

# Hanford Elementary School District

## REGULAR BOARD MEETING AGENDA

*Wednesday, April 11, 2012*

HESD District Office Board Room  
714 N. White Street, Hanford, CA

### OPEN SESSION

- 5:30 p.m. • Call to Order  
• Members present  
• Pledge to the Flag

### CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918...requires closed sessions in order to prevent the disclosure of confidential student record information*)  
**Administrative Panel Recommendations and Readmissions**  
Case# 12-56 – Washington  
Case# 12-57 – Kennedy  
Case# 12-58 – Kennedy  
Case# 12-59 – Kennedy  
Case# 36-11 – Wilson
- **Personnel** (*Pursuant to Government Code Section 54956.9, trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Section 54954.5 and/or under Education Code provisions.*)  
-Public Employee Discipline/Dismissal/Release (GC 54957) - Certificated

### OPEN SESSION

- 6:00 p.m. • Report action taken, if any, in closed session.

## 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

*(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the president and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.)*

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to Remember

## 2. CONSENT ITEMS

*(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)*

- a) Approve warrant listings dated March 23, and March 30, 2012.
- b) Approve minutes of Regular Board Meeting March 28, 2012.
- c) Approve donation of \$90.00 from Simas PTC to Simas School. (Duvall)

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

**3. INFORMATION ITEMS**

- a) Receive quarterly report on Williams Uniform Complaints. (Terry)
- b) Receive the following revised Exhibit to Board Policy and Administrative Regulation for information: (White)
  - BP/AR 3553 - Free and Reduced Price Meals

**4. BOARD POLICIES AND ADMINISTRATION**

- a) Consider approval of consultant contract with Connecting Authors. (Colvard)

**5. PERSONNEL (Williams)**

## a) Employment

Certificated

- Amy Wilson, Special Education Teacher, Probationary 1, effective 8/14/12

Employees/Substitutes/Yard Supervisors

- Oscar Barron, Short-term Yard Supervisor – 2.25 hrs., Richmond, effective 4/10/12 to 5/11/12
- Lisa Ellis, Substitute Media Services Aide, effective 3/28/12
- Lauree Mallard, Substitute READY Program Tutor, effective 3/22/12
- Seth Ritchie, Short-term Yard Supervisor – 1.0 hr., (M,T,Th,F), Simas, effective 4/10/12 to 6/8/12
- Brenda Rosas, Short-term Yard Supervisor – 1.0 hr., Simas, effective 4/10/12 to 6/8/12

## b) Retirement

- Connie Martin, Food Service Worker I – 2.25 hrs., Roosevelt, effective 6/8/12

## c) Leave of Absence

- Robert Thomas Torres, READY Program Tutor – 4.5 hrs., Simas, effective 3/26/12 to 3/28/12 and 4/23/12 to 4/27/12, military
- Kelly Ventuleth, Yard Supervisor – 1.5 hrs., Hamilton, effective 4/16/12 to 6/8/12, maternity

## d) Volunteers

<u>Name</u>	<u>School</u>
Eda Lucero	Hamilton
Frances Lopez	Lincoln
Alma Salinas	Monroe
Rebecca Wesley	Monroe
Diana Swiney	Simas

**ADJOURN MEETING**

HANFORD ELEMENTARY SCHOOL DISTRICT  
AGENDA REQUEST FORM

TO: Dr. Paul Terry  
FROM: Liz Simas  
DATE: March 27, 2012

For:  Board Meeting  
 Superintendent's Cabinet  
 Information  
 Action

Date you wish to have your item considered: April 11, 2012

ITEM: Student Discipline

PURPOSE: Administrative Panel Recommendations and Readmissions

Case# 12-56 - Washington  
Case# 12-57 - Kennedy  
Case# 12-58 - Kennedy  
Case# 12-59 - Kennedy  
Case# 36-11 - Wilson

**DRAFT**

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
 March 28, 2012

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on March 28, 2012, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Hill called the meeting to order at 5:30 p.m. Trustees Hernandez, Revious, and Garner were present. Trustee Jay was absent for a reason deemed acceptable by the Board.
- Closed Session** Trustees immediately adjourned to closed session for:
- Student Discipline pursuant to Education Code section 48918
  - Employee Discipline/Dismissal/Release (GC 54957) - Classified
- Trustees returned to open session at 6:12 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Anthony Carrillo, Debra Colvard, Ken Eggert, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jeanne Rios, Jill Rubalcava, Liz Simas, Nancy White, and Diane Williams.
- Expulsion Cases #12-43, 12-48, 12-51, 12-52, and 12-53** Trustee Revious made a motion to accept the Findings of Facts and expel Cases #12-43, 12-48, 12-51, 12-52, and 12-53 for the remainder of the 2011-12 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on March 26, 2012. Parents may apply for readmission on or after June 8, 2012. Trustee Garner seconded; motion carried 4-0.
- Expulsion Cases #12-49, 12-50, and 12-54** Trustee Revious made a motion to accept the Findings of Facts and expel Cases #12-49, 12-50, and 12-54 for the remainder of the 2011-12 school year and the first semester of the 2012-13 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on March 26, 2012. Parents may apply for readmission on or after January 11, 2013. Trustee Hernandez seconded; motion carried 4-0.
- Revoke Readmission 71-11** Trustee Revious made a motion to revoke readmission for Case #71-11 based upon the student's failure to abide by school and district rules upon return to regular school. Parents may apply for readmission on or after June 8, 2012. Trustee Garner seconded; motion carried 4-0.
- No action in closed session was taken or reported on the Personnel matter.
- Public Hearing** At 6:14 p.m. President Hill opened the Public Hearing regarding Developers Fees. Nancy White, Assistant Superintendent Fiscal Services, stated that an item for action by the board would be presented later in the meeting, but this was an opportunity for the public to comment on the proposed increase in Developers' Fees. President Hill called for questions or comments from the audience. There being none, President Hill closed the Public Hearing at 6:15 p.m.

## PRESENTATIONS, REPORTS AND COMMUNICATIONS

**Public Comments** None.

**Board and Staff Comments** Debra Colvard, Principal King School, stated she was notified by Target this afternoon that King School has been selected to receive a grant of \$4,000.00 from Target, along with an opportunity for a school "makeover". Last year Lakeside was the recipient and "madeover" their library. Some schools have used the funds to improve libraries or to paint rooms. This is part of Target's Billion Dollars Back to Schools program.

President Hill acknowledged and welcomed visitors to the meeting:

Cougar Williams, former Roosevelt /Woodrow Wilson student, introduced himself as a current student of a College of Sequoias Government class, observing the meeting for a class assignment.

Cynthia Lara, HESD teacher at Hamilton School, introduced herself as a visitor observing the meeting as part of student assignment towards earning her Administrative Credential.

Superintendent Dr. Terry stated that the Board is invited to attend the annual CVEC dinner in Fresno on April 26<sup>th</sup>. Julie Griffin to follow up with board members to determine who can attend.

Superintendent Dr. Terry stated that this afternoon the State BTSA review was concluded and all standards were met. He thanked and congratulated Joy Gabler and her Induction staff for their good work on the District's Induction Program, and the presentation to the State Review board.

**Requests to Address the Board at Future Meetings** None.

**Dates to Remember** President Hill reviewed Dates to Remember: HESD Educational Foundation Golf Tournament at Kings Country Club April 2; regular Board Meeting April 11; Boys' Diamond Classic XVIII at JFK fields 4:30 p.m. April 16; Girls' Diamond Classic at JFK fields April 20; regular Board Meeting April 25.

## CONSENT ITEMS

Trustee Hernandez made a motion to take consent items "a" through "f" collectively. Trustee Garner seconded, motion carried 4-0. Then Trustee Hernandez made a motion to approve consent items "a" through "f" and Trustee Garner seconded; motion carried 4-0. The items approved are:

- a) Warrant listings dated March 9, and March 16, 2012.
- b) Minutes of March 14, 2012 Regular Board Meeting.
- c) Interdistrict transfers as recommended.
- d) Donation of \$90.00 from Washington PTC to Washington School.
- e) Donation of \$185.00 from Kings County Retired Teachers Association to Washington School
- f) Donations of \$5,620.00 from Simas PTC, and \$100.00 from Edison International to

Simas School.

Trustee Garner thanked and acknowledged each donor for their generous support of our schools.

### INFORMATION ITEMS

**2011-12 Board Goals progress report** Superintendent Dr. Terry presented information regarding the District's progress toward achieved the 2011-12 Board Goals as established in September 2011. Copies of slides from the presentation are attached hereto and incorporated into these minutes. President Hill is "absolutely delighted" with how the District is being run. Dr. Terry recognized staff and a Board who is focused.

### BOARD POLICIES AND ADMINISTRATION

**2012-2013  
 School Calendar**

Trustee Revious made a motion to adopt the 2012-13 school calendar as submitted. Trustee Hernandez seconded; motion carried 4-0. JGarner how much of a threat of reduced instructional days. PJT can't unilaterally reduce, must negotiate with collective bargaining groups.

### PERSONNEL

Trustee Revious made a motion to take Personnel items "a" through "c" collectively. Trustee Hernandez seconded; motion carried 4-0. Then Trustee Hernandez made a motion to approve Personnel items "a" through "c". Trustee Garner seconded; the motion carried 4-0. The following items were approved:

**Item "a" –  
 Employment**

#### Classified

- Melissa Goforth, Bus Drive – 4.5 hrs., Transportation/DSF, effective 3/8/12
- #### Employees/Substitutes/Yard Supervisors:
- Angelica Aguilar, Yard Supervisor - .75 hrs., King, effective 4/10/12
  - Chantel Andresen, Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 4/10/12 to 6/8/12
  - Yadira Castrejon Granados, Substitute Bilingual Clerk Typist II and Clerk Typist II, effective 3/14/12
  - Mary Caudillo, Substitute Yard Supervisor, effective 3/14/12
  - Amalia Cavazos, Yard Supervisor – 1.0 hr., Simas, effective 4/10/12
  - Veronica Cerrillo, Yard Supervisor – 2.5 hrs., Wilson, effective 4/10/12
  - Javantae Farmah, Short-term Yard Supervisor – 1.0 hr., (M,T,Th,F), Washington, effective 4/10/12 to 6/8/12
  - Brittany Farris, Short-term Yard Supervisor – 1.0 hrs., Washington, effective 4/10/12 to 6/8/12
  - Magdalena Flores, Short-term Yard Supervisor – 1.5 hrs., Washington, effective 4/10/12 to 6/8/12
  - Evette Gonzalez, Yard Supervisor – 1.75 hrs., King, effective 4/10/12
  - Elaine Grandmont, Yard Supervisor – 2.5 hrs., Wilson, effective 4/10/12
  - Raul Guzman, Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 4/10/12 to 6/8/12
  - Brandon Hudgins, Substitute Yard Supervisor, effective 3/14/12

Board of Trustees Meeting Minutes  
March 28, 2012 - Page 4

**Item "a" –  
Employment (con't.)**

Employees/Substitutes/Yard Supervisors: (con't.)

- Amber Lepper, Short-term Yard Supervisor – 1.0 hrs., Monroe, effective 3/12/12 to 6/8/12
- Araceli Mandujano, Short-term Yard Supervisor – 1.5 hrs., King, effective 4/10/12 to 6/8/12
- Brittany McCormick, Yard Supervisor – 1.5 hrs., Monroe, effective 4/10/12
- Anjanette McMurray, Short-term Yard Supervisor – 1.0 hrs., (M,T,Th,F), Washington, effective 4/10/12 to 6/8/12
- Sonia Mena, Yard Supervisor – 2.25 hrs., Jefferson (Simas FLI), effective 4/10/12
- Audree Mercado, Substitute READY Program Tutor, effective 3/12/12
- Carolyn Roe, Yard Supervisor – 2.25 hrs., Washington, effective 3/26/12
- Laura Sandoval, Yard Supervisor – 1.0 hr., Jefferson (Simas FLI), effective 4/10/12
- Shirley Smith, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 4/10/12 to 6/8/12
- Maria Villafana, Yard Supervisor – 3.0 hrs., Jefferson (Simas FLI), effective 4/10/12
- Christine Whitacre, Substitute Babysitter, effective 2/16/12

**Item "b" –  
Resignations**

- Colleen Webb, Substitute Instructional Aide, Special Circumstances Aide, Special Education Aide and Yard Supervisor, effective 12/16/11
- Lauren Altermatt, Teacher, Roosevelt, effective 6/8/12
- Kathryn Tritch, Teacher, Kennedy, effective 6/8/12

**Item "c" –  
Volunteers**

<u>Name</u>	<u>School</u>
Williamd Mabalot	Hamilton
Maria Bocanegra	Jefferson
Robert Carmona	Jefferson
Maricela Valdez	Jefferson and Monroe
Juan Luna	Lincoln
Lisette Budge	Monroe
Fabiola Tapia	Richmond
Stacy Polak	Simas

**FINANCIAL**

**Resolution #21-12  
adopted**

Trustee Revious made a motion to rescind Resolution #15-08 and adopt Resolution #21-12: In the matter of establishing developer fees and adopting an inflationary increase thereto. Trustee Hernandez seconded; motion carried 4-0.

**Resolution #22-12  
adopted**

Trustee Garner made a motion to approve Resolution #22-12: Revision of the 2011-12 Budget. Trustee Hernandez seconded; motion carried 4-0.

There being no further business, President Hill adjourned the meeting at 6:48 p.m.

Respectfully submitted,

Paul J. Terry,  
Secretary to the Board of Trustees

Approved:

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Dennis Hill, President

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James L. Jay III, Clerk

Hanford Elementary School District  
2011-2012 Board Goals  
Mid-Year Review

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Board Goals  
2011-2012

- Student Achievement
- Student Health and Safety
- Parent and Community Involvement
- Personnel Quality
- Fiscal and Facilities

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Student Achievement  
2011-2012 Goals

- The District will deliver an instructional program that is aligned with the California Academic Content Standards and based on State Board of Education adopted instructional materials
- The mathematics and reading language arts curriculum materials are State Board approved and aligned with content standards.

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**Student Achievement**  
**2011-2012 Goals**

- The District will prepare for implementation of the Common Core Standards by attending relevant professional development activities
  - Kindergarten and 1<sup>st</sup> grade teachers currently receiving comprehensive training in grade specific Common Core Standards for 2012-2013 Implementation
  - Training for 2 - 8 teachers planned during 2012-2013 school year

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**Student Achievement**  
**2011-2012 Goals**

- The District and Schools will meet annual API and AYP targets.
  - API and AYP results from 2011 indicated continued district-wide growth
  - All Year 5 Program Improvement schools have exited Program Improvement
  - MLK has been nominated as a National Blue Ribbon School
  - CST testing commences next month with results released in August 2012

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**Student Health and Safety**  
**2011-2012 Goals**

- The District will continue to promote site-specific intervention strategies that reduce suspension and expulsion rates
  - Expulsions (through February)
    - 09-10 = 26
    - 10-11 = 42
    - 11-12 = 35
  - Suspensions (through February)
    - 09-10 = 681
    - 10-11 = 551
    - 11-12 = 453

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3/28/2012

**Student Health and Safety**  
**2011-2012 Goals**

- The District will continue efforts to secure campuses with fencing
  - Fencing completed at Roosevelt, Monroe, Wilson, Kennedy, Jefferson, and Richmond
  - Fencing in progress at King
  - Fencing at Lincoln, Washington, Simas, and Hamilton planned for 2012-2013 contingent upon funding

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**Personnel Quality**  
**2011-2012 Goals**

- The District will recruit and retain highly qualified employees who are supported by high quality professional development
  - All newly hired teachers met HQT criteria.
  - Induction and literacy coaches provide differentiated professional development.
  - District induction program (BTSA) is only district operated program in the Kings County.

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**Personnel Quality**  
**2011-2012 Goals**

- Professional development activities will focus on meeting the needs of all students with an emphasis on students with disabilities and English Language Learners
  - On-going afterschool professional development program in mathematics and English language arts emphasizes ELD and differentiated instruction strategies
  - Learning Directors, Academic Coaches, and Curriculum Consultant continue to provide on-going professional development support

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**Parent and Community Involvement**  
**2011-2012 Goals**

- The District will maintain a target of 100% parent conference participation and increase the number of volunteers by 10%
  - District-wide Parent Conference Attendance Rate = 99.0%
    - 2010-2011 rate = 98.3%
  - Completed 5545 out of 5602 conferences
- Parent Volunteers Registered (through February)
  - 09-10 = 193
  - 10-11 = 275
  - 11-12 = 297

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**Fiscal and Facilities**  
**2011-2012 Goals**

- The District will make every effort to maintain services by leveraging attrition and reducing expenditures
  - Once again, the district did not issue any certificated "pink slips".
- The District will utilize a budget development process that supports services to students while maintaining prudent reserves.
  - District has kept Board informed about budget concerns.
  - Budget development confounded by Governor's January Budget Proposal and November ballot initiative.

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HANFORD ELEMENTARY SCHOOL DISTRICT  
AGENDA REQUEST FORM

TO: Dr. Paul J. Terry  
FROM: Silvia Duvall  
DATE: 3/30/12

- FOR:  Board Meeting
- Superintendent's Cabinet
  
- FOR:  Information
- Action

Date you wish to have your item considered: 4/11/12

ITEM: Donation from Simas PTC for \$90.00

PURPOSE: Kings County & Zone Track Meet entry fees

FISCAL IMPACT: \$90.00

RECOMMENDATIONS: accept donations

## HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed.D.

DATE: April 3, 2012

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: April 11, 2012

**ITEM:** Quarterly report (1/1/12 – 3/31/11) regarding Williams Uniform Complaints. The types of complaints covered in the Williams Uniform Complaint Procedures are:

1. Instructional Materials - Sufficient textbooks and instructional materials
2. Facilities – conditions that pose an emergency or urgent threat to the health or safety of students or staff
3. Teacher vacancy or misassignment

**PURPOSE:** To comply with the requirements Education Code 35186, the Superintendent shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board and the County Superintendent of Schools on a quarterly basis.

For the third quarter of the 2011-12 school year there were no Williams Uniform Complaints filed.

**FISCAL IMPACT:** None.

## Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: HANFORD ELEMENTARY

Person completing this form: Paul J. Terry Title: Superintendent

Quarterly Report Submission Month/Quarter: (check one)

<input type="checkbox"/>	October	1st Quarter
<input type="checkbox"/>	January	2 <sup>nd</sup> Quarter
<input checked="" type="checkbox"/>	April	3 <sup>rd</sup> Quarter
<input type="checkbox"/>	July	4 <sup>th</sup> Quarter

Quarterly Report Submission Year: 2011-12

Date for information to be reported publicly at governing board meeting: April 11, 2012

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	-0-		
Teacher Vacancy or Misassignment	-0-		
Facilities Conditions	-0-		
CAHSEE Intensive Instruction and Services	-0-		
TOTALS	-0-		

Paul J. Terry, Ed.D.  
Superintendent

\_\_\_\_\_  
Signature

April 3, 2012  
Date

Please submit to:  
 Russell Watley, Sr.  
 Kings County Office of Education  
 Williams Compliance Technician  
 (559)589-7082  
 rwatley@kingscoe.org

## HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: March 29, 2012

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: April 11, 2012

**ITEM:**

Receive the following revised Exhibit to Board Policy and Administrative Regulation for information: BP/AR 3553 – Free and Reduced Price Meals

**PURPOSE:**

As per the direction of the National School Lunch Program rules, the prices for standard and adult full pay lunches are proposed for an increase as follows:

	<u>Current</u>	<u>Proposed</u>
Student Lunch	\$1.15	\$1.20
Adult Lunch	\$2.00	\$2.10

These increases are proposed at this time due to a directive from the National School Lunch program that requires us to gradually increase the paid lunch price until the revenue per lunch matches the difference between the cost of the meal and the federal reimbursement rate.

**FISCAL IMPACT:**

The paid lunch price increase will generate approximately \$6,000 in additional revenue to the Cafeteria Fund.

**RECOMMENDATION:**

Review for information.

## Business and Noninstructional Operations

E 3553

## CAFETERIA PRICES

The prices for cafeteria meals, by Board adoption, shall be as follows:

Lunch Program (Effective July 1, ~~2011~~ 2012)

Student Lunch	<del>\$1.15</del> <u>\$1.20</u>
Reduced Price Lunch	\$ .40
Student Milk Only	\$ .30
Adult Lunch without Milk	<del>\$2.00</del> <u>\$2.10</u>
Adult Milk Only	\$ .30

## Breakfast Program (Effective July 1, 2011)

Student Breakfast	\$ .60
Reduced Price Breakfast	\$ .30
Adult Breakfast	\$1.10

Exhibit

Version: June 15, 2011

Revised: \_\_/\_\_/\_\_

HANFORD ELEMENTARY SCHOOL DISTRICT  
Hanford, CA



HANFORD ELEMENTARY SCHOOL DISTRICT  
 AGENDA REQUEST FORM

TO: Dr. Paul J. Terry  
 FROM: Debra Colvard *D.C.*  
 DATE: 3-29-12

FOR:  Board Meeting  
 Superintendent's Cabinet

FOR:  Information  
 Action

Date you wish to have your item considered: April 11, 2012

ITEM: Contract with Connecting Authors --Rene Colato Lainez

**PURPOSE:** To provide two assemblies: K-3 and 4-6 focusing on multicultural children's literature. Mr. Lainez will share stories where minority children are portrayed in a positive way, where they can see themselves as heroes, and where they can dream and have hopes for their future. Also included will be an evening parent workshop that will focus on bookmaking. Parents and students will cut, color, edit, read and share their creations.

**FISCAL IMPACT:** \$1200.00 from QEIA funds

**RECOMMENDATIONS:** Accept contract with Connecting with Authors

HANFORD ELEMENTARY SCHOOL DISTRICT  
Human Resources Department

**AGENDA REQUEST FORM**

TO: Dr. Paul Terry  
 FROM: Diane Williams <sup>DW</sup>  
 DATE: April 2, 2012  
 RE: (X) Board Meeting  
 ( ) Superintendent's Cabinet  
 ( ) Information  
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **April 11, 2012**

ITEM: Consider approval of personnel transactions and related matters.

**PURPOSE:**

**a. Employment**

Certificated

- Amy Wilson, Special Education Teacher, Probationary 1, effective 8/14/12

Employees/Substitutes/Yard Supervisors

- Oscar Barron, Short-term Yard Supervisor – 2.25 hrs., Richmond, effective 4/10/12 to 5/11/12
- Lisa Ellis, Substitute Media Services Aide, effective 3/28/12
- Lauree Mallard, Substitute READY Program Tutor, effective 3/22/12
- Seth Ritchie, Short-term Yard Supervisor – 1.0 hr. (M, T, Th, F), Simas, effective 4/10/12 to 6/8/12
- Brenda Rosas, Short-term Yard Supervisor – 1.0 hr., (M,T,Th,F), Simas, effective 4/10/12 to 6/8/12

**b. Retirement**

- Connie Martin, Food Service Worker I – 2.25 hrs., Roosevelt, effective 6/8/12

**c. Leave of Absence**

- Robert Thomas Torres, READY Program Tutor – 4.5 hrs., Simas, effective 3/26/12 to 3/28/12 and 4/23/12 to 4/27/12, military
- Kelly Ventuleth, Yard Supervisor – 1.5 hrs., Hamilton, effective 4/16/12 to 6/8/12, maternity

d. **Volunteers**

<u>Name</u>	<u>School</u>
Eva Lucero	Hamilton
Frances Lopez	Lincoln
Alma Salinas	Monroe
Rebecca Wesley	Monroe
Diana Swiney	Simas

**RECOMMENDATION:** Approve.