

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, March 14, 2012

HESD District Office Board Room
714 N. White Street, Hanford, CA

OPEN SESSION

- 5:30 p.m.
- Call to Order
 - Members present
 - Pledge to the Flag

CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918...requires closed sessions in order to prevent the disclosure of confidential student record information*)

Administrative Panel Readmissions and Recommendations

Case# 12-36 – Simas	Case# 12-42 - Wilson
Case# 12-37 – Hamilton	Case# 12-43 - Wilson
Case# 12-38 – Washington	Case# 12-44 - Wilson
Case# 12-39 – Wilson	Case# 12-45 - Kennedy
Case# 12-40 – Wilson	Case# 12-46 - Kennedy
Case# 12-41 – Wilson	Case# 12-47 - Kennedy
	Case# 68-11 – Monroe

- **Personnel** (*Pursuant to Government Code Section 54956.9, trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Section 54954.5 and/or under Education Code provisions.*)
Public Employee Discipline/Dismissal/Release (GC 54957) - Classified

OPEN SESSION

6:00 p.m. 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the president and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to Remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Approve warrant listings dated February 17, 2012; February 24, 2012, and March 2, 2012.

****CONSENT ITEMS "b" THROUGH "i" CONTINUED ON NEXT PAGE****

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

- b) Approve minutes of Regular Board Meeting February 22, 2012.
- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$100.00 from the family of Robert H. Landis to Woodrow Wilson Band Program. (Eggert)
- e) Approve donation of trumpet, mouth piece, and portable music stand from Sara DeCuir to the John F. Kennedy Band Program. (Strickland)
- f) Approve donation of \$555.00 from the Table Grape Association to Hamilton School. (Espindola)
- g) Approve donation of \$6,004.52 from Monroe PTC to Monroe School. (Martinez)
- h) Approve donations to Simas School of \$15, 761.07 and \$1,601.10 from Simas PTC, and \$79.56 from Savemart Shares Program. (Duvall)
- i) Approve donation of \$6,888.39 from MLK PTC to King School. (Colvard)

3. INFORMATION ITEMS

- a) Receive for information the 2012-2013 tentative school calendar. (Simas)

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of selection of E-Rate vendor for WiFi network refresh project. (Goldsmith)
- b) Consider approval of selection of E-Rate vendor for network infrastructure refresh project. (Goldsmith)
- c) Consider approval of consultant contract with Morris Brothers to present Anti-Bullying assembly for Hamilton, Lincoln, King, Monroe, and Simas students. (Pitkin)
- d) Consider approval of the following revised Board Policy: (Terry)
 - BP 2121 – Superintendent’s Contract (revised)
- e) Consider approval of the following revised Board Bylaw: (Terry)
 - BB 9223 – Filling Vacancies (revised)
- f) Consider approval of the following revised Board Bylaw: (Terry)
 - BB 9320 – Meetings and Notices (revised)
- g) Consider approval of 2010-11 School Accountability Report Cards. (Terry)
- h) Vote for one candidate to the California School Boards Association Delegate Assembly. (Terry)

5. PERSONNEL

a) Employment

Classified

- Linda Cruz, Media Services Aide – 5.5. hrs., King, effective 2/16/12 (rehired)

Temporary Employees/Substitutes/Yard Supervisors

- Kayla Bauer, Substitute Yard Supervisor, effective 2/21/12
- Yolanda Bell, Girls Track Coach – 2 units, Roosevelt, effective 3/5/12 to 5/5/12
- Christine Houk, Substitute Alternative Education Program Aide, Special Circumstance Aide, and Special Education Aide, effective 2/24/12
- Brad Howard, Substitute Custodian II, effective 2/17/12
- Joe Hurtado, Boys Track Coach – 2 units, Hamilton, effective 3/5/12 to 5/5/12
- Trudy Perez, Substitute READY Program Tutor, effective 3/5/12
- Julio Rodriguez-Pantoja, Substitute Yard Supervisor, effective 2/23/12
- Amanda Spaulding, Short-term READY Program Tutor – 2.5 hrs., Washington, effective

2/27/12 to 5/10/12

- Ron Williams, Girls Softball Coach – 6 units, Wilson, effective 2/6/12 to 4/20/12
- Christian Yarbrough, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 3/5/12 to 6/8/12
- Veronica Zambrano, Substitute Alternative Education Program Aide, Special Circumstance Aide, Special Education Aide, Translator: Oral and Written, effective 3/6/12

b) Resignations

- Cecilia Hanson, Teacher on LOA, effective 2/1/12
- Zachary Lake, Teacher, King, effective 6/8/12
- Rachel Simpson, Teacher, Hamilton, effective 6/8/12
- Elizabeth Stanton, Teacher, Richmond, effective 6/8/12

c) Administrative Transfer

- Kimberley Caceres, Media Services Aide – 5.5 hrs., from Kennedy/Wilson to Kennedy, effective 2/23/12

d) Transfer

- Greg Brown, Media Service Aide – 5.5 hrs., from King to Wilson, effective 2/23/12

e) Leave of Absence

- Lolly Barron, Yard Supervisor – 2.5 hrs., Richmond, effective 3/26/12 to 3/30/12, personal
- Laura Kroes, School Psychologist – 8.0 hrs., Special Services, effective 3/5/12 to 6/1/12, baby bonding

f) Volunteers

<u>Name</u>	<u>School</u>
Deborah Landis	Hamilton
Christine Reinhart	Hamilton
Mary Ann Borges	Monroe
Shirley Gil	Monroe
Jessica Gillio	Monroe
Adolfo Jimenez	Monroe
Vanessa Pulido	Monroe
Kristen Condie	Richmond
Rhonda Green	Richmond
Sandra Bobo	Simas
Francisco Castaneda	Simas
Dennis Schneider	Washington
Marsha Schneider	Washington
Deana Taylor	Wilson

6. FINANCIAL

- a) Consider Certification of Second Interim Report for 2011-12.
- b) Consider approval to purchase interactive white board systems and LCD projectors from IVS Computer Technology, Inc. via piggyback on bid issued by Bakersfield City School District.

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Liz Simas
DATE: February 29, 2012

For: Board Meeting
 Superintendent's Cabinet
 Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM: Student Discipline

PURPOSE: Administrative Panel Recommendations and Readmissions

- | | |
|--------------------------|-----------------------|
| Case# 12-36 – Simas | Case# 12-42 - Wilson |
| Case# 12-37 – Hamilton | Case# 12-43 - Wilson |
| Case# 12-38 – Washington | Case# 12-44 - Wilson |
| Case# 12-39 – Wilson | Case# 12-45 - Kennedy |
| Case# 12-40 – Wilson | Case# 12-46 - Kennedy |
| Case# 12-41 – Wilson | Case# 12-47 - Kennedy |
| | Case# 68-11 - Monroe |

**Hanford Elementary School District
Minutes of the Regular Board Meeting
February 22, 2012**

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on February 22, 2012, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Hill called the meeting to order at 5:30 p.m. Trustees Garner, Revious, and Jay were present. Trustee Hernandez was absent for a reason deemed acceptable by the Board.
- Closed Session** Trustees immediately adjourned to closed session for:
- Student Discipline pursuant to Education Code section 48918
- Trustees returned to open session at 6:26 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Debra Colvard, Ken Eggert, Javier Espindola, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jeanne Rios, Jill Rubalcava, Liz Simas, Jason Strickland, Nancy White, and Diane Williams.
- Expulsions #12-25, 12-26, 12-28, 12-29, 12-30, 12-31, 12-32** Trustee Jay made a motion to accept the Findings of Facts and expel Cases #12-25, 12-26, 12-28, 12-29, 12-30, 12-31, and 12-32 for the remainder of the 2011-12 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on February 21, 2012. Parents may apply for readmission on or after June 8, 2012. Trustee Garner seconded; motion carried 4-0.
- Expulsions #12-27, 12-34, 12-35** Trustee Jay made a motion to accept the Findings of Facts and expel Cases #12-27, #12-34, and #12-35 for the remainder of the 2011-12 school year and the first semester of the 2012-13 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at Hearings held on February 21, 2012. Parents may apply for readmission on or after January 7, 2013. Trustee Revious seconded; motion carried 4-0.
- Expulsion #12-33** Trustee Jay made a motion to accept the Findings of Facts and expel Case #12-33 for the remainder of the 2011-2012 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on February 21, 2012. However, Trustee Jay further moved that the parents may apply for readmission on or after June 8, 2012. If readmission is granted, the expulsion order shall be suspended and student may attend regular school in probationary status on a Behavior Conditions Plan through January 7, 2013. Trustee Garner seconded; motion carried 4-0.
- Readmission revoked #66-11** Trustee Jay made a motion to revoke readmission for Case #66-11 based upon the student's failure to abide by school and district rules upon return to regular school. Parents may apply for readmission on or after June 8, 2012. Trustee Garner seconded; motion carried 4-0.
- #65-11** Trustee Jay stated that no action was required for Case #65-11.

PRESENTATIONS, REPORTS AND COMMUNICATIONS**Public Comments** None.**Board and Staff Comments** Superintendent Dr. Terry stated that King School has been nominated as National Blue Ribbon School, one of only 35 other qualified in California. He said this is reflective of the growth MLK has achieved over the years from being a Program Improvement Year 5 school last year and now being a Blue Ribbon Nominee. Application is in preparation, due to Washington DC by March 2, 2012. President Hill commended Mrs. Colvard for her leadership and for bringing professional development opportunities to King School. Trustee Jay stated that he is very proud to have King School in his area and he would like to participate in a celebration of achievement with the King staff.**Requests to Address the Board at Future Meetings** None.**Dates to Remember** President Hill reviewed Dates to Remember: February 23 School Board Appreciation Dinner at Visalia Marriott; February 24 is the Grade 4-6 All Star Hoop Games at Woodrow Wilson gym; February 29 Band Pre-Festival Concert at Hanford High Performance Center. Next regular board meeting March 14th.**CONSENT ITEMS**

Trustee Revious made a motion to take consent items "a" through "c" collectively. Trustee Jay seconded, motion carried 4-0. Then Trustee Revious made a motion to approve consent items "a" through "c" and Trustee Garner seconded; motion carried 4-0. The items approved are:

Warrant listings approved

- a) Warrant listings dated February 3 and February 10, 2012.
- b) Minutes of February 8, 2012 Regular Board Meeting.
- c) Donation of \$8,000.00 from HESD Educational Foundation.

2.8.12 Minutes approved**Donation approved**

President Hill thanked and acknowledged the HESD Educational Foundation for its donation of \$8,000.00.

INFORMATION ITEMS**HESD Educational Foundation Grants**

Superintendent Dr. Terry introduced Genevieve Garcia, President of HESD Educational Foundation, and acknowledged President Hill as a member of the Board of the Foundation. With gratitude to the Foundation, Superintendent Dr. Terry then invited the recipients to accept their awards as follows:

Woodrow Wilson Jr. High School - Warrior News Live \$2,500.00
 Community Day School – Positive Rewards \$500.00
 Woodrow Wilson Jr. High School – PE Activities \$1,000.00
 Hamilton School – Kids' Solar System Expedition \$1,000.00
 Monroe School – Mustangs College Bound \$1,000.00
 Simas School – California Coastal Environments \$1,000.00
 Washington School – Community Service \$1,000.00

From the audience Mr. Morrisseau, spouse of Simas teacher/parent of Simas student, stated his appreciation for the activities made possible by the Foundation Grants. He has participated as a parent chaperone, has enjoyed the culminating exhibitions in the school library after all the Simas classes have had the science study trips, and observed the enthusiasm of his children participating in recycling efforts to help fund the coastal experiences.

- Quarterly Williams Report** Superintendent Dr. Terry reported that no Williams complaints were received during the second quarter of the 2011-2012 school year (October 1, 2011 – December 31, 2011.)
- BP 2121** Superintendent Dr. Terry presented the following revised Board Policy for information:
- BP 2121 – Superintendent’s Contract
- BB 9223** Superintendent Dr. Terry presented the following revised Board Bylaw for information:
- BB 9223 – Filling Vacancies
- BB 9320** Superintendent Dr. Terry presented the following revised Board Policy for information:
- BB 9320 – Meetings and Notices
- Developer Fee Increase** Nancy White, Assistant Superintendent Fiscal Services, presented information regarding pending Developer Fee increase. A public hearing will be held March 14, after which the item will be presented for action by the Board.

PERSONNEL

Trustee Jay made a motion to take Personnel items “a” through “d” collectively. Trustee Garner seconded; motion carried 4-0. Then Trustee Jay made a motion to approve Personnel items “a” through “d”. Trustee Revious seconded; the motion carried 4-0. The following items were approved:

Item “a” – Employment

Classified

- Harmini Rabon, READY Program Tutor – 4.5 hrs., King, effective 2/8/12

Temporary Employees/Substitutes/Yard Supervisors:

- Araceli Mandujano, Short-term Yard Supervisor – 1.5 hrs. (M,T,Th,F), King, effective 2/1/12 to 3/20/12
- Angela Wells, Substitute READY Program Tutor, effective 2/7/12

Item “b” – Resignations

- Kali Gonsalves, Teacher on LOA, effective 2/13/12
- Deborah Hallock, Substitute Food Service Worker II and Yard Supervisor, effective 8/26/11

Item “c” – Leave of Absence

- Lucia Arteaga, Yard Supervisor – 1.5 hrs., Roosevelt, effective 1/26/12 to 2/3/12, medical
- Patricia Edmond, Yard Supervisor – 1.5 hrs., Lincoln, effective 1/26/12 to 2/6/12, medical
- Kari Medeiros, Teacher, effective 2012-2013 school year, child rearing
- Kimberly Salter, Learning Director, Kennedy, effective 2012-2013 school year, travel
- Valerie Velazquez, Yard Supervisor – 2.25 hrs., Monroe, effective 2/14/12 to 3/20/12, maternity

**Item "d" –
Volunteers**

<u>Name</u>	<u>School</u>
Graciela Davis	Lincoln
Nicole Pimentel	Monroe
Candy Ochoa	Richmond
Elizabeth Barneke	Simas
Mario Villa Honorato	Simas
Christina Ayala	Simas
Margarita Rios	Simas

FINANCIAL

Resolution #16-12 2012/13 TRAN Trustee Garner made a motion to approve Resolution #16-12: Resolution of the Governing Board Authorizing the Borrowing of Funds for Fiscal Year 2012/13 and the Issuance and Sale of one or more series of 2012/13 Tax and Revenue Anticipation Notes Therefore and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Series of Notes. Trustee Jay seconded; motion carried 4-0.

Resolution #17-12 2011-12 Budget Revision Trustee Revious made a motion to approve Resolution #17-12: Revision of 2011-2012 Budget. Trustee Jay seconded; motion carried 4-0.

Resolution #18-12 Bus Purchase Trustee Jay made a motion to approve Resolution #18-12: Withdrawal from Special Reserve Fund – Bus Purchase/Replacement. Trustee Revious seconded; motion carried 4-0.

Resolution #19-12 Instructional Furniture, Equipment Trustee Jay made a motion to approve Resolution #19-12: Withdrawal from Special Reserve Fund: Instructional Furniture, Equipment, Materials and Supplies. Trustee Garner seconded; motion carried 4-0.

There being no further business, President Hill adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

Dennis Hill, President

James L. Jay III, Clerk

Inters - OUT

No	A/D	Sch Req'd	Home Sch	BD Date
O-129	A	Kit Carson	Kennedy	3/14/12
O-130	A	Kit Carson	Lincoln	3/14/12
O-131	A	Lemoore	Kennedy	3/14/12
O-132	A	Lemoore	King	3/14/12
O-133	A	Lemoore	King	3/14/12
O-134	A	Riverdale	Monroe	3/14/12

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Kenneth Eggert

DATE: February 15, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM: Consider approval of donation of \$100.00 from the family of Robert H. Landis, Mr. and Mrs. Bill Landis and Mr. and Mrs. Rick Landis, to Woodrow Wilson Band program.

PURPOSE: Promote the band program at Woodrow Wilson

FISCAL IMPACT: \$100.00

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Jay Strickland

DATE: February 24, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM: Consider approval of donation of a trumpet, mouthpiece and portable music stand from Sara DeCuir to the John F. Kennedy Band Program.

The trumpet is Yamaha YTR 2320 #340774A, estimated value \$450.00, a Bach 10 1/2 C mouthpiece, estimated value at \$45.00 and a wire portable music stand, estimated value at \$10.00.

PURPOSE: To be included in the instrument inventory at JFK


FISCAL IMPACT: none

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Javier Espindola 

DATE: February 23, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: Wednesday, March 14, 2012

ITEM: Donation of \$555.00 from the Table Grape Association

PURPOSE: To purchase classroom/grade level curriculum supplies.

FISCAL IMPACT: Accept donation. Increase of \$555.00 to the Hamilton School 2011-2012 General Fund Budget ♦ 0100-0000-0-1110-1000-430001-029-0000

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICTAGENDA REQUEST FORM

TO: Paul Terry

FROM: Jaime Martinez 

DATE: February 8, 2012

For: Board Meeting
 Superintendent's CabinetFor: Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM: Donation of \$6004.52 from Monroe PTCPURPOSE: Accept donation of \$6004.52 from Monroe PTC for the following:Study Trips:1st and 2nd Grades to Fox Theater for performance of Cinderella
3rd Grade to Planetarium/ZooInstructional Consultants

Assembly: Morris Brothers, Anti-Bullying

Videoconference:2nd Grade: Christmas Tree Ship Series – Story TimeEquipment:

Purchase of companion speaker for PA System

Credit: \$4274.52 to:
Account #: 0100-0000-0-1110-1000-430006-024-0000
(other supplies)Credit: \$850.00 to:
0100-0000-0-0000-2700-430060-024-0000Credit: \$865.00 to:
0100-0000-0-0000-1110-580009-024-0000FISCAL IMPACT (if any): \$6004.52RECOMMENDATION (if any): Action.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Silvia Duvall *Austina Baldwin for Silvia Duvall*

DATE: 3/2/12

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 3/14/12

ITEM: Donation from Simas PTC for \$15,761.07 and \$1601.10, Savemart Shares Program \$79.56.

PURPOSE: Simas PTC donation \$15,761.07 for End of the Year Academic Awards/Activities/Assembly/Incentives, SMART document cameras for Simas/Jefferson classrooms, PTC Scholastic Book Fair donation for \$1601.10 to purchase library books, Savemart Shares Program \$79.56 for instructional supplies.

FISCAL IMPACT: \$17,441.73

RECOMMENDATIONS: accept donations

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Debra Colvard *DC*

DATE: 3-2-12

FOR: Board Meeting
 Superintendent's CabinetFOR: Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM: Donation of \$6,888.39 from MLK PTC**PURPOSE:** To purchase a slide for the kindergarten playground**FISCAL IMPACT:** Accept donation. Increase of \$6,888.39 to the Martin Luther King School
2011-1012 General Fund Budget 0100-0000-0-0000-8500-617000-022-0000**RECOMMENDATIONS:** Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Liz Simas
DATE: February 29, 2012

For: Board Meeting
 Superintendent's Cabinet
 Information
 Action

Date you wish to have your item considered: 03/14/12

ITEM: Receive for information the 2012-2013 tentative school calendar

PURPOSE: Tentative 2012-13 school calendar presented by the administration to HETA for review and input.

FISCAL IMPACT (if any): none

RECOMMENDATION (if any): Information only

Hanford Elementary School District
2012 - 2013 School Calendar


Draft #1

MONTH	M	T	W	Th	F	Reg. Mo.	Days Taught	Significant Dates	EXPLANATION
AUGUST			1	2	3				
	6	7	8	9	10			Aug 14	Teacher work day-site meeting
	13	14	15	<16	17			Aug 15	Teacher work day - prep
	20	21	(22)	23	24	1	16	Aug 16	1 st Day of School
	27	28	(29)	30	(31)			Aug 31	Minimum Day
SEPTEMBER	3	4	(5)	6	7			Sept 3	Labor Day Holiday
	10	11	(12)	13	14	2	20		
	17	18	(19)	20	21				
OCTOBER	24	25	(26)	27	28				
	1	2	(3)	4	5				
	8	9	(10)	11	12	3	20		
NOVEMBER	15	16	(17)	18	19				
	22	23	(24)	25	26				
	29	30	(31)	1	2			Nov 9	End of 1 st Trimester
DECEMBER	5	6	(7)	8	9			Nov 12	Veteran's Day Holiday
	12	13	(14)	15	16			Nov 19-20	No School - Parent Conferences
	19	20	21	22	23	4	14	Nov 21	No School
	26	27	(28)	29	30			Nov 22-23	Thanksgiving Holiday
	3	4	(5)	6	7				
JANUARY	10	11	(12)	13	(14)				
	17	18	19	20	21			Dec 14	Minimum Day
	24	25	26	27	28	5	20	Dec 17 - Jan 4	Winter Break
FEBRUARY	31	1	2	3	4				
	7	8	(9)	10	11				
	14	15	(16)	17	18				
MARCH	21	22	(23)	24	25	6	18	Jan 21	Martin Luther King Jr. Holiday
	28	29	(30)	31	1				
	4	5	(6)	7	8				
APRIL	11	12	(13)	14	15			Feb 11	No School
	18	19	(20)	21	22			Feb 18	President's Day Holiday
	25	26	(27)	28	1	7	19	March 8	End of 2 nd Trimester
	4	5	(6)	7	8				
	11	12	(13)	14	15				
MAY	18	19	(20)	21	(22)			March 22	Minimum Day
	25	26	27	28	29			March 25-	Spring Break
	1	2	(3)	4	5	8	14	April 1	
JUNE	8	9	(10)	11	12				
	15	16	(17)	18	19				
	22	23	(24)	25	26	9	20		
JULY	29	30	(1)	2	3				
	6	7	(8)	9	10				
	13	14	(15)	16	17				
AUGUST	20	21	(22)	23	24				
	27	28	(29)	30	31	10	19	May 27	Memorial Day
	3	4	(5)	6	(7)			June 7	End of 3 rd Trimester – Last Day
SEPTEMBER	10	11	12	13	14				Minimum Day
	17	18	19	20	21				
	24	25	26	27	28				
OCTOBER	1	2	3	4	5				July 4 – Independence Day

- Teacher Work Day
- No school; Certificated and classified (10/11 month only) non-work day
- No school; 10-month Classified non-work day
- Every Wednesday is a minimum day – Collaboration (except one Wednesday in May for Employee Recognition)
- Minimum Day before holiday
- No school; Certificated and Classified non-work day

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: David Goldsmith 
DATE: March 5, 2012

For: Board Meeting
 Superintendent's Cabinet

For: Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM: Selection of E-Rate vendor for WiFi network refresh project

PURPOSE: The current performance and bandwidth demands of HESD's WiFi network require upgraded hardware specifications with the capacity to accommodate heavy growth in the use of wireless computing devices (netbooks, tablets, etc).

HESD wishes to use the federal E-Rate funding mechanism to apply for funding that would amount to an 88% discount off the total cost of the project. Bids for the proposed project have been received, and bid information and recommendations will be presented to board.

FISCAL IMPACT: Approx \$12,000 (HESD match after 88% E-Rate discount) in 2012-13 fiscal year

RECOMMENDATION: Accept.

HANFORD ELEMENTARY SCHOOL DISTRICTAGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: David Goldsmith *DG*
DATE: March 5, 2012

For: Board Meeting
 Superintendent's Cabinet

For: Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM: Selection of E-Rate vendor for network infrastructure refresh project

PURPOSE: HESD's current network infrastructure electronics have been extended well beyond the manufacturer's "end-of-life" announcement and are no longer supported by the vendor. Current and future performance demands require upgraded hardware specifications in line with current industry standards.

HESD wishes to use the federal E-Rate funding mechanism to apply for funding that would amount to an 88% discount off the total cost of the project. Bids for the proposed project have been received, and bid information and recommendations will be presented to board.

FISCAL IMPACT: Approx \$70,000 (HESD match after 88% E-Rate discount) in 2012-13 fiscal year

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Paul Terry

FROM: Jen Pitkin, Lincoln Elementary

DATE: 2/22/12

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 3/14/12

ITEM: Consultant Contract for Between Your Ears Entertainment, Morris Brothers, Bulling Prevention Assembly:

March 9, 2012: Monroe, 8:45 & 10:00 a.m., Hamilton, 1:20 p.m.

April 12, 2012: Lincoln, 8:45 & 10:00 a.m., Martin Luther King, 1:15 p.m.

April 16, 2012: Simas, 9:00 & 10:00 a.m.

PURPOSE: The Morris Brothers will present an Anti Bullying Assembly for the students for the 3rd trimester of the 2011/2012 school year.

FISCAL IMPACT: Total Cost: \$3,585.00

Monroe: \$865.00

Hamilton: \$495.00

Lincoln: \$865.00

Martin Luther King: \$495.00

Simas: \$865.00

RECOMMENDATIONS: Approve contract

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Board of Trustees
FROM: Paul J. Terry, Ed. D.
DATE: March 6, 2012
FOR: Board Meeting
 Superintendent's Cabinet
FOR: Information
 Action

Date you wish to have your item considered: March 14, 2012.

ITEM: Consider approval of the following revised Board Policy:
• BP 2121 – Superintendent's Contract (revised)

PURPOSE: These revisions reflect changes that are necessary to align with current legal requirements.

FISCAL IMPACT: None

RECOMMENDATION: Approve

Hanford ESD

Board Policy

Superintendent's Contract

BP 2121

Administration

In approving employment contracts with the Superintendent, the The Governing Board of Trustees wishes to encourage believes that the Superintendent's long term commitment to the employment contract should outline the framework through which the Board and Superintendent are to work together to achieve district and community while carefully considering goals and objectives. When approving the Superintendent's employment contract, the financial and legal implications of Board shall consider the contract need for stability in order to protect the district from any potentially adverse obligations administration and shall ensure the best use of district resources.

(cf. 2120 - Superintendent Recruitment and Selection)

(cf. 4312.1 - Contracts)

(cf. 9000 - Role of the Board)

The Board contract shall designate a representative to negotiate with be reviewed by the district's legal counsel and shall, at a minimum, include the following:

1. The general duties and responsibilities of the position

(cf. 2110 - Superintendent on its behalf and shall consult legal counsel to draft the contract document. Responsibilities and Duties)

2. The duration of the contract, which shall be for no more than four years pursuant to Education Code 35031

3. The salary, benefits, and other compensation for the position

(cf. 4154/4254/4354 - Health and Welfare Benefits)

4. The criteria, process, and procedure for evaluation and the conditions for reemployment

(cf. 2140 - Evaluation of the Superintendent)

5. The conditions for termination of the contract including the maximum cash settlement that the Superintendent may receive upon termination of the contract

The Board shall deliberate in the closed session of a regular meeting about the terms of the contract. (Government Code 54956, 54957)

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

Terms of the contract shall remain confidential until the ratification process commences.

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board shall ratify the Superintendent's contract in an open meeting, which shall be reflected in the Board's minutes. Copies of the contract shall be available to the public upon request.

(Government Code 53262)

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

~~The contract shall include, but not be limited to, provisions for salary and benefits, annual evaluations, term of the contract, and conditions for termination of the contract. The contract should also include general responsibilities and duties of the Superintendent.~~

~~(cf. 2110 - Superintendent Responsibilities and Duties)~~

~~The term of the contract shall be for no more than four years. (Education Code 35031)~~

~~During the term of the an existing contract, the Board may reemploy the Superintendent on these terms and conditions mutually agreed upon by the Board and Superintendent. (Education Code 35031)~~

~~The terms and conditions. However, the Superintendent's contract shall be extended only by Board action and subsequent to a satisfactory evaluation of the Superintendent's performance and in accordance with Government Code 3511.2.~~

~~(cf. 2140 - Evaluation of the Superintendent)~~

~~In the event that Decision not to Reemploy~~

~~If the Board determines to not to reemploy the Superintendent at the expiration of his/her contract, the Board shall provide written notice to the Superintendent him/her at least 45 days in advance of the expiration of the term of the contract. (Education Code 35031)~~

Termination of Contract

~~The Board may terminate the Superintendent's contract shall include a provision specifying the maximum cash settlement that the Superintendent may receive upon termination of the of employment in accordance with law and applicable contract. However, if provisions. If the unexpired term of the contract is greater more than 18 months, the maximum cash settlement~~

shall be no ~~more~~ greater than the Superintendent's monthly salary multiplied by 18. The cash settlement shall not include any noncash items other than health benefits, which may be continued for the unexpired term of the contract up to 18 months or until the Superintendent finds other employment, whichever occurs first. (Government Code 53260, 53261)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

~~If~~ However, when the Board terminates termination of the Superintendent's contract is based upon its the Board's belief and subsequent confirmation pursuant to through an independent audit that the Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, the maximum settlement shall be within the limits prescribed by law, as determined by an administrative law judge, but no greater than the Superintendent's monthly salary multiplied by six. (Government Code 53260)

In addition, if the Superintendent is convicted of a crime involving an abuse of his/her office or position, he/she shall reimburse the district for payments he/she receives as paid leave salary pending investigation or as cash settlement upon his/her termination, and for any funds expended by the district in his/her defense against a crime involving his/her office or position.

(Government Code 53243-53243.4, 53260)

Legal Reference:

EDUCATION CODE

35031 Term of employment

41325-41329.3 Conditions of emergency apportionment

GOVERNMENT CODE

3511.1-3511.2 Local agency executives

53243-53243.4 Abuse of office

53260-53264 Employment contracts

54954 Time and place of regular meetings

54957 Closed session personnel matters

54957.1 Closed session, public report of action taken

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Superintendent Evaluation, 2006

Maximizing School Board Governance: Superintendent Selection and Employment, 2004

WEB SITES

CSBA, ~~Single District~~ Governance Consulting Services: <http://www.csba.org/sds>

Association of California School Administrators: <http://www.acsa.org>

Policy HANFORD ELEMENTARY SCHOOL DISTRICT
adopted: ~~September 19, 2001~~ Hanford, California

| revised: ~~February 9, 2005(7/01 11/04) 11/11~~

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees
FROM: Paul J. Terry, Ed. D.
DATE: March 6, 2012
FOR: Board Meeting
 Superintendent's Cabinet
FOR: Information
 Action

Date you wish to have your item considered: March 14, 2012.

ITEM: Consider approval fo the following revised Board Bylaw:
 • BB 9223 Filling Vacancies (revised)

PURPOSE: These revisions are necessary to align with current legal requirements.

FISCAL IMPACT: None

RECOMMENDATION: Approve

Hanford ESD

Board Bylaw

Filling Vacancies

BB 9223

Board Bylaws

Events Causing a Vacancy

A vacancy on the Governing Board of Trustees may occur by a failure to elect or for any of the following events:

1. The death of an incumbent- (Government Code 1770)

2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of his/her office for the remainder of his/her term- (Government Code 1770)

3. A Board member's resignation- (Government Code 1770)

—A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. ~~Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable.~~ (Education Code 5090)

—A Board member may not defer the effective date of his/her resignation for more than 60 days after he/she files the resignation with the County Superintendent. Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable. (Education Code 5090, 5091)

4. A Board member's removal from office, including by recall- ~~(Elections Code 11384; Government Code 1770; Elections Code 11384).~~

5. A Board member's ceasing to be an inhabitant of the state or a resident of the district- (Government Code 1770)

A vacancy on the Board also occurs when a Board member ceases to inhabit the trustee area which he/she represents on the Board. (58 Ops. Cal. Atty. Gen. 888 (1975))

6. A Board member's absence from the state ~~beyond~~ for more than 60 days, except in the period allowed by law without the permission required by law following situations:

(Government Code 1064, 1770)

~~_____ No Board member shall be absent from the state for more than 60 days, except in any of the following situations: (Government Code 1064)~~

- a. ~~Upon district business of the school district with the approval of the Board~~
- b. ~~With the consent of the Board for an additional period not to exceed a total absence of 90 days~~

~~_____ In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board.~~

- c. ~~For federal military deployment, not to exceed an absence of a total of six months, as a member of the armed forces of the United States or the California National Guard~~

If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve in his/her absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members, as necessary to enable the Board to conduct business and discharge its responsibilities. The term of an interim member appointed in these circumstances shall not extend beyond the return of the absent Board member or beyond the next regularly scheduled election for that office, whichever occurs first.

~~d. _____ In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board for an additional period not to exceed 30 days.~~

~~(cf. 9250 - Remuneration, Reimbursement and Other Benefits)~~

7. A Board member's ceasing to discharge the duties of his/her office for the period of three consecutive months, except when prevented by sickness~~illness~~ or when absent from the state with the permission required by law. (Government Code 1770)

8. A Board member's conviction of a felony or any offense involving a violation of his/her official duties, or conviction of a designated crime resulting in a forfeiture of office
(Government Code 1770, 3000-3003)

9. A Board member's refusal or neglect to file his/her required oath or bond within the time prescribed. (Government Code 1770)

(cf. 9224 - Oath or Affirmation)

10. The decision of a competent tribunal declaring void a Board member's election or appointment- (Government Code 1770)
11. The making of an order vacating a Board member's office or declaring the office vacant when the ~~officer~~Board member fails to furnish an additional or supplemental bond-- (Government Code 1770)
12. A Board member's commitment to a hospital or sanitarium ~~by a court of competent jurisdiction as a drug addict, dipsomaniac, inebriate, or stimulant addict; by a court of competent jurisdiction, in this event, which case~~ the office shall not be deemed vacant until the order of commitment has become final- (Government Code 1770)
13. A "failure to elect" in which no candidate or an insufficient number of candidates have filed to run for a Board seat(s) (Education Code 5090, 5326, 5328)

Timelines for Filling a Vacancy

When a vacancy occurs, the Board shall take the following action, as appropriate:

1. When a vacancy occurs ~~less than~~within four months ~~before~~of the end of a Board member's term, the Board shall take no action. (Education Code 5093)
2. When a vacancy occurs longer than ~~four or more~~ months before the end of a Board member's term, the Board shall, within 60 days of the date of the vacancy or the filing of the member's deferred resignation, either order an election or make a provisional appointment, unless a special election is mandated as described in item #3 below. (Education Code 5091, 5093)
3. When a vacancy occurs from six months to 130 days before a regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which he/she was elected to fill. -(Education Code 5093)

Eligibility

In order to be appointed or elected to fill a vacancy on the Board, a person must meet the eligibility requirements specified in Education Code 35107.

(cf. 9220 - Governing Board Elections)

Provisional Appointments

~~When the special election described above is not required, the Board may make a provisional appointment. (Education Code 5091, 5093)~~

~~In order to draw from the largest possible number of~~ ***Note: The Board is authorized to make a provisional appointment to fill a vacancy pursuant to item #2 in the section above entitled "Timelines for Filling a Vacancy." The law does not specify procedures for making provisional appointments for vacancies caused by reasons other than a failure to elect; however, such procedures must comply with the requirements of the Brown Act (Government Code 54950-54963). Secret ballots are prohibited by Government Code 54953. ***

When authorized by law to make a provisional appointment to fill a vacancy on the Board, the Board shall advertise in the local media to solicit candidate applications or nominations.- A committee consisting of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and announce the names of the eligible candidates. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by a majority vote.

(cf. 9130 - Board Committees)

(cf. ~~9220-9323.2~~ - Actions by the Board of Trustees Elections)

(cf. ~~9323.2~~ - Actions by the Board)

~~In order to serve on the Board, a person must meet the eligibility requirements specified in Education Code 35107.~~

(cf. ~~9220~~ - Board of Trustees Elections)

Within 10 days after the appointment is made, the Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the district. (Education Code 5092)

The notice shall contain: (Education Code 5092)

1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation
2. The full name of the appointee
3. The date of appointment
4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent of Schools within 30 days of the provisional appointment, it shall become an effective appointment

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment. (Education Code 5091)

Appointment Due to Failure to Elect

When a vacancy occurs because no candidate or an insufficient number of candidates have been nominated (i.e., a failure to elect) and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the district election. (Education Code 5328)

(cf. 9100 - Organization)

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

The procedure for selecting and interviewing candidates shall be the same as the procedures for "Provisional Appointments," as specified above.

Legal Reference:

EDUCATION CODE

5000-5033 Elections

5090-5095 Vacancies

5200-5208 Districts governed by boards of education

5300-5304 Elections

5320-5329 Order and call of election

5340-5345 Consolidation of elections

5360-5363 Election notice

5420-5426 Cost of elections

5440-5442 Miscellaneous provisions, elections

35107 Eligibility of board members

35178 Resignation with deferred effective date

ELECTIONS CODE

10600-10604 School district elections

11381-11386 Candidates for recall

GOVERNMENT CODE

1064 Absence from state

1770 Vacancies: definition

3000-3003 Forfeiture of office

3060-3075 Removal other than by impeachment

6061 One time notice

54950-54963 The Ralph M. Brown Act

PENAL CODE

88 Bribery, forfeiture from office

UNITED STATES CODE. TITLE 18

704 Military medals or decorations

ATTORNEY GENERAL OPINIONS

58 Ops.Cal.Atty.Gen. 888 (1975)

Management Resources:

CSBA PUBLICATIONS

Filling a Board Vacancy, rev. December 2010

WEB SITES

CSBA: <http://www.csba.org>

California State Attorney General's Office, Quo Warranto Applications:

[http://eaag-stateag.ca.usgov/opinions/quo-~~hta~~_warranto.php](http://eaag-stateag.ca.usgov/opinions/quo-hta_warranto.php)

Bylaw HANFORD ELEMENTARY SCHOOL DISTRICT

adopted: ~~September 19, 2001~~ Hanford, California

revised: ~~February 9, 2005~~(11/04 11/08) 11/11

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed. D.

DATE: March 6, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: March 14, 2012.

ITEM: Consider approval of the following revised Board Bylaw:

- BB 9320 Meetings and Notices (revised)

PURPOSE: These revisions are necessary to align with current legal requirements.

FISCAL IMPACT: None

RECOMMENDATION: Approve

Hanford ESD

Board Bylaw

Meetings And Notices

BB 9320

Board Bylaws

Meetings of the Governing Board of Trustees are conducted for the purpose of accomplishing district business.

~~A Board meeting exists whenever a majority of its members gather at the same time and place to hear, discuss or deliberate upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)~~

In accordance with state open meeting laws, (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during these such meetings only -as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public and-. All meetings shall be conducted in accordance with law and Board-adopted the Board's bylaws-, policies, and administrative regulations.

- (cf. 9321 - Closed Session Purposes and Agendas)-
- (cf. 9321.1 - Closed Session Actions and Reports)-
- (cf. 9322 - Agenda/Meeting Materials)-
- (cf. 9323 - Meeting Conduct)-

Direct communication, personal intermediaries, and technological devices shall not be used by A Board meeting exists whenever a majority of Board members gather at the same time and place to hear, discuss, or deliberate upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

~~Meetings shall be held within district boundaries, except when otherwise allowed by law. (Government Code 54954)~~

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

- (cf. 9012 - Board Member Electronic Communications)

In order to help ensure the participation in the meeting by disabled of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1)

~~Meeting notices and agendas shall specify that an individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.~~

Regular Meetings-

The Board shall normally hold two***Note: Education Code 35140 and Government Code 54954 mandate the Board to fix the time and place for its regular meetings by rule and regulation.

The Board shall hold _____ regular meeting(s) each month during the school year. In the event that school district business requiring more immediate consideration arises during the period between regular meetings, the Superintendent and presiding officer may schedule a special meeting as set forth below. Meetings during the summer months will be scheduled as necessary. Regular meetings shall normally be held at 5:30 p.m. on the second and fourth Wednesdays of the month at the District Office.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public, and on the district's Internet web site. (Government Code 54954.2)-

~~If a fire, flood, earthquake or other emergency renders the regular meeting place unsafe, meetings may temporarily be held at a place designated by the president or designee, who shall so inform, by the most rapid available means of communication, all news media who have requested notice of special meetings. (Government Code 54954)-~~
(cf. 1113 - District and School Web Sites)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose. (Government Code 54957.5)

(cf. 1340 - Access to District Records)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. (Government Code 54956). In addition, when necessary to insure timely action by the Board, However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent and presiding officer may jointly call for

~~a special meeting, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)~~

(cf. 2121 - Superintendent's Contract)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's Internet web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed; ~~no~~ No other business shall be considered at ~~these meetings; this meeting.~~ (Education Code 35144; Government Code 54956)

Any Board member may ~~waive a failure to receive~~ the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting; at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or after ~~during~~ the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or ~~the~~ 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An emergency situation means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity ~~which~~ that severely impairs public health and/or ~~safety~~ safety as determined by a majority of the members of the Board-

(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)-

2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting ~~under this section~~ may endanger the public health and/or safety as determined by a majority of the members of the Board.-

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

Except in the case of a dire emergency, the Board president or designee shall give notice of the

emergency meeting by telephone at least one hour before the meeting to the local media ~~which~~ that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. (Government Code 54956.5)

In the case of a dire emergency, the Board president or designee shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings-

A majority vote by the Board may adjourn/continue any regular or special meeting to a later time and place that shall be specified in the order of adjournment.- Less than a quorum of the Board may adjourn such a meeting.- If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

A Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held within 24 hours after the time of adjournment. (Government Code 54955)

Teleconferencing

~~A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means, through either audio, video or both. (Government Code 54953)~~

~~The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)~~

~~During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)~~

~~Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)~~

~~All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of~~

~~the public to address the Board directly at each teleconference location. (Government Code 54953)~~

~~All Board policies, administrative regulations and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.~~

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

(cf. 2000 - Concepts and Roles)

(cf. 2111 - Superintendent Governance Standards)

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9400 - Board Self-Evaluation)

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. ~~No action~~Action items shall not be included on the agenda for these meetings.

Other Gatherings-

Attendance by a majority of ~~the~~ Board members at any of the following events is not subject to ~~state open meeting laws~~ the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school ~~boards~~board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern-
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency-
5. A purely social or ceremonial occasion-
6. An open and noticed meeting of a standing committee of the Board, provided that the

Board members who are not members of the standing committee attend only as observers-

(cf. 9130 - Board Committees)-

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)-

Location of Meetings

Meetings shall not be held in a facility that is accessible to all persons prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, including disabled persons, without charge, but not limited to, religion, sex, or sexual orientation. In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)-

(cf. 0410 - Nondiscrimination in District Programs and Activities)-

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)-

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party-
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property-
3. Participate in meetings or discussions of ~~multi-agency~~ multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law-
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district-
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction-
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility-
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs-
8. Attend conferences on nonadversarial collective bargaining techniques-

9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district-

10. Interview a potential employee from another district-

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.-

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a place designated by the Board president or designee, who shall so inform, ~~by the most rapid available means of communication,~~ all news media who have requested notice of special meetings. by the most rapid available means of communication. (Government Code 54954)

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

Legal Reference:

EDUCATION CODE

35140 Time and place of meetings

35143 Annual organizational meeting, date, and notice

35144 Special meeting
 35145 Public meetings
 35145.5 Agenda; public participation; regulations
 35146 Closed sessions
 35147 Open meeting law exceptions and applications

GOVERNMENT CODE

3511.1 Local agency executives

11135 State programs and activities, discrimination

54950-54963 The Ralph M. Brown Act, especially:

54953 Meetings to be open and public; attendance

~~54953.2 Compliance with Americans with Disabilities Act~~

54954 Time and place of regular meetings

~~54954.1 Mailed notices~~

54954.2 Agenda posting requirements, board actions

54956 Special meetings; call; notice

54956.5 Emergency meetings-

~~54957.5 Agenda distribution~~

~~54961 Prohibition on use of certain facilities~~

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 Effective communications

36.303 Auxiliary aids and services

COURT DECISIONS

216 Sutter Bay Associates Wolfe v. County/City of Sutter (1997) 58 Fremont, (2006) 144 Cal.App. 4th 860544

ATTORNEY GENERAL OPINIONS

88 Ops. Cal. Atty. Gen. 218 (2005)

84 Ops. Cal. Atty. Gen. 181 (2001)

84 Ops. Cal. Atty. Gen. 30 (2001)

79 Ops. Cal. Atty. Gen. 69 (1996)

78 Ops. Cal. Atty. Gen. 327 (1995)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 20052009

~~ATTORNEY GENERAL INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS~~

The ABCs of Open Government Laws

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act: Open Meetings for Legislative Bodies, 2003, 2nd Ed., 2010

WEB SITES

CSBA: <http://www.csba.org>

CSBA, Agenda Online:

<http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>

California Attorney General's Office: <http://www.caag.stateag.ca.usgov>

~~Bylaw HANFORD ELEMENTARY SCHOOL DISTRICT~~

~~adopted: October 21, 1998 Hanford, Institute for Local Government: <http://www.ca-ilg.org>~~

~~League of California Cities: <http://www.cacities.org>~~

~~revised: August 20, 2003~~

~~revised: May 19, 2004~~

~~revised: October 4, 2006~~

~~(3/08 11/08) 11/11~~

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Dr. Paul Terry

DATE: March 6, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM: Adopt School Accountability Report Cards for 2010-11.

PURPOSE: State and federal law requires schools annually to prepare report cards, for the previous school year, and disseminate them to the public in order to provide parents and community with important information about the condition and performance of each public school.

2010-11 School Accountability Report Cards (SARCs) are posted on the district's web page and copies will be made available to the public at school sites.

RECOMMENDATION: Adopt 2010-11 SARCs.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed.D

DATE: March 6, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM: Vote for one candidate to the CSBA Delegate Assembly.

PURPOSE: The Board is eligible to vote for one candidate to the CSBA Delegate Assembly. Karen Frey (Corcoran Joint Union School District) has submitted her biographical sketch (attached). She is the only candidate listed on the ballot. There is a space for a write-in candidate, if the board so desires. The Board may only vote for one candidate.

CSBA delegates serve two-year terms. Those elected will serve from April 1, 2012 to March 31, 2014. Results of the election will be available no later than April 2, 2012.

FISCAL IMPACT:

RECOMMENDATION:

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **THURSDAY, MARCH 15, 2012**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.

A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2012 DELEGATE ASSEMBLY BALLOT
SUBREGION 10-C
(Kings County)

Number of vacancies: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2012 – March 31, 2014

**denotes incumbent*

Karen Frey (Corcoran Joint USD)*

COPIED

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

Region 10 – Susan Markarian, Director (Pacific Union ESD)
13 Delegates (10 elected/3 appointed)

Below is a list of all the current Delegates from this Region.

Subregion A

Barbara Bigelow (Chawanakee USD), term expires 2013

Subregion B

Gilbert F. Coelho (Firebaugh-Las Deltas USD), term expires 2012
Valerie F. Davis (Fresno USD), appointed term expires 2013
Jose Dominguez (Kerman USD), term expires 2012
Ismael D. Herrera (Mendota USD), term expires 2013
Brian Heryford (Clovis USD), appointed term expires 2013
James Karle (Sanger USD), term expires 2013
Carol Mills (Fresno USD), appointed term expires 2012
Elizabeth J. Sandoval (Clovis USD), term expires 2012
Kathy Spate (Caruthers USD), term expires 2013
Randel Yano (Clay Joint ESD), term expires 2013

Subregion C

Karen Frey (Corcoran Joint USD), term expires 2012

County Delegate

Barbara Thomas (Fresno COE), term expires 2012

<u>Counties</u>

Madera (Subregion A)
Fresno (Subregion B)
Kings (Subregion C)



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Karen Frey</u>	CSBA Region/Subregion: <u>10</u> / <u>C</u>
District or COE: <u>Corcoran Unified School District</u>	Years on board: <u>12 (9/3)</u> ADA: <u>3,300</u>
Contact Number: <u>(559) 992-8888, ext. 1224</u>	E-mail: <u>karenfrey@corcoranunified.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If you, how long have you served as a Delegate? <u>One Month</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

Curriculum: All students are deserving of a quality education through the public school system.

Safe Schools: All students must be provided the opportunity to learn in a safe environment, free of bullying, cyberbullying, unsafe facilities, and other dangerous situations.

Funding and Finance: The Association must assist in ensuring funds for school districts so they may be able to provide stability for their schools.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Corcoran Unified School District: Clerk to CUSD Board, member of Curriculum Sub-Committee, member of Human Resource Sub-Committee, CUSD representative to Kings County School Boards Association, Kings County School Board Association Treasurer, Classroom Volunteer, CSBA Masters in Boardmanship.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I was asked by Kings County School Board Association (KCSBA) to fulfill a vacancy in our region. After attending the recent Delegate Assembly, I became aware of the influence CSBA has upon California's public school system and wanted to provide another voice. The needs of a smaller, rural school district and its students vary from those of larger, urban districts. The two groups need to work together to provide quality education for all of California's students. I would represent 14 districts in Region 10c (Kings County). I am an active member of KCSBA, presently serving as treasurer. Through the position of delegate, I will be able promote the communication between these districts and CSBA. Together we can persuade Sacramento to recognize CSBA as an important influence in the public school system.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: 

Date: 12-7-11

Karen Frey

1301 Stanley Ave. Corcoran, CA 93212

Phone: (559) 816-7553 Fax: (559) 992-2513 E-Mail: karenfrey@corcoranunified.com

Objective

To become a member of the CSBA Delegate Assembly Region 10c

Experience

Member of Corcoran Unified School District Board of Trustees 1986 – 1995 and 2008 - Current
 CUSD Board Committees 2008 – Current

Curriculum Sub-Committee
 Human Resources Sub-Committee
 Alternative Governance Board for John Muir Middle School

District Volunteer 2008 - Current

Community Parent Volunteer Committee
 Classroom Volunteer at Various School Sites

Kings County School Board Association 2008 - Current

Member
 Current Treasurer
 Appointed Member of CSBA Delegate Assembly through February 2012
 Former Member and Secretary prior to 1995

Community of Corcoran

Current Chamber of Commerce Volunteer
 Former Member of Corcoran Guild for Valley Children's Hospital
 Former Member of 50-50 Club
 Former Member of Children's Home Society
 Current Secretary of Corcoran Anglican Church Executive Board
 Past President of Corcoran Anglican Church Executive Board
 Corcoran Honoree of Kings County Homecoming Parade and Festivities

Education


Corcoran High School Graduate 1968
 College of the Sequoias 1968 - 1970
 California School Board Association – Masters in Boardmanship 1990's

Skills

Knowledge of School Board Proceedings and an understanding of Rural Public School Issues due to 12 Total Years of Experience as a School Board Member; Computer Skills.

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Diane Williams 
DATE: March 5, 2012
RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **March 14, 2012**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Classified

- Linda Cruz, Media Services Aide – 5.5 hrs., King, effective 2/16/12 (rehired)

Temporary Employees/Substitutes/Yard Supervisors

- Kayla Bauer, Substitute Yard Supervisor, effective 2/21/12
- Yolanda Bell, Girls Track Coach – 2 units, Roosevelt, effective 3/5/12 to 5/5/12
- Christine Houk, Substitute Alternative Education Program Aide, Special Circumstance Aide, and Special Education Aide, effective 2/24/12
- Brad Howard, Substitute Custodian II, effective 2/17/12
- Joe Hurtado, Boys Track Coach – 2 units, Hamilton, effective 3/5/12 to 5/5/12
- Trudy Perez, Substitute READY Program Tutor, effective 3/5/12
- Julio Rodriguez-Pantoja, Substitute Yard Supervisor, effective 2/23/12
- Amanda Spaulding, Short-term READY program Tutor – 2.5 hrs., Washington, effective 2/27/12 to 5/10/12
- Ron Williams, Girls Softball Coach – 6 units, Wilson, effective 2/6/12 to 4/20/12
- Christian Yarbrough, Short-term Yard Supervisor – 3.0 hrs., Simas, effective 3/5/12 to 6/8/12
- Veronica Zambrano, Substitute Alternative Education Program Aide, Special Circumstance Aide, Special Education Aide, Translator: Oral and Written, effective 3/6/12

b. Resignations

- Cecilia Hanson, Teacher on LOA, effective 2/1/12
- Zachary Lake, Teacher, King, effective 6/8/12
- Rachel Simpson, Teacher, Hamilton, effective 6/8/12
- Elizabeth Stanton, Teacher, Richmond, effective 6/8/12

c. Administrative Transfer

- Kimberly Caceres, Media Services Aide – 5.5 hrs., from Kennedy/Wilson to Kennedy, effective 2/23/12

d. Transfer

- Greg Brown, Media Services Aide – 5.5 hrs., from King to Wilson, effective 2/23/12

e. Leave of Absence

- Lolly Barron, Yard Supervisor – 2.5 hrs., Richmond, effective 3/26/12 to 3/30/12, personal
- Laura Kroes, School Psychologist – 8.0 hrs., Special Services, effective 3/5/12 to 6/1/12, baby bonding

f. Volunteers

<u>Name</u>	<u>School</u>
Deborah Landis	Hamilton
Christine Reinhart	Hamilton
Mary Ann Borges	Monroe
Shirley Gil	Monroe
Jessica Gillio	Monroe
Adolfo Jimenez	Monroe
Vanessa Pulido	Monroe
Kristen Condie	Richmond
Rhonda Green	Richmond
Sandra Bobo	Simas
Francisco Castaneda	Simas
Dennis Schneider	Washington
Marsha Schneider	Washington
Deana Taylor	Wilson

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry
FROM: Nancy White
DATE: March 5, 2012
FOR: (X) Board Meeting
() Superintendent's Cabinet
FOR: () Information
(X) Action

Date you wish to have your item considered: March 14, 2012

ITEM:

Consider Certification of Second Interim Report for 2011-12.

PURPOSE:

Provisions of AB2861 require the School District Superintendent to submit two Interim Reports each year to the District Governing Board indicating whether or not the school district will be able to meet its financial obligations. This is the second of such reports for this fiscal year. The school district must certify whether or not the school district will be able to meet its financial obligations for the remainder of the school year.

FISCAL IMPACT:

None.

RECOMMENDATION:

We recommend a positive certification that the District will be able to meet its financial obligations for the remainder of the current fiscal year and subsequent two fiscal years.

2011-12 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) Revenue Limit Sources		8010-8099	26,038,153.00	27,459,718.00	14,801,263.92	27,481,894.00	22,176.00	0.1%
2) Federal Revenue		8100-8299	4,266,044.00	4,246,712.00	1,738,193.59	4,246,712.00	0.00	0.0%
3) Other State Revenue		8300-8599	8,633,108.00	8,640,084.00	4,391,163.68	8,640,084.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,937,165.00	2,409,707.00	1,024,117.61	2,409,707.00	0.00	0.0%
5) TOTAL, REVENUES			40,874,470.00	42,756,221.00	21,954,738.80	42,778,397.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	20,802,592.00	20,874,926.00	11,193,687.96	20,874,926.00	0.00	0.0%
2) Classified Salaries		2000-2999	7,616,318.00	7,551,819.00	4,149,545.04	7,551,819.00	0.00	0.0%
3) Employee Benefits		3000-3999	9,285,413.00	9,427,459.00	4,959,335.50	9,427,459.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,793,994.00	2,318,758.00	833,534.93	2,318,758.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	2,891,559.00	2,897,283.00	1,341,960.25	2,897,283.00	0.00	0.0%
6) Capital Outlay		6000-6999	103,000.00	363,251.00	14,830.61	363,251.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	228,178.00	249,726.00	115,706.67	249,726.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(131,531.00)	(133,899.00)	0.00	(133,899.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			42,589,523.00	43,549,323.00	22,608,600.96	43,549,323.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			(1,715,053.00)	(793,102.00)	(653,862.16)	(770,926.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	20,000.00	28,547.00	8,546.09	28,547.00	0.00	0.0%
b) Transfers Out		7600-7629	191,218.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(171,218.00)	28,547.00	8,546.09	28,547.00		

2011-12 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,886,271.00)	(764,555.00)	(645,316.07)	(742,379.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,419,041.00	7,583,976.00		7,583,976.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,419,041.00	7,583,976.00		7,583,976.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,419,041.00	7,583,976.00		7,583,976.00		
2) Ending Balance, June 30 (E + F1e)			4,532,770.00	6,819,421.00		6,841,597.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	5,050.00	5,050.00		5,050.00		
Stores		9712	117,572.00	117,572.00		117,572.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			1,255,581.00	1,415,123.00		1,415,123.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	700,000.00	700,000.00		700,000.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,505,000.00	3,010,000.00		3,010,000.00		
Unassigned/Unappropriated Amount			949,567.00	1,571,676.00		1,593,852.00		

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: March 5, 2012

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: March 14, 2012

ITEM:

Consider approval to purchase interactive white board systems and LCD projectors from IVS Computer Technology, Inc. via piggyback on bid issued by the Bakersfield City School District.

PURPOSE:

We have installed approximately 180 interactive white board systems in the District to date. The equipment along with instructional software that compliments it has proven to be an effective interactive teaching tool. Several of our school sites have categorical funds available that would allow the installation of this teaching tool into approximately thirty-five (35) more classrooms. Bakersfield City School District has awarded a piggybackable bid to IVS Computer Technology, Inc. for Smart Board interactive white board systems. We would like to order off of this bid.

FISCAL IMPACT:

The estimated total purchase at this time totals approximately \$125,000 for the Smart Board system. The purchase would be paid for with a combination of General Purpose, SWP and SBCP funding.

RECOMMENDATION:

Approve the purchase of Smart Board interactive white board systems and LCD projectors from IVS Computer Technology, Inc. as per the Bakersfield City School District bid.