

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, September 7, 2011

HESD District Office Board Room
714 N. White Street, Hanford, CA

OPEN SESSION

- 5:30 p.m.
- Call to Order
 - Members present
 - Pledge to the Flag
 - **Study Session** - 2011-2012 Board Goals

CLOSED SESSION

6:00 p.m

- **Student Discipline** (Education Code Section 48918...requires closed sessions in order to prevent the disclosure of confidential student record information)

Readmissions

Case# 09-11 - JFK	Case# 34-10 - MLK
Case# 12-11 - Washington	Case# 34-11 - MLK
Case# 16-10 - Washington	Case# 35-11 - Wilson
Case# 16-11 - Wilson	Case# 36-11 - Wilson
Case# 23-11- MLK	Case# 37-11 - JFK
Case# 24-11 - Lincoln	Case# 40-11 - MLK
Case# 26-11 - Monroe	Case# 41-11 - Richmond
Case# 27-11 - Wilson	Case# 47-10 - Roosevelt
Case# 28-11 - Wilson	Case# 52-10 - Richmond
Case# 30-11 - MLK	Case# 60-10 - MLK
Case# 25-10 - JFK	

- **Conference with Legal Counsel** – Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) Government Code Section 54956.9: 1 case

OPEN SESSION

6:30 p.m. 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the president and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.)

- Public comments
- Board and staff comments
- Requests to address the Board at future meetings
- Review Dates to Remember

- Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.
- Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent in writing.

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Approve warrant listings dated August 12, 2011; August 19, 2011; and August 26, 2011.
- b) Approve minutes of Regular Board Meeting August 17, 2011.
- c) Approve interdistrict transfers as recommended.
- d) Approve donations of \$130.84 from Savemart Shares and \$100.00 from Edison International to Simas School. (Duvall)

3. INFORMATION ITEMS

- a) Receive for information Memorandum of Understanding and accompanying Disclosure of Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teachers Association (HETA) to have the 2010-2013 HETA Collective Bargaining Agreement remain status quo for the 2011-12 school year. (Williams)
- b) Receive information regarding Board of Trustee Attendance Boundaries and review initial drafts of Board of Trustee Attendance Boundaries as presented by Mr. Randy Edwards of Griswold, Lasalle, Cobb, Dowd & Gin.
- c) Receive information regarding 2011 Academic Performance Index and Adequate Yearly Progress results. (Gabler)

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of a three-year agreement with the City of Hanford and the Hanford Police Department to continue participation in the School Resource Officer Program. (Simas)
- b) Consider approval of consultant contract with Kings County Sports Officials to supply referees/umpires for HESD's 2011-12 after school sports programs (Grades 4-6). (Arakelian)
- c) Consider approval of consultant contract with Sports Officiating Services to supply referees/umpires for HESD's 2011-12 junior high school home sports contests. (Arakelian)
- d) Consider approval of board members attendance at the California School Boards Association annual conference. (Terry)
- e) Consider approval of 2011-2012 Board Goals. (Terry)
- f) Consider adoption of the following revised Board Policy and Exhibit: (Williams)
 - BP 4020 – Drug and Alcohol-Free Workplace (revised)
 - Exhibit 4020 – Drug and Alcohol-Free Workplace (revised)
- g) Consider adoption of the following revised Administrative Regulation: (Williams)
 - AR 4112.23 – Special Education Staff (revised)
- h) Consider adoption of the following revised Board Policy: (Williams)
 - BP 4161.24 – Leave for Religious Reasons (revised)
- i) Consider adoption of the following revised Board Policy: (Williams)
 - BP 4354 - Health and Welfare Benefits (revised)

5. PERSONNEL**a) Employment**Certificated, effective August 26, 2011

- Olivia Beuler, Teacher, Probationary 1
- Jill Loughran, Teacher, Probationary 1

Certificated Short-Term

- Cheryl Appling, Short-term Substitute Psychologist, Special Services, effective 8/18/11 to 11/2/11

Classified

- Monique Carlos, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/12/11
- Stephanie Carroll, Educational Tutor K-6 – 3.5 hrs., Monroe, effective 9/1/11
- Lucila Cervantes, Food Service Worker I – 2.75 hrs., Jefferson, effective 8/17/11
- Irene Church, Educational Tutor K-6 – 3.5 hrs., Richmond, effective 9/1/11
- Preston Cooper, Database Specialist II – 8.0 hrs., HESDNet, effective 8/29/11
- Kristina Dominguez, Food Service Worker II – 2.0 hrs., Wilson, effective 8/17/11
- Jessica Frye, Educational Tutor K-6 – 3.5 hrs., Hamilton, effective 9/1/11
- Cherry Gomez-Rivera, READY Program Tutor – 4.5 hrs., Washington, effective 8/12/11
- Zaneia Jones, READY program Tutor – 4.5 hrs., Lincoln, effective 8/12/11
- Bettina Kellum, Special Education Aide – 5.0 hrs., Simas, effective 8/18/11
- Anita Lupercio, Educational Tutor K-6 – 3.5 hrs., Roosevelt, effective 9/1/11
- Tiffany Maline, Substitute Telephone Clerk – 5.0 hrs., Human Resources, effective 9/6/11
- Araceli Mandujano, Food Service Worker II – 2.0 hrs., Kennedy, effective 8/17/11
- Martha Martinez, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/12/11
- Melissa Mills, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/22/11
- Melanie Peichoto, READY Program Tutor – 4.5 hrs., King, effective 8/12/11
- Monica Toomes, Special Education Aide – 5.0 hrs., Monroe, effective 8/18/11

Temporary Employees/Substitutes/Yard Supervisors

- Angelica Aguilar, Short-term Yard Supervisor – 2.0 hrs., King, effective 8/22/11 to 9/30/11
- Chantel Andresen, Substitute Yard Supervisor, effective 8/18/11; Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 8/24/11 to 11/18/11
- Brianne Brieno, Substitute READY Program Tutor, effective 8/29/11
- Karla Campos, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 8/19/11
- Eva Cano, Substitute Bilingual Clerk Typist II and Clerk Typist II, effective 8/29/11
- Irma Castillo, Substitute School Operations Officer, effective 9/8/11
- Amalia Cavazos, Substitute Yard Supervisor, effective 8/22/11; Short-term Yard Supervisor – 1.0 hrs., Simas, effective 8/29/11 to 11/18/11
- Veronica Cerrillo, Substitute Yard Supervisor, effective 8/22/11; Short-term Yard Supervisor – 2.5 hrs., Wilson, effective 8/22/11 to 11/18/11
- Riley Davis, Substitute Yard Supervisor and READY Program Tutor, effective 8/26/11
- Brittany Farris, Short-term Yard Supervisor – 1.0 hrs., Washington, effective 8/18/11 to 11/10/11
- Magdalena Flores, Short-term Yard Supervisor – 1.5 hrs., Washington, effective 8/18/11 to 11/10/11
- Justin Gonzales, Substitute Custodian I, effective 8/22/11
- Evette Gonzalez, Substitute Yard Supervisor, effective 8/31/11
- Andrea Grijalva, Substitute Yard Supervisor, effective 8/26/11
- Raul Guzman, Substitute Yard Supervisor, effective 8/26/11; Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 8/26/11 to 11/18/11
- Debra Hallock, Substitute Food Service Worker II and Yard Supervisor, effective 8/25/11
- Lori Hill, Substitute Clerk Typist II, effective 8/9/11
- Nicholas Huerta, Substitute READY Program Tutor, effective 8/12/11; Short-term READY Program Tutor – 4.5 hrs., Monroe, effective 9/1/11 to 9/30/11
- Paul Huerta, Substitute READY Program Tutor, effective 8/12/11; Short-term READY Program Tutor – 4.5 hrs., Monroe, effective 8/31/11 to 9/30/11
- Liz Ibarra, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 8/29/11

- Sarah Luna, Substitute Yard Supervisor, effective 8/22/11
- Anita Lupercio, Substitute Special Circumstance Aide and Yard Supervisor, effective 8/18/11
- Araceli Mandujano, Short-term Yard Supervisor – 1.5 hrs., King, effective 8/18/11 to 11/18/11
- Brittany McCormick, Substitute Yard Supervisor, effective 8/18/11; Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 8/29/11 to 11/18/11
- Sonia Mena, Substitute Yard Supervisor, effective 8/18/11
- Juana Meza, Short-term Yard Supervisor - .50 hr. (M, T, Th, F), Roosevelt, effective 9/1/11 to 6/8/12
- Melissa Mills, Substitute READY Program Tutor, effective 8/15/11
- Martha Murillo, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator – Oral Interpreter and Written Translator, effective 8/15/11
- Carolyn Nunes, Substitute School Operations Officer, effective 9/12/11
- Lidia Ortega, Substitute Yard Supervisor, effective 8/18/11; Short-term Yard Supervisor – 1.0 hr., King, effective 8/22/11 to 9/30/11
- Jenny Palmer, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator – Oral Interpreter and Written Translator, effective 8/25/11
- Roxanne Reyes, Substitute READY Program Tutor, effective 8/18/11
- Shirley Smith, substitute Food Service Worker I, effective 8/18/11; Short-term Food Service Worker I – 2.25 hrs., Richmond, effective 8/18/11 to 9/16/11
- Sylvia Soto, Yard Supervisor – 2.0 hrs., King, effective 8/18/11
- Danielle Stacy, Substitute Clerk Typist II, effective 8/29/11
- Jazmin Tapia, Substitute Yard Supervisor, effective 8/25/11
- Brenda Thomas, Substitute Educational Tutor K-6 and Special Education Aide, effective 8/30/11
- David Yadeta, Substitute READY Program Tutor, effective 8/12/11

b) Resignations

- Irma Castillo, School Operations Officer – 8.0 hrs., King, effective 9/7/11
- Guadalupe "Maggie" Cervantes, READY Program Tutor – 4.5 hrs., Simas, effective 8/26/11
- Nathan Child, Yard Supervisor – 1.5 hrs., Monroe, effective 6/3/11
- Connie Donahue, Yard Supervisor – 2.50 hrs., Monroe, effective 6/3/11
- Donna Gonzales, Yard Supervisor – 3.5 hrs., Lincoln, effective 6/3/11
- Cindy Gonzales, Health Care Assistant – 6.0 hours, Simas, effective 9/9/11
- Debra Hallock, Yard Supervisor – 1.75 hrs., Wilson, effective 6/3/11
- Tyre Hudgins, Substitute Yard Supervisor, effective 6/3/11
- Rachel Mescher, Substitute READY Program Tutor, effective 5/31/11
- Juana Melendrez, Substitute Translator: Oral Interpreter and Yard Supervisor, effective 4/1/11
- Tammy Moore, Substitute READY Program Tutor, effective 3/24/11
- Vanessa Moos, Substitute Alternative Education Aide, Clerk Typist II, Educational Tutor, READY Program Tutor, Special Education Aide and Yard Supervisor, effective 5/20/11
- Dianna Rodriguez, Yard Supervisor – 3.25 hrs., Washington, effective 6/3/11
- Vanessa Romero, Educational Tutor K-6 – 3.5 hrs., Richmond, effective 5/9/11
- Karina Rosas, Educational Tutor K-6 – 3.5 hrs., Hamilton, effective 5/5/11
- Sandra Wood, Yard Supervisor – 3.5 hrs., Wilson, effective 6/3/11
- David Yadeta, READY Program Tutor – 4.5 hrs., Monroe, effective 6/3/11

c) Certificated Transfers and Combination Class Assignments, eff. 08/29/11

Involuntary Transfer

- Monica Chavez, from King 1st Grade to Richmond Kindergarten

Combination Class Assignments

- Claudia Davis, from Simas 5th Grade to Simas 4th/5th Grade
- Kaye Garrison, from Monroe 4th Grade to Monroe 4th/5th Grade
- Cynthia Lara, from Hamilton 5th Grade to Hamilton 4th/5th Grade
- Gina Lewis, from King 2nd Grade to King 1st/2nd Grade
- Diego Moreno, from Richmond 6th Grade to Richmond 5th/6th Grade
- Isaias Serrato, from Richmond 5th Grade, to Richmond 4th/5th Grade

- d) Administrative Transfer
 - Virginia Silva, READY Program Tutor – 4.5 hrs., from Roosevelt to Hamilton, effective 8/16/11
- e) Promotion/Transfer/More Hours
 - Andrea Valencia, from READY Program Tutor – 4.5 hrs., Hamilton to Lead READY Program Tutor – 5.0 hrs., Simas, effective 8/12/11
- f) Promotion/Transfer/Decrease in Hours
 - Virginia Silva, from READY Program Tutor – 4.5 hrs., Hamilton, to Educational Tutor K-6 – 3.5 hrs., Monroe, effective 9/1/11
- g) More Hours
 - John Arnett, Bus Driver, from 4.5 hrs. to 5.5 hrs., Transportation/DSF, effective 8/16/11
 - Vance Fredrick, Yard Supervisor, from 1.75 hrs. to 3.0 hrs., Washington, effective 8/18/11
 - Sherry Miller, Yard Supervisor, from 1.5 hrs. to 3.25 hrs., Lincoln, effective 8/22/11
 - Christina Whitacre, Yard Supervisor, from 2.5 hrs. to 3.25 hrs., King, effective 8/18/11
- h) More Hours/Transfer
 - Patricia Edmond, Yard Supervisor, from 1.5 hrs. Monroe to 1.75 hrs., Lincoln, effective 8/22/11
- i) Unpaid Leave
 - Veronica Leach, Yard Supervisor - 3.5 hrs., Hamilton, effective 8/26/11 to 9/2/11, medical
- j) Volunteers

<u>Name</u>	<u>School</u>
Marie Gallegos	Hamilton
Philip Gallegos	Hamilton
Joy Muwaswes	Jefferson
Mirella Ornelas	Jefferson
Marisela Perez	Monroe
Michelle Speer	Monroe
Rose Hernandez	Simas
Valerie Riebli	Simas
Elizabeth Verboon	Simas
Sarah Martinez	Washington

6. FINANCIAL

- a) Consider approval of the Certification of the 2011-12 Operations Application for the K-3 Class Size Reduction Program.
- b) Consider approval to purchase one (1) new 78-passenger Blue Bird school bus from A-Z Sales, Inc. via piggyback on bid issued by the Waterford Unified School District.
- c) Consider approval of destruction of the 1981 Crown school bus.
- d) Consider approval of Resolution #3-12: Withdrawal from Special Reserve Fund – Bus Purchase/Replacement.
- e) Consider approval of contract for the providing of meals for Hanford Christian School for 2011-12.

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Liz Simas
DATE: August 26, 2011

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

Date you wish to have your item considered: September 7, 2011

ITEM: Student Discipline - Readmissions

PURPOSE: Consider Recommendations for Readmissions

Case# 09-11 - JFK	Case# 34-10 - MLK
Case# 12-11 - Washington	Case# 34-11 - MLK
Case# 16-10 - Washington	Case# 35-11 - Wilson
Case# 16-11 - Wilson	Case# 36-11 - Wilson
Case# 23-11- MLK	Case# 37-11 - JFK
Case# 24-11 - Lincoln	Case# 40-11 - MLK
Case# 26-11 - Monroe	Case# 41-11 - Richmond
Case# 27-11 - Wilson	Case# 47-10 - Roosevelt
Case# 28-11 - Wilson	Case# 52-10 - Richmond
Case# 30-11 - MLK	Case# 60-10 - MLK
Case# 25-10 - JFK	

**Hanford Elementary School District
Minutes of the Regular Board Meeting
August 17, 2011**

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on August 17, 2011, at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Garner called the meeting to order at 5:30 p.m. Trustees Hill, Revious, Hernandez, and Jay were present.

Closed Session Trustees immediately adjourned to closed session for:

- Conference with Labor Negotiator (GC 54957.6) HETA, District Negotiators: Paul Terry/Diane Williams

Trustees returned to open session at 6:12 p.m.

HESD Managers Present

Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Anthony Carrillo, Debra Colvard, Silvia Duvall, Kenny Eggert, Joy Gabler, David Goldsmith, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Jason Strickland, Diane Williams, and Nancy White.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

Public Comments None.

Board and Staff Comments Trustee Hill stated that he was delighted to be back for a new school year.

Superintendent Dr. Terry welcomed and introduced Anthony Carrillo, whose promotion from Learning Director at Simas School to Principal at Roosevelt School is an item for approval by the Board on the agenda this evening.

Requests to Address the Board None.

Dates to Remember School starts tomorrow; next regular Board Meeting September 7, 2011.

INFORMATION ITEMS

Proposed Board Goals 2010-11 Superintendent Dr. Terry reviewed 2010-11 Board Goals and proposed Board Goals for the Trustees to consider for 2011-12. Board Goals for 2011-12 will be adopted at a future Board Meeting. The Board will hold a study session before the next regular meeting to further discuss goals to be presented for adoption at an upcoming regular board meeting.

Quarterly Williams Complaint report Superintendent Dr. Terry reported the District received no Williams Uniform Complaints for the last quarter of the 2010-11 school year.

BP/AR 4161.24, BP and Exhibit 4020, BP 4354, AR 4112.23 Diane Williams, Assistant Superintendent Human Resources, presented the following revised Board Policies and Administrative Regulations for information only. They will be returned to the Board for action at a future

meeting:

- BP/AR 4161.24 – Leave for Religious Reasons (revised)
- BP 4020 – Drug and Alcohol-Free Workplace (revised)
- Exhibit 4020 – Drug and Alcohol-Free Workplace (revised)
- BP 4354 – Health and Welfare Benefits (revised)
- AR 4112.23 – Special Education Staff (revised)

AR 6145.5

Superintendent Dr. Terry presented the following revised Administrative Regulation for information only. It will be returned to the Board for action at a future meeting:

- AR 6145.5 – Student Organizations and Equal Access (revised)

CONSENT ITEMS

Trustee Revious made a motion to take consent items "a" through "c" together. Trustee Hill seconded, motion carried 5-0. Trustee Revious then made a motion to approve consent items "a" through "c". Trustee Hernandez seconded, motion carried 5-0. The items approved are:

- a) Warrant listings dated June 10, 2011; June 17, 2011; June 24, 2011; June 30, 2011; July 6, 2011; July 8, 2011; July 15, 2011; July 22, 2011; July 29, 2011; and August 5, 2011.
- b) Minutes of June 15, 2011 Regular Board Meeting.
- c) Donation of \$1064.87 from the Washington Parent and Teachers Club to Washington School.

BOARD POLICIES AND ADMINISTRATION

Consultant Contract Trustee Hill made a motion to approve consultant contract with Dr. Sharroky Hollie to provide QEIA funded professional services with M.L.King Elementary School. Trustee Jay seconded; motion carried 5-0.

PERSONNEL

Trustee Hill made a motion to take Personnel items "a" through "o" collectively. Trustee Jay seconded; motion carried 5-0. Then Trustee Hill made a motion to approve Personnel items "a" through "o". Trustee Hernandez seconded; the motion carried 5-0. The following items were approved:

***Item "a" –
Employment***

Certificated, effective August 16, 2011: Judy Chavez, Teacher, Probationary 1; Judith Corrales, Teacher, Probationary 1; Kimberly Hunt, Teacher, Probationary 1; Melissa Parreira, Teacher, Probationary 1; Kristie Ross, Teacher, Probationary 1; Susan Schneider, Teacher, Probationary 1; Rachel Simpson, Teacher, Probationary 1
Classified: Sandra Acevedo, Educational Tutor K-6, Richmond; Mary "Gladys" Brindis, Bilingual Student Specialist, Washington; Kimberly Caceres, Media Services Aide, Wilson/Kennedy; Yadira Castrejon Granados, Bilingual Clerk Typist II, Lincoln; Summer Dalafu, Educational Tutor K-6, Hamilton; Rogelio Espinoza, Custodian II, Jefferson; Melissa Martinez, READY Program Tutor, Richmond; Tamara Oliveira, Account Clerk II, Washington; Jodi Prodoehl, Special Circumstance Aide, Simas

- Item "a" – Employment** Temporary Employees/Substitutes/Yard Supervisors: Angelica Aguilar, Substitute Yard Supervisor; Maria Aragon, Substitute Bilingual Clerk Typist I and Clerk Typist I; Clara "Maxine" Brown, Substitute Alternative Education Program Aide and Clerk Typist II; Inez Carreiro, Short-term Yard Supervisor; Nathan Child, Yard Supervisor; Deborah Chinchock, Substitute Clerk Typist II; Maureen Diaz, Substitute Database Specialist II; Brittany Farris, Substitute Yard Supervisor; Magdalena Flores, Substitute Yard Supervisor; Kimberly Jenkins, Short-term Yard Supervisor; Michal "Mack" McWay, Substitute Clerk Typist I and READY Program Tutor; Juana Melendrez, Short-term Yard Supervisor; Juana Meza, Short-term Yard Supervisor; Brenda Rosas, Short-term Yard Supervisor; Sylvia Soto, Short-term Yard Supervisor; Fred Vargas, Substitute Custodian II; Kelly Ventuleth, Yard Supervisor; Maria Villafana, Short-term Yard Supervisor
- Item "b" – Resignations** Silvina Avila, Yard Supervisor; Marisa Benitez, Educational Tutor K-6; Corrina Bowman, Yard Supervisor; Jaqueline Brooks, READY Program Tutor; Michelle Cano, Teacher, Washington; Diana Carmany, Teacher, Hamilton; Annette Fuentes, Teacher, Washington; Angelica Gomez, READY Program Tutor; Teddi Hernandez, Substitute Clerk Typist II; Charlotte Hines, Principal, Washington; Kimberley Hulsey, Substitute Yard Supervisor; Megan Kurtz, Lead READY Program Tutor; Kelly Macias, Teacher, Simas; Narinder Maman, Substitute Translator – Oral Interpreter and Written Translator; Christina Novielli, READY Program Tutor; Rosemary Reynolds, Substitute Clerk Trainee and READY Program Tutor; Guadalupe Rodriguez, Bilingual Clerk Typist II; Dianna Silveira, Teacher, Lincoln; Margaret Toste, Food Service Worker I; Mary Velez, Yard Supervisor; Tracy Verdegaa, Special Education Aide
- Item "c" – Retirement** Joan Champlin, Teacher, Monroe; Maureen Diaz, Database Specialist II, HESDNet; Sue Hill, Teacher; Blanca "Estelle" Johnston, Bilingual Clerk Typist II, Hamilton; Sherrill Neagle, Media Services Aide, Kennedy
- Item "d" – Transfer** Kristina Baldwin, Learning Director, from Richmond to Simas; Jill Rubalcava, Principal, from Roosevelt to Washington
- Item "e" – Administrative Transfer** Guadalupe "Maggie" Cervantes, READY Program Tutor, from Roosevelt to Simas; Maxine Sims, Special Circumstance Aide, from Simas to Monroe
- Item "f" – Promotion/Transfer** Anthony Carrillo, from Learning Director at Simas to Principal at Roosevelt; Lindsay Hastings, from Teacher at Washington to Learning Director at Richmond.
- Item "g" – More Hours** Revina Bias, Yard Supervisor; Valerie Brakeman, Yard Supervisor; Jenny Delgado, Yard Supervisor; Georgia Freeman, Yard Supervisor; Loretta King, Yard Supervisor; Araceli Mandujano, Yard Supervisor; Robin Patison, Yard Supervisor; as listed.
- Item "h" – More Hours/Transfer** Aristeo Calvillo, Bilingual Clerk Typist II; Claudia Vega-Valtierra, Bilingual Clerk Typist II; as listed.
- Item "i" – Certificated Transfers/Reassignment Reinstatements** As listed.
- Item "j" – Leave of Absence** Kali Gonsalves, Teacher, Lincoln; Loriann Riley, School Psychologist, Special Services; as listed.
- Item "k" – Approve Joint Powers Agreement** Agreement between Hanford Elementary School District and Tulare County Office of Education to join the Employer/Employee Relations Support Services Consortium for 2011-12 and 2012-13 agreement periods.

**Item "l" –
Approve Internship
Agreement** Internship Agreement with Fresno Pacific University (FPU), Division of Pupil Personnel Services for the purpose of providing internship experience to FPU school psychology candidates through the pupil services programs operating within the jurisdiction of the District.

**Item "m" –
Certify Employment
Status** As listed.

**Item "n" –
Salary/Wage Schedules
for 2011-2012** 2011-12 Classified, Substitute/Temporary Wage Schedule (Final).

**Item "o" –
Volunteers** As listed.

FINANCIAL

Consultant Contract Trustee Hill made a motion to approve consultant contract with Demsey, Filliger and Associates for an updated actuarial study as required by GASB 45. Trustee Revious seconded; motion carried 5-0.

Resolution #01-12 Trustee Jay made a motion to approve Resolution #01-12: Revision of the 2011-2012 Budget. Trustee Hill seconded; motion carried 5-0.

Resolution #02-12 Trustee Hill made a motion to approve Resolution #02-12: Certificate of Resolution – 457 Deferred Compensation Plan Amendment for Roth 457. Trustee Hernandez seconded; motion carried 5-0.

There being no further business, President Garner adjourned the meeting at 6:57 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

Jeff Garner, President

Tim Revious, Clerk

**Hanford Elementary School District
Inter-District Transfer Log
09/0711**

(Includes Employment, Child Care and Special Circumstance)

TO	DISTRICT	FROM
7	ARMONA	3
	AVENAL	
13	CENTRAL	
1	CORCORAN	
	DINUBA	
	EXETER	
	FOWLER	
	KINGSBURG	
	FRESNO	
	ISLAND	
2	KINGS RIVER	2
27	KIT CARSON	
	LAKESIDE	5
	LATON	
10	LEMOORE	4
13	PIONEER	25
	REEF-SUNSET	
	RIVERDALE	1
	SANGER	1
	SELMA	
	STRATFORD	
	TULARE	
1	VISALIA	6
	WAUKENA	1
	HURON	
	MADERA	
74	TOTAL	48

Inters - IN

No	A/D	Sch Req'd	Home Sch	Date
I-009	A	Wilson	Kings River	09/01/11
I-010	A	King	Visalia	09/01/11
I-011	D	Roosevelt	Lakeside	09/01/11
I-012	D	Roosevelt	Lakeside	09/01/11
I-013	D	Hamilton	Armona	09/01/11
I-014	A	Wilson	Pioneer	09/01/11
I-015	A	Wilson	Pioneer	09/01/11
I-016	D	Wilson	Lakeside	09/01/11
I-017	D	Hamilton	Lakeside	09/01/11
I-018	A	Simas	Pioneer	09/01/11
I-019	A	Simas	Pioneer	09/01/11
I-020	A	Washington	Visalia	09/01/11
I-021	A	Washington	Visalia	09/01/11
I-022	A	Simas	Pioneer	09/01/11
I-023	A	Simas	Pioneer	09/01/11
I-024	A	Simas	Visalia	09/01/11
I-025	A	King	Lemoore	09/01/11
I-026	A	Roosevelt	Pioneer	09/01/11
I-027	A	Hamilton	Visalia	09/01/11
I-030	A	Richmond	Lemoore	09/01/11
I-031	A	Simas	Pioneer	09/01/11
I-032	A	Richmond	Sanger	09/01/11
I-033	A	Simas	Riverdale	09/01/11
I-034	A	Simas	Lemoore	09/01/11
I-035	A	Simas	Armona	09/01/11
I-036	A	Simas	Pioneer	09/01/11
I-037	A	Simas	Pioneer	09/01/11
I-038	A	Simas	Pioneer	09/01/11
I-039	A	Simas	Pioneer	09/01/11
I-040	A	Roosevelt	Visalia	09/01/11
I-041	A	Hamilton	Kings River	09/01/11
I-042	A	Hamilton	Waukena	09/01/11
I-043	A	Wilson	Armona	09/01/11
I-044	A	Lincoln	Pioneer	09/01/11
I-045	A	Simas	Pioneer	09/01/11
I-046	A	Simas	Pioneer	09/01/11
I-047	A	Wilson	Pioneer	09/01/11
I-049	A	Monroe	Pioneer	09/01/11
I-050	A	Monroe	Pioneer	09/01/11
I-051	A	Monroe	Pioneer	09/01/11
I-052	A	Monroe	Pioneer	09/01/11
I-054	A	Washington	Lakeside	09/01/11
I-055	A	Simas	Pioneer	09/01/11
I-056	A	Simas	Pioneer	09/01/11
I-008	A	Wilson	Pioneer	09/01/11
I-001	A	Simas	Pioneer	09/01/11
I-005	A	Wilson	Lemoore	09/01/11
I-006	A	Simas	Pioneer	09/01/11

Inters - OUT

No	A/D	Sch Req'd	Home Sch	BD Date
O-001	A	Lemoore	King	09/01/11
O-002	A	Kit Carson	Monroe	09/01/11
O-003	A	Kings River	Richmond	09/01/11
O-004	A	Kit Carson	Simas	09/01/11
O-005	A	Corcoran	King	09/01/11
O-006	A	Central Union	Simas	09/01/11
O-007	A	Cental Union	Monroe	09/01/11
O-008	A	Armona	Roosevelt	09/01/11
O-009	A	Pioneer	Washington	09/01/11
O-010	A	Kit Carson	Wilson	09/01/11
O-011	A	Neutra	?	09/01/11
O-012	A	Lemoore	Wilson	09/01/11
O-013	A	Lemoore	MLK	09/01/11
O-014	A	Pioneer	Wilson	09/01/11
O-015	A	Kit Carson	Kennedy	09/01/11
O-016	A	Kit Carson	Washington	09/01/11
O-017	D	Kit Carson	Hamilton	09/01/11
O-018	A	Pioneer	Simas	09/01/11
O-019	A	Kit Carson	Washington	09/01/11
O-020	A	Central Union	Simas	09/01/11
O-021	A	Central Union	Simas	09/01/11
O-022	A	Central Union	King	09/01/11
O-023	A	Central Union	Wilson	09/01/11
O-024	A	Central Union	Simas	09/01/11
O-025	A	Kit Carson	Washington	09/01/11
O-026	A	Lemoore	Simas	09/01/11
O-027	A	Central Union	Wilson	09/01/11
O-028	A	Kit Carson	Lincoln	09/01/11
O-029	A	Central Union	Wilson	09/01/11
O-030	A	Kit Carson	Hamilton	09/01/11
O-031	A	Kit Carson	Hamilton	09/01/11
O-032	A	Kit Carson	Hamilton	09/01/11
O-033	A	Pioneer	Linocln	09/01/11
O-034	A	Kit Carson	Washington	09/01/11
O-035	A	Kit Carson	Richmond	09/01/11
O-036	A	Pioneer	Hamilton	09/01/11
O-037	A	Pioneer	Monroe	09/01/11
O-038	A	Pioneer	Monroe	09/01/11
O-039	A	Pioneer	Monroe	09/01/11
O-040	A	Kit Carson	Richmond	09/01/11
O-041	A	Central Union	King	09/01/11
O-042	A	Central Union	Simas	09/01/11

No	A/D	Sch Req'd	Home Sch	BD Date
O-043	A	Central	Simas	09/01/11
O-044	A	Lemoore	King	09/01/11
O-045	A	Kit Carson	Wilson	09/01/11
O-046	A	Kit Carson	Wilson	09/01/11
O-047	A	Kings	Simas	09/01/11
O-048	A	Pioneer	Simas	09/01/11
O-049	A	Lemoore	Wilson	09/01/11
O-050	A	Kit Carson	Wilson	09/01/11
O-051	A	Kit Carson	Monroe	09/01/11
O-052	A	Pioneer	Simas	09/01/11
O-053	A	Armona	Monroe	09/01/11
O-054	A	Kit Carson	Kennedy	09/01/11
O-055	A	Pioneer	Kennedy	09/01/11
O-056	A	Pioneer	Washingt	09/01/11
O-057	A	Kings	Wilson	09/01/11
O-058	D	Kit Carson	Richmond	09/01/11
O-059	A	Lemoore	Hamilton	09/01/11
O-060	A	Lemoore	Hamilton	09/01/11
O-061	A	Kit Carson	Roosevelt	09/01/11
O-062	A	Kit Carson	Monroe	09/01/11
O-063	A	Lemoore	Washingt	09/01/11
O-064	A	Lemoore	Washingt	09/01/11
O-065	A	Armona	Lincoln	09/01/11
O-066	A	Pioneer	Wilson	09/01/11
O-067	A	Pioneer	Wilson	09/01/11
O-068	A	Kit Carson	Hamilton	09/01/11
O-069	A	Kit Carson	Hamilton	09/01/11
O-070	A	Armona	Kennedy	09/01/11
O-071	A	Armona	Kennedy	09/01/11
O-072	A	Armona	King	09/01/11
O-073	A	Armona	King	09/01/11
O-074	A	Kit Carson	Lincoln	09/01/11
O-075	A	Kit Carson	Lincoln	09/01/11
O-076	A	Visalia	Kennedy	09/01/11
O-077	A	Armona	Kennedy	09/01/11
O-078	A	Armona	Kennedy	09/01/11

14/76

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Silvia Duvall



DATE: 8/29/11

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 9/7/11

ITEM: Donations from Savemart Shares \$130.84 and Edison International \$100.00

PURPOSE: Instructional material

FISCAL IMPACT: \$230.54

RECOMMENDATIONS: Accept donations

Hanford Elementary School District
HUMAN RESOURCES DEPARTMENT

15/76

AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Diane Williams *DLW*

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☒ Information
☐ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 7, 2011**

ITEM: Receive for information Memorandum of Understanding and accompanying Disclosure of Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teachers Association (HETA) to have the 2010-2013 HETA Collective Bargaining Agreement remain status quo for the 2011-12 school year.

PURPOSE: HESD's and HETA's initial proposals for amendments to the 2010-2013 Collective Bargaining Agreement with HETA were accepted by the Board of Trustees on May 18, 2011 (attached). HESD and HETA have agreed to forego negotiations and keep the 2010-2013 Collective Bargaining Agreement status quo during the 2011-12 school year.

To comply with the provisions of Government Code Section 3547, this agreement and the Disclosure of the Collective bargaining Agreement must first be presented as information at a public Board meeting and then submitted to the County Office of Education for a minimum of five (5) days for review. The Board may then take action on the agreement at a subsequent Board meeting. This Memorandum of Understanding will be recommended for Board approval at the September 21, 2011 regular Board meeting.

FISCAL IMPACT: None.

RECOMMENDATION: Receive Memorandum of Understanding and Disclosure of Collective Bargaining Agreement for information only.

HANFORD ELEMENTARY SCHOOL DISTRICT

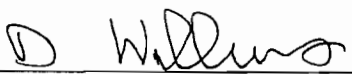
MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING IS ENTERED into by and between Hanford Elementary School District, hereinafter referred to as "District," and the Hanford Elementary Teachers Association, hereinafter referred to as "HETA."


The District and HETA Negotiating teams agree not to make changes to the 2010-2013 Collective Bargaining Agreement between the District and HETA during the 2011-2012 school year.

FOR THE DISTRICT:

FOR HETA:



Diane Williams
Chief Negotiator
Hanford Elementary School District



Michael Rogers
Negotiations Chair
Hanford Elementary Teachers Association

Date Signed: 8-17-11

Date Signed: 8-17-11

HETA Reopeners for 2011-2012

Per Article 24 of the Collective Bargaining Agreement

Article 11 Calendar

Previously agreed to for the 2011-2012 school year.

Article 18 Employee Group Health and Welfare Insurance Benefits

HETA would like the District to maintain fully District paid insurance premiums.

Article 20 Salary

HETA would like to continue the current 2011-2012 Salary Article previously set forth in the 2010-2013 Collective Bargaining Agreement

Hanford Elementary School District
District's Initial Proposal
HETA Negotiations 2011-2012

Article 11 SCHOOL CALENDARS AND WORK YEAR

- No change in work year at this time; unless legislation is enacted requiring the District to look at the calendar and make cost savings adjustments.

**Article 18 EMPLOYEE GROUP HEALTH AND WELFARE INSURANCE
BENEFITS**

- No change in the \$11,341.32 cap on health benefits for HETA.

Article 20 SALARY

- No changes at this time. Unless, as stated above, legislation is enacted requiring the District to look at calendar for cost savings adjustments.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

19/76

Hanford Elementary School District

Name of Bargaining Unit: Hanford Elementary Teachers Association

Certificated X Classified _____
New Agreement _____ or Reopener X

The proposed agreement is a three-year agreement that covers the period beginning July 1, 2010 and ending June 30, 2013 and will be acted upon by the Governing Board at its meeting on September 21, 2011.

A.(1) Proposed Change in Compensation

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement Increase (Decrease) and Percentage Change		
			Current Year 2011-12	Year 2 2012-13	Year 3 2013-14
1.	Base Salary		\$ 0	\$ 0	\$ 0
		\$ 16,722,783	0%	0%	0%
2.	Other Compensation – i.e. Stipends or Bonuses		\$ 0	\$ 0	\$ 0
		\$ 0	0%	0%	0%
3.	Total Salary - (Sum of 1 & 2)		\$ 0	\$ 0	\$ 0
		\$ 16,722,783	0%	0%	0%
4.	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare		\$ 0	\$ 0	\$ 0
		\$ 1,811,077	0%	0%	0%
5.	Health/Welfare Benefits		\$ 0	\$ 0	\$ 0
		\$ 3,107,434	0%	0%	0%
6.	Total Benefits - (Total Lines 4 & 5)		\$ 0	\$ 0	\$ 0
		\$ 4918,511	0%	0%	0%
7.	Total Compensation – (sum of 3 & 6)		\$ 0	\$ 0	\$ 0
		\$ 21,641,294	0%	0%	0%

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

- A.(2) Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:

The District and HETA negotiating teams agreed not to makes changes to the 2010-2013 Collective Bargaining Agreement between the District and HETA during the 2011-2012 school year.

- B. **Proposed Negotiated Changes in Non-Compensation Items** (class size adjustments, staff development days, teacher prep time, etc.)

None

- C. What are the specific impacts on instructional and support programs to accommodate the settlement? **Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.**

None

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

- D. What contingency language is included in the proposed agreement?** Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

Not Applicable for 2011-2012

E. Source of Funding for Proposed Agreement

1. Current Year

Not Applicable for 2011-12

2. How will the ongoing cost of the proposed agreement be funded in future years?

Not Applicable for 2011-12

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

Not Applicable for 2011-12

- 3A. For multi-year agreements, please provide a multi-year financial projection covering the term of the agreement. Include all assumptions used in the projections, growth, COLA, etc.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and G.C. 3547.5.

District Superintendent
(Signature)

September 2, 2011
Date

Contact Person: Nancy White Telephone No.: (559) 585-3628

23/76

IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET
In accordance with AB3141 (Statutes of 1994, Chapter 650) (EC42142)

	(Col. 1) Latest Board- Approved Budget	(Col. 2) Adjustments as a Result of Settlement (from page 1)	(Col. 3) Other Revisions (provide explanation)	(Col. 4) Total Impact on Budget (Col. 1+2+3)
REVENUES				
Revenue Limit Source (8010-8099)				
Remaining Revenues (8100-87991)				
TOTAL REVENUES				
EXPENDITURES		No Change -		
1000 Certificated Salaries	Not Applicable	for 2011-12		
2000 Classified Salaries				
3000 Employees' Benefits				
4000 Books and Supplies				
5000 Services and Operating Exps				
6000 Capital Outlay				
7000 Other				
TOTAL EXPENDITURES				
OPERATING SURPLUS (DEFICIT)				
OTHER SOURCES AND TRANSFERS IN				
OTHER USES AND TRANSFERS OUT				
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE				
BEGINNING BALANCE				
CURRENT-YEAR ENDING BALANCE				
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts				
Reserved for Economic Uncertainties				
Board Designated Amounts				
Unappropriated Amounts				

A. Date of governing board approval of budget revisions in Col. 1 Not Applicable

Contact Person: Nancy White

Date: September 7, 2011

**CERTIFICATION #1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF
COLLECTIVE BARGAINING AGREEMENT**

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Hanford Elementary School District (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Hanford Elementary Teachers Association Bargaining Unit, during the term of the agreement from July 1, 2010 to June 30, 2013.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<u>Budget Adjustment Categories</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u>0</u>
<u>Expenditures/Other Financing Uses</u>	<u>0</u>
<u>Ending Balance Increase (Decrease)</u>	<u>0</u>

N/A X (No budget revisions necessary)

District Superintendent
(Signature)

September 7, 2011
Date

Chief Business Officer
(Signature)

September 7, 2011
Date

Description	Object Codes	2011-12 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2012-13 Projection (C)	% Change (Cols. E-C/C) (D)	2013-14 Projection (E)
A. REVENUES AND OTHER FINANCING SOURCES						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	26,038,153.00	3.96%	27,068,056.04	3.38%	27,982,324.93
2. Federal Revenues	8100-8299	4,266,044.00	-23.39%	3,268,044.00	0.00%	3,268,044.00
3. Other State Revenues	8300-8599	8,633,108.00	3.20%	8,909,368.00	2.70%	9,149,920.00
4. Other Local Revenues	8600-8799	1,937,165.00	0.00%	1,937,165.00	0.00%	1,937,165.00
5. Other Financing Sources	8900-8999	20,000.00	0.00%	20,000.00	0.00%	20,000.00
6. Total (Sum lines A1 thru A5)		40,894,469.49	0.75%	41,202,633.04	2.80%	42,357,453.93
B. EXPENDITURES AND OTHER FINANCING USES						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				20,802,592.00		21,109,871.00
b. Step & Column Adjustment				501,000.00		501,000.00
c. Cost-of-Living Adjustment				227,279.00		227,279.00
d. Other Adjustments				(421,000.00)		(120,000.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	20,802,592.00	1.48%	21,109,871.00	2.88%	21,718,150.00
2. Classified Salaries						
a. Base Salaries				7,616,318.00		6,961,026.00
b. Step & Column Adjustment				84,000.00		84,000.00
c. Cost-of-Living Adjustment				91,708.00		91,708.00
d. Other Adjustments				(831,000.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	7,616,318.00	-8.60%	6,961,026.00	2.52%	7,136,734.00
3. Employee Benefits	3000-3999	9,285,413.00	0.00%	9,285,413.00	0.00%	9,285,413.00
4. Books and Supplies	4000-4999	1,793,994.00	-11.56%	1,586,681.00	0.00%	1,586,681.00
5. Services and Other Operating Expenditures	5000-5999	2,891,559.00	-0.86%	2,866,559.00	0.00%	2,866,559.00
6. Capital Outlay	6000-6999	103,000.00	0.00%	103,000.00	0.00%	103,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	228,178.00	0.00%	228,178.00	0.00%	228,178.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(131,531.00)	0.00%	(131,531.00)	0.76%	(132,531.00)
9. Other Financing Uses	7600-7699	191,218.00	0.00%	191,218.00	0.00%	191,218.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		42,780,741.00	-1.36%	42,200,415.00	1.86%	42,983,402.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(1,886,271.51)		(997,781.96)		(625,948.07)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1c)		6,419,041.00		4,532,769.49		3,534,987.53
2. Ending Fund Balance (Sum lines C and D1)		4,532,769.49		3,534,987.53		2,909,039.46
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	122,622.00		122,622.00		122,622.00
b. Restricted	9740	1,255,681.00		1,257,966.00		1,244,079.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	700,000.00		700,000.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,505,000.00		1,450,000.00		1,450,000.00
2. Unassigned/Unappropriated	9790	949,467.00		4,399.53		92,338.46
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		4,532,770.00		3,534,987.53		2,909,039.46

Description	Object Codes	2011-12 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2012-13 Projection (C)	% Change (Cols. E-C/C) (D)	2013-14 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,505,000.00		1,450,000.00		1,450,000.00
c. Unassigned/Unappropriated	9790	949,467.00		4,399.53		92,338.46
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		2,454,467.00		1,454,399.53		1,542,338.46
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		5.74%		3.45%		3.59%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds: 1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00				
2. District ADA Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, lines 3, 6, and 25; enter projections)		5,475.00		5,502.00		5,530.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		42,780,741.00		42,200,415.00		42,983,402.00
b. Plus: Special Education Pass-through Funds (Line F1h2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		42,780,741.00		42,200,415.00		42,983,402.00
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,283,422.23		1,266,012.45		1,289,502.06
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,283,422.23		1,266,012.45		1,289,502.06
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed. D.

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: September 7, 2011.

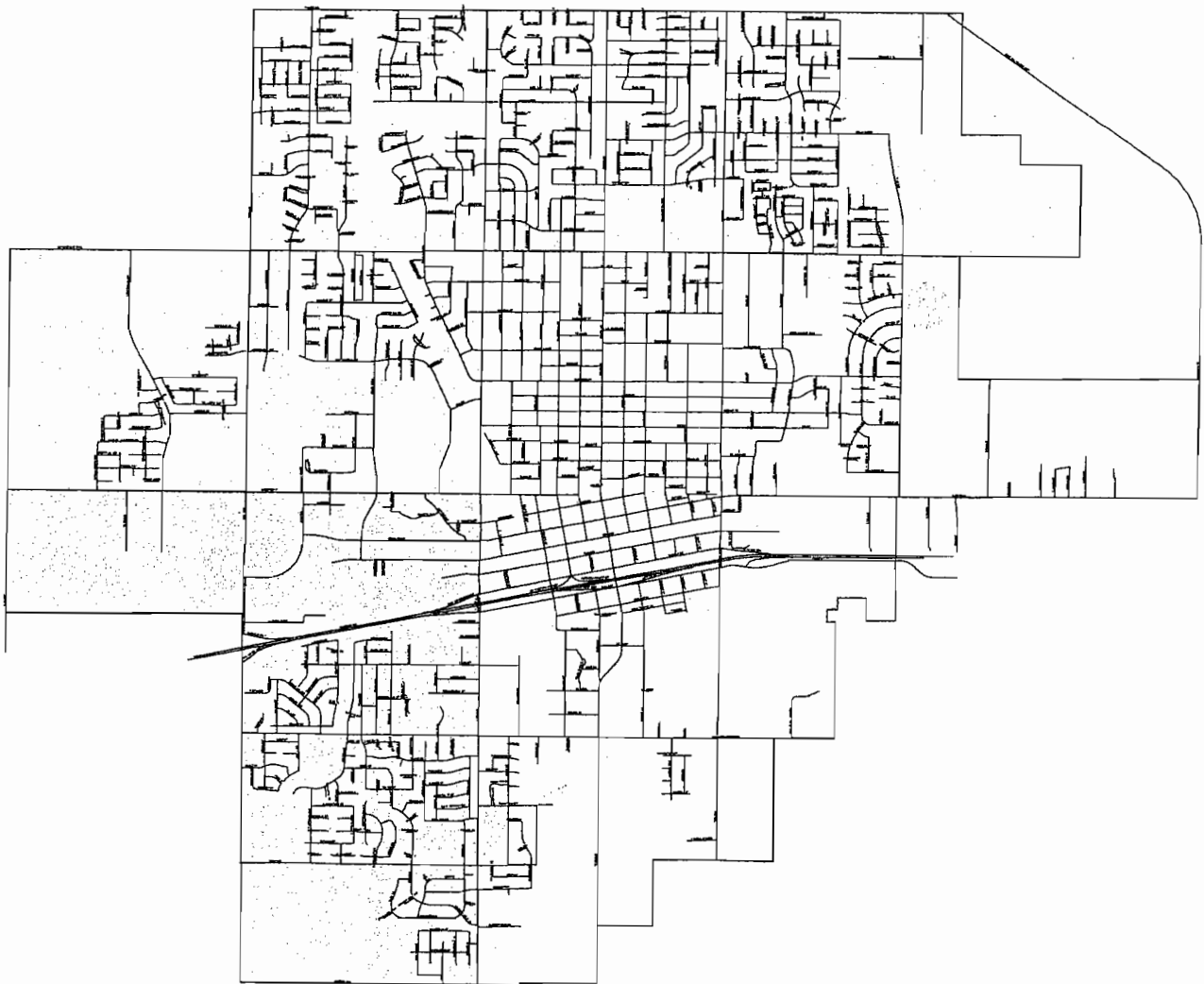
ITEM: Receive information regarding Board of Trustee Attendance Boundaries and review initial drafts of Board of Trustee Attendance Boundaries as presented by Mr. Randy Edwards of Griswold, Lasalle, Cobb, Dowd & Gin.

PURPOSE:

FISCAL IMPACT:

RECOMMENDATION:

Hanford Elementary School District Existing



Hanford Elementary School District
Existing
Source: 2010 Census, PL 94-171 File

Total Population

	P0010001	P00100 DEV	P00100 DVP	P0010002	P0010003	P0010004	P0010005	P0010006	P0010007	P0010008	P0020002	P0020002 P
DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic	% Hispanic
1	11221	2324	26.12	10589	7477	458	116	696	6	1836	4138	36.88
2	8232	-665	-7.47	7813	6101	230	81	179	10	1212	2786	33.84
3	7598	-1299	-14.60	7220	5019	383	108	116	17	1577	3972	52.28
4	8118	-779	-8.76	7653	3764	584	140	171	4	2990	5736	70.66
5	9318	421	4.73	8812	4676	542	171	305	3	3115	6311	67.73
Total	44,487			42,087	27,037	2,197	616	1,467	40	10,730	22,943	
Ideal Pop	8,897											

Percentages

DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic
1					66.63%	4.08%	1.03%	6.20%	0.05%	16.36%	36.88%
2					74.11%	2.79%	0.98%	2.17%	0.12%	14.72%	33.84%
3					66.06%	5.04%	1.42%	1.53%	0.22%	20.76%	52.28%
4					46.37%	7.19%	1.72%	2.11%	0.05%	36.83%	70.66%
5					50.18%	5.82%	1.84%	3.27%	0.03%	33.43%	67.73%
Total %age					60.78%	4.94%	1.38%	3.30%	0.09%	24.12%	51.57%

18 and over

DISTRICT	P0030001	P00300 DEV	P00300 DVP	P0030002	P0030003	P0030004	P0030005	P0030006	P0030007	P0030008	P0040002	
DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic	% Hispanic
1	7929			7664	5487	344	76	524	6	1227	2528	31.88%
2	6125			5930	4744	167	58	162	8	791	1694	27.66%
3	5303			5132	3728	232	78	87	11	996	2408	45.41%
4	5283			5064	2628	377	87	120	4	1848	3474	65.76%
5	6196			5928	3268	353	112	225	3	1967	3889	62.77%
Total	30,836			29,718	19,855	1,473	411	1,118	32	6,829	13,993	
18+ Ideal Pop	6,167											

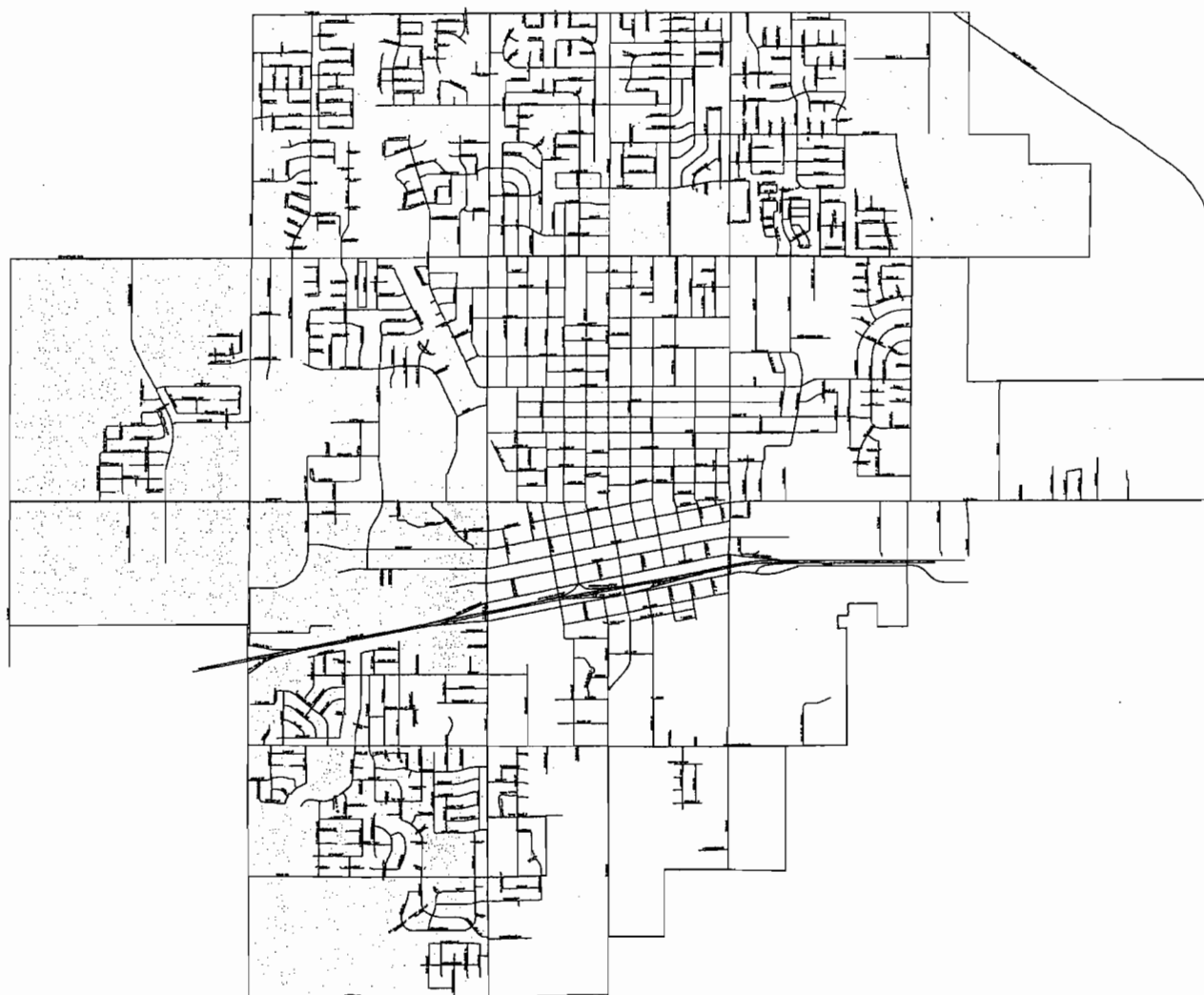
Percentages

DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic
1					69.20%	4.34%	0.96%	6.61%	0.08%	15.47%	31.88%
2					77.45%	2.73%	0.95%	2.64%	0.13%	12.91%	27.66%
3					70.30%	4.37%	1.47%	1.64%	0.21%	18.78%	45.41%
4					49.74%	7.14%	1.65%	2.27%	0.08%	34.98%	65.76%
5					52.74%	5.70%	1.81%	3.63%	0.05%	31.75%	62.77%
18+ %age					64.39%	4.78%	1.33%	3.63%	0.10%	22.15%	45.38%

American Community Survey

	Special Tabulation from the 2005-2009 5-year ACS	Special Tabulation from the 2005-2009 5-year ACS	2005-2009 5-year ACS	2005-2009 5-year ACS	ACS Special Tab Hispanic %	ACS Hispanic %
District	CVAP	H	ACS CVAP	ACS H		
1	7,310	2,078	7,329	2,103	28.43%	28.69%
2	6,037	1,343	6,006	1,286	22.25%	21.41%
3	4,289	1,270	4,126	1,412	29.61%	34.22%
4	3,722	1,691	4,003	1,599	45.43%	39.95%
5	4,432	1,920	4,515	2,001	43.32%	44.32%
Total	25,790	8,302	25,979	8,401		

Hanford Elementary School District Alternate 1



Hanford Elementary School District
Alternate Number 1
Source: 2010 Census, PL 94-171 File

Total Population

	P0010001	P00100 DEV	P00100 DVP	P0010002	P0010003	P0010004	P0010005	P0010006	P0010007	P0010008	P0020002	P0020002 P
DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic	% Hispanic
1	8895	-2	-0.02	8388	5817	394	89	507	6	1575	3414	38.38
2	8901	4	0.04	8457	6641	240	85	192	10	1289	2948	33.12
3	8907	10	0.11	8451	5727	447	123	160	17	1977	4774	53.60
4	8917	20	0.22	8425	4196	591	155	198	5	3280	6338	71.08
5	8867	-30	-0.34	8366	4656	525	164	410	2	2609	5469	61.68
Total	44,487			42,087	27,037	2,197	616	1,467	40	10,730	22,943	
Ideal Pop	8,897											

Percentages

DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic
1					65.40%	4.43%	1.00%	5.70%	0.07%	17.71%	38.38%
2					74.61%	2.70%	0.95%	2.16%	0.11%	14.48%	33.12%
3					64.30%	5.02%	1.38%	1.80%	0.19%	22.20%	53.60%
4					47.06%	6.63%	1.74%	2.22%	0.06%	36.78%	71.08%
5					52.51%	5.92%	1.85%	4.62%	0.02%	29.42%	61.68%
Total %age					60.78%	4.94%	1.38%	3.30%	0.09%	24.12%	51.57%

18 and over

DISTRICT	P0030001	P00300 DEV	P00300 DVP	P0030002	P0030003	P0030004	P0030005	P0030006	P0030007	P0030008	P0040002	
DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic	% Hispanic
1	6237			6018	4219	295	60	384	6	1054	2096	33.61%
2	6611			6407	5154	175	62	174	8	834	1778	26.89%
3	6174			5969	4246	264	88	116	11	1244	2901	46.99%
4	5888			5644	2940	396	101	142	5	2060	3890	66.07%
5	5926			5680	3296	343	100	302	2	1637	3328	56.16%
Total	30,836			29,718	19,855	1,473	411	1,118	32	6,829	13,993	
18+ Ideal Pop	6,167											

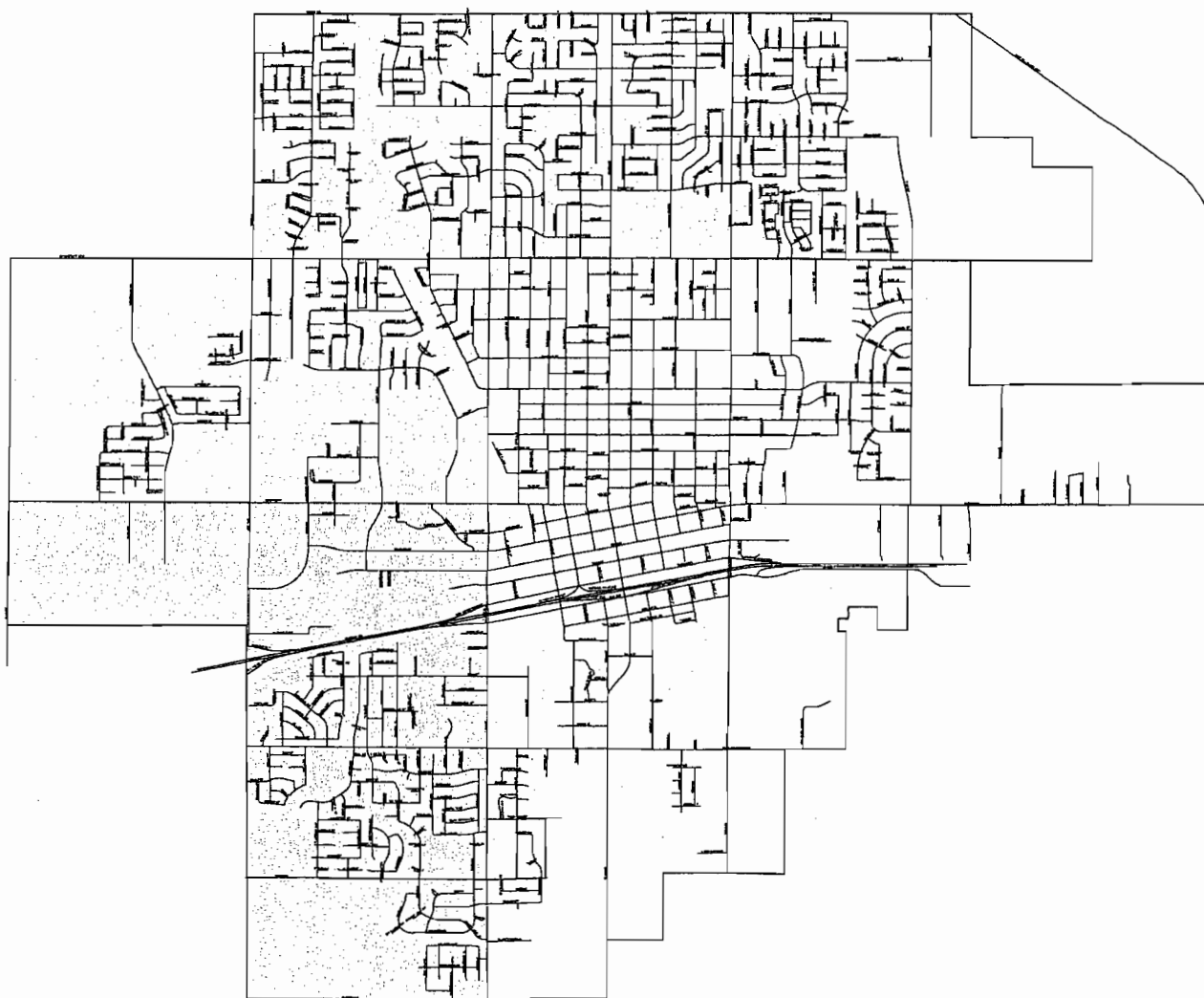
Percentages

DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic
1					67.64%	4.73%	0.96%	6.16%	0.10%	16.90%	33.61%
2					77.96%	2.65%	0.94%	2.63%	0.12%	12.62%	26.89%
3					68.77%	4.28%	1.43%	1.88%	0.18%	20.15%	46.99%
4					49.93%	6.73%	1.72%	2.41%	0.08%	34.99%	66.07%
5					55.62%	5.79%	1.69%	5.10%	0.03%	27.62%	56.16%
18+ %age					64.39%	4.78%	1.33%	3.63%	0.10%	22.15%	45.38%

American Community Survey

	Special Tabulation from the 2005-2009 5-year ACS	Special Tabulation from the 2005-2009 5-year ACS	2005-2009 5-year ACS	2005-2009 5-year ACS	ACS	Special Tab	Hispanic
District	CVAP	H	ACS CVAP	ACS H	Hispanic %	Hispanic %	%
1	5,845	1,708	5,523	1,538	29.22%	27.85%	
2	6,407	1,353	6,482	1,384	21.12%	21.35%	
3	4,887	1,520	4,816	1,641	31.10%	34.07%	
4	3,923	1,841	4,368	1,842	46.93%	42.17%	
5	4,728	1,880	4,790	1,996	39.76%	41.67%	
Total	25,790	8,302	25,979	8,401			

Hanford Elementary School District Alternate 2



**Hanford Elementary School District
Alternate Number 2**

Source: 2010 Census, PL 94-171 File

Total Population

	P0010001	P00100_DEV	P00100_DVP	P0010002	P0010003	P0010004	P0010005	P0010006	P0010007	P0010008	P0020002	P0020002_P
DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic	% Hispanic
1	8901	4	0.04	8420	5880	367	92	655	5	1421	3343	37.56
2	8913	16	0.18	8442	6598	263	98	191	10	1282	2950	33.10
3	8908	11	0.12	8468	5641	462	117	160	18	2070	4903	55.04
4	8871	-26	-0.29	8347	4429	582	143	175	4	3014	5782	65.18
5	8894	-3	-0.03	8410	4489	523	166	286	3	2943	5965	67.07
Total	44,487			42,087	27,037	2,197	616	1,467	40	10,730	22,943	
Ideal Pop	8,897											

Percentages

DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic
1					66.06%	4.12%	1.03%	7.36%	0.06%	15.96%	37.56%
2					74.03%	2.95%	1.10%	2.14%	0.11%	14.38%	33.10%
3					63.33%	5.19%	1.31%	1.80%	0.20%	23.24%	55.04%
4					49.93%	6.56%	1.61%	1.97%	0.05%	33.98%	65.18%
5					50.47%	5.88%	1.87%	3.22%	0.03%	33.09%	67.07%
Total %age					60.78%	4.94%	1.38%	3.30%	0.09%	24.12%	51.57%

18 and over

DISTRICT	P0030001	P00300 DEV	P00300 DVP	P0030002	P0030003	P0030004	P0030005	P0030006	P0030007	P0030008	P0040002	
DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic	% Hispanic
1	6315			6111	4316	268	59	491	5	972	2085	33.02%
2	6583			6377	5105	196	71	171	8	826	1751	26.60%
3	6162			5960	4165	273	85	115	12	1310	2983	48.41%
4	5858			5607	3121	396	87	131	4	1868	3499	59.73%
5	5918			5663	3148	340	109	210	3	1853	3675	62.10%
Total	30,836			29,718	19,855	1,473	411	1,118	32	6,829	13,993	
18+ Ideal Pop	6,167											

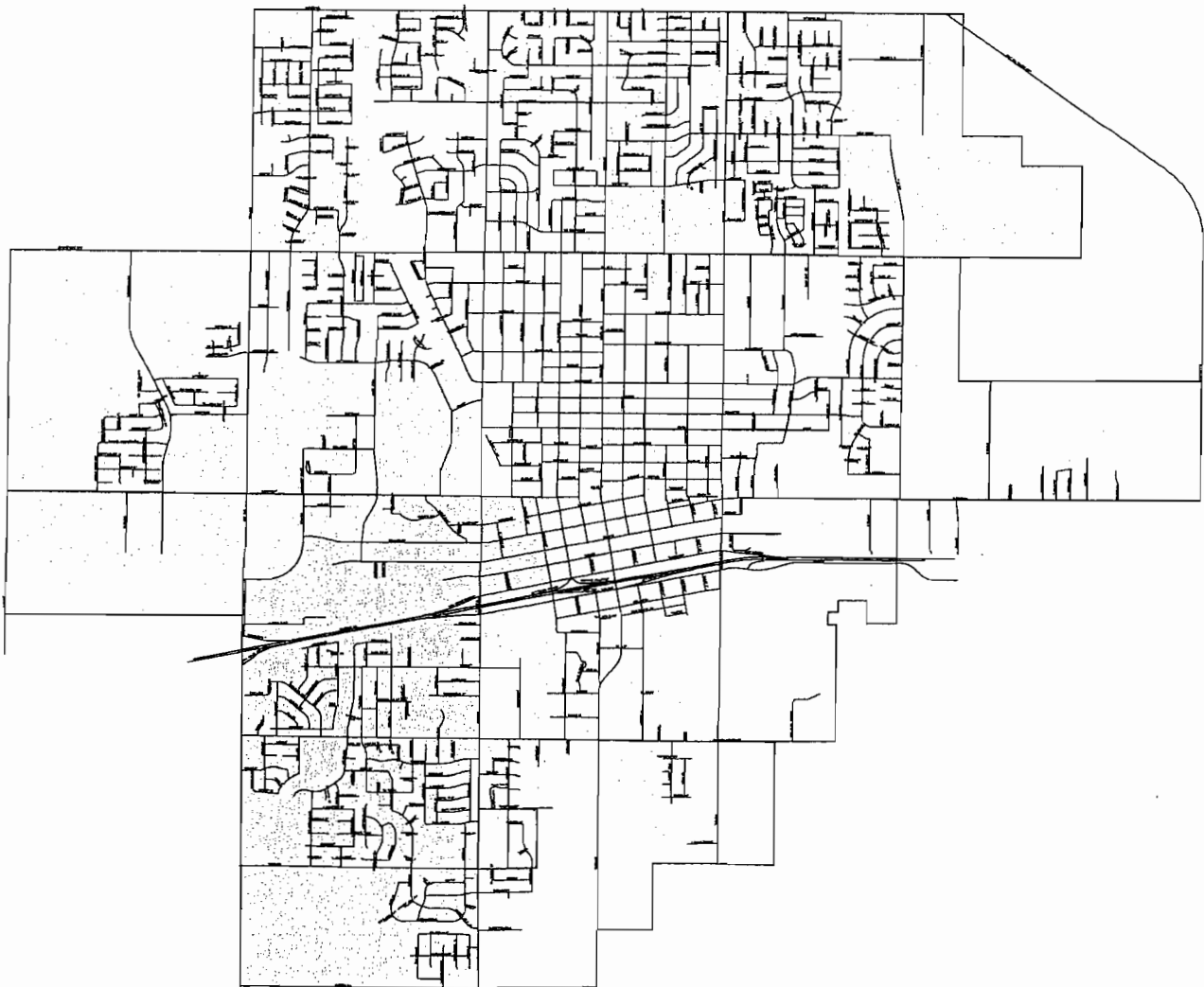
Percentages

DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic
1					68.35%	4.24%	0.93%	7.78%	0.08%	15.39%	33.02%
2					77.55%	2.98%	1.08%	2.60%	0.12%	12.55%	26.60%
3					67.59%	4.43%	1.38%	1.87%	0.19%	21.26%	48.41%
4					53.28%	6.76%	1.49%	2.24%	0.07%	31.89%	59.73%
5					53.19%	5.75%	1.84%	3.55%	0.05%	31.31%	62.10%
18+ %age					64.39%	4.78%	1.33%	3.63%	0.10%	22.15%	45.38%

American Community Survey

	Special Tabulation from the 2005-2009 5-year ACS	Special Tabulation from the 2005-2009 5-year ACS	2005-2009 5-year ACS	2005-2009 5-year ACS	ACS Special Tab Hispanic %	ACS Hispanic %
District	CVAP	H	ACS CVAP	ACS H		
1	5,923	1,888	6,046	1,855	31.88%	30.68%
2	6,185	1,285	6,136	1,277	20.78%	20.81%
3	4,900	1,515	4,811	1,636	30.92%	34.01%
4	4,499	1,736	4,674	1,726	38.59%	36.93%
5	4,282	1,877	4,313	1,907	43.83%	44.22%
Total	25,789	8,301	25,980	8,401		

Hanford Elementary School District Alternate 3



Hanford Elementary School District
Alternate Number 3
Source: 2010 Census, PL 94-171 File

Total Population

	P0010001	P00100 DEV	P00100 DVP	P0010002	P0010003	P0010004	P0010005	P0010006	P0010007	P0010008	P0020002	P0020002_P
DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic	% Hispanic
1	8907	10	0.11	8424	5881	369	91	661	5	1417	3354	37.66
2	8895	-2	-0.02	8434	6533	265	91	191	11	1343	3077	34.59
3	8872	-25	-0.28	8395	5737	432	112	162	16	1936	4337	48.88
4	8936	39	0.44	8440	4417	612	156	174	5	3076	6191	69.28
5	8877	-20	-0.22	8394	4469	519	166	279	3	2958	5984	67.41
Total	44,487			42,087	27,037	2,197	616	1,467	40	10,730	22,943	
Ideal Pop	8,897											

Percentages

DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic
1					66.03%	4.14%	1.02%	7.42%	0.06%	15.91%	37.66%
2					73.45%	2.98%	1.02%	2.15%	0.12%	15.10%	34.59%
3					64.66%	4.87%	1.26%	1.83%	0.18%	21.82%	48.88%
4					49.43%	6.85%	1.75%	1.95%	0.06%	34.42%	69.28%
5					50.34%	5.85%	1.87%	3.14%	0.03%	33.32%	67.41%
Total %age					60.78%	4.94%	1.38%	3.30%	0.09%	24.12%	51.57%

18 and over

DISTRICT	P0030001	P00300 DEV	P00300 DVP	P0030002	P0030003	P0030004	P0030005	P0030006	P0030007	P0030008	P0040002	
DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic	% Hispanic
1	6318			6113	4313	272	58	495	5	970	2088	33.05%
2	6607			6398	5094	184	66	174	9	871	1859	28.14%
3	6096			5885	4204	268	78	113	11	1211	2579	42.31%
4	5909			5671	3109	412	100	130	4	1916	3777	63.92%
5	5906			5651	3135	337	109	206	3	1861	3690	62.48%
Total	30,836			29,718	19,855	1,473	411	1,118	32	6,829	13,993	
18+ Ideal Pop	6,167											

Percentages

DISTRICT	Total Pop	Deviation	% Dev.	One Race	White	Black or Af. Amer.	Amer.Ind./Nat. Alaskan	Asian	Nat. Haw./ other P.I.	Other	Hispanic
1					68.27%	4.31%	0.92%	7.83%	0.08%	15.35%	33.05%
2					77.10%	2.78%	1.00%	2.63%	0.14%	13.18%	28.14%
3					68.96%	4.40%	1.28%	1.85%	0.18%	19.87%	42.31%
4					52.61%	6.97%	1.69%	2.20%	0.07%	32.43%	63.92%
5					53.08%	5.71%	1.85%	3.49%	0.05%	31.51%	62.48%
18+ %age					64.39%	4.78%	1.33%	3.63%	0.10%	22.15%	45.38%

American Community Survey

	Special Tabulation from the 2005-2009 5-year ACS	Special Tabulation from the 2005-2009 5-year ACS	2005-2009 5-year ACS	2005-2009 5-year ACS	ACS Special Tab Hispanic %	ACS Hispanic %
District	CVAP	H	ACS CVAP	ACS H		
1	5,929	1,891	6,062	1,863	31.89%	30.73%
2	6,413	1,466	6,376	1,416	22.86%	22.21%
3	5,123	1,205	4,780	1,438	23.52%	30.08%
4	4,060	1,863	4,473	1,786	45.89%	39.93%
5	4,266	1,877	4,290	1,897	44.00%	44.22%
Total	25,791	8,302	25,981	8,400		

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Joy Gabler

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: September 7, 2011.

ITEM: Receive information regarding 2011 Academic Performance Index and Adequate Yearly Progress results.

PURPOSE:

FISCAL IMPACT:

RECOMMENDATION:

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Terry
FROM: Liz Simas *LS*
DATE: 08/26/11

For: ☒ Board Meeting
☐ Superintendent's Cabinet
☒ Information
☒ Action

Date you wish to have your item considered: September 7, 2011

ITEM: Consider entering into a three year agreement with the City of Hanford and the Hanford Police Department to continue our participation in the School Resource Officer Program.

PURPOSE: HPD will provide a uniformed police officer to our campuses. The officers will be primarily used at the junior high schools, but can be dispatched to the elementary schools, as needed.

FISCAL IMPACT (if any): \$90,000.00 per year

RECOMMENDATION (if any): Adopt the agreement with the City of Hanford beginning 2011-12 through 2013-2014.

HANFORD ELEMENTARY SCHOOL DISTRICT
SCHOOL RESOURCE OFFICER PROGRAM
THREE YEAR AGREEMENT
Fiscal year 2011-2012 through Fiscal Year 2013-2014

Schools are increasingly at the center of society's efforts to cope with pressing social problems and are no longer isolated centers of academic training. Developing solutions to the social problems that affect the safety of a school requires expertise often far beyond that of educators. Now, more than ever, there is a need to work with the community and law enforcement agencies in a concerted team effort to maintain a positive learning environment. In an attempt to accomplish this goal, the Hanford Elementary School District ("District"), The City of Hanford ("City") and the Hanford Police Department ("Department") agree to maintain the established School resource Officer Program ("Program") as one component to maintaining a safe learning environment.

The District and the Department will jointly sponsor the program in accordance with the provisions of this agreement for a period of three (3) years commencing July 1, 2011 and terminating June 30, 2014. One qualified police officer from the department will identify trouble spots, interact with students, provide in-service training to staff of the district, counsel juveniles, conduct parent conferences, address truancy and investigate crimes involving students on and off campus. The overall goal of the program is to provide guidance to students and maintain a safe school environment.

ROLE OF THE POLICE DEPARTMENT / CITY OF HANFORD

The Program will be staffed by a Hanford Police Officer who will operate as the School Resource Officer and be assigned to assist the campuses of Woodrow Wilson Junior High School and John F. Kennedy Jr. Junior High School. In special circumstances where the School Resource Officer's expertise is needed, the officer may be deployed to other District schools on a case-by-case basis.

The School Resource Officer will be released to attend 40 hours of formal training related to investigator orientation and juvenile law enforcement each fiscal year. The department will be responsible for the officer's travel, lodging and meals.

While school is in session the officer's time will be spent performing the services identified in this agreement.

The Department will provide one police vehicle, one hand-held radio and all safety equipment for the officer assigned to the Program.

ROLE OF THE SCHOOL DISTRICT

The District will develop and coordinate a schedule to assist the School Resource Officer in the performance of his/her various responsibilities.

All aspects of the Program, including without limitation, plans and procedures for the actual conduct of the Program shall be reviewed and agreed upon, by the district and the Department.

The District shall reimburse to the City of Hanford \$90,000.00 for one officer during the duration of this contract ("Cap"). The City shall not exceed the Cap. The Cap may be adjusted after June 29th of each year for the next school year. This may be done to accommodate any increases in officer salaries. Any potential increases in the Cap will be discussed and agreed upon by the District and the City prior to any billing.

If the District requests an officer outside of normal school Hours and the SRO cannot accommodate an adjustment in his/her schedule to avoid overtime, the District will be notified prior to the officer working the overtime and the District shall decide whether or not to pay to have the officer present. Any overtime pay will be billed at the overtime rate.

By this agreement the District designates the School Resource Officer as a person to have access to student records in accordance with the Family Education Rights and Privacy Act (FERPA).

The District will provide all instructional materials and office space for the officer.

It is the responsibility of the City of Hanford to bill the District for the officer's services on an annual basis. Payment shall be made to the City of Hanford within thirty days of the date of the invoice issued to the District.

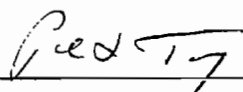
Due to the constantly changing economic climate, the City of Hanford and the Hanford Elementary School District agree that this agreement may be terminated by either party, at any time, with sixty days written notice.

We agree to the terms of this Contract.

 Hilary Straus, City Manager

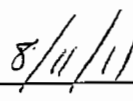
 Date

Carlos A. Mestas, Chief of Police



Dr. Paul J. Terry, Superintendent

Date




Date

WAIVER OF CONFLICT

The undersigned, the authorized representative of the Hanford Elementary School District (HESD), hereby waives any conflict of interest that may exist as a result of Griswold, LaSalle, Cobb, Dowd & Gin, L.L.P.'s serving as scrivener for the School Resource Officer Program Three Year Agreement for the Fiscal Year 2011-12 through Fiscal Year 2013-2014. The undersigned, on behalf of HESD, further consents to and agrees that HESD shall be bound by the terms and conditions of the attached correspondence from Randy Edwards of Griswold, LaSalle, Cobb, Dowd & Gin, L.L.P.

CITY OF HANFORD

Dated: 8/11/11, 2007 By: 
DR. PAUL TERRY
Superintendent

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed. D.

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 7, 2011.

ITEM: Consider approval of board members attendance at the California School Board Association annual conference.

PURPOSE:

FISCAL IMPACT:

RECOMMENDATION:

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed. D.

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 7, 2011.

ITEM: Consider approval of 2011-12 Board Goals.

PURPOSE:

FISCAL IMPACT:

RECOMMENDATION:

HANFORD ELEMENTARY SCHOOL DISTRICT

Proposed Board Goals

2011-2012

Student Achievement

- The District will deliver an instructional program that is aligned with the California Academic Content Standards and based on State Board of Education adopted instructional materials
- The District will prepare for implementation of the Common Core Standards
- The District and Schools will meet annual API and AYP targets.

Student Health and Safety

- The District will continue to promote intervention strategies that reduce suspension and expulsion rates
- The District will continue efforts to secure campuses with fencing

Personnel Quality

- The District will recruit and retain highly qualified employees who are supported by high quality professional development
- Professional development activities will focus on meeting the needs of all students with an emphasis on students with disabilities and English Language Learners

Parent and Community Involvement

- The District will maintain a target of 100% parent conference participation and increase the number of volunteers by 10%

Fiscal and Facilities

- The District will make every effort to maintain services by leveraging attrition and reducing expenditures
- The District will utilize a budget development process that supports services to students while maintaining prudent reserves.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Donnie Arakelian

DATE: August 22, 2011

FOR: ☒ Board Meeting
☐ Superintendent's CabinetFOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 7, 2011

ITEM: Consultant Contract with Kings County Sports Officials (Grade 4-6)

PURPOSE: Request permission to once again have Kings County Sports Officials supply referees/umpires (flag football, girls' softball, and basketball) for HESD's Grades 4-6 after-school sports program during the 2011-12 school year. KCSO also to furnish baseball umpires for junior high baseball games played on Tokumoto and/or Vickers Field.

FISCAL IMPACT: \$4,000**RECOMMENDATIONS:** Approve

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Donnie Arakelian

DATE: August 22, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 7, 2011

ITEM: Consultant Contract with Sports Officiating Services (Junior High sports)

PURPOSE: Request permission to once again have SOS (Sports Officiating Services) supply CIF referees/umpires (girls' volleyball, basketball, soccer, wrestling, baseball and softball) for 2011-12 John F. Kennedy and Woodrow Wilson home sports contests.

FISCAL IMPACT: \$8,500

RECOMMENDATIONS: Approve

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Diane Williams DW

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☐ Information
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 7, 2011**

ITEM: Consider adoption of the following revised Board Policy and Exhibit.

PURPOSE: The following Board Policy and Exhibit reflect changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and federal law changes.

- BP 4020 Drug and Alcohol-Free Workplace (revised)
- Exhibit 4020 Drug and Alcohol-Free Workplace (revised)

FISCAL IMPACT: None.

RECOMMENDATION: Adopt.

All Personnel

BP 4020

DRUG AND ALCOHOL-FREE WORKPLACE

The Board of Trustees believes that the maintenance of a drug- and alcohol-free workplace is essential to staff and student safety and to help ensure a productive and safe work and learning environment.

(cf. 4112.41/4212.41/4312.41 – Employee Drug Testing

(cf. 4112.42/4212.42/4312.42 – Drug and Alcohol Testing for School Bus Drivers)

An employee shall not unlawfully manufacture, distribute, dispense, possess, or use any controlled substance ~~while on duty, on district property, or at a school-related activity or event~~ in the workplace. (Government Code 8355; 41 USC 701)

~~In addition, an employee shall not use or be under the influence of any alcoholic beverage or controlled substance, as defined in 221 USC 812, while on duty, on district property, or at a district-related activity or event. Employees are prohibited from being under the influence of controlled substances or alcohol while on duty, on district property, or at a school or district related activity or event. For purposes of this policy, on duty means while an employee is on duty during both instructional and noninstructional time in the classroom or workplace, at extracurricular or cocurricular activities, or while transporting students or otherwise supervising them. Under the influence means that the employee's capabilities are adversely or negatively affected, impaired, or diminished to an extent that impacts the employee's ability to safely and effectively perform his/her job.~~

The Superintendent or designee shall notify employees of the district's prohibition against drug use and the actions that will be taken for violation of such prohibition. (Government Code 8355; 41 USC 701)

An employee shall abide by the terms of this policy and shall notify the district, within five days, of his/her conviction for violation in the workplace of any criminal drug statute. (Government Code 8355; 41 USC 701)

The Superintendent or designee shall notify the appropriate federal granting or contracting agency within 10 days after receiving notification, from an employee or otherwise, of any conviction for a violation occurring in the workplace. (41 USC 701)

In accordance with law and the district's collective bargaining agreements, the Superintendent or designee shall take appropriate disciplinary action, up to and including termination, against an employee for violating the terms of this policy and/or shall require the employee to satisfactorily participate in and complete a drug assistance or rehabilitation program approved by a federal, state, or local health or law enforcement agency or other appropriate agency.

(cf. 4112 - Appointment and Conditions of Employment)

(cf. 4117.4 - Dismissal)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4212 - Appointment and Conditions of Employment)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

DRUG AND ALCOHOL-FREE WORKPLACE (continued)

The Superintendent or designee shall establish a drug-free awareness program to inform employees about: (Government Code 8355; 41 USC 701)

1. The dangers of drug abuse in the workplace
2. The district's policy of maintaining a drug-free workplace
3. Available drug counseling, rehabilitation, and employee assistance programs

(cf. 4159/4259/4359 - Employee Assistance Programs)

4. The penalties that may be imposed on employees for drug abuse violations occurring in the workplace

*Legal Reference:*EDUCATION CODE

44011 Controlled substance offense

44425 Conviction of controlled substance offenses as grounds for revocation of credential

44836 Employment of certificated persons convicted of controlled substance offenses

44940 Compulsory leave of absence for certificated persons

44940.5 Procedures when employees are placed on compulsory leave of absence

45123 Employment after conviction of controlled substance offense

45304 Compulsory leave of absence for classified persons

GOVERNMENT CODE

8350-8357 Drug-free workplace

UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug Free Schools and Communities Act

UNITED STATES CODE, TITLE 21

812 Schedule of controlled substances

UNITED STATES CODE, TITLE 41

701-707 Drug-Free Workplace Act

CODE OF FEDERAL REGULATIONS, TITLE 21

1308.01-1308.49 Schedule of controlled substances

COURT DECISIONS

Cahoon v. Governing Board of Ventura USD, (2009) 171 Cal.App.4th 381

Ross v. RagingWire Telecommunications, Inc., (2008) 42 Cal.4th 920

*Management Resources:*WEB SITES

California Department of Alcohol and Drug Programs: <http://www.adp.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Labor: <http://www.dol.gov>

Policy

HANFORD ELEMENTARY SCHOOL DISTRICT

approved: September 20, 1989

Hanford, California

revised: November 7, 2001

revised: June 19, 2002

revised: September 20, 2002

revised: August 19, 2009

revised: October 6, 2010

revised: _____, 2011

All Personnel

E 4020(a)

**DRUG AND ALCOHOL-FREE WORKPLACE
NOTICE TO ALL EMPLOYEES**

YOU ARE HEREBY NOTIFIED that it is a violation of Board of Trustees policy for any employee of the Hanford Elementary School District to unlawfully manufacture, distribute, dispense, possess, use or be under the influence of any alcoholic beverage, drug or controlled substance as defined in the Controlled Substances Act and Code of Federal Regulations while on duty at a district workplace or otherwise engaged in district business.

“School district workplace” include any place where work is performed for the district, including a school building or other district premises; off-sites location when supervising or participating in a school-sponsored or school-approved activity or function, such as a field trip, athletic event, or academic competition, where students are under district jurisdiction; any off-site location when on district business or attending district-sponsored conferences or other training; any district-owned or personal vehicle used to transport students to and from school or school activities, or to pick up or deliver equipment and supplies for the district, or to commute to/from district work sites while on duty.

Pursuant to the federal law and Board Policy and Administrative Regulations 4212.42, all school bus drivers are subject to random drug and alcohol testing.

It is the policy of the Board to place on compulsory leave of absence any employee reported to be, arrested for, or charged with, involvement in the sale, use, or exchange to minors of certain controlled substances pending investigation or disposition of the charge and to take appropriate disciplinary action up to, and including, termination against employees for any controlled substance offence.

California law prohibits the employment in a public school district of any persons convicted of a controlled substance offense as defined in health and Safety Code 11350-11355, 11361, 11368, 11380, 115502 or former Health and Safety Code 11500-1503, 11557, 11715, 11721, or equivalent statutes in other states. If any such conviction is reversed and the person acquitted in a new trial or the charges are dismissed, his/her employment is at the sole discretion of the Board.

The district may employ or retain in a classified position a person who has been convicted of a controlled substance offense only if the Board determines, from evidence presented, that the person has been rehabilitated for at least five years. The Board's determination as to whether or not the person has been rehabilitated is final. Continued employment, regardless of the Board's determination, is at the sole discretion of the Board.

Whenever the holder of any credential issued by the State Commission for Teacher Credentialing has been convicted of a controlled substance offense as defined above, the Commission shall forthwith suspend the credential. When the conviction becomes final or when imposition of sentence is suspended, the Commission shall revoke the credential.

E 4020(b)

DRUG AND ALCOHOL-FREE WORKPLACE NOTICE TO ALL EMPLOYEES

(continued)

The district may require or approve an employee to participate in a drug or alcohol abuse assistance or rehabilitation program for such purposes by an approved program. The following drug and alcohol counseling, rehabilitation, and/or employee assistance programs are available locally:

Facility	Program	Address	Telephone
Kings View Community Services	Alcoholism Information and Treatment Center	289 E. 8 th Street Hanford, CA 93230	(559) 582-9307
Recovery Association of Hanford	Alcoholism Information and Treatment Center	115 N. Douty Hanford, CA 93230	(559) 583-9428
Kings View Mental Health Services for Kings County	Hanford Clinic – Outpatient Adult and Children's Services	1393 Bailey Drive Hanford, CA 93230	(559) 582-4481
<u>Hanna's House</u>	<u>Transitional for Women</u>	<u>222 Keith Street</u> <u>Hanford, CA 93230</u>	<u>583-7800</u>
Cornerstone Community Alcohol and Drug Recovery Systems, Inc.	Alcoholism Information and Treatment Center	817 W. 7 th Street Hanford, CA 93230	<u>Men's Program</u> (559) 583-2034 <u>Women's Program</u> (559) 583-2030 <u>Coordinator</u> (559) 583-2035
Champions Recovery Alternative Programs	Alcoholism Information and Treatment Center	101 N. Irwin Hanford, CA 93230	(559) 583-9300
Alano Club of Kings County	Alcoholism Information and Treatment Center	15981 Hanford-Armona Rd. Lemoore, CA 93245	(559) 582-2215 <u>Meeting nightly</u> <u>No phone #</u>

Attached is Board Policy 4020, the district's Drug and Alcohol-Free Workplace policy and a copy of this Notice. As a condition of your continued employment with the district, you agree that you have read, understand, and will comply with the district's Drug and Alcohol-Free Workplace policy and the information provided in this Notice. You further agree that, if you are convicted of any criminal drug or alcohol statute violation, you will notify your supervisor of this conviction not later than five days after such conviction. Please sign agreement on the next page and return it to Human Resources.

DRUG AND ALCOHOL-FREE WORKPLACE NOTICE TO ALL EMPLOYEES

(continued)

Attached is Board Policy 4020, the district's Drug and Alcohol-Free Workplace policy and a copy of this Notice. As a condition of your continued employment with the district, you agree that you have read, understand, and will comply with the district's Drug and Alcohol-Free Workplace policy and the information provided in this Notice. You further agree that, if you are convicted of any criminal drug or alcohol statute violation, you will notify your supervisor of this conviction not later than five days after such conviction. Please sign below and return this signature page to Human Resources.

(Employee's Name – please print)

Witness: _____

(Employee's Signature)

Position: _____

(Date)

Exhibit

Version: November 7, 2001

revised: June 19, 2002

revised: _____, 2011

HANFORD ELEMENTARY SCHOOL DISTRICT

Hanford, California

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Diane Williams *DW*

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☐ Information
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 7, 2011**

ITEM: Consider adoption of the following revised Administrative Regulation.

PURPOSE:

The following Administrative Regulation reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and federal law mandates and Education Code changes.

- AR 4112.23 – Special Education Staff (revised)

FISCAL IMPACT: None.

RECOMMENDATION: Adopt.

Certificated Personnel

AR 4112.23(a)

SPECIAL EDUCATION STAFF

Any Teacher assigned to serve students with disabilities shall possess an appropriate credential or other authorization that specifically authorizes him/her to teach students with that primary disability within the program placement recommended in the student's individualized education program (IEP). (5 CCR 80046.5, 80048.7)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

(cf. 6159 – Individualized Education Program)

(cf. 6164.4 – Identification of Individuals for Special Education)

Special education teachers who teach core academic subjects shall possess the qualifications required by the No Child Left Behind Act. (20 USC 1401, 6319, 7801; 34 CFR 200.55-200.57; 300.18; 5 CCR 6100-6126)

(cf. 4112.24 – Teacher Qualifications Under the No Child Left Behind Act)

The Superintendent or designee may request the Commission on Teacher Credentialing (CTC) to issue a special education limited assignment teaching permit to authorize a qualified special education teacher, with his/her written consent, to serve outside the specialty area of his/her credential. In so doing, the district shall submit a Declaration of Need for Fully Qualified Educators that satisfies the requirements of 5 CCR 80026. If the teacher has not yet obtained permanent status, the Superintendent or designee shall assign one or more experienced educators in the special education subject areas(s) of the permit, who have at least three years of full-time teaching experience in each of the subject area(s) of the permit, to provide guidance and assistance to the permit holder. (5 CCR 80027.1)

The district may employ a person with an appropriate district internship credential to provide classroom instruction to students with disabilities, provided he/she has met the subject matter requirement specified in Education Code 44325 and receives guidance, supervision, and professional development through an established district internship program. (Education Code 44325, 44326, 44830.3)

(cf. 4112.21 – Interns)

Resource Specialists

The District's resource specialist program shall ~~employ certificated resource specialists to provide services for students with disabilities which shall include~~, but not be limited to: (Education Code 56362)

AR 4112.23(b)

SPECIAL EDUCATION STAFF (continued)

1. Resource specialist(s) to ~~Providing~~ instruction and services for students whose needs have been identified in ~~an~~ their individualized education program (IEP) and who are assigned to regular classroom teachers for a majority of the school day

A student shall not be enrolled in a resource specialist program for a majority of a school day without approval by the student's IEP team

2. ~~Providing~~ Information and assistance to students with disabilities and their parents/guardians
3. ~~Providing~~ Consultation, resource information and material regarding students with disabilities to their parents/guardians and ~~general~~ regular education staff members
4. Coordinating special education services with the regular school programs for each student with disabilities enrolled in the resource specialist program
5. Monitoring ~~of~~ student progress on a regular basis, participation in the review and revision of IEPs as appropriate, and ~~referring~~ referral of students who do not demonstrate sufficient progress to the IEP team
6. At the secondary school level, emphasis on academic achievement, career and vocational development, and preparation for adult life.

Resource specialists shall not simultaneously be assigned to serve as resource specialists and to teach regular classes. (Education Code 56362)

The district's resource specialist program shall be under the direction of a resource specialist who possesses the qualifications specified in Education Code 56362 and 5 CCR 80070.8. (Education Code 56362)

Teachers of Students with Autism

A teacher may be assigned to provide instruction to students with autism if he/she meets the qualifications described above in the section entitled "Qualifications/Assignment of Special Education Teachers."

In addition ~~A~~ a teacher whose ~~preliminary~~ Level I education specialist credential or other previously issued credential authorizes him/her to provide instruction to students with mild and moderate disabilities may be assigned to provide instruction to students with autism, provided that the teacher consents to the assignment and satisfies either of the following criteria prior to the assignment: (Education Code 44265.1)

1. The teacher has provided full-time instruction for at least one year prior to September 1, 2007, in a special education program that serves students with autism in accordance with their IEP and received a favorable evaluation or recommendation from the district or school to teach students with autism.

SPECIAL EDUCATION STAFF (continued)

2. The teacher has completed a minimum of three semester units of coursework in the subject of autism offered by a regionally accredited institution of higher education.

The Superintendent or designee shall report teachers ~~assigned~~ assignments under the criteria specified in items #1 and 2 above to the county office of education as part of the annual assignment monitoring pursuant to Education Code 44258.9. (Education Code 44265.1)

Verification of experience or coursework for any teacher of autistic students shall be maintained on file in the district or school office. (Education Code 44265.1, 44265.2)

Caseloads

The Superintendent or designee shall ensure that caseloads for special education teachers are within the maximum caseloads established by law, collective bargaining agreement, and/or the comprehensive plan of the Special Education Local Plan Area (SELPA) in which the district participates.

(cf. 0430 – Comprehensive Local Plan for Special Education)

(cf. 1312.3 – uniform Complaint Procedures)

(cf. 4141/4241 – Collective Bargaining Agreement)

No resource specialist shall have a caseload which exceeds 28 students. As necessary and with the agreement of the resource specialist, the Board may request a waiver from the State Board of Education to increase the caseload to no more than 32 students, provided that an individual resource specialist does not have a caseload exceeding 28 students for more than two school years and has the assistance of an instructional aide at least five hours daily during the period of the waiver. (Education Code 56362; 56362.1; 5 CCR 3100)

(cf. 1431 - Waivers)

Legal Reference:**EDUCATION CODE**

44250-44279 Credentials, especially:

44256 Credential types, specialist instruction

44258.9 Assignment monitoring

44265-44265.99 Special education credential

44325-44328 District Interns

56000-56865 Special education, especially:

56195.8 Adoption of policies

56361 Program options

56362-56362.5 Resource specialist program

56363.3 Average caseload limits; language, speech, and hearing specialists

AR 4112.23(d)

SPECIAL EDUCATION STAFF (continued)*Legal Reference: (continued)**CODE OF REGULATIONS, TITLE 5**3051.1 Language, speech and hearing development and remediation; appropriate credential**3100 Waivers of maximum caseload for resource specialists**6100-6126 Teacher qualifications, No Child Left Behind Act**80026 Declaration of need for fully qualified educators**80027.1 Special education limited assignment teaching permit**Legal Reference: (continued)**80046-80046.1 Adapted physical education specialist**80046.5 Credential holders authorized to serve students with disabilities**80048-80048.7 Credential requirements and authorizations**80070.1-80070.8 Resource specialist certificate of competence**UNITED STATES CODE, TITLE 20**1400-1482 Individuals with Disabilities Education Act, especially:**1401 Definition of highly qualified special education teacher**6319 Highly qualified teachers**7801 Definitions, highly qualified teacher**CODE OF FEDERAL REGULATIONS, TITLE 34**200.55-200.57 Highly qualified teachers**300.8 Definition of autism**300.18 Highly qualified special education teachers**300.156 Special Education Personnel requirements**Management Resources:**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**Handbook on Developing and Implementing Early Childhood Special Education Programs and Services, 2001**COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE**09-16 Approval of Additions to Title 5 Regulations Pertaining to Added Authorizations in Special Education, July 23, 2009**09-15 Approval of Amendments to Title 5 Regulations Pertaining to General and Special Education Limited Assignment Teaching Permits, July 23, 2009**08-13 Alternative Route to Provide Special Education Services to Students with Autism Ages Three and 4, October 9, 2008**08-10 Alternative Route to Provide Special Education Services to Students with Autism, July 7, 2008**COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS**Standards of Quality and Effectiveness for Education Specialist Credential Programs (including University Internship Options) and Clinical Rehabilitative Services Programs, 1996**WEB SITES**California Association of Resource Specialists and Special Education Teachers: <http://www.carsplus.org>**California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>**California Speech-Language-Hearing Association: <http://www.csha.org>**Commission on Teacher Credentialing: <http://www.ctc.ca.gov>*

SPECIAL EDUCATION STAFF (continued)

Regulation

adopted: September 6, 2006

revised: October 7, 2009

revised: January 5, 2011

revised: _____, _____ 2011

HANFORD ELEMENTARY SCHOOL DISTRICT

Hanford, California

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Diane Williams *DW*

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☐ Information
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 7, 2011**

ITEM: Consider adoption of the following revised Board Policy.

PURPOSE: The following Board Policy reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and federal law changes.

- BP 4161.24 – Leave for Religious Reasons (revised)

FISCAL IMPACT: None.

RECOMMENDATION: Adopt.

All Personnel

BP 4161.24

4261.24

LEAVE FOR RELIGIOUS REASONS

4361.24

- A. Employees may take leave for religious purposes if such leaves do not interfere with the completion of urgent and essential duties or cause any other unreasonable hardship on the district.
- B. Leave for religious reasons shall not exceed a total of three work days per fiscal year.
 - 1. Absence requests for religious purposes shall be submitted to the employee's supervisor with reasonable advance notice.
 - 2. The Superintendent or designee may require verification of the need to be absent for religious purposes.
 - 3. ~~The Superintendent or designee shall deduct the cost of a substitute, when required, from the wages of the employee who takes religious leave.~~
- C. To avoid the appearance of public school district support for religious organizations, leave taken for religious purposes shall be charged to the employee's accrued vacation, earned compensatory time, or personal necessity leave. If no paid leaves are available, the leave shall be without pay.
- D. No employee shall be discriminated against for using this leave or any additional days of unpaid leave granted for religious observances at the discretion of the Superintendent or designee.

*Legal Reference:*EDUCATION CODE*44963 Power of the board to grant leaves of absence**45198 Effect of provisions authorizing leaves of absence*CALIFORNIA CONSTITUTION*Article 1, Section 8 - Religious discrimination***Policy**

adopted: December 18, 1996

revised: November 7, 2001

revised: October 20, 2010

revised: _____, 2011

HANFORD ELEMENTARY SCHOOL DISTRICT

Hanford, California

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Diane Williams DW

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☐ Information
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 7, 2011**

ITEM: Consider adoption of the following revised Board Policy.

PURPOSE: The following Board Policy reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures as well as recommendations by CSBA due to State and federal law mandates and Education Code changes.

- BP 4354 Health and Welfare Benefits (revised)

FISCAL IMPACT: None.

RECOMMENDATION: Adopt.

HEALTH AND WELFARE BENEFITS**A. Employee Benefits**

1. For each management, supervisory, professional specialist, and confidential employee who is employed for at least 6 hours per day (or 30 hours per week), the district shall provide the following health and welfare benefits to the employee and his/her dependents:
 - a. A medical plan, including prescription drug and mental health benefits, covering reasonable and customary fees after a deductible and a co-insurance or co-payment have been met;
 - b. A dental plan featuring a scale of 70-100% payment of reasonable and customary fees for covered services of a preferred provider after a co-payment
 - c. A vision plan paying for annual eye examinations, standard lenses and frames after a co-payment;
 - d. A district-paid level-term life insurance plan for \$100,000; and
 - e. A district-paid long-term disability insurance plan.
2. The following provisions shall regulate such coverage:
 - a. Coverage by the benefit plans listed above shall begin on the first day of the month following employment in a management, supervisory, or confidential position subject to timely submission of enrollment forms.
 - b. 12-month employees who complete the standard work year established for their positions shall be provided with coverage under the above benefit plans (1.a. – c.), until June 30th of each year, regardless of the length of commencement of the work year.

10 and 11 month certificated employees who complete the standard work year established for their positions, shall be provided with coverage under the above benefit plans (1.a. – c.), until August 31st of each year, regardless of length of work year regardless of the commencement of the work year.

10 and 11 month classified employees who complete the standard work year established for their positions, shall be provided with coverage under the above benefit plans (1.a. – c.), until June 30th of each year, regardless of the commencement of the work year.

HEALTH AND WELFARE BENEFITS (continued)

All employees who do not complete the standard work year established for their positions (due to resignation, termination, etc.) shall be provided with coverage under the above benefit plans (1.a. – c.), until the last day of the month in which termination of their employment occurs. The benefit plans listed in items 1.d. & 1.e. above shall end the same day that employment is terminated.

- c. The district shall pay the premium costs for the benefit plans listed above up to the established cap.

B. Physicals

1. Management, supervisory, and confidential employees shall be offered the opportunity to obtain a physical examination at designated intervals, depending on the age of the employee, covering examinations and tests recommended by the medical community for the gender and age group of the employee.
2. Medical charges associated with such physical examinations and tests that are not covered by the district's group medical insurance plan shall be reimbursed to the employee by the district, in full or in part based on a graduated schedule depending on the recommended exams and tests for the employee's age group and gender, to a maximum of five hundred dollars (\$500).

C. District-Paid Retiree Health Insurance Benefit Continuation

The district shall contribute an amount equal to that paid for active employees toward the cost of the district's group medical and dental insurance for retirees and their eligible dependents until such time as the retiree reaches age sixty-five, provided the retiree meets the eligibility criteria specified below:

1. The retiree shall have reached age fifty-five (55).
2. The retiree shall have served in the district during the five (5) years immediately prior to retirement and must have served full-time a total of at least ten (10) years in the district. Board approved leaves totaling two years or less shall count toward the service requirement.
3. Should an active or retired employee die, the surviving spouse or domestic partner of the employee, who met the eligibility criteria, will be allowed to continue in the medical and dental insurance at their own expense under the same time limits as the employee would have enjoyed (10 years or to age 65).
4. Upon reaching age 65, the retiree's dependent must enroll in Medicare Part B (medical insurance) and pay the required premium, and must enroll in Medicare Part A (hospital insurance) if eligible without cost to the retiree or his/her dependent.

HEALTH AND WELFARE BENEFITS (continued)**D. Retiree-Paid Health Insurance Benefit Continuation**

1. Retirees over age 65, and retirees under age 65 who do not qualify for district-paid health insurance benefit continuation, shall be offered the option to continue coverage under the district's health insurance benefit plans at their own expense by paying the full monthly premiums prior to the due dates established by the district. Failure to make timely premium payments shall result in cancellation of insurance coverage.
2. District Health Insurance Benefits Plan coverage shall also be available at their own expense to any surviving spouse/domestic partner of a former management, professional specialist or confidential employee who retired from the District or was, at the time of death, employed by the District.
3. In order to continue such coverage beyond the retiree's and his/her dependent's 65th birthday, the retiree and/or dependent shall enroll in Medicare Part A and Part B and pay the required premiums.

E. Group Insurance Coverage During Unpaid Leaves of Absence

1. Employees may continue coverage under the district's group health insurance plans during approved unpaid leaves of absence.
 - a. For leaves qualifying under the Family Care and Medical Leave Act (FMLA), the district shall maintain district contributions to premiums for a total of 12 weeks per year, whether the leave is paid or unpaid.

(cf. 4161.8/42161.8/4361.8 - Family Care and Medical Leave)

- b. For FMLA leaves exceeding 12 weeks a year and for all other unpaid leaves, the employee may continue group insurance coverage at his/her own expense by paying the monthly premiums on or before the dates established by the district. Failure to make timely premium payments may result in cancellation of the insurance(s).
2. Employees who elect to discontinue group medical insurance during an unpaid leave of absence may be subject to exclusions or limitations of benefits imposed by insurers when they resume membership in the district's group medical insurance plan(s). The district assumes no liability for expenses not covered by its group insurance plans as a result of such lapse in coverage.

F. Group Insurance Continuation under COBRA

Eligible employees and their dependents may continue coverage under the district's group health insurance plans at their own expense in accordance with the provisions of the federal Consolidated Omnibus Budget Reconciliation Act (COBRA).

BP 4354(d)

HEALTH AND WELFARE BENEFITS (continued)*(cf. 4154/4254/4354 - Continuation of Health Insurance Coverage)***G. Confidentiality**

The Superintendent or designee shall maintain the confidentiality of employee health records in accordance with law.

Policy

adopted: June 11, 1997

revised: November 7, 2001

revised: October 16, 2002

revised: January 12, 2005

revised: December 13, 2006

revised: August 22, 2007

revised: _____, 2011

HANFORD ELEMENTARY SCHOOL DISTRICT

Hanford, California

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Dr. Paul Terry
 FROM: Diane Williams
 DATE: August 29, 2011
 RE: ☒ Board Meeting
 ☐ Superintendent's Cabinet
 ☐ Information
 ☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 7, 2011**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Certificated, effective August 26, 2011

- Olivia Beuler, Teacher, Probationary 1
- Jill Loughran, Teacher, Probationary 1

Certificated Short-Term

- Cheryl Appling, Short-term Substitute Psychologist, Special Services, effective 8/18/11 to 11/2/11

Classified

- Monique Carlos, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/12/11
- Stephanie Carroll, Educational Tutor K-6 – 3.5 hrs., Monroe, effective 9/1/11
- Lucila Cervantes, Food Service Worker I – 2.75 hrs., Jefferson, effective 8/17/11
- Irene Church, Educational Tutor K-6 – 3.5 hrs., Richmond, effective 9/1/11
- Preston Cooper, Database Specialist II – 8.0 hrs., HESDNet, effective 8/29/11
- Kristina Dominguez, Food Service Worker II – 2.0 hrs., Wilson, effective 8/17/11
- Jessica Frye, Educational Tutor K-6 – 3.5 hrs., Hamilton, effective 9/1/11
- Cherry Gomez-Rivera, READY Program Tutor – 4.5 hrs., Washington, effective 8/12/11
- Zaneia Jones, READY program Tutor – 4.5 hrs., Lincoln, effective 8/12/11
- Bettina Kellum, Special Education Aide – 5.0 hrs., Simas, effective 8/18/11
- Anita Lupercio, Educational Tutor K-6 – 3.5 hrs., Roosevelt, effective 9/1/11

Classified (continued)

- Tiffany Maline, Substitute Telephone Clerk – 5.0 hrs., Human Resources, effective 9/6/11
- Araceli Mandujano, Food Service Worker II – 2.0 hrs., Kennedy, effective 8/17/11
- Martha Martinez, READY Program Tutor – 4.5 hrs., Roosevelt, effective 8/12/11
- Melissa Mills, READY Program Tutor – 4.5 hrs., Hamilton, effective 8/22/11
- Melanie Peichoto, READY Program Tutor – 4.5 hrs., King, effective 8/12/11
- Monica Toomes, Special Education Aide – 5.0 hrs., Monroe, effective 8/18/11

Temporary Employees/Substitutes/Yard Supervisors

- Angelica Aguilar, Short-term Yard Supervisor – 2.0 hrs., King, effective 8/22/11 to 9/30/11
- Chantel Andresen, Substitute Yard Supervisor, effective 8/18/11; Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 8/24/11 to 11/18/11
- Brianne Brianno, Substitute READY Program Tutor, effective 8/29/11
- Karla Campos, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 8/19/11
- Eva Cano, Substitute Bilingual Clerk Typist II and Clerk Typist II, effective 8/29/11
- Irma Castillo, Substitute School Operations Officer, effective 9/8/11
- Amalia Cavazos, Substitute Yard Supervisor, effective 8/22/11; Short-term Yard Supervisor – 1.0 hrs., Simas, effective 8/29/11 to 11/18/11
- Veronica Cerrillo, Substitute Yard Supervisor, effective 8/22/11; Short-term Yard Supervisor – 2.5 hrs., Wilson, effective 8/22/11 to 11/18/11
- Riley Davis, Substitute Yard Supervisor and READY Program Tutor, effective 8/26/11
- Brittany Farris, Short-term Yard Supervisor – 1.0 hrs., Washington, effective 8/18/11 to 11/10/11
- Magdalena Flores, Short-term Yard Supervisor – 1.5 hrs., Washington, effective 8/18/11 to 11/10/11
- Justin Gonzales, Substitute Custodian I, effective 8/22/11
- Evette Gonzalez, Substitute Yard Supervisor, effective 8/31/11
- Andrea Grijalva, Substitute Yard Supervisor, effective 8/26/11
- Raul Guzman, Substitute Yard Supervisor, effective 8/26/11; Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 8/26/11 to 11/18/11
- Debra Hallock, Substitute Food Service Worker II and Yard Supervisor, effective 8/25/11
- Lori Hill, Substitute Clerk Typist II, effective 8/9/11
- Nicholas Huerta, Substitute READY Program Tutor, effective 8/12/11; Short-term READY Program Tutor – 4.5 hrs., Monroe, effective 9/1/11 to 9/30/11
- Paul Huerta, Substitute READY Program Tutor, effective 8/12/11; Short-term READY Program Tutor – 4.5 hrs., Monroe, effective 8/31/11 to 9/30/11

Temporary Employees/Substitutes/Yard Supervisors (continued)

- Liz Ibarra, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 8/29/11
- Sarah Luna, Substitute Yard Supervisor, effective 8/22/11
- Anita Lupercio, Substitute Special Circumstance Aide and Yard Supervisor, effective 8/18/11
- Araceli Mandujano, Short-term Yard Supervisor – 1.5 hrs., King, effective 8/18/11 to 11/18/11
- Brittany McCormick, Substitute Yard Supervisor, effective 8/18/11; Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 8/29/11 to 11/18/11
- Sonia Mena, Substitute Yard Supervisor, effective 8/18/11
- Juana Meza, Short-term Yard Supervisor - .50 hr. (M, T, Th, F), Roosevelt, effective 9/1/11 to 6/8/12
- Melissa Mills, Substitute READY Program Tutor, effective 8/15/11
- Martha Murillo, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator – Oral Interpreter and Written Translator, effective 8/15/11
- Carolyn Nunes, Substitute School Operations Officer, effective 9/12/11
- Lidia Ortega, Substitute Yard Supervisor, effective 8/18/11; Short-term Yard Supervisor – 1.0 hr., King, effective 8/22/11 to 9/30/11
- Jenny Palmer, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator – Oral Interpreter and Written Translator, effective 8/25/11
- Roxanne Reyes, Substitute READY Program Tutor, effective 8/18/11
- Shirley Smith, substitute Food Service Worker I, effective 8/18/11; Short-term Food Service Worker I – 2.25 hrs., Richmond, effective 8/18/11 to 9/16/11
- Sylvia Soto, Yard Supervisor – 2.0 hrs., King, effective 8/18/11
- Danielle Stacy, Substitute Clerk Typist II, effective 8/29/11
- Jazmin Tapia, Substitute Yard Supervisor, effective 8/25/11
- Brenda Thomas, Substitute Educational Tutor K-6 and Special Education Aide, effective 8/30/11
- David Yadeta, Substitute READY Program Tutor, effective 8/12/11

b. Resignations

- Irma Castillo, School Operations Officer – 8.0 hrs., King, effective 9/7/11
- Guadalupe "Maggie" Cervantes, READY Program Tutor – 4.5 hrs., Simas, effective 8/26/11
- Nathan Child, Yard Supervisor – 1.5 hrs., Monroe, effective 6/3/11
- Connie Donahue, Yard Supervisor – 2.50 hrs., Monroe, effective 6/3/11
- Donna Gonzales, Yard Supervisor – 3.5 hrs., Lincoln, effective 6/3/11
- Cindy Gonzalez, Health Care Assistant – 6.0 hrs., Simas, effective 9/9/11
- Debra Hallock, Yard Supervisor – 1.75 hrs., Wilson, effective 6/3/11
- Tyre Hudgins, Substitute Yard Supervisor, effective 6/3/11
- Rachel Mescher, Substitute READY Program Tutor, effective 5/31/11
- Juana Melendrez, Substitute Translator: Oral Interpreter and Yard Supervisor, effective 4/1/11
- Tammy Moore, Substitute READY Program Tutor, effective 3/24/11

b. Resignations (continued)

- Vanessa Moos, Substitute Alternative Education Aide, Clerk Typist II, Educational Tutor, READY Program Tutor, Special Education Aide and Yard Supervisor, effective 5/20/11
- Dianna Rodriguez, Yard Supervisor – 3.25 hrs., Washington, effective 6/3/11
- Vanessa Romero, Educational Tutor K-6 – 3.5 hrs., Richmond, effective 5/9/11
- Karina Rosas, Educational Tutor K-6 – 3.5 hrs., Hamilton, effective 5/5/11
- Sandra Wood, Yard Supervisor – 3.5 hrs., Wilson, effective 6/3/11
- David Yadeta, READY Program Tutor – 4.5 hrs., Monroe, effective 6/3/11

c. Certificated Transfers and Combination Class Assignments, effective 08/29/11Involuntary Transfer

- Monica Chavez, from King 1st Grade to Richmond Kindergarten

Combination Class Assignments

- Claudia Davis, from Simas 5th Grade to Simas 4th/5th Grade
- Kaye Garrison, from Monroe 4th Grade to Monroe 4th/5th Grade
- Cynthia Lara, from Hamilton 5th Grade to Hamilton 4th/5th Grade
- Gina Lewis, from King 2nd Grade to King 1st/2nd Grade
- Diego Moreno, from Richmond 6th Grade to Richmond 5th/6th Grade
- Isaias Serrato, from Richmond 5th Grade, to Richmond 4th/5th Grade

d. Administrative Transfer

- Virginia Silva, READY Program Tutor – 4.5 hrs., from Roosevelt to Hamilton, effective 8/16/11

e. Promotion/Transfer/More Hours

- Andrea Valencia, from READY Program Tutor – 4.5 hrs., Hamilton to Lead READY Program Tutor – 5.0 hrs., Simas, effective 8/12/11

f. Promotion/Transfer/Decrease in Hours

- Virginia Silva, from READY Program Tutor – 4.5 hrs., Hamilton, to Educational Tutor K-6 – 3.5 hrs., Monroe, effective 9/1/11

g. More Hours

- John Arnett, Bus Driver, from 4.5 hrs. to 5.5 hrs., Transportation/DSF, effective 8/16/11
- Vance Fredrick, Yard Supervisor, from 1.75 hrs. to 3.0 hrs., Washington, effective 8/18/11
- Sherry Miller, Yard Supervisor, from 1.5 hrs. to 3.25 hrs., Lincoln, effective 8/22/11
- Christina Whitacre, Yard Supervisor, from 2.5 hrs. to 3.25 hrs., King, effective 8/18/11

70/76h.

More Hours/Transfer

- Patricia Edmond, Yard Supervisor, from 1.5 hrs. Monroe to 1.75 hrs., Lincoln, effective 8/22/11

i. Unpaid Leave

- Veronica Leach, Yard Supervisor – 3.5 hrs., Hamilton, effective 8/26/11 to 9/2/11, medical

j. Volunteers

<u>Name</u>	<u>School</u>
Marie Gallegos	Hamilton
Philip Gallegos	Hamilton
Joy Muwaswes	Jefferson
Mirella Ornelas	Jefferson
Marisela Perez	Monroe
Michelle Speer	Monroe
Rose Hernandez	Simas
Valerie Riebli	Simas
Elizabeth Verboon	Simas
Sarah Martinez	Washington

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: August 30, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 7, 2011

ITEM:

Consider approval of the Certification of the 2011-12 Operations Application for the K-3 Class Size Reduction Program.

PURPOSE:

Hanford Elementary School District operates the K-3 Class Size Reduction Program (CSRP). HESD operates CSRP – Option 1 at all four grade levels K-3, under which each class must have an average of no more than 20 pupils per certificated teacher to receive full funding. Classes that exceed the 20:1 ratio have a funding penalty assessed. However, the penalties have been relaxed for fiscal years 2008-09 through 2013-14 to assist Districts in managing State revenue deficits.

School districts must reapply each year in order to participate in this program.

FISCAL IMPACT:

Participation in the CSRP generates \$1,071 per enrollment in Option 1 totaling an estimated \$2,576,826 in funding for HESD.

RECOMMENDATION:

Authorize the Superintendent to certify the 2011-12 Operations Application for the K-3 Class Size Reduction Program.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: August 30, 2011

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: September 7, 2011

ITEM:

Consider approval to purchase one (1) new 78-Passenger Blue Bird school bus from A-Z Bus Sales, Inc. via piggyback on a bid issued by the Waterford Unified School District.

PURPOSE:

The District applied for and received a grant from the San Joaquin Valley Air Pollution Control District (SJVAPCD) for the replacement of one (1) school bus. The grant offered funding for the purchase of new lower-emission school buses to replace older buses. The bus being replaced is a 1981 Crown. We propose to purchase the new bus from A-Z Bus Sales, Inc. using a piggyback bid issued by the Waterford Unified School District.

FISCAL IMPACT:

The total cost of the new bus will be \$155,931.16. The SJVAPCD grant is for \$147,385.07. The remaining \$8,546.09 will be the District's responsibility and will be paid from Fund 1500 - Special Reserve – Bus Replacement.

RECOMMENDATION:

Approve the purchase of one (1) new 78-Passenger Blue Bird school bus from A-Z Bus Sales, Inc. via piggyback on a bid issued by the Waterford Unified School District.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: August 30, 2011

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: September 7, 2011

ITEM:

Consider approval of the destruction of a 1981 Crown school bus.

PURPOSE:

The conditions of the bus replacement grant received from the San Joaquin Valley Air Pollution Control District (SJVAPCD) are that once the new replacement bus has been received, the old bus must be removed from operation and disposed of permanently by crushing. The replaced school bus is a 1981 Crown (VIN: 1C9BH14A4BL102262).

FISCAL IMPACT:

The permanent destruction of the old school bus is required in order for the District to receive the SJVAPCD bus replacement grant.

RECOMMENDATION:

Approve the destruction of a 1981 Crown school bus (VIN: 1C9BH14A4BL102262).

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: August 30, 2011

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: () Information
(X) Action

Date you wish to have your item considered: September 7, 2011

ITEM:

Consider approval of Resolution #3-12: Withdrawal from Special Reserve Fund – Bus Purchase/Replacement.

PURPOSE:

The District received a grant from the San Joaquin Valley Air Pollution Control District (SJVAPCD) for the replacement of an older high emission school bus. The total cost of the new bus is \$155,931.16. The SJVAPCD grant is for \$147,385.07. The remaining \$8,546.09 is a required District match. The District's Fund 1500 – Special Reserve – Bus Purchase/Replacement has funds set aside for the purpose of bus purchase/replacement.

FISCAL IMPACT:

\$8,546.09 will be transferred from the Special Reserve Fund – Bus Purchase/Replacement to the General Fund.

RECOMMENDATION:

Approve Resolution #3-12: Withdrawal from Special Reserve Fund – Bus Purchase/Replacement.

RESOLUTION #3-12

HANFORD ELEMENTARY SCHOOL DISTRICT
SPECIAL RESERVE FUND – BUS PURCHASE/REPLACEMENT
FUND 1500

WHEREAS, Education Code Sections 42840 – 42843 provide authority for the governing board of the Hanford Elementary School District to establish a special reserve fund; and

WHEREAS, the governing board of the Hanford Elementary School District has determined the need to set the funds aside for bus purchase/replacement;

WHEREAS, funds are now needed for the replacement of one bus:

THEREFORE, BE IT RESOLVED that the following transfer of funds is made.

FROM:	1500 0000 0 0000 9300 761200 000 0000	\$8,546.09
TO:	0100 7230 0 0000 0000 891200 000 0000	\$8,546.09

BOARD OF TRUSTEES

Adopted: September 7, 2011

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: August 29, 2011

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: September 7, 2011

ITEM:

Consider approval of contract for the providing of meals for Hanford Christian School for 2011-12.

PURPOSE:

We currently provide lunches for several outside entities. Hanford Christian School is requesting similar service. This service does not adversely impact the kitchen at this time. The average number of lunches to be provided each day is 150.

FISCAL IMPACT:

The District Kitchen will realize a slight net profit from the providing of these meals.

RECOMMENDATION:

We would recommend approving the contracts with Hanford Christian School for the 2011-12 school year.