

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, February 16, 2011

HESD District Office Board Room

714 N. White Street, Hanford, CA

OPEN SESSION

- 5:30 p.m.
- Call to Order
 - Members present
 - Pledge to the Flag

CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918...requires closed sessions in order to prevent the disclosure of confidential student record information*)

Readmissions

Case # 81-10 Wilson

Case # 77-10 MLK

Administrative Panel Recommendations

Case # 38-11 Richmond

Case # 39-11 Richmond

Case # 40-11 King

Case # 41-11 Richmond

- **Personnel** (*Pursuant to Government Code Section 54956.9, trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Section 54954.5 and/or under Education Code provisions.*)
 - Conference with Labor Negotiator (GC 54957.6) – CSEA
District Negotiators: Paul Terry/Diane Williams
 - Public Employee Discipline/Dismissal/Release (GC 54957)

OPEN SESSION

6:00 p.m. 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the president and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to Remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

- a) Approve warrant listings dated January 28, and February 4, 2011.
- b) Approve minutes of Regular Board Meeting February 2, 2011.
- c) Approve interdistrict transfers as recommended.
- d) Approve donation of \$91.67 from Edison Employee Contribution Campaign; \$140.58 from Savemart Shares program; and \$250.00 from Creative Communication, Inc. to Simas School. (Duvall)
- e) Approve donation of Read Across America 2011 book selection "Armadilly Chili" from Hanford Elementary Teachers Association to each school site library. (April Silva)
- f) Approve donation of classroom library books from Jeanine Hill.(White)

3. INFORMATION ITEMS

- a) Receive quarterly report on Williams Uniform Complaints. (Terry)

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of consultant contract with Lyles Center for Innovation & Entrepreneurship at California State University, Fresno to present Kids Invent! program to migrant students. (Terry)
- b) Consider adoption of the following revised Board Policy: (Williams)
 - BP 4362 – Vacation and Holidays (revised)

5. PERSONNEL

- a) Employment
 - Classified* – Educational Tutor K-6; READY Program Tutor
 - Temporary Employees/Substitutes/Yard Supervisors* – Substitute READY Program Tutor; Substitute Alternative Education Program Aide, Educational Tutor K-6 and Special Education Aide; Substitute READY Program Tutor, Short-term READY Program Tutor; Substitute Yard Supervisor
- b) Resignations – Four (4) teachers
- c) Leave of Absence – Teacher; Bilingual Student Specialist
- d) Consider approval of Student Teaching Agreement with California State University, Fresno.
- e) Volunteers – as listed

6. FINANCIAL

- a) Consider approval of Resolution #13-11: Resolution of the Governing Board Authorizing the Borrowing of Funds for Fiscal year 2011-12 and the Issuance and Sale of a 2011-12 Tax and Revenue Anticipation Note Therefor and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Note. (White)

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Liz Simas
DATE: February 2, 2011

FOR: Board Meeting
 Superintendent's Cabinet
 Information
 Action

Date you wish to have your item considered: February 16, 2011

ITEM: Student Discipline

PURPOSE: Administrative Panel Recommendations and Readmissions

Readmissions

Case# 81-10 – Wilson

Case# 77-10 - MLK

Administrative Panel Recommendations

Case# 38-11 – Richmond

Case# 39-11 – Richmond

Case# 40-11 – King

Case# 41-11 - Richmond

Hanford Elementary School District
Minutes of the Regular Board Meeting
February 2, 2011

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on February 2, 2011, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustees Hernandez, Hill, Jay, and Revious were present.
- Closed Session** Trustees immediately adjourned to closed session for:
- Student Discipline pursuant to Education Code section 48918
- Trustees returned to open session at 6:02 p.m.
- HESD Managers Present** Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Debra Colvard, Silvia Duvall, Kenny Eggert, Javier Espindola, Joy Gabler, David Goldsmith, Lucy Gomez, Charlotte Hines, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jeanne Rios, Jill Rubalcava, Liz Simas, Jason Strickland, Nancy White, and Diane Williams.
- Readmission approved #0910-02** Trustee Revious made a motion to approve readmission for Case #0910-02 based upon the student's compliance with the Plan of Rehabilitation. Seconded by Trustee Hill; motion carried 5-0.
- Expulsions #35-11, 36-11, 37-11** Trustee Revious made a motion to accept the findings of facts and expel cases #35-11, 36-11, 37-11 for the remainder of the 2010-2011 school year for violation of 48900 and/or 48915 as determined by the Administrative Panel at hearings held on January 31, 2011. Parents may apply for readmission on or after June 3, 2011. Seconded by Trustee Hill; motion carried 5-0.
- PRESENTATIONS, REPORTS AND COMMUNICATIONS**
- Public Comments** Jane Chakhlasyan, on behalf of the local office of State Assembly member David Valadao, introduced herself to the Board. The Assemblyman sits on several committees including the Budget Committee and the Agriculture Committees.
- Board and Staff Comments** None.
- Requests to Address the Board** None.
- Dates to Remember** President Garner reviewed Dates to Remember: February 4-5 is the 26th Annual Basketball Tourney; no school February 14; next regular Board meeting February 16; School Board Appreciation Dinner in Visalia on February 17; President's Day holiday February 21.

CONSENT ITEMS

Trustee Hill made a motion to take consent items "a" through "c" together. Trustee Revious seconded, motion carried 5-0. Trustee Hill then made a motion to approve consent items "a" through "c". Trustee Revious seconded, motion carried 5-0. The items approved are:

- a) Warrant listings dated January 14, and January 21, 2011.
- b) Minutes of January 19, 2011 Regular Board Meeting.
- c) Interdistrict transfers as recommended.

INFORMATION ITEMS

Report on Governor's January 2010-11 budget proposal Superintendent Dr. Terry presented to the Board the Governor's January Budget proposal and how it may affect the District's budget development. The 2011-12 budget will be developed based upon the Governor's proposal with an assumption of \$2.4 million reduction in funding to the district. Copies of the slides are attached hereto and incorporated herein.

BP 4362 Diane Williams, Assistant Superintendent Human Resources, presented for information the following revised Board Policy. It will be returned for action at the next Board Meeting:

- BP 4362 – Vacations and Holidays (revised)

BOARD POLICIES AND ADMINISTRATION

Waiver to combine Hamilton & CDS site councils Trustee Hill made a motion to approve waiver application to California Department of Education to combine school site councils of Community Day School and Hamilton School. Trustee Hernandez seconded; motion carried 5-0.

MOU with Kings Health Department Trustee Revious made a motion to approve Memorandum of Understanding ("MOU") between the County of Kings Health Department and Hanford Elementary School District. Trustee Hill seconded; motion carried 5-0.

Consultant Contract Trustee Hill made a motion to approve consultant contract with author Monica Brown to present student assemblies focused on student reading and one bilingual family literacy night at King School. Trustee Hernandez seconded; motion carried 5-0.

PERSONNEL

Trustee Hill made a motion to take Personnel items "a" through "e" collectively. Trustee Hernandez seconded; motion carried 5-0. Then Trustee Hill made a motion to approve Personnel items "a" through "e". Trustee Hernandez seconded; the motion carried 5-0. The following items were approved:

***Item "a" –
Employment***

Classified: Claudia Valtierra Carrera, Bilingual Clerk Typist II

Temporary Employees/Substitutes/Yard Supervisors: Yolanda Bernal, Short-term Educational Tutor K-6; Revina Bias, Short-term Yard Supervisor; Kyle Eastis, Substitute Yard Supervisor; Emily Guilbeau, Substitute Food Service Worker I, READY Program Tutor, Special Education Aide and Yard Supervisor; Jolene LaRue, Substitute Bus Driver; Narinder Maman, Substitute Translator: Oral Interpreter and Written Translator; Chari Rodriguez, Substitute Yard Supervisor; Brenda Rosas, Short-term Yard Supervisor; Maria Villafana, Short-term Yard Supervisor; Danelle Widdis, Substitute Yard Supervisor

***Item "b" –
Resignations***

Susana Herrerra Gomez, Substitute Bilingual Clerk Typist II, Translator: Oral Interpreter and Written Translator; Nathaniel Scott, Substitute Custodian I; Mayra Velazquez, Substitute Special Circumstance Aide, Special Education Aide and Translator: Oral Interpreter

***Item "c" –
Retirement***

Bernie Acosta, Teacher

***Item "d" –
Leave of Absence***

Nadia D'Agostino, Teacher

***Item "e" –
Volunteers***

As listed.

FINANCIAL

Donation from AOS Trustee Hill made a motion to accept donation of a Print/Scan kit from Automated Office Systems (AOS). Trustee Hernandez seconded; motion carried 5-0.

There being no further business, President Garner adjourned the meeting at 6:37 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

Jeff Garner, President

Tim Revious, Clerk

No Inters - IN


Inters - OUT

No	A/D	Sch Req'd	Home Sch	BD Date
O-411	A	Central Union	Simas	2/16/11
O-412	A	Lemoore	Kennedy	2/16/11

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Silvia Duval 

DATE: 1/26/11

FOR: Board Meeting
 Superintendent's CabinetFOR: Information
 Action

Date you wish to have your item considered: 2/16/11

ITEM: Donation from Edison Employee Contribution Campaign \$91.67, Savemart Shares Program \$140.58, Creative Communication, Inc \$250.00 (Jamie Stout-Language Arts Grant winner

PURPOSE: instructional supplies & Language Arts books

FISCAL IMPACT: \$482.25

RECOMMENDATIONS: accept donations

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: April Silva, Hanford Elementary Teachers Association

DATE: February 3, 2011

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: February 16, 2011

ITEM: Consider donation of Read Across America 2011 book selection "Armadilly Chili" from Hanford Elementary Teachers Association (HETA) for each school site library.

PURPOSE: Author/Illustrator Will Terry has illustrated 20 children's books. His book "Armadilly Chili" has been selected in connection with the "Serve Up a Good Book!" theme of Read Across America 2011. The HETA Organizational Team would like to present a signed copy of "Armadilly Chili" to each school site for their school library.

FISCAL IMPACT:

RECOMMENDATIONS: Approve donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: February 7, 2011

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: February 16, 2011

ITEM:

Consider donation of classroom library books from Jeanine Hill.

PURPOSE:**FISCAL IMPACT:****RECOMMENDATION:**

Accept donation of classroom library books from Jeanine Hill.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Paul J. Terry, Ed.D.

DATE: February 8, 2011

FOR: (X) Board Meeting
() Superintendent's Cabinet

FOR: (X) Information
() Action

Date you wish to have your item considered: February 16, 2011

ITEM: Quarterly report (10/1/10 – 12/31/10) regarding Williams Uniform Complaints. The types of complaints covered in the Williams Uniform Complaint Procedures are:
1. Instructional Materials - Sufficient textbooks and instructional materials
2. Facilities – conditions that pose an emergency or urgent threat to the health or safety of students or staff
3. Teacher vacancy or misassignment

PURPOSE: To comply with the requirements Education Code 35186, the Superintendent shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board and the County Superintendent of Schools on a quarterly basis.

For the second quarter of the 2010-11 school year there were no Williams Uniform Complaints filed.

FISCAL IMPACT: None.

Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: HANFORD ELEMENTARY

Person completing this form: Paul J. Terry Title: Superintendent

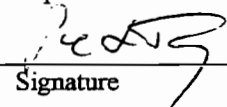
Quarterly Report Submission Month/Quarter:
(check one) October 1st Quarter
 January 2nd Quarter
 April 3rd Quarter
Quarterly Report Submission Year: 2011 July 4th Quarter

Date for information to be reported publicly at governing board meeting: February 16, 2011

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	-0-		
Teacher Vacancy or Misassignment	-0-		
Facilities Conditions	-0-		
CAHSEE Intensive Instruction and Services	-0-		
TOTALS	-0-		

Paul J. Terry, Ed.D.
Superintendent

Signature

February 11, 2011
Date

Please submit to:

Russell Watley, Sr.
Kings County Office of Education
Williams Compliance Technician
(559)589-7082
rwatley@kingscoe.org

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees

FROM: Dr. Paul J. Terry

DATE: January 28, 2011

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: February 16, 2011

ITEM: Consider approval of Consultant Contract with Lyles Center for Innovation & Entrepreneurship at California State University, Fresno.

PURPOSE: To provide the Kids Invent! Program to Migrant Students (grades 3 through 8) during 3 Saturday Leadership Academies on February 26 (grades 3/4), March 5 (grades 5/6), and March 19 (grades 7/8). The Kids Invent! Program provides elementary and middle school children with hands on applications of science and math through innovative and creative activities.

FISCAL IMPACT: \$4,500 from Migrant Funds

RECOMMENDATIONS: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Diane Williams *DW*
DATE: February 7, 2011
FOR: Board Meeting
 Superintendent's Cabinet
 Information
 Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **February 16, 2011**

ITEM: Consider adoption of the following revised Board Policy.

PURPOSE: The following Board Policy reflects changes (see underlined and strikeouts) that are necessary to align with current practices and procedures.

- BP 4362 – Vacation and Holidays (revised)

FISCAL IMPACT: None.

RECOMMENDATION: Adopt.

All Personnel Management, Supervisory, and Confidential Employees

BP 4362(a)

VACATION AND HOLIDAYS**A. Vacation Allowance**

1. Twelve-month certificated and all classified probationary or permanent managers and supervisors contracted to work ~~225~~ 223 days per year shall earn 22 duty-free days without loss of pay (vacation) each fiscal year. Probationary or permanent managers and supervisors contracted to work fewer than ~~225~~ 223 days per year shall be credited with that pro rata share of 22 days that equals ~~225~~ 223 days divided by the number of work days assigned to their position. In addition, the pro-rata share of vacation for the probationary or permanent managers and supervisors contracted to work less than ~~225~~ 223 days is not compensated as duty-free days, but instead is compensated in the annual salary amount. Fractional days of .5 or more resulting from the pro-rata shall be rounded up to the next full day. Fractional days of less than .5 shall be rounded down.

2. Twelve-month probationary or permanent confidential employees shall earn duty-free vacation days without loss of pay as follows.

1-5 years of service	14 days per year
6-10 years of service	16 days per year
11-14 years of service	18 days per year
15-19 years of service	20 days per year
20 years of more of service	22 days per year

In addition, the pro-rata share of vacation for the probationary or permanent confidential employees contracted to work less than ~~225~~ 223 days is not compensated as duty-free days, but instead is compensated in the annual salary amount.

3. The annual vacation allowance of probationary and permanent managers, supervisors, and confidential employees who are hired after the beginning of the standard work year for their positions, or who leave district service prior to the completion of their standard work year, shall be prorated as described under A. 1. above.

B. Vacation Credit and Accumulation

1. Annual vacation allowances shall be credited to employees on July 1 of each year and shall be available for use, upon approval, anytime during the year.
2. Not more than ~~30~~ 26 days of earned, unused vacation as of the payroll cutoff date in June of any year shall be carried forward into the new fiscal year. Unused earned vacation days accumulated in excess of ~~30~~ 26 days as of June 30 shall be paid off with the employee's last paycheck for the year.

BP 4362(b)

VACATION AND HOLIDAYS (continued)

3. For employees leaving the district, unused earned vacation days shall be paid off with the employee's last pay warrant at the employee's regular per diem rate. Unearned vacation days used during the year but not earned as of the date of separation from service shall result in an appropriate deduction from the employee's last pay warrant at the employee's regular per diem rate.
- C. Vacation Approval
1. All vacation requests shall be submitted reasonably in advance to the employee's immediate supervisor for his/her consideration and approval.
 2. When considering vacation requests, managers and supervisors are expected to balance the employee's preference against the district's needs for his/her services at the time the employee wishes to be on vacation.
 3. Vacation requests for all department heads and division or program managers shall be approved by the Superintendent or designee.
- D. Holidays
1. All probationary and permanent management, supervisory, and confidential employees shall be off duty without loss of pay on legal and Board-designated holidays during which schools and/or offices are closed.
(cf. 6115 - Ceremonies and Observances)
 2. Managers, supervisors, and confidential employees shall not be assigned, nor permitted, to work on a holiday except in emergencies. Necessary assignment for work on a holiday shall be approved by the Superintendent or designee.
 3. When assigned to work on a holiday due to an emergency, the employee shall be given the choice of a day off in lieu of the holiday or pay at his/her regular per diem rate.

Legal Reference: (see next page)

BP 4362(c)

VACATION AND HOLIDAYS (continued)*Legal Reference:*EDUCATION CODE*37220 School holidays**44988 Designation of alternative holidays**45130 Exclusion from overtime provisions; work on holidays**45197 Annual vacations**45200 Interruption or termination of vacation leave**45203 Paid holidays 45206 Substitute holiday**45206.5 Admission day*

Policy

adopted: March 4, 1992

revised: November 7, 2001

revised: June 17, 2002

revised: February 9, 2009

revised: _____, 2010

HANFORD ELEMENTARY SCHOOL DISTRICT

Hanford, California

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Diane Williams *DW*
DATE: February 7, 2011
RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **February 16, 2011**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Classified

- Yolanda Bernal, Educational Tutor K-6 – 3.5 hrs., Hamilton, effective 1/13/11
- Megan Reis, READY Program Tutor – 4.5 hrs., Hamilton, effective 2/1/11

Temporary Employees/Substitutes/Yard Supervisors

- Brianne Brieno, Substitute READY Program Tutor, effective 2/4/11
- Irene Church, Substitute Alternative Education Program Aide, Educational Tutor K-6 and Special Education Aide, effective 1/31/11
- Henry Gonzales, Substitute READY Program Tutor, effective 2/7/11; Short-term READY Program Tutor – 4.5 hrs., Hamilton, effective 2/7/11 to 2/28/11
- Claudia Magana, Substitute Yard Supervisor, effective 2/1/11
- Amanda Spaulding, Substitute READY Program Tutor, effective 2/8/11
- Kelly Ventuleth, Substitute Yard Supervisor, effective 2/7/11

b. Resignations

- Amanda Erickson, Teacher, King, effective 6/3/11
- Maria Hall, Teacher, on LOA, effective 2/10/11
- Bethany Hanke, Teacher, on LOA, effective 2/9/11
- Alexis Preston, Teacher, Roosevelt, effective 6/3/11

c. Leave of Absence

- Karen Bissell, Teacher, Monroe, effective 1/27/11 to 4/29/11, baby bonding
- Florita Magallon, Bilingual Student Specialist – 8.0 hrs., Roosevelt, effective 1/13/11 to 1/31/11, personal

d. Consider approval of Student Teaching Agreement with California State University, Fresno

- Approve agreement between Hanford Elementary School District and California State University, Fresno, Kremen School of Education to provide placement and support to student teachers.

e. Volunteers

<u>Name</u>	<u>School</u>
Ellis Howard	Lincoln
Connie Cavazos	Simas
Veronica Rodriguez-Ontiveros	Simas
Jonathan Hartshorn	Washington
Paige Hartshorn	Washington

RECOMMENDATION: Approve.

AGREEMENT No. _____
Page 1 of 4

AGREEMENT

BETWEEN

CALIFORNIA STATE UNIVERSITY, FRESNO

Kremen School of Education and Human Development
Department of Curriculum and Instruction

AND

Hanford Elementary Unified School District
(Agency's Name)

THIS AGREEMENT is made and entered on 12/16/10 pursuant to Education Code 89036, by and between the TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY, hereinafter called the "Trustees", on behalf of CALIFORNIA STATE UNIVERSITY, FRESNO, hereinafter called the "Institution", and Agency's Name called the "Agency".

WITNESSETH:

WHEREAS, the Institution provides an accredited health care or educational program, approved by the Trustees which requires clinical/education experience and the use of clinical/educational facilities; and

WHEREAS, the Agency has facilities and accredited supervisors suitable for providing clinical/educational experience for the Institution's program, and

WHEREAS, it is to the mutual benefit of the parties hereto that students have opportunities to use the facilities of the Agency for their learning experience.

NOW, THEREFORE, in consideration of the covenants, conditions, and stipulations hereinafter expressed and in consideration of the mutual benefits derived therefrom, the parties hereto agree as follows:

I. AGENCY SHALL:

- A. Provide facilities as presently available and as necessary for the development and maintenance of a clinical/educational experience for students of the program.
- B. Maintain the Agency facilities used for the clinical/educational experience in such a manner that said facilities shall conform to all requirements of applicable State Boards, and/or Business and Professional Codes.
- C. Assure that staff is adequate in number and quality to insure safe and continuous management of the student program in cooperation with the Institution's instructor.
- D. Provide Instructors and students taking part in the field experience, whenever possible, other incidentals that may be mutually agreeable.

AGREEMENT BETWEEN THE CALIFORNIA STATE UNIVERSITY, CALIFORNIA STATE UNIVERSITY, FRESNO; **Kremen School of Education and Human Development** AND **Hanford Elementary County Unified School District**

- E. Provide emergency first aid for any student who becomes sick or injured by conditions arising out of or in the course of said student's participation in the clinical experience at the Agency. Provide medical examinations or other protective measures that may be required by the Agency.
- F. Have the right, after consultation with the Institution, to refuse to accept for further clinical/educational experience any of the Institution's students who in the Agency's judgment, are not participating satisfactorily.

II. INSTITUTION SHALL:

- A. Designate the students who are enrolled in the program of the Institution to be assigned for clinical/educational experience at the Agency, in such numbers as are mutually agreed to by both parties.
- B. Establish a rotational plan for the clinical/educational experience by mutual agreement between appropriate representatives.
- C. Provide external supervision to the Agency, which will provide the necessary on-site supervision for the clinical/Educational experience program provided for under this agreement. Keep all attendance and academic records of students' participation in said program.
- D. Advise every student to conform to all applicable Agency policies, procedures, regulations, and all requirements and restrictions specified jointly by representatives of the Institution and Agency.
- E. In consultation and coordination with the Agency's representatives, plan for the clinical/educational experience to be provided to students under this agreement.
- F. In consultation and coordination with the Agency's staff for periodic conferences between appropriate representatives of the Institution and Agency to evaluate the clinical/educational experience of the program.

III. GENERAL PROVISIONS:

- A. Students are volunteers of the Agency and entitled to Worker's Compensation coverage. The Institution will provide Worker's Compensation coverage to students for injury or disease arising out of their use of the Agency's facility while participating in the Institution's program.

AGREEMENT BETWEEN THE CALIFORNIA STATE UNIVERSITY, CALIFORNIA STATE UNIVERSITY, FRESNO; Kremen School of Education and Human Development AND Hanford Elementary County Unified School District

- B. Trustees shall be responsible for damages caused by the negligent acts of its officers, agents, and employees occurring in the performance of this agreement. Agency shall be responsible for damages caused by the negligent acts of its officers, agents and employees occurring in the performance of this agreement. It is the intention of the Institution and Agency that the provision of this paragraph be interpreted to impose on each party responsibility for the negligent acts of their respective officers, agents, and employees. Students will be responsible for their own professional liability insurance.
- C. This Agreement shall become effective on the date of countersignature and shall continue to a period of five (5) years, provided however, it may be terminated by either party after giving the other party sixty (60) days advance written notice of its intentions to so terminate.
- D. There shall be no monetary obligation on the Institution or Agency, one to the other.
- E. This Agreement may at any time be altered, changed or amended by mutual agreement of the parties in writing. Additionally, this Agreement is not legal and binding upon any of the parties concerned until signed on behalf of the Trustees of the Institution, and the Agency.

Any written notice given under this Agreement shall be sent by registered mail to each address bellow:

Agency Name & Address:

Hanford Elementary USD
714 N White St.
Hanford, CA 93230

Dept. Name & Address:

California State University, Fresno
Procurement & Support Services
5150 N. Maple Ave., M/S JA111
Fresno, CA 93740-8026
(559) 278.2111

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

INSTITUTION

AGENCY

CALIFORNIA STATE UNIVERSITY, FRESNO

By _____
Brian Cotham Date

By _____
Date

Title: Director of Procurement

Name: _____

By _____
Lisa Kao Date

Title: Associate Director, Environmental Health & Safety and Risk Management

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry

FROM: Nancy White

DATE: February 7, 2011

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: February 16, 2011

ITEM:

Consider approval of Resolution #13-11: Resolution of the Governing Board Authorizing the Borrowing of Funds for Fiscal Year 2011-12 and the Issuance and Sale of a 2011-12 Tax and Revenue Anticipation Note Therefor and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Note.

PURPOSE:

School districts are authorized by the Government Code to borrow money through the issuance of temporary notes (TRANS) when the district reasonably expects a cash flow problem. The TRANS offered by Piper Jaffray, which is sponsored by the California Schools Boards Association (CSBA), is the program we are recommending again this year.

Piper Jaffray has estimated that Hanford Elementary might be eligible to borrow up to \$5,000,000. The exact figure will be computed in another month or so. This Resolution does not lock the District into participating in this program. It delegates the right to the Superintendent to make a decision once the rates have been bid.

There are changes to some of the legal documents for this year's Program. Additional flexibility was built into the documents to help navigate the turmoil in the financial markets and the State budget crisis. Changes include authorizing the District to issue multiple series of TRANS, up to the resolution limit, under one resolution should the District's cash flow situation change after the initial TRAN issuance, and authorizing two different legal structures for TRANS issuance. The actual structure will be determined closer to the time of the sale of the TRANS in order to maximize market acceptance and minimize borrowing costs.

FISCAL IMPACT:

The cash flow loan would be available to the District throughout 2011-12 for use if necessary. The District would earn interest on that part of the loan that is not used.

RECOMMENDATION:

Approve Resolution #13-11: Resolution of the Governing Board Authorizing the Borrowing of Funds for Fiscal Year 2011-12 and the Issuance and Sale of a 2011-12 Tax and Revenue Anticipation Note Therefor and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Note.