

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, September 12, 2012

HESD District Office Board Room

714 N. White Street, Hanford, CA

OPEN SESSION

- 5:30 p.m.
- Call to Order
 - Members present
 - Pledge to the Flag

CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918...requires closed sessions in order to prevent the disclosure of confidential student record information*)

Recommendations for Readmissions

Case# 12-02 – JFK	Case# 12-71 - Wilson
Case# 12-03 – JFK	Case# 18-11 – Wilson
Case# 12-07 – JFK	Case# 40-11 - JFK
Case# 12-19 – JFK	Case# 27-10 – Hamilton
Case# 12-33 – JFK	Case# 54-11 - Richmond
Case# 12-36 – Simas	Case# 56-11 - JFK
Case# 12-37 - Hamilton	Case# 63-10 - Wilson
Case# 12-59 - JFK	Case# 68-11 - Wilson
Case# 12-42 - Wilson	Case# 69-08 - Wilson
Case# 12-48 - Lincoln	Case# 76-08 - JFK
Case# 12-51 - Richmond	

OPEN SESSION

6:00 p.m. 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the president and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to Remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Approve warrant listings dated August 17, 2012; August 24, 2012; and August 31, 2012.
- b) Approve minutes of Regular Board Meeting August 22, 2012.

- Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.
- Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent in writing.

- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$250.00 from Roll Giving and Paramount Community Giving to Roosevelt School. (Carrillo)
- e) Approve donation of \$2,000.00 from Walmart to Roosevelt School. (Carrillo)
- f) Approve donation of \$2,000.00 from Target Corporation to King School. (Colvard)
- g) Approve donation of \$150.00 from Edison International, and \$40.76 from Savemart Shares to Simas School. (Duvall)

3. INFORMATION ITEMS

- a) Review 2012-2013 Board Goals. (Terry)
- b) Receive for information the following revised Board Policy: (Terry)
 - BP 5127 – Promotional Exercises and Activities
- c) Receive for information the following new Board Policy: (Williams)
 - BP 4312.1 – Contracts (new)

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of Resolution #4-13: Public Benefit Grand Program – Cordless Zero-Emission Commercial Lawn and Garden Equipment Demonstration Program through the San Joaquin Valley Air Pollution Control District (SJVAPCD). (Mulligan)
- b) Consider approval of consultant contract with Kings County Sports Officials (Grade 4-6). (Arakelian)
- c) Consider approval of consultant contract with Sports Officiating Services (Junior High sports). (Arakelian)
- d) Consider approval of consultant agreement with IVS Computer Technologies to provide professional development services. (Goldsmith)
- e) Consider approval for Doug Carlton and Preston Cooper to travel to Scottsdale, Arizona, to attend the Edupoint National Users Conference.
- f) Consider approval of the following revised Board Policy and Administrative Regulation: (White)
 - BP/AR 3554 – Other Food Sales

5. PERSONNEL (Williams)

a) Employment

Certificated

- Shayna Dobbins, Teacher, Probationary I, effective 8/17/12
- Despina Gamble, Teacher, Temporary, effective 9/4/12

Certificated Short-term Employment

- Jana Dudley, Long-term Substitute, SDC Teacher, Hamilton, effective 9/4/12 to 9/27/12

Classified

- Theresa Mayes, Food Service Worker II – 2.0 hrs., Wilson, effective 8/15/12
- Melissa Schlemann, READY Program Tutor – 4.5 hrs., King, effective 8/22/12

Temporary Employees/Substitutes/Yard Supervisors

- Sandra Acevedo, Substitute Special Education Aide, effective 8/16/12
- Oralia Alvidrez, Substitute Food Service Worker I, effective 8/16/12
- Lawrence Brieno, Substitute READY Program Tutor, effective 8/29/12
- Barbara Colucci, Substitute Yard Supervisor, effective 8/16/12
- Sara Crisp, Coach, Roosevelt Girls Softball 4-6, 2 units, effective 9/6/12 to

10/20/12

- Javantae Farmah, Short-term Yard Supervisor – 1.25 hrs., Roosevelt, effective 9/4/12 to 11/30/12
- Debora Harris, Substitute, Babysitter and Yard Supervisor, effective 8/16/12
- Diane Hill, Substitute Food Service Worker I/II, effective 8/21/12
- Jenny Palmer-Ogando, Substitute Signing Aide, Translator: Oral Interpreter and Written Translator, effective 9/5/12
- Cristina Santos, Short-term Special Education Aide – 5.0 hrs., Roosevelt, effective 8/27/12 to 9/24/12
- Annetta Stacy, Substitute Alternative Education Program Aide, Clerk Trainee, Educational Tutor K-6 and Special Education Aide, effective 8/22/12
- Cory Stewart, Substitute Special Circumstance Aide, effective 8/23/12
- Brandy Torres, Substitute Yard Supervisor, effective 8/20/12

b) Resignations

- Danielle Brock, Substitute Alternative Education Program Aide, Clerk Typist II, Signing Aide and Special Education Aide, effective 9/8/11
- Bailey Draxler, Special Circumstance Aide – 5.75 hrs., Lincoln, effective 8/31/12

c) Certificated Transfers and Combination Class Assignments, effective 8/27/12

Involuntary Transfer

- Amy Arevalo, from Roosevelt 1st Grade to Richmond 1st Grade
- Leslie De Ochoa, from Hamilton 1st Grade to King Kindergarten
- Lena Fischer, from Simas 2nd Grade to Richmond 4th Grade
- Desiree Gilbreth, from Monroe 2nd Grade to Simas Kindergarten
- Kimberley Hunt, from Monroe 1st Grade to Washington Kindergarten

Combination Class Assignments

- Emily Clarke, from Richmond 2nd Grade to Richmond 2nd/3rd Grade
- Gabriel DeLeon, from Hamilton 2nd Grade to Hamilton 1st/2nd Grade
- Melody Drummond, from Richmond 1st Grade to Richmond 1st/2nd Grade
- Stacie Johnson, from Richmond 5th Grade to Richmond 5th/6th Grade
- Brittney Juarez, from King 5th Grade to King 5th/6th Grade
- Lori Kuckenbaker, from Monroe 2nd Grade to Monroe 1st/2nd Grade
- Jeremy Princetta, from Simas 6th Grade to Simas 5th/6th Grade
- Sarah Princetta, from Roosevelt 6th Grade to Roosevelt 5th/6th Grade
- Mica Tan, from Hamilton 5th Grade to Hamilton 4th/5th Grade

d) Administrative Transfer

- Bailey Draxler, Special Circumstance Aide – 5.75 hrs., from Simas to Lincoln, effective 8/27/12
- Bettina Kellum, Special Education Aide – 5.0 hrs., from Simas to Richmond, effective 8/27/12

e) More Hours

- Lucia Arteaga, Yard Supervisor, from 1.5 hrs. to 2.0 hrs., Roosevelt, effective 8/16/12
- Aven Jones, Yard Supervisor, from 1.0 hr. to 1.5 hrs., Hamilton, effective 8/16/12
- Lidia Ortega, Yard Supervisor, from 1.0 hr. to 2.0 hrs., King, effective 8/17/12
- Laura Sandoval, Yard Supervisor, from 1.0 hr. to 1.5 hrs., Jefferson, effective 8/16/12
- June Strong, Yard Supervisor, from 2.0 hrs. to 2.25 hrs., Roosevelt, effective 8/16/12

f) Decrease in Hours

- Theresa Aguilar, Yard Supervisor, from 2.5 to 1.5, Roosevelt, effective 8/16/12
- Valerie Brakeman, Yard Supervisor from 3.5 hrs., to 3.25 hrs., Simas, effective 8/16/12
- Nina Davila, Yard Supervisor, from 3.25 hrs. to 3.0 hrs., Kennedy, effective 8/16/12
- Roselan Dodge, Yard Supervisor, from 3.5 hrs. to 3.25 hrs., Simas, effective 8/16/12

- Patricia Edmond, Yard Supervisor, from 1.5 hrs., to 1.25 hrs., Lincoln, effective 8/16/12
- Terri Fredrick, Yard Supervisor, from 3.5 hrs., to 3.25 hrs., Washington, effective 8/16/12
- Georgia Freeman, Yard Supervisor, from 2.5 hrs. to 2.25 hrs., Monroe, effective 8/16/12
- Zujey Garcia Zavala, Yard Supervisor, from 1.75 hrs. to 1.5 hrs., King, effective 8/16/12
- Tracy Heinrich, Yard Supervisor, from 3.5 hrs., to 3.0 hrs., Monroe, effective 8/16/12
- Jessica Szalai, Yard Supervisor, from 3.5 hrs to 3.0 hrs., Monroe, effective 8/16/12

g) Leave of Absence

- Stephanie Dwiggin, Teacher, effective 2012-2013 school year, child rearing

h) Volunteers

<u>Name</u>	<u>School</u>
Johannes Jolly	Jefferson
Juan Ibarra	Jefferson
Bridgette Banales	King
Maria Hernandez	Monroe
Scott Wittwer	Monroe
Alma Flores	Roosevelt
Cynthia Rodriguez	Roosevelt
Melissa Bair	Simas
Frances Bartholomew	Simas

6. FINANCIAL (White)

- a) Consider approval of Certification of the 2012-13 Operations Application for the K-3 Class Size Reduction Program.
- b) Consider approval of Resolution #3-13: Deposit to Special Reserve Fund 1700 – Instructional Furniture, Equipment, Materials and Supplies.

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Dr. Paul Terry
 FROM: Liz Simas
 DATE: August 31, 2012

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2012

ITEM: Student Discipline - Readmissions

PURPOSE: Consider Recommendations for Readmissions

Case# 12-02 – JFK	Case# 12-71 - Wilson
Case# 12-03 – JFK	Case# 18-11 – Wilson
Case# 12-07 – JFK	Case# 40-11 - JFK
Case# 12-19 – JFK	Case# 27-10 – Hamilton
Case# 12-33 – JFK	Case# 54-11 - Richmond
Case# 12-36 – Simas	Case# 56-11 - JFK
Case# 12-37 - Hamilton	Case# 63-10 - Wilson
Case# 12-59 - JFK	Case# 68-11 - Wilson
Case# 12-42 - Wilson	Case# 69-08 - Wilson
Case# 12-48 - Lincoln	Case# 76-08 - JFK
Case# 12-51 - Richmond	

Hanford Elementary School District
Minutes of the Regular Board Meeting
August 22, 2012

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on August 22, 2012, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Hill called the meeting to order at 5:30 p.m. Trustees Hernandez, Revious, and Jay were present. Trustee Garner was absent for a reason deemed acceptable by the Board.
- Closed Session** Trustees immediately adjourned to closed session for:
- Conference with Labor Negotiator (GC 54957.6) – CSEA, District Negotiators: Paul Terry/Diane Williams
- Trustees returned to open session at 6:10 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Anthony Carrillo, Silvia Duvall, Kenneth Eggert, Javier Espindola, Joy Gabler, David Goldsmith, Jaime Martinez, Karen McConnell, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, Nancy White, and Diane Williams.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

- Public Comments** None.
- Board and Staff Comments** None.
- Requests to Address the Board at Future Meetings** None.
- Dates to Remember** President Hill reviewed Dates to Remember: JFK Back to School Night August 23, 6:00 p.m.; Washington Back to School Night August 28, 6:00 p.m.; Lincoln Back to School Night August 29, 6:00 p.m.; Hamilton Back to School Night August 30, 6:00 p.m.; Labor Day Holiday September 3; Woodrow Wilson Back to School Night September 4, 6:00 p.m.; Roosevelt Back to School Night September 5, 6:00 p.m.; Monroe Back to School Night September 6, 6:00 p.m.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "d" together. Trustee Hernandez seconded, motion carried 4-0. Then Trustee Hernandez made a motion to approve consent items "a" through "d" and Trustee Revious seconded; motion carried 4-0. The items approved are:

- a) Warrant listings dated August 3, 2012; and August 10, 2012.
- b) Minutes of the Regular Board Meeting August 8, 2012.
- c) Donation of \$2,000 from Target to MLK's Visual and Performing Arts Program.
- d) Donation of \$500 from Roll Giving and Paramount Community Giving to Washington School.

INFORMATION ITEMS

BP/AR 3554

Nancy White, Assistant Superintendent Fiscal Services, presented for information the following revised Board Policy and Administrative Regulation:

- BP/AR 3554 – Other Food Sales

BOARD POLICIES AND ADMINISTRATION

2012-13 Management Organization Chart

Trustee Revious made a motion to approve the revised 2012-2013 HESD Management Organization Chart. Trustee Hernandez seconded; motion carried 4-0.

MOU with Kings Behavioral Health

Trustee Jay made a motion to approve Memorandum of Understanding ("MOU") between the County of Kings Behavioral Health and the Hanford Elementary School District. Trustee Hernandez seconded; motion carried 4-0.

Kings County Consortium Plan for servicing expelled students

Trustee Revious made a motion to approve Kings County Consortium Plan for Servicing Expelled Students. Trustee Jay seconded; motion carried 4-0.

CDE Waiver to provide SES tutoring to Year 1 Program Improvement Schools

Trustee Revious made a motion to approve application to California Department of Education for waiver to provide SES tutoring to eligible students that are in Year 1 Program Improvement Schools. Trustee Hernandez seconded; motion carried 4-0.

Second Amendment to ground lease for Telecomm tower

Trustee Revious made a motion to approve second amendment to the ground lease for telecommunications towers. Trustee Hernandez seconded; motion carried 4-0.

Trustee Jay made a motion to take items "f" through "m" collectively. Trustee Revious seconded; motion carried. Then Trustee Revious made a motion to approve items "f" through "m". Trustee Jay seconded; motion carried 4-0. The items approved are:

BP 1250

- Adopt revised Board Policy 1250 – Visitors

AR 3515.2

- Adopt revised Administrative Regulation 3515.2 - Disruptions

BP 5131

- Adopt revised Board Policy 5131 - Conduct

BP 5131.2

- Adopt revised Board Policy 5131.2 – Bullying

BP/AR 5144.1

- Adopt revised Board Policy and Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process

BP 5145.3

- Adopt revised Board Policy 5145.3 – Nondiscrimination/Harassment

BP/AR 5145.7

- Adopt revised Board Policy and Administrative Regulation 5145.7 – Sexual Harassment

BP 4030

- Adopt revised Board Policy 4030 – Nondiscrimination in Employment

PERSONNEL

Trustee Jay made a motion to take Personnel items "a" through "g" collectively. Trustee Revious seconded; motion carried 4-0. Then Trustee Jay made a motion to approve Personnel items "a" through "g". Trustee Revious seconded; the motion carried 4-0. The following items were approved:

Item "a" – Employment

Classified

- Jennifer Ejchorszt, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/10/12
- Carolyn Harmon, READY Program Tutor – 4.5 hrs., Simas, effective 8/13/12

Temporary Employees/Substitutes/Yard Supervisors

- Tyson

Item "b" – Resignations

- Amy Farris, Personnel Assistant – 6.0 hrs., Human Resources, effective 9/4/12
- Cerissa Freitas, Special Education Aide – 5.0 hrs., Richmond, effective 6/8/12
- Celeste Gregory, READY Program Tutor – 4.5 hrs., Washington, effective 6/8/12
- Rosemarie Rodriguez, Yard Supervisor – 3.0 hrs., Richmond, effective 6/8/12
- Nora Sandoval Hernandez, Food Service Worker I – 2.25 hrs., Washington, effective 6/8/12
- Kelly Ventuleth, Yard Supervisor – 1.5 hrs., Hamilton, effective 6/8/12
- Robert Wells, Custodian II – 8.0 hrs., King, effective 7/31/12

Item "c" – Increase in Days

- Norma Vera, Migrant Services Specialist – 8.0 hrs., from 192 days/10-month employee to 197 days/11-month employee, Jefferson, effective 8/2/12

Item "d" – Voluntary Reduction of Hours

- Daisy Maya Gaona, Food Service Worker I, from 3.25 hrs. to 2.5 hrs., Washington, effective 8/15/12

Item "e" – Certificated Transfers/ Reassignments/ Reinstatements, effective 8/14/12

Involuntary Transfers

- Jocelyn Goldring, from King 2nd Grade to King 3rd Grade
- Marci Mendoza, from Roosevelt 3rd Grade to Roosevelt 2nd Grade
- David Molina, from Monroe 3rd Grade to Monroe 2nd Grade
- Anne Ramos, from Roosevelt Kindergarten to Richmond Kindergarten
- Robin Schneider, from Washington 3rd Grade to Washington 5th Grade
- Nicole Witte, from Washington 6th Grade to Washington Kindergarten
- Katherine Young, from King 4th Grade to King 6th Grade

Voluntary Transfers

- Kristi Bachman, from Roosevelt 5th Grade to Kennedy 8th Grade Language Arts/Social Studies
- Gabriel DeLeon, from Richmond 2nd Grade to Hamilton 2nd Grade
- Julian Gonzalez, from Simas 3rd Grade FLI to Simas 3rd Grade
- Cynthia Lara, from Hamilton 5th Grade to Hamilton 3rd Grade
- Miranda Mendoza-Robinson, from Hamilton 6th Grade to Hamilton 2nd Grade
- Cathy Morrisseau, from Simas 1st Grade to Simas 4th Grade
- Julie Mueller, from Hamilton 2nd Grade to Hamilton 1st Grade
- Kellie Noji, from Monroe 5th Grade to Monroe 2nd Grade
- Veronica Pelayo-Morales, Simas 5th Grade FLI to Simas 3rd/4th Grade FLI
- Christopher Piche, from Lincoln 5th Grade to Lincoln 6th Grade
- Angela Protzman, from Lincoln 6th Grade to Lincoln 5th Grade
- Michael Rogers, from Washington 5th Grade to Monroe 2nd Grade
- Melissa Simas-Garcia, from Richmond 3rd Grade to Kennedy 7th Grade Language Arts/Social Studies
- Audrey Stills, from Hamilton 2nd Grade to Hamilton 5th Grade
- Jamie Stout, from Simas 4th Grade to Simas 3rd Grade
- Stephanie Tatro-Parks, from Lincoln 5th Grade to Lincoln 3rd Grade

- Raul Trejo, from Hamilton 3rd Grade to King 5th Grade

Reassignments

- Amy Fochetti, from Lincoln K-3 SDC to Richmond RSP
- Cheryl Guilbeau, from Monroe 2nd Grade to District Office Literacy Coach
- Frances Mwangi, from Simas 4-6 SDC to Kennedy 7-8 SDC

Reinstatements

- Angel Bravo, from Simas 5th/6th Grade FLI to Simas 6th Grade FLI
- Monica Chavez, from Richmond Kindergarten to King 1st Grade
- Claudia Davis, from Simas 4th/5th Grade to Simas 5th Grade
- Kay Garrison, from Monroe 4th/5th Grade to Monroe 4th Grade
- Bethany Kuenning, from Washington 1st Grade to Washington 2nd Grade
- Gina Lewis, from King 1st/2nd Grade to King 2nd Grade
- Diego Moreno, from Richmond 5th/6th Grade to Richmond 6th Grade
- Maria Nunez, from Simas 4th/5th Grade FLI to Simas 5th Grade FLI
- Isaias Serrato, from Richmond 4th/5th Grade to Richmond 5th Grade

Change in Work Site

- Lucy Alvarado, from Simas 3rd Grade FLI to Simas 2nd Grade FLI at Jefferson Site
- Eva Gonzalez, from Simas 2nd Grade FLI to Simas 2nd Grade FLI at Jefferson Site
- Chad Nielsen, from Wilson 7th/8th Grade Art to Kennedy 7th/8th Grade Art

Combination Classes

- LaNita Ayach, Roosevelt Kindergarten/Transitional Kindergarten Combination
- Christina Gonzalez, Monroe Kindergarten/Transitional Kindergarten Combination
- Leslie Griffith, Monroe 6th Grade to Monroe 5th/6th Combination
- Lisa Hinojos, Lincoln Kindergarten/Transitional Kindergarten Combination
- Susan Huerta, Simas Kindergarten/Transitional Kindergarten Combination
- Andrew Martinez, Hamilton Kindergarten/Transitional Kindergarten Combination
- Allison Minick, Washington Kindergarten/Transitional Kindergarten Combination
- Anne Ramos, Richmond Kindergarten/Transitional Kindergarten Combination
- Tracy Ryan, Hamilton Kindergarten/Transitional Kindergarten Combination

Item "f" –
Certify Employment
Status of Non-
Permanent Certificated
Staff for 2012-2013

- As listed.

Item "g" –
Volunteers

<u>Name</u>	<u>School</u>
Megan Warchol	Simas
Chelsea Pittman	Monroe

Adjournment

There being no further business, President Hill adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

Dennis Hill, President

James L. Jay III, Clerk

**Hanford Elementary School District
Inter-District Transfer Log
9/12/12**

(Includes Employment, Child Care and Special Circumstance)

TO	DISTRICT	FROM
13	ARMONA	13
	AVENAL	
9	CENTRAL	1
	CORCORAN	
1	DINUBA	
	EXETER	
1	FOWLER	
	KINGSBURG	
	FRESNO	
	ISLAND	
5	KINGS RIVER	4
30	KIT CARSON	8
	LAKESIDE	4
1	LATON	1
7	LEMOORE	6
18	PIONEER	30
	REEF-SUNSET	
	RIVERDALE	
	SANGER	
	SELMA	
	STRATFORD	
	TULARE	1
	VISALIA	1
	WAUKENA	
2	HURON	
	MADERA	
87	TOTAL	69

Inters - IN

No	A/D	Sch Req'd	Home Sch	Date
I-002	A	Hamilton	Pioneer	9/1/12
I-003	A	Wilson	Pioneer	9/1/12
I-004	A	Hamilton	Kit Carson	9/1/12
I-005	A	Kennedy	Pioneer	9/1/12
I-006	A	King	Lakeside	9/1/12
I-007	A	Hamilton	Pioneer	9/1/12
I-008	A	Hamilton	Pioneer	9/1/12
I-009	A	Monroe	Kings River	9/1/12
I-010	A	Monroe	Pioneer	9/1/12
I-011	A	Simas	Pioneer	9/1/12
I-012	A	Simas	Lakeside	9/1/12
I-013	A	Simas	Pioneer	9/1/12
I-014	A	Simas	Pioneer	9/1/12
I-015	A	Simas	Pioneer	9/1/12
I-017	A	Simas	Lemoore	9/1/12
I-018	A	Simas	Armona	9/1/12
I-019	A	Simas	Kit Carson	9/1/12
I-020	A	Simas	Pioneer	9/1/12
I-021	A	Simas	Central Union	9/1/12
I-022	A	Simas	Kit Carson	9/1/12
I-023	A	Simas	Kings River	9/1/12
I-024	A	Simas	Kings River	9/1/12
I-025	A	King	Armona	9/1/12
I-026	A	Monroe	Lemoore	9/1/12
I-027	A	Simas	Pioneer	9/1/12
I-028	A	Wilson	Lakeside	9/1/12
I-029	A	Simas	Kit Carson	9/1/12
I-030	A	Monroe	Armona	9/1/12
I-031	A	Monroe	Armona	9/1/12
I-032	A	Monroe	Armona	9/1/12
I-033	A	Monroe	Armona	9/1/12
I-034	A	Monroe	Armona	9/1/12
I-035	A	Simas	Lemoore	9/1/12
I-037	A	Simas	Lemoore	9/1/12
I-038	A	Kennedy	Armona	9/1/12
I-039	D	Simas	Pioneer	9/1/12
I-040	A	King	Armona	9/1/12
I-041	A	Washington	Pioneer	9/1/12
I-042	A	Washington	Pioneer	9/1/12
I-043	D	King	Armona	9/1/12
I-044	A	Wilson	Armona	9/1/12
I-045	A	Washington	Tulare	9/1/12
I-046	A	King	Armona	9/1/12
I-047	A	Hamilton	Kings River	9/1/12
I-048	A	Wilson	Pioneer	9/1/12
I-049	A	Washington	Pioneer	9/1/12
I-050	A	Washington	Pioneer	9/1/12
I-051	A	Wilson	Laton	9/1/12
I-052	A	Monroe	Pioneer	9/1/12
I-053	A	Hamilton	Visalia	9/1/12

No	A/D	Sch Req'd	Home Sch	Date
I-054	A	Monroe	Pioneer	9/1/12
I-055	A	Monroe	Pioneer	9/1/12
I-056	A	Wilson	Armona	9/1/12
I-057	A	Kennedy	Lemoore	9/1/12
I-058	A	Richmond	Lemoore	9/1/12
I-059	A	Simas	Kit Carson	9/1/12
I-060	A	Lincoln	Lakeside	9/1/12
I-061	D	Roosevelt	Kit Carson	9/1/12
I-062	D	Wilson	Pioneer	9/1/12
I-063	A	Monroe	Pioneer	9/1/12
I-064	A	Hamilton	Pioneer	9/1/12
I-065	A	Hamilton	Pioneer	9/1/12
I-066	A	Hamilton	Pioneer	9/1/12
I-067	A	Monroe	Pioneer	9/1/12
I-068	A	Monroe	Pioneer	9/1/12
I-069	A	Hamilton	Pioneer	9/1/12
I-070	A	Washington	Kit Carson	9/1/12
I-071	A	Washington	Kit Carson	9/1/12
I-072	A	Simas	Pioneer	9/1/12

Inters - OUT

No	A/D	Sch Req'd	Home Sch	BD Date
O-025	A	Pioneer	Simas	9/1/12
O-026	A	Pioneer	Simas	9/1/12
O-027	A	Pioneer	Simas	9/1/12
O-028	A	Pioneer	Simas	9/1/12
O-029	A	Pioneer	Simas	9/1/12
O-030	A	Central Union	Simas	9/1/12
O-031	A	Central Union	Simas	9/1/12
O-032	A	Fowler	Wilson	9/1/12
O-033	A	Kit Carson	Richmond	9/1/12
O-013	D	Kit Carson	Monroe	9/1/12
O-014	D	Kit Carson	Monroe	9/1/12
O-015	D	Kit Carson	Monroe	9/1/12
O-016	A	Kings River	Washington	9/1/12
O-017	D	Kit Carson	Lincoln	9/1/12
O-018	A	Kit Carson	King	9/1/12
O-019	A	Kit Carson	Simas	9/1/12
O-020	A	Kit Carson	Simas	9/1/12
O-021	A	Central Union	Lincoln	9/1/12
O-022	A	Central Union	Lincoln	9/1/12
O-023	A	Pioneer	Hamilton	9/1/12
O-024	A	Central Union	Simas	9/1/12
O-034	A	Kit Carson	Richmond	9/1/12
O-035	A	Kit Carson	Lincoln	9/1/12
O-036	A	Kit Carson	Lincoln	9/1/12
O-037	A	Kings River	Richmond	9/1/12
O-038	A	Kings River	Simas	9/1/12
O-039	A	Kit Carson	Monroe	9/1/12
O-001	A	Pioneer	Washington	9/1/12
O-002	A	Central Union	Simas	9/1/12
O-003	A	Armona	Washington	9/1/12
O-004	A	Kit Carson	Simas	9/1/12
O-005	A	Central Union	King	9/1/12
O-006	A	Armona	Roosevelt	9/1/12
O-007	A	Pioneer	Monroe	9/1/12
O-008	A	Central Union	King	9/1/12
O-009	D	Kit Carson	Richmond	9/1/12
O-010	A	Kit Carson	King	9/1/12
O-011	A	Central Union	King	9/1/12
O-012	D	Kit Carson	Monroe	9/1/12
O-040	A	Kit Carson	Hamilton	9/1/12
O-041	A	Kit Carson	Hamilton	9/1/12
O-042	A	Kit Carson	Hamilton	9/1/12

No	A/D	Sch Req'd	Home Sch	BD Date
O-043	D	Kit Carson	Hamilton	9/1/12
O-044	D	Kit Carson	Hamilton	9/1/12
O-045	A	Pioneer	Simas	9/1/12
O-046	A	Kings River	Washington	9/1/12
O-047	A	Pioneer	Monroe	9/1/12
O-048	A	Pioneer	Monroe	9/1/12
O-049	A	Pioneer	Wilson	9/1/12
O-050	A	Pioneer	Simas	9/1/12
O-051	A	Pioneer	Simas	9/1/12
O-054	A	Coalinga-Huron	King	9/1/12
O-056	A	Coalinga-Huron	King	9/1/12
O-057	A	Kit Carson	Kennedy	9/1/12
O-058	A	Kit Carson	Kennedy	9/1/12
O-059	A	Kit Carson	Kennedy	9/1/12
O-060	A	Kit Carson	Hamilton	9/1/12
O-061	A	Lemoore	Hamilton	9/1/12
O-062	A	Kit Carson	Richmond	9/1/12
O-063	A	Lemoore	Wilson	9/1/12
O-052	A	Pioneer	Kennedy	9/1/12
O-053	A	Kit Carson	Washington	9/1/12
O-055	A	Lemoore	Kennedy	9/1/12
O-064	A	Lemoore	Kennedy	9/1/12
O-065	A	Lemoore	Kennedy	9/1/12
O-066	A	Lemoore	Hamilton	9/1/12
O-067	A	Pioneer	Kennedy	9/1/12
O-068	A	Armona	Wilson	9/1/12
O-069	A	Laton	Simas	9/1/12
O-070	A	Dinuba	Monroe	9/1/12
O-071	A	Kings River	Washington	9/1/12
O-072	A	Kit Carson	Kennedy	9/1/12
O-073	A	Kit Carson	Kennedy	9/1/12
O-074	A	Armona	Wilson	9/1/12
O-075	A	Armona	Roosevelt	9/1/12
O-076	A	Armona	Wilson	9/1/12
O-077	A	Armona	King	9/1/12
O-078	A	Armona	Lincoln	9/1/12
O-079	A	Kit Carson	Washington	9/1/12
O-080	A	Armona	Hamilton	9/1/12
O-081	A	Armona	Hamilton	9/1/12
O-082	A	Armona	Kennedy	9/1/12
O-083	A	Armona	King	9/1/12
O-084	A	Armona	King	9/1/12
O-085	A	Pioneer	Wilson	9/1/12

No	A/D	Sch Req'd	Home Sch	BD Date
O-086	A	Pioneer	King	9/1/12
O-087	A	Lemoore	King	9/1/12

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Anthony Carrillo

DATE: August 21, 2012

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2012

ITEM: Approve donation of \$250 from Roll Giving and Paramount Community Giving to Roosevelt School.

PURPOSE: To purchase incentives for students at Roosevelt School.

FISCAL IMPACT (if any): \$250.00

Credit to Account Code: 0100-0000-0-1110-1000-430001-026-0000

RECOMMENDATION (if any): Approve request to accept the donation.

HANFORD ELEMENTARY SCHOOL DISTRICTAGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Anthony Carrillo

DATE: September 4, 2012

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2012

ITEM: Donation of \$2,000

PURPOSE: Accept donation of \$2,000 from Walmart to be used for educational study trips.

FISCAL IMPACT (if any): \$2,000

Please credit to account #: 0100-0000-0-1110-1000-571020-026-0000

RECOMMENDATION (if any): Approve request to accept the donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Debra Colvard

DATE: 8/21/12

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 9/12/12

ITEM: Donation of \$2000.00 from Target Corporation

PURPOSE: To contract with Project Flame for parent training in our K-2 grades.

FISCAL IMPACT: Increase of \$2000.00 to account number 0100-3150-0-0000-2495-580009-022-0000.

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Silvia Duvall

DATE: 8/29/12

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 9/12/12

ITEM: Edison International for \$150.00, Savemart SHARES Program \$40.76

PURPOSE: instructional supplies

FISCAL IMPACT: \$190.76

RECOMMENDATIONS: accept donations

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed. D.

DATE: September 4, 2012

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: September 12, 2012.

ITEM: Review 2012-13 Board Goals.

PURPOSE:

FISCAL IMPACT:

RECOMMENDATION:

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed. D.

DATE: September 4, 2012

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: September 12, 2012.

ITEM: Receive the following revised Board Policy for information:

- BP 5127 – Promotional Exercises and Activities (revised)

PURPOSE: These revisions reflect changes (see underlines and strikeouts) that are necessary to align with current practices and procedures.

FISCAL IMPACT: None

RECOMMENDATION: Consider for adoption at the next regular board meeting.

Hanford ESD

Board Policy

Promotional Exercises And Activities

BP 5127

Students

Eighth grade promotional exercises and/or activities ~~shall~~ may be held to recognize those students who have successfully completed the required course of study, passed all proficiency standards, and thereby earned the right to receive a certificate of completion of their elementary education. The Board of Trustees recognizes that public school education is not considered finished until after completion of grade twelve. Therefore, the Board believes that ~~these~~ students ~~deserve to be recognized for their achievement and encourages them~~ should be encouraged to continue the pursuit of learning throughout their lives.

Disciplinary Considerations

In order to encourage high standards of student conduct and behavior, the principal may deny the privilege of participating in promotional exercises and/or activities in accordance with school rules. School rules shall ensure that the student and parent/guardian receive written notice of the privilege(s) to be denied, the grounds for such denial and the means whereby a student may appeal this decision.

Legal Reference:

EDUCATION CODE

38119 Lease of personal property; caps and gowns

48904 Liability of parent or guardian; withholding of grades, diplomas, transcripts

51225.5 Honorary diplomas; foreign exchange students

51400-51403 Elementary school diploma

51410-51412 Diplomas

COURT DECISIONS

Cole v. Oroville Union High School District, (2000, 9th Cir.) 228 F.3d 1092

Santa Fe Independent School District v. Doe, (2000) 530 U.S. 290

Lee v. Weisman, (1992) 112 S.Ct. 2649

Sands v. Morongo Unified School District, (1991) 53 Cal. 3d 863

Lemon v. Kurtzman, (1971) 403 U.S. 602

Management Resources:

CDE PROGRAM ADVISORIES

0615.89 Granting credit for passing GED, SPB:88/89-11

WEB SITES

CDE: <http://www.cde.ca.gov>

Policy HANFORD ELEMENTARY SCHOOL DISTRICT

Adopted: December 6, 1994 Hanford, California

Revised: May 16, 2001

Revised: March 8, 2006

Revised: September 12, 2012

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Diane Williams

DATE: September 4, 2012

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☒ Information
☐ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 12, 2012**

ITEM: Receive for information the following new Board Policy regarding administrative and supervisory personnel contracts.

PURPOSE: The following new Board Policy is necessary to align with recommendations by CSBA due to Education and Government Code.

- BP 4312.1 – Contracts (new)

FISCAL IMPACT: None.

RECOMMENDATION: Consider for adoption at next regular board meeting.

Administrative and Supervisory Personnel

BP 4312.1(a)

CONTRACTS

- A. The Governing Board recognizes the importance of qualified and competent individuals to lead district programs and to assist the Superintendent in coordinating efforts to achieve district goals and objectives. To that end, the Board may fill certificated administrative and supervisory positions and classified senior management positions on a contract basis.

*(cf. 0000 - Vision)**(cf. 2121 - Superintendent's Contract)**(cf. 4111/4211/4311 - Recruitment and Selection)**(cf. 4300 - Administrative and Supervisory Personnel)**(cf. 4313.2 - Demotion/Reassignment)**(cf. 4314 - Transfers)*

The Board may offer a continuing contract of up to four years to any deputy, associate, or assistant superintendent; any certificated employee holding a position requiring a supervision or administration credential; or any senior manager of the classified service. (Education Code 35031, 44929.20)

Prior to entering into any such contract, the Board and Superintendent shall consider the financial impact of the contract on the district. The proposed contract shall also be reviewed by legal counsel to ensure that all legally required provisions are included in the contract and to address any potentially adverse obligations to the district.

(cf. 3460 - Financial Reports and Accountability)

The Board shall deliberate in the closed session of a regular meeting about the terms of an employment contract for a deputy, associate, or assistant superintendent; other certificated employee holding a position requiring a supervision or administration credential; or a senior manager of the classified service. (Government Code 54957)

*(cf. 9320 - Meetings and Notices)**(cf. 9321 - Closed Session Purposes and Agendas)**(cf. 9321.1 - Closed Session Actions and Reports)*

Any such employment contract shall be ratified by the Board during an open session of a regularly scheduled Board meeting and reflected in the Board's minutes. Copies of the contracts shall be available to the public upon request. (Government Code 53262)

*(cf. 1340 - Access to District Records)**(cf. 9322 - Agenda/Meeting Materials)**(cf. 9324 - Minutes and Recordings)*

- B. Extension of Contract and Reemployment

A contract shall be extended only by Board action and subsequent to a satisfactory evaluation of the employee's performance. No employment contract shall include a provision for automatic renewal of the contract.

(cf. 4315 - Evaluation/Supervision)

CONTRACTS (continued)

During the term of the contract and with the consent of the employee involved, the Board may reelect or reemploy the employee starting on the next succeeding first day of July and based on terms and conditions mutually agreed upon by the Board and the employee. (Education Code 35031)

If the Board decides not to reelect or reemploy a deputy, associate, or assistant superintendent or a senior manager of the classified service upon the expiration of his/her term, it shall notify the employee in writing 45 days prior to the expiration of the term of the contract. (Education Code 35031)

C. Termination of Contract

Every employee contract shall include a provision specifying the legal maximum cash settlement that the employee may receive in the event that the Board finds it necessary to terminate the contract prior to its expiration date. (Government Code 53260)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

In addition, all employee contracts shall include a provision that, if the employee is convicted of a crime involving an abuse of his/her office or position, he/she shall fully reimburse the district for payments he/she receives as paid leave salary pending investigation or as cash settlement upon his/her termination and for any funds expended by the district in his/her criminal legal defense. (Government Code 53243-53243.4, 53260)

Legal Reference:**EDUCATION CODE**

35030 Title of deputy, associate or assistant superintendent for certain positions

35031 Term of employment

44842 Automatic declining of employment

44843 Notice of employment to county superintendent

44929.20 Continuing contract

44951 Continuation in position unless notified

GOVERNMENT CODE

3511.1-3511.2 Local agency executives

53243-53243.4 Abuse of office

53260-53264 Employment contracts

54954 Time and place of regular meetings

54956 Brown Act - Open meeting laws; special meetings

54957 Closed session, personnel matters

Management Resources:**CSBA PUBLICATIONS**

Maximizing School Board Governance: The Board's Relationship to District Staff, 2007

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Gerry Mulligan

DATE: September 5, 2012

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: September 12, 2012

ITEM:

Consider approval of Resolution #4-13: Public Benefit Grant Program – Cordless Zero-Emission Commercial Lawn and Garden Equipment Demonstration Program through the San Joaquin Valley Air Pollution Control District (SJVAPCD).

PURPOSE:

The purpose of the grant and incentive program is to fund the purchase of cordless zero-emission commercial lawn and garden equipment. In return, HESD will test and employ equipment and provide valuable performance feedback to the SJVAPCD and equipment manufacturers.

FISCAL IMPACT:

If awarded, the SJVAPCD will pay up to \$10,000 for cordless zero-emission lawn and garden equipment.

RECOMMENDATION:

Approve Resolution #4-13: Public Benefit Grant Program – Cordless Zero-Emission Commercial Lawn and Garden Equipment Demonstration Program through the San Joaquin Valley Air Pollution Control District.

Resolution #4 - 13**Hanford Elementary School District****RESOLUTION AUTHORIZING THE HANFORD ELEMENTARY SCHOOL DISTRICT TO MAKE APPLICATION FOR AND TO SIGN CERTAIN ASSURANCES WITH RESPECT TO APPLICATIONS FOR LOCAL, STATE AND FEDERAL PROGRAMS, PROJECTS OR GRANTS**

It was approved by the Hanford Elementary School District Board of Trustees that the following Resolution be adopted:

WHEREAS, several local, state and federal programs allow public and non-profit agencies to apply for administration, capital and operations assistance programs or grants; and

WHEREAS, Hanford Elementary School District Board of Trustees must authorize someone by resolution as the "Authorized Individual" to make application and administer the Public Benefit Grant Program;

NOW, THEREFORE, BE IT RESOLVED that the Hanford Elementary School District Board of Trustees hereby authorizes Paul J. Terry, Superintendent, to make application for, to sign required assurances, and to administer the Public Benefit Grant Program with respect to applications for local, state and federal programs, projects or grants on behalf of this school district.

The foregoing Resolution was passed and adopted by the Hanford Elementary School District Board of Trustees at a regular meeting thereof, held on the 12th day of September 2012.

President, Board of Trustees

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Donnie Arakelian

DATE: August 22, 2012

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2012

ITEM: Consultant Contract with Kings County Sports Officials (Grade 4-6)

PURPOSE: Request permission to once again have Kings County Sports Officials supply referees/umpires (flag football, girls' softball, and basketball) for HESD's Grades 4-6 after-school sports program during the 2012-13 school year. KCSO also to furnish baseball umpires for junior high baseball games.

FISCAL IMPACT: \$4,000

RECOMMENDATIONS: Approve

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Donnie Arakelian

DATE: August 22, 2012

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2012


ITEM: Consultant Contract with Sports Officiating Services (Junior High sports)

PURPOSE: Request permission to once again have SOS (Sports Officiating Services) supply CIF referees/umpires (girls' volleyball, basketball, soccer, wrestling, baseball and softball) for 2012-13 John F. Kennedy and Woodrow Wilson home sports contests.

FISCAL IMPACT: \$8,500**RECOMMENDATIONS:** Approve

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: David Goldsmith 
DATE: August 28, 2012

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2012

ITEM: Consider approval of consultant agreement with IVS Computer Technologies to provide professional development services.

PURPOSE: IVS Computer Technologies is the current vendor and training partner for the District's SMART technologies. This professional development will provide onsite instructors to train 4-6 grade teachers at Hamilton on the effective use and implementation SMART technologies (SMART NoteBook software, SMART Response Systems, Advanced Lesson Design) in the classroom.

FISCAL IMPACT: \$4,500.00, from EETT grant funding.

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT**AGENDA REQUEST FORM**

TO: Paul Terry, Ed.D.
FROM: Doug Carlton, David Goldsmith
DATE: September 12, 2012

For: ☒ Board Meeting
☐ Superintendent's Cabinet

For: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2012

ITEM:

Consider approval for Doug Carlton and Preston Cooper to travel to Scottsdale Arizona to attend the Edupoint National Users Conference.

PURPOSE:

To improve the district's ability to support school sites and district departments with the ongoing implementation of the Synergy student information system.

FISCAL IMPACT: Approximately \$1,800

RECOMMENDATION:

Approve travel to Scottsdale Arizona for Doug Carlton and Preston Cooper.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: August 31, 2012

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: September 12, 2012

ITEM:

Consider approval of revised Board Policy and Administrative Regulation – BP/AR 3554 – Other Food Sales.

PURPOSE:

This Board Policy and Administrative Regulation reflect changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and federal law mandates and Education Code changes.

FISCAL IMPACT:

None

RECOMMENDATION:

Approve revised Board Policy and Administrative Regulation – BP/AR 3554 – Other Food Sales.

Business and Noninstructional Operations

BP 3554(a)

Other Food Sales

The Governing Board believes that sales of foods and beverages at school during the school day should be aligned with the district's goals to promote student wellness. Any food sales conducted outside the district's food service program shall meet nutritional standards specified in law, Board policy, and administrative regulation and shall not reduce student participation in the district's food service program.

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3551 - Food Service Operations/Cafeteria Fund)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 5030 - Student Wellness)
(cf. 5141.27 - Food Allergies/Special Dietary Needs)

The Board authorizes the Superintendent or designee to approve the sale of foods and beverages outside the district's food service program, including sales by student or school-connected organizations, sales through vending machines, and/or sales at secondary school student stores for fundraising purposes.

(cf. 1230 - School-Connected Organizations)
(cf. 1321 - Solicitations of Funds from and by Students)

When vending machines are sponsored by the district or a student or adult organization, the Superintendent or designee shall determine how and where vending machines may be placed at school sites, district offices, or other school facilities.

(cf. 3312 - Contracts)

Legal Reference:**EDUCATION CODE**

35182.5 Contracts, non-nutritious beverages

48931 Authorization and sale of food

49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001

51520 School premises; prohibited solicitations

CODE OF REGULATIONS, TITLE 5

15500 Food sales in elementary schools

15501 Sales in high schools and junior high schools

15575-15578 Requirements for foods and beverages outside the federal meals program

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code

UNITED STATES CODE, TITLE 42

1751-1769h National School Lunch Act, including:

1751 Note Local wellness policy

1771-1791 Child nutrition, School Breakfast Program

OTHER FOOD SALES (continued)CODE OF FEDERAL REGULATIONS, TITLE 7210.1-210.31 National School Lunch Program220.1-220.21 National School Breakfast ProgramManagement Resources:CSBA PUBLICATIONSNutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT BULLETINS06-110 Restrictions on Food and Beverage Sales Outside of the School Meal Program, August 2006FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONSAssociated Student Body Accounting Manual and Desk Reference, 2002NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONSFit, Healthy and Ready to Learn, 2000WEB SITESCSBA: <http://www.csba.org>California Department of Education, Nutrition Services Division:<http://www.cde.ca.gov/ls/nu>California Department of Public Health: <http://www.cdph.ca.gov>California Healthy Kids Resource Center: <http://www.californiahealthykids.org>California Project LEAN (Leaders Encouraging Activity and Nutrition):<http://www.californiaprojectlean.org>Centers for Disease Control and Prevention: <http://www.cdc.gov>Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>National Association of State Boards of Education (NASBE): <http://www.nasbe.org>U.S. Dept. of Agriculture, Food and Nutrition Information Center:<http://www.nal.usda.gov/fnic>

Policy

Adopted: May 16, 2001

Revised:

HANFORD ELEMENTARY SCHOOL DISTRICT

Hanford, California

Business and Noninstructional Operations

AR 3554(a)

OTHER FOOD SALES**Nutritional Standards for Foods and Beverages**

Food and beverage sales outside the district's food service program shall comply with applicable nutritional standards specified in Education Code 49431, 49431.2, 49431.5, and 49431.7 and 5 CCR 15575-15578.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 5030 - Student Wellness)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

At an elementary school, the sale of foods or beverages that do not comply with the standards in Education Code 49431 and 49431.5 may be permitted, as part of a fundraising event, only when the items are sold by students of the school and the sale meets either of the following conditions: (Education Code 49431, 49431.5)

1. It takes place off and away from school premises.
2. It takes place at least one-half hour after the end of the school day.

(cf. 1230 - School-Connected Organizations)

(cf. 1321 - Solicitations of Funds from and by Students)

At a middle, junior high, or high school, the sale of food items that do not comply with the standards in Education Code 49431.2 may be permitted in any of the following circumstances: (Education Code 49431.2)

1. The sale takes place off and away from school premises.
2. The sale takes place on school premises at least one-half hour after the end of the school day.
3. The sale occurs during a school-sponsored student activity after the end of the school day.

(cf. 6145 - Extracurricular and Co-curricular Activities)

Beverage sales that do not comply with the standards in Education Code 49431.5 may be permitted at a middle or junior high school as part of a school event under either of the following circumstances: (Education Code 49431.5)

1. The sale occurs during a school-sponsored event and takes place at the location of the event at least one-half hour after the end of the school day.

OTHER FOOD SALES (continued)

2. Vending machines, student stores, and cafeterias are used later than one-half hour after the end of the school day.

Additional Requirements for Schools Participating in the National School Lunch or Breakfast Program

The sale of foods outside of the district's food service program during meal periods in food service areas shall be allowed only if all income from the sale, including the sale of approved foods or drinks from vending machines, accrues to the benefit of the school, the school food service program, or the student organization(s) sponsoring the sale. (7 CFR 210.11, 220.12)

No foods of minimal nutritional value, as listed in 7 CFR 210, Appendix B, and 7 CFR 220, Appendix B, shall be sold in food service areas during breakfast and lunch periods. (7 CFR 210.11, 220.12)

In a school with any of grades K-8 that is participating in the National School Lunch and/or Breakfast Program, the Superintendent or designee shall not permit the sale of foods by a student organization except when all of the following conditions are met: (5 CCR 15500)

1. The student organization shall sell only one food item per sale.
2. The specific nutritious food item is approved by the Superintendent or designee.
3. The sale does not begin until after the close of the regularly scheduled midday food service period.
4. The sale during the regular school day is not of food items prepared on the premises.
5. There are no more than four such sales per year per school.
6. The food sold is a dessert-type food, such as pastry, ice cream, or fruit.
7. The food sold is not one sold in the district's food service program at that school during that school day.

In junior high and high schools, a student organization may be approved to sell food items during or after the school day if all of the following conditions are met: (5 CCR 15501)

1. Only one student organization conducts a food sale on a given school day and the organization sells no more than three types of food or beverage items, except that up to four

AR 3554(c)

OTHER FOOD SALES (continued)

days during the school year may be designated on which any number of organizations may conduct the sale of any food items.

2. The specific nutritious food items are approved by the Superintendent or designee.
3. Food items sold during the regular school day are not prepared on the premises.
4. The food items sold are not those sold in the district's food service program at that school during that school day.

Regulation
Adopted: May 16, 2001
Revised:

HANFORD ELEMENTARY SCHOOL DISTRICT
Hanford, California

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Diane Williams
DATE: August 31, 2012
RE: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 12, 2012**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Certificated

- Shayna Dobbins, Teacher, Probationary I, effective 8/17/12
- Despina Gamble, Teacher, Temporary, effective 9/4/12

Certificated Short-term Employment

Jana Dudley, Long-Term Substitute, SDC Teacher, Hamilton, effective 9/4/12 to 9/27/12

Classified

- Theresa Mayes, Food Service Worker II – 2.0 hrs., Wilson, effective 8/15/12
- Melissa Schlemann, READY Program Tutor – 4.5 hrs., King, effective 8/22/12

Temporary Employees/Substitutes/Yard Supervisors

- Sandra Acevedo, Substitute Special Education Aide, effective 8/16/12
- Oralia Alvidrez, Substitute Food Service Worker I, effective 8/16/12
- Lawrence Brieno, Substitute READY Program Tutor, effective 8/29/12
- Barbara Colucci, Substitute Yard Supervisor, effective 8/16/12
- Sara Crisp, Coach, Roosevelt Girls Softball 4-6, 2 units, effective 9/6/12 to 10/20/12
- Javantae Farmah, Short-term Yard Supervisor – 1.25 hrs., Roosevelt, effective 9/4/12 to 11/30/12
- Debora Harris, Substitute Babysitter and Yard Supervisor, effective 8/16/12
- Diane Hill, Substitute Food Service Worker I/II, effective 8/21/12
- Jenny Palmer-Ogando, Substitute Signing Aide, Translator: Oral Interpreter and Written Translator, effective 9/5/12

Temporary Employees/Substitutes/Yard Supervisors (cont.)

- Cristina Santos, Short-term Special Education Aide – 5.0 hrs., Roosevelt, effective 8/27/12 to 9/24/12
- Annetta Stacy, Substitute Alternative Education Program Aide, Clerk Trainee, Educational Tutor K-6 and Special Education Aide, effective 8/22/12
- Cory Stewart, Substitute Special Circumstance Aide, effective 8/23/12
- Brandy Torres, Substitute Yard Supervisor, effective 8/20/12

b. Resignations

- Danielle Brock, Substitute Alternative Education Program Aide, Clerk Typist II, Signing Aide and Special Education Aide, effective 9/8/11
- Bailey Draxler, Special Circumstance Aide – 5.75 hrs., Lincoln, effective 8/31/12

c. Certificated Transfers and Combination Class Assignments, effective 08/27/12Involuntary Transfer

- Amy Arevalo, from Roosevelt 1st Grade to Richmond 1st Grade
- Leslie De Ochoa, from Hamilton 1st Grade to King Kindergarten
- Lena Fischer, from Simas 2nd Grade to Richmond 4th Grade
- Desiree Gilbreth, from Monroe 2nd Grade to Simas Kindergarten
- Kimberly Hunt, from Monroe 1st Grade to Washington, Kindergarten

Combination Class Assignments

- Emily Clarke, from Richmond 2nd Grade to Richmond 2nd/3rd Grade
- Gabriel DeLeon, from Hamilton 2nd Grade to Hamilton 1st/2nd Grade
- Melody Drummond, from Richmond 1st Grade to Richmond 1st/2nd Grade
- Stacie Johnson, from Richmond 5th Grade to Richmond 5th/6th Grade
- Brittney Juarez, from King 5th Grade to King 5th/6th Grade
- Lori Kuckenbaker, from Monroe 2nd Grade to Monroe 1st/2nd Grade
- Jeremy Princetta, from Simas 6th Grade to Simas 5th/6th Grade
- Sarah Princetta, from Roosevelt 6th Grade to Roosevelt 5th/6th Grade
- Mica Tan, from Hamilton 5th Grade to Hamilton 4th/5th Grade

d. Administrative Transfer

- Bailey Draxler, Special Circumstance Aide – 5.75 hrs., from Simas to Lincoln, effective 8/27/12
- Bettina Kellum, Special Education Aide – 5.0 hrs., from Simas to Richmond, effective 8/27/12

e. More Hours

- Lucia Arteaga, Yard Supervisor, from 1.5 hrs. to 2.0 hrs., Roosevelt, effective 8/16/12
- Aven Jones, Yard Supervisor, from 1.0 hr. to 1.5 hrs., Hamilton, effective 8/16/12

e. More Hours (cont.)

- Lidia Ortega, Yard Supervisor, from 1.0 hr. to 2.0 hrs., King, effective 8/17/12
- Laura Sandoval, Yard Supervisor, from 1.0 hr to 1.5 hrs., Jefferson, effective 8/16/12
- June Strong, Yard Supervisor, from 2.0 hr. to 2.25 hrs., Roosevelt, effective 8/16/12

f. Decrease in Hours

- Theresa Aguilar, Yard Supervisor, from 2.5 to 1.5, Roosevelt, effective 8/16/12
- Valerie Brakeman, Yard Supervisor, from 3.5 hrs. to 3.25 hrs., Simas, effective 8/16/12
- Nina Davila, Yard Supervisor, from 3.25 hrs. to 3.0 hrs., Kennedy, effective 8/16/12
- Roselan Dodge, Yard Supervisor, from 3.5 hrs. to 3.25 hrs., Simas, effective 8/16/12
- Patricia Edmond, Yard Supervisor, from 1.5 hrs. to 1.25 hrs., Lincoln, effective 8/16/12
- Terri Fredrick, Yard Supervisor, from 3.5 hrs. to 3.25 hrs., Washington, effective 8/16/12
- Georgia Freeman, Yard Supervisor, from 2.5 hrs. to 2.25 hrs., Monroe, effective 8/16/12
- Zujey Garcia Zavala, Yard Supervisor, from 1.75 hrs. to 1.5 hrs., King, effective 8/16/12
- Tracy Heinrich, Yard Supervisor, from 3.5 hrs. to 3.0 hrs., , Monroe, effective 8/16/12
- Jessica Szalai, Yard Supervisor, from 3.5 to 3.0, Monroe, effective 8/16/12

g. Leave of Absence

- Stephanie Dwiggins, Teacher, effective 2012-2013 school year, child rearing

h. Volunteers

<u>Name</u>	<u>School</u>
Johannes Jolly	Jefferson
Juan Ibarra	Jefferson
Bridgette Banales	King
Maria Hernandez	Monroe
Scott Wittwer	Monroe
Alma Flores	Roosevelt
Cynthia Rodriguez	Roosevelt
Melissa Bair	Simas
Frances Bartholomew	Simas

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: August 31, 2012

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 12, 2012

ITEM:

Consider approval of the Certification of the 2012-13 Operations Application for the K-3 Class Size Reduction Program.

PURPOSE:

Hanford Elementary School District operates the K-3 Class Size Reduction Program (CSRP). HESD operates CSRP – Option 1 at all four grade levels K-3, under which each class must have an average of no more than 20 pupils per certificated teacher to receive full funding. Classes that exceed the 20:1 ratio have a funding penalty assessed. However, the penalties have been relaxed for fiscal years 2008-09 through 2013-14 to assist Districts in managing State revenue deficits.

School districts must reapply each year in order to participate in this program.

FISCAL IMPACT:

Participation in the CSRP generates \$1,071 per enrollment in Option 1 totaling an estimated \$2,351,916 in funding for HESD.

RECOMMENDATION:

Authorize the Superintendent to certify the 2012-13 Operations Application for the K-3 Class Size Reduction Program.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: August 31, 2012

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: September 12, 2012

ITEM:

Consider approval of Resolution #3-13: Deposit to Special Reserve Fund 1700 – Instructional Furniture, Equipment, Materials and Supplies.

PURPOSE:

The District terminated its membership in SISC II – Property & Liability JPA as of June 30, 2010. Each year after the annual audit and actuarial valuation is complete, SISC will determine HESD's portion of the net assets. SISC II has now returned the District's final net assets balance as of June 30, 2010, in the amount of \$194,222. Since these are one-time funds, I recommend setting them aside for future potential one-time expenses such as:

1. Furniture, equipment, materials and supplies that would be needed for the re-opening of Jefferson School or,
2. Textbook adoption (portion of the total expense).

This Special Reserve Fund is set up for this type of savings.

FISCAL IMPACT:

\$194,222 will be transferred from the General Fund to the Special Reserve Fund – Instructional Furniture, Equipment, Materials and Supplies. The balance in the Fund will now be \$407,746.

RECOMMENDATION:

Approve Resolution #3-13: Deposit to Special Reserve Fund 1700 – Instructional Furniture, Equipment, Materials and Supplies.

RESOLUTION #3-13

HANFORD ELEMENTARY SCHOOL DISTRICT
SPECIAL RESERVE FUND – #1700
Instructional Furniture, Equipment, Materials and Supplies

WHEREAS, Education Code Sections 42840 – 42843 provide authority for the governing board of the Hanford Elementary School District to establish a special reserve fund; and

WHEREAS, the governing board of the Hanford Elementary School District has determined the need to set the funds aside for instructional furniture, equipment, materials and supplies;

THEREFORE, BE IT RESOLVED that a deposit be made to the Special Reserve Fund – Instructional Furniture, Equipment, Materials and Supplies by the following transfer,

FROM:	0100 0000 0 0000 9300 761200 000 0000	\$194,222
TO:	1700 0000 0 0000 0000 891200 000 0000	\$194,222

BOARD OF TRUSTEES

Adopted: September 12, 2012

