card Register For Payments
Dated 08/17/2018

Document Number	Vendor Number	Vendor Name	Amount
14023716	599	GOPHER SPORT Athletic Supplies	\$686.32
14023717	2109	ORGANIZED SPORTS INC. Athletic Supplies	\$4,708.28
14023718	1316	SCHOLASTIC CLASSROOM MAGAZINES Inst'l Matl's	\$850.30
14023719	1314	SCHOLASTIC INC. Books	\$73.74
14023720	1322	SCHOOL HEALTH CORPORATION Medical Supplies	\$234.21
14023721	1350	SIGN WORKS Operations Matl's	\$322.69
14023722	1619	WILBUR-ELLIS COMPANY LLC Grounds Matl's	\$973.65
Total Amount of All Credit Card Payments:			\$7,849.19

Warrant Register For Warrants

Dated 08/24/2018

Warrant Number	Vendor Number	Vendor Name	Amount
12586441	6431	AMAZON.COM Office Supplies/Inst'l Matl's	\$3,219.24
12586442	3947	ATKINSON ANDELSON LOYA RUUD & ROMO Legal	\$2,333.63
12586443	4119	KRISTINA BALDWIN Supplies/Mileage	\$96.72
12586444	3258	BANK OF AMERICA Travel & Conf/IT Matl's/Inst'l Consultant	\$16,770.16
12586445	3710	KELLY BEKEDAM Mileage	\$20.17
12586446	7211	CALIFORNIA QUALITY PLASTICS INC. Maintenance Supplies	\$1,264.94
12586447	3822	LINDSEY CALVILLO Mileage	\$21.91
12586448	6552	CHILDREN'S STORYBOOK GARDEN Study Trips	\$3,000.00
12586449	4713	STACEY CLAYCAMP Mileage	\$23.98
12586450	3611	CONSCIOUS TEACHING LLC Books	\$152.16
12586451	373	CPM EDUCATIONAL PROGRAM Inst'l Matl's	\$771.16
12586452	5996	NADIA D'AGOSTINO Mileage	\$20.17
12586453	3237	CLAUDIA DAVIS Allowance	\$199.67
12586454	4512	DIV. OF STATE ARCHITECT Buildings & Improvements	\$500.00
12586455	4512	DIV. OF STATE ARCHITECT Buildings & Improvements	\$39,184.00
12586456	2459	FACSCO Maintenance Matl's	\$816.71
12586457	5894	CHRISTOPHER FANNIN Allowance	\$160.16
12586458	3127	RAMIRO FLORES Mileage	\$64.38
12586459	6232	FOLLETT LIBRARY RESOURCES Textbooks	\$5,960.28
12586460	558	CAROL GALLEGOS Mileage	\$63.44
12586461	1393	GAS COMPANY Gas	\$85.89
12586462	3305	GILBERT ELECTRIC COMPANY Repairs	\$500.00
12586463	2157	YOLANDA GOMES Supplies	\$32.59
12586464	1816	LUCY GOMEZ Mileage	\$63.44
12586465	7233	FRANK GONZALES Supplies	\$12.36
12586466	1458	JULIAN GONZALEZ Allowance	\$183.06
12586467	4793	RUTH HERNANDEZ Mileage	\$20.17
12586468	5850	SAMANTHA HINTHORNE Allowance	\$200.00
12586469	5264	HOUGHTON MIFFLIN HARCOURT Books	\$4,788.31
12586470	5342	INNOVATION COMMERCIAL FLOORING Repairs	\$50,513.25
12586471	2854	JUDY JOHNSON Mileage	\$42.95
12586472	4077	BRITTNEY JUAREZ Travel & Conf/Mileage	\$269.84
12586473	3760	KINGS COUNTY AIR Repairs	\$2,300.00
12586474	796	KINGS COUNTY OFFICE OF ED Other Services	\$240.00
12586475	5307	JENNIFER LEVINSON Supplies	\$77.20
12586476	3048	CYNTHIA LEWIS Mileage	\$64.38
12586477	5808	SONYA LOWTHER Allowance	\$136.11
12586478	351	CHERYLL MCGUIRE Supplies	\$152.01
12586479	2491	MID-COUNTY FIRE EXTINGUISHER Leases	\$934.82
12586480	5738	MIDNIGHT CRANE SERVICE INC Rentals	\$375.00
12586481	3377	GERRY MULLIGAN Supplies	\$245.60
12586482	1058	OFFICE DEPOT Office Supplies	\$140.16
12586483	7016	CAROLINA ORTEGA DE GARCIA Supplies	\$21.71
12586484	6674	PHYSIUS PHYSICAL THERAPY & WELLNESS Other Services	\$200.00
12586485	3072	JENNIFER PITKIN Mileage	\$40.33
12586486	2646	JILL RUBALCAVA Mileage	\$63.44
12586487	7226	DARIN L. SARGENT Inst'l Consultant	\$1,250.00
12586488	2475	SC FUELS Transportation Matl's	\$1,113.45

**Warrant Register For Warrants
Dated 08/24/2018**

Warrant Number	Vendor Number	Vendor Name	Amount
12586489	1327	SCHOOL SPECIALTY Warehouse	\$4,775.42
12586490	1356	SILVAS OIL COMPANY INC. Fuel	\$894.35
12586491	1374	SMART & FINAL STORES (HFD DO) Supplies	\$70.30
12586492	2031	SOUTHWEST SCH & OFFICE SUPPLY Warehouse	\$6,115.49
12586493	5795	SPLASHTOP INC Software License	\$11,250.00
12586494	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$9,208.20
12586495	2188	SUPPLYWORKS Custodial Supplies	\$442.30
12586496	3154	UPS Postage	\$851.37
12586497	3863	WILLIAM WILKINSON Allowance	\$80.00
Total Amount of All Warrants:			\$172,396.38

Credit Card Register For Payments
Dated 08/24/2018

Document Number	Vendor Number	Vendor Name	Amount
14023779	3893	ALLIED ELECTRIC MOTOR SERV INC Custodial Supplies	\$80.43
14023780	2321	GRAPHIC ENTERPRISES INC. Inst'l Matl's	\$4,027.24
14023781	1071	ORIENTAL TRADING CO. INC. Inst'l Matl's	\$694.38
14023782	4776	PALOS SPORTS Athletic Supplies	\$483.79
14023783	5934	PEARSON - CLINICAL ASSESSMENT Software License/Inst'l Matl's	\$1,160.64
14023784	1147	POSITIVE PROMOTIONS Inst'l Matl's	\$1,647.67
Total Amount of All Credit Card Payments:			\$8,094.15

Hanford Elementary School District
Minutes of the Regular Board Meeting
August 22, 2018

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on August 22, 2018 at District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustee Garcia, Hernandez, Revious and Strickland were present.
- HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, David Endo, Matthew Gamble, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Julie Pulis, Jill Rubalcava, Cruz Sanchez-Leal and Jay Strickland.
- Public Comments** None
- Board and Staff Comments** None
- Requests to Address the Board** None
- Dates to Remember** President Garner reviewed dates to remember: Junior High Back-to-School Night on August 23rd; District Office-Picture Day on August 27th; Jefferson Back-to-School Night on August 28th; Elementary Schools' Back-to-School Night on August 30th.

CONSENT ITEMS

Trustee Strickland made a motion to take consent items "a" through "c" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

Trustee Strickland then made a motion to approve consent items "a" through "c". Trustee Hernandez seconded; motion carried 4-0:

Garcia – Abstained
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

The items approved are as follows:

- a) Accept warrant listings dated August 3, 2018 and August 13, 2018.
- b) Approve minutes of Regular Board Meeting held on August 8, 2018.
- c) Approve interdistrict transfers as recommended.

INFORMATION ITEMS

Financial Report 07/01/18-07/31/18 David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/18-07/31/18.

BOARD POLICIES AND ADMINISTRATION

MOU – Sinclair Research Group Trustee Revious made a motion to approve the Memorandum of Understanding with Sinclair Research Group to provide the Induction Program with a program evaluation for the 2018-19 school year. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

MOU – KCOE Trustee Strickland made a motion to approve the Memorandum of Understanding with Kings County Office of Education for the use of Foster Focus, a foster youth education information sharing system. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

TCOE Contract Trustee Hernandez made a motion to approve the consultant contract with Tulare County Office of Education for Professional Development to provide professional development sessions for Roosevelt 3-6 grade teachers. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Kings County Sports Officials Trustee Strickland made a motion to approve the consultant contract with Kings County Sports Officials for grades 4-6 after school sports program for 2018-19 school year. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Sports Officiating Services Trustee Strickland made a motion to approve the consultant contract with Sports Officiating Services for junior high sports program for 2018-19 school year. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

PERSONNEL

Trustee Garcia made a motion to take Personnel items "a" through "g" together. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garcia then made a motion to approve Personnel items "a" through "g". Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Item "a" – Employment

The following items were approved:

Classified

- Julie Atkinson, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/9/18
- Javantae Farmah, READY Program Tutor – 4.5 hrs., Washington, effective 8/9/18
- Rosie Holguin, READY Program Tutor – 4.5 hrs., Washington, effective 8/9/18
- Corey Hoover, Alternative Education Program Aide – 5.5 hrs., Community Day School, effective 8/14/18
- Jose "Junior" Ibarra, READY Program Tutor – 4.5 hrs., Monroe, effective 8/9/18
- Gayle Tackett, Educational Interpreter – 6.5 hrs., Lincoln, effective 8/13/18 (revised site)
- Fabiola Varela, Food Service Worker II – 2.5 hrs., Wilson, effective 8/13/18
- Eric Villasenor, READY Program Tutor – 4.5 hrs., Jefferson, effective 8/9/18

Yard Supervisors

- Mirella Garibay, Yard Supervisor – 2.5 hrs., Monroe, effective 8/14/18
- Christine Payne, Yard Supervisor – 2.0 hrs., Simas, effective 8/14/18

Temporary Employees/Substitutes

- April Allen, Substitute Yard Supervisor, effective 8/14/18; Short-term Yard Supervisor – 2.5 hrs., Monroe, effective 8/14/18 to 10/19/18
- Evelyn Campos, Substitute READY Program Tutor, effective 8/14/18
- Toby Cano, Substitute Yard Supervisor, effective 8/14/18
- Tiffany Cantu, Short-term Yard Supervisor – 1.0 hr., Kennedy, effective 8/14/18 to 10/19/18
- Yesenia Caro, Short-term Yard Supervisor – 1.0 hr., Roosevelt, effective 8/14/18 to 10/19/18
- Emma Champlin, Substitute Yard Supervisor, effective 8/14/18
- Angela Corona, Short-term Yard Supervisor – 1.5 hrs., Roosevelt, effective 8/14/18 to 10/19/18
- Kristy Kairis, Short-term READY Program Tutor – 4.5 hrs., (M, W, F), Simas, effective 8/24/18 to 12/21/18
- Melissa Lincicum, Substitute Clerk Typist II, effective 8/14/18
- Rebecca Long, Short-term READY Program Tutor – 4.5 hrs., (T, Th), Simas, effective 8/9/18 to 12/20/18
- Juan "John" Paz, Substitute Yard Supervisor, effective 8/14/18
- Jennifer Robles, Short-term Yard Supervisor – 1.5 hrs., Hamilton, effective 8/14/18 to 10/19/18

- Jose Rosas, Substitute Custodian I, effective 8/7/18
- Jason Rose, Substitute Groundskeeper I, effective 8/7/18
- Megan Schaub, Short-term READY Program Tutor – 4.5 hrs., King, effective 8/9/18 to 9/17/18

Item "b" – Resignations

- Kristy Kairis, READY Program Tutor – 4.5 hrs., Simas, effective 8/22/18
- Amber Mott, Substitute Licensed Vocational Nurse, effective 12/16/16
- Gabrille Roa, Substitute Clerk Typist II and Food Service Worker I/II, effective 4/16/18
- Jamee Serrato, Substitute READY Program Tutor, effective 3/19/18
- Elizabeth Simas, Substitute Child Welfare and Attendance Specialist, effective 4/25/18
- Kylie Strickland, Substitute READY Program Tutor, effective 10/25/17

Item "c" – Termination due to Failure to Respond to Annual Notification

- Brianna Alvarado, Substitute Yard Supervisor, effective 2/20/18
- Euerardo Caldera, Substitute Custodian I, effective 2/14/18
- Larry Faucett, Substitute Maintenance Worker II, effective 10/17/17
- Alma Garcia, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translation, effective 4/20/18
- Jazmine Gonzalez, Substitute Yard Supervisor, effective 4/26/18
- Mitchell Hunt, Substitute Custodian I and Groundskeeper I, effective 8/29/17
- Alysha Knox, Substitute Yard Supervisor, effective 4/27/18
- Marcos Macias Jr., Substitute Yard Supervisor, effective 3/15/18
- Jazlyn Martinez-Bejar, Substitute READY Program Tutor and Yard Supervisor, effective 6/6/18
- Selena Oaks, Substitute READY Program Tutor and Yard Supervisor, effective 6/2/17
- Joann Raulino, Substitute Clerk Typist II, Media Services Aide, Special Education Aide and Yard Supervisor, effective 8/15/17
- Kimberly Tomey, Substitute READY Program Tutor, effective 11/29/17

Item "d" – Promotion/Transfer

- Melissa Acosta, from Account Clerk I – 3.0 hrs., King to Bus Driver – 4.5 hrs., Transportation/DSF, effective 8/10/18

Item "e" – Temporary Out of Class Assignment

- Don Gonzales, from Maintenance Worker II – 8.0 hrs., to HVAC Specialist – 8.0 hrs., Maintenance/DSF, effective 7/9/18 to 7/18/18

Item "f" – Volunteers

<u>Name</u>	<u>School</u>
Kimberly Lassiter	Hamilton
Alyssa Urrutia	Jefferson

- Item "g" – Non-Permanent Certificated Staff***
- Certify Employment Status of Non-Permanent Certificated Staff for 2018-19 School Year (EC 44916)
- See attached listing

FINANCIAL

Resolution #2-19

Trustee Garcia made a motion to adopt Resolution #2-19: Final Budget Revisions for 2017-18 fiscal year. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes

Strickland – Yes

**Resolution
#3-19**

Trustee Garcia made a motion to adopt Resolution #3-19: Gann Limit. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Unaudited
Actuals financial
Report**

David Endo, Chief Business Official, presented a brief summary of the unaudited financials actual. David highlighted major items that were accomplished last fiscal year. The completion of the Administration and Library building at Monroe, the classroom wing construction at MLK, JFK painting and roofing, LDC Smartboard installations, new art teacher hire, 5 electric vehicle charging stations, purchase of twenty-eight hundred "cloudbooks", and replacement of 4 trucks. David highlighted the unrestricted general fund ending balance of \$9,561,000, the reserve for unrestricted general fund went down a bit to 4.6%, Charter fund ending balance of \$433,000, cafeteria fund ending balance of \$1,446,000, \$3.4 million reserve set aside for the OPEB (other post-employment benefits) to offset a \$10.1 million liability, ADA grew by 3 while Charter ADA grew by 27, Capital Facilities fun decreased by \$60,000 with residential permits down due to housing rates increasing, and \$2.8 million remaining in bonds funds. He also reviewed a breakdown of unrestricted and restricted funds, a budget comparison and other district funds.

Trustee Strickland made a motion to approve the unaudited actuals financial report. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Exemption-
Classroom
Teacher's
Salaries**

Trustee Revious made a motion to approve the request for exemption from the required expenditures for classroom teacher's salaries. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Standard 31
Report**

Trustee Strickland made a motion to approve the Kings County's Government Accounting Standard 31 Report dated June 30, 2018. Trustee Garcia seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Treasurer's
Quarterly**

Stirckalnd they but it together, what do they control? Control the investment, Lemoore sits on the board

**Compliance
Report**

Trustee Revious made a motion to approve the Kings County's Treasurer's Quarterly Compliance Report ending in June 30, 2018. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

**Gonzalez
Architects
Agreement**

Trustee Garcia made a motion to approve the architectural services agreement with Gonzalez Architects for modernization of Washington Elementary. Trustee Strickland seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Adjournment

There being no further business, President Garner adjourned the meeting at 6:06 p.m.

Respectfully submitted,

Joy C. Gabler,
Secretary to the Board of Trustees

Approved:

Jeff Garner, President

Lupe Hernandez, Clerk

No	Reason	A/D	Sch Req'd	Home Sch	Date
I-157	FLY	A	Kennedy	KRH	8/31/2018
I-158	O	A	Monroe	KRH	8/31/2018
I-159	O	A	Monroe	KRH	8/31/2018
I-160	O	A	Washington	Pioneer	8/31/2018
I-161	O	A	Washington	Pioneer	8/31/2018
I-162	O	A	Kennedy	Pioneer	8/31/2018
I-163	FLY	A	Wilson	Pioneer	8/31/2018
I-164	FLY	A	Washington	Armona	8/31/2018

No	Reason	A/D	Sch Req'd	Home Sch	Date
O-119	O	A	Armona	Kennedy	8/31/2018
O-120	O	A	Armona	Lincoln	8/31/2018

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Gerry Mulligan

DATE: August 31, 2018

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2018

ITEM:

Accept donation of \$2,300 from Tree Fresno and PG&E.

PURPOSE:

The mission of Tree Fresno is to transform the San Joaquin Valley with trees, greenways, and beautiful landscapes. Tree Fresno and PG&E wish to donate \$2,300 in trees, labor and tree supplements to Roosevelt, Monroe and Washington Schools.

FISCAL IMPACT:

None.


RECOMMENDATION:

Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Lindsay Hastings 

DATE: 8/29/18

FOR: ☒ Board Meeting
☐ Superintendent's CabinetFOR: ☐ Information
☒ Action

Date you wish to have your item considered: 9/12/18

ITEM: Donation from Hanford Les Schwab**PURPOSE:** School Supply Donation**FISCAL IMPACT:****RECOMMENDATIONS:** Accept Donation

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Gerry Mulligan

DATE: 08/31/2018

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 09/12/2018

ITEM:

Annually the Maintenance, Grounds and Operation departments engage in projects over the summer. A project listing has been included for your information.

PURPOSE:

The following projects were completed over the summer:

- New HVAC units replaced at JFK Jr. High School
- New HVAC units in JFK Jr. High School PE teacher offices
- JFK Jr. High School repainted
- Roofs repaired on JFK Jr. High School cafeteria and gymnasium
- Parking lot repaired at Washington and Hamilton Elementary
- Termite abatement at Roosevelt Elementary School cafeteria
- Woodchip replacement at school playgrounds
- "Modernization" of Roosevelt Elementary School offices
- Replaced 6 carpeting in classrooms across the District
- Asbestos abatement in 2 classrooms and an office
- Replaced 8 exterior doors across the District
- Remodeled nurse's office at Woodrow Wilson Jr. High School
- Construction of Community Day School campus
- Construction of Martin Luther King Jr. Elementary School classroom wing

FISCAL IMPACT:

None.

RECOMMENDATIONS:

This item is for information only.

ADM-018

7/07

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jaime Martinez

DATE: August 31, 2018

RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 12, 2018**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Classified

- Edward Bielik, Educational Interpreter – 6.5 hrs., Hamilton, effective 8/27/18
- Jazera Long, Food Service Worker II – 2.5 hrs., Wilson, effective 8/13/18

Temporary Employees/Substitutes

- Edward Bielik, Substitute Educational Interpreter, effective 8/13/18
- Marlyn Chang, Substitute Bilingual Licensed Vocational Nurse, effective 8/29/18; Short-term Bilingual Licensed Vocational Nurse – 6.0 hrs., Jefferson, effective 8/29/18 to 12/21/18
- Tia Cooper, Substitute Yard Supervisor, effective 8/14/18; Short-term Yard Supervisor – 1.75 hrs., Wilson, effective 8/14/18 to 10/19/18
- Desiree Davis, 4-6 Girls Softball Coach, Monroe, effective 8/27/18 to 10/18/18
- Araceli De Lira, Substitute READY Program Tutor, effective 8/23/18
- Donna Duran, Substitute Alternative Education Program Aide, Food Service Worker I/II and Yard Supervisor, effective 8/14/18; Short-term Yard Supervisor – 1.0 hr., King, effective 8/15/18 to 10/19/18

Temporary Employees/Substitutes (cont.)

- Javantae Farmah, Short-term Yard Supervisor – 1.0 hr., (M, F), Washington, effective 8/31/18 to 6/3/19
- Xavier Garcia, Substitute Yard Supervisor, effective 8/15/18
- Joseph Hernandez, Jr. High Drum Coach, Kennedy/Wilson, effective 8/21/18 to 6/6/19
- Aaron Johnston, 7th Grade Boys Flag Football Coach, Kennedy, effective 8/27/18 to 10/31/18
- Reunite Mims, Substitute Yard Supervisor, effective 8/27/18
- Jennifer Navarro Rodriguez, Short-term Yard Supervisor – 2.5 hrs., Lincoln, effective 8/14/18 to 10/19/18
- Dionicia Parks, Short-term Special Education Aide – 1.75 hrs., Washington, effective 8/14/18 to 8/29/18
- Michael Quinones, Flag Football Coach, Washington, effective 8/28/18 to 10/18/18
- Elvia Romero, Substitute Yard Supervisor, effective 8/15/18
- Coral Self, Substitute Yard Supervisor, effective 8/22/18
- Kathleen Simas, Substitute Clerk Typist II, effective 8/15/18
- Sandra Virden, Short-term Yard Supervisor – 3.5 hrs., Richmond, effective 8/14/18 to 10/31/18
- Melisa Wakefield, Short-term Yard Supervisor – 1.0 hr., (T, Th), Washington, effective 8/30/18 to 6/6/19

b. Resignations

- Julie Atkinson, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/14/18
- Gabrille Roa, Substitute Clerk Typist II and Food Service Worker I/II, effective 4/6/18 (revised date)
- Cheyenne Sida, Substitute Yard Supervisor, effective 6/5/18
- Jacob Simas, Substitute Custodian II, effective 9/7/17

c. More Hours

- Angela Corona, Short-term Yard Supervisor, from 1.5 hrs. to 2.0 hrs, Roosevelt, effective 8/14/18 to 10/19/18

h. Certificated Transfers/Reassignments, effective 8/27/18

Involuntary Transfers

- Anna Moreno, from Hamilton 4th Grade to Washington 5th Grade
- Elizabeth Sasselli, from Lincoln 1st Grade to King 1st Grade
- Christine Luis, from Simas 4th Grade to Simas 6th Grade
- Jessica Knodel, from Richmond 2nd Grade to King Kindergarten

Combination Class Assignments

- Tracy Ryan, from Hamilton Transitional Kindergarten to Hamilton Transitional Kindergarten/Kindergarten Combination Class
- Lisa Hinojos, from Lincoln Transitional Kindergarten to Lincoln Transitional Kindergarten/Kindergarten Combination Class
- Alicia McGovern, from Simas Transitional Kindergarten to Simas Transitional Kindergarten/Kindergarten Combination Class
- Amanda Little, from Washington Transitional Kindergarten to Washington Transitional Kindergarten/Kindergarten Combination Class

f. Volunteers

<u>Name</u>	<u>School</u>
Kathryn Coz	Jefferson
Christina Gonzales (HESD Employee)	Jefferson
Eric Gonzales	Jefferson
Roman Gonzales (HESD Employee)	Jefferson
Claudia Guzman	Jefferson
Sylvia Pelaiz (HESD Employee)	Jefferson
Keisha Reaves	Jefferson
Raelene Speight	Jefferson
Claudia Vega Valtierra (HESD Employee)	Jefferson
Waverly Snow	King
Josalynn Valdez	King
Stefanie Vieira	King
Candace Cortez	Monroe
Louie Chavez	Monroe
Brigid Glasheen	Monroe
Cheryl Mattos	Monroe
Gricelda Perez	Monroe
Jessica Bueno	Richmond
Genova Cortez	Roosevelt
Victoria Ledesma	Roosevelt
Veronica Leon	Roosevelt
Mary Fall	Simas
Janelle Mello	Simas
Heather Miller (HESD Employee)	Simas
SchaiAnna Mosier	Simas
Robert Villagomez	Simas

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 09/03/2018

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 09/12/2018

ITEM:

Consider approval of Resolution #4-19 regarding the accounting of developer fees.

PURPOSE:

Government Code sections 66001(d) and 66006(b) require school districts to make an annual accounting of the Capital Facilities Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Approve the developer fee report and adopt Resolution #4-19.

RESOLUTION No. 4-19
RESOLUTION OF THE GOVERNING BOARD OF THE
HANFORD ELEMENTARY SCHOOL DISTRICT
REGARDING ACCOUNTING OF DEVELOPMENT FEES
FOR THE 2017-2018 FISCAL YEAR
IN THE FOLLOWING FUND OR ACCOUNT:
2500-CAPITAL FACILITIES FUND
(Government Code sections 66001(d) & 66006(b))

1. Authority and Reasons for Adopting this Resolution.

- A. This District levied school facilities fees pursuant to various resolutions, the most recent of which is dated April 13, 2016 and is referred herein as the “School Facilities Fee Resolution” and is hereby incorporated by reference into this Resolution. Those resolutions were adopted under the authority of Education Code section 17620 (formerly Government Code section 53080). These fees have been deposited in the following fund or account: 2500-Capital Facilities Fund.
- B. Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year.
- C. Government Code sections 66001(d) and 66006(b) further require that the annual accounting of the Fund and those findings be made available to the public no later than December 27, 2018, that this information be reviewed by this Board at its regularly scheduled board meeting held no earlier than 15 days after they become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has requested it.
- D. The Superintendent has informed the Board that a draft copy of this resolution (along with Exhibits A and B which are hereby incorporated by reference into this Resolution) was made available to the public on August 14, 2018. The Superintendent has further informed this Board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was mailed at least 15 days prior to this meeting to anyone who had requested it.
- E. The Superintendent has also informed this Board that there is no new information which would adversely affect the validity of any of the findings made by this Board in its School Facilities Fee Resolution.

2. What This Resolution Does.

This Resolution makes various findings and takes various actions regarding the Fund as required by and accordance with Government Code sections 66001(d) and 66006(b).

3. Findings Regarding the Fund

Based on all findings and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this Board at this meeting, the Board finds each of the following with respect to the Fund for the 2017-2018 Fiscal Year:

- A. In reference to Government Code section 66006(b)(2), the information identified in Section 1 above is correct;
- B. In further reference to Government Code section 66006(b)(2), this Board has reviewed the annual accounting for the Fund as contained in Exhibit A and determined that it meets the requirements set forth in Government Code section 66006(b)(1);
- C. In reference to Government Code section 66001(d)(1), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by development on which the fees were levied, which facilities are more specifically identified in Exhibit B;
- D. In reference to Government Code section 66001(d)(2), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fees and the purpose for which it is charged;
- E. In reference to Government Code section 66001(d)(3), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, all of the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified as the use to which the fees are to be put is identified in Exhibit B;
- F. In reference to Government Code section 66001(d)(4), and with respect only to that portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the approximate dates on which the funding referred to in paragraph e above is expected to be deposited into the approximate account or fund is designated in Exhibit B; and
- G. In reference to the last sentence of Government Code section 66006(d), because all of the findings required by that subdivision have been made in the fees that were levied in paragraphs c-f above, the District is not required to refund any moneys in the Fund as provided in Government Code section 66001(e).

4. Superintendent Authorized to Take Necessary and Appropriate Action.

The Board further directs and authorizes the Superintendent to take, on its behalf, such further action as may be necessary and appropriate to effectuate this Resolution.

5. Certificate of Resolution

I, Jeff Garner, President of the Governing Board of the Hanford Elementary School District of Kings County, State of California, certify that this Resolution proposed by _____, seconded by _____, was duly passed and adopted by the Board, at an official and public meeting this 12th day of September, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

President, Board of Trustees
Hanford Elementary School District
Kings County, California

EXHIBIT A
 TO RESOLUTION REGARDING
 ACCOUNTING OF DEVELOPMENT FEES
 FOR FISCAL YEAR 2017-2018
 FOR THE FOLLOWING FUND OR ACCOUNT:
 2500-CAPITAL FACILITIES FUND (the "Fund")

Per Government Code section 66006(b)(1)(A)-(H) as indicated:

- A. A brief description of the type of fee in the Fund:

Level 1 school facilities fees.

- B. The amount of the fee.

The Hanford Elementary School District levied \$2.09 per square foot of assessable space of residential construction and \$0.34 per square foot of commercial/industrial construction from 07/01/17-04/30/18 and \$2.27 per square foot of assessable space of residential construction and \$0.37 per square foot of commercial/industrial construction from 05/01/18-06/30/18. It should be noted that the high school district also levies a school facilities fee in addition to the elementary school's based on its own Developer Fee Justification Study.

- C. The beginning and ending balance of the Fund

See Attachment 1.

- D. The amount of the fees collected and the interest earned.

See Attachment 1.

- E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attachment 1.

- F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete:

Classroom wing is scheduled to be completed 8/15/18.

- G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan:

See Attachment 1.

- H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001:

N/A. No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

EXHIBIT B
TO RESOLUTION REGARDING
ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR 2017-2018
FOR THE FOLLOWING FUND OR ACCOUNT:
2500-CAPITAL FACILITIES FUND (the "Fund")

Per Government Code section 66001(d)(1)-(4) as indicated:

- A. With respect to only the portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:

Installation and lease payments associated with additional portable classrooms.

- B. See section 3.D of the resolution.

- C. With respect to only the portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph A above are as follows:

Lease payments estimated at \$145,000 annually and are funded entirely with developer fees.

- D. With respect to only the portion of the Fund remaining unexpended at the end of the 2017-2018 Fiscal Year, the following are the approximate dates on which the funding referred to in paragraph C above is expected to be deposited into the appropriate account of fund:

Lease payments (under the current terms) are not scheduled to be end until 2019.

Attachment 1
Hanford Elementary School District

BEGINNING BALANCE - 07/01/17 \$ 760,146.11

REVENUE:

DESCRIPTION		
Fees 07/01/17-06/30/18	\$	390,069.98
Interest	\$	7,508.89
TOTAL FUNDS AVAILABLE	\$	1,157,724.98

EXPENSES:

PROJECT DESCRIPTION	% Funded by Fee	Project Costs	Other Sources
Portable leases	100%	\$ 175,074.61	N/A
Construction of classroom wing	25%	\$ 760,000.00	Local Bond Funds/Potential State Funding
Other services (Developer Fee Study, Master Planning, Etc.)	100%	\$ 23,982.65	N/A
TOTAL EXPENDITURES		\$ 959,057.26	

ENDING BALANCE- 06/30/18 \$ 198,667.72

Residential Fee	\$2.09/Square Foot (07/01/17-04/30/18)
Commercial Fee	\$0.34/Square Foot (07/01/17-04/30/18)
Residential Fee	\$2.27/Square Foot (05/01/18-06/30/18)
Commercial Fee	\$0.37/Square Foot (05/01/18-06/30/18)

Multi-Year Summary

Year	Beginning Balance	Fees Received	Interest/Other	Expenditures	Ending Balance
2011-2012	\$ 333,065.60	\$ 157,326.86	\$ 1,961.38	\$ 327,546.38	\$ 164,807.46
2012-2013	\$ 164,807.46	\$ 183,982.68	\$ 264.65	\$ 310,182.52	\$ 38,872.27
2013-2014	\$ 38,872.27	\$ 421,032.83	\$ 574.37	\$ 349,975.76	\$ 110,503.71
2014-2015	\$ 110,503.71	\$ 818,470.12	\$ 1,022.48	\$ 512,274.04	\$ 417,722.27
2015-2016	\$ 417,722.27	\$ 604,138.51	\$ 1,770.62	\$ 498,427.35	\$ 525,204.05
2016-2017	\$ 525,204.05	\$ 450,874.20	\$ 5,358.44	\$ 221,290.58	\$ 760,146.11

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 08/31/2018

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 09/12/2018

ITEM:

Consider appointment of the Citizens' Oversight Committee.

PURPOSE:

The Hanford Elementary School District (the "District") has placed a bond measure on the November 8, 2016 ballot seeking to obtain an authorization from the District's voters to issue up to \$24,000,000 aggregate principal amount of the District's school facilities bond ("Measure U"). The Measure U election is being conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is obligated to establish an Independent Citizens' Bond Oversight Committee in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of the District (the "Board") hereby establishes the Independent Citizens' Bond Oversight Committee (the "Committee") for Measure U which shall have the duties and rights set forth in these Bylaws. The Committee does not have legal capacity independent from the District. The names of the Committee members are attached for your consideration.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Appoint the Citizens' Oversight Committee.

Measure U

Independent Citizens' Bond Oversight Committee

Term Remaining	Member Name	Category	Number of Terms Served
1 year	Krystal Calderon	Parent/Guardian	1
1 year	Audrey Bunyard	Active parent-teacher organization parent/guardian	1
2 years	Brandon Schmitt	Business organization representative	2
1 year	Larry Wait	Senior citizens' organization member	1
1 year	Louis Martinez	Taxpayer association member	1
1 year	Mark Smith	Community member	1
2 years	Brandy Laughter	Community member	1

PUBLIC NOTICE HEARING

Instructional Materials Funding Realignment Program

In accordance with Education Code Section 60119, the Hanford Elementary School District will hold a public hearing to determine whether each pupil in each school in the district has or will have, prior to the eighth week of school, sufficient instructional materials. The date, time and place are as follows:

Place: Hanford Elementary School
District Office Board Room
714 N White Street
Hanford, California 93230

Date: September 12, 2018

Time: 6:00 p.m.

At the public hearing, the Board of Trustees of the Hanford Elementary School District will determine through a resolution as to whether each pupil in each school in the district has or will have sufficient textbooks and instructional materials. Any inquiries regarding this matter should be directed to:

Jill Rubalcava
Assistant Superintendent of Curriculum, Instruction and Professional Development
Hanford Elementary School District
714 N. White Street
P.O. Box 1067
Hanford, CA 93232
(559) 585-3672

Posted: Wednesday, August 29, 2018

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jay Strickland

DATE: 08/24/2018

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2018

ITEM: renewal of SARB agreement with KCOE.

PURPOSE: To partnership with KCOE and other county resources to help make up our Local SARB board and to have available the resources of those involved for cases that go forward through the County SARB process.

FISCAL IMPACT: approximately \$22,000 (\$3.75 per student)

RECOMMENDATIONS: for approval



Kings County Office of Education

Todd Barlow - County Superintendent of Schools

August 15, 2018

Dear Ms. Gabler,

Please find enclosed two copies of the SARB agreement for the fiscal year 2018-2019. If you could please sign both copies and return them to me at your earliest convenience, I would truly appreciate it. I will then have Mrs. Barnhart sign both copies and return an original copy back to your attention.

If you should have any questions, please don't hesitate to contact me directly at 559-589-7021 or susan.toste@kingscoe.org. I hope this letter finds you well and have a wonderful day!

Sincerely,

Susan Toste

Accounting Technician
Kings County Office of Education
559-589-7021

2018-2019

SCHOOL ATTENDANCE REVIEW BOARD AGREEMENT

THIS AGREEMENT made between the Kings County Office of Education, hereinafter called "SUPERINTENDENT", and the **Hanford Elementary School District**, hereinafter called "DISTRICT", provides SCHOOL ATTENDANCE REVIEW BOARD (SARB) services to the District for the 2018-2019 school year.

The Superintendent agrees to furnish to the District the following School Attendance Review Board services by staff of the Superintendent as follows:

1. The SARB staff will provide consultation services to the District prior to a School Attendance Review Board referral, and
2. The SARB Coordinator will schedule all School Attendance Review Board hearings for the District, and
3. The SARB staff will provide follow-up services to the District after a student has been referred to the School Attendance Review Board, and
4. The County SARB will prepare the necessary court documents when the School Attendance Review Board hearing results in a court appearance by the parents of the referred student.

The Superintendent agrees to deposit any monies awarded by the Court in the account of the said District.

FOR AND IN CONSIDERATION of the School Attendance Review Board services provided to the District by the Superintendent, the District agrees to pay to the Superintendent an amount determined to be **\$3.25** for Hanford Are Local SARB Board services or **\$2.75** for County SARB services only, based on the October 2017 CBEDS count minus "Independent Study Based Charter School" Programs (i.e. Mid-Valley Charter, Crossroads Charter. (See attached fee schedule.) Please check choice of service:

- _____ **Hanford Local Area SARB and County SARB @\$3.75 per CBEDS**
(Items 1 –4 above)
- _____ **County SARB only @ \$2.75 per CBEDS**
(Items 1 – 3 at County level only; Item 4 as stated)

IN WITNESS WHEREOF the Superintendent of the District and the Superintendent of Schools of Kings County have affixed their signatures on the _____ day of _____, 2018.

 Carmen Barnhart, Assistant Superintendent
 Kings County Office of Education

 Joy Gabler, Superintendent
 Hanford Elementary School District

2018-2019

SCHOOL ATTENDANCE REVIEW BOARD AGREEMENT

THIS AGREEMENT made between the Kings County Office of Education, hereinafter called "SUPERINTENDENT", and the **Hanford Elementary School District**, hereinafter called "DISTRICT", provides SCHOOL ATTENDANCE REVIEW BOARD (SARB) services to the District for the 2018-2019 school year.

The Superintendent agrees to furnish to the District the following School Attendance Review Board services by staff of the Superintendent as follows:

1. The SARB staff will provide consultation services to the District prior to a School Attendance Review Board referral, and
2. The SARB Coordinator will schedule all School Attendance Review Board hearings for the District, and
3. The SARB staff will provide follow-up services to the District after a student has been referred to the School Attendance Review Board, and
4. The County SARB will prepare the necessary court documents when the School Attendance Review Board hearing results in a court appearance by the parents of the referred student.

The Superintendent agrees to deposit any monies awarded by the Court in the account of the said District.

FOR AND IN CONSIDERATION of the School Attendance Review Board services provided to the District by the Superintendent, the District agrees to pay to the Superintendent an amount determined to be **\$3.25** for Hanford Are Local SARB Board services or **\$2.75** for County SARB services only, based on the October 2017 CBEDS count minus "Independent Study Based Charter School" Programs (i.e. Mid-Valley Charter, Crossroads Charter. (See attached fee schedule.) Please check choice of service:

- _____ **Hanford Local Area SARB and County SARB @\$3.75 per CBEDS**
(Items 1 –4 above)
- _____ **County SARB only @ \$2.75 per CBEDS**
(Items 1 – 3 at County level only; Item 4 as stated)

IN WITNESS WHEREOF the Superintendent of the District and the Superintendent of Schools of Kings County have affixed their signatures on the _____ day of _____, 2018.

Carmen Barnhart, Assistant Superintendent
Kings County Office of Education

Joy Gabler, Superintendent
Hanford Elementary School District

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Gerry Mulligan

DATE: August 31, 2018

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: September 12, 2018

ITEM:

Consider CTL-SEE's proposal to provide quality control testing for the Jefferson Charter Academy New Administration & Library Building project.

PURPOSE:

CTL-SEE's to provide the District with professional construction testing and inspection services for the new Administration and Library buildings at Jefferson Charter. Services to be provided in conjunction with the construction testing and inspection may include a combination of field observation and compaction testing, soil and concrete sampling, and laboratory testing. Special inspections and testing include concrete sampling and laboratory testing.

FISCAL IMPACT:

The estimated fee for this agreement is \$11,470.

RECOMMENDATION:

Approve proposal with CTL-SEE's, Inc. for the Jefferson Charter Academy New Administration & Library Building project.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Lucy Gomez

DATE: August 31, 2018

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2018

ITEM: Consultant Contract with Parent Institute for Quality Education for nine parent training sessions for parents of English learners in grades 7th and 8th.

PURPOSE: The focus of these nine weekly parent workshops is to help parents develop skills and techniques that will enable them to address the educational needs of their school-aged children. The workshops additionally provide parents with planning tools to assist them in monitoring their child's academic progress.

FISCAL IMPACT: \$6,000

RECOMMENDATIONS: Approval



SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

To: Lucy Gomez, Director – Curriculum & Instruction

From: Ms. Sagrario Diaz, Executive Director

Date: August 15, 2018

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Hanford Elementary School District agree as follow:

RECITALS

- A. Scope of Services: PIQE will provide a parent training course for the parents of the children enrolled in 7th and 8th grade of the above-mentioned school district. PIQE will recruit parents by phone, provide an orientation session, a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend four sessions or more. The training is designed to develop skills and techniques, which will enable parents to address the educational needs of their school-aged children.
- B. Location: To be determined within the Hanford Elementary School District
- C. Period of Performance: October 4th thru December 6th, 2018

Compensation: a flat fee of \$6,000 for one class, at one site with no more than 30-35 parents in a class; and an additional flat fee of \$2,000 for any additional class (30-35 parents) at the same school, same site. The minimum number of parents to open a class in any language is 15.

School funding from: Title I/Title III or other

In addition, schools where the PIQE program is provided will make childcare services available, as well as any refreshment to be provided to the parents.

I accept these services at Hanford Elementary School District under the terms and conditions noted.

Lucy Gomez, Director – Curriculum & Instruction

Date

Parent Institute Representative: _____

Sagrario Diaz
Sagrario Diaz, Executive Director PIQE

Now Anything is Possible!

1625 E. Shaw Ave., suite 160 / Fresno, CA 93710
Telephone: 559-277-9858 Fax: 559-277-1284
www.piqe.org

HANFORD ELEMENTARY SCHOOL DISTRICT

CONSULTANT CONTRACT

This contract is entered into on September 13, ,20 18 , between the Hanford Elementary School District and Parent Institute for Quality Education (PIQE) (Consultant).

Consultant agrees to perform the following services for the Hanford Elementary School District:

Provide parent training course for the parents of English learners in grades 7th and 8th. The nine weekly evening (1.5 hours) training sessions are designed to help parents develop skills and techniques that will enable them to address the educational needs of their school-aged children. Parent sessions would begin on October 4, 2018 and conclude on December 6, 2018.

The Consultant, and the agents and employees of the Consultant, in the performance of this agreement shall act in an independent capacity and not as officers or employees or agents of the Hanford Elementary School District.

Consultant agrees to indemnify, defend and save harmless the Hanford Elementary School District, its officers, agents and employees from any and all claims and losses accruing or resulting in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Consultant in the performance of this agreement.

The Hanford Elementary School District agrees to pay Parent Institute for Quality Education the sum of \$6,000 Dollars (\$ \$6,000) for such services.

<u>Consultant Signature</u>	<u>Parent Institute for Quality Education</u>		
1625 E. Shaw Ave., Suite 160	Consultant Name		
<u>Consultant's Address</u>	<u>Fresno</u>	<u>Ca</u>	<u>93710</u>
	City	State	Zip Code

Principal/Department Head Signature

Other Authorizing Signature

Budget Account Number: 0100-4203-0-0000-2495-580009-005-0000

Board Approved: _____

Original Copy: Fiscal Services
One Copy: Consultant
One Copy: School/Department

ADM-009
Revised 12/2007

DISTRICT USE:
SUBJECT TO MONTOYA SCHOOL SAFETY ACT?

YES / NO
(CIRCLE ONE)

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jill Rubalcava 

DATE: August 28, 2018

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2018

ITEM: Consider adoption of Resolution 5-19 pertaining to the sufficiency of instructional materials.

PURPOSE: An annual public hearing is held to review district standards on instructional materials as they relate to Education Code Section 60119 which states, "each pupil, including English Learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home" in the core subject areas of reading/language arts, mathematics, science, and history-social science. Furthermore, these materials are aligned with the standards and cycles of the curriculum frameworks adopted by the state board. Once sufficiency has been determined, it requires that Board adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in the core subject areas.

FISCAL IMPACT: None

RECOMMENDATIONS: Adopt Resolution 5-19

RESOLUTION NO. 5-19

BEFORE THE BOARD OF TRUSTEES
OF THE HANFORD ELEMENTARY SCHOOL DISTRICT

In the matter pertaining to Sufficiency of Instructional Materials

Whereas, the governing board of Hanford Elementary School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on Wednesday, September 12, 2018 at 6:00 o'clock p.m., which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

Whereas, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Hanford Elementary School District, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics – 2014 Adoption:
 - McGraw-Hill (Transitional Kindergarten)
 - Pearson (Grades K – 5)
 - Big Ideas (Grades 6 & 7)
 - College Preparatory Math (Grade 8)
- Science – 2006 Adoption:
 - McGraw-Hill (Grades K – 6)
 - CPO (Grades 7 & 8)
- History-social science – 2018 Adoption
 - Studies Weekly (Grades K – 6)
 - Pearson (Grades 7 & 8)
- English/language arts – 2014 Adoption:
 - Houghton Mifflin Harcourt (Grade TK)
- English/language arts – 2016 Adoption:
 - Houghton Mifflin Harcourt (Grades K – 1)
 - Benchmark Advance (Grades 2 – 6)
 - Houghton Mifflin Harcourt (Grades 7 & 8)

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Therefore, it is resolved that for the 2018-2019 school year, the Hanford Elementary School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Passed and adopted on the 12th day of September 2018 at a regular meeting of the governing board by the following vote:

AYES:

NOES:

ABSENT:

I hereby certify that the foregoing Resolution was duly introduced, passed and adopted by the governing board at a regularly called and conducted meeting on said date.

Jeff Garner
President, Board of Trustees
Hanford Elementary School District