

Hanford Elementary School District

1/40

REGULAR BOARD MEETING AGENDA

Wednesday, March 12, 2014

HESD District Office Board Room
714 N. White Street, Hanford, CA

OPEN SESSION

- 5:30 p.m.
- Call to Order
 - Members present
 - Pledge to the Flag

CLOSED SESSION

- **Student Discipline** *(Education Code Section 48918...requires closed sessions in order to prevent the disclosure of confidential student record information)*

Administrative Panel Recommendations and Readmissions

Case# 13-23 – MLK

Case# 13-42 – Kennedy

Case# 13-65 – Hamilton

Case# 13-73 – Community Day School

Case# 13-77 – Monroe

OPEN SESSION

6:00 p.m. 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the president and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to Remember

6:10 p.m. PUBLIC HEARING: Developer Fees Increase (White)

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated February 21 2014; and February 28, 2014.
- b) Approve minutes of Regular Board Meeting February 26, 2014.
- c) Interdistrict transfers as recommended.
- d) Approve donation of \$1,490.00 from Lee Richmond PTC to Lee Richmond School. (Calvillo)
- e) Approve donation of \$5,625.20 from Washington PTC to Washington School. (Rubalcava)

- Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.
- Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent in writing.

3. INFORMATION ITEMS

- a) Receive for information a proposal to rezone a section of Hamilton School's attendance boundary. (Simas)
- b) Receive the following revised Exhibit to Board Policy and Administrative Regulation for information: (White)
 - BP/AR 3553 – Free and Reduced Price Meals

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of agreement with University of California CalFresh Nutrition Education Program. (Terry)
- b) Consider approval of By-Laws: Hanford Elementary School District Local School Attendance Review Board. (Simas)

5. PERSONNEL (Williams)

a) Employment

Confidential

- Liz Ibarra, Personnel Specialist – 8.0 hrs., Human Resources, effective 3/10/14

Temporary Employees/Substitutes/Yard Supervisors

- Jamie Barron, Substitute Food Service Worker I and Yard Supervisor, effective 2/24/14
- Danielle Fernandez, Substitute READY Program Tutor, effective 2/25/14
- Timothy Grubb, Substitute Bus Driver, effective 2/20/14
- Jesse Padilla, Substitute READY Program Tutor, effective 2/19/14
- David Paramo, Substitute Custodian II, effective 2/24/14
- Sylvia Solorio, Short-term READY Program Tutor – 4.5 hrs., Roosevelt, effective 2/25/14 to 4/11/14
- Ron Williams, 7-8 Girls Softball Coach – 6 units, Wilson, effective 2/11/14 to 4/11/14

b) Resignations

- Ivan D. Alvarez, School Psychologist, Special Services, effective 6/12/14
- Caitlin Coelho, Teacher, Hamilton, effective 6/6/14
- Despina Gamble, Teacher, Richmond, effective 6/6/14
- Carolyn Harmon, READY Program Tutor – 4.5 hrs., Simas, effective 3/7/14
- Guadalupe Jimenez, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 5/3/14
- Melanie Keener, Teacher, King, effective 6/6/14
- Samantha Long, Substitute Yard Supervisor, effective 12/13/13
- Julie Martinez, Teacher, Jefferson, effective 6/6/14
- Amy Roselius, Teacher, Hamilton, effective 6/6/14
- Erin St. Marie, Lead READY Program Tutor – 5.0 hrs., Lincoln, effective 3/14/14
- Joyce Torres, Teacher, Roosevelt, effective 6/6/14
- Kathryn Yarbrough, Educational Tutor K-6 – 3.5 hrs., Washington, effective 5/8/14

c) Retirement

- Diane Williams, Assistant Superintendent Human Resources, effective 9/30/14

d) Temporary Out of Class Assignment

- Ashley Lizotte, from READY Program Tutor – 4.5 hrs., Roosevelt to Lead READY Program Tutor – 5.0 hrs., Roosevelt, effective 2/24/14 to 4/11/14

e) More Hours

- Georgia Freeman, Yard Supervisor, from 2.25 to 2.5 hrs., Monroe, effective 2/21/14
- Suzanne Silva, Short-term Yard Supervisor, from 1.0 hr. to 1.75 hrs., Monroe, effective 2/21/14 to 4/11/14

f) More Hours/Transfer

- Lynette Gonzales, Food Service Worker I, from 2.5 hrs. Richmond to 3.5 hrs., Monroe, effective 2/24/14

g) Leave of Absence

- Dianne Dias, Teacher, Richmond, effective 2014-14 school year, restoration of health
- Gina Jacobson, READY Program Tutor – 4.5 hrs., Monroe, effective 3/18/14 to 6/6/14, medical

h) Volunteers

<u>Name</u>	<u>School</u>
Veronica Rodriguez	Hamilton
Maribel Alcala	Jefferson
Dianna Galaviz (HESD employee)	Jefferson
Cori Griffin (HESD employee)	Jefferson
Delia Navarro de Mendoza	Jefferson
Lea Navarro	King
Vanessa Ferrer	Lincoln
Merna Denney	Monroe
Angel Hawkins (HESD employee)	Roosevelt
Mayra Quinones	Roosevelt
Luis Ruiz	Roosevelt
Jamie Barron (HESD employee)	Washington
Amanda Camacho	Washington
Diana Denham	Washington
Suzanne Wilson	Washington
Rachel Castellanos	Wilson Jr. High

6. FINANCIAL (White)

- Consider Certification of Second Interim Report.
- Consider acceptance of actuarial study required by GASB 45 for Other Post Employment Benefits (OPEB).
- Consider rescinding Resolution #21-12 and adopting Resolution #12-14: In the Matter of Establishing Developer Fees and Adopting Inflationary Increase Thereto.
- Consider declaration of surplus property.

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Liz Simas
DATE: February 27, 2014

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

Date you wish to have your item considered: March 12, 2014

ITEM: Student Discipline

PURPOSE: Administrative Panel Recommendations and Readmissions

Case# 13-23 – MLK

Case# 13-42 - Kennedy

Case# 13-65 – Hamilton

Case# 13-73 – Community Day School

Case# 13-77 – Monroe

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE THAT the Board of Trustees of the Hanford Elementary School District shall hold a public hearing on March 12, 2014, at 6:10 p.m. in the board meeting room at 714 N. White St., Hanford, California, to consider adoption of a resolution increasing developer fees for residential, commercial and industrial development projects within the District's boundaries pursuant to Education Code section 17620 and Government Code Section 65995. It is proposed that the District increase the fees to \$2.02 per square foot for residential developments and up to \$.32 per square foot for commercial/industrial developments and that the fees shall be collected at the time of issuance of building permits.

The data and information upon which the recommendation to increase the fees will be based will be available not later than February 26, 2014, at the District Office located at 714 N. White St., Hanford, California, telephone (559) 585-3628. Any interested party may obtain a copy of such data and information by contacting the District Office and may make oral or written presentations at the hearing. Written presentations may also be submitted to the District at the above address at least two days prior to the hearing.

Dated: February 12, 2014

Dr. Paul J. Terry

District Superintendent

Publish Dates: February 21, 2014

February 26, 2014

Hanford Elementary School District
Minutes of the Regular Board Meeting
February 26, 2014

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on February 26, 2014, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Jay called the meeting to order at 5:30 p.m. Trustees Garner, Hernandez, Hill, and Revious were present.
- Closed Session** Trustees immediately adjourned to closed session for:
- Public Employee Discipline/Dismissal/Release (GC 54957) – Classified
 Public Employee Discipline/Dismissal/Release (GC 54957) – Certificated
- Trustees returned to open session at 6:30 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Donnie Arakelian, Kristina Baldwin, Doug Carlton, Anthony Carrillo, Debra Colvard, Kenny Eggert, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Liz Simas, Nancy White, and Diane Williams.
- Resolution #10-14** Trustee Hernandez stated that during closed session the Board acted to approve Resolution #10-14: Placement of Food Service Worker I on Reemployment List. The motion carried by a vote of 5 to 0.
- Readmission revoked Case#12-56** Trustee Hernandez made a motion to revoke readmission for Case #12-56 based upon the student's failure to abide by school and district rules upon return to regular school. Parents may apply for readmission on or after June 6, 2014. Trustee Garner seconded; motion carried 4-0, Trustee Hill abstaining.
- Expulsion #14-09** Trustee Hernandez made a motion to accept the Findings of Facts and expel case #14-09 for the remainder of the 2013-14 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel. However, Trustee Hernandez further moved that the Expulsion Order be suspended. The student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through June 6, 2014. Trustee Revious seconded; motion carried, Trustee Hill abstaining.
- Public Comments** Amy Franco, parent of student at King Elementary School, spoke to the board regarding a yard supervisor's conversation with her son. Trustee Garner asked Superintendent Dr. Terry to follow up with Ms. Franco through the district's established complaint process.
- Marissa Morrisseau, student at Sierra Pacific High School, spoke to the board as an advocate on behalf of foster youth in the community. She asked the board to consider the unique needs of foster youth as they work through the budgeting process of the new Local Control Funding Formula

and the Local Control Accountability Plan is developed.

**Board and Staff
Comments**

None.

**Requests to Address
the Board at future
meetings**

None.

Dates to Remember

President Jay reviewed Dates to Remember: Gr. 4-6 All-Star Hoop Games February 28 (Wilson gym); regular board meetings March 12 and March 26.

INFORMATION ITEMS

LCAP update

Superintendent Dr. Terry presented information to the board on the information being gleaned from stakeholder meetings and surveys. He acknowledged Ms. Morrisseau's advocacy on behalf of foster youth. The general picture emerging is that parents are generally pleased with highly qualified teaching staff and rich curriculum to which HESD students are exposed. Their desires include more technology; home-to-school communication; and enrichment activities such as: art/music, more study trips. The district will continue to solicit input for development of the Local Control Accountability Plan (LCAP).

Migrant Education

Superintendent Dr. Terry presented information to the board on the Migrant Education Program. The district has run the Migrant Education program under the supervision and direction of the Kings/Tulare Region VIII as a stand-alone program. Federal and state requirements are so rigid as to make it difficult for the district to operate the program efficiently. Therefore the district is turning the program over to the Region in the hope that they can serve our migrant student population with fewer restrictions.

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "c" together. Trustee Hill seconded, motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

Trustee Garner then made a motion to approve consent items "a" through "c". Trustee Hernandez seconded, motion carried 5-0:

Garner – yes
Hernandez - yes
Hill - yes
Jay - yes
Revious – yes

The items approved as follows:

- a) Warrant listings dated February 7, 2014; and February 14, 2014.
- b) Minutes of February 12, 2014 Regular Board Meeting.
- c) Interdistrict transfers as recommended.

BOARD POLICIES AND ADMINISTRATION

Resolution #9-14

Trustee Hill made a motion to approve Resolution #9-14: School Bus Incentive Program. Trustee Revious seconded; motion carried 5-0:

Garner – yes
Hernandez - yes
Hill – yes
Jay – yes
Revious – yes

BP 4161.3/4261.3/ 4361.3

Trustee Revious made a motion to adopt revised Board Policy 4161.3/4261.3/4361.3 – Leaves of Absence. Trustee Hernandez seconded; motion carried 5-0:

Garner - yes
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

BP 4331.5

Trustee Hernandez made a motion to adopt revised Board Policy 4331.5 – Professional Growth. Trustee Garner seconded; motion carried 5-0:

Garner - yes
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

BP 4351.1

Trustee Revious made a motion to adopt revised Board Policy 4351.1 – Salary Step Placement and Advancement. Trustee Hernandez seconded; motion carried 5-0:

Garner - yes
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

PERSONNEL

Trustee Hernandez made a motion to take Personnel items "a" through "g" together. Trustee Garner seconded and motion carried 5-0:

Garner – yes
Hernandez - yes
Hill - yes
Jay – yes
Revious – yes

Then Trustee Hernandez made a motion to approve Personnel items "a" through "g". Trustee Garner seconded, and the motion carried 5-0:

Garner - yes
Hernandez - yes
Hill - yes
Jay - yes
Revious - yes

The following items were approved:

***Item "a" –
Employment***

Classified

- Torrey Edwards, READY Program Tutor – 4.5 hrs., Lincoln, effective 2/11/14
- Lindsey Silva, READY Program Tutor – 4.5 hrs., Lincoln, effective 2/19/14
- Melina Temores, READY Program Tutor – 4.5 hrs., Hamilton, effective 2/6/14

Temporary Employees/Substitutes/Yard Supervisors

- Yoland Bell, 4-6 Girls Track Coach – 2 units, Roosevelt, effective 3/3/14 to 5/3/14
- Ashley Candelaria, Short-term Yard Supervisor – 2.0 hrs., Hamilton, effective 2/18/14 to 4/11/14
- Athena Carrasco, Substitute Clerk typist II, effective 2/7/14
- Connie Cavazos, Substitute Yard Supervisor, effective 2/12/14
- Vance Fredrick, Short-term Custodian II, Washington – 6 hrs./Wilson – 2 hrs., effective 2/18/14 to 4/4/14
- Mike A. Hernandez, Short-term Special Education Aide – 5.0 hrs., Hamilton, effective 2/24/14 to 4/4/14
- Hector Hernandez Garcia, Substitute Yard Supervisor, effective 2/7/14
- Maria Jones, Substitute Yard Supervisor, effective 2/13/14
- Brandi Perez, Substitute Yard Supervisor, effective 2/4/14
- Vanessa Rosas, Substitute Yard Supervisor, effective 2/11/14; Short-term Yard Supervisor – 3.5 hrs., Washington, effective 2/18/14 to 4/11/14
- Suzanne Silva, Short-term Yard Supervisor – 1.0 hrs., Monroe, effective 2/18/14 to 4/11/14

***Item "b" –
Resignations***

- Stephanie Dwiggins, Teacher on LOA, effective 2/11/14
- Carolyn Harmon, READY Program Tutor – 4.5 hrs., Simas, effective 3/7/14
- Susan Robb, Teacher, Lincoln, effective 6/6/14
- Kimberly Salter, Learning Director on LOA, effective 2/13/14
- Ashley Urbano, READY Program Tutor – 4.5 hrs., Lincoln, effective 2/21/14
- Alicia Vega-Mercado, teacher, King, effective 6/6/14
- Nicole Witte, Teacher, Washington, effective 6/6/14
- Kathryn Yarbrough, Educational Tutor – 3.5 hrs., Washington, effective 5/8/14

***Item "c" –
Temporary Out of
Class Assignment***

- Don Gonzales, from Irrigation Specialist – 8.0 hrs., Grounds/DSF to Maintenance Worker II – 8.0 hrs., Maintenance/DSF, effective 2/18/14 to 3/14/14
- Manuel Silveira, from Irrigation Specialist – 8.0 hrs., Grounds/DSF to Maintenance Worker II – 8.0 hrs., Maintenance/DSF, effective 2/18/14 to 3/14/14

***Item "d" –
Temporary Transfer***

- Josiah Sandoval, Custodian II, from Washington – 6.0 hrs./Wilson 2.0 hrs., to Wilson – 8.0 hrs., effective 2/12/14 to 4/1/14

***Item "e" – Decrease
in Hours***

- Guadalupe Gonzalez, Yard Supervisor, from 3.25 hrs. to 2.75 hrs., Hamilton, effective 2/12/14

**Item "f" –
More Hours**

- Veronica Leach, Yard Supervisor, from 2.25 hrs. to 3.0 hrs., Hamilton, effective 1/14/14

**Item "g" –
Volunteers**

<u>Name</u>	<u>School</u>
Deseraye Dannell	Jefferson
Tori Gardner	Lincoln
Mary Souza	Lincoln
Michael Azevedo	Monroe
George Hernandez	Monroe
Tracey Hernandez	Monroe
Rebecca Olson	Monroe
Dorila "Dora" Rodriguez de Ruiz	Roosevelt
Alexa Neely	Simas
Claudia Scoggin	Simas
Maria Villa	Washington
Jessica Bartlett	Washington
Xeola Brinker	Washington
Leticia Sanchez	Washington

FINANCIAL**Resolution #11-14**

Trustee Hill made motion to approve Resolution #11-14: Revision of the 2013-14 Budget. Trustee Revious seconded; motion carried 5-0:

Garner – yes
Hernandez – yes
Hill – yes
Jay – yes
Revious – yes

Adjournment

There being no further business, President Jay adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

James L. Jay III, President

Lupe Hernandez, Clerk

Inters - IN

No	A/D	Sch Req'd	Home Sch	Date
I-096	A	Washington	Pioneer	3/12/14

No Inters - OUT



12/40

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Lindsey Calvillo

DATE: 2/24/14

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 3/12/14

ITEM: Donation of \$1490.00 from Lee Richmond PTC to Lee Richmond School

PURPOSE: Purchase instructional supplies


FISCAL IMPACT: Increase of \$1490.00 to Lee Richmond School General Fund Budget
Acct.# 0100-0000-0-1110-1000-430001-025-0000

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Jill Rubalcava 

DATE: 2/7/14

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 3/12/14

ITEM: Donation of \$5,625.20 from Washington PTC to HESD**PURPOSE:** Study trip bus transportation, entrance fees, and snack (district kitchen) costs

Kindergarten Fresno Chaffee Zoo 3/20/14

6th grade Fresno State tour and planetarium 5/6/142nd grade Fresno Chaffee Zoo 5/9/14

3rd grade Enchanted Theatre 5/18/14

FISCAL IMPACT: 0100-0000-0-1110-1000-575030-028-0000
0100-0000-0-1110-1000-430006-028-0000

RECOMMENDATIONS: Accept Donation

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Liz Simas
DATE: March 5, 2014

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☒ Information
☐ Action

Date you wish to have your item considered: March 12, 2014

ITEM: Receive for information a proposal to rezone a section of Hamilton School's attendance boundary.

PURPOSE: The administration will propose a change in Hamilton School's attendance boundary, which will result in moving students from Hamilton to Roosevelt School beginning with the 2014-15 school year. The proposal will rezone the area west of 11th Ave, east of Campus Drive between Lacey Blvd and Highway 198. A Public Hearing will be scheduled March 26th inviting public input.

FISCAL IMPACT (if any): save the cost of placing a portable classroom on Hamilton's campus

RECOMMENDATION (if any): Review for Information

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: March 4, 2014

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: (X) Information
() Action

Date you wish to have your item considered: March 12, 2014

ITEM:

Receive the following revised Exhibit to Board Policy and Administrative Regulation for information: BP/AR 3553 – Free and Reduced Price Meals

PURPOSE:

As per the direction of the National School Lunch Program rules, the prices for standard and adult full pay lunches are proposed for an increase as follows:

	<u>Current</u>	<u>Proposed</u>
Student Lunch	\$1.25	\$1.30
Adult Lunch	\$2.20	\$2.30

These increases are proposed at this time due to a directive from the National School Lunch program that requires us to gradually increase the paid lunch price until the revenue per lunch matches the difference between the cost of the meal and the federal reimbursement rate.

FISCAL IMPACT:

The paid lunch price increase will generate approximately \$6,000 in additional revenue to the Cafeteria Fund.

RECOMMENDATION:

Review for information.

Business and Non-instructional Operations

E3553

CAFETERIA PRICES

The prices for cafeteria meals, by Board adoption, shall be as follows:

Lunch Program (Effective ~~July 1, 2014~~ July 1, 2014)

Student Lunch	\$1.25 <u>1.30</u>
Reduced Price Lunch	\$.40
Student Milk Only	\$.30
Adult Lunch without Milk	\$2.20 <u>2.30</u>
Adult Milk Only	\$.30

Breakfast Program (Effective July 1, 2011)

Student Breakfast	\$.60
Reduced Price Breakfast	\$.30
Adult Breakfast	\$1.10

Exhibit

HANFORD ELEMENTARY SCHOOL DISTRICT

Version: June 15, 2011

Hanford, CA

Revised: April 25, 2012

Revised: April 10, 2013

Revised: / /

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Dr. Paul Terry

DATE: March 3, 2014

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: March 12, 2014

ITEM: Consider approval of Participation Agreement with University of CalFresh Nutrition Education Program administered and managed by the University of California Cooperative Extension Office.

PURPOSE: Federal USDA guidelines require this Participation Agreement in order for the District to participate in a statewide nutrition education program for food stamp eligible individuals and families.

FISCAL IMPACT: Minimal.

RECOMMENDATION: . Approve Participation Agreement.

UNIVERSITY of CALIFORNIA

cal fresh Nutrition Education

UCCE Cal Fresh Nutrition Education Program School District
Participation Agreement
FFY13 (October 1, 2013- September 30, 2016)

Program Description: UC CalFresh Nutrition Education Program is a statewide nutrition education program for individuals and families eligible for, or receiving, CalFresh (Food Stamp) benefits. The program is administered by the United States Department of Agriculture (USDA) through an interagency agreement with the California Department of Social Services (CDSS) and the University of California. County Cooperative Extension Offices administer the program for eligible families and individuals in participating counties.

Goal: The goal of the CalFresh Nutrition Education Program is to “improve the likelihood that persons eligible for the Supplemental Nutrition Assistance Program (SNAP) will make healthy food choices within a limited budget, and choose physically active lifestyles consistent with the current Dietary Guidelines for Americans and MyPyramid.”

Purpose of agreement: This agreement is intended to ensure excellence in programming, quality and consistency in performance in all sites, and compliance with USDA policies, procedures, mandates and University of California requirements.

Specifically, we Hanford Elementary School District commit to each of the points listed below for the period of October 1, 2013– September 30, 2016:

- We agree to support the goal of the UC CalFresh Nutrition Education Program to “improve the likelihood that persons eligible for the Supplemental Nutrition Assistance Program (SNAP) will make healthy food choices within a limited budget, and choose physically active lifestyles consistent with the current Dietary Guidelines for Americans and MyPyramid.”
- Actively implement the UC CalFresh Nutrition Education program within **Hanford Elementary School District** at eligible and targeted sites based on FRPM percentages. A list of eligible schools where nutrition education programs will be delivered will be provided to the state office. *Please list all participating schools*
- Ensure **Hanford Elementary School District** teacher extenders complete and turn in approved Local Support documentation using the Nutrition Activity Reporting Form, for extending staff delivering UC CalFresh activities to meet State compliance requirements.
- Teach nutrition education and reinforce the beneficial nutrition aspects of gardening for a projected total of 500 hours per year of “Extended nutrition education”. Deliver nutrition related subject matter promoting healthy living and active lifestyles reaching approximately 1600 children 400 parents within **Hanford Elementary School District** through 300 sessions on behalf of UCCE staff/UC CalFresh during the term of this agreement in classrooms, afterschool programs and various sites.
- Designate a staff to be the contact person and work with the UCCE e.g. principal, lead teacher.
- Allow **Hanford Elementary School District** teacher extenders to be trained on all aspects of delivering the UC CalFresh program including but not limited to: curricula, delivery, evaluative reporting requirements, time record keeping and fiscal documentation ensuring federal compliance.
- Support the CalFresh Nutrition Education Program activities by providing facilities, equipment, and potentially supplies needed to deliver the activities.

UNIVERSITY of CALIFORNIA

cal fresh Nutrition Education

UCCE shall commit to the following Activities:


- Train **Hanford Elementary School District** teacher extenders on all aspects of delivering the UC CalFresh Nutrition Education Program including but not limited to: curricula, delivery, evaluative reporting requirements, Local Support documentation and fiscal documentation ensuring compliance with all program guidance.
- Provide nutrition education and nutrition related subject matter to promote healthy living and active lifestyles to **Hanford Elementary School District** teacher extenders including but not limited to the following curriculum:

<input type="checkbox"/> Cooking Matters	<input type="checkbox"/> Healthalicious	<input checked="" type="checkbox"/> Nutrition To Grow On
<input type="checkbox"/> Eating Smart Being Active	<input checked="" type="checkbox"/> Happy, Healthy Me	<input checked="" type="checkbox"/> Eat Fit/Walk Fit
<input type="checkbox"/> Loving Your Family Feeding Their Future	<input type="checkbox"/> Go, Grow, Glow	<input type="checkbox"/> Money Talks Hunger Attacks
<input checked="" type="checkbox"/> Making Every Dollar Count	<input checked="" type="checkbox"/> Farm to Fork	<input checked="" type="checkbox"/> Jump Start Teens
<input checked="" type="checkbox"/> Plan Shop Cook Save	<input checked="" type="checkbox"/> Reading Across MyPyramid	
<input type="checkbox"/> Eat & Play Together	<input checked="" type="checkbox"/> TWIGS	
	<input checked="" type="checkbox"/> Power Play!	

- Provide guidance / oversight to **Hanford Elementary School District** teachers extending UC CalFresh nutrition education to **Hanford Elementary School District** students/parent to ensure programmatic soundness of delivery.
- Ensure **Hanford Elementary School District** teacher extenders complete and turn in approved Local Support documentation for extending staff delivering UC CalFresh activities to meet State compliance requirements.
- Coordinate the linkage between classroom nutrition education and the beneficial nutrition aspects of gardening using UC CalFresh approved curriculum including Nutrition to Grow, Farm to Fork and Twigs curriculum.
- Promote edible garden project at various school sites as part of in-classroom nutrition education and taste testing activities.
- Organize nutrition education and food demonstrations in partnership with other organizations and farmer markets as well as volunteers to work into their nutrition education programs on the beneficial nutrition aspects of gardening.
- Evaluate the effectiveness of UC CalFresh.
- Participate when possible in school family night activities promoting nutrition education and physical activity education that include a nutrition messages.

Local Support Requirements: Local Support is requested to maintain California's Supplemental Nutrition Assistance Program-Education (SNAP-Ed) commitment in California and to demonstrate how the SNAP-Ed funds are leveraged to the SNAP-Ed population. Generating Local Support also provides assurances to legislators and funders that the commitment of California will remain significant. Additionally, Local Support will contribute to the long-term sustainability of nutrition education and obesity prevention efforts in the state. Local Support may include in-kind contributions provided directly or through donations from public (federal, state or local governments) or private entities and may be cash or in-kind including but not limited to facilities costs, equipment, personnel time or services. Contractors are encouraged to seek in-kind sources that support the general SNAP-Ed efforts.

UNIVERSITY *of* CALIFORNIA

cal  fresh Nutrition Education

UCCE CalFresh and **Hanford Elementary School District** indicate understanding of this agreement by their signatures below.

UCCE County Director

Date

Authorized official of **Hanford Elementary School District**
Title:

Date

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees
FROM: Paul J. Terry, Ed.D.
DATE: February 27, 2014

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

Date you wish to have your item considered: March 12, 2014

ITEM: By-Laws: Hanford Elementary School District Local School Attendance Review Board.

PURPOSE: Review for possible adoption the newly created By-Laws for the Hanford Elementary School District Local School Attendance Review Board (SARB). The By-Laws were created with the assistance of the Kings County SARB Coordinator and adopted by the HESD Local SARB on February 20, 2014.

FISCAL IMPACT (if any): None

RECOMMENDATION (if any): Approve By-Laws

**BY-LAWS
FOR
HANFORD ELEMENTARY SCHOOL DISTRICT
LOCAL SCHOOL ATTENDANCE REVIEW BOARD**

Hamilton School	Monroe School	Washington School	hereinafter
Jefferson School	Richmond School	Community Day School	
King (MLK) School	Roosevelt School	Kennedy (JFK) Jr. High School	
Lincoln School	Simas School	Wilson Jr. High School	

ARTICLE II – INTENT, OBJECTIVES, AND GOALS

Section I. Intent {Education Code Section 48320(a)}:

- A. To ensure that all community resources have been utilized and all steps taken to assist in cases of students who are habitually truant, irregular in attendance, insubordinate or disorderly while in the jurisdiction of the school.
- B. To provide intensive guidance and coordinated community services to meet the special needs of pupils with school attendance problems or school behavior problems
- C. Communicate with parents and public and private agencies as necessary to resolve problems of attendance or other related behavior prior to a referral to the SARB.

Section II. Objectives {Education Code Section 48320(b), (1), (2), (3)}:

If the School Attendance Review Board determines that available public and private services are insufficient or inappropriate to correct school attendance or school behavior problems of minors, it shall:

- A. Propose and promote the use of alternatives to juvenile court system.
- B. Provide, in any proposed alternative, for maximum utilization of community and regional resources appropriately employed in behalf of the minor prior to any involvement with the judicial system.
- C. Encourage a continuing improvement of community resources and the creation of such resources where none exists.

Section III. Goals:

- A. To promote good school attendance and behavior.

ARTICLE III – PROCEDURE AND RESPONSIBILITIES

Section I. Procedure

- A. The procedures of the Hanford Elementary School District (HESD) SARB shall be in agreement with the policies and procedures of the Kings County School Attendance Review Board.

- B. Upon a pupil's initial classification as a truant, the school district shall notify the pupil's parent or guardian, by first-class mail or other reasonable means, of the following.
1. That the pupil is truant.
 2. That the parent or guardian is obligated to compel the attendance of the pupil at school.
 3. That parents or guardians who fail to meet this obligation may be guilty of an infraction and subject to prosecution pursuant to Article 6 commencing with Section 48290.

Section II Responsibilities

The HESD SARB shall:

- A. Accept for review referrals made by persons designated by the governing board of the school district.
1. Any person under the age of 18 years who persistently or habitually refuses to obey reasonable and proper orders or directions of school authorities, and is thus beyond the control of such authorities, or who are or are in danger of becoming habitually truant, irregular in attendance, insubordinate, or disorderly.
 2. And, has exhausted the resources available for the schools' use.
- B. In the event that the minor or a parent or guardian or person in charge fails to respond to directives of HESD SARB or to services offered on behalf of the minor:
1. May direct that the minor be referred to the County Human Resources Agency under Section 300 of the Welfare and Institutions Code.
 2. May request the Kings County SARB to require the school district to file a complaint against the parent, guardian, or other person in charge of such minor as provided in the Education Code Section 48263.5 and under 601.2 of the Welfare and Institutions Code.
- C. Forward all requests for legal action to the Kings County SARB for review.

Section III. Informal Conferences

School representatives desiring to meet informally with the School Attendance Review Board or the School Attendance Review Board Coordinator for the purpose of seeking case conferences, or guidance in matters relative to general truancy or behavior problems, SARB procedures, or alternative programs, may, in lieu of submitting an application for a hearing, request an informal conference without the minor or his/her parents or guardians present.

Appointments for such conferences are to be made through the SARB Coordinator and will require no written application.

SARB's function in such conferences will be advisory in nature, and no formal action will be taken in connection with any student who is the subject of a case conference until

the student has been afforded the opportunity for a hearing in full compliance with established procedures.

Section IV. Formal Conferences

- A. After a school refers a student to SARB, the SARB coordinator will review case to determine whether the school has included sufficient documentation regarding the student's attendance or behavior.
 - 1. Attendance records
 - 2. Verification of truancy letters
 - 3. Verification of parent/pupil contact(s).
- B. If the SARB Coordinator considers the documentation and verification actions inadequate, it will remand the case back to the school for further clarification. If the referral case is proper, the SARB coordinator will schedule a hearing that includes SARB members, the student, parent or guardian, and school site representatives.

Prior to the hearing, the SARB coordinator completes all required forms and notifies the parent or guardian in writing that a SARB referral has been made.

ARTICLE IV – MEMBERSHIP

Section I. Members {Education Code 48321(b)}

Local School attendance review boards may include, but need not be limited to:

- A. A parent and representatives of school districts
- B. The county probation department
- C. The county human services agency
- D. The county superintendent of school
- E. Law enforcement agencies
- F. Community-based youth service center
- G. School guidance personnel
- H. Child welfare and attendance personnel
- I. Mental Health Services personnel

Section II Tenure

- C. These members (except initial members) shall serve for a term of two years and may be appointed to serve additional terms of two years.
- D. Terms of SARB members shall be staggered with one-half of the members replaced on July first of each year.

Section III Resignation, Removal, and Replacement

- A. Resignation will become effective upon the acceptance by the HESD SARB of a written notice from any resigning member at the regular board meeting.

- B. Removal of a representative may be made by HESD SARB for cause or for failure to attend three consecutive meetings.
- C. Replacement of a representative, who has resigned or who has been removed, will be by the same process as that which originally recognized the appointment to that position.

ARTICLE V – MEETINGS

Section I. Regular Meetings

Regular meetings will be held on the first and third Thursday of every month. Notice will be given at least seven (7) days prior to the meeting. Additional meetings may be held if necessary. Regularly scheduled meetings may be cancelled only if there are no referrals.

ARTICLE VI – FINANCIAL OBLIGATIONS

The Kings County Office of Education and participating school districts shall determine financial obligations.

Adopted: 02/20/14 (HESD Local SARB)
 ___/___/___ (HESD Board of Trustees)

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Diane Williams *DLW*
DATE: March 3, 2014
RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **March 12, 2014**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Confidential

- Liz Ibarra, Personnel Specialist – 8.0 hrs., Human Resources, effective 3/10/14

Temporary Employees/Substitutes/Yard Supervisors

- Jamie Barron, Substitute Food Service Worker I and Yard Supervisor, effective 2/24/14
- Danielle Fernandez, Substitute READY Program Tutor, effective 2/25/14
- Timothy Grubb, Substitute Bus Driver, effective 2/20/14
- Jesse Padilla, Substitute READY Program Tutor, effective 2/19/14
- David Paramo, Substitute Custodian II, effective 2/24/14
- Sylvia Solorio, Short-term READY Program Tutor – 4.5 hrs., Roosevelt, effective 2/25/14 to 4/11/14
- Ron Williams, 7-8 Girls Softball Coach – 6 units, Wilson, effective 2/11/14 to 4/11/14

b. Resignations

- Ivan D. Alvarez, School Psychologist, Special Services, effective 6/12/14
- Caitlin Coelho, Teacher, Hamilton, effective 6/6/14
- Despina Gamble, Teacher, Richmond, effective 6/6/14
- Carolyn Harmon, READY Program Tutor – 4.5 hrs., Simas, effective 3/7/14
- Guadalupe Jimenez, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 5/3/14
- Melanie Keener, Teacher, King, effective 6/6/14
- Samantha Long, Substitute Yard Supervisor, effective 12/13/13
- Julie Martinez, Teacher, Jefferson, effective 6/6/14
- Amy Roselius, Teacher, Hamilton, effective 6/6/14
- Erin St. Marie, Lead READY Program Tutor – 5.0 hrs., Lincoln, effective 3/14/14

b. Resignations (continued)

- Joyce Torres, Teacher, Roosevelt, effective 6/6/14
- Kathryn Yarbrough, Educational Tutor K-6 – 3.5 hrs., Washington, effective 5/8/14.

c. Retirement

- Diane Williams, Assistant Superintendent, Human Resources, effective 9/30/14

d. Temporary Out of Class Assignment

- Ashley Lizotte, from READY Program Tutor – 4.5 hrs., Roosevelt to Lead READY Program Tutor – 5.0 hrs., Roosevelt, effective 2/24/14 to 4/11/14

e. More Hours

- Georgia Freeman, Yard Supervisor, from 2.25 hrs. to 2.5 hrs., Monroe, effective 2/21/14
- Suzanne Silva, Short-term Yard Supervisor, from 1.0 hr. to 1.75 hrs., Monroe, effective 2/21/14 to 4/11/14

f. More Hours/Transfer

- Lynette Gonzales, Food Service Worker I, from 2.5 hrs. Richmond to 3.5 hrs., Monroe, effective 2/24/14

g. Leave of Absence

- Dianne Dias, Teacher, Richmond, effective 2014-15 school year, restoration of health
- Gina Jacobson, READY Program Tutor – 4.5 hrs., Monroe, effective 3/18/14 to 6/6/14, medical

h. Volunteers

<u>Name</u>	<u>School</u>
Veronica Rodriguez	Hamilton
Maribel Alcala	Jefferson
Dianna Galaviz (HESD employee)	Jefferson
Cori Griffin (HESD employee)	Jefferson
Delia Navarro de Mendoza	Jefferson
Lea Navarro	King
Vanessa Ferrer	Lincoln
Merna Denney	Monroe
Angel Hawkins (HESD employee)	Roosevelt
Mayra Quinones	Roosevelt
Luis Ruiz	Roosevelt
Jamie Barron (HESD employee)	Washington
Amanda Camacho	Washington
Diana Denham	Washington
Suzanne Wilson	Washington
Rachel Castellanos	Wilson Jr. High

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: March 3, 2014

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: March 12, 2014

ITEM:

Consider Certification of Second Interim Report for 2013-14

PURPOSE:

Provisions of AB2861 require the School District Superintendent to submit two Interim Reports each year to the District Governing Board indicating whether or not the school district will be able to meet its financial obligations. This is the second of such reports for this fiscal year. The school district must certify whether or not the school district will be able to meet its financial obligation for the remainder of the school year.

FISCAL IMPACT:

None.

RECOMMENDATION:

We recommend a positive certification that the District will be able to meet its financial obligations for the remainder of the current fiscal year and subsequent two fiscal years.

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF/Revenue Limit Sources		8010-8099	28,356,043.00	37,273,561.00	20,070,106.55	37,273,561.00	0.00	0.0%
2) Federal Revenue		8100-8299	3,465,715.00	4,052,772.00	749,801.92	4,052,772.00	0.00	0.0%
3) Other State Revenue		8300-8599	9,324,482.00	4,698,864.00	3,368,265.18	4,698,864.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,886,359.00	1,995,809.00	940,264.37	1,995,809.00	0.00	0.0%
5) TOTAL REVENUES			43,032,599.00	48,021,006.00	25,128,438.02	48,021,006.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	21,751,388.00	22,343,323.00	11,870,283.98	22,343,323.00	0.00	0.0%
2) Classified Salaries		2000-2999	7,671,747.00	8,003,271.00	4,383,921.82	8,003,271.00	0.00	0.0%
3) Employee Benefits		3000-3999	9,156,944.00	9,599,909.00	4,944,057.45	9,599,909.00	0.00	0.0%
4) Books and Supplies		4000-4999	2,434,339.00	3,293,140.00	1,981,456.68	3,293,140.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,381,575.00	3,677,992.00	1,967,653.09	3,677,992.00	0.00	0.0%
6) Capital Outlay		6000-6999	105,990.00	210,959.00	121,279.55	210,959.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	240,663.00 240,663.00	602,626.00 602,626.00	94,824.56 94,824.56	603,042.00 603,042.00	(416.00) (416.00)	-0.1% -0.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(146,717.00)	(146,301.00)	0.00	(146,717.00)	416.00	-0.3%
9) TOTAL EXPENDITURES			44,595,929.00	47,584,919.00	25,363,477.13	47,584,919.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			(1,563,330.00)	436,087.00	(235,039.11)	436,087.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	125,000.00	325,000.00	325,000.00	325,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(125,000.00)	(325,000.00)	(325,000.00)	(325,000.00)		

2013-14 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

16 63917 0000000
Form 011

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,686,330.00)	111,087.00	(560,039.11)	111,087.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,979,276.00	8,240,093.00		8,240,093.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,979,276.00	8,240,093.00		8,240,093.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,979,276.00	8,240,093.00		8,240,093.00		
2) Ending Balance, June 30 (E + F1e)			5,290,946.00	8,351,180.00		8,351,180.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	5,050.00	5,050.00		5,050.00		
Stores		9712	117,572.00	108,188.00		108,188.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	904,621.00	1,869,930.00		1,869,930.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	700,000.00	700,000.00		700,000.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	2,235,000.00	3,000,000.00		3,000,000.00		
Unassigned/Unappropriated Amount		9790	1,328,703.00	2,668,012.00		2,668,012.00		

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: March 3, 2014

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: March 12, 2014

ITEM:

Consider acceptance of actuarial study required by GASB 45 for Other Post Employment Benefits (OPEB).

PURPOSE:

Government Accounting Standards Board (GASB) 45 establishes standards for governmental employers to measure and report their costs and obligations relating to post employment benefits other than pensions. The most common example of post employment benefits, other than pensions, is retiree health benefits.

Demsey, Filliger and Associates have completed an update of the District's GASB 45 actuarial study, a copy of which has been included in the Board's Friday News.

FISCAL IMPACT:

The District currently funds retiree health benefits on a pay-as-you-go method totaling \$424,078 for 2013-14. The estimated additional cost to pre-fund the District's OPEB ranges between \$229,000 and \$771,000 depending on the alternative method chosen. This might be something to consider in the future.

RECOMMENDATION:

Accept actuarial study required by GASB 45 for Other Post Employment Benefits (OPEB).

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: March 3, 2014

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: March 12, 2014

ITEM:

Consider Rescinding Resolution #21-12 and Adopting Resolution #12-14: In the matter of establishing developer fees and adopting an inflationary increase thereto.

PURPOSE:

On January 14, 1987, the Board of Trustees adopted Resolution #895 – Establishing the Imposition of Developer Fees. As part of this Resolution, Government Code Section 65995 provides for the State allowable inflationary increase to be added to the existing Developer Fee amounts. This inflationary factor is established every other year by the State Allocation Board at its January meeting. This inflationary increase is needed by the District in order to offset the cost of the lease of portable classrooms. In addition, the fees may be used to fund all or part of the projects identified on the attached Capital Improvement Plan for District Facilities.

Existing Resolution #21-12 which set the fees at \$1.92 and \$.31 needs to be rescinded.

FISCAL IMPACT:

The total fees per square foot for residential will increase from \$3.20 to \$3.36. Fees for commercial/industrial will increase from \$.51 to \$.54 per square foot. Hanford Elementary shares this fee with Hanford High. Hanford Elementary receives 60% of the fee and Hanford High receives 40%. Therefore, HESD's portion would be \$2.02 per square foot for residential and \$.32 per square foot for commercial (with the exception of rental self-storage, for which the fee will be \$.08 per square foot for HESD). This increase will generate an estimated \$9,000 in additional revenues to the District from developer fees.

DEVELOPER FEE REVENUES AND EXPENDITURES

	<u>Revenue</u>	<u>Expenditures</u>
1986-87	\$4,348	\$0
1987-88	170,329	99,180
1988-89	288,518	144,037
1989-90	389,012	213,220
1990-91	528,965	389,438
1991-92	354,849	579,638
1992-93	406,493	538,604
1993-94	301,628	316,722
1994-95	262,663	344,807
1995-96	299,872	326,471
1996-97	275,795	176,506
1997-98	291,839	318,719
1998-99	232,212	281,076
1999-00	165,933	166,697
2000-01	320,896	239,061
2001-02	454,887	236,060
2002-03	706,588	431,063
2003-04	681,163	944,425
2004-05	1,002,325	700,580
2005-06	1,183,917	645,572
2006-07	497,614	1,144,778
2007-08	396,339	636,561
2008-09	222,273	308,348
2009-10	450,032	191,957
2010-11	197,828	379,732
2011-12	159,288	327,546
2012-13	184,247	310,183
	<u>\$10,429,853</u>	<u>\$10,390,981</u>

RECOMMENDATION:

Rescind Resolution #21-12 and Adopt Resolution #12-14 - In the matter of establishing developer fees and adopting an inflationary increase thereto.

BEFORE THE GOVERNING BOARD OF TRUSTEES
OF THE HANFORD ELEMENTARY SCHOOL DISTRICT

IN THE MATTER OF
ESTABLISHING DEVELOPER FEES AND
ADOPTING AN INFLATIONARY
INCREASE THERETO

RESOLUTION NO. 12-14

WHEREAS, Education Code Section 17620 authorizes school districts to levy a fee, charge, dedication, or other form of requirement against any development project, as defined in Section 65995 of the Government Code and Section 17620 of the Education Code, and within the boundaries of the district, for the construction or reconstruction of school facilities, subject to certain restrictions; and

WHEREAS, after proper notice of the date, time, location and subject matter as required by law, a public hearing at a regular meeting of this Board was held on March 12, 2014 at which time oral and documentary evidence was accepted and considered by this Board on the subject of developer fees.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Based on the evidence presented at the public hearing as described above, the Board makes the following findings:

a. Residential, commercial and industrial development within the District will result in increased pupil populations which will require construction of new school facilities to adequately accommodate them. (See attached study hereto as "Exhibit I".)

b. Many of the school facilities in the District are old and require reconstruction. Residential, commercial and industrial development within the District will result in increased pupil populations, thereby making reconstruction of school facilities critical.

c. The District has applied for, or is considering applying for, state construction funds and reconstruction funds. Under current law, a local matching fund requirement equal to developer fees that could have been levied will be imposed upon the District by the State. The District does not have sufficient capital outlay funds to equal the matching requirement. The District must rely, therefore, on developer fees to acquire the mandatory matching funds.

d. With respect to commercial and industrial development:

1) Under current law, pupils need no longer live in the District in order to attend school here. Commercial and industrial development will tend to increase pupil populations because employees living outside the District but working within may choose to enroll their children at the District's schools.

2) New employees at commercial and industrial developments who choose to reside in existing housing in the District will tend to increase pupil populations and require reconstruction of older facilities without commensurate mitigation of the impact.

3) As shown by the study conducted by the District (which study was presented as evidence at the public hearing described above and is attached hereto as "Exhibit I"), designated categories of commercial and industrial development shall result in increased numbers of employees and consequent increased numbers of school-aged children.

e. The cost of providing for the construction and reconstruction of needed school facilities exceeds the revenue reasonably anticipated from all sources, including developer fees from both residential and commercial or industrial development projects.

f. The amount of developer fees as established in paragraph 2 below bears a reasonable relationship to and is limited to the needs of the community for elementary school facilities and is reasonably related to and limited to the need for schools caused by the type of development occurring in the District, as shown in Exhibit I attached hereto.

g. The needs of the community for the school facilities described in Exhibit I attached hereto are reasonably related to and caused by the types of development projects on which the fees are hereby imposed, as both residential and commercial/industrial developments projects will result in increased student populations.

h. The District has no other legal means of mitigating the growth effects caused by residential, commercial and industrial development within the boundaries of the District.

i. Pursuant to the authority contained in Section 17621 of the Education Code, Section 21080(b)(8)(4) of the Public Resources Code and Title 14 California Code of Regulations Section 15273, the levying of fees in accordance with the provisions of Education Code Section 17620 et seq. is exempt from the requirements of the California Environmental Quality Act.

j. It is essential for sound fiscal management of the District for the Board of Trustees to adopt a construction schedule for proposed and/or planned facilities development during the next five year period.

2. Pursuant to Government Code section 65995, the following developer fees are hereby established and adopted:

a. For residential development, up to two dollars and two cents (\$2.02) per square foot of assessable space. (The total fee per residential square foot is \$3.36. This fee is shared between the high school district, 40%, and the elementary school district, 60%.)

b. For commercial and industrial development, thirty-two cents (\$0.32) per square foot of covered and enclosed space, with the exception of "rental self-storage" construction, for which the fee will be eight cents (\$0.08) per square foot. (The total fee per commercial/industrial square foot is \$0.54. This fee is shared between the high school district, 40%, and the elementary school district, 60%.)

c. The amount of the fees previously established as described in 2a. and 2b. above shall be bi-annually increased according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting.

3. Pursuant to Education Code Section 17620 and Government Code Section 66007(b), neither the County of Kings nor the City of Hanford shall issue any building permit for any development absent certification by this school district of compliance by that development project with the fees levied herein.

a. In the case of the sale of a manufactured home or mobile home, the payment of the fees to this District shall occur at the time of occupancy pursuant to the sale or lease of the manufactured home or mobile home pursuant to Health and Safety Code section 18080.5. Fees for all other development projects are to be collected at the time of the issuance of the building permit in accordance with the provisions of Section 66007 (b) of the Government Code.

4. The levying of fees in the amounts established in this resolution shall commence sixty (60) days from the date of this resolution. Until that time, the amount of the fees presently in effect shall continue to be applicable and in full force and effect.

5. The purpose of the fees established in this resolution is to establish a fund for the construction and/or reconstruction of school facilities as defined in Government Code Section 65995 and Education Code Section 17620, thereby providing adequate school

facilities for the increased student populations to be created by the residential and commercial/industrial development projects upon which the fees are imposed.

6. The funds shall be deposited in a separate account established for the deposit of said fees and shall be used solely for the construction and/or reconstruction of the facilities described in "Exhibit II" attached hereto, or as described in a subsequent duly adopted Capital Improvement Plan. The funds in said separate account shall be paid out of said account according to the order in which they were received, with the first received being first paid out.

7. The Proposed Capital Improvement Plan attached hereto as "Exhibit II" is hereby adopted, and the fees collected hereunder are hereby appropriated for the construction or reconstruction of the facilities described therein.

8. The Superintendent of this School District is hereby authorized and directed to do the following:

a. Review and negotiate cooperative agreements with the County Planning Department for the collection of the required fee by the County on behalf of the District, the certification of payment when made, and for the deposit of the fees with the Kings County Treasurer in an appropriate separate account. If amendments to the negotiated agreement are required, they shall be presented to this Board for final approval.

b. When considered appropriate by the district's legal counsel, negotiate cooperative agreements with other school districts with overlapping territory ensuring that the fees collected by each of the school districts do not exceed the maximums allowed by law, and for the division of the fees with those other school districts, pursuant to section 17623 of the Education Code. If amendments to the negotiated agreement are required, they shall be presented to this Board for final approval.

c. Deliver copies of this resolution to the County of Kings and to all cities and school districts having any overlapping territory, drawing attention to this Board's action to levy developer fees pursuant to Government Code Section 65995 and Education Code Section 17620.

d. Do all other things which are necessary and appropriate to carry out the purpose and intent of this resolution, and to report to this Board on any actions taken.

9. Any party may protest the payment of any fee imposed hereunder by paying the fee under protest and submitting a statement of the factual and legal bases for the dispute. The provisions of Government Code sections 66020 and 66021 shall apply to protest procedures, and such sections are hereby adopted by reference as if set forth herein.

10. The Board of Trustees hereby incorporates by reference the Developer Fee Justification Study dated March 2010, which is attached hereto as Exhibit I and which documents the needs for the imposition and collection of developer fees.

The foregoing resolution was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular meeting held March 12, 2014 by the following vote:

AYES:

NOES:

ABSENT:

President of the Board of Trustees
Hanford Elementary School District

WITNESS my hand and seal of said Board of Trustees this 12th day of March 2014.

Secretary of said Board of Trustees

**HANFORD ELEMENTARY SCHOOL DISTRICT
CAPITAL IMPROVEMENT PLAN FOR DISTRICT FACILITIES**

2013-14

Lease- Portable Classrooms	\$120,000
Portable Classroom Installation Costs	32,000

2014-15

Lease- Portable Classrooms	130,000
Portable Classroom Installation Costs	20,000
Administration/Library - Existing Elementary School - to be determined	1,250,000

2015-16

Lease - Portable Classrooms	140,000
Portable Classroom Installation Costs	20,000
Administration/Library - Existing Elementary School - to be determined	1,250,000

2016-17

Lease - Portable Classrooms	150,000
Portable Classroom Installation Costs	20,000
Land Purchase - Future Elementary School Site - Preliminary Testing	100,000

2017-18

Lease Portable Classrooms	150,000
Portable Classroom Installation Costs	20,000
Land Purchase - Future Elementary School Site	1,500,000
	<hr/>
	\$4,902,000

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry
FROM: Nancy White
DATE: March 3, 2014
FOR: (X) Board Meeting
() Superintendent's Cabinet
FOR: () Information
(X) Action

Date you wish to have your item considered: March 12, 2014

ITEM:

Consider declaration of surplus property.

PURPOSE:

The following property is beyond its useful life and no longer can be of use to the District.

<u>PROPERTY</u>	<u>VALUE</u>
2 Cash Registers	\$50.00 Each
7 Cafeteria Garden Bar Serving Lines	\$200.00 Each

Education Code 17546 allows that if the Board Members attending a meeting unanimously agree that the property is worth no more than \$2,500, the Board may designate any District employee to sell the property without advertising. We will attempt to find a buyer(s) for the property listed above.

The same Education Code also allows that if no buyer is found, the property may be donated to a charitable organization or may be disposed of by dumping or for scrap.

FISCAL IMPACT:

Any funds generated from the sale or from scrap will be deposited as income to the appropriate District Fund.

RECOMMENDATION:

Declare the property as surplus and approve disposition by sale, donation to charitable organization, scrap or dumping.