

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, February 8, 2012

HESD District Office Board Room
714 N. White Street, Hanford, CA

OPEN SESSION

- 5:30 p.m.
- Call to Order
 - Members present
 - Pledge to the Flag

CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918...requires closed sessions in order to prevent the disclosure of confidential student record information*)

Administrative Panel Readmissions and Recommendations

- Case# 12-24 - Lincoln
- Case# 85-10 - Wilson
- Case# 23-11 - Wilson
- Case# 12-11 - Kennedy

- **Personnel** (*Pursuant to Government Code Section 54956.9, trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Section 54954.5 and/or under Education Code provisions.*)
 - **Public Employee Discipline/Dismissal/Release** (GC 54957) - Certificated

OPEN SESSION

6:00 p.m. 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the president and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to Remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Approve warrant listings dated January 20, 2012; and January 27, 2012.
- b) Approve minutes of Regular Board Meeting January 25, 2012.
- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$486.32 from Box Tops for Education to Roosevelt School. (Carrillo)
- e) Approve donation of \$500.00 from POM Wonderful & Roll Giving to Simas School. (Duvall) ***Consent items continued on next page***

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

- f) Approve donation of \$100.00 from Walmart to READY After School Program. (Rios)
- g) Approve donation of \$2,000.00 from Washington PTC to Washington School. (Rubalcava)

3. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of consultant contract with Parent Institute for Quality Education to provide training to parents of migrant students. (Terry)
- b) Consider approval of consultant contract with Lyles Center for Innovation & Entrepreneurship at California State University, Fresno to provide Kids Invent! Program to migrant students. (Terry)

4. PERSONNEL

a) Employment

Classified

- Michal "Mac" McWay, READY Program Tutor – 4.5 hrs., Washington, effective 1/27/12
- Taylor Serna, READY Program Tutor – 4.5 hrs., Hamilton, effective 1/30/12

Temporary Employees/Substitutes/Yard Supervisors

- Riley Davis, Short-term READY Program Tutor – 4.5 hrs., (T,Th), Lincoln, effective 1/24/12 to 6/7/12
- Paul Huerta, Substitute READY Program Tutor, effective 2/14/12
- Kathleen Jones, Substitute Health Care Assistant, effective 1/24/12
- Tammy Morrison, Substitute Yard Supervisor, effective 1/30/12
- Amber Purdy, Substitute Alternative Education Aide; Clerk Typist I; Educational Tutor K-6, READY Program Tutor, Special Circumstance Aide and Special Education Aide, effective 1/27/12
- Carolyn Roe, Short-term Yard Supervisor – 1.0 hr. (M<T,Th,F), Washington, effective 1/26/12 to 6/8/12
- Shirley Smart, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 1/23/12 to 3/20/12
- Cory Stewart, Substitute Educational Tutor K-6, effective 1/24/12; Short-term Educational Tutor K-6 -3.5 hrs., and Short-term Yard Supervisor -.75 hrs., (4.25 hrs.), Roosevelt, effective 1/30/12 to 5/10/12

b) Resignations

- Tish Bechtel-Nunes, Substitute READY Program Tutor and Yard Supervisor, effective 3/7/11
- Malinda Benson, Teacher, Kennedy, effective 6/8/12
- Jeannine Burriss, Teacher, Washington, effective 6/8/12
- Judith Corrales, Teacher, Washington, effective 6/8/12
- Amy Carpenter, Substitute Bus Driver, effective 1/10/12
- Paul Huerta, READY Program Tutor - 4.5 hrs., Monroe, effective 2/10/12

c) Retirements

- Jana Dudley, Teacher, Kennedy, effective 6/8/12
- Elva Garcia, Teacher, Simas, effective 6/8/12
- Vicki Ornellas, Teacher, Monroe, effective 6/8/12
- Lydia T. Mercado, Teacher, Monroe, effective 6/8/12
- Felisita Garza Rendon, Teacher, Monroe, effective 6/8/12

d) Administrative Transfer

- Melanie Peichoto, READY Program Tutor – 4.5. hrs., from King to Monroe, effective 2/14/12

e) Leave of Absence

- Catherine Godfrey, Teacher, Hamilton, effective 2012-2013 school year, child rearing
- Danette Parra, Teacher, King, effective 2012-2013 school year, child rearing
- Barbara Silva, Yard Supervisor – 2.5 hrs., Lincoln, effective 1/19/12 to 1/20/12
- Kimberly Washburn, Teacher, Washington, effective 2012-2013 school year, study
- Seeka Yang, Teacher, Washington, effective 2012-2013 school year, restoration of health

f) Volunteers

<u>Name</u>	<u>School</u>
Julia Gonzales	Lincoln
Jaqueline Huerta	Lincoln
Angela Juarez	Simas
Derrick Juarez	Simas
Danyele Keeney	Simas
Catherine Wedderburn	Simas
Victoria Weeks	Simas
Amber Purdy	Kennedy

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Liz Simas
DATE: January 26, 2012

For: Board Meeting
 Superintendent's Cabinet
 Information
 Action

Date you wish to have your item considered: February 8, 2012

ITEM: Student Discipline

PURPOSE: Administrative Panel Recommendations and Readmissions

Case# 12-24 - Lincoln
Case# 85-10 - Wilson
Case# 23-11 - Wilson
Case# 12-11 - Kennedy

**Hanford Elementary School District
Minutes of the Regular Board Meeting
January 25, 2012**

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on January 25, 2012, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Hill called the meeting to order at 5:30 p.m. Trustees Garner, Hernandez, Jay, and Revious were present.

Closed Session Trustees immediately adjourned to closed session for:

- Student Discipline pursuant to Education Code section 48918

Trustees returned to open session at 6:15 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Doug Carlton, Debra Colvard, Silvia Duvall, Javier Espindola, Joy Gabler, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jeanne Rios, Jill Rubalcava, Liz Simas, Nancy White, and Diane Williams.

Expulsions #12-17, 12-19, 12-21, 12-23 Trustee Jay made a motion to accept the Findings of Facts and expel Cases #12-17, 12-19, 12-21 and 12-23 for the remainder of the 2011-12 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on January 17 and 23, 2012. Parents may apply for readmission on or after June 8, 2012. Trustee Garner seconded; motion carried 5-0.

Expulsions #12-18, 12-20, 12-22 Trustee Jay made a motion to accept the Findings of Facts and expel Cases #12-18, 12-20, and 12-22 for the remainder of the 2011-12 and first semester of the 2012-13 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on January 17, 2012. Parents of Case #12-18 may apply for readmission on or after January 18, 2013. Parents of Case #12-20 and 12-22 may apply for readmission on or after January 7, 2013. Trustee Hernandez seconded; motion carried 5-0.

Expulsion #12-16 Trustee Jay made a motion to accept the Findings of Facts and expel Case #12-16 for the remainder of the 2011-12 school year for violation of Education Code 48900 as determined by the Administrative Panel at Hearings held on January 17, 2012. However, Trustee Jay further moved that the Expulsion Order be suspended. The student may attend regular school in probationary status provided that the student complies with a Behavior Conditions Plan through June 8, 2012. Trustee Revious seconded; motion carried 5-0.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

Public Comments None.

Board and Staff Comments April Silva, President of HETA, presented board members with copies of the California Educator magazine January 2012 edition containing the article mentioned last month by Trustee Jay. Silva thanked the District for its support of HETA and noted that many of the other districts recognized statewide were considerably larger than ours. She went on to state that HETA has responded to a call for support from the HESD

Educational Foundation and is sponsoring a tee and recruiting volunteers to serve at the annual Golf Tournament that is currently being. Next Silva presented posters for display at each school site and the district office in connection with the upcoming Read Across America campaign. Finally, Silva invited the board members to the upcoming School Board Appreciation dinner to be held February 23 at the Visalia Marriott.

**Requests to Address
the Board at Future
Meetings**

Dates to Remember Vice President Hill reviewed Dates to Remember: January 28 WW Girls' Roundball Invitational at Wilson gym; February 3 & 4 will be the 27th Annual Basketball Tournament; February 8 next regular board meeting; February 20 President's Day holiday; and February 22 regular board meeting; February 23 School Board Appreciation Dinner at Visalia Marriott.

INFORMATION ITEMS

Superintendent Dr. Terry presented to the Board information regarding the Governor's January Budget Proposal and the possible effects it will have on the District's budget. If the Governor's proposed ballot initiative passes we will basically have a static budget, but if the ballot initiative fails a projected revenue loss equivalent to \$357 per student is projected. This amounts to a \$1.9 million loss of funding to consider along with how to address approximately \$300,000 step and column increases. Timelines and budget development processes require us to make decisions before the Governor's May revise and ahead of the ballot initiative. So the budget development will be conservative and reflective of a "worst case" scenario, but hopeful that the proposed initiative passes.

President Hill called for questions and, there being none, proceeded with the agenda.

CONSENT ITEMS

Trustee Jay made a motion to approve consent items "a" through "d". Trustee Hernandez seconded, motion carried 5-0. The items approved are:

- a) Warrant listings dated January 16, 2012; and January 13, 2012.
- b) Minutes of January 11, 2012 Regular Board Meeting.
- c) Interdistrict transfers as recommended.
- d) Donation of \$2,000.00 from Walmart to Roosevelt School.

President Hill thanked and acknowledged Walmart for their generous donation to Roosevelt School.

BOARD POLICIES AND ADMINISTRATION

**MOU with Kings Co.
regarding
Immunizations**

Trustee Revious made a motion to approve Memorandum of Understanding between the County of Kings and Hanford Elementary School District regarding immunizations. Trustee Jay seconded; motion carried 5-0.

Diane Williams, Assistant Superintendent Human Resources, introduced Negotiations teams for the District and for CSEA: Shereese Rose, past president; Lucy Rose (no relation); Maurice Robinson; Yolanda Vidal (absent), and Ron Riso – current president. Shereese Rose, speaking as past president stated that great strides were made during her tenure and she hopes that the positive direction continues. President Hill agreed and thanked Rose for her service.

**Amendments to
2011-2014
Collective Bargaining
Agreement with
CSEA approved**

Trustee Jay made a motion to approve the negotiated amendments to the 2011-2014 Collective Bargaining Agreement with Classified School Employees Association (CSEA). Trustee Hernandez seconded; motion carried 5-0.

PERSONNEL

Trustee Revious made a motion to take Personnel items "a" through "e" collectively. Trustee Garner seconded; motion carried 5-0. Then Trustee Revious made a motion to approve Personnel items "a" through "e". Trustee Hernandez seconded; the motion carried 5-0. The following items were approved:

**Item "a" –
Employment**

Temporary Employees/Substitutes/Yard Supervisors:

- Riley Davis, Substitute READY Program Tutor, effective 1/11/12
 - Kali Dousharm, Substitute READY Program Tutor, effective 1/11/12
 - Fatima Hernandez, Substitute Translator: Oral Interpreter and Yard Supervisor, effective 1/11/12
 - Carolyn Roe, Substitute Yard Supervisor, effective 1/9/12
 - Ashley Urbano, Substitute READY Program Tutor, Translator: Oral Interpreter and Written Translator, effective 1/17/12; Short-term READY Program Tutor – 4.5 hrs., (M,W,F), Lincoln, effective 1/18/12 to 6/8/12
 - Liliana Urbina, Substitute Yard Supervisor, effective 1/9/12
 - Christian Yarbrough, Substitute Yard Supervisor, effective 1/9/12
-
- Bryant Barger, Substitute READY Program Tutor, effective 12/8/11
 - Karla Campos, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 12/2/11
 - Tyre Hudgins, Substitute Yard Supervisor, effective 12/14/11
 - Kristen Stockton, Teacher, LOA, effective 1/10/12
 - Ashley Urbano, READY Program Tutor – 4.5 hrs., Lincoln, effective 1/13/12
-
- Sherry Miller, Yard Supervisor, from 3.25 hrs. to 3.50 hrs., effective 1/12/12, Lincoln
-
- Patricia Edmond, Yard Supervisor, from 1.75 hrs. to 1.50 hrs., effective 1/12/12, Lincoln

**Item "c" –
More Hours**

**Item "d" –
Decrease in Hours**

**Item "d" –
Volunteers**

<u>Name</u>	<u>School</u>
Amanda Herndon	Richmond
Christie Hofmann	Roosevelt
Rose Brumley	Simas
Maureen Castanon	Simas
Sarah Morgan	Simas
Mary Quintero	Simas

FINANCIAL

Nancy White, Assistant Superintendent Fiscal Services, introduced David Randel of Vavrinek, Trine, Day & Co. Mr. Randel reviewed information contained in the District Audit, and noted that his firm had no findings resulting from the audit. He commented that it was the "best audit of the year" among all their clients.

2010-11 District Audit approved

Trustee Jay made a motion to accept District Audit for the Fiscal Year ended June 30, 2011. Trustee Hernandez seconded; motion carried 5-0.

Actuarial Study related to OPEB accepted

Trustee Garner made a motion to accept actuarial study required by GASB 45 for Other Post Employment Benefits (OPEB). Trustee Jay seconded; motion carried 5-0.

Resolution #13-12

Trustee Revious made a motion to approve Resolution #13-12: Approving the Kings County Treasurer's Statement of Investment Policy and Delegating Investment Authority to the Kings County Director of Finance. Trustee Hernandez seconded; motion carried 5-0.

Resolution #14-12

Trustee Jay made a motion to approve Resolution #14-12: Revision of the 2011-12 Budget. Trustee Revious seconded; motion carried 5-0.

Resolution #15-12

Trustee Revious made a motion to approve Resolution #15-12: Certificate of Resolution – 457 Deferred Compensation Plan Amendment for IRS mandated updates. Trustee Jay seconded; motion carried 5-0.

Declaration of Surplus Property

Trustee Hernandez made a motion to declare surplus property. Trustee Jay seconded; motion carried 5-0.

There being no further business, President Hill adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

Dennis Hill, President

James L. Jay III, Clerk

Inters - OUT

No	A/D	Sch Req'd	Home Sch	BD Date
O-124	A	Armona	Richmond	2/8/12
O-125	A	Armona	Richmond	2/8/12

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Anthony Carrillo

DATE: January 27, 2012

For: Board Meeting
 Superintendent's Cabinet

For: Information
 Action

Date you wish to have your item considered: February 8, 2012

ITEM: Donation of proceeds from Box Tops for Education to Roosevelt School.

PURPOSE: To purchase incentives for students at Roosevelt School.


FISCAL IMPACT (if any): \$486.32

Credit to Account Code: 0100-0000-0-1110-1000-430001-026-0000

RECOMMENDATION (if any): Approve this request to accept the donation.

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Silvia Duvall 

DATE: 1/19/12

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 2/8/12

ITEM: Donation from POM Wonderful & Roll Giving for \$500.00

PURPOSE: FLI Spanish books for Jefferson School


FISCAL IMPACT: \$500.00

RECOMMENDATIONS: accept donations

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Jeanne Rios 

DATE: 1/19/12

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 2/8/12

ITEM: Request permission to receive donation for \$100.00 from Walmart.

PURPOSE: The purpose in receiving these funds is to purchase outdoor equipment for the Lee Richmond READY after school program. This donation will allow us to expand and improve the physical education program by providing a variety of fun activities that will enhance the physical, mental, and/or social/emotional development of the whole child.

FISCAL IMPACT: 0 impact on the District

RECOMMENDATIONS: Approve

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Jill Rubalcava

DATE: February 2, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: February 8, 2012

ITEM: Donation of \$2,000.00 from Washington PTC.

PURPOSE: To purchase and provide healthy food/snacks as incentives/rewards for Washington Elementary Students

FISCAL IMPACT: Accept donation. Increase of \$2,000.00 to the Washington School 2011-2012 General Fund Budget ♦ 0100-0000-0-1110-1000-575030-028-0000.

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Dr. Paul J. Terry

DATE: January 20, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: February 1, 2012

ITEM: Consider approval of Consultant Contract with the Parent Institute for Quality Education (PIQE).

PURPOSE: To provide PIQE training for up to 100 Migrant parents to teach parents how to create a supportive and nurturing learning environment at home and encourage them to become proactively involved in their child's school. PIQE will provide one 8-week session beginning in January 2012.

FISCAL IMPACT: \$16,500.00 from Migrant funds.

RECOMMENDATIONS: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Dr. Paul J. Terry

DATE: January 24, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: February 8, 2012

ITEM: Consider approval of Consultant Contract with Lyles Center for Innovation & Entrepreneurship at California State University, Fresno.

PURPOSE: To provide the Kids Invent! Program to Migrant Students (grades 3 through 8) during 2 Saturday Leadership Academies on March 3 (grades 3-5), and March 10 (grades 6-8). The Kids Invent! Program provides elementary and middle school children with hands on applications of science and math through innovative and creative activities.

FISCAL IMPACT: \$3,000 from Migrant Funds

RECOMMENDATIONS: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Diane Williams DW
DATE: January 30, 2012
RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **February 8, 2012**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Classified

- Michal "Mac" McWay, READY Program Tutor – 4.5 hrs., Washington, effective 1/27/12
- Taylor Serna, READY Program Tutor – 4.5 hrs., Hamilton, effective 1/30/12

Temporary Employees/Substitutes/Yard Supervisors

- Riley Davis, Short-term READY Program Tutor – 4.5 hrs. (T, Th), Lincoln, effective 1/24/12 to 6/7/12
- Paul Huerta, Substitute READY Program Tutor, effective 2/14/12
- Kathleen Jones, Substitute Health Care Assistant, effective 1/24/12
- Tammy Morrison, Substitute Yard Supervisor, effective 1/30/12
- Amber Purdy, Substitute Alternative Education Aide; Clerk Typist I; Educational Tutor K-6, READY Program Tutor, Special Circumstance Aide and Special Education Aide, effective 1/27/12
- Carolyn Roe, Short-term Yard Supervisor – 1.0 hr. (M,T, Th, F), Washington, effective 1/26/12 to 6/8/12
- Shirley Smith, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 1/23/12 to 3/30/12
- Cory Stewart, Substitute Educational Tutor K-6, effective 1/24/12; Short-term Educational Tutor K-6 – 3.5 hrs., and Short-term Yard Supervisor - .75 hrs., (4.25 hrs.), Roosevelt, effective 1/30/12 to 5/10/12

b. Resignations

- Tisha Bechtel-Nunes, Substitute READY Program Tutor and Yard Supervisor, effective 3/7/11
- Malinda Benson, Teacher, Kennedy, effective 6/8/12
- Jeannine Burriss, Teacher, Washington, effective 6/8/12
- Judith Corrales, Teacher, Washington, effective 6/8/12
- Amy Carpenter, Substitute Bus Driver, effective 1/10/12
- Paul Huerta, READY Program Tutor – 4.5 hrs., Monroe, effective 2/10/12

c. Retirements

- Jana Dudley, Teacher, Kennedy, effective 6/8/12
- Elva Garcia, Teacher, Simas, effective 6/8/12
- Vicki Ornellas, Teacher, Monroe, effective 6/8/12
- Lydia T. Mercado, Teacher, Monroe, effective 6/8/12
- Felisita Garza Rendon, Teacher, Monroe, effective 6/8/12

d. Administrative Transfer

- Melanie Peichoto, READY Program Tutor – 4.5 hrs., from King to Monroe, effective 2/14/12

e. Leave of Absence

- Catherine Godfrey, Teacher, Hamilton, effective 2012-13 school year, child rearing
- Danette Parra, Teacher, King, effective 2012-2013 school year, child rearing
- Barbara Silva, Yard Supervisor – 2.5 hrs., Lincoln, effective 1/9/12 to 1/20/12
- Kimberly Washburn, Teacher, Washington, effective 2012-13 School year, Study
- Seeka Yang, Teacher, Washington, effective 2012-2013 school year, restoration of health

f. Volunteers

<u>Name</u>	<u>School</u>
Julia Gonzales	Lincoln
Jaqueline Huerta	Lincoln
Angela Juarez	Simas
Derrick Juarez	Simas
Danyeale Keeney	Simas
Catherine Wedderburn	Simas
Victoria Weeks	Simas
Amber Purdy	Kennedy

RECOMMENDATION: Approve.