

REGULAR BOARD MEETING AGENDA

Wednesday, March 28, 2012

HESD District Office Board Room
714 N. White Street, Hanford, CA

OPEN SESSION

- 5:30 p.m.
- Call to Order
 - Members present
 - Pledge to the Flag

CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918...requires closed sessions in order to prevent the disclosure of confidential student record information*)

Administrative Panel Recommendations

Case# 12-43 – Wilson

Case# 12-48 – Lincoln

Case# 12-49 – Lincoln

Case# 12-50 – Richmond

Case# 12-51 – Richmond

Case# 12-52 – Wilson

Case# 12-53 – Wilson

Case# 12-54 – Wilson

Case #71-11 - Washington

- **Personnel** (*Pursuant to Government Code Section 54956.9, trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Section 54954.5 and/or under Education Code provisions.*)
Public Employee Discipline/Dismissal/Release (GC 54957) - Classified

OPEN SESSION

- 6:00 p.m.
- Report action taken, if any, in closed session.

6:10 p.m. **PUBLIC HEARING: Increasing Developer Fees (White)**

6:15 p.m. 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the president and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to Remember

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Approve warrant listings dated March 9, 2012; and March 16, 2012.
- b) Approve minutes of Regular Board Meeting March 14, 2012.
- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$90.00 from Washington PTC to Washington School. (Rubalcava)
- e) Approve donation of \$185.00 from Kings County Retired Teachers Association to Washington School. (Rubalcava)
- f) Approve donation of \$5,620.00 from Simas PTC, and \$100.00 from Edison International to Simas School. (Duvall)

3. INFORMATION ITEMS

- a) Review 2011-2012 Board Goals. (Terry)

4. BOARD POLICIES AND ADMINISTRATION

- a) Review and consider adoption of the 2012-2013 school calendar. (Simas)

5. PERSONNEL (Williams)

a) Employment

Classified

- Melissa Goforth, Bus Driver – 4.5 hrs., Transportation/DSF, effective 3/8/12

Temporary Employees/Substitutes/Yard Supervisors

- Angelica Aguilar, Yard Supervisor - .75 hrs., King, effective 4/10/12
- Chantel Andresen, Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 4/10/12 to 6/8/12
- Yadira Castrejon Granados, Substitute Bilingual Clerk Typist II and Clerk Typist II, effective 3/14/12
- Mary Caudillo, Substitute Yard Supervisor, effective 3/14/12
- Amalia Cavazos, Yard Supervisor – 1.0 hr., Simas, effective 4/10/12
- Veronica Cerrillo, Yard Supervisor – 2.5 hrs., Wilson, effective 4/10/12
- Javantae Farmah, Short-term Yard Supervisor – 1.0 hr. (M,T,Th,F), Washington, effective 4/10/12 to 6/8/12
- Brittany Farris, Short-term Yard Supervisor – 1.0 hrs., Washington, effective 4/10/12 to 6/8/12
- Magdalena Flores, Short-term Yard Supervisor – 1.5 hrs., Washington, effective 4/10/12 to 6/8/12
- Evette Gonzalez, Yard Supervisor – 1.75 hrs., King, effective 4/10/12
- Elaine Grandmont, Yard Supervisor – 2.5 hrs., Wilson, effective 4/10/12
- Raul Guzman, Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 4/10/12 to 6/8/12
- Brandon Hudgins, Substitute Yard Supervisor, effective 3/14/12
- Amber Lepper, Short-term Yard Supervisor -1.0 hr., Monroe, effective 3/12/12 to 6/8/12
- Araceli Mandujano, Short-term Yard Supervisor – 1.5 hrs., King, effective 4/10/12 to 6/8/12
- Brittany McCormick, Yard Supervisor – 1.5 hrs., Monroe, effective 4/10/12
- Anjanette McMurray, Short-term Yard Supervisor – 1.0 hr., (M,T,Th,F), Washington, effective 4/10/12 to 6/8/12
- Sonia Mena, Yard Supervisor – 2.25 hrs., Jefferson (Simas FLI), effective 4/10/12
- Audree Mercado, Substitute READY Program Tutor, effective 3/12/12
- Carolyn Roe, Yard Supervisor – 2.25 hrs., Washington, effective 3/26/12
- Laura Sandoval, Yard Supervisor – 1.0 hr., Jefferson (Simas FLI), effective 4/10/12
- Shirley Smith, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 4/10/12 to 6/8/12
- Maria Villafana, Yard Supervisor – 3.0 hrs., Jefferson (Simas FLI), effective 4/10/12
- Christine Whitacre, Substitute Babysitter, effective 2/16/12

b) Resignations

- Colleen Webb, Substitute Instructional Aide, Special Circumstances Aide, Special Education Aide and Yard Supervisor, effective 12/16/11
- Lauren Altermatt, Teacher, Roosevelt, effective 6/8/12
- Kathryn Tritch, Teacher, Kennedy, effective 6/8/12

c) Volunteers

<u>Name</u>	<u>School</u>
William Mabalot	Hamilton
Maria Bocanegra	Jefferson
Robert Carmona	Jefferson
Maricela Valdez	Jefferson & Monroe
Juan Luna	Lincoln
Lisette Budge	Monroe
Fabiola Tapia	Richmond
Stacy Polak	Simas

6. FINANCIAL

- a) Consider Rescinding Resolution #15-08 and Adopting Resolution #21-12: In the matter of establishing developer fees and adopting an inflationary increase thereto. (White)
- b) Consider approval of Resolution #22-12: Revision of the 2011-12 Budget. (White)

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Liz Simas
DATE: March 16, 2012

For: Board Meeting
 Superintendent's Cabinet
 Information
 Action

Date you wish to have your item considered: March 28, 2012

ITEM: Student Discipline

PURPOSE: Administrative Panel Recommendations and Readmissions

- Case# 12-43 – Wilson
- Case# 12-48 - Lincoln
- Case# 12-49 – Lincoln
- Case# 12-50 – Richmond
- Case# 12-51 – Richmond
- Case# 12-52 – Wilson
- Case# 12-53 – Wilson
- Case# 12-54 - Wilson
- Case# 71-11 - Washington

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE THAT the Board of Trustees of the Hanford Elementary School District shall hold a public hearing on March 28, 2012, at 6:10 p.m. in the board meeting room at 714 N. White St., Hanford, California, to consider adoption of a resolution increasing developer fees for residential, commercial and industrial development projects within the District's boundaries pursuant to Education Code Section 17620 and Government Code Section 65995. It is proposed that the District increase the fees to \$1.92 per square foot for residential developments and up to \$.31 per square foot for commercial/industrial developments and that the fees shall be collected at the time of issuance of building permits.

The data and information upon which the recommendation to increase the fees will be based will be available not later than March 13, 2012, at the District Office located at 714 N. White St., Hanford, California, telephone (559) 585-3628. Any interested party may obtain a copy of such data and information by contacting the District Office and may make oral or written presentations at the hearing. Written presentations may also be submitted to the District at the above address at least two days prior to the hearing.

Dated: February 27, 2012

Dr. Paul J. Terry

District Superintendent

Publish Dates: March 8, 2012
 March 13, 2012

Hanford Elementary School District
Minutes of the Regular Board Meeting
March 14, 2012

DRAFT

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on March 14, 2012, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Hill called the meeting to order at 5:30 p.m. Trustees Hernandez, Revious, and Jay were present. Trustee Garner was absent for a reason deemed acceptable by the Board.

Closed Session Trustees immediately adjourned to closed session for:

- Student Discipline pursuant to Education Code section 48918
- Employee Discipline/Dismissal/Release (GC 54957) - Classified

Trustees returned to open session at 6:17 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Anthony Carrillo, Debra Colvard, Ken Eggert, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jeanne Rios, Jill Rubalcava, Liz Simas, Jason Strickland, Nancy White, and Diane Williams.

Expulsions #12-36, 12-41, 12-47 Trustee Jay made a motion to accept the Findings of Facts and expel Cases #12-36, #12-41, and #12-47 for the remainder of the 2011-12 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on March 12, 2012. Parents may apply for readmission on or after June 8, 2012. Trustee Hernandez seconded; motion carried 4-0.

Expulsions #12-38, 12-39, 12-40 Trustee Jay made a motion to accept the Findings of Facts and expel Cases #12-38, #12-39, #12-40 for the remainder of the 2011-12 school year and the first semester of the 2012-13 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on March 12, 2012. Parents may apply for readmission on or after January 11, 2013. Trustee Revious seconded; motion carried 4-0.

Expulsions #12-37, #12-42 Trustee Jay made a motion to accept the Findings of Facts and expel Cases #12-37 and #12-42 for the remainder of the 2011-2012 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on March 12, 2012. However, Trustee Jay further moved that the parents may apply for readmission on or after June 8, 2012. If readmission is granted, the expulsion order shall be suspended and student may attend regular school in probationary status on a Behavior Conditions Plan through January 11, 2013. Trustee Hernandez seconded; motion carried 4-0.

Expulsions #12-44, #12-45, #12-46 Trustee Jay made a motion to accept the Findings of Facts and expel Cases #12-44, #12-45, and #12-46 for the remainder of the 2011-12 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on March 12, 2012. However, Trustee Jay further moved that the Expulsion Order be suspended. The student may attend regular school in probationary

status provided that the student complies with a Behavior Conditions Plan through June 8, 2012. Trustee Revious seconded; motion carried 4-0.

Revoke readmission Case #68-11 Trustee Jay made a motion to revoke readmission for Case # 58-11 based upon the student's failure to abide by school and district rules upon return to regular school. Parents may apply for readmission on or after June 8, 2012. Trustee Hernandez seconded; motion carried 4-0.

Case #12-43 No action was required on Case #12-43.

Resolution No. 20-12 approved Trustee Jay stated "During closed session, the Board acted to approve Resolutions No. 20-12, placement of Special Education Aide on Reemployment List. The motion carried by vote of 4 to 0."

PRESENTATIONS, REPORTS AND COMMUNICATIONS

Public Comments Neil Morrisseau, introduced himself as parent of HESD students and spouse of HESD teacher, and stated that this evening he was visiting as student observing the Board Meeting for an Administrative class in which he is enrolled. President Hill welcomed Mr. Morrisseau and stated the District is making great progress with student achievement. Morrisseau replied, Yes, it has been noticed by the community and other districts. President Hill stated that we would like new arrivals to Hanford to choose Hanford Elementary School District above surrounding school districts. Mr. Morrisseau stated that Woodrow Wilson demonstrated higher math scores than any other junior high in the area.

Board and Staff Comments Superintendent Dr. Terry complimented JFK Principal Strickland's choice of HESD Foundation wear for the evening and reminded all of the upcoming April 2 Golf Classic fundraiser to be held at the Kings Country Club.

Requests to Address the Board at Future Meetings None.

Dates to Remember President Hill reviewed Dates to Remember: March 24 9am JFK Varsity baseball and softball tournaments; March 26 KCSBA President's Dinner at Central Union School District; March 28 next regular board meeting; April 2 HESD Educational Foundation Golf Tournament at Kings Country Club; April 11 regular Board Meeting; April 16 Boys' Diamond Classic XVIII at JFK fields; April 18 Girls' Diamond Classic at JFK fields.

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "i" collectively. Trustee Jay seconded, motion carried 4-0. Then Trustee Jay made a motion to approve consent items "a" through "i" and Trustee Revious seconded; motion carried 4-0. The items approved are:

- a) Warrant listings dated February 17, February 24, and March 2, 2012.
- b) Minutes of February 22, 2012 Regular Board Meeting.
- c) Interdistrict transfers as recommended.
- d) Donation of \$100.00 from the family of Robert H. Landis to Woodrow Wilson Band

Program.

- e) Donation of trumpet, mouth piece, and portable music stand from Sara DeCuir to the John F. Kennedy Band Program.
- f) Donation of \$555.00 from the Table Grape Association to Hamilton School.
- g) Donation of \$6,004.52 from Monroe PTC to Monroe School.
- h) Donations of \$15,761.07 and \$1,601.10 from Simas PTC, and \$79.56 from Savemart Shares Program to Simas School.
- i) Donation of \$6,888.39 from MLK PTC to King School.

Trustee Revious stated the PTC clubs are "really knocking it out" to provide funding for HESD programs. President Hill thanked and acknowledged each donor: the Landis family, Sara DeCuir, the Table Grape Association, Monroe PTC, Simas PTC and Savemart, and MLK PTC.

INFORMATION ITEMS

2012-2013 Tentative School Calendar

Liz Simas, Child Welfare and Attendance Coordinator, presented for information the 2012-2013 tentative school calendar. Diane Williams, Assistant Superintendent Human Resources, stated that the Hanford Elementary Teachers' Association (HETA) voted today to approve the calendar as presented. The item will be returned for approval by the Board at the next meeting.

BOARD POLICIES AND ADMINISTRATION

E-Rate Vendor for WiFi network approved

Trustee Jay made a motion to approve the selection of E-Rate vendor for WiFi network refresh project. Trustee Hernandez seconded; motion carried 4-0.

E-Rate Vendor for network infrastructure project approved

Trustee Revious made a motion to approve the selection of E-Rate vendor for network infrastructure refresh project. Trustee Jay seconded; motion carried 4-0.

Consultant Contract

Trustee Jay made a motion to approve consultant contract with Morris Brothers to present Anti-Bullying assembly for Hamilton, Lincoln, King, Monroe, and Simas students. Trustee Hernandez seconded; motion carried 4-0.

BP 2121

Trustee Revious made a motion to approve the following revised Board Policy. Trustee Jay seconded; motion carried 4-0:

- BP 2121 – Superintendent's Contract (revised)

BB 9223

Trustee Hernandez made a motion to approve the following revised Board Bylaw. Trustee Revious seconded; motion carried 4-0:

- BB 9223 – Filling Vacancies (revised)

BB 9320

Trustee Jay made a motion to approve the following revised Board Policy. Trustee Hernandez seconded; motion carried 4-0:

- BB 9320 – Meetings and Notices (revised)

2010-11 SARCs approved

Trustee Revious made a motion to approve the 2010-11 School Accountability Report Cards. Trustee Hernandez seconded; motion carried 4-0.

Vote for CSBA Delegate

Trustee Jay made a motion to select Karen Frey as assembly delegate to the California

School Boards Association from Region 10-C. Trustee Hernandez seconded; motion carried 4-0.

PERSONNEL

Trustee Jay made a motion to take Personnel items "a" through "f" collectively. Trustee Revious seconded; motion carried 4-0. Then Trustee Jay made a motion to approve Personnel items "a" through "f". Trustee Revious seconded; the motion carried 4-0. The following items were approved:

Item "a" – Employment

Classified

- Linda Cruz, Media Services Aide – 5.5 hrs., King, effective 2/16/12 (rehired)

Temporary Employees/Substitutes/Yard Supervisors:

- Kayla Bauer, Substitute Yard Supervisor, effective 2/21/12
- Yolanda Bell, Girls Track Coach – 2 units, Roosevelt, effective 3/5/12 to 5/55/12
- Christine Houk, Substitute Alternative Education Program Aide, Special Circumstance Aide, and Special Education Aide, effective 2/24/12
- Brad Howard, Substitute Custodian II, effective 2/17/12
- Joe Hurtado, Boys Track Coach – 2 units, Hamilton, effective 3/5/12 to 5/5/12
- Trudy Perez, Substitute READY Program Tutor, effective 3/5/12
- Julio Rodriguez- Pantoja, Substitute Yard Supervisor, effective 2/23/12
- Amanda Spaulding, Short-term READY Program Tutor – 2.5 hrs., Washington, effective 2/27/12 to 5/10/12
- Ron Williams, Girls Softball Coach – 6 units, Wilson, effective 2/6/12 to 4/20/12
- Christian Yarbrough, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 3/5/12 to 6/8/12
- Veronica Zambrano, Substitute Alternative Education Program Aide, Special Circumstance Aide, Special Education Aide, Translator: Oral and Written, effective 3/6/12

Item "b" – Resignations

- Cecilia Hanson, Teacher on LOA, effective 2/1/12
- Zachary Lake, Teacher, King, effective 6/8/12
- Rachel Simpson, Teacher, Hamilton, effective 6/8/12
- Elizabeth Stanton, Teacher, Richmond, effective 6/8/12

Item "c" – Administrative Transfer

- Kimberly Caceres, Media Services Aide – 5.5 hrs., from King to Wilson, effective 2/23/12

Item "d" – Transfer

- Greg Brown, Media Services, Aide – 5.5 hrs., from King to Wilson, effective 2/23/12

Item "e" – Leave of Absence

- Lolly Barron, Yard Supervisor – 2.5 hrs., Richmond, effective 3/26/12 to 3/30/12, personal
- Laura Kroes, School Psychologist – 8.0 hrs., Special Services, effective 3/5/12 to 6/1/12, baby bonding

Item "f" – Volunteers

<u>Name</u>	<u>School</u>
Deborah Landis	Hamilton
Christine Reinhart	Hamilton
Mary Ann Borges	Monroe
Shirley Gil	Monroe
Jessica Gillio	Monroe
Adolfo Jimenez	Monroe
Vanessa Pulido	Monroe
Kristen Condie	Richmond

Rhonda Green	Richmond
Sandra Bobo	Simas
Francisco Castaneda	Simas
Dennis Schneider	Washington
Marsha Schneider	Washington
Deana Taylor	Wilson

FINANCIAL

Second Interim Report 2011-12

Trustee Jay made a motion to certify Second Interim Report for 2011-12. Trustee Hernandez seconded; motion carried 4-0.

Interactive White Boards and LCD projectors piggyback bid

Trustee Hernandez made a motion to approve purchase of interactive white board systems and LCD projectors from IVS Computer Technology, Inc. via piggyback on bid issued by Bakersfield City School District. Trustee Revious seconded; motion carried 4-0.

There being no further business, President Hill adjourned the meeting at 7:02 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

Dennis Hill, President

James L. Jay III, Clerk

Inters - IN

No	A/D	Sch Req'd	Home Sch	Date
I-096	D	Roosevelt	Armona	3/28/12

12/32

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Jill Rubalcava

DATE: 3/8/12

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 3/28/12

ITEM: Donation of \$90.00 from Washington Parent Teacher Club

PURPOSE: To pay for student entry fees in HESD Track Zone Meet on 3/30/12 and for Kings County Track Meet on 4/25/12.

FISCAL IMPACT: Increase of \$90.00 to the Washington School 2011-2012 General Fun Budget 0100-0000-0-1110-1000-430001-028-0000.

RECOMMENDATIONS: Accept donation

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Jill Rubalcava

DATE: March 14/12

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: March 28, 2012

ITEM: Donation of \$185.00 from Kings County Retired Teachers Associaton

PURPOSE: To cover cost of ZooMobile presentation to Washington 2nd grade students

FISCAL IMPACT: Increase of \$185.00 to consultant account #:
0100-0000-0-1110-1000-580009-028-0000

RECOMMENDATIONS: Accept dontation.

14/32

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Silvia Duvall *KBaudwin*

DATE: 3/16/12

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 3/28/12

ITEM: Donation from Simas PTC for \$5620.00 and Edison International for \$100.00

PURPOSE: Simas PTC donation - 1st grade Monterey Aquarium Study Trip, Edison International for instructional supplies

FISCAL IMPACT: \$5720.00

RECOMMENDATIONS: accept donations

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed. D.

DATE: March 21, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: March 28, 2012

ITEM: Review 2011-12 Board Goals.

PURPOSE:

FISCAL IMPACT:

RECOMMENDATION:

Hanford Elementary School District

Proposed Board Goals

2011-2012

Student Achievement

- The District will deliver an instructional program that is aligned with the California Academic Content Standards and based on State Board of Education adopted instructional materials.
- The District will prepare for implementation of the Common Core Standards by attending relevant professional development activities.
- The District will meet annual API and AYP targets.

Student Health and Safety

- The District will continue to promote site-specific intervention strategies that reduce suspension and expulsion rates district-wide.
- The District will continue efforts to secure campuses with fencing.

Personnel Quality

- The District will recruit and retain highly qualified employees who are supported by high quality professional development.
- Professional development activities will focus on meeting the needs of all students with an emphasis on students with disabilities and English Language Learners.

Parent and Community Involvement

- The District will maintain a target of 100% parent conference participation and increase the number of volunteers by 10%.

Fiscal and Facilities

- The District will make every effort to maintain services by leveraging attrition and reducing expenditures.
- The District will utilize a budget development process that supports services to students while maintaining prudent reserves.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Liz Simas
DATE: March 15, 2012

For: Board Meeting
 Superintendent's Cabinet
 Information
 Action

Date you wish to have your item considered: 03/28/12







ITEM: Review and consider for adoption the 2012-2013 school calendar.

PURPOSE: This school calendar reflects the starting and ending dates agreed upon by the HESD management team and HETA. The calendar also includes student non-school days, minimum days and holidays.

FISCAL IMPACT (if any): none

RECOMMENDATION (if any): adopt 2012-13 school calendar.

MONTH	M	T	W	Th	F	Reg. Mo.	Days Taught	Significant Dates	EXPLANATION
AUGUST			1	2	3				
	6	7	8	9	10			Aug 14	Teacher work day-site meeting
	13	14	15	<16	17			Aug 15	Teacher work day - prep
	20	21	(22)	23	24	1	16	Aug 16	1 st Day of School
	27	28	(29)	30	(31)			Aug 31	Minimum Day
SEPTEMBER	3	4	(5)	6	7			Sept 3	Labor Day Holiday
	10	11	(12)	13	14				
	17	18	(19)	20	21	2	20		
OCTOBER	24	25	(26)	27	28				
	1	2	(3)	4	5				
	8	9	(10)	11	12	3	20		
NOVEMBER	15	16	(17)	18	19				
	22	23	(24)	25	26				
	29	30	(31)	1	2			Nov 9	End of 1 st Trimester
	5	6	(7)	8	9			Nov 12	Veteran's Day Holiday
	12	13	(14)	15	16			Nov 19-20	No School - Parent Conferences
DECEMBER	19	20	21	22	23	4	14	Nov 21	No School
	26	27	(28)	29	30			Nov 21	No School:
	3	4	(5)	6	7			Nov 22-23	Thanksgiving Holiday
	10	11	(12)	13	(14)			Dec 14	Minimum Day
	17	18	19	20	21			Dec 17-Jan 4	Winter Break
JANUARY	24	25	26	27	28	5	20		
	31	1	2	3	4				
	7	8	(9)	10	11				
FEBRUARY	14	15	(16)	17	18				
	21	22	(23)	24	25			Jan 21	Martin Luther King Jr. Holiday
	28	29	(30)	31	1	6	18		
	4	5	(6)	7	8				
	11	12	(13)	14	15			Feb 11	No School
MARCH	18	19	(20)	21	22			Feb 18	President's Day Holiday
	25	26	(27)	28	1	7	19		
	4	5	(6)	7	8			March 8	End of 2 nd Trimester
	11	12	(13)	14	15				
APRIL	18	19	(20)	21	(22)			March 22	Minimum Day
	25	26	27	28	29			March 25-	Spring Break
	1	2	(3)	4	5	8	14	April 1	
	8	9	(10)	11	12				
MAY	15	16	(17)	18	19				
	22	23	(24)	25	26	9	20		
	29	30	(1)	2	3				
	6	7	(8)	9	10				
JUNE	13	14	(15)	16	17				
	20	21	(22)	23	24				
	27	28	(29)	30	31	10	19	May 27	Memorial Day
	3	4	(5)	6	(7)			June 7	End of 3 rd Trimester - Last Day
	10	11	12	13	14				Minimum Day
JULY	17	18	19	20	21				
	24	25	26	27	28				
	1	2	3	4	5				July 4 - Independence Day

-  Teacher Work Day
-  No school; Certificated and classified (10/11 month only) non-work day
-  No school; 10-month Classified non-work day
-  Every Wednesday is a minimum day - Collaboration (except one Wednesday in May for Employee Recognition)
-  Minimum Day before holiday
-  No school; non work day - all employees

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Diane Williams *DW*
DATE: March 19, 2012
RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **March 28, 2012**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Classified

- Melissa Goforth, Bus Driver – 4.5 hrs., Transportation/DSF, effective 3/8/12

Employees/Substitutes/Yard Supervisors

- Angelica Aguilar, Yard Supervisor - .75 hrs., King, effective 4/10/12
- Chantel Andresen, Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 4/10/12 to 6/8/12
- Yadira Castrejon Granados, Substitute Bilingual Clerk Typist II and Clerk Typist II, effective 3/14/12
- Mary Caudillo, Substitute Yard Supervisor, effective 3/14/12
- Amalia Cavazos, Yard Supervisor – 1.0 hr., Simas, effective 4/10/12
- Veronica Cerrillo, Yard Supervisor – 2.5 hrs., Wilson, effective 4/10/12
- Javantae Farmah, Short-term Yard Supervisor – 1.0 hr., (M,T,Th,F), Washington, effective 4/10/12 to 6/8/12
- Brittany Farris, Short-term Yard Supervisor – 1.0 hrs., Washington, effective 4/10/12 to 6/8/12
- Magdalena Flores, Short-term Yard Supervisor – 1.5 hrs., Washington, effective 4/10/12 to 6/8/12
- Evette Gonzalez, Yard Supervisor – 1.75 hrs., King, effective 4/10/12
- Elaine Grandmont, Yard Supervisor – 2.5 hrs., Wilson, effective 4/10/12
- Raul Guzman, Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 4/10/12 to 6/8/12
- Brandon Hudgins, Substitute Yard Supervisor, effective 3/14/12

Employees/Substitutes/Yard Supervisors (cont.)

- Amber Lepper, Short-term Yard Supervisor – 1.0 hr., Monroe, effective 3/12/12 to 6/8/12
- Araceli Mandujano, Short-term Yard Supervisor – 1.5 hrs., King, effective 4/10/12 to 6/8/12
- Brittany McCormick, Yard Supervisor - 1.5 hrs., Monroe, effective 4/10/12
- Anjanette McMurray, Short-term Yard Supervisor – 1.0 hr., (M,T, Th, F) , Washington, effective 4/10/12 to 6/8/12
- Sonia Mena, Yard Supervisor – 2.25 hrs., Jefferson (Simas FLI), effective 4/10/12
- Audree Mercado, Substitute READY Program Tutor, effective 3/12/12
- Carolyn Roe, Yard Supervisor – 2.25 hrs., Washington, effective 3/26/12
- Laura Sandoval, Yard Supervisor – 1.0 hr., Jefferson (Simas FLI), effective 4/10/12
- Shirley Smith, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 4/10/12 to 6/8/12
- Maria Villafana, Yard Supervisor – 3.0 hrs., Jefferson (Simas FLI), effective 4/10/12
- Christine Whitacre, Substitute Babysitter, effective 2/16/12

b. Resignations

- Colleen Webb, Substitute Instructional Aide, Special Circumstance Aide, Special Education Aide and Yard Supervisor, effective 12/16/11
- Lauren Altermatt, Teacher, Roosevelt, effective 6/8/12
- Kathryn Tritch, Teacher, Kennedy, effective 6/8/12

c. Volunteers

<u>Name</u>	<u>School</u>
William Mabalot	Hamilton
Maria Bocanegra	Jefferson
Robert Carmona	Jefferson
Maricela Valdez	Jefferson and Monroe
Juan Luna	Lincoln
Lisette Budge	Monroe
Fabiola Tapia	Richmond
Stacy Polak	Simas

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: March 16, 2012

For: Board Meeting
 Superintendent's Cabinet

For: Information
 Action

Date you wish to have your item considered: March 28, 2012

ITEM

Consider Rescinding Resolution #15-08 and Adopting Resolution #21-12: In the matter of establishing developer fees and adopting an inflationary increase thereto.

PURPOSE

On January 14, 1987, the Board of Trustees adopted Resolution #895 - Establishing the Imposition of Developer Fees. As part of this Resolution, Government Code Section 65995 provides for the State allowable inflationary increase to be added to the existing Developer Fee amounts. This inflationary factor is established every other year by the State Allocation Board at its January meeting. This inflationary increase is needed by the District in order to offset the cost of the lease of portable classrooms. In addition, the fees may be used to fund all or part of the projects identified on the attached Capital Improvement Plan for District Facilities.

Existing Resolution #15-08 which set the fees at \$1.78 and \$.28 needs to be rescinded.

FISCAL IMPACT

The total fees per square foot for residential will increase from \$2.97 to \$3.20. Fees for commercial/industrial will increase from \$.47 to \$.51 per square foot. Hanford Elementary shares this fee with Hanford High. Hanford Elementary receives 60% of the fee and Hanford High receives 40%. Therefore, HESD's portion would be \$1.92 per square foot for residential and \$.31 per square foot for commercial (with the exception of rental self-storage, for which the fee will be \$.08 per square foot for HESD). This increase will generate an estimated \$5,000 in additional revenues to the District from developer fees.

Developer Fee Revenues and Expenditures

	<u>Revenue</u>	<u>Expenditures</u>
1986-87	\$4,348	\$0
1987-88	170,329	99,180
1988-89	288,518	144,037
1989-90	389,012	213,220
1990-91	528,965	389,438
1991-92	354,849	579,638
1992-93	406,493	538,604
1993-94	301,628	316,722
1994-95	262,663	344,807
1995-96	299,872	326,471
1996-97	275,795	176,506
1997-98	291,839	318,719
1998-99	232,212	281,076
1999-00	165,933	166,697
2000-01	320,896	239,061
2001-02	454,887	236,060
2002-03	706,588	431,063
2003-04	681,163	944,425
2004-05	1,002,325	700,580
2005-06	1,183,917	645,572
2006-07	497,614	1,144,778
2007-08	396,339	636,561
2008-09	222,273	308,348
2009-10	450,032	191,957
2010-11	197,828	379,732
	\$10,086,318	\$9,753,252

RECOMMENDATION

Rescind Resolution #15-08 and Adopt Resolution #21-12 - In the matter of establishing developer fees and adopting an inflationary increase thereto.

BEFORE THE GOVERNING BOARD OF TRUSTEES
OF THE HANFORD ELEMENTARY SCHOOL DISTRICT

IN THE MATTER OF
ESTABLISHING DEVELOPER FEES AND
ADOPTING AN INFLATIONARY INCREASE
THERE TO

RESOLUTION NO. 21-12

WHEREAS, Education Code Section 17620 authorizes school districts to levy a fee, charge, dedication, or other form of requirement against any development project, as defined in Government Code Sections 65995 and Education Code Section 17620 within the boundaries of the district, for the construction or reconstruction of school facilities, subject to certain restrictions; and

WHEREAS, after proper notice of the date, time, location and subject matter as required by law, a public hearing at a regular meeting of this Board was held on March 28, 2012, at which time oral and documentary evidence was accepted and considered by this Board on the subject of developer fees;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Based on the evidence presented at the public hearing as described above, the Board makes the following findings:

a. Residential, commercial and industrial development within the District will result in increased pupil populations which will require construction of new school facilities to adequately accommodate them. (See Developer Fee Justification Study attached hereto as "Exhibit I.)

b. Many school facilities are old and require reconstruction. Residential, commercial and industrial development within the District will result in increased pupil populations, thereby making reconstruction of school facilities critical.

c. The District has applied for, or is considering applying for, state construction funds and reconstruction funds. Under current law, a local matching fund requirement equal to developer fees that could have been levied will be imposed upon the District by the State. The District does not have sufficient capital outlay funds to equal the matching requirement. The District must rely, therefore, on developer fees to acquire the mandatory matching funds.

d. With respect to commercial and industrial development:

1) Under current law, pupils need no longer live in the District in order to attend school here. Commercial and industrial development will tend to increase pupil populations because employees living outside the District but working within may choose to enroll their children at the District's schools.

2) New employees at commercial and industrial developments who choose to reside in existing housing in the District will tend to increase pupil populations and require reconstruction of older facilities without commensurate mitigation of the impact.

3) As shown by the Developer Fee Justification Study (which study was presented as evidence at the public hearing described above and is attached hereto as "Exhibit I"), designated categories of commercial and industrial development shall result in increased numbers of employees and consequent increased numbers of school-aged children.

e. The cost of providing for the construction and reconstruction of needed school facilities exceeds the revenue reasonably anticipated from all sources, including developer fees from both residential and commercial or industrial development projects.

f. The amount of developer fees as established in paragraphs 2 below bears a reasonable relationship to and is limited to the needs of the community for elementary school facilities and is reasonably related to and limited to the need for schools caused by the type of development occurring in the District, as shown in Exhibit I attached hereto.

g. The needs of the community for the school facilities described in Exhibit I attached hereto are reasonably related to and caused by the types of development projects on which the fees are hereby imposed, as both residential and commercial/industrial developments projects will result in increased student populations.

h. The District has no other legal means of mitigating the growth effects caused by residential, commercial and industrial development within the boundaries of the District.

i. Pursuant to the authority contained in Section 17621 of the Education Code, Section 21080(b)(8)(4) of the Public Resources Code and Title 14 California Code of Regulations Section 15273, the levying of fees in accordance with the provisions of Education Code Section 17620 et. seq. is exempt from the requirements of the California Environmental Quality Act.

j. It is essential for sound fiscal management of the District for the Board of Trustees to adopt a construction schedule for proposed and/or planned facilities development during the next five year period.

2. Pursuant to Government Code Section 65995, the following developer fees are hereby established:

a. For residential development, one dollar and ninety-two cents (\$1.92) per square foot of assessable space. (The total fee per residential square foot is \$3.20. This fee is shared between the high school district, 40% and the elementary district, 60%.)

b. For commercial and industrial development, thirty-one cents (\$0.31) per square foot of covered and enclosed space, with the exception of rental self-storage development, for which the fee will be eight cents (\$0.08) per square foot. (The total fee per commercial/industrial square foot is \$0.51. This fee is shared between the high school district, 40% and the elementary district, 60%.)

c. The amount of the fees previously established as described in 2a. and 2b. above shall be bi-annually increased according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting.

3. Pursuant to Education Code Section 17620 and Government Code Section 66007(b), neither the County of Kings nor the City of Hanford shall issue any building permit for any development absent certification by this school district of compliance by that development project with the fee levied herein.

a. In the case of the sale of a manufactured home or mobile home, the payment of the fees to this District shall occur at the time of occupancy pursuant to the sale or lease of the manufactured home or mobile home pursuant to Health and Safety Code Section 18080.5. Fees for all other development projects are to be collected at the time of the issuance of the building permit in accordance with the provisions of Section 66007(b) of the Government Code.

4. The levying of fees in the amounts established in this resolution shall commence sixty (60) days from the date of this resolution. Until that time, the amount of the fees presently in effect shall continue to be applicable and in full force and effect.

5. The purpose of the fees established in this resolution is to establish a fund for the construction and/or reconstruction of school facilities as defined in Government Code Sections 65995 and Education Code Section 17620, thereby providing adequate school facilities for the increased student populations to be created by the residential and commercial/industrial development projects upon which the fees are imposed.

6. The funds shall be deposited in a separate account established for the deposit of said fees and shall be used solely for the construction and/or reconstruction of the facilities described in "Exhibit II" attached hereto, or as described in a subsequent duly adopted Capital Improvement Plan. The funds in said separate account shall be paid out of said account according to the order in which they were received, with the first received being first paid out.

7. The Proposed Capital Improvement Plan attached hereto as "Exhibit II" is hereby adopted, and the fees collected hereunder are hereby appropriated for the construction or reconstruction of the facilities described therein.

8. The Superintendent of this School District is hereby authorized and directed to do the following:

a. Review and negotiate cooperative agreements with the County Planning Department for the collection of the required fee by the County on behalf of the District, the certification of payment when made, and for the deposit of the fees with the Kings County Treasurer in an appropriate separate account. If amendments to the negotiated agreement are required, they shall be presented to this Board for final approval.

b. When considered appropriate by the District's legal counsel, negotiate cooperative agreements with other school districts with overlapping territory ensuring that the fees collected by each of the school districts do not exceed the maximums allowed by law, and for the division of the fees with those other school districts, pursuant to Section 17623 of the Education Code. If amendments to the negotiated agreement are required, they shall be presented to this Board for final approval.

c. Deliver copies of this resolution to the County of Kings and to all cities and school districts having any overlapping territory, drawing attention to this Board's action to levy developer fees pursuant to Government Code Sections 65995, and Education Code Section 17620.

d. Do all other things which are necessary and appropriate to carry out the purpose and intent of this resolution, and to this Board on any actions taken.

9. Any party may protest the payment of any fee imposed hereunder by paying the fee under protest and submitting a statement of the factual and legal bases for the dispute. The provisions of Government Code Sections 66020 and 66021 shall apply to protest procedures, and such sections are hereby adopted by reference as if set forth herein.

10. The Board of Trustees hereby incorporates by reference the Developer Fee Justification Study dated May 2010, which is attached hereto as Exhibit I and which documents the need for the imposition and collection of developer fees.

The foregoing resolution was adopted upon motion by Trustee _____, seconded by Trustee _____, at a regular meeting held March 28, 2012, by the following vote:

AYES: Trustee
NOES: Trustee
ABSENT: Trustee

President of the Board of Trustees
Hanford Elementary School District

WITNESS my hand and seal of said Board of Trustees this 28th day of March 2012.

Secretary of said Board of Trustees

**HANFORD ELEMENTARY SCHOOL DISTRICT
CAPITAL IMPROVEMENT PLAN FOR DISTRICT FACILITIES**

2011-12

Lease – Portable Classrooms	\$ 160,000
Lease – Purchase Payment Administration/Library Building	102,000

2012-13

Lease – Portable Classrooms	160,000
Lease – Purchase Payment Administration/Library Building	102,000

2013-14

Lease – Portable Classrooms	180,000
Portable Classroom Installation Costs	20,000
Administration/Library – Existing Elementary School – to be determined	1,250,000

2014-15

Lease – Portable Classrooms	190,000
Portable Classroom Installation Costs	20,000
Land Purchase – Future Southside School – Preliminary Testing	100,000

2015-16

Lease – Portable Classrooms	190,000
Land Purchase – Future Southside School	1,500,000

\$3,974,000

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry
FROM: Nancy White
DATE: March 16, 2012
FOR: Board Meeting
 Superintendent's Cabinet
FOR: Information
 Action

Date you wish to have your item considered: March 28, 2012

ITEM:

Consider approval of Resolution #22-12: Revision of the 2011-12 Budget.

PURPOSE:

Miscellaneous budget changes are listed on the attached resolution.

FISCAL IMPACT:

RECOMMENDATION:

Approve Resolution #22-12: Revision of the 2011-12 Budget.

Resolution #22-12

HANFORD ELEMENTARY SCHOOL DISTRICT

RESOLUTION FOR BUDGET CHANGES

WHEREAS, certain budget items appear to be overdrawn; and

WHEREAS, an excess remains in certain other budget items;

THEREFORE, BE IT RESOLVED that the various funds of the District be adjusted and in accordance with Education Code Sections 20952 and 20601(c), that the following budget changes be made:

FROM: (See Attached)

TO: (See Attached)

Board of Trustees

Dated: March 28, 2012

**Budget Changes
2011-12 Budget
March 28, 2012**

	Amount Changed	Reason for Change
FUND 0100 - GENERAL FUND		
Revenue		
804100 Local Taxes	\$22,176	Adjust to actual
829000 Education Jobs Fund	\$15,054	Final allocation
866000 Interest	\$109,564	TRANS Interest
869900 Other Local	\$37,379	Donations
TOTAL REVENUE CHANGES - GENERAL FUND	<u>\$184,173</u>	
Expenditures		
<u>LOCATION 000 - UNDESIGNATED/GENERAL - BALANCE SHEET ACCOUNTS</u>		
979000 Undesignated Reserve	<u>-\$6,281</u>	Balance is now \$625,516
	-\$6,281	
<u>LOCATION 001 - GENERAL ADMINISTRATION</u>		
500000 Services	\$153,075	Costs of TRANS Issuance
731010 Indirect Costs	<u>-\$15,054</u>	Adjust to balance
	\$138,021	
<u>LOCATION 010 - FACILITIES</u>		
617000 Improvement of Sites	<u>\$6,889</u>	Donation - King Slide
	\$6,889	
<u>LOCATIONS 020 - 031 - GENERAL SCHOOLS</u>		
100000 Certificated Salaries	\$1,430	Donations and attendance incentives
400000 Books & Supplies	\$26,760	
500000 Other Services	<u>\$2,300</u>	
	\$30,490	
<u>LOCATION 053 - CURRICULUM, INSTRUCTION & PROFESSIONAL DEVELOPMENT</u>		
100000 Certificated Salaries	\$13,288	Changes per manager request
300000 Employee Benefits	\$1,712	
500000 Other Services	<u>-\$15,000</u>	
	\$0	
<u>COMMUNITY REDEVELOPMENT</u>		
560000 Repairs	\$4,597	Office Door - King
979000 Undesignated Reserve	<u>-\$4,597</u>	
	\$0	
<u>EDUCATION JOBS FUND</u>		
731010 Indirect Costs	<u>\$15,054</u>	Adjust for final allocation
	\$15,054	

**Budget Changes
2011-12 Budget
March 28, 2012**

	Amount Changed	Reason for Change
<u>SCHOOL-WIDE PROGRAM (SWP) TITLES I, II, III</u>		
100000 Certificated Salaries	\$1,147	Changes per manager request
200000 Classified Salaries	\$812	
300000 Employee Benefits	\$236	
400000 Books & Supplies	-\$900	
500000 Other Services	-\$1,295	
	<u>\$0</u>	
<u>SCHOOL-BASED COORDINATED PROGRAM (SBCP) (State Categoricals)</u>		
100000 Certificated Salaries	\$500	Changes per manager request
400000 Books & Supplies	-\$1,365	
500000 Other Services	\$865	
	<u>\$0</u>	
<u>SPECIAL ED - FEDERAL - PRIVATE SCHOOLS</u>		
400000 Books & Supplies	\$808	Changes per manager request
500000 Other Services	\$400	
700000 Other Outgo	-\$1,048	
979000 Undesignated Reserve	-\$160	
	<u>\$0</u>	
<u>QEIA</u>		
100000 Certificated Salaries	\$1,205	Changes per manager request
300000 Employee Benefits	\$157	
400000 Books & Supplies	-\$1,362	
	<u>\$0</u>	
TOTAL EXPENDITURE CHANGES - GENERAL FUND	<u>\$184,173</u>	
<u>FUND 1300 - CAFETERIA FUND</u>		
Expenditures		
400000 Food Supplies	\$2,000	
500000 Services	-\$2,000	
TOTAL EXPENDITURE CHANGES	\$0	