

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, August 10, 2016

HESD District Office Board Room
714 N. White Street, Hanford, CA

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

CLOSED SESSION

- **Conference with Real Property Negotiator** *(Pursuant to Government Code Section 54956.9, trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Sections 54954.5 and/or under Education Code provisions.)*
Property: 501 E. Myrtle
Agency Negotiator: Superintendent
Negotiating Parties: Nina J. Shelton Irrevocable Trust, HESD
Under Negotiation: Right of first refusal by HESD to purchase property
- **Personnel** *(Pursuant to Government Code Section 54956.9, trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Sections 54954.5 and/or under Education Code provisions.)*
Public Employee Appointment or Employment – Assistant Superintendent: Joy Gabler

OPEN SESSION

- Take action on closed session items

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to Remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated 6/17/16, 6/24/16, 6/30/16, 7/8/16, 7/15/16, 7/22/16, and 7/29/16
- b) Approve minutes of Regular Board Meeting June 22, 2016

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

- c) Approve donation of \$150.00 from Silicon Valley Community Foundation International to Simas
- d) Approve donation of \$150.00 from Edison International to Simas
- e) Adopt Resolution #2-17: Regarding Absent Board Member Compensation
- f) Adopt Resolution #3-17: Regarding Absent Board Member Compensation

3. INFORMATION ITEMS

- a) Receive for information the quarterly reports regarding Williams Uniform Complaints (Gabler)
- b) Receive for information the following revised Administrative Regulation: (Martinez)
 - AR 4112.1 – Employment Agreements
- c) Receive for information the following revised Administrative Regulation: (Martinez)
 - AR 4261.1 – Personal Illness/Injury Leave

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider adopting Resolution #1-17: Conflict of Interest (Gabler)
- b) Consider approval of maintaining three Community Day School classes at Jefferson Charter Academy and certify that no satisfactory alternative facilities are available (Gabler)
- c) Consider approval of a Memorandum of Understanding (MOU) with the Sinclair Research Group (Gabler)
- d) Consider approval of Memorandum of Understanding (MOU) between the Big Brother/Big Sister of Central California and the Hanford Elementary School District (Gabler)
- e) Consider approval of Memorandum of Understanding (MOU) between Teresa A. Jaquez, LMFT and HESD (Gabler)
- f) Consider approval to continue to work with Tulare county Office of Education/Migrant Program Region VIII as a Model B district (Gomez)
- g) Consider approval for the filling of the Notice of Completion for the painting of Monroe and Richmond schools (Mulligan)

5. PERSONNEL (Martinez)

- a) Employment
 - Certificated, effective 8/9/16
 - Raquel Carrillo, Teacher, Intern
 - Cory Stewart, Teacher, Probationary 0
 - Management/Professional Specialist/Confidential
 - Maria Alvarez, School Counselor, Wilson, effective 8/5/16
 - Boa Moua, School Psychologist, Special Services, effective 8/5/16
 - Classified
 - Ashley Acle, Food Service Worker II – 2.5 hrs., Kennedy, effective 8/12/16
 - Sarah Bartron, READY Program Tutor – 4.5 hrs., Richmond, effective 8/9/16
 - Dana Caceda, READY Program Tutor – 4.5 hrs., Lincoln, effective 8/9/16
 - Melissa Dickson, Educational Tutor K-6 – 3.5 hrs., Washington, effective 9/1/16
 - Sonya Estrada, READY Program Tutor – 4.5 hrs., King, effective 8/9/16
 - Margarita “Margie” Gonzales, READY Program Tutor – 4.5 hrs., Richmond, effective 8/9/16
 - Yvonne Hernandez, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/9/16
 - Melisa Rodriguez Medel, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/9/16
 - Lisa Rose-Houston, Food Service Worker I – 3.0 hrs., Richmond, effective 8/12/16
 - Estefania Villavicencio, READY Program Tutor – 4.5 hrs., Jefferson, effective 8/9/16

Temporary Employees/Substitutes/Yard Supervisors

- Susan Alegria, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 7/29/16; Short-term Bilingual Clerk Typist II – 4.5 hrs., Food Services, effective 8/22/16 to 9/14/16
- Hannah Bruner, Substitute Yard Supervisor, effective 8/15/16
- Sheila Burke, Substitute Media Services Aide, effective 8/15/16
- Hilary Carabajal, Substitute Yard Supervisor, effective 8/15/16; Short-term Yard Supervisor – 1.5 hrs., Simas, effective 8/15/16 to 10/31/16
- Deborah Chinchock, Short-term Clerk Typist II – 7.5 hrs., Food Services, effective 8/22/16 to 9/14/16
- Valerie Esparza-Lopez, Short-term Bilingual Clerk Typist II – 7.5 hrs., Food Services, effective 8/22/16 to 9/14/16
- Amy Garcia, Short-term Yard Supervisor – 1.25 hrs., Jefferson, effective 8/15/16 to 10/14/16
- John Garcia, Short-term Yard Supervisor – 1.25 hrs., Wilson, effective 8/15/16 to 10/14/16
- Lilia Gervacio, Substitute Bilingual Clerk typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 7/29/16; Short-term Bilingual Clerk Typist II – 5.0 hrs., Special Services, effective 7/29/16 to 8/26/16
- Joseph Hernandez, Drum Coach Junior High, Kennedy/Wilson, effective 8/15/16 to 6/7/17
- Olga Hernandez, Short-term Bilingual Clerk Typist II – 8.0 hrs., Roosevelt, effective 7/29/16 to 10/14/16
- Soo Ji Lee, Substitute Health Care Assistant, effective 6/3/16
- Adam Maldonado, Substitute Custodian I, effective 7/11/16
- Tamika Manning, Substitute Yard Supervisor, effective 8/15/16
- Christine "Chris" Payne, Substitute Yard Supervisor, effective 8/15/16
- Roberto Vargas, Substitute Special Education Aide, effective 8/15/16
- Maria Villa, Substitute Bilingual Clerk typist II, Clerk Typist II, READY Program Tutor, Translator: Oral Interpreter and Written Translator, effective 8/9/16
- Yesenia Zarate Brito, Yard Supervisor – 1.75 hrs., Roosevelt, effective 8/15/16

b) Resignations

- Demi Balbina, READY Program Tutor – 4.5 hrs., King, effective 6/3/16
- Wilma Etulain Baraibar, Substitute Cook/Baker and Food Service Utility Worker, effective 6/3/16
- Oscar Barron, Substitute Health Care Assistant and Yard Supervisor, effective 5/20/16
- Madison Burrow, Substitute Yard Supervisor, effective 6/3/16
- Kacey Cawley, Teacher, Simas, effective 6/3/16
- Patricia Diaz, Educational Tutor K-6 – 3.5 hrs., Monroe, effective 5/12/16
- Audreyana Hernandez, Lead READY Program Tutor – 5.0 hrs., King, effective 6/3/16
- Soo Ji Lee, Health Care Assistant – 6.0 hrs., King, effective 6/3/16
- Katie Luis, Lead READY Program, Tutor – 5.0 hrs., Lincoln, effective 6/17/16
- Jacqueline Medrano, READY Program Tutor – 4.5 hrs., Richmond, effective 6/3/16
- Emmerie Miller, Substitute READY Program Tutor, effective 9/8/15
- Jacqueline Noriega, Substitute Bilingual Aide I, READY Program Tutor, Translator: Oral Interpreter and Written Translator, effective 6/1/16
- Janet Pelayo, Bilingual Health Care Assistant – 6.0 hrs., Monroe, effective 6/3/16
- Danira Sandoval, Yard Supervisor – 2.75 hrs., Lincoln, effective 6/3/16
- Cherie Solian, Induction Coach, Curriculum, Instruction, Professional Development and Induction, effective 6/3/16
- Jamie Souza, Substitute Yard Supervisor, effective 6/3/16
- Cory Stewart, Special Education Aide – 5.0 hrs., Wilson, effective 6/3/16
- Stephanie Trueblood, Substitute Clerk Typist II, Media Services Aide and Education Aide, effective 9/11/15
- Britney Willard, Teacher, Wilson, effective 6/24/16

c) Request to be Removed from Classified Substitute List/Failure to Respond

- Corina Angel, Substitute Bilingual Aide I, Translator: Oral Translator and Yard Supervisor, effective 4/8/15
- Tyson Azevedo, Substitute Groundskeeper II, effective 4/12/16
- Alma Flores Mireles, Substitute Food Service Worker I/II, Translator: Oral Interpreter and Yard Supervisor, effective 12/14 15
- Laura Halstead, Substitute Educational Interpreter, effective 5/15/15
- Raven Hawthorne, Substitute READY Program Tutor, effective 5/4/16
- Michael A. Hernandez, Substitute Alternative Education Program Aide, Custodian I, Educational Tutor K-6, Groundskeeper I, READY Program Tutor, Special Circumstance Aide, Special Education Aide and Warehouse/Reproductive and Mail Technician, effective 4/12/16
- Rosemary Herring, Substitute Alternative Education Program Aide, Special Circumstance Aide, Special Education Aide, READY Program Tutor and Yard Supervisor, effective 9/18/15
- Brandon McFarland, Substitute Custodian I, effective 10/26/15
- Kevin Mendoza Reyes, Substitute Translator: Oral Interpreter and Written Translator and Yard Supervisor, effective 10/8/15
- Hannah Miller, Substitute READY Program Tutor and Yard Supervisor, effective 4/5/16
- Crystal Muniz, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 11/19/15
- Luz Najar, Substitute Bilingual Aide I, Educational Tutor K-6, Special Circumstance Aide, Special Education Aide, Translator: Oral Interpreter and Written Translator and Yard Supervisor, effective 1/14/16
- Jiezl Nicar, Substitute READY Program Tutor, effective 1/12/16
- Memory Oebel, Substitute Yard Supervisor, effective 8/27/15
- Anthony Ortiz, Substitute Custodian II, effective 10/23/15
- Baleria Plancarte, Substitute Babysitter, Translator: Oral Interpreter and Yard Supervisor, effective 3/10/16
- Ana Solorzano, Substitute Alternative Education Program Aide, Babysitter, Bilingual Aide I, Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, and Special Education Aide effective 11/9/15
- Cameron Weaver, Substitute Groundkeeper II and Warehouse/ Reprographic and Mail Technician, effective 10/30/15
- Crystal Zeno-Jaworski, Substitute Yard Supervisor, effective 9/22/15

d) Administrative Transfer

- Lauree Mallard, READY Program Tutor – 4.5 hrs., from Jefferson to Richmond, effective 8/9/16 (rescind)

e) Promotion

- Lindsey Silva, from READY Program Tutor – 4.5 hrs. to Lead READY Program Tutor – 5.0 hrs., Lincoln, effective 8/9/16

f) Promotion/Transfer

- Lauree Mallard, from READY Program Tutor – 4.5 hrs., Jefferson to Lead READY Program Tutor – 5.0 hrs., King, effective 8/9/16
- Alicia Martinez, from Food Service Worker I – 3.0 hrs., Richmond to READY Program Tutor – 4.5 hrs., King, effective 8/9/16

g) Temporary Out of Class Assignment

- Sarai Rivera, from READY Program Tutor – 4.5 hrs., to Media Services Aide – 5.5 hrs., Jefferson, effective 7/29/16 to 8/17/16

h) Voluntary Transfer/Decrease in Hours

- Sherree Nowack, Yard Supervisor, from 3.25 hrs., Kennedy to 1.75 hrs., Washington, effective 8/15/16

i) Certificated Transfers/Reassignments, effective 8/9/16

Involuntary Transfers

- Cassondra Barrett, from Hamilton 4th Grade to Hamilton 5th Grade
- Bailey Doyle, from Monroe 5th Grade to Monroe 3rd Grade
- Stacie Grimes, from Richmond 4th Grade Roosevelt 1st Grade
- Marissa Henderson, from King Special Assignment to King 4th Grade
- Kellie Jones, from Washington 5th Grade Washington 4th Grade
- Laura Kishman, from Roosevelt Kindergarten to Roosevelt 2nd Grade
- Maureen Kuiper, from Lincoln 5th Grade to Monroe 6th Grade
- Rosemary Lerma, from Lincoln Special Assignment to Lincoln Kindergarten
- Christine Luis, from Simas 3rd Grade to Simas 4th Grade
- Allison Minick, from Washington 2nd Grade to Simas Kindergarten
- Megan Munro, from Simas 5th Grade to Simas 6th Grade
- Melissa Nabayan, from Richmond 1st Grade to Washington 6th Grade
- Teresa Niblett, from Simas 6th Grade to Simas 4th Grade
- Henry Ralston, from Hamilton 1st Grade to Hamilton 6th Grade
- Anne Ramos, from Richmond Transitional Kindergarten to Simas 1st Grade
- Shanae Vryhof, from Simas 2nd to King Kindergarten

Voluntary Transfers

- Lauren Avina, from Hamilton Kindergarten to Roosevelt 4th Grade
- Josefa Bustos Pelayo, from Jefferson 1st Grade to Jefferson 6th Grade
- Cindy Curiel, from King Kindergarten to King 1st Grade
- Ariela Dzerigian, from King Kindergarten Grade to King 1st Grade
- Olivia Gonsalves, from King 1st Grade to Hamilton 3rd Grade
- Beatriz Huizar, from Jefferson 3rd Grade to Jefferson 1st Grade
- Stacie Johnson, from Jefferson 7th Grade to Jefferson 8th Grade
- Brittney Juarez, from King 5th Grade to King 2nd Grade
- Jennifer Nunes, from King 2nd Grade to Monroe 1st Grade
- Juan Padilla, from Jefferson 8th Grade to Jefferson 6th Grade
- Veronica Pelayo-Morales, from Jefferson 6th Grade to Jefferson 7th Grade
- Taryn Schreckengost, from King 5th Grade to King 2nd Grade
- Gina Young, from King 2nd Grade to Monroe 1st Grade

Reinstatements

- Amy Gonsalves, from Monroe 2nd Grade to Monroe 1st Grade
- Katie Heugly, from Roosevelt 3rd Grade to Roosevelt Transitional Kindergarten

Reinstatements from Combination Class

- Crystal Avila, from Roosevelt Transitional Kindergarten/Kindergarten to Roosevelt Kindergarten
- Lisa Hinojos, from Lincoln Transitional Kindergarten/Kindergarten to Lincoln Transitional Kindergarten
- Audra Sanchez, from Simas Transitional Kindergarten/Kindergarten to Simas Transitional Kindergarten

Change in Work Site Change

- Rigoberto Vivanco, from Richmond Counselor to Counselor, District

Reassignment

- Sara DeCuir, from Washington 3rd grade to Instructional Coach, District

Return from Leave of Absence

- Dianne Dias, from Leave of Absence to Hamilton Kindergarten

From Full-Time to Part-Time

- Melanie Gallaher, Psychologist, from Full-time (1.0 FTE) to part-time (.50 FTE)

- Ann Marie Dowd, from Special Assignment/LOA (1.0 FTE) to Roving Substitute (.51 FTE)
- j) Provisional Internship Permit (PIP)
The following employees will be employed on the basis of a provisional Internship Permit for the 2016-17 school year:
 - Christopher Costello, K-6 Physical Education Teacher
 - Cory Stewart, 7-8 Resource Specialist Program Teacher
- k) Addendum to Existing University Internship Agreement
 - Amend, "Article 8, Clauses a, b & h" in the "Internship Credential Program Agreement" between Hanford Elementary School District and National University (see attached)
- l) Volunteers

<u>Name</u>	<u>School</u>
Gloria Godinez-Avila	Jefferson

6. FINANCIAL (Endo)

- a) Consider adoption of Resolution #4-17: Budget revisions – 45 day update
- b) Consider approval of mandated cost consultant contract with Mandate Resource Services
- c) Consider declaration of surplus items

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 08/01/2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 08/10/2016

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants listed on the warrant registers dated: 06/17/16, 06/24/16, 06/30/16, 07/08/16, 07/15/16, 07/22/16 and 07/29/16.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

Warrant Register For Warrants

Dated 06/17/2016

Warrant Number	Vendor Number	Vendor Name	Amount
12522429	6602	1 IPAD GRATIS LLC Other Services	\$3,016.80
12522430	59	AMERIPRIDE UNIFORM SERVICES Mop/Mat/Laundry	\$327.80
12522431	6404	ARROW RESTAURANT EQUIP & SUPPL Equipment Replacement	\$38,055.00
12522432	4983	B & H PHOTO-VIDEO Equipment/Office Supplies	\$1,541.46
12522433	1363	BEST BUY Food	\$51.75
12522434	151	BMI EDUCATIONAL SERVICES Books	\$340.04
12522435	6399	BOMGAR CORPORTATION Other Services	\$3,239.35
12522436	3654	JOSEFA BUSTOS-PELAYO Inst'l Matl's/Allowance	\$405.67
12522437	1667	CDW GOVERNMENT INC. Inst'l Matl's	\$69.34
12522438	6414	CONSOLIDATED TESTING LABORATOR Buildings & Improvements	\$12,265.00
12522439	4178	COOK'S COMMUNICATION Other Supplies	\$39.35
12522440	6692	SANDRA CRUZ-RODRIGUEZ Allowance	\$52.93
12522441	6595	D & D SECURITY Equipment	\$1,496.43
12522442	4417	CARIN DE LA TORRE Mileage	\$21.01
12522443	414	DELL COMPUTER CORPORATION Equipment	\$5,840.55
12522444	5848	DELL SOFTWARE INC. Other Services	\$7,686.00
12522445	5427	MARY DETLEFSEN Inst'l Matl's	\$96.22
12522446	1295	ERNEST PACKAGING SOLUTIONS Warehouse	\$2,382.74
12522447	2155	JAVIER ESPINDOLA Office Supplies	\$35.46
12522448	6453	FLOWERS BAKING COMPANY Food	\$45.50
12522449	4832	STACY FREITAS Mileage	\$23.22
12522450	3400	FRESNO COUNTY OFFICE OF ED Travel & Conf	\$1,100.00
12522451	1769	FRESNO PRODUCE Food	\$3,379.30
12522452	1393	GAS COMPANY Gas	\$751.02
12522453	5323	NATIVIDAD GEORGE Inst'l Matl's/Mileage/Office Supplies	\$365.68
12522454	591	GOLD STAR FOODS Food	\$1,576.30
12522455	5855	HOBBY LOBBY Inst'l Matl's	\$169.70
12522456	711	THE HORN SHOP Equipment	\$1,931.78
12522457	3470	CAROLYN L HUDGINS Inst'l Matl's	\$29.72
12522458	6008	IRESCUE REPAIR CENTER Inst'l Matl's	\$259.59
12522459	762	TAMMY JOHNSON Mileage	\$93.04
12522460	5828	KINGS COUNTY DEPT OF PUBLIC WO Fuel	\$74.54
12522461	2053	ROBERT LEON Prepaid Meals	\$5.55
12522462	4629	LOWE'S OF HANFORD Inst'l Matl's/Grounds Supplies	\$259.43
12522463	4299	CHRISTINE LUIS Inst'l Matl's	\$67.05
12522464	5018	WAIVE MAZE Mileage	\$62.02
12522465	3910	CHRISTINA MORA Other Supplies	\$65.23
12522466	1058	OFFICE DEPOT Office Supplies	\$150.47
12522467	1071	ORIENTAL TRADING CO. INC. Inst'l Matl's	\$161.91
12522468	5111	P & R PAPER SUPPLY COMPANY INC Other Supplies	\$748.41
12522469	4329	JUAN PADILLA Allowance	\$20.49
12522470	1168	PRODUCERS DAIRY PRODUCTS Food	\$3,344.29
12522471	5513	HARMINI RABON Inst'l Matl's	\$96.04
12522472	6499	VERONICA REYNOSO Allowance	\$93.50
12522473	3883	SHEREESE ROSE Mileage	\$62.64
12522474	1303	SAVE MART SUPERMARKETS Food	\$299.86
12522475	4330	SIERRA SCHOOL EQUIPMENT CO Inst'l Matl's/Equipment	\$146,703.10
12522476	1801	SMART & FINAL STORES (HFD/KIT) Food	\$161.95

**Warrant Register For Warrants
Dated 06/17/2016**

Warrant Number	Vendor Number	Vendor Name	Amount
12522477	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$43,315.13
12522478	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$10,902.90
12522479	1444	SYSCO FOODSERVICES OF MODESTO Food	\$868.32
12522480	2513	TAYLOR PUBLISHING COMPANY Inst'l Matl's	\$3,538.39
12522481	1466	TERMINIX INTERNATIONAL Other Services	\$25.00
12522482	4127	TULARE CO OFFICE OF EDUCATION Travel & Conf	\$5,000.00
12522483	4064	TULARE COUNTY OFFICE OF ED Travel & Conf	\$125.00
12522484	1612	MICHELLE E. WHITE Inst'l Matl's	\$48.38

Total Amount of All Warrants:**\$302,887.35**

Credit Card Register For Payments
Dated 06/17/2016

Document Number	Vendor Number	Vendor Name	Amount
14016123	149	BLICK ART MATERIALS Inst'l Matl's	\$17.48
14016124	4141	HMS INC Rentals, Leases & Repairs	\$1,964.00
14016125	708	HOLT LUMBER INC. Inst'l Matl's	\$197.37
14016126	5280	J&E RESTAURANT SUPPLY INC Equipment Replacement	\$7,036.26
14016127	806	KINGS COUNTY TROPHY Inst'l Matl's	\$3,969.45
14016128	831	LAKESHORE LEARNING Inst'l Matl's	\$26.49
14016129	1147	POSITIVE PROMOTIONS Inst'l Matl's	\$1,045.89
14016130	3583	SAN JOAQUIN IMPERIAL Office Supplies	\$374.02
14016131	3849	SCHOLASTIC READING CLUBS Books	\$60.00
14016132	4550	SCHOOL OUTFITTERS Inst'l Matl's	\$705.43
14016133	3513	SIGNMAX Grounds Supplies	\$192.98
Total Amount of All Credit Card Payments:			\$15,589.37

Warrant Register For Warrants

Dated 06/24/2016

Warrant Number	Vendor Number	Vendor Name	Amount
12522938	6601	1 2 3 MATH & READING INC. Other Services	\$1,800.00
12522939	6275	A + EDUCATIONAL CENTERS Other Services	\$760.00
12522940	5978	A BETTER TOMORROW EDUCATION Other Services	\$7,397.96
12522941	59	AMERIPRIDE UNIFORM SERVICES Mop/Mat/Laundry	\$2,241.12
12522942	6253	AT&T Telephone	\$1,686.18
12522943	263	DOUGLAS CARLTON Travel & Conf/Mileage	\$240.50
12522944	1667	CDW GOVERNMENT INC. Inst'l Matl's	\$1,700.86
12522945	303	CHAFFEE ZOO Inst'l Matl's	\$352.50
12522946	331	CLASSIC CHARTER Other Services	\$3,673.00
12522947	1621	CLOVIS LAKES ASSOCIATES Inst'l Matl's	\$37.10
12522948	373	CPM EDUCATIONAL PROGRAM Textbooks	\$1,351.25
12522949	405	DASSEL'S PETROLEUM INC. Fuel	\$6,971.98
12522950	5786	DOCUMENT TRACKING SERVICES Other Services	\$105.84
12522951	486	KENNY EGGERT Travel & Conf	\$241.68
12522952	3517	JENNIFER FAGUNDES Mileage	\$17.17
12522953	2141	FRESNO COUNTY OFFICE OF ED Travel & Conf/Inst'l Consultant	\$2,700.00
12522954	6124	FT WORTH MUSEUM OF SCIENCE AND Inst'l Consultant	\$200.00
12522955	1393	GAS COMPANY Gas	\$110.30
12522956	3305	GILBERT ELECTRIC COMPANY Buildings & Improvements	\$5,230.00
12522957	631	CITY OF HANFORD Inst'l Matl's	\$1,123.68
12522958	632	CITY OF HANFORD Water/Sewer	\$33,965.40
12522959	6688	RENE T HERNANDEZ Repairs	\$20,000.00
12522960	808	KINGS WASTE & RECYCLING Garbage	\$190.00
12522961	986	LAWNMOWER MAN Maint. Supplies	\$404.34
12522962	838	LAWRENCE TRACTOR COMPANY Bus Repair Parts	\$50.94
12522963	6682	MUSIC EDUCATION CONSULTANTS IN Travel & Conf	\$585.00
12522964	6257	ORCHARD SUPPLY HARDWARE Maint/Grounds/Custodian Supplies	\$1,435.43
12522965	5992	RODRIGUEZ BROS INC Grounds Supplies	\$804.05
12522966	3131	SHERWIN-WILLIAMS CO Maint. Supplies	\$276.28
12522967	4330	SIERRA SCHOOL EQUIPMENT CO Equipment	\$1,106.18
12522968	4256	MELISSA SIMAS Inst'l Matl's	\$150.00
12522969	2031	SOUTHWEST SCH & OFFICE SUPPLY Warehouse	\$1,527.25
12522970	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$11,745.10
12522971	1405	STAPLES *6252 Allowance/Inst'l Matl's	\$823.66
12522972	2188	SUPPLYWORKS Warehouse/Grounds/Maint Supplies	\$1,675.33
12522973	2188	SUPPLYWORKS Warehouse	\$4,603.13
12522974	6697	JENNIFER TAYLOR Mileage	\$63.94
12522975	5774	TEACHER SYNERGY INC Inst'l Matl's	\$23.49
12522976	1466	TERMINIX INTERNATIONAL Pest Control	\$351.00
12522977	5810	TROPHY DEPOT INC. Inst'l Matl's	\$1,952.49
12522978	4114	TULARE CO OFFICE OF EDUCATION Inst'l Consultant	\$2,000.00
12522979	4127	TULARE CO OFFICE OF EDUCATION Inst'l Consultant	\$12,000.00
12522980	4064	TULARE COUNTY OFFICE OF ED Travel & Conf/Inst'l Consultant	\$33,875.00
12522981	3749	ULINE INC Inst'l Matl's	\$144.53
12522982	1521	UNITED REFRIGERATION INC. Maint. Supplies	\$4,495.57
12522983	1525	UNIVERSAL SPECIALTIES INC. Maint. Supplies	\$152.21
12522984	6390	ELISA URRUTIA All Other Local Revenues	\$20.00
12522985	2653	VALLEY OXYGEN Maint. Supplies	\$204.93

**Warrant Register For Warrants
Dated 06/24/2016**

Warrant Number	Vendor Number	Vendor Name	Amount
12522986	6681	VOIP SUPPLY LLC Other Supplies	\$9,025.90
Total Amount of All Warrants:			\$181,592.27

Credit Card Register For Payments
Dated 06/24/2016

Document Number	Vendor Number	Vendor Name	Amount
14016190	2	A-Z BUS SALES INC Bus Repair Parts	\$586.46
14016191	3893	ALLIED ELECTRIC MOTOR SERV INC Warehouse	\$200.80
14016192	415	DELRAY TIRE & RETREADING INC. Maint. Supplies	\$470.11
14016193	4271	GOLDEN EAGLE CHARTER INC. Other Services	\$1,400.00
14016194	802	KINGS COUNTY PIPE & SUPPLY Maint Supplies	\$305.33
14016195	1802	MEDALLION SUPPLY Maint/Grounds Supplies	\$334.09
14016196	982	MILLER'S RENTALAND INC. Rentals	\$660.00
14016197	994	MOBILE MODULAR MGMT. CORP. Rentals, Leases	\$886.00
14016198	1002	MORGAN & SLATES INC. Maint./Grounds Supplies	\$169.35
14016199	1619	WILBUR-ELLIS COMPANY LLC Grounds Supplies	\$430.00
Total Amount of All Credit Card Payments:			\$5,442.14

Grand Total For All Districts:

\$5,442.14_{17/126}

Warrant Register For Warrants

Dated 06/30/2016

Warrant Number	Vendor Number	Vendor Name	Amount
12523608	5979	! # 1 TOUCH-SCREEN TABLET COMP Other Services	\$85.00
12523609	6603	1 ONLINE TUTORING LLC Other Services	\$2,011.70
12523610	6695	5 STAR TUTORS LLC Other Services	\$1,862.50
12523611	6575	ABOVE & BEYOND LEARNING INC. Other Services	\$19,075.00
12523612	4828	LLC ACTIVE NETWORK Other Services	\$468.00
12523613	4566	ALLIED STORAGE CONTAINERS Rentals, Leases	\$60.85
12523614	4236	ALTERNATIVE BILLING CONSULTANT Other Services	\$99.00
12523615	6431	AMAZON.COM Inst'l Matl's/Books/Office Supplies	\$4,827.00
12523616	53	AMERICAN MUSIC COMPANY Inst'l Matl's	\$19.35
12523617	73	APPLE INC. Office Supplies/Equipment	\$892.04
12523618	3793	LINDA ARNETT Other Services	\$239.00
12523619	6253	AT&T Telephone	\$73.24
12523620	3947	ATKINSON ANDELSON LOYA RUUD & Legal	\$1,305.94
12523621	150	BLINDS ETC. Materials/Repairs	\$7,639.23
12523622	6604	BRIGHT FUTURE Other Services	\$9,052.65
12523623	6699	HANNAH BRUNER Other Services	\$20.00
12523624	5566	BUREAU OF LECTURES Inst'l Consultant	\$690.00
12523625	4316	CALIF. TUTORING COMPANY LLC Other Services	\$10,712.50
12523626	236	STATE OF CALIFORNIA Other Services	\$369.00
12523627	6700	HILARY CARABAJAL Other Services	\$25.00
12523628	6673	CENTRAL VALLEY COMMUNITY BANK Buildings & Improvements	\$9,280.07
12523629	4452	CENTRAL VALLEY SUPPORT SERVICE Other Services	\$285.00
12523630	304	NICK CHAMPI ENTERPRISES INC. Repairs/Maint Supplies	\$2,247.44
12523631	6605	CLUB Z! TUTORING Other Services	\$6,975.73
12523632	6414	CONSOLIDATED TESTING LABORATOR Land Improvements	\$580.00
12523633	4178	COOK'S COMMUNICATION Warehouse	\$3,773.25
12523634	387	CSBA Travel & Conf	\$575.00
12523635	414	DELL COMPUTER CORPORATION Equipment/Other Supplies	\$1,265.70
12523636	4815	DIGITECH INTEGRATIONS INC Maint Supplies	\$94.98
12523637	6606	EDUPLUS LLC Other Services	\$4,020.80
12523638	6672	FORCUM/MACKEY CONSTRUCTION Buildings & Improvements	\$176,320.52
12523639	1769	FRESNO PRODUCE Food	\$1,973.97
12523640	1393	GAS COMPANY Gas	\$168.44
12523641	3305	GILBERT ELECTRIC COMPANY Repairs	\$500.00
12523642	591	GOLD STAR FOODS Food	\$11.20
12523643	3656	HANFORD AUTO & TRUCK PARTS Maint Supp/Bus Repair Parts	\$1,097.13
12523644	640	HANFORD ELEM. PETTY CASH Postage	\$19.10
12523645	641	HANFORD ELEM. REVOLVING FUND Books/Inst'l Matl's	\$458.41
12523646	5264	HOUGHTON MIFFLIN HARCOURT Textbooks	\$143,723.11
12523647	5985	ICES EDUCATION LLC Other Services	\$2,112.08
12523648	4597	IVS COMPUTER TECHNOLOGY Equipment	\$1,377.68
12523649	5703	TERESA JAQUEZ Inst'l Consultant	\$1,760.40
12523650	1252	JOE ROBINSON CONCRETE Repairs/Land Improvements	\$8,912.00
12523651	764	RICHARD JOHNSTON Inst'l Matl's	\$16.75
12523652	6677	JPB DESIGNS Rentals, Leases & Repairs	\$129,580.00
12523653	5990	KELLER FORD Other Supplies	\$51.71
12523654	801	KINGS COUNTY MOBILE LOCKSMITH Maint & Grounds Supp	\$425.89
12523655	796	KINGS COUNTY OFFICE OF ED Other Excess Costs	\$23,201.15

Warrant Register For Warrants

Dated 06/30/2016

Warrant Number	Vendor Number	Vendor Name	Amount
12523656	817	KROEGER EQUIPMENT & SUPPLY CO Transportation Supplies	\$284.14
12523657	986	LAWNMOWER MAN Equipment/Grounds Supp	\$892.23
12523658	6608	LEARN WITH IPADS LLC Other Services	\$81,040.70
12523659	2256	MANDATE RESOURCE SERVICES LLC Other Services	\$5,800.00
12523660	6050	NETSOURCE GLOBAL Equipment	\$10,660.55
12523661	1058	OFFICE DEPOT Office Supp	\$165.25
12523662	6674	PHYSIUS PHYSICAL THERAPY & WEL Other Services	\$50.00
12523663	1168	PRODUCERS DAIRY PRODUCTS Food	\$734.19
12523664	3604	PROFESSIONAL TUTORS OF AMERICA Other Services	\$8,568.00
12523665	4797	R-N-R WELDING Maint Supp	\$114.81
12523666	1232	RICHARD'S TREE SERVICE Repairs	\$6,000.00
12523667	4518	R MARK RICHARD Repairs	\$38,735.00
12523668	6297	ROSENBALM ROCKERY Grounds Supp	\$3,115.83
12523669	1326	SCHOOL SERVICES OF CALIF. INC. Travel & Conf/Dues & Memberships	\$760.00
12523670	6199	SCOOTPAD CORPORATION Inst'l Consultant	\$585.25
12523671	1336	SERVI-TECH CONTROLS INC. Maint Supp	\$267.71
12523672	3743	SHRED-IT USA – FRESNO Shredding	\$1,005.37
12523673	1356	SILVAS OIL COMPANY INC. Fuel	\$569.72
12523674	4031	SIX FLAGS MAGIC MOUNTAIN Inst'l Matl's	\$3,668.90
12523675	1374	SMART & FINAL STORES (HFD/DO) Other Supp	\$506.93
12523676	1801	SMART & FINAL STORES (HFD/KIT) Food/Other Supp	\$62.68
12523677	1880	SOUTH COUNTY SUPPORT SERVICES Other Services	\$2,300.64
12523678	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$33,556.03
12523679	2031	SOUTHWEST SCH & OFFICE SUPPLY Warehouse	\$828.70
12523680	1404	STANISLAUS FOUNDATION – ADMIN Other Services	\$2,602.00
12523681	2348	STEVE WEISS MUSIC Equipment	\$686.60
12523682	5586	SUPERIOR SOIL SUPPLEMENTS Grounds Supp	\$11,933.76
12523683	2188	SUPPLYWORKS Custodian & Maint Supp	\$2,229.76
12523684	2138	THE TREE HOUSE Office Supp	\$151.80
12523685	4127	TULARE CO OFFICE OF EDUCATION Other Services	\$16,939.92
12523686	2043	TULARE COUNTY OFFICE OF ED Other Supplies	\$200.00
12523687	4064	TULARE COUNTY OFFICE OF ED Other Services	\$7,350.00
12523688	1506	TWB INSPECTIONS Buildings & Improvements	\$4,500.00
12523689	1525	UNIVERSAL SPECIALTIES INC. Maint Supp	\$152.28
12523690	3154	UPS Postage	\$30.66
12523691	2404	VAVRINEK TRINE DAY & CO. LLP Audit Expense	\$15,000.00
12523692	1558	VERIZON WIRELESS Telephone	\$540.19
12523693	1575	WALMART COMMUNITY/RFCSLLC Inst'l Matl's	\$1,625.64

Total Amount of All Warrants:

\$844,549.75

Credit Card Register For Payments

Dated 06/30/2016

Document Number	Vendor Number	Vendor Name	Amount
14016250	4676	ACTION EQUIPMENT RENTALS Rentals	\$1,077.60
14016251	2763	AMSTERDAM PRINTING & LITHO Inst'l Matl's	\$177.53
14016252	87	ATHLETIC SUPPLY OF CALIFORNIA Warehouse	\$5,086.40
14016253	126	BEDARD CONTROLS INC. Rentals, Leases & Repairs	\$325.00
14016254	5339	BEYOND MENTION DESIGNS LLC Other Supp	\$32.25
14016255	297	CENTRAL SANITARY SUPPLY Warehouse	\$10,350.43
14016256	509	EWING IRRIGATION PRODUCTS Grounds Supp	\$481.60
14016257	546	FRESNO ENVELOPE AND EMBOSSING Printing Supp	\$107.73
14016258	2461	GAMETIME Equipment	\$2,252.97
14016259	652	HANFORD SENTINEL Other Services	\$1,161.73
14016260	4141	HMS INC Buildings & Improvements	\$2,165.00
14016261	5690	INDOFF INCORPORATED Equipment	\$16,570.73
14016262	1111	J W PEPPER & SON INC Inst'l Matl's	\$57.45
14016263	5007	JORGENSEN COMPANY Maint Supp	\$1,089.76
14016264	806	KINGS COUNTY TROPHY Inst'l Matl's	\$4,525.75
14016265	854	LIBRARY STORE INC. Inst'l Matl's	\$6,145.06
14016266	1002	MORGAN & SLATES INC. Rentals, Leases & Repairs	\$1,384.27
14016267	1121	PERMA-BOUND Books	\$71.70
14016268	5391	STARFALL EDUCATION Digital Resource Charges	\$270.00
Total Amount of All Credit Card Payments:			\$53,332.96

Warrant Register For Warrants

Dated 07/08/2016

Warrant Number	Vendor Number	Vendor Name	Amount
12524255	6630	BAY AREA SCIENCE LEAGUE Travel/Conf	\$75.00
12524256	6705	ARLO BRAUN Travel/cof	\$64.00
12524257	5427	MARY DETLEFSEN Travel/Conf	\$448.00
12524258	6174	FLOCABULARY LLC Instructional Consultant	\$14,080.00
12524259	535	FOUR STAR MARKETING INC. Stores/Whs	\$213.80
12524260	2141	FRESNO COUNTY OFFICE OF ED Travel/Conf	\$250.00
12524261	6694	LILLIAN GARCIA Summer Health/Welfare	\$594.65
12524262	1393	GAS COMPANY Gas	\$111.46
12524263	2427	HOME DEPOT CREDIT SERVICES Maint Supp	\$335.55
12524264	5264	HOUGHTON MIFFLIN HARCOURT Textbooks	\$115,759.30
12524265	796	KINGS COUNTY OFFICE OF ED Other Excess Costs to County	\$8,716.08
12524266	6704	ADAM MALDONADO Other Services	\$25.00
12524267	6701	TANNIKA MANNING Other Services	\$25.00
12524268	6617	LESLIE MARAIN Travel/Conf	\$64.00
12524269	6702	CHRIS PAYNE Other Services	\$25.00
12524270	1915	POSTMASTER Other Services/Operating Costs	\$1,322.00
12524271	3883	SHEREESE ROSE Summer Health/Welfare	\$158.36
12524272	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$5,616.10
12524273	2031	SOUTHWEST SCH & OFFICE SUPPLY Stores/Whse	\$227.04
12524274	1403	STANISLAUS FOUNDATION – DENTAL Other Services/Operating Costs	\$24,592.10
12524275	1508	U.S. POSTAL SERVICE (CMRS-FP) Postage	\$7,000.00
12524276	1521	UNITED REFRIGERATION INC. Maint Supp	\$870.15
12524277	2157	YOLANDA VIDAL Summer Health/Welfare	\$158.36
Total Amount of All Warrants:			\$180,730.95

Credit Card Register For Payments
Dated 07/08/2016

Document Number	Vendor Number	Vendor Name	Amount
14016341	2	A-Z BUS SALES INC Bus Repair Parts	\$1,261.13
14016342	91	AUTOMATED OFFICE SYSTEMS Rental, Leases. Repairs	\$2,775.99
14016343	5747	CRISIS PREVENTION INSTITUTE (C Travel/Conf	\$4,796.00
Total Amount of All Credit Card Payments:			\$8,833.12

Warrant Register For Warrants

Dated 07/15/2016

Warrant Number	Vendor Number	Vendor Name	Amount
12524614	59	AMERIPRIDE UNIFORM SERVICES MOP/MATS	\$2,662.37
12524615	59	AMERIPRIDE UNIFORM SERVICES MOP/MATS	\$118.16
12524616	1690	BATTERY SYSTEMS MATERIALS/SUPPLIES	\$613.75
12524617	4869	BUCKMAN-MITCHELL INC. INSURANCE	\$305,730.00
12524618	5838	CREDENTIAL COUNSELORS & TRAVEL/CONF	\$303.37
12524619	5382	CROSSROADS MATERIALS/SUPPLIES	\$397.70
12524620	387	CSBA SERVICES	\$5,755.00
12524621	405	DASSEL'S PETROLEUM INC. MATERIALS/FUEL	\$133.74
12524622	5834	EDUCATORS OUTLET INC. MATERIALS/SUPPLIES	\$175.50
12524623	1769	FRESNO PRODUCE FOOD	\$445.00
12524624	1393	GAS COMPANY UTILITIES	\$269.47
12524625	6706	EVAN GELSI PAYROLL LIABILITY	\$2.46
12524626	3656	HANFORD AUTO & TRUCK PARTS MATERIALS/SUPPLIES	\$1,281.06
12524627	632	CITY OF HANFORD WATER/SEWER	\$18,220.19
12524628	6707	HEATHER JOHNSTON SERVICES	\$7.50
12524629	779	KEENAN & ASSOC./CPIC SUMMER HEALTH/WELFARE	\$5,145.00
12524630	778	KEENAN & ASSOC./MED. EYE SERV. SUMMER HEALTH/WLFARE	\$10,230.40
12524631	5828	KINGS COUNTY DEPT OF PUBLIC WO MATERIALS/FUEL	\$94.41
12524632	808	KINGS WASTE & RECYCLING GARBAGE/SERVICES	\$779.20
12524633	2243	MATSON ALARM SERVICES	\$36.00
12524634	2491	MID-COUNTY FIRE EXTINGUISHER SERVICES	\$4,161.12
12524635	1168	PRODUCERS DAIRY PRODUCTS FOOD	\$337.13
12524636	5992	RODRIGUEZ BROS INC MATERIALS/SUPPLIES	\$471.80
12524637	1367	SISC III SUMMER HEALTH/WELFARE	\$536,886.00
12524638	1801	SMART & FINAL STORES (HFD/KIT) FOOD	\$35.82
12524639	1403	STANISLAUS FOUNDATION – DENTAL OTHER SERVICES	\$15,104.80
12524640	1444	SYSCO FOODSERVICES OF MODESTO MATERIALS/SUPPLIES	\$34.45
12524641	5946	THE HARTFORD SUMMER HEALTH/WELFARE	\$1,071.64
12524642	4064	TULARE COUNTY OFFICE OF ED TRAVEL/CONF	\$150.00
Total Amount of All Warrants:			\$910,653.04

Credit Card Register For Payments
Dated 07/15/2016

Document Number	Vendor Number	Vendor Name	Amount
14016375	91	AUTOMATED OFFICE SYSTEMS EQUIPMENT	\$41,269.24
14016376	176	BSN SPORTS MATERIALS/SUPPLIES	\$2,244.30
14016377	509	EWING IRRIGATION PRODUCTS MATERIALS/SUPPL	\$2,343.58
14016378	802	KINGS COUNTY PIPE & SUPPLY MATERIALS/SUPPLIES	\$65.78
14016379	1002	MORGAN & SLATES INC. MATERIAL/SUPPLIES	\$118.61
14016380	3131	SHERWIN-WILLIAMS CO MATERIAL/SUPPLIES	\$366.15
Total Amount of All Credit Card Payments:			\$46,407.66

Warrant Register For Warrants

Dated 07/22/2016

Warrant Number	Vendor Number	Vendor Name	Amount
12524987	6711	SUSAN ALEGRIA Other Services	\$25.00
12524988	5977	AMAZING A ACADEMICS Other Services	\$1,690.00
12524989	6431	AMAZON.COM Office Supplies/Warehouse	\$8,126.71
12524990	53	AMERICAN MUSIC COMPANY Other Supplies	\$244.10
12524991	59	AMERIPRIDE UNIFORM SERVICES Laundry/Mop/Mat	\$61.33
12524992	6422	BAMBOO SOLUTIONS CORPORATION Other Services	\$323.00
12524993	3258	BANK OF AMERICA Other Services	\$1,435.00
12524994	6712	SARAH BARTRON Other Services	\$25.00
12524995	128	BENCHMARK EDUCATION COMPANY Textbooks	\$967,838.63
12524996	6119	BLACKBOARD INC Other Services	\$6,960.00
12524997	6696	BOUNCY BANDS Matl's and Supplies	\$127.16
12524998	6604	BRIGHT FUTURE Other Services	\$1,005.85
12524999	242	STATE OF CALIFORNIA Fuel	\$67.58
12525000	5107	CASCWA MEMBERSHIP Dues & Memberships	\$50.00
12525001	1670	CONTRACT PAPER GROUP INC Warehouse	\$21,021.84
12525002	373	CPM EDUCATIONAL PROGRAM Textbooks	\$8,895.27
12525003	387	CSBA Dues & Memberships	\$11,178.00
12525004	6141	CYPRESS RISK MANAGEMENT Insurance	\$13,118.60
12525005	405	DASSEL'S PETROLEUM INC. Fuel	\$4,104.10
12525006	414	DELL COMPUTER CORPORATION Equipment	\$29,168.40
12525007	5360	EDUPOINT EDUCATIONAL SYSTEMS Other Services	\$44,691.89
12525008	497	EMPLOYMENT DEVELOPMENT DEPT. State Unemployment Insurance	\$4,979.73
12525009	6425	EXPERTS EXCHANGE LLC Other Services	\$749.00
12525010	6643	FOUR POINTS SHERATON SAN DIEGO Travel & Conf	\$1,308.64
12525011	549	FRESNO PACIFIC UNIVERSITY Travel & Conf	\$315.00
12525012	4383	FRESNO STATE BANDS Matl's & Supplies	\$350.00
12525013	3099	KATHERYN GALICIA Prepaid Health Benefit Payments	\$15.00
12525014	5913	JAMI GARCIA Travel & Conf	\$204.00
12525015	1393	GAS COMPANY Gas	\$124.40
12525016	592	DAVID GOLDSMITH Travel & Conf	\$117.10
12525017	620	GRISWOLD LASALLE COBB DOWD Legal	\$1,907.35
12525018	5264	HOUGHTON MIFFLIN HARCOURT Textbooks	\$165,983.24
12525019	5342	INNOVATION COMMERCIAL FLOORING Repairs	\$10,184.00
12525020	6069	INTERACTIVE EDUCATIONAL SERVIC Other Services	\$6,000.00
12525021	6133	JACKSON NATIONAL LIFE INSURANC Retiree Benefits, Certificated	\$5,252.00
12525022	5990	KELLER FORD Matl's & Supplies	\$344.85
12525023	796	KINGS COUNTY OFFICE OF ED Other Services	\$14.00
12525024	986	LAWNMOWER MAN Repairs	\$250.64
12525025	838	LAWRENCE TRACTOR COMPANY Grounds Supp	\$1,076.39
12525026	912	MANGINI ASSOCIATES INC. Repairs/Buildings & Improvements	\$24,775.68
12525027	6633	NSP3 Land Improvements	\$24,948.60
12525028	1058	OFFICE DEPOT Office Supp	\$326.31
12525029	6257	ORCHARD SUPPLY HARDWARE Warehouse/Maint Supp	\$2,174.73
12525030	1105	PEARSON LEARNING GROUP Textbooks	\$7,500.00
12525031	3726	SHELBY POOLE Other Services	\$60.00
12525032	5923	SASSER SPECIALTIES Printing Supplies	\$49.99
12525033	1326	SCHOOL SERVICES OF CALIF. INC. Dues & Memberships	\$295.00
12525034	1327	SCHOOL SPECIALTY Warehouse	\$111.80

**Warrant Register For Warrants
Dated 07/22/2016**

Warrant Number	Vendor Number	Vendor Name	Amount
12525035	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$33,470.43
12525036	1401	STANDARD STATIONERY SUPPLY Warehouse	\$6,719.08
12525037	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$15,655.60
12525038	2188	SUPPLYWORKS Maint. Supplies	\$506.65
12525039	1466	TERMINIX INTERNATIONAL Pest Control	\$397.00
12525040	5915	STEFANIE UMSCHIED Travel & Conf	\$204.00
12525041	2653	VALLEY OXYGEN Grounds Supplies	\$65.63
Total Amount of All Warrants:			\$1,436,593.30

Credit Card Register For Payments
Dated 07/22/2016

Document Number	Vendor Number	Vendor Name	Amount
14016419	82	ASCD Dues & Memberships	\$89.00
14016420	3840	CALTAC – ETS Inst'l Consultant	\$1,370.40
14016421	831	LAKESHORE LEARNING Warehouse	\$7,818.05
14016422	4276	LEARNING A-Z Inst'l Consultant	\$3,123.75
14016423	962	MEDCO SUPPLY COMPANY Warehouse	\$1,485.77
14016424	994	MOBILE MODULAR MGMT. CORP. Rentals, Leases	\$3,900.00
14016425	5934	PEARSON - CLINICAL ASSESSMENT Mat'l's & Supplies	\$2,225.00
14016426	2876	S & S DISCOUNT SPORTS Warehouse	\$718.50
14016427	1278	S & S WORLDWIDE INC. Warehouse	\$72.24
14016428	898	WILLIAM V. MACGILL & CO Warehouse	\$360.70
Total Amount of All Credit Card Payments:			\$21,163.41

Warrant Register For Warrants

Dated 07/29/2016

Warrant Number	Vendor Number	Vendor Name	Amount
12525634	4566	ALLIED STORAGE CONTAINERS Rentals, Leases	\$91.38
12525635	4236	ALTERNATIVE BILLING CONSULTANT Other Services	\$76.50
12525636	128	BENCHMARK EDUCATION COMPANY Textbooks	\$33,325.00
12525637	3208	BEYOND PLAY LLC Matl's & Supplies	\$388.93
12525638	6705	ARLO BRAUN Mileage	\$205.20
12525639	232	STATE OF CALIFORNIA Accounts Payable Use Tax	\$15,056.00
12525640	236	STATE OF CALIFORNIA Other Services	\$908.00
12525641	6700	HILARY CARABAJAL Other Services	\$25.00
12525642	263	DOUGLAS CARLTON Travel & Conf/Mileage	\$385.61
12525643	1667	CDW GOVERNMENT INC. Matl's & Supplies	\$1,206.75
12525644	4452	CENTRAL VALLEY SUPPORT SERVICE Other Services	\$287.50
12525645	4178	COOK'S COMMUNICATION Other Services	\$485.00
12525646	5463	SARA DECUIR Travel & Conf/Mileage	\$388.15
12525647	6669	DEERE & COMPANY Equipment Replacement	\$28,819.27
12525648	5427	MARY DETLEFSEN Mileage	\$405.00
12525649	6419	JAMIE DIAL Travel & Conf	\$92.00
12525650	491	ELGIN SCHOOL SUPPLY CO. INC. Warehouse	\$438.54
12525651	640	HANFORD ELEM. PETTY CASH Matl's & Supplies	\$50.00
12525652	711	THE HORN SHOP Equipment	\$4,507.48
12525653	725	HYATT REGENCY – SACRAMENTO Travel & Conf	\$761.40
12525654	6715	YVONNE IBARRA Other Services	\$25.00
12525655	5290	KEENAN & ASSOCIATES Insurance	\$1,102.63
12525656	796	KINGS COUNTY OFFICE OF ED Other Services/Travel & Conf	\$4,903.12
12525657	817	KROEGER EQUIPMENT & SUPPLY CO Bus Repair Parts	\$379.67
12525658	6617	LESLIE MARAIN Mileage	\$41.04
12525659	942	KAREN MCCONNELL Travel & Conf	\$92.00
12525660	1058	OFFICE DEPOT Warehouse	\$64.39
12525661	6716	LORENZO RIVERA Other Services	\$25.00
12525662	1327	SCHOOL SPECIALTY Warehouse	\$577.92
12525663	1356	SILVAS OIL COMPANY INC. Fuel	\$624.36
12525664	2031	SOUTHWEST SCH & OFFICE SUPPLY Warehouse	\$22,952.43
12525665	1401	STANDARD STATIONERY SUPPLY Warehouse	\$19,323.75
12525666	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$18,400.56
12525667	6644	TYLER TECHNOLOGIES Other Services	\$8,920.00
12525668	1508	U.S. POSTAL SERVICE (CMRS-FP) Postage	\$3,000.00
12525669	1575	WALMART COMMUNITY/RFCSLLC Warehouse	\$21.07

Total Amount of All Warrants:

\$168,355.65

Credit Card Register For Payments
Dated 07/29/2016

Document Number	Vendor Number	Vendor Name	Amount
14016489	3893	ALLIED ELECTRIC MOTOR SERV INC Warehouse	\$36.61
14016490	91	AUTOMATED OFFICE SYSTEMS Rentals, Leases & Repairs	\$380.01
14016491	176	BSN SPORTS Matl's & Supplies	\$4,947.06
14016492	2258	GUERRERO DOOR SERVICE Repairs	\$8,611.00
14016493	1188	QUILL CORPORATION Warehouse	\$6,245.57
14016494	3335	SCHOOLDUDE.COM Other Services	\$6,116.25
14016495	1350	SIGN WORKS Matl's & Supplies	\$4,091.58
Total Amount of All Credit Card Payments:			\$30,428.08

Hanford Elementary School District
Minutes of the Regular Board Meeting
June 22, 2016

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on June 22, 2016 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Revious called the meeting to order at 5:30 p.m. Trustees Garcia and Robinson were present. Trustee Garner arrived at 6:34 p.m. and joined the meeting in progress. Trustee Hernandez was absent.

Closed Session Trustees immediately adjourned to closed session for the purpose of:

- Student Discipline pursuant to Education Code section 48918

Open Session Trustees returned to open session at 6:05 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Doug Carlton, David Endo, Joy Gabler, David Goldsmith, Jaime Martinez, Gerry Mulligan, Jill Rubalcava, and Liz Simas.

Readmission Case #15-17, #16-02, #16-08, #16-13, & #16-37 Trustee Garcia moved to approve readmission for the following cases based upon each student's compliance with the Plan of Rehabilitation: #15-17, #16-02, #16-08, #16-13, and #16-37. Trustee Robinson seconded; motion carried 3-0:

Garcia – Yes
 Revious – Yes
 Robinson – Yes

Readmission Denial #15-14 & #16-11 Trustee Garcia moved to deny readmission for Case #15-14 and #16-11 based upon the finding that the student did not comply with the Plan of Rehabilitation or that student continues to pose a danger to self or others. Trustee Robinson seconded; motion carried 3-0:

Garcia – Yes
 Revious – Yes
 Robinson – Yes

Expel Case #16-55 Trustee Garcia moved to accept the Finding of Fact and expel case #16-55 for the remainder of the 2015-16 school year and the first semester of the 2016-17 for violation of Education Code 48900 as determined by the Administrative Panel at a Hearing held June 14, 2016. Trustee Robinson seconded; motion carried 3-0:

Garcia – Yes
 Revious – Yes
 Robinson – Yes

Expel Case #16-56 Trustee Garcia moved to accept the Finding of Fact and expel case #16-56 for one year for violation of Education Code 48900 and 48915 as determined by the Administrative Panel at a Hearing held June 14, 2016. Parents may apply to Readmission on or after June 7, 2017. Trustee Robinson seconded; motion carried 3-0:

Garcia – Yes
 Revious – Yes
 Robinson – Yes

**Public
Comments** None

**Board and Staff
Comments** None

**Requests to
Address the
Board** None

**Dates to
Remember** President Revious reviewed dates to remember: Summer School Ending for JFK on June 24th; Holiday on July 4th; Summer School Ending July 8th.

CONSENT ITEMS

Trustee Robinson made a motion to take consent items "a" through "e" together.
Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Robinson – Yes

Trustee Robinson then made a motion to approve consent items "a" through "e". Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Robinson – Yes

The items approved are as follows:

- a) Warrant listings dated 6/1/16, 6/3/16 and 6/10/16.
- b) Minutes of Regular Board Meeting June 8, 2016.
- c) Donation of \$642.46 from JFK Parent Teacher Club to JFK.
- d) Donation of \$1,000.00 from Wonderful Giving and \$25.62 from Target Take Charge of Education to Lee Richmond.
- e) Donation of \$1,500.00 from Kohl's to Monroe.

BOARD POLICIES AND ADMINISTRATION

**TCOE
Consultant-
Carole Wiley** Trustee Garcia made a motion to approve the consultant contract with TCOE consultant, Carole Wiley to provide professional development in English Language Arts, Grammar and Mechanics for grades 6-8 teachers on October 21st. Trustee Robinson seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Robinson – Yes

**Consultant Dr.
Karen Karp** Trustee Revious made a motion to approve the consultant contract with Mathematics Professional Developer, Dr. Karen Karp to provide professional development in mathematics on October 20th to special education teacher and October 21st to TK-5 grade teachers. Trustee Robinson seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Robinson – Yes

- Donation** Trustee Garcia made a motion to approve donation of 35 Kenwood TK5310GK2-LKP Analog/Digital Portable Radios/Batteries/Chargers and Belt Clips. Donation will support the afterschool program to ensure communication between the school office and staff to ensure the safety of students. Trustee Robinson seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Robinson – Yes
- SELPA Local Plan** Trustee Revious made a motion to approve the 2016 Kings County SELPA Local Plan. This plan states that all school districts are in consortium to provide services to special need students. Trustee Garcia seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Robinson – Yes
- SADA Systems** Trustee Garcia made a motion to approve the consultant agreement with SADA Systems to provide Office 365 migration consulting services. Trustee Robinson seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Robinson – Yes
- Blackboard, Inc.** Trustee Garcia made a motion to approve the renewal contract with Blackboard, Inc. for automated parent notification services. Trustee Robinson seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Robinson – Yes
- Jefferson Charter Academy - LCAP** Trustee Robinson made a motion to approve the Jefferson Charter Academy 2016-2017 to 2018-2019 Local Control Accountability Plan. Trustee Garcia seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Robinson – Yes
- LEAP** Trustee Garcia made a motion to approve the 2016-2017 HESD Local Education Agency Plan (LEAP) Addendum and Title III Action Plan for English Learners. The LEAP will provide professional development for teachers to improve the academic achievement of students from low income families, and to ensure English learners attain proficiency in English. Trustee Robinson seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Robinson – Yes
- School Site Title I Evals** Trustee Garcia made a motion to approve the School Site Title I Evaluations. Trustee Robinson seconded; motion carried 3-0:
Garcia – Yes
Revious – Yes
Robinson – Yes
- 2016-2017 School Plans** Trustee Garcia made a motion to approve the 2016-2017 Single Plans for Student Achievement (School Plans). Trustee Robinson seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Robinson – Yes

BP/AR 1312.3 Trustee Robinson made a motion to approve the revised Board Policy and Administrative Regulation 1312.3 – Uniform Compliant Procedure. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Robinson – Yes

AR/E 1312.4 Trustee Revious made a motion to approve the revised Administrative Regulation and Exhibit 1312.4 – Williams Uniform Compliant Procedure. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Robinson – Yes

PERSONNEL

Trustee Revious made a motion to take Personnel items “a” through “j” together. Trustee Garcia seconded; motion carried 3-0:

Garcia – Yes
Revious – Yes
Robinson – Yes

Trustee Revious then made a motion to approve Personnel items “a” through “j”. Trustee Garcia seconded; the motion carried 3-0:

Garcia – Yes
Revious – Yes
Robinson – Yes

Item “a” – Employment

The following items were approved:

Certificated, effective 8/9/16

- Osvaldo Garcia, Teacher, Probationary 1 (rescind)
- Cynthia Medina, Teacher, Probationary 1
- Carin Ray, Teacher, Probationary 1

Classified

- Carolina Garcia, Bilingual Clerk Typist II – 5.0 hrs., Monroe, effective 7/29/16

Item “b” – Short-term Employment

CLASSIFIED STAFF – Extended Learning Opportunities

Migrant Summer School

- Sandy Perez, Bus Driver – 6.0 hrs., Transportation, effective 6/13/16 to 6/30/16

Seamless Summer Meal Program. Effective 6/6/16 to 7/29/16

- Jenny Delgado, Yard Supervisor – 1.75 hrs., Kennedy, effective 6/6/16 to 7/29/16
- Daniela Meza, Yard Supervisor – 1.75 hrs., Jefferson, effective 6/20/16 to 7/29/16
- Teresita Ramirez, Yard Supervisor – 1.75 hrs., Lincoln, effective 6/6/16 to 7/29/16

HESD Summer Academic and Enrichment Programs

- Danna Bailey, Bus Driver – 4.0 hrs., Transportation, effective 6/13/16 to 7/8/16
- Maria Jones, Bus Driver – 4.0 hrs., Transportation, effective 6/13/16 to 7/8/16

HESD Enrichment and Community Leadership

- John Arnett, Bus Driver – 4.0 hrs., Transportation, effective 6/13/16 to 6/24/16
- Linda Arnett, Bus Driver – 4.0 hrs., Transportation, effective 6/13/16 to 6/24/16

***Item "c" –
Resignations***

- Gabriella Gomez, Substitute READY Program Tutor, effective 6/5/16
- Virginia Silva, Educational Tutor K-6 – 3.5 hrs., Monroe, effective 5/12/16

***Item "d" –
Promotion***

- Rachelle Vasquez, from Special Education Aide – 5.0 hrs., to Student Specialist – 8.0 hrs., Washington, effective 7/29/16

***Item "e" –
Temporary Out of
Class
Assignment/More
Hours/Transfer***

- Katie Luis, from Lead READY Program Tutor – 5.0 hrs., Lincoln to Administrative Secretary I – 8.0 hrs., Special Services/READY, effective 6/6/16 to 6/10/16

***Item "f" –
Administrative
Transfer***

- Benito Avila, READY Program Tutor – 4.5 hrs., from Richmond to Jefferson, effective 8/9/16
- Demi Balbina, READY Program Tutor – 4.5 hrs., from King to Hamilton, effective 8/9/16
- Miranda Banuelos, READY Program Tutor – 4.5 hrs., from Jefferson to Richmond, effective 8/9/16
- Denise Hurt, Special Circumstance Aide, - 5.75 hrs., from Simas to Wilson, effective 8/15/16
- Lauree Mallard, READY Program Tutor – 4.5 hrs., from Jefferson to Richmond, effective 8/9/16
- Jacqueline Medrano, READY Program Tutor – 4.5 hrs., from Richmond to King, effective 8/9/16
- Zachary Westover, READY Program Tutor – 4.5 hrs., from Jefferson to Lincoln, effective 8/9/16

***Item "g" –
Voluntary
Transfer***

- Sarai Rivera, READY Program Tutor – 4.5 hrs., from Hamilton to Jefferson

***Item "h" –
Voluntary
Transfer/Decrease in Hours***

- Chantel Andresen, Yard Supervisor, from 3.25 hrs., Simas to 2.5 hrs., Monroe, effective 8/15/16

***Item "i" –
Salary/Wage
Schedules for
2016-2017***

- Management/Professional Specialist/Confidential Salary Schedule (Interim) - Revised

***Item "j" –
Job Description***

- Chief Technology Officer (revised and retitled)
- Administrative Assistant for Human Resources (revised)
- Administrative Assistant to Superintendent (new)

FINANCIAL

Resolution #20-16 Trustee Garcia made a motion to adopt Resolution #20-16: Budget Revisions-Certificated Bargaining Agreement. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Revious – Yes
Robinson – Yes

2016-17 Jefferson Budget Trustee Garner made a motion to adopt the 2016-2017 Jefferson Charter School Budget. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Revious – Yes
Robinson – Yes

2016-17 Legal Contracts Trustee Garcia made a motion to approve the Griswold, LaSalle, Cobb, Dowd, & Gin LLP and Atkinson, Adelson, Loya, Ruud & Romo legal contracts for the 2016-2017 school year. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Revious – Yes
Robinson – Yes

Resolution #21-16 Trustee Garcia made a motion to adopt Resolution #21-16: Resolution of the Board of Trustees of the Hanford Elementary School District Ordering and Election, and Establishing Specifications of the Election Order Education. This will allow for the placement of a bond measure in the November election. Trustee Robinson seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Revious – Yes
Robinson – Yes

School Bus-Westford USD Trustee Garner made a motion to approve the purchase of a wheelchair school bus utilizing a piggyback bid issued by the Waterford Unified School District to transport wheelchair bound students. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Revious – Yes
Robinson – Yes

Surplus Items Trustee Robinson made a motion to approve the declaration of surplus items. Trustee Garcia seconded; motion carried 4-0:

Garcia – Yes
Garner – Yes
Revious – Yes
Robinson – Yes

Adjournment There being no further business, President Revious adjourned the meeting at 6:43 p.m.

Respectfully submitted,

Joy C Gabler,
Secretary to the Board of Trustees

Approved:

Timothy Revious, President

Lupe Hernandez, Clerk

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Kristina Baldwin

DATE: 06/10/2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: August 10, 2016

ITEM: Silicon Valley Community Foundation Edison International**PURPOSE:** Instructional Supplies**FISCAL IMPACT:** \$150.00**RECOMMENDATIONS:** Accept Donation

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Kristina Baldwin

DATE: 06/10/2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: August 10, 2016

ITEM: Edison International Donation \$150.00**PURPOSE:** Instructional Supplies**FISCAL IMPACT:** \$150.00**RECOMMENDATIONS:** Accept Donation

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: July 29, 2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: August 10, 2016

ITEM: Consider adopting Resolution #2-17: Regarding Absent Board Member Compensation.

PURPOSE: Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board. Trustee Jeff Garner was unable to attend the May 25, 2016 and June 8, 2016 meetings due to illness.

FISCAL IMPACT: Not to exceed \$240 per month.

RECOMMENDATIONS: Adopt Resolution #2-17.

**HANFORD ELEMENTARY SCHOOL DISTRICT
RESOLUTION # 2-17
Board of Trustees
Hanford Elementary School District**

**RESOLUTION REGARDING ABSENT BOARD MEMBER COMPENSATION
(Education Code § 35120(c))**

WHEREAS, Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board.

NOW, THEREFORE BE IT RESOLVED that the Hanford Elementary School District Board of Trustees determines as follows:

1. Board Member Jeff Garner was absent from the Hanford Elementary School District's regular board meeting held May 25, 2016 and June 8, 2016 due to:
 - ☐ performing services outside the meeting for the school district
 - ☒ illness
 - ☐ jury duty
 - ☐ hardship deemed acceptable by the board
2. Said Board Members shall be paid for the meeting.

PASSED AND ADOPTED THIS 10th day of August, 2016 at a regular meeting, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Timothy Revious, President

Lupe Hernandez, Clerk

HANFORD ELEMENTARY SCHOOL DISTRICT***Board Member Absence Verification***

In accordance with Board Bylaw 9250, if a member of the Board of Trustees does not attend all Board meetings during the month, he/she is eligible to receive a percentage of the monthly compensation equal to the percentage of meetings attended unless otherwise authorized by the Board in accordance with law. Board members may be paid for meetings they missed when the Board of Trustees finds that they were performing designated services for the district at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

I was absent from the Board meeting conducted on May 25, 2016.

☐ I am not requesting compensation for the meeting.

☒ I am requesting compensation for the meeting since I was absent from the meeting for the following reason (*check one*):

☐ Performing designated service for the district.

☒ Illness.

☐ Jury Duty.

☐ Hardship (please specify) _____

Board Member Name: Jeff Garner

Board Member Signature:  Date: 6/20/16

HANFORD ELEMENTARY SCHOOL DISTRICT***Board Member Absence Verification***

In accordance with Board Bylaw 9250, if a member of the Board of Trustees does not attend all Board meetings during the month, he/she is eligible to receive a percentage of the monthly compensation equal to the percentage of meetings attended unless otherwise authorized by the Board in accordance with law. Board members may be paid for meetings they missed when the Board of Trustees finds that they were performing designated services for the district at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

I was absent from the Board meeting conducted on June 8, 2016.

☐ I am not requesting compensation for the meeting.

☒ I am requesting compensation for the meeting since I was absent from the meeting for the following reason (*check one*):

☐ Performing designated service for the district.

☒ Illness.

☐ Jury Duty.

☐ Hardship (please specify) _____

Board Member Name: Jeff Garner

Board Member Signature:  Date: 6/20/16

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: July 29, 2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: August 10, 2016

ITEM: Consider adopting Resolution #3-17: Regarding Absent Board Member Compensation.

PURPOSE: Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board. Trustee Lupe Hernandez was unable to attend the June 22, 2016 meeting due to illness.

FISCAL IMPACT: Not to exceed \$240 per month.

RECOMMENDATIONS: Adopt Resolution #3-17.

**HANFORD ELEMENTARY SCHOOL DISTRICT
RESOLUTION # 3-17
Board of Trustees
Hanford Elementary School District**

**RESOLUTION REGARDING ABSENT BOARD MEMBER COMPENSATION
(Education Code § 35120(c))**

WHEREAS, Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board.

NOW, THEREFORE BE IT RESOLVED that the Hanford Elementary School District Board of Trustees determines as follows:

1. Board Member Lupe Hernandez was absent from the Hanford Elementary School District's regular board meeting held June 22, 2016 due to:
 - ☐ performing services outside the meeting for the school district
 - ☐ illness
 - ☐ jury duty
 - ☒ hardship deemed acceptable by the board
2. Said Board Members shall be paid for the meeting.

PASSED AND ADOPTED THIS 10th day of August, 2016 at a regular meeting, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Timothy Revious, President

Lupe Hernandez, Clerk

HANFORD ELEMENTARY SCHOOL DISTRICT***Board Member Absence Verification***

In accordance with Board Bylaw 9250, if a member of the Board of Trustees does not attend all Board meetings during the month, he/she is eligible to receive a percentage of the monthly compensation equal to the percentage of meetings attended unless otherwise authorized by the Board in accordance with law. Board members may be paid for meetings they missed when the Board of Trustees finds that they were performing designated services for the district at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

I was absent from the Board meeting conducted on June 22, 2016.

☐ I am not requesting compensation for the meeting.

☒ I am requesting compensation for the meeting since I was absent from the meeting for the following reason (*check one*):

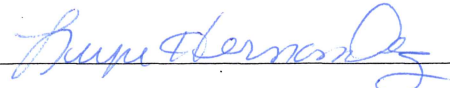
☐ Performing designated service for the district.

☐ Illness.

☐ Jury Duty.

☒ Hardship (please specify) Son had emergency surgery.

Board Member Name: Lupe Heranndez

Board Member Signature:  Date: 7-28-16

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: July 27, 2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: August 10, 2016

ITEM: Quarterly report (4/1/16 – 6/30/16) regarding Williams Uniform Complaints. The types of complaints covered in the Williams Uniform Complaint Procedures are:

1. Instructional Materials - Sufficient textbooks and instructional materials
2. Facilities – conditions that pose an emergency or urgent threat to the health or safety of students or staff
3. Teacher vacancy or misassignment

PURPOSE: To comply with the requirements Education Code 35186, the Superintendent shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board and the County Superintendent of Schools on a quarterly basis.

For the forth quarter of 2015-16 school year there were no Williams Uniform Complaints filed.

FISCAL IMPACT: None

RECOMMENDATIONS: None

Valenzuela/CAHSEE Lawsuit Settlement

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: HANFORD ELEMENTARY

Person completing this form: Joy C Gabler

Title: Superintendent

Quarterly Report Submission Month/Quarter:
(check one)

☐
☐
☐
☒

October 1st Quarter
January 2nd Quarter
April 3rd Quarter
July 4th Quarter

Quarterly Report Submission Year: 2015-16

Date for information to be reported publicly at governing board meeting: August 10, 2016

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	-0-		
Teacher Vacancy or Misassignment	-0-		
Facilities Conditions	-0-		
CAHSEE Intensive Instruction and Services	-0-		
TOTALS	-0-		

Joy C. Gabler .
Superintendent

Signature


August 11, 2016
Date

Please submit to:

Russell Watley, Sr.
Kings County Office of Education
Williams Compliance Technician
(559)589-7082
rwatley@kingscoe.org

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jaime Martinez 

DATE: August 1, 2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☒ Information
☐ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **August 10, 2016**

ITEM: Receive the following revised Administrative Regulation for information.

PURPOSE: The following Administrative Regulation reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and federal law mandates as well as Education Code changes.

- AR 4112.1 – Employment Agreements (revised)

FISCAL IMPACT: None.

RECOMMENDATION: Consider for adoption at next regular board meeting.

Certificated Personnel

AR 4112.1(a)

EMPLOYMENT CONTRACTS AGREEMENTS**A. Initial Employment**

1. ~~Upon initial hire for a certificated position, each new employee, except day-to-day substitutes, shall receive an employment contract, indicating his/her position, the effective date of the employment, the work year, the employee's employment status, and the initial salary and any supplemental pay authorized for the assignment.~~ When initially employed, certificated employees shall receive a written statement of their employment status and salary. In cases of temporary employees, this statement shall clearly indicate the temporary nature of the employment and the length of time for which the person is being employed. (Education Code 44916).

(cf. – Temporary/Substitute Personnel)

- a. The work year shall be that provided for the position in the collective bargaining agreement with the teachers' association, or the district's Standard Work Year Schedule for non-represented employees.
 - b. ~~If the employee holds a valid credential authorizing the teaching or other certificated service for which he/she was hired, t~~ The certificated employment contract shall identify the employment status as "probationary."
 - c. If the employee is hired ~~under an emergency permit, or~~ for a temporary or a categorically funded assignment, the employment contract shall clearly indicate "temporary" as the employment status, the length of time for which the person is being employed, and the specific reason for the temporary nature of the employment.
 - d. The salary and any supplemental pay shall be in accordance with Board-adopted salary schedules and the column/range and step placement criteria identified in the collective bargaining agreement or Board policy.
2. All employment contracts shall state that the employment is contingent upon approval of the employment by the Board of Trustees and upon proof of possession of the credential required for the position.
3. ~~Employment contracts issued to certificated employees holding an out-of-state credential shall state that the employment shall terminate upon notice by the California Commission on Teacher Credentialing that the employee does not have the necessary qualifications for the credential required by law for the position for which he/she was hired.~~

EMPLOYMENT CONTRACTS AGREEMENTS (continued)

4. The County Superintendent of Schools shall be notified promptly of the employment of each new employee in a certificated~~d~~ position.

B. Continuing Employment

1. By May 30 of each year, the Human Resources Department shall issue, or mail ~~by certified mail with return receipt requested,~~ to each certificated employee continued in service an employment ~~contract~~agreement for the ensuing school year. The ~~contract~~agreement shall be issued to the employee in duplicate with the request to return one signed copy by June 30, indicating acceptance of employment for the following year. The ~~contract~~ agreement shall include the text of Education Code 44842, Automatic Declining of Employment.
2. If a certificated employee, without good cause, fails to return to signed copy of the employment ~~contract~~agreement by June 30, the Human Resources Department shall provide the employee with prompt written notice through certified mail with return receipt requested, that, if the ~~contract~~agreement is not signed and returned to the district within 10 days, the district may terminate his/her employment.
3. If the employee, without good cause, fails to return a signed copy of the ~~contract~~agreement during the 10-day period, the employee shall be notified, by certified mail with return receipt requested, that he/she is deemed to have declined~~d~~ employment and that a recommendation will be made to the Board of Trustees for termination of employment in accordance with Education Coe 44842, a copy of which shall be attached to the notice.

Legal Reference:

EDUCATION CODE

44830.7 Termination of contract if employee unqualified

44842 Failure to provide notice or to report to work

44843 Notice of employment (to county superintendent)

Regulation

approved: June 15, 1994

revised: November 7, 2001


revised: _____, 2016

HANFORD ELEMENTARY SCHOOL DISTRICT

Hanford, California

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jaime Martinez 

DATE: August 1, 2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☒ Information
☐ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **August 10, 2016**

ITEM: Receive the following revised Administrative Regulation for information.

PURPOSE: The following Administrative Regulation reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and federal law mandates as well as Education Code changes.

- AR 4261.1 – Personal Illness/Injury Leave (revised)

FISCAL IMPACT: None.

RECOMMENDATION: Consider for adoption at next regular board meeting.

Classified Personnel

AR 4261.1(a)

PERSONAL ILLNESS/INJURY LEAVE**A. ~~Full-pay Sick Leave Entitlement~~****1. ~~Full-time classified~~**

Classified employees employed five days a week are entitled to 12 days of leave of absence, with full pay, per fiscal year for personal illness or injury (~~Sick Leave~~) per fiscal year. Employees who serve work less than a full fiscal year or fewer than five days a week (part-time employees) shall be granted ~~comparable Sick Leave~~ sick leave in proportion to the time they work. However, any part-time employee whose work hours are so few to entitle him/her to less than 24 hours of paid sick leave per fiscal year shall be granted sick leave pursuant to Labor Code 246, if he/she is eligible. (Education Code 45191; Labor Code 245-249)

2. ~~Permanent employees may take Sick Leave at any time during the year, even if credit for Sick Leave has not yet been accrued. Probationary employees may take no more than six days of Sick Leave until they have completed six months of active service with the district.~~

3. ~~An employee who leaves the district before the end of the school year shall be charged for any unearned Sick Leave used as of the date of termination of service.~~

4. ~~Unused days of Sick Leave shall be accumulated from year to year without limitation.~~

B. ~~Transfer of Sick Leave~~

1. ~~New employees may transfer in the amount of unused Sick Leave earned at another California school district, county office of education, or community college district if the employee left that employment within a year prior to employment by the district.~~

2. ~~A classified employee who leaves the district after at least one year of employment and accepts employment in another district or county office of education within one year shall have transferred with him/her the total amount of earned and unused Sick Leave. This provision shall not apply to employees whose employment is terminated due to action initiated by the district for cause, unless both the district's Board and the Board of Trustees of the new employer agree.~~

(cf. 4161/4261/4361 – Leaves)

C.B. Use of Sick Leave

AR 4261.1(b)

PERSONAL ILLNESS/INJURY LEAVE (continued)

Sick leave may be used by A classified employees may use sick leave for absences due to:

1. Accident ~~Absences caused by accident~~ or illness, whether or not the absence arises out of or in the course of employment ~~pregnancy, miscarriage, childbirth and recovery, or by quarantine which results from contact during the performance of the employee's duties with other persons having a contagious disease during the employee's performance of his/her duties. (Education Code 45199)~~
2. ~~Industrial accidents or illnesses when leave granted specifically for that purpose has been exhausted~~

(cf. 4261.11 – Industrial Accident/Illness Leave)

3. ~~Personal necessity~~

(cf. 4161.2/4261.2/4361.2 – Personal Leaves)

4. ~~Medical and dental appointments~~
5. ~~Illness of the employee's child, parent, or spouse, registered domestic partner, or domestic partner's child in an amount not less than the sick leave that would be accrued by the employee during six months at his/her then current rate of entitlement (Labor Code 233).~~

(cf. 4161.8/4261.8/4361.8 – Family Care and Medical Leave)

6. ~~Any other reason specified in the collective bargaining agreement.~~
7. ~~Accumulated Sick Leave may also be used, within the limits established by Board policy and administrative regulations and/or the collective bargaining agreement, for donations to the Catastrophic Sick Leave bank.~~

2. Pregnancy, childbirth, and recovery (Education Code 45193)

(cf. 4161.8/4261.8/4361.8 – Family Care and Medical Leave)

3. Personal necessity (Education Code 45207)

(cf. 4161.2/4261.2/4361.2 – Personal Leaves)

4. Medical or dental appointments, in increments of not less than .25 of one hour
5. Industrial accident or illness when leave granted specifically for that purpose has been exhausted or is not available (Education Code 45192)

(cf. 4261.11 – Industrial Accident/Illness Leave)

AR 4261.1(c)

PERSONAL ILLNESS/INJURY LEAVE (continued)

6. Illness of the employee's child, parent, spouse, domestic partner, or domestic partner's child for up to the amount of leave that would be accrued during six months for personal illness or injury (Labor Code 233)
7. Need of the employee or his/her family member, as defined in Labor Code 245.5, for the diagnosis, care, or treatment of an existing health condition or for preventive care (Labor Code 246.5)
8. Need of the employee to seek or obtain any relief or medical attention specified in Labor Code 230(c) and 230.1(a) for the health, safety, or welfare of the employee, or his/her child, when the employee has been a victim of domestic violence, sexual assault, or stalking (Labor Code 246.5)

An employee may take leave for personal illness or injury at any time during the year, even if credit for such leave has not yet been accrued. However, a new full-time classified employee shall not be entitled to more than six days of sick leave until he/she has completed six months of active service with the district. (Education Code 45191)

Unused days of sick leave shall be accumulated from year to year without limitation. (Education Code 45191)

An employee shall reimburse the district for any unearned sick leave used as of the date of his/her termination.

The district shall not require newly employed classified employees to waive leave accumulated in a previous district. However, if the employee's previous employment was terminated for cause, the transfer of the accumulated leave shall be made only if approved by the Governing Board. (Education Code 45202)

The Superintendent or designee shall notify any classified employee whose employment with the district is terminated after at least one calendar year for reasons other than for cause that, if he/she accepts employment in another district, county office of education, or community college district within one year of the termination of employment, he/she shall be entitled to request that the district transfer his/her accumulated sick leave to his/her new employer. (Education Code 45202)

(cf. 4161.9/4261.9/4361.9—Catastrophic Sick Leave)

D. — Half-pay Sick Leave

AR 4261.1(d)

PERSONAL ILLNESS/INJURY LEAVE (continued)

~~When the current year and accumulated Sick Leave days at full pay are exhausted, the employee shall be compensated at 50 percent of his/her regular salary for the number of days of absence that represent the difference between 100 days and the employee's current year Sick Leave allowance, subject to the limitation of the collective bargaining agreement.~~

E. ~~Exhaustion of All Paid Leaves~~

- ~~1. After a permanent employee has exhausted all available full pay and half pay Sick Leave, vacation, compensatory time off, and any other paid leave and is still absent because of nonindustrial accident or illness, he/she shall be so notified in writing and offered an opportunity to request additional, unpaid leave. Approval of additional leave is at the discretion of the Board of Trustees.~~

C. Notification of Absence

An employee shall notify the Superintendent or the designated manager or supervisor of his/her need to be absent as soon as such need is known so that the services of a substitute may be secured as necessary. This notification shall include an estimate of the expected duration of absence. If the absence becomes longer than estimated, the employee shall so notify the district. If the duration of absence becomes shorter than estimated, the employee shall notify the district not later than three o'clock in the afternoon of the day preceding the day on which he/she intends to return to work. If the employee fails to notify the district and the failure results in a substitute being secured, the cost of the substitute shall be deducted from the employee's pay.

D. Continued Absence After Available Sick Leave Is Exhausted/Differential Pay

Each year, each regular classified employee shall be credited with no fewer than 100 working days of paid leave for personal illness or injury, including current year and accumulated days of leave. When the current year and accumulated days at full pay are exhausted, the number of days of absence that represent the difference between 100 days and the employees' current year Sick Leave allowance, subject to the limitation of the collective bargaining agreement, shall be compensated at 50 percent of the employee's regular salary. Any of the 100 days of leave not used during the year in which they are credited shall be forfeited and shall not accumulate from year to year. This paid leave shall be exclusive of any other paid leave, holidays, vacation, or compensatory time to which the employee may be entitled. (Education Code 45196)

E. Extension of Leave

A permanent employee who is absent because of a personal illness or injury and who has exhausted all available sick leave, vacation, compensatory overtime, and any other paid leave shall be so notified, in writing, and offered an opportunity to request additional unpaid leave. The Board may grant the employee additional unpaid leave, (Education Code 45195)

AR 4261.1(e)

PERSONAL ILLNESS/INJURY LEAVE (continued)*(cf. 4216 – Probationary/Permanent Status)*

2. ~~When a classified~~If the employee is still unable to resume his/her duties after~~has exhausted all available leaves, paid and/or unpaid leaves have been exhausted, and is still not able to resume his/her duties,~~ the employee shall be placed on a reemployment list for a period of 39 months. If during this time the employee becomes able to resume the duties of his/her position~~return to work,~~ he/she shall be offered reemployment~~re-employed~~ in the first vacancy in the classification of his/her previous ~~position-assignment~~. During the 39 months,~~the~~ The employee's reemployment shall take preference over ~~any~~ all other applicants except ~~those employees who were laid off for lack of work or lack of funds,~~ in which case the employee shall be ranked according to ~~offered reemployment in accordance with his/her seniority ranking.~~ (Education Code 45195)

F. Verification Requirements

1. ~~Upon return to work from~~After any absence ~~due~~charged to Sick Leave~~illness or injury,~~ the employee shall submit a completed and signed district absence form to his/her immediate supervisor.
2. The Superintendent or designee~~district~~ may, at any time, require additional written verification by the employee's physicianor medical practitioner. Such verification shall be required whenever an employee's~~for any~~ absence record shows chronic absenteeism or a pattern of absences immediately before or after weekends and/or holidays or whenever available evidence clearly indicates that an absence is not related~~due~~ to illness or injury or when an employee is absent~~of five consecutive work days or more.~~
3. ~~When~~In addition, the Superintendent or designee~~district~~ ~~has reason to believe that Sick Leave privileges may be abused,~~ the district may require an employee to visit a physician selected ~~and paid by the district,~~ at district expense, in order to receive a report on the medical condition of the employee. The report shall include a statement as to the employee's need for ~~further~~additional leave of absence and a prognosis as to when the employee will be able to return to work. If the report concludes that the employee's condition does not warrant continued absence, the Superintendent or designee may, after giving notice to the employee, deny the request for additional leave.

Any district request for additional verification by an employee's physician or a district-selected physician shall be in writing and shall specify that the report to be submitted to the district should not contain the employee's genetic information.

AR 4261.1(f)

PERSONAL ILLNESS/INJURY LEAVE (continued)

Any genetic information received by the district on behalf of an employee shall be treated as a confidential medical record, maintained in a file separate from the employee's personnel file, and shall not be disclosed except in accordance with 29 CFR 1635.9.

4. Before returning to work, an employee who has been absent for surgery, hospitalization, or extended medical treatment may be asked to submit a letter from his/her physician stating that he/she is able to return to work and stipulating any ~~work restrictions or limitations~~ recommended restrictions or limitations. A determination as to whether work restrictions can be reasonably accommodated shall be made by the district in accordance with Board policy and administrative regulations.

(cf. 4032 - Reasonable Accommodation)

(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)

Short-Term and Substitute Employees

Except for a retired annuitant who is not reinstated to the retirement system, any short-term or substitute employee upon commencement of employment shall be entitled to one hour of paid sick leave for every 30 hours worked. Accrued paid sick days shall carry over to the following year of employment. (Labor Code 246)

(cf. BP 4221 Temporary, Short-Term, Substitute, and Non-Represented Part-Time Employees)

Healthy Workplaces, Healthy Families Act Requirements

No employee, shall be denied the right to use accrued sick days and the district shall not in any manner discriminate or retaliate against an employee for using or attempting to use sick leave, filing a complaint with the Labor Commissioner, or alleging district violation of Labor Code 245-249.

To ensure the district's compliance with Labor Code 245-249, the Superintendent or designee shall:

1. At a conspicuous location in each workplace, display a poster on paid sick leave that includes the following information:
 - a. That an employee is entitled to accrue, request, and use paid sick days
 - b. The amount of sick days provided by Labor Code 245-249
 - c. The terms of use of paid sick days

AR 4261.1(g)

PERSONAL ILLNESS/INJURY LEAVE (continued)

- d. That discrimination or retaliation against an employee for requesting or using sick leave is prohibited by law and an employee has the right to file a complaint with the Labor Commissioner if the district discriminates or retaliates against him/her
 2. Provide at least 24 hours or three days of paid sick leave to each eligible employee to use per year and allow eligible employees to use accrued sick leave upon reasonable request
 3. Provide eligible employees written notice, on their pay stub or other document issued with their pay check, of the amount of paid sick leave they have available
- (cf. 4112.9/4212.9/4312.9 - Employee Notifications)*
4. Keep a record documenting the hours worked and paid sick days accrued and used by each eligible employee for three years

*Legal Reference:*EDUCATION CODE45103 Substitute employees45190 Leaves and vacations45191 Leaves of absence for illness and injury45193 Leave of absence for pregnancy (re use of sick leave under certain circumstances)45195 Additional leave for nonindustrial accident or illness; reemployment preference45196 Salary; deductions during sick leave45202 Transfer of accumulated sick leave and other benefitsLABOR CODE230 Jury duty; legal actions by domestic violence, sexual assault and stalking victims, right to time off230.1 Employers with 25 or more employees' domestic violence, sexual assault and stalking victims, right to time off233 Illness of child, parent, ~~or~~ spouse or domestic partner245-249 Healthy Workplaces, Healthy Families Act of 2014CSEA/HESD COLLECTIVE BARGAINING AGREEMENTArticle 16, LeavesCOURT DECISIONSCalifornia School Employees Association v. Colton Joint Unified School District, (2009) 170 Cal.App.4th 957California School Employees Association v. Tustin Unified School District, (2007) 148 Cal.App.4th 510ATTORNEY GENERAL OPINIONS53 Ops.Cal.Atty.Gen. 111 (1970)

Regulation

approved: November 7, 2001

revised: December 15, 2010

revised: _____, 2016**HANFORD ELEMENTARY SCHOOL DISTRICT**

Hanford, California

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 07/18/16

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 08/10/16

ITEM: Consider adopting Resolution #1-17: Conflict of Interest

PURPOSE: This resolution in connection with Board Bylaw 9270 specifies the district's conflict of interest code, the district's designated positions, and the disclosure categories required for each position.

FISCAL IMPACT: None**RECOMMENDATIONS:** Adopt Resolution #1-16

BEFORE THE BOARD OF TRUSTEES
OF THE
HANFORD ELEMENTARY SCHOOL DISTRICT
KINGS COUNTY, CALIFORNIA

In the Matter of Conflict
of Interest Code

)
)
)

RESOLUTION # 1-17

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of the Hanford Elementary School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Hanford Elementary School District has recently reviewed its positions, and the duties of each position, and has determined that changes to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Hanford Elementary School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

This Resolution was adopted at a regular meeting of the Governing Board of the Hanford Elementary School District on the 10th day of August 2016, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

President, Board of Trustees
Hanford Elementary School District
Kings County, California

I, Lupe Hernandez, Clerk to the Board of Trustees of the Hanford Elementary School District, do hereby certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Trustees at its meeting held on August 10, 2016.

Clerk to the Board of Trustees
Hanford Elementary School District
Kings County, California

Conflict of Interest Code of the Hanford Elementary School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX A

Conflict of Interest Code**DESIGNATED POSITIONS AND DISCLOSURE REQUIREMENTS****1. Category 1:**

Members of Governing Board
 Superintendent
 Assistant Superintendent
 Chief Business Official

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries or of any land owned or used by the District. Such interests include any leasehold, beneficial or ownership interest, or option to acquire such interest in real property.
- b. Investments or business positions in, or income from, sources which:
 - (1) Are engaged in the acquisition or disposal of real property within the District,
 - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the District, or
 - (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the District.

2. Category 2:Chief Technology Officer

Director
 Fiscal Services Specialist
 Food Services Manager
 Learning Director
 Coordinator, Child Welfare and Attendance
 Principal
 School Operations Officer
 Supervisor, Custodial Services
 Supervisor, Grounds
 Supervisor, Maintenance
 Supervisor, Warehouse/Reprographics and Mail Services
 Supervisor, Transportation Services

APPENDIX A

Vice Principal

Designated persons in this category must report investments or business positions in, or income from, sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
- b. manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. **Consultants:**

- a. A *consultant* is an individual who, pursuant to a contract with the District, makes any of several specified governmental decisions or serves in a staff capacity with the District, performing the same or substantially the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's Conflict of Interest Code. Consultants are individuals who decide whether to:
 - (1) approve a rate, rule, or regulation;
 - (2) adopt or enforce a law;
 - (3) issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement;
 - (4) authorize the District to enter into, modify, or renew a contract that requires District approval;
 - (5) grant District approval to a contract or contract specifications which require District approval and in which the District is a party;
 - (6) grant District approval to a plan, design, report, study, or similar item; or

APPENDIX A

- (7) adopt or grant District approval of District policies, standards, or guidelines.
- b. Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this Conflict of Interest Code.

revised: 05/13/98
revised: 09/02/98
revised: 06/14/00
revised: 06/27/01
revised: 08/21/02
revised: 06/18/03
revised: 09/14/05
revised: 09/06/06
revised: 08/22/07
revised: 08/20/08
revised: 03/13/13
revised: 09/09/15
revised: / /16

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 07/18/16

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 08/10/16

ITEM: Consider approval of maintaining three Community Day School classes at Jefferson Charter Academy and certify that no satisfactory alternative facilities are available.

PURPOSE: In accordance with Education Code Section 48661(a)(2), when the governing board of a school district desires to operate a community day school to serve any kindergarten and grades 1 to 8, inclusive, but no higher grades, certifies by a two-thirds vote of its membership that satisfactory alternative facilities are not available for a community day school, a community day school may be situated on the same site as an elementary school.

It is recommended that Hanford Elementary Community Day School consisting of one K-3 grade classroom, one 4-6 grade classroom, and one 7-8 grade classroom, be located on the Jefferson Charter Academy campus. The reason for this recommendation is as follows:

- All elementary schools in the district are impacted and are not capable during the 2016-2017 school year of housing three Community Day School classrooms.
- No other elementary school facilities located in the District that meet the California public school facility structural standards are known to exist.
- The Jefferson campus provides age-appropriate playground equipment and separate restroom facilities.
- The Community Day School students will have a different start/finish time and will have a different lunch period than the other programs on the campus.

FISCAL IMPACT:

RECOMMENDATIONS: Approve maintaining three Community Day School classes at Jefferson Charter Academy and certify that no satisfactory alternative facilities are available.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 07/18/16

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 08/10/16

ITEM: Consider approval of a Memorandum of Understanding (MOU) with the Sinclair Research Group.

PURPOSE: The Sinclair Research Group will provide the HESD Induction Program a complete program evaluation for the General Education Teacher Induction program for the 2016-2017 academic year. All of the services provided support and align with the Commission on Teacher Credentialing (CTC) Accreditation process. The services include, but are not limited to, online surveys regarding program performance which are completed by Induction Participating Teachers, Support Providers and Site Administrators. All of the tools used by the Sinclair Research Group are all aligned to the state Common Standards for Induction and the HESD Program Standards for Induction.

FISCAL IMPACT: \$7,000.00 to be paid from Title II

RECOMMENDATIONS: Approve



Sinclair Research Group

Suite 1600 • 980 9th Street • Sacramento, CA 95814
916-449-9539 • sgc@sinclairgroup.org

In consideration of the mutual covenants and promises contained herein, this *Memorandum of Understanding* (MOU) is agreed between Sinclair Research Group (SRG), a legal corporation, (Tax Identification Number 72-1616434) and the following entity:

Teacher Induction Program
Hanford Elementary School District
934 Katie Hammond Lane
Hanford, CA 93239

1. This MOU will commence on July 1, 2016 and will end on June 30, 2017 and outlines the current understanding of both parties.
2. SRG will provide support for the *California Commission on Teacher Credentialing* accreditation process; in particular, SRG will complete program evaluation process for the above Program for the 2016-2017 academic year.
3. The Scope of Work is outlined below and defines the tools and processes to be used in the program evaluation activities. The program evaluation system is based on the formative Program assessment process, the *CTC Pre-Conditions*, *Common Standards*, and *Standards of Quality and Effectiveness for Professional Teacher Induction Programs*. (Each evaluation question, it's reporting, and all conclusions, commendations and recommendations will be aligned with each *Common* and *Program Standard*.)
4. The program evaluation adheres to *Common Standard 4: Continuous Improvement (CTC 2015)* which reads as follows:

The education *unit* develops and implements a comprehensive continuous improvement process at both the *unit* level and within each of its *programs* that identifies program and *unit* effectiveness and makes appropriate modifications based on findings. The education *unit* and its programs regularly assess their effectiveness in relation to the course of study offered, fieldwork and clinical practice, and *support* services for candidates. Both the *unit* and its *programs* regularly and systematically collect, analyze, and use candidate and *program completion* data as well as data reflecting the effectiveness of *unit* operations to improve *programs* and their *services*. The continuous improvement process includes multiple sources of data including 1) the extent to which candidates are prepared to enter professional practice; and 2) feedback from *key stakeholders* such as employers and community *partners* about the quality of the preparation.
5. All survey data will be collected online (electronically), unless arrangements have been made with SRG for paper data collection. The Program will be responsible for sharing the individual survey links (sent by SRG) to all appropriate survey participants. If the paper format is requested, SRG will provide the Program with scannable forms. The Program will be responsible for form distribution, collection and forwarding to the central office of SRG (address above).

6. SRG will hand clean all electronic data, and will analyze all data provided to SRG with specially designed in-house software that ensures reliability, validity, and accuracy of results. In-depth reports on each instrument will be returned to the Program within one month (or less) of survey closing date.
7. Reports will be sent electronically to the Program Director. These reports will be in Microsoft Word format so that they may be changed and used by the Program at its discretion. The Microsoft Word report shall be the property of the Program once released to the Program. All reports will also be stored online on a web site that is open to the program.
8. SRG will continually monitor responses, improve and develop new instruments to meet the needs of all stakeholders. New products and pilot studies will be available to the Program during the year at no additional charge.
9. SRG maintains \$1,000,000 of Comprehensive General Liability Insurance which includes "Errors and Omissions" protection. SRG will not incur the additional cost of adding this district as a named insured on this liability policy unless the district agrees, in writing, to underwrite the additional cost of doing so.
10. Please note that the employees of SRG do not, at any time, travel to or physically visit the students or teachers in this district.

In consideration of SRG performing the work described above, the Program shall pay Sinclair Research Group as follows:

1. A fee for the General Education Credential Program Evaluation of \$7000;
2. The fee described above will be paid in the following manner: \$3500 (50%) due on September 1, 2016; \$1750 (25%) due January 1, 2017; \$1750 (25%) due May 1, 2017.
3. Modifications to this MOU may be made with the written consent of both parties.

The authorized signatures affixed and dated below indicate the consent to this Memorandum of Understanding.

By: WB. Rolland Date: 7/1/16

William B Rolland, PhD
Chief Executive Officer
Sinclair Research Group
Tax Identification Number: 72-1616434

By: _____ Date: _____

Printed Name: _____ Title: _____

HANFORD ESD GENERAL EDUCATION TEACHER INDUCTION PROGRAMS

PROGRAM EVALUATION SCOPE OF WORK 2016-2017

PROGRAM EVALUATION TOOL/PROCESS	GEN ED
PARTICIPATING TEACHER MID-YEAR SURVEY (examines fidelity of implementation, compared with mentor results, formative purpose)	Open: November
MENTOR MID-YEAR SURVEY (examines fidelity of implementation, compared with participating teacher results, formative purpose)	Open: November
COMPLETER SURVERY (For graduates of the Program from the previous two years; examines impact)	Open: January
SITE ADMINISTRATOR SURVEY (For site administrators that current have participating teachers in their schools)	Open: January
LEADERSHIP SURVEY (Superintendent, assistant superintendent, union leadership, IHE, steering committee members, etc. All should have knowledge and involvement with the program.)	Open: February
PARTICIPATING TEACHER FEEDBACK ON MENTOR TRAINING & EFFECTIVENESS (part of Mentor needs assessment, feedback from PT re mentor required by Standards)	Open: February
PARTICIPATING TEACHER YEAR END SURVEY (examines impact/outcomes, compared with mentor results, formative and summative purpose)	Open: March
YEAR END MENTOR SURVEY (examines impact, compared with participating teacher results, formative and summative purpose)	Open: March
MENTOR SELF-ASSESSMENT (Generally used with experienced mentors with two or more years of experience; however, it can be used with all mentors, depending on program purposes.)	Open: April
CSTP PRE/POST SELF ASSESSMENT (For exiting second-year teachers only)	Open: April
ASSISTANCE WITH STATE REQUIRED DATA WAREHOUSE REPOSITORY	

Note: All data collected electronically (online via a web link) unless noted you have requested paper.



Sinclair Research Group • Suite 1600 • 980 9th Street • Sacramento, CA 95814
(916)-449-9539 • sgc@sinclairgroup.org

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: July 18, 2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: August 10, 2016

ITEM: Memorandum of Understanding between the Big Brothers/Big Sisters of Central California and the Hanford Elementary School District.

PURPOSE: To provide children facing adversity, with strong and enduring, professionally supported, one-to-one relationships, in conjunction specifically selected high school students, that that change will change their lives and support their academic and social/emotional growth. With the mission of the mentorship program to achieve success in the lives of students.

FISCAL IMPACT: This is a grant operated program that has been funded by the City of Hanford for the first year of implementation through a block grant. Participation beyond year 1 would have a fiscal impact of approximately \$10,000.00.

RECOMMENDATIONS: Approve

Memorandum of


Big Brothers Big Sisters
 of Central California

Understanding

This Memorandum of Understanding (MOU) is made and entered into with the Big Brothers Big Sisters of Central California (BBBSCC) and the Hanford Elementary School District (HESD). The parties have entered into this MOU for the purpose of providing children facing adversity with strong and enduring, professionally supported, one-to-one relationships that change their lives for the better, forever. The mission of the BBBSCC states, all children achieve success in life.

Now, therefore, in consideration of the covenants, conditions, agreements, and stipulations set forth herein, the parties agree as follows:

1. HESD Scope of Responsibility.

- a. HESD will participate in this joint program with Hanford Joint Union High School District.
- b. HESD will work in conjunction with the READY afterschool program at Monroe Elementary on Wednesdays from 4:00pm-5:30pm beginning in September of 2016.
- c. HESD will refer 20 elementary students from Monroe Elementary (hereafter, referred to as "Little") and Hanford High School (hereafter, referred to as "Big") will refer 20 students to participate in this program.
- d. HESD agrees to provide a location at the school site for the BBBS program to operate each Wednesday on the Monroe campus.
- e. The referral for the BBBS program will be generated in collaboration by school site teachers, the school counselor, student specialist, school administration and/or parents and is vetted through the Office of Special Services. HESD agrees to refer students and understands that students must meet at least two of the following criteria:
 - i. 1st – 4th grade;
 - ii. Low income families and/or household that qualifies for free or reduce lunch;
 - iii. Living in a non-traditional family household (single-parent, living in foster care/grandparents/aunts/uncles, parent with a history of incarceration, etc...);
 - iv. Considered at-risk.

2. Big Brothers Big Sisters of Central California Scope of Responsibility.

- a) BBBS will serve a total of 40 students (20 elementary aged students and 20 high school aged students) in the proposed program.
- b) BBBS is responsible for completing the volunteer enrollment process for the referred high school mentors and oversight for all operational activities

including prospective Big Brothers/Big Sisters interviewing, training, matching, support and closure procedures.

- c) BBBS shall ensure that HESD elementary students are never left, physically alone with high school students without immediate adult supervision during the scope and performance of this program.
 - d) BBBS shall ensure that private information, such as address and phone numbers of HESD elementary students, is not disclosed to high school students or others, without specific authorization of the elementary school student's parent/guardian.
 - e) The referral, that is provided by BBBS and will be provided to HESD.
 - f) Once the referral has been vetted by the Hanford Elementary School District Office of Special Services, the BBBS staff will determine student eligibility for the program and customized goals targeting the student's individual needs.
 - g) BBBS will oversee all operational activities including prospective Little Brothers/Little Sisters interviewing, assessing, matching, support and closure procedures.
 - h) BBBS will conduct initial match meeting between the Big and Little with a letter of invitation sent to the parent/guardian to meet their child's Big Brother/Big Sister.
 - i) BBBS will secure signed agreements for the match from the Big and Little, establishing regular meeting times.
 - j) BBBS will provide documentation to HESD demonstrating the eligibility of all its employees to be on school sites (finger print checks) and having recent TB clearance.
 - k) Support Specialist, Teacher Assistant and other BBBS staff are screened, hired, trained and supervised by BBBS.
 - l) BBBS is fully responsible for the supervision and coordination of program.
 - m) BBBS will provide a t-shirt for every student, involved in the program.
 - n) End of the Year Award Ceremony Celebration @ McDermott Field House.
3. Service Specifications. BBBS shall provide socially and emotionally relevant support to selected students, with appropriate personnel using:
- a. Annual Pre & Post Youth Outcome surveys and quarterly Strength of Relationship assessments.
 - b. Customized curriculum and assessments to meet the need of each student.
 - c. Complete supplies for curriculum activities for the "Little" to create and take home.
 - d. Track each student's grades, attendance, tardiness, reading level, social and emotional behaviors.
 - e. Provide all marketing materials for students and parents; match books for students.
 - f. Providing summer activities and contact between the 'Big' and the "Little" over the summer break.
4. Compensation/Billing. Compensation for this program for the 2016-2017 has been paid through a grant received by the City of Hanford.

Effective Date and Duration. The MOU and the obligations hereunder shall be effective upon signatures and dates of all parties. The agreement and the scope of services under this MOU will cover all services rendered as of September 1, 2016 and end August 30, 2017.

5. Termination of MOU for Convenience of Either Party. Any party may terminate this MOU at any time by giving to the other party thirty (30) days written notice of each termination. Termination for convenience shall be effective at 11:59 p.m., Pacific Standard Time on the intended date for termination (the "Termination Date"). The terminating party shall have no effect upon the rights and obligations of the parties arising out of any transaction occurring prior to the effective date of such termination.
6. Termination of MOU for Cause. If either party fails to perform its duties under this MOU or if either party breaches any of the material terms or provisions of the MOU, then the non-breaching party shall have the right to terminate this MOU effective immediately upon giving written notice to the breaching party. Termination shall have no effect upon the rights and obligations of the parties arising out of any transaction occurring prior to the effective date of such termination. If the termination for cause is defective for any reason, including, but not limited to, reliance on erroneous facts concerning performance or any defect in notice thereof, then the maximum liability shall be zero as the Hanford Elementary School District is not responsible for any payment to the Brothers Big Sisters of Central California under this agreement.
7. Entire Agreement and Modification. This MOU supersedes all previous agreements and constitutes the entire understanding of the parties hereto. All parties specifically acknowledge that in entering into and executing this MOU that they shall rely solely upon the provisions contained in this MOU.
8. Enforceability. If any term, covenant, condition, or provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.
9. Employment Status. BBBSCC and its officers, employees, or agents shall, during the entire term of the MOU, be construed to be an independent contractor and nothing in this MOU is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow LEA to exercise direction or control over the professional manner in which BBBSCC performs the services which are the subject matter of this MOU. BBBSCC understands and agrees that its employees shall not and will not be eligible for membership in for any benefits from any LEA group plan for hospital, surgical, or medical insurance, or for membership in any LEA retirement program, or for paid vacation, sick leave or other leave, with or without pay, or for any other benefit which accrues to a LEA employee.
10. Indemnification.

- a. Each party agrees to defend, hold harmless, and indemnify the other party's (and the other party's officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses, losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including, but not limited to, personal injury, death at any time, and property damage) arising out of or made necessary by: (a) the indemnifying party's breach of the terms of this MOU, (b) the act or omission of the indemnifying party, its employees, officers, agents, and assigns in connection with the performance of this MOU, and (c) the presence of the indemnifying party, its officers, employees, agents, assigns, or invitees on the other party's premises.
 - b. In the event of any action or proceeding is brought against any party by reason of any claim or demand discussed in this section, upon notice, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense, through counsel reasonably satisfactory to the other party or parties. The obligation to indemnify set forth in this section shall include reasonable attorneys' fees and investigation costs and all other reasonable costs, expenses, and liabilities from the first notice that any claim or demand is made.
 - c. The indemnifying party's obligations under this section shall apply regardless of whether the other party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage determined by an arbitrator or court of competent jurisdiction to be caused by the sole active negligence or willful misconduct of the other party, its officers, employees, trustees, or agents.
 - d. These indemnification obligations shall survive the expiration and/or termination of this MOU.
11. Confidentiality. Services provided by BBBSCC are confidential in nature. All student records, health records or other records provided to BBBSCC and their officers, agents, or employees, except as authorized by law are confidential and are not to be shared with other parties. Confidential information obtained by HESD or its officers, agents, or employees, in the course of receiving services and/or residential placements under this MOU may not be disclosed except as authorized by law or unless HESD secures prior written authorization from HESD and the parent/guardian of the child. HESD and their officers, agents, and employees, agree to obey all applicable laws and regulation, including without limitation the provisions of the Health Information Portability and Accountability Act, the Public Health Service Act (42 U.S.C. Section 290ee-3), Title 42 of the Code of Federal Regulations, any other applicable Federal, State, or local laws, regulations, directives, or guidelines. All student records by HESD are confidential as provided for by the California Education Code and the Federal Educational Rights and Privacy Act. BBBSCC agrees to have all of its employees abide by these confidentiality laws regarding student records.
12. Third Party Rights. Nothing in this MOU shall be construed to give any rights or benefits to anyone other than BBBSCC and HESD.

13. Integration. This MOU represents the entire understanding of BBBSCC and HESD as to those matters contained herein and supersedes and cancels any prior oral or written understanding, promises, representations, or agreement(s) with respect to those matters covered hereunder. This MOU may not be modified or altered except in writing and signed by all the parties hereto.
14. Legal Compliance. Each party shall comply with all laws as may be applicable for the provision of services within the scope of this MOU, and within the State and Federal audit compliance requirements as set forth by the State Department of Mental Health and Federal regulations.
15. Attorney Fees. If the parties become involved in arbitration or litigation concerning this contract or the performance of this contract, the prevailing party shall be entitled to an award of reasonable costs and expenses of arbitration or litigation, including expert witness fees and attorney fees.

Big Brothers Big Sisters of Central California

Signature

Diane Phakonekham

Name

Executive Director

Title

Date

Hanford Elementary School District

Signature

Joy Gabler

Name

Superintendent, HESD

Title

Date

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: July 29, 2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: August 10, 2016

ITEM: Memorandum of Understanding (MOU) between Teresa A. Jaquez, LMFT and Hanford Elementary School District.

PURPOSE: This Memorandum of Understanding between Teresa A. Jaquez, LMFT and Hanford Elementary School District for the purpose of funding and providing educationally related mental health services to specified students with exceptional needs.

FISCAL IMPACT: Fees for these services are addressed on page 2 of the MOU. Costs paid via Prop 98 - Resource 6512 budget.

RECOMMENDATIONS: Approve

MEMORANDUM OF UNDERSTANDING

**between
Teresa A. Jaquez, LMFT
and
Hanford Elementary School District**

This Memorandum of Understanding (MOU) is made and entered into with Teresa A. Jaquez, LMFT (JAQUEZ), the provider of Mental Health Services and Hanford Elementary School District (HESD). The parties have entered into this MOU for the purpose of funding and providing individualized education program (IEP) driven educationally related mental health services to specified HESD students with exceptional needs.

Now, therefore, in consideration of the covenants, conditions, agreements, and stipulations set forth herein, the parties agree as follows:

1. Scope of Services.

- a. JAQUEZ shall participate as a member of the IEP team for students who are identified as needing educationally relevant counseling and guidance necessary for the student to make educational progress. JAQUEZ shall work jointly in the development of assessments with the HESD staff, provide services as determined by the IEP team, write and monitor appropriate goals on the students IEP as outlined in the IEP, provide services as indicated monitor the student's progress in the IEP and report such progress to HESD administration.
- b. JAQUEZ will provide monthly logs of service to HESD outlining service provisions provided to each student served by JAQUEZ.
- c. JAQUEZ agrees to provide the educationally relevant counseling and guidance services at the school the student attends.
- d. HESD agrees to provide a confidential location at the school site for individual and/or group counseling.
- e. HESD will provide access to its wireless network and Special Education Information System (SEIS), however, hardware will be the responsibility of JAQUEZ. JAQUEZ and any of their employees who will access the District's wireless network and SEIS review, sign, and comply with HESD's "Acceptable Use Policy."
- f. JAQUEZ will provide certification to HESD to demonstrate its qualifications as a Non-Public Agency through the California Department of Education.
- g. JAQUEZ will provide documentation to HESD demonstrating the eligibility of all its employees to be on school sites (finger print checks) and having recent TB clearance.
- h. HESD will determine the numbers of students to be served under this MOU and locations of service for each student.

2. Service Specifications. JAQUEZ shall provide educationally relevant counseling and guidance services as determined by the IEP team to students and their families including the following services as negotiated by all parties:

- a. Assessments
- b. Individual counseling
- c. Group counseling
- d. Parent counseling/training
- e. Case management/consultation services

3. Compensation/Billing. An accounting/invoice shall be submitted to HESD by JAQUEZ monthly for each student indicating the school district of residence; student's date of birth; the nature of the services provide; the total minutes per session and the total sessions; dates on which services were rendered; the revenue received; and the net and/or unreimbursed cost for IEP-driven educationally relevant counseling and guidance services due and payable to JAQUEZ. The compensation shall be paid within thirty (30) business days after receipt of invoice.
4. Rate of Service. HESD and JAQUEZ agree to \$120.00 per hour (flat rate) of billing for all services rendered under this agreement.
5. Effective Date and Duration. The MOU and the obligations hereunder shall be effective upon signatures and dates of all parties. The agreement and the scope of services under this MOU will cover all services rendered as of September 30, 2016 shall remain in effect until June 30, 2017.
6. Termination of MOU for Convenience of Either Party. Any party may terminate this MOU at any time by giving to the other party thirty (30) days written notice of each termination. Termination for convenience shall be effective at 11:59 p.m., Pacific Standard Time on the intended date for termination (the "Termination Date"). The terminating party shall have no effect upon the rights and obligations of the parties arising out of any transaction occurring prior to the effective date of such termination. JAQUEZ shall be paid for all services satisfactorily completed at the rates stated above and not previously paid through payments prior to the effective date of said termination.
7. Termination of MOU for Cause. If either party fails to perform its duties under this MOU or if either party breaches any of the material terms or provisions of the MOU, then the non-breaching party shall have the right to terminate this MOU effective immediately upon giving written notice to the breaching party. Termination shall have no effect upon the rights and obligations of the parties arising out of any transaction occurring prior to the effective date of such termination. If the termination for cause is defective for any reason, including, but not limited to, reliance on erroneous facts concerning performance or any defect in notice thereof, then the maximum liability shall not exceed the amount payable to JAQUEZ under Paragraph 4 above.
8. Entire Agreement and Modification. This MOU supersedes all previous agreements and constitutes the entire understanding of the parties hereto. All parties specifically acknowledge that in entering into and executing this MOU that they shall rely solely upon the provisions contained in this MOU.
9. Enforceability. If any term, covenant, condition, or provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.
10. Employment Status. JAQUEZ and its officers, employees, or agents shall, during the entire term of the MOU, be construed to be an independent contractor and nothing in this MOU is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow LEA to exercise direction or control over the professional manner in which JAQUEZ performs the services which are the subject matter of this MOU. JAQUEZ understands and agrees that its employees shall not and will not be eligible for membership in for any benefits from any LEA group plan for hospital, surgical, or medical insurance, or for membership in any LEA retirement program, or for paid vacation, sick leave or other leave, with or without pay, or for any other benefit which accrues to a LEA employee.

11. Warranty of JAQUEZ. JAQUEZ warrants that JAQUEZ and each of the personnel employed or otherwise retained by JAQUEZ for services performed pursuant to this MOU are properly certified and licensed under the laws and regulations of the State of California to provide the special services herein agreed to. Mental health services shall be provided in a manner consistent with all applicable standards and regulations governing such services. Staff will be either a Licensed Married and Family Therapist, or a Licensed Social Worker, or will be a Masters Level Counselor, or Social Worker with a Pupil Personnel Services Credential. JAQUEZ also warrants that all of its employees are covered by a current liability insurance policy during the term of this MOU.
12. California Law and Venue. It is agreed this MOU shall be governed by the laws of the State of California. This MOU is made, executed, and performed in the County of Kings.
13. Indemnification.
 - a. Each party agrees to defend, hold harmless, and indemnify the other party's (and the other party's officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses, losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including, but not limited to, personal injury, death at any time, and property damage) arising out of or made necessary by: (a) the indemnifying party's breach of the terms of this MOU, (b) the act or omission of the indemnifying party, its employees, officers, agents, and assigns in connection with the performance of this MOU, and (c) the presence of the indemnifying party, its officers, employees, agents, assigns, or invitees on the other party's premises.
 - b. In the event of any action or proceeding is brought against any party by reason of any claim or demand discussed in this section, upon notice, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense, through counsel reasonably satisfactory to the other party or parties. The obligation to indemnify set forth in this section shall include reasonable attorneys' fees and investigation costs and all other reasonable costs, expenses, and liabilities from the first notice that any claim or demand is made.
 - c. The indemnifying party's obligations under this section shall apply regardless of whether the other party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage determined by an arbitrator or court of competent jurisdiction to be caused by the sole active negligence or willful misconduct of the other party, its officers, employees, trustees, or agents.
 - d. These indemnification obligations shall survive the expiration and/or termination of this MOU.
14. Confidentiality. Services provided by JAQUEZ are confidential in nature. All mental health records shall be maintained by JAQUEZ and not shared with HESD or their officers, agents, or employees, except as authorized by law. Confidential information obtained by HESD or its officers, agents, or employees, in the course of receiving services and/or residential placements under this MOU may not be disclosed except as authorized by law or unless HESD secures prior written authorization from JAQUEZ. HESD and their officers, agents, and employees, agree to obey all applicable laws and regulation, including without limitation the provisions of the Health Information Portability and Accountability Act, the Public Health Service Act (42 U.S.C. Section 290ee-3), Title 42 of the Code of Federal Regulations, any other applicable Federal, State, or local laws, regulations, directives, or guidelines. All student records by HESD are confidential as provided for by the California Education Code and the Federal Educational Rights and Privacy Act. JAQUEZ agrees to have all of its employees abide by these confidentiality laws regarding student records.

15. Third Party Rights. Nothing in this MOU shall be construed to give any rights or benefits to anyone other than JAQUEZ and HESD.
16. Integration. This MOU represents the entire understanding of JAQUEZ and HESD as to those matters contained herein and supersedes and cancels any prior oral or written understanding, promises, representations, or agreement(s) with respect to those matters covered hereunder. This MOU may not be modified or altered except in writing and signed by all the parties hereto.
17. Legal Compliance. Each party shall comply with all laws as may be applicable for the provision of services within the scope of this MOU, and within the State and Federal audit compliance requirements as set forth by the State Department of Mental Health and Federal regulations.
18. Records.
 - a. JAQUEZ shall keep complete accurate records as required by law for the services performed pursuant to this MOU. Those records shall only be releasable in accordance with appropriate provisions of law.
 - b. JAQUEZ shall assure the confidentiality of any records that are required by law to be so maintained.
 - c. JAQUEZ shall comply with the Health Insurance Portability and Accountability Act of 1996 Public Law 104-19 (HIPAA). JAQUEZ shall train all of its personnel regarding the requirements of the Act. JAQUEZ shall implement all privacy protections to individual's identifiable protected health information.
19. Attorney Fees. If the parties become involved in arbitration or litigation concerning this contract or the performance of this contract, the prevailing party shall be entitled to an award of reasonable costs and expenses of arbitration or litigation, including expert witness fees and attorney fees.
20. Staffing. Staffing is dependent on the number of students and amount of services. It is understood these hours may fluctuate based on student's IEP requirements.
21. Term. This MOU shall cover the period beginning on September 30, 2016 through the close of business on June 30, 2017. However, this MOU may be extended by the parties' mutual written consent.

Any notice required to be given pursuant to the terms and provisions hereof shall be in writing and shall be sent by first class mail to the following:

Teresa A. Jaquez, LMFT
 101 N. Irwin Street, Suite 210
 Hanford, CA 93230

And

Hanford Elementary School District
 714 N. White Street
 Hanford, CA 93230

Any such notice shall be deemed to have been received if: (a) in the case of personal delivery or facsimile transmission with confirmation retained, on the date of such delivery or transmission; (b) in the case of nationally recognized overnight courier, on the next business day after the date sent, or (c) in the case of mailing, on the third business day following posting.

IN WITNESS TO WHICH, each party to this MOU has signed this MOU upon the date and agrees for itself, its employees, officers, partners, and successors, to be fully bound by all terms and conditions of this MOU.

Joy Gabler, Superintendent Hanford Elementary
School District

DATE

Teresa A. Jaquez, LMFT License # MFC 49724

DATE

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Lucy Gomez

DATE: June 27, 2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

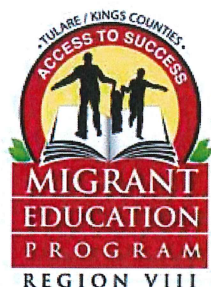
Date you wish to have your item considered: August 10, 2016

ITEM: Request approval to continue to work with Tulare County Office of Education/Migrant Program Region VIII as a Model B district.

PURPOSE: Approval of this Memorandum of Understanding would allow the Migrant Education Program, Region VIII/Tulare County of Education to directly receive Migrant funds and as the Lead Agency, Migrant Region VIII would coordinate and collaborate with our district to provide supplemental educational services for Migrant families and students residing in our district.

FISCAL IMPACT: HESD will bill Migrant Program Region VIII for any applicable facilities cost.

RECOMMENDATIONS: Approve



MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

The School District(s) in Migrant Region VIII that selected Model B, hereinafter referred to as “Model B District”, and the TULARE COUNTY SUPERINTENDENT OF SCHOOLS Migrant Education Program, Region VIII, hereinafter referred to as the “Migrant Education Program”, hereby concur that this Agreement shall be in effect as soon as it is ratified by both parties. This Agreement is for the period of July 1, 2016 to June 30, 2017, inclusive, and shall be effective July 1, 2016.

PURPOSE:

To unify and coordinate supplemental educational services and resources for Migrant families and their children residing within the boundaries of participating district(s).

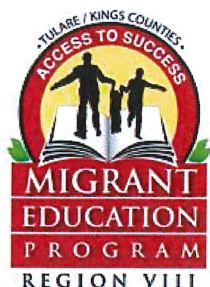
The services to be rendered and the terms and conditions of this Agreement are as follows:

The Migrant Education Program, Region VIII, as Lead Agency, will:

1. Implement all required mandated Migrant components in collaboration with the District contact person assigned to work with the Region.

Mandated components of the Migrant Program:

- Provide Measureable Educational Instruction to Students.
 - Complete the Local District Service Agreement (DSA).
 - Provide a Migrant Education School Readiness Program (MESRP).
 - Facilitate Parent Advisory Councils at each District.
 - Provide Opportunities for Parent Involvement.
 - Conduct Identification and Recruitment of Migrant Families.
 - Identify and serve Out-of-School Youth.
 - Provide Summer School services.
 - Establish a Memorandum of Understanding (MOU) with Region VIII to delineate District and Regional responsibilities.
 - Region VIII, in collaboration with the District, hires local teachers to provide measureable educational instruction to students.
 - The District is not required to complete a DSA and the Program Evaluation.
2. Seventy percent (70%) of allocated Migrant funds are designated to direct, measureable instructional services for Migrant students. Direct services are defined as:
 - Services provided directly to the student.
 - Services that answer the question “How does the service directly impact student achievement in Math and English?”
 - Services that are measurable and produce data to determine student academic progress.



MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

3. Thirty percent (30%) of allocated Migrant funds are intended to support the administration and monitoring of the Migrant Program.
4. Certificated teachers provide instructional services to Migrant students.
5. Migrant Education School Readiness Program (MESRP) staff must hold a Teaching Credential or a Permit Title (Teacher / Master Teacher) in the Child Development Permit Matrix.
6. Services are provided before school, after school, on Saturdays and during Summer School (CDE, DSA, Migrant Program is supplemental to the supplementary core programs).
7. Instructional services shall be relevant and rigorous.
8. Provide direct supplemental services to Migrant students in the District, after a Needs Assessment has been conducted and after collaborating with the District.
9. Assist and provide documentation during Migrant Regional FPM reviews.

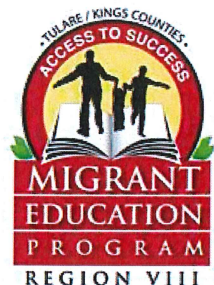
❖ California Department of Education – Migrant Education Office Fiscal Handbook

3.3 Administration of District Programs

- **The region also has the authority to reallocate funds from one district to another. Any amendments or reallocations shall not exceed the state-approved aggregate total of all migrant district budgets for the region.**

The District, as Participant in the Migrant Education Model B, will:

1. Agree to participate in Model B for one fiscal year and shall notify the Migrant Education Program, Region VIII, by the end of February, if the District intends to change from Model B to Model A.
2. Agree that Region VIII will provide all Migrant services.
3. Provide written approval for the Migrant Education Program, Region VIII, to access student-specific academic—CAASPP, CELDT and benchmark—data for the purposes of research and for developing interventions using data analysis to identify the academic gaps and needs of Migrant students.
4. Provide Migrant students with equal access to educational opportunities and resources that are available to any other district students.
5. Attend at least two yearly meetings of the Consortium: August and April, to actively participate in planning for Migrant services.
6. In coordination with the Region, select at least one parent representative and two alternates to attend a minimum of six Regional Advisory Council (RAC) meetings at the county level. (The RAC meets ten times per year).
7. Approve use of facilities for Migrant Education activities within the District if space is available. Cost for use of facilities will be determined based on facilities cost and services requested.



MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

8. Support the Region with the Migrant Education Program rules, regulations, and restrictions as described in the official Migrant Program Assurances.
9. Provide pupil data, or access to pupil data, to Migrant Education Program that can be used by Migrant Education Program to identify eligible Migrant children enrolled in the District.

Agreed upon by:

District Superintendent: _____

Printed Name

Signature

District: _____

Date: _____

Agreed upon by:

LEA: Tulare County Office of Education

Superintendent _____

Date: _____

Migrant Education Program Administrator: _____

Tony Velásquez

Date: _____

Tulare County
Office of Education

Jim Vidak, County Superintendent of Schools

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Joy C. Gabler

FROM: Gerry Mulligan *GM*

DATE: August 1, 2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: August 10, 2016

ITEM:

Consider approval for the filing of the Notice of Completion for the painting of Monroe and Richmond Schools.

PURPOSE:

To file the Notice of Completion with the Kings County Recorder's Office.

FISCAL IMPACT:

The Notice of Completion will be recorded and posted for 35 days allowing vendors and subcontractors to present claims for unpaid work prior to release of the 5% retainage to the General Contractor.

RECOMMENDATION:

We recommend that you approve the filing of the Notice of Completion for the painting of Monroe and Richmond Schools.

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Joy Gabler
FROM: Jaime Martinez
DATE: August 1, 2016
RE: (X) Board Meeting
() Superintendent's Cabinet
() Information
(X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **August 10, 2016**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Certificated, effective 8/9/16

- Raquel Carrillo, Teacher, Intern
- Cory Stewart, Teacher, Probationary 0

Management/Professional Specialist/Confidential

- Maria Alvarez, School Counselor, Wilson, effective 8/5/16
- Boa Moua, School Psychologist, Special Services, effective 8/5/16

Classified

- Ashley Acle, Food Service Worker II – 2.5 hrs., Kennedy, effective 8/12/16
- Sarah Bartron, READY Program Tutor – 4.5 hrs., Richmond, effective 8/9/16
- Dana Caceda, READY Program Tutor – 4.5 hrs., Lincoln, effective 8/9/16
- Melissa Dickson, Educational Tutor K-6 – 3.5 hrs., Washington, effective 9/1/16
- Sonya Estrada, READY Program Tutor – 4.5 hrs., King, effective 8/9/16
- Margarita "Margie" Gonzales, READY Program Tutor – 4.5 hrs., Richmond, effective 8/9/16

Classified (continued)

- Yvonne Hernandez, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/9/16
- Melisa Rodriguez Medel, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/9/16
- Lisa Rose-Houston, Food Service Worker I – 3.0 hrs., Richmond, effective 8/12/16
- Estefania Villavicencio, READY Program Tutor – 4.5 hrs., Jefferson, effective 8/9/16

Temporary Employees/Substitutes/Yard Supervisors

- Susan Alegria, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 7/29/16; Short-term Bilingual Clerk Typist II – 4.5 hrs., Food Services, effective 8/22/16 to 9/14/16
- Hannah Bruner, Substitute Yard Supervisor, effective 8/15/16
- Sheila Burke, Substitute Media Services Aide, effective 8/15/16
- Hilary Carabajal, Substitute Yard Supervisor, effective 8/15/16; Short-term Yard Supervisor – 1.5 hrs., Simas, effective 8/15/16 to 10/31/16
- Deborah Chinchock, Short-term Clerk Typist II – 7.5 hrs., Food Services, effective 8/22/16 to 9/14/16
- Valerie Esparza-Lopez, Short-term Bilingual Clerk Typist II – 7.5 hrs., Food Services, effective 8/22/16 to 9/14/16
- Amy Garcia, Short-term Yard Supervisor – 1.25 hrs., Jefferson, effective 8/15/16 to 10/14/16
- John Garcia, Short-term Yard Supervisor – 1.25 hrs., Wilson, effective 8/15/16 to 10/14/16
- Lilia Gervacio, Substitute Bilingual Clerk typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 7/29/16; Short-term Bilingual Clerk Typist II – 5.0 hrs., Special Services, effective 7/29/16 to 8/26/16
- Joseph Hernandez, Drum Coach Junior High, Kennedy/Wilson, effective 8/15/16 to 6/7/17
- Olga Hernandez, Short-term Bilingual Clerk Typist II – 8.0 hrs., Roosevelt, effective 7/29/16 to 10/14/16
- Soo Ji Lee, Substitute Health Care Assistant, effective 6/3/16
- Adam Maldonado, Substitute Custodian I, effective 7/11/16
- Tamika Manning, Substitute Yard Supervisor, effective 8/15/16
- Christine "Chris" Payne, Substitute Yard Supervisor, effective 8/15/16
- Roberto Vargas, Substitute Special Education Aide, effective 8/15/16
- Maria Villa, Substitute Bilingual Clerk typist II, Clerk Typist II, READY Program Tutor, Translator: Oral Interpreter and Written Translator, effective 8/9/16
- Yesenia Zarate Brito, Yard Supervisor – 1.75 hrs., Roosevelt, effective 8/15/16

b. Resignations

- Demi Balbina, READY Program Tutor – 4.5 hrs., King, effective 6/3/16
- Wilma Etulain Baraibar, Substitute Cook/Baker and Food Service Utility Worker, effective 6/3/16
- Oscar Barron, Substitute Health Care Assistant and Yard Supervisor, effective 5/20/16
- Madison Burrow, Substitute Yard Supervisor, effective 6/3/16
- Kacey Cawley, Teacher, Simas, effective 6/3/16
- Patricia Diaz, Educational Tutor K-6 – 3.5 hrs., Monroe, effective 5/12/16
- Audreyana Hernandez, Lead READY Program Tutor – 5.0 hrs., King, effective 6/3/16
- Soo Ji Lee, Health Care Assistant – 6.0 hrs., King, effective 6/3/16
- Katie Luis, Lead READY Program, Tutor – 5.0 hrs., Lincoln, effective 6/17/16
- Jacqueline Medrano, READY Program Tutor – 4.5 hrs., Richmond, effective 6/3/16
- Emmerie Miller, Substitute READY Program Tutor, effective 9/8/15
- Jacqueline Noriega, Substitute Bilingual Aide I, READY Program Tutor, Translator: Oral Interpreter and Written Translator, effective 6/1/16
- Janet Pelayo, Bilingual Health Care Assistant – 6.0 hrs., Monroe, effective 6/3/16
- Danira Sandoval, Yard Supervisor – 2.75 hrs., Lincoln, effective 6/3/16
- Cherie Solian, Induction Coach, Curriculum, Instruction, Professional Development and Induction, effective 6/3/16
- Jamie Souza, Substitute Yard Supervisor, effective 6/3/16
- Cory Stewart, Special Education Aide – 5.0 hrs., Wilson, effective 6/3/16
- Stephanie Trueblood, Substitute Clerk Typist II, Media Services Aide and Education Aide, effective 9/11/15
- Britney Willard, Teacher, Wilson, effective 6/24/16

c. Request to be Removed from Classified Substitute List/Failure to Respond

- Corina Angel, Substitute Bilingual Aide I, Translator: Oral Translator and Yard Supervisor, effective 4/8/15
- Tyson Azevedo, Substitute Groundskeeper II, effective 4/12/16
- Alma Flores Mireles, Substitute Food Service Worker I/II, Translator: Oral Interpreter and Yard Supervisor, effective 12/14/15
- Laura Halstead, Substitute Educational Interpreter, effective 5/15/15
- Raven Hawthorne, Substitute READY Program Tutor, effective 5/4/16
- Michael A. Hernandez, Substitute Alternative Education Program Aide, Custodian I, Educational Tutor K-6, Groundskeeper I, READY Program Tutor, Special Circumstance Aide, Special Education Aide and Warehouse/Reproductive and Mail Technician, effective 4/12/16
- Rosemary Herring, Substitute Alternative Education Program Aide, Special Circumstance Aide, Special Education Aide, READY Program Tutor and Yard Supervisor, effective 9/18/15

c. Request to be Removed from Classified Substitute List/Failure to Respond (continued)

- Brandon McFarland, Substitute Custodian I, effective 10/26/15
- Kevin Mendoza Reyes, Substitute Translator: Oral Interpreter and Written Translator and Yard Supervisor, effective 10/8/15
- Hannah Miller, Substitute READY Program Tutor and Yard Supervisor, effective 4/5/16
- Crystal Muniz, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 11/19/15
- Luz Najar, Substitute Bilingual Aide I, Educational Tutor K-6, Special Circumstance Aide, Special Education Aide, Translator: Oral Interpreter and Written Translator and Yard Supervisor, effective 1/14/16
- Jiezi Nicar, Substitute READY Program Tutor, effective 1/12/16
- Memory Oebel, Substitute Yard Supervisor, effective 8/27/15
- Anthony Ortiz, Substitute Custodian II, effective 10/23/15
- Baleria Plancarte, Substitute Babysitter, Translator: Oral Interpreter and Yard Supervisor, effective 3/10/16
- Ana Solorzano, Substitute Alternative Education Program Aide, Babysitter, Bilingual Aide I, Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, and Special Education Aide effective 11/9/15
- Cameron Weaver, Substitute Groundkeeper II and Warehouse/ Reprographic and Mail Technician, effective 10/30/15
- Crystal Zeno-Jaworski, Substitute Yard Supervisor, effective 9/22/15

d. Administrative Transfer

- Lauree Mallard, READY Program Tutor – 4.5 hrs., from Jefferson to Richmond, effective 8/9/16 (rescind)

e. Promotion

- Lindsey Silva, from READY Program Tutor – 4.5 hrs. to Lead READY Program Tutor – 5.0 hrs., Lincoln, effective 8/9/16

f. Promotion/Transfer

- Lauree Mallard, from READY Program Tutor – 4.5 hrs., Jefferson to Lead READY Program Tutor – 5.0 hrs., King, effective 8/9/16
- Alicia Martinez, from Food Service Worker I – 3.0 hrs., Richmond to READY Program Tutor – 4.5 hrs., King, effective 8/9/16

g. Temporary Out of Class Assignment

- Sarai Rivera, from READY Program Tutor – 4.5 hrs., to Media Services Aide – 5.5 hrs., Jefferson, effective 7/29/16 to 8/17/16

h. Voluntary Transfer/Decrease in Hours

- Sherree Nowack, Yard Supervisor, from 3.25 hrs., Kennedy to 1.75 hrs., Washington, effective 8/15/16

i. Certificated Transfers/Reassignments, effective 8/9/16Involuntary Transfers

- Cassandra Barrett, from Hamilton 4th Grade to Hamilton 5th Grade
- Bailey Doyle, from Monroe 5th Grade to Monroe 3rd Grade
- Stacie Grimes, from Richmond 4th Grade Roosevelt 1st Grade
- Marissa Henderson, from King Special Assignment to King 4th Grade
- Kellie Jones, from Washington 5th Grade Washington 4th Grade
- Laura Kishman, from Roosevelt Kindergarten to Roosevelt 2nd Grade
- Maureen Kuiper, from Lincoln 5th Grade to Monroe 6th Grade
- Rosemary Lerma, from Lincoln Special Assignment to Lincoln Kindergarten
- Christine Luis, from Simas 3rd Grade to Simas 4th Grade
- Allison Minick, from Washington 2nd Grade to Simas Kindergarten
- Megan Munro, from Simas 5th Grade to Simas 6th Grade
- Melissa Nabayan, from Richmond 1st Grade to Washington 6th Grade
- Teresa Niblett, from Simas 6th Grade to Simas 4th Grade
- Henry Ralston, from Hamilton 1st Grade to Hamilton 6th Grade
- Anne Ramos, from Richmond Transitional Kindergarten to Simas 1st Grade
- Shanae Vryhof, from Simas 2nd to King Kindergarten

Voluntary Transfers

- Lauren Avina, from Hamilton Kindergarten to Roosevelt 4th Grade
- Josefa Bustos Pelayo, from Jefferson 1st Grade to Jefferson 6th Grade
- Cindy Curiel, from King Kindergarten to King 1st Grade
- Ariela Dzerigian, from King Kindergarten Grade to King 1st Grade
- Olivia Gonsalves, from King 1st Grade to Hamilton 3rd Grade
- Beatriz Huizar, from Jefferson 3rd Grade to Jefferson 1st Grade
- Stacie Johnson, from Jefferson 7th Grade to Jefferson 8th Grade
- Brittney Juarez, from King 5th Grade to King 2nd Grade
- Jennifer Nunes, from King 2nd Grade to Monroe 1st Grade
- Juan Padilla, from Jefferson 8th Grade to Jefferson 6th Grade
- Veronica Pelayo-Morales, from Jefferson 6th Grade to Jefferson 7th Grade
- Taryn Schreckengost, from King 5th Grade to King 2nd Grade
- Gina Young, from King 2nd Grade to Monroe 1st Grade

Reinstatements

- Amy Gonsalves, from Monroe 2nd Grade to Monroe 1st Grade
- Katie Heugly, from Roosevelt 3rd Grade to Roosevelt Transitional Kindergarten

Reinstatements from Combination Class

- Crystal Avila, from Roosevelt Transitional Kindergarten/Kindergarten to Roosevelt Kindergarten
- Lisa Hinojos, from Lincoln Transitional Kindergarten/Kindergarten to Lincoln Transitional Kindergarten
- Audra Sanchez, from Simas Transitional Kindergarten/Kindergarten to Simas Transitional Kindergarten

Change in Work Site Change

- Rigoberto Vivanco, from Richmond Counselor to Counselor, District

Reassignment

- Sara DeCuir, from Washington 3rd grade to Instructional Coach, District

Return from Leave of Absence

- Dianne Dias, from Leave of Absence to Hamilton Kindergarten

From Full-Time to Part-Time

- Melanie Gallaher, Psychologist, from Full-time (1.0 FTE) to part-time (.50 FTE)
- Ann Marie Dowd, from Special Assignment/LOA (1.0 FTE) to Roving Substitute (.51 FTE)

j. Provisional Internship Permit (PIP)

The following employees will be employed on the basis of a provisional Internship Permit for the 2016-17 school year:

- Christopher Costello, K-6 Physical Education Teacher
- Cory Stewart, 7-8 Resource Specialist Program Teacher

k. Addendum to Existing University Internship Agreement

- Amend, "Article 8, Clauses a, b & h" in the "Internship Credential Program Agreement" between Hanford Elementary School District and National University (see attached)

l. Volunteers

<u>Name</u>	<u>School</u>
Gloria Godinez-Avila	Jefferson

RECOMMENDATION: Approve.



ADDENDUM TO EXISTING UNIVERSITY INTERNSHIP AGREEMENT
Teacher Education & Special Education Programs

This Addendum shall amend "Article 8, Clauses a, b & h" in the "INTERNSHIP CREDENTIAL PROGRAM AGREEMENT" with the below "Article 8. Program Support Extended" between National University and Hanford Elementary School District.

Whereas state regulations effective January 1, 2014 mandate specific support and supervision minimums, the "Program Support" section of the existing University Internship Credential Program Agreement must be amended. Intern teachers should receive, at a minimum, 15 hours of support/mentoring and supervision per month at a rate of between two and four hours per week. A California public school year consists of approximately 36 instructional weeks or nine months; therefore, the minimum yearly number of support/mentoring and supervision hours have been set at 144 hours by the Commission (36 weeks times four hours per week).

"Article 8. Program Support Extended"

8.a. Site Support Provider (District) will mentor, coach and consult with interns on all areas of responsibility as a teacher of record by visiting the classroom to conduct real time observations with pre- and post-debriefing protocols to provide weekly course planning, modeling and coaching with attention to differentiated instruction for English Learners; assessment of language needs and progress; and support for language accessible instruction. A minimum of two hours of support / mentoring and supervision must be provided to an intern every five instructional days.

University Support Providers will provide guidance and mentorship frequently for all students including, but not limited to English Language Learners via virtual communication, in-classroom coaching and mentoring as deemed appropriate.

8.b Site Support Providers will hold a valid Clear or Life Credential, three years of successful teaching experience and hold a valid English Learner Authorization or CLAD Certificate issued pursuant to section 80015 or a valid bilingual authorization issued pursuant to section 80015.1. Interns without an English Language Authorization must receive a minimum of 45 hours of focused English Language instruction support each school year.

University Support Providers will have current knowledge in their subject-matter area; ability to model best practices in teaching, scholarship and service; working knowledge about diversity (abilities, culture, language, ethnic, gender); and understanding of academic standards, frameworks and accountability for public schools.

8.h. Employer will provide supervision and ongoing support for a minimum of 100 hours per school year. Interns without an English Language Authorization must receive focused English Language instruction support. (b)(5)(B) Requires the employer to identify and individual with EL authorization who will be immediately available to assist an intern teacher who does not yet hold EL authorization.

University Support Providers will provide supervision and ongoing support for a minimum of 44 hours per school year.

University Support Providers will monitor the completion of employer-provided support via an Intern Support Verification Form to verify the clockwork hours provided by Site Support Providers and/or employer support personnel. Forms must be turned in as part of the intern's clinical practice course assignments.

8.i. National University begins intern support four times a year (September, November, February, April). Schools who hire/place interns outside these start dates are required to provide 100% of the state mandated support (4 hours per week of general support, and 1.25 hours of EL specific support if the intern does not hold EL authorization) until the next available start date (September, November, February, April) at which point the University Support provider will provide University support services as noted in article (8.h.).

By signing, National University and Hanford Elementary School District agree to the addition of "Article 8, Clauses a, b & h" to the "INTERNSHIP CREDENTIAL PROGRAM AGREEMENT" between National University and Hanford Elementary School District.

District: Hanford Elementary School District

National University

Signature: _____

Signature: _____

Printed Name: Jaime Martinez

Printed Name: _____

Title: Assistant Superintendent, Human Resources

Title: _____

Date: _____

Date: _____

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 08/01/2016

FOR: ☐ Board Meeting
☒ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 08/10/2016

ITEM:

Consider the adoption of Resolution # 4-17: Budget revisions – 45 day update.

PURPOSE:

There are several budget revisions resulting from the signing of the State budget on June 27, 2016. Education Code requires such changes be available for public review within 45 days of the signing of the State budget. Attached are all the budget revisions that have occurred since the last set of budget revisions were presented to the Board on June 22, 2016.

FISCAL IMPACT:

The signing of the state budget included a decrease to the Local Control Funding Formula (LCFF) gap funding and a reduction to the one time mandated cost revenues. The LCFF gap funding decrease resulted in (\$6,000) to the general fund and (\$200) to the charter fund. The lower that estimated one time mandated cost revenues decreased general fund revenues by (\$123,000) and (\$9,500) to the charter fund.

Additionally there are a variety of changes associated with the updating of budget carryover and staffing updates.

RECOMMENDATIONS:

Adopt Resolution #4-17.

Total General Fund Budget Comparison

105/126

	16/17 revised	16/17 state adopted	Difference	Comments
BEGINNING BALANCE				
Net Beginning Balance	\$7,671,192	\$8,441,697		
REVENUES				
Local Control Funding Formula Sources	\$50,114,137	\$50,108,086	(\$6,051)	(\$6k) reduction to the gap funding percentage
Federal Revenues	\$3,140,149	\$3,147,541	\$7,392	\$7k increase to federal special education revenues
Other State Revenues	\$5,927,166	\$5,803,859	(\$123,307)	(\$123k) reduction to one-time mandated cost revenues
Other Local Revenues	\$1,924,103	\$1,887,136	(\$36,967)	(\$37k) reduction to special education revenues
Total Revenues	\$61,105,555	\$60,946,622	(\$158,933)	
EXPENDITURES				
Certificated Salaries	\$25,877,351	\$25,793,721	(\$83,630)	(\$55k) reduction to certificated educator effectiveness salaries spent in 15-16
Classified Salaries	\$9,935,565	\$9,935,565	\$0	
Employee Benefits	\$14,361,534	\$14,332,172	(\$29,362)	Benefits related to the reduction to certificated educator effectiveness salaries spent in 15-16
Books and Supplies	\$3,413,738	\$3,572,470	\$158,732	\$139k Restricted lottery carryover budgeted for one-time textbook purchase / \$19k Quality Education Investment Act carryover budgeted
Services, Oth Oper Exp	\$4,470,629	\$4,517,790	\$47,161	\$42k increase in California Clean Jobs Act repairs
Capital Outlay	\$1,234,518	\$1,402,190	\$167,671	Maintenance carryover budgeted for one-time capital outlay
Other Outgo	\$973,765	\$973,765	\$0	
Direct/Indirect Support	(\$347,275)	(\$347,275)	\$0	
Total Expenditures	\$59,919,825	\$60,180,398	\$260,572	
OTHER FINANCING SOURCES/USES				
Transfers				
Transfers In	\$0	\$0	\$0	
Transfers Out	\$840,000	\$840,000	\$0	
Other Sources/Uses				
Sources	\$0	\$0	\$0	
Contributions	\$0	\$0	\$0	
Total, Other Financing Sources/Uses	(\$840,000)	(\$840,000)	\$0	
NET INCREASE (DECREASE) IN FUND BALANCE	\$345,730	(\$73,776)	(\$419,505)	
ENDING FUND BALANCE	\$8,016,922	\$8,367,921	(\$419,505)	

Total Charter Fund Budget Comparison

106/126

	16/17 revised	16/17 state adopted	Difference	Comments
BEGINNING BALANCE				
Net Beginning Balance	\$243,867	\$286,911		
REVENUES				
Local Control Funding Formula Sources	\$3,307,161	\$3,306,988	(\$173)	Change to the gap funding percentage
Federal Revenues	\$0	\$0	\$0	
Other State Revenues	\$447,981	\$438,480	(\$9,501)	(\$9k) Reduction to one-time mandated cost revenues
Other Local Revenues	\$8,851	\$8,851	\$0	
Total Revenues	\$3,763,993	\$3,754,319	(\$9,674)	
EXPENDITURES				
Certificated Salaries	\$1,530,859	\$1,558,460	\$27,601	Staffing changes
Classified Salaries	\$0	\$0	\$0	
Employee Benefits	\$570,322	\$564,415	(\$5,907)	
Books and Supplies	\$89,409	\$103,214	\$13,805	\$14k Restricted lottery carryover budgeted for one-time textbook purchases
Services, Oth Oper Exp	\$1,321,036	\$1,344,522	\$23,486	\$13k increase for charter insurance / \$9k increase to electricity budget
Capital Outlay	\$105,010	\$105,010	\$0	
Other Outgo	\$0	\$0	\$0	
Direct/Indirect Support	\$185,000	\$185,000	\$0	
Total Expenditures	\$3,801,636	\$3,860,621	\$58,985	
OTHER FINANCING SOURCES/USES				
Transfers				
Transfers In	\$0	\$0	\$0	
Transfers Out	\$95,000	\$95,000	\$0	
Other Sources/Uses				
Sources	\$0	\$0	\$0	
Contributions	\$54	\$0	(\$54)	
Total, Other Financing Sources/Uses	(\$94,946)	(\$95,000)	(\$54)	
NET INCREASE (DECREASE) IN FUND BALANCE	(\$132,589)	(\$201,302)	(\$68,713)	
ENDING FUND BALANCE	\$111,278	\$85,609	(\$68,713)	

BEFORE THE GOVERNING BOARD OF THE
HANFORD ELEMENTARY SCHOOL DISTRICT
COUNTY OF KINGS, STATE OF CALIFORNIA

The Matter of
Adopting Budget
Revisions

RESOLUTION #: 4-17

NOW, THEREFORE, the Board of Trustees of the District resolves that the transfers for the attached budget revision be made as indicated.

The Board of Trustees adopted this resolution on 08/10/2016 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Clerk of the Governing Board
Hanford Elementary School District

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Income			
0100-0000-0-0000-0000-801100-000-0000	\$41,626,725.00	(\$6,051.00)	\$41,620,674.00
0100-0000-0-0000-0000-855000-000-1111	\$1,270,557.00	(\$123,307.00)	\$1,147,250.00
0100-0000-0-0000-0000-898000-000-0000	(\$12,661,573.00)	\$3,415.00	(\$12,658,158.00)
0100-0000-0-0000-0000-898030-000-0000	(\$1,818,819.00)	(\$6,652.00)	(\$1,825,471.00)
0100-0332-0-0000-0000-898000-000-0000	\$12,600,177.00	(\$1.00)	\$12,600,176.00
0100-1100-0-0000-0000-898000-000-0000	(\$544,468.00)	(\$124,702.48)	(\$669,170.48)
0100-1100-0-0000-0000-898000-022-0000	\$48,336.00	\$15,000.00	\$63,336.00
0100-1100-0-0000-0000-898000-023-0000	\$35,948.00	\$10,194.73	\$46,142.73
0100-1100-0-0000-0000-898000-024-0000	\$54,112.00	\$15,000.00	\$69,112.00
0100-1100-0-0000-0000-898000-025-0000	\$34,504.00	\$13,724.69	\$48,228.69
0100-1100-0-0000-0000-898000-026-0000	\$45,372.00	\$7,832.21	\$53,204.21
0100-1100-0-0000-0000-898000-027-0000	\$35,492.00	\$14,681.65	\$50,173.65
0100-1100-0-0000-0000-898000-028-0000	\$39,368.00	\$9,201.39	\$48,569.39
0100-1100-0-0000-0000-898000-029-0000	\$35,948.00	\$10,455.94	\$46,403.94
0100-1100-0-0000-0000-898000-030-0000	\$104,413.00	\$14,182.41	\$118,595.41
0100-1100-0-0000-0000-898000-031-0000	\$110,975.00	\$14,429.46	\$125,404.46
0100-3010-0-0000-0000-899000-000-0000	(\$812,511.00)	\$4,506.00	(\$808,005.00)
0100-3150-0-0000-0000-899000-000-0000	\$812,511.00	(\$4,506.00)	\$808,005.00
0100-3310-0-5770-0000-818100-000-0000	\$195,758.00	\$7,392.00	\$203,150.00
0100-3310-0-5770-0000-898000-000-0000	\$3,414.00	(\$3,414.00)	\$0.00
0100-6500-0-5770-0000-879200-000-0000	\$1,574,624.00	(\$36,967.00)	\$1,537,657.00
0100-6500-0-5770-0000-898030-000-0000	\$1,818,819.00	\$6,652.00	\$1,825,471.00
***Income Total	\$44,609,682.00	(\$158,933.00)	\$44,450,749.00
Expenses			
0100-0000-0-0000-2700-340200-024-0000	\$24,801.00	\$1,297.00	\$26,098.00
0100-0000-0-0000-2700-340200-029-0000	\$26,098.00	(\$1,297.00)	\$24,801.00
0100-0000-0-0000-3120-120000-062-0000	\$167,220.00	\$24,815.00	\$192,035.00
0100-0000-0-0000-3120-310100-062-0000	\$21,036.00	\$3,122.00	\$24,158.00
0100-0000-0-0000-3120-330100-062-0000	\$2,425.00	\$360.00	\$2,785.00
0100-0000-0-0000-3120-340100-062-0000	\$17,726.00	\$9,218.00	\$26,944.00
0100-0000-0-0000-3120-350100-062-0000	\$84.00	\$12.00	\$96.00
0100-0000-0-0000-3120-360100-062-0000	\$3,512.00	\$521.00	\$4,033.00
0100-0000-0-0000-7200-540000-001-0000	\$0.00	\$300,000.00	\$300,000.00
0100-0000-0-0000-7210-731000-000-0000	(\$457,803.00)	(\$2,327.00)	(\$460,130.00)
0100-0000-0-0000-7300-540000-004-0000	\$310,000.00	(\$310,000.00)	\$0.00
0100-0000-0-0000-7700-580000-004-0000	\$58,000.00	\$1,532.46	\$59,532.46
0100-0000-0-0000-8100-575096-001-0000	(\$163,636.00)	\$163,636.00	\$0.00
0100-0000-0-1110-1000-110000-003-0000	\$0.00	\$45,660.00	\$45,660.00
0100-0000-0-1110-1000-110000-022-0000	\$1,698,596.00	(\$86,473.00)	\$1,612,123.00
0100-0000-0-1110-1000-110000-024-0000	\$2,106,930.00	(\$69,545.00)	\$2,037,385.00
0100-0000-0-1110-1000-110000-026-0000	\$1,842,696.00	(\$6,670.00)	\$1,836,026.00
0100-0000-0-1110-1000-310100-003-0000	\$220.00	\$5,744.00	\$5,964.00

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-0000-0-1110-1000-310100-022-0000	\$213,683.00	(\$10,878.00)	\$202,805.00
0100-0000-0-1110-1000-310100-024-0000	\$265,052.00	(\$8,749.00)	\$256,303.00
0100-0000-0-1110-1000-310100-026-0000	\$231,811.00	(\$839.00)	\$230,972.00
0100-0000-0-1110-1000-330100-003-0000	\$25.00	\$662.00	\$687.00
0100-0000-0-1110-1000-330100-022-0000	\$24,630.00	(\$1,254.00)	\$23,376.00
0100-0000-0-1110-1000-330100-024-0000	\$30,550.00	(\$1,008.00)	\$29,542.00
0100-0000-0-1110-1000-330100-026-0000	\$26,719.00	(\$97.00)	\$26,622.00
0100-0000-0-1110-1000-340100-003-0000	\$13,537.00	(\$6,633.00)	\$6,904.00
0100-0000-0-1110-1000-340100-022-0000	\$338,425.00	(\$13,536.00)	\$324,889.00
0100-0000-0-1110-1000-340100-028-0000	\$297,814.00	(\$2,256.00)	\$295,558.00
0100-0000-0-1110-1000-350100-003-0000	\$1.00	\$23.00	\$24.00
0100-0000-0-1110-1000-350100-022-0000	\$849.00	(\$43.00)	\$806.00
0100-0000-0-1110-1000-350100-024-0000	\$1,053.00	(\$34.00)	\$1,019.00
0100-0000-0-1110-1000-350100-026-0000	\$921.00	(\$3.00)	\$918.00
0100-0000-0-1110-1000-360100-003-0000	\$37.00	\$959.00	\$996.00
0100-0000-0-1110-1000-360100-022-0000	\$35,671.00	(\$1,816.00)	\$33,855.00
0100-0000-0-1110-1000-360100-024-0000	\$44,246.00	(\$1,461.00)	\$42,785.00
0100-0000-0-1110-1000-360100-026-0000	\$38,697.00	(\$140.00)	\$38,557.00
0100-0000-0-1110-1000-540000-001-0000	\$0.00	\$12,183.60	\$12,183.60
0100-0000-0-1110-1000-540000-004-0000	\$13,000.00	(\$13,000.00)	\$0.00
0100-0332-0-1110-1000-110000-020-0000	\$730,370.00	(\$730,370.00)	\$0.00
0100-0332-0-1110-1000-310100-020-0000	\$91,881.00	(\$91,881.00)	\$0.00
0100-0332-0-1110-1000-330100-020-0000	\$10,590.00	(\$10,590.00)	\$0.00
0100-0332-0-1110-1000-340100-020-0000	\$142,139.00	(\$142,139.00)	\$0.00
0100-0332-0-1110-1000-350100-020-0000	\$365.00	(\$365.00)	\$0.00
0100-0332-0-1110-1000-360100-020-0000	\$15,338.00	(\$15,338.00)	\$0.00
0100-0332-0-1134-1000-110000-020-0000	\$0.00	\$130,878.00	\$130,878.00
0100-0332-0-1134-1000-310100-020-0000	\$0.00	\$16,464.00	\$16,464.00
0100-0332-0-1134-1000-330100-020-0000	\$0.00	\$1,898.00	\$1,898.00
0100-0332-0-1134-1000-340100-020-0000	\$0.00	\$27,074.00	\$27,074.00
0100-0332-0-1134-1000-350100-020-0000	\$0.00	\$65.00	\$65.00
0100-0332-0-1134-1000-360100-020-0000	\$0.00	\$2,748.00	\$2,748.00
0100-0332-0-1156-1000-110000-020-0000	\$0.00	\$321,201.00	\$321,201.00
0100-0332-0-1156-1000-310100-020-0000	\$0.00	\$40,407.00	\$40,407.00
0100-0332-0-1156-1000-330100-020-0000	\$0.00	\$4,657.00	\$4,657.00
0100-0332-0-1156-1000-340100-020-0000	\$0.00	\$60,917.00	\$60,917.00
0100-0332-0-1156-1000-350100-020-0000	\$0.00	\$161.00	\$161.00
0100-0332-0-1156-1000-360100-020-0000	\$0.00	\$6,745.00	\$6,745.00
0100-0332-0-1160-1000-110000-020-0000	\$0.00	\$278,292.00	\$278,292.00
0100-0332-0-1160-1000-310100-020-0000	\$0.00	\$35,009.00	\$35,009.00
0100-0332-0-1160-1000-330100-020-0000	\$0.00	\$4,035.00	\$4,035.00
0100-0332-0-1160-1000-340100-020-0000	\$0.00	\$54,148.00	\$54,148.00
0100-0332-0-1160-1000-350100-020-0000	\$0.00	\$139.00	\$139.00

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-0332-0-1160-1000-360100-020-0000	\$0.00	\$5,844.00	\$5,844.00
0100-1100-0-0000-2100-430000-010-0000	\$0.00	\$1,000.00	\$1,000.00
0100-1100-0-1176-1000-350100-029-0000	\$1.00	\$1.00	\$2.00
0100-1400-0-1110-1000-110000-029-0000	\$1,347,547.00	\$117,758.00	\$1,465,305.00
0100-1400-0-1110-1000-110000-030-0000	\$1,832,686.00	(\$1,868.00)	\$1,830,818.00
0100-1400-0-1110-1000-310100-029-0000	\$169,521.00	\$14,814.00	\$184,335.00
0100-1400-0-1110-1000-310100-030-0000	\$230,552.00	(\$235.00)	\$230,317.00
0100-1400-0-1110-1000-330100-029-0000	\$19,539.00	\$1,708.00	\$21,247.00
0100-1400-0-1110-1000-330100-030-0000	\$26,574.00	(\$27.00)	\$26,547.00
0100-1400-0-1110-1000-340100-029-0000	\$257,203.00	\$13,537.00	\$270,740.00
0100-1400-0-1110-1000-340100-030-0000	\$311,351.00	(\$5,959.00)	\$305,392.00
0100-1400-0-1110-1000-350100-029-0000	\$674.00	\$59.00	\$733.00
0100-1400-0-1110-1000-350100-030-0000	\$916.00	(\$1.00)	\$915.00
0100-1400-0-1110-1000-360100-029-0000	\$28,298.00	\$2,473.00	\$30,771.00
0100-1400-0-1110-1000-360100-030-0000	\$38,486.00	(\$39.00)	\$38,447.00
0100-3010-0-0000-2140-310100-005-0000	\$50,472.00	\$2,686.00	\$53,158.00
0100-3010-0-0000-2140-330100-005-0000	\$5,818.00	\$309.00	\$6,127.00
0100-3010-0-0000-2140-350100-005-0000	\$201.00	\$10.00	\$211.00
0100-3010-0-0000-2140-360100-005-0000	\$8,425.00	\$449.00	\$8,874.00
0100-3010-0-0000-7210-731000-000-0000	\$89,930.00	(\$3,454.00)	\$86,476.00
0100-3010-0-1110-1000-520000-040-0000	\$0.00	\$4,506.00	\$4,506.00
0100-3150-0-1110-1000-520000-025-0000	\$0.00	\$3,000.00	\$3,000.00
0100-3150-0-1110-1000-520000-040-0000	\$4,506.00	(\$4,506.00)	\$0.00
0100-3150-0-1110-2140-520003-025-0000	\$3,000.00	(\$3,000.00)	\$0.00
0100-3310-0-5770-7210-731000-000-0000	\$0.00	\$3,978.00	\$3,978.00
0100-3327-0-5771-3120-120000-039-0000	\$49,396.00	(\$24,698.00)	\$24,698.00
0100-3327-0-5771-3120-310100-039-0000	\$6,214.00	(\$3,107.00)	\$3,107.00
0100-3327-0-5771-3120-330100-039-0000	\$716.00	(\$358.00)	\$358.00
0100-3327-0-5771-3120-340100-039-0000	\$6,715.00	(\$6,715.00)	\$0.00
0100-3327-0-5771-3120-350100-039-0000	\$25.00	(\$13.00)	\$12.00
0100-3327-0-5771-3120-360100-039-0000	\$1,037.00	(\$518.00)	\$519.00
0100-3327-0-5771-3120-580000-039-0000	\$18,070.00	\$33,606.00	\$51,676.00
0100-3327-0-5771-7210-731000-000-0000	\$197.00	\$1,803.00	\$2,000.00
0100-6230-0-0000-8200-560000-010-0000	\$600,000.00	\$42,381.00	\$642,381.00
0100-6264-0-0000-2140-310100-053-0000	\$1,627.00	(\$47.00)	\$1,580.00
0100-6264-0-1152-1000-110040-053-0000	\$25,860.00	(\$16,249.00)	\$9,611.00
0100-6264-0-1152-1000-310100-053-0000	\$3,253.00	(\$2,044.00)	\$1,209.00
0100-6264-0-1152-1000-330100-053-0000	\$375.00	(\$236.00)	\$139.00
0100-6264-0-1152-1000-350100-053-0000	\$13.00	(\$8.00)	\$5.00
0100-6264-0-1152-1000-360100-053-0000	\$543.00	(\$341.00)	\$202.00
0100-6264-0-1152-2130-580000-053-0000	\$30,000.00	(\$4,500.00)	\$25,500.00
0100-6264-0-1167-1000-110040-053-0000	\$43,100.00	(\$34,976.00)	\$8,124.00
0100-6264-0-1167-1000-310100-053-0000	\$5,422.00	(\$4,400.00)	\$1,022.00

Pending Budget Revision
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Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
0100-6264-0-1167-1000-330100-053-0000	\$625.00	(\$507.00)	\$118.00
0100-6264-0-1167-1000-350100-053-0000	\$22.00	(\$18.00)	\$4.00
0100-6264-0-1167-1000-360100-053-0000	\$905.00	(\$734.00)	\$171.00
0100-6264-0-1167-2130-580000-053-0000	\$20,000.00	(\$4,250.00)	\$15,750.00
0100-6264-0-1177-1000-110040-053-0000	\$51,719.00	(\$3,305.00)	\$48,414.00
0100-6264-0-1177-1000-310100-053-0000	\$6,506.00	(\$415.00)	\$6,091.00
0100-6264-0-1177-1000-330100-053-0000	\$750.00	(\$48.00)	\$702.00
0100-6264-0-1177-1000-360100-053-0000	\$1,086.00	(\$69.00)	\$1,017.00
0100-6264-0-1177-1000-520000-053-0000	\$20,000.00	(\$3,468.00)	\$16,532.00
0100-6264-0-1177-2130-580000-053-0000	\$40,000.00	(\$7,323.75)	\$32,676.25
0100-6300-0-1110-1000-410000-052-0000	\$350,000.00	\$138,989.39	\$488,989.39
0100-6500-0-5770-1120-110000-039-0000	\$1,001,982.00	(\$16,996.00)	\$984,986.00
0100-6500-0-5770-1120-290030-008-0000	\$3,000.00	(\$3,000.00)	\$0.00
0100-6500-0-5770-1120-290030-039-0000	\$0.00	\$3,000.00	\$3,000.00
0100-6500-0-5770-1120-310100-039-0000	\$126,537.00	(\$2,138.00)	\$124,399.00
0100-6500-0-5770-1120-330100-039-0000	\$14,585.00	(\$246.00)	\$14,339.00
0100-6500-0-5770-1120-340100-039-0000	\$162,444.00	(\$4,512.00)	\$157,932.00
0100-6500-0-5770-1120-350100-039-0000	\$503.00	(\$9.00)	\$494.00
0100-6500-0-5770-1120-360100-039-0000	\$21,123.00	(\$347.00)	\$20,776.00
0100-6500-0-5770-3120-120000-039-0000	\$218,003.00	(\$4,663.00)	\$213,340.00
0100-6500-0-5770-3120-310100-039-0000	\$27,425.00	(\$587.00)	\$26,838.00
0100-6500-0-5770-3120-330100-039-0000	\$3,161.00	(\$68.00)	\$3,093.00
0100-6500-0-5770-3120-340100-039-0000	\$28,872.00	(\$649.00)	\$28,223.00
0100-6500-0-5770-3120-350100-039-0000	\$109.00	(\$2.00)	\$107.00
0100-6500-0-5770-3120-360100-039-0000	\$4,578.00	(\$98.00)	\$4,480.00
0100-6512-0-5770-3120-120000-039-0000	\$196,269.00	(\$6,421.00)	\$189,848.00
0100-6512-0-5770-3120-310100-039-0000	\$24,691.00	(\$808.00)	\$23,883.00
0100-6512-0-5770-3120-330100-039-0000	\$2,846.00	(\$93.00)	\$2,753.00
0100-6512-0-5770-3120-340100-039-0000	\$27,261.00	(\$1,746.00)	\$25,515.00
0100-6512-0-5770-3120-350100-039-0000	\$98.00	(\$3.00)	\$95.00
0100-6512-0-5770-3120-360100-039-0000	\$4,122.00	(\$135.00)	\$3,987.00
0100-7400-0-1110-1000-430000-023-0000	\$0.00	\$5,609.26	\$5,609.26
0100-7400-0-1110-1000-430000-025-0000	\$0.00	\$13,133.05	\$13,133.05
0100-8150-0-0000-8100-575096-001-0000	\$0.00	(\$163,636.00)	(\$163,636.00)
0100-8150-0-0000-8100-640000-010-0000	\$0.00	\$167,671.46	\$167,671.46
***Expense Total	\$15,802,794.00	\$260,572.47	\$16,063,366.47

Balance Sheet Accounts

0100-0000-0-0000-0000-979100-000-0000	\$5,565,170.45	\$1,150,778.75	\$6,715,949.20
0100-0041-0-0000-0000-979100-000-0000	\$57,567.84	\$49,776.76	\$107,344.60
0100-1100-0-0000-0000-979100-000-0000	\$18,520.00	(\$1,471.00)	\$17,049.00
0100-1100-0-0000-0000-979100-025-0000	(\$3,576.00)	(\$1.00)	(\$3,577.00)
0100-1400-0-0000-0000-979100-000-0000	\$606,594.00	(\$606,594.00)	\$0.00

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Balance Sheet Accounts			
0100-5640-0-0000-0000-974000-000-0000	\$0.00	\$32,159.75	\$32,159.75
0100-5640-0-0000-0000-979100-000-0000	\$0.00	\$32,159.75	\$32,159.75
0100-6264-0-0000-0000-979100-000-0000	\$443,936.00	(\$82,938.75)	\$360,997.25
0100-6300-0-0000-0000-974000-000-0000	\$130,595.03	(\$130,595.03)	\$0.00
0100-6300-0-0000-0000-979100-000-0000	\$263,595.03	\$8,394.36	\$271,989.39
0100-6512-0-0000-0000-974000-000-0000	\$277,172.89	\$33,873.91	\$311,046.80
0100-6512-0-0000-0000-979100-000-0000	\$315,136.89	\$24,667.91	\$339,804.80
0100-7400-0-0000-0000-979100-023-0000	\$0.00	\$5,609.26	\$5,609.26
0100-7400-0-0000-0000-979100-025-0000	\$0.00	\$22,451.26	\$22,451.26
0100-8150-0-0000-0000-974000-000-0000	\$0.00	\$163,636.00	\$163,636.00
0100-8150-0-0000-0000-979100-000-0000	\$0.00	\$167,671.46	\$167,671.46
***Balance Sheet Account Total	\$7,674,712.13	\$869,579.39	\$8,544,291.52
Fund Totals			
Total: Income	\$44,609,682.00	(\$158,933.00)	\$44,450,749.00
Total: Expenses	\$15,802,794.00	\$260,572.47	\$16,063,366.47
Total: Balance Sheet Accounts	\$7,674,712.13	\$869,579.39	\$8,544,291.52

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 0900 Charter Schools Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Income			
0900-0000-0-0000-0000-801100-000-0000	\$3,070,669.00	(\$173.00)	\$3,070,496.00
0900-0000-0-0000-0000-855000-000-1111	\$97,881.00	(\$9,501.00)	\$88,380.00
0900-0000-0-0000-0000-898000-000-0000	(\$522,105.00)	(\$54.00)	(\$522,159.00)
***Income Total	<u>\$2,646,445.00</u>	<u>(\$9,728.00)</u>	<u>\$2,636,717.00</u>
Expenses			
0900-0000-0-0000-7200-540000-021-0000	\$0.00	\$12,851.00	\$12,851.00
0900-0000-0-0000-8200-550010-021-0000	\$4,000.00	\$2,000.00	\$6,000.00
0900-0000-0-0000-8200-550020-021-0000	\$31,400.00	\$8,600.00	\$40,000.00
0900-0000-0-1110-1000-110000-021-0000	\$1,200,973.00	\$20,887.00	\$1,221,860.00
0900-0000-0-1110-1000-310100-021-0000	\$154,227.00	\$2,628.00	\$156,855.00
0900-0000-0-1110-1000-330100-021-0000	\$17,777.00	\$302.00	\$18,079.00
0900-0000-0-1110-1000-340100-021-0000	\$203,055.00	(\$4,512.00)	\$198,543.00
0900-0000-0-1110-1000-350100-021-0000	\$613.00	\$10.00	\$623.00
0900-0000-0-1110-1000-360100-021-0000	\$25,745.00	\$439.00	\$26,184.00
0900-0000-0-1110-1000-540000-021-0000	\$900.00	\$35.00	\$935.00
0900-0332-0-1110-1000-110000-021-0000	\$31,245.00	(\$31,245.00)	\$0.00
0900-0332-0-1110-1000-310100-021-0000	\$3,931.00	(\$3,931.00)	\$0.00
0900-0332-0-1110-1000-330100-021-0000	\$453.00	(\$453.00)	\$0.00
0900-0332-0-1110-1000-340100-021-0000	\$6,769.00	(\$6,769.00)	\$0.00
0900-0332-0-1110-1000-350100-021-0000	\$16.00	(\$16.00)	\$0.00
0900-0332-0-1110-1000-360100-021-0000	\$656.00	(\$656.00)	\$0.00
0900-0332-0-1156-1000-110000-021-0000	\$0.00	\$31,245.00	\$31,245.00
0900-0332-0-1156-1000-310100-021-0000	\$0.00	\$3,931.00	\$3,931.00
0900-0332-0-1156-1000-330100-021-0000	\$0.00	\$453.00	\$453.00
0900-0332-0-1156-1000-340100-021-0000	\$0.00	\$6,769.00	\$6,769.00
0900-0332-0-1156-1000-350100-021-0000	\$0.00	\$16.00	\$16.00
0900-0332-0-1156-1000-360100-021-0000	\$0.00	\$656.00	\$656.00
0900-1400-0-1110-1000-110000-021-0000	\$57,775.00	\$6,714.00	\$64,489.00
0900-1400-0-1110-1000-310100-021-0000	\$7,268.00	\$845.00	\$8,113.00
0900-1400-0-1110-1000-330100-021-0000	\$838.00	\$97.00	\$935.00
0900-1400-0-1110-1000-340100-021-0000	\$13,537.00	(\$5,860.00)	\$7,677.00
0900-1400-0-1110-1000-350100-021-0000	\$29.00	\$3.00	\$32.00
0900-1400-0-1110-1000-360100-021-0000	\$1,213.00	\$141.00	\$1,354.00
0900-6300-0-1110-1000-410000-021-0000	\$31,980.00	\$13,804.80	\$45,784.80
***Expense Total	<u>\$1,794,400.00</u>	<u>\$58,984.80</u>	<u>\$1,853,384.80</u>
Balance Sheet Accounts			
0900-0000-0-0000-0000-978000-000-0000	\$48,652.66	\$33,391.59	\$82,044.25
0900-0000-0-0000-0000-979100-000-0000	\$147,071.77	\$86,359.59	\$233,431.36
0900-1100-0-0000-0000-978000-000-0000	\$60,685.00	(\$57,120.00)	\$3,565.00
0900-1100-0-0000-0000-979100-021-0000	\$57,120.00	(\$57,120.00)	\$0.00

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 0900 Charter Schools Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Balance Sheet Accounts			
0900-1400-0-0000-0000-978000-000-0000	\$1,940.00	(\$1,940.00)	\$0.00
0900-6300-0-0000-0000-979100-000-0000	\$15,990.00	\$13,804.80	\$29,794.80
***Balance Sheet Account Total	<u>\$331,459.43</u>	<u>\$17,375.98</u>	<u>\$348,835.41</u>
Fund Totals			
Total: Income	\$2,646,445.00	(\$9,728.00)	\$2,636,717.00
Total: Expenses	\$1,794,400.00	\$58,984.80	\$1,853,384.80
Total: Balance Sheet Accounts	\$331,459.43	\$17,375.98	\$348,835.41

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 1300 Cafeteria Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
1300-5310-0-0000-8200-550010-008-0000	\$4,500.00	(\$4,500.00)	\$0.00
1300-5310-0-0000-8200-550020-008-0000	\$30,500.00	(\$30,500.00)	\$0.00
1300-5310-0-0000-8200-550030-008-0000	\$4,800.00	(\$4,800.00)	\$0.00
	<u>\$39,800.00</u>	<u>(\$39,800.00)</u>	<u>\$0.00</u>
Balance Sheet Accounts			
1300-5310-0-0000-0000-974000-000-0000	\$696,330.37	\$291,238.90	\$987,569.27
1300-5310-0-0000-0000-979100-000-0000	\$1,487,053.37	\$182,062.90	\$1,669,116.27
***Balance Sheet Account Total	<u>\$2,183,383.74</u>	<u>\$473,301.80</u>	<u>\$2,656,685.54</u>
Fund Totals			
Total: Income	\$0.00	\$0.00	\$0.00
Total: Expenses	\$39,800.00	(\$39,800.00)	\$0.00
Total: Balance Sheet Accounts	\$2,183,383.74	\$473,301.80	\$2,656,685.54

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 1400 Deferred Maintenance Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
1400-0000-0-0000-8100-560000-023-0000	\$0.00	\$15,000.00	\$15,000.00
1400-0000-0-0000-8100-560000-024-0000	\$0.00	\$4,000.00	\$4,000.00
1400-0000-0-0000-8100-560000-025-0000	\$0.00	\$4,000.00	\$4,000.00
1400-0000-0-0000-8100-560000-031-0000	\$0.00	\$85,000.00	\$85,000.00
1400-0000-0-0000-8100-580000-024-0000	\$0.00	\$9,000.00	\$9,000.00
1400-0000-0-0000-8100-580000-025-0000	\$0.00	\$9,000.00	\$9,000.00
1400-0000-0-0000-8500-620000-031-0000	\$461,959.90	(\$216,340.52)	\$245,619.38
***Expense Total	<u>\$461,959.90</u>	<u>(\$90,340.52)</u>	<u>\$371,619.38</u>
Balance Sheet Accounts			
1400-0000-0-0000-0000-979100-000-0000	\$234,959.90	(\$90,340.52)	\$144,619.38
***Balance Sheet Account Total	<u>\$234,959.90</u>	<u>(\$90,340.52)</u>	<u>\$144,619.38</u>
Fund Totals			
Total: Income	\$0.00	\$0.00	\$0.00
Total: Expenses	\$461,959.90	(\$90,340.52)	\$371,619.38
Total: Balance Sheet Accounts	\$234,959.90	(\$90,340.52)	\$144,619.38

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 1500 Pupil Transportation Equip

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
1500-0000-0-0000-3600-640000-014-0000	\$0.00	\$125,994.91	\$125,994.91
***Expense Total	<u>\$0.00</u>	<u>\$125,994.91</u>	<u>\$125,994.91</u>
Balance Sheet Accounts			
1500-0000-0-0000-0000-978000-000-0000	\$39,973.69	(\$39,973.69)	\$0.00
1500-0000-0-0000-0000-979100-000-0000	\$39,723.69	\$86,021.22	\$125,744.91
***Balance Sheet Account Total	<u>\$79,697.38</u>	<u>\$46,047.53</u>	<u>\$125,744.91</u>
Fund Totals			
Total: Income	\$0.00	\$0.00	\$0.00
Total: Expenses	\$0.00	\$125,994.91	\$125,994.91
Total: Balance Sheet Accounts	\$79,697.38	\$46,047.53	\$125,744.91

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 2000 SPECIAL RESERVE FUND FOR C

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Income			
2000-0000-0-0000-0000-866000-000-0000	\$6,000.00	\$3,500.00	\$9,500.00
***Income Total	<u>\$6,000.00</u>	<u>\$3,500.00</u>	<u>\$9,500.00</u>
Balance Sheet Accounts			
2000-0000-0-0000-0000-978000-000-0000	\$806,900.00	\$464,500.00	\$1,271,400.00
2000-0000-0-0000-0000-979100-000-0000	\$800,900.00	\$461,000.00	\$1,261,900.00
***Balance Sheet Account Total	<u>\$1,607,800.00</u>	<u>\$925,500.00</u>	<u>\$2,533,300.00</u>
Fund Totals			
Total: Income	\$6,000.00	\$3,500.00	\$9,500.00
Total: Expenses	\$0.00	\$0.00	\$0.00
Total: Balance Sheet Accounts	\$1,607,800.00	\$925,500.00	\$2,533,300.00

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 2500 CapitalFacilities Fund

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
2500-0000-0-0000-8200-560000-021-0000	\$0.00	\$50,000.00	\$50,000.00
***Expense Total	<u>\$0.00</u>	<u>\$50,000.00</u>	<u>\$50,000.00</u>
Balance Sheet Accounts			
2500-0000-0-0000-0000-978000-000-0000	\$311,162.07	\$274,565.41	\$585,727.48
2500-0000-0-0000-0000-979100-000-0000	\$195,490.07	\$324,565.41	\$520,055.48
***Balance Sheet Account Total	<u>\$506,652.14</u>	<u>\$599,130.82</u>	<u>\$1,105,782.96</u>
Fund Totals			
Total: Income	\$0.00	\$0.00	\$0.00
Total: Expenses	\$0.00	\$50,000.00	\$50,000.00
Total: Balance Sheet Accounts	\$506,652.14	\$599,130.82	\$1,105,782.96

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 4000 Special Reserve - Capital Outlay

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
4000-0000-0-0000-8500-617000-030-0000	\$0.00	\$40,000.00	\$40,000.00
***Expense Total	<u>\$0.00</u>	<u>\$40,000.00</u>	<u>\$40,000.00</u>
Balance Sheet Accounts			
4000-0000-0-0000-0000-978000-000-0000	\$1,059,633.84	\$358,841.31	\$1,418,475.15
4000-0000-0-0000-0000-979100-000-0000	\$2,844,633.84	\$398,841.31	\$3,243,475.15
***Balance Sheet Account Total	<u>\$3,904,267.68</u>	<u>\$757,682.62</u>	<u>\$4,661,950.30</u>
Fund Totals			
Total: Income	\$0.00	\$0.00	\$0.00
Total: Expenses	\$0.00	\$40,000.00	\$40,000.00
Total: Balance Sheet Accounts	\$3,904,267.68	\$757,682.62	\$4,661,950.30

Pending Budget Revision
Control Number 20170004
Resolution No. 4-17

Fund: 6720 Self-Insurance/Other

FD---RE---Y-GO---FN---OB-----SI--L2	Revised	Adjustments	Proposed
Expenses			
6720-0000-0-0000-6000-580000-000-0141	\$593,467.00	\$431,927.95	\$1,025,394.95
***Expense Total	<u>\$593,467.00</u>	<u>\$431,927.95</u>	<u>\$1,025,394.95</u>
Balance Sheet Accounts			
6720-0000-0-0000-0000-979100-000-0000	\$392,627.95	\$40,424.48	\$433,052.43
***Balance Sheet Account Total	<u>\$392,627.95</u>	<u>\$40,424.48</u>	<u>\$433,052.43</u>
Fund Totals			
Total: Income	\$0.00	\$0.00	\$0.00
Total: Expenses	\$593,467.00	\$431,927.95	\$1,025,394.95
Total: Balance Sheet Accounts	\$392,627.95	\$40,424.48	\$433,052.43

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 08/01/2016

FOR: ☐ Board Meeting
☒ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 08/10/2016

ITEM:

Consider approval of mandated cost consultant contract.

PURPOSE:

The District would like to continue to contract with Mandate Resource Services to file, monitor and research mandated cost claims. In addition, Mandate Resource Services will conduct a compliance review and be available in the event the District is chosen for audit.

FISCAL IMPACT:

The cost of the contract is \$5,000.

RECOMMENDATIONS:

Approve the contract.

**AGREEMENT TO PROVIDE
MANDATED COST CLAIM PREPARATION SERVICES**

THIS AGREEMENT is made this _____ day of _____, 2016, by and between Mandate Resource Services, LLC (hereinafter called "Consultant") and the Hanford Elementary School District (hereinafter called "District").

RECITALS

WHEREAS, Article XIIB of the California State Constitution provides that school districts may recover costs associated with carrying out programs mandated by the State of California;

WHEREAS, District desires to obtain maximum reimbursement for costs incurred in carrying out State-mandated programs, and has determined that retaining Consultant for the preparation and filing of reimbursable state mandated cost claims is the most economical and cost-effective means for preparing the District's State mandated cost claims; and

WHEREAS, the Consultant is qualified to perform such services;

WHEREAS, it is necessary and desirable that the Consultant be retained by District for the purpose of preparing and submitting State mandated cost claims.

NOW, THEREFORE, the parties mutually agree as follows:

1. Services to be Performed by Consultant. Consultant shall interview District staff on State mandated cost reimbursable programs covered by this contract, keep the District updated on laws, programs, and information related to State mandated costs, collect appropriate data, prepare, and file claims with the State Controller's Office. Consultant will represent the District in any question, audit, or dispute from the State Controller's Office. Consultant hereby agrees to the following:
 - a. Provide compliance review for mandated cost programs.
 - b. Research, Collect Data, Prepare, and File applicable actual Mandated Cost Claims for new programs not included in the Mandate Block Grant.
2. Consultant Claim Filing Requirements. The Consultant shall file Claims to the extent that appropriate documentation is available and verifiable. The District explicitly acknowledges that the Consultant does not warrant that claims will be filed for each and every mandate listed.
3. Costs and Method of Compensation. In consideration of the services set forth above, District agrees to pay the Consultant a fixed fee of Five Thousand Dollars (\$5,000) payable on April 1, 2017.
4. Term of Agreement. The respective duties and obligations of the parties to this Agreement shall commence July 1, 2016 and terminate June 30, 2017.
5. Services and Materials to be Furnished by the District. The Consultant shall provide guidance to the District in determining the data and documentation required for the

preparation and submission of the claims and is under no obligation to verify its accuracy. The Consultant shall assume all data so provided to be correct. The District further agrees to provide all specifically requested data, documentation and information to the Consultant in a timely manner. Consultant shall not be liable for claims that cannot be filed as a result of inadequate data or data provided in an untimely manner. For purposes of this Agreement, data that is requested by the Consultant must be provided within four (4) weeks of the request, or four (4) weeks prior to the filing deadline, whichever would come first, to be deemed to have been received in a timely manner.

6. Independent Contractor. The District has not formed an agency, employment or partnership relationship with the Consultant, an independent contractor. District represents, and Consultant recognizes, that the District does not provide any benefits or rights arising under disability or unemployment insurance, workers' compensation, medical insurance, sick leave or any other employment benefits to Consultant including related employees and subcontractors. Also, Consultant agrees to provide workers' compensation insurance for related agents and employees and agrees to hold harmless and indemnify the District for any and all claims arising out of any injury, disability or death of any of said employees or agents.
7. Not Obligated to Third Parties. The District shall not be obligated or liable hereunder to any party other than the Consultant. The Consultant will assume any financial consequences caused by the Consultant during the performance of this agreement.
8. Indemnification. Consultant agrees to indemnify, defend, and hold the District free and harmless from all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorneys' fees and costs, that the District may incur if the agreement is breached by the Consultant or the Consultant engages in any negligent or tortuous conduct.
9. Consultant Liability if Audited. The Consultant will assume all financial and statistical information provided to the Consultant by District employees or representatives is accurate and complete. Any subsequent disallowance of funds paid to the District under the claims for whatever reason is the sole responsibility of District.
10. Insurance. The Consultant shall acquire and maintain appropriate general business liability insurance and automobile insurance.
11. Modification. This Agreement may be modified or amended by the parties. Any modification of this Agreement will be effective only if it is in writing by both parties. Either party may terminate this agreement at any time upon a thirty (30) days written notice. In the event that either party terminates this Agreement as provided for in this paragraph, final payment for all services performed by Consultant prior to the termination of this Agreement shall be made by District no later than thirty (30) days after notice of termination of the Agreement is given to the non-terminating party.

12. Governing Law. This agreement shall be binding on and shall be for the benefits of the parties hereto and their respective heirs, executors, administrators, success, and assigns, and shall be governed by the laws of the State of California.
13. Notices. All notices required under this Agreement shall be either (1) in writing, delivered by registered or certified mail, postage prepaid, return receipt requested; (2) by telegraphic communication; or (3) by personal delivery. Notice shall be deemed communicated as of deposit in the United States mail, delivery to the telegraph company, or upon personal delivery, respectively. The place to which notices shall be addressed to each party appears after the signatures below; provided, however, that each party may change his address by notice in accordance with this section.
14. Arbitration. Any controversy or claim arising out of or relating to the Agreement or breach hereof will be settled by arbitration in accordance with the rules of the American Arbitration Association as administered by JAMS. An arbitrator's award may be confirmed by a court with jurisdiction to enter judgment thereon.
15. Fingerprinting. In accordance with Education Code Section 45125.1 requirements, the Consultant will have Limited or no contact with District students and is exempt from background check.

IN WITNESS WHEREOF, the Hanford Elementary School District has authorized this Agreement to be executed by authorized signature.

Dated: July 18, 2016

MANDATE RESOURCE SERVICES, LLC

By: Harmeet Barkschat
HARMEET S. BARKSCHAT
President

Hanford Elementary School District

Dated: _____, 2016

By: _____

Title: _____

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 08/01/2016

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 08/10/2016

ITEM:

Consider declaring the following items surplus.

PURPOSE:

The following items are obsolete, beyond repair, and/or in need of being declared surplus:

Smart response systems (14)- Asset# 13910595, 13911481, 13910594, 13910593, 13910592, 13910622, 13910627, 13910632, 13910626, 13910629, 13910631, 13910628, 13910625, 13910623

Projector - Asset# 13909226

Camcorder - Asset# 13909227

Library Shelving (4) - Asset# 13907856, 13907854, 13907851, 13908122

Receiver - Asset# 13902107

Cart - Asset# 13902686

Filing Cabinet - Asset#13900248

FISCAL IMPACT:

There could be some residual value to the equipment.

RECOMMENDATIONS:

Declare the items surplus and allow the Director of Facilities to dispose of the equipment.