

Hanford Elementary School District



REGULAR BOARD MEETING AGENDA

Wednesday, September 21, 2011

Hamilton School Cafeteria
1269 Leland Way, Hanford, CA

- 5:30 p.m.
- Call to Order
 - Members present
 - Pledge to the Flag

OPEN SESSION

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

- a) Introduction of Management Team (Terry)
- b) Introduction of Literacy/Induction Coaches (Terry)
- c) Recognition of newly tenured teachers (Terry)
- d) Introduction of new certificated staff (Terry)

Break for Short Reception

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS (continued)

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the president and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit the total time for public input on each item to 20 minutes.)

- e) Public comments
- f) Board and staff comments
- g) Requests to address the Board at future meetings
- h) Review Dates to Remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Approve warrant listings dated September 2, 2011.
- b) Approve minutes from Regular Board Meeting September 7, 2011.
- c) Approve Interdistrict transfers as recommended.
- d) Approve donation of \$1,575.00 from Hamilton Parent Teachers Club to Hamilton School. (Espindola)
- e) Approve donation of \$57.16 from Target to Lincoln School. (Pitkin)
- f) Approve donation of \$95.90 from Target to Washington School. (Rubalcava)

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

3. INFORMATION ITEMS

None.

4. BOARD POLICIES AND ADMINISTRATION

- a) Consider approval of revised 2011-12 HESD Management Organization Chart. (Terry)
- b) Consider approval of the following revised Administrative Regulation:
 - AR 6145.5 – Student Organizations and Equal Access
- c) Hear public comments and accept Memorandum of Understanding and accompanying Disclosure of Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teacher Association (HETA) to have the 2010-2013 HETA Collective Bargaining Agreement remain status quo during the 2011-12 school year. (Williams)

5. PERSONNEL

a) Employment

Classified

- Brianne Brieno, READY Program Tutor, Simas, effective 9/6/11
- Cruz Chavez, Educational Tutor K-6, Richmond, effective 9/1/11
- Nicolas Huerta, READY Program Tutor, Monroe, effective 9/6/11
- Brenda Thomas, READY Program Tutor, Hamilton, effective 9/8/11

Temporary/Substitutes/Yard Supervisors

- Oscar Barron, Short-term Health Care Assistant, Simas, effective 9/7/11
- Stephanie Carroll, Substitute READY Program Tutor, effective 9/1/11
- Cruz Chavez, Substitute Translator: Oral Interpreter and Written Translator, effective 9/1/11
- George Cleary, Boys Flag Football, Hamilton, effective 9/6/11
- Elaine Grandmont, Substitute Yard Supervisor, effective 9/1/11; Short-term Yard Supervisor, Wilson, effective 9/1/11
- Paige Hartshorn, Substitute Educational Tutor K-6, effective 9/6/11
- Anissa Rosales, Substitute Yard Supervisor, effective 9/1/11

b) Resignations

- Maria Aragon, Substitute Bilingual Clerk Typist I, Clerk Typist I and Translator: Oral Interpreter, effective 8/5/11
- David D. Fox, Jr., Bus Driver, effective 9/12/11
- Jazmin Tapia, Substitute Yard Supervisor, effective 8/30/11

c) Decrease in Hours

- Nina Davila, Yard Supervisor, Kennedy, effective 8/18/11
- Terri Fredrick, Yard Supervisor, Washington, effective 8/18/11
- Debora Harris, Yard Supervisor, Hamilton, effective 8/18/11
- Aven Jones, Yard Supervisor, Hamilton, effective 8/18/11
- Veronica Leach, Yard Supervisor, Hamilton, effective 8/18/11
- Michael Quinones, Yard Supervisor, Washington, effective 8/18/11
- Lucia Stiner, Yard Supervisor, Kennedy

d) Volunteers (list continues on next page)

<u>Name</u>	<u>School</u>
Jacqueline Wilson	Hamilton
Jami Garcia	Jefferson
Carin Ray	Jefferson
Guadalupe Ruiz	Jefferson

<u>Name</u>	<u>School</u>
Rosanne Martinez	King
Beverly Threadgill	King
Jenna Webb	Simas

6. FINANCIAL

- a) Consider approval of Resolution #5-12: Revision of the 2011-12 Budget.
- b) Consider declaration of surplus equipment.

7:00 pm PUBLIC HEARING: Trustee Area Boundaries

ADJOURN MEETING

Hanford Elementary School District
Minutes of the Regular Board Meeting
September 7, 2011

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on September 7, 2011, at the District Office Board Room, 714 N. White Street, Hanford, CA.

- Call to Order** President Garner called the meeting to order at 5:30 p.m. Trustees Hill, Revious, Hernandez, and Jay were present.
- Study Session
2011-12 Board Goals** Trustees reviewed and discussed 2011-12 Board Goals to be adopted later in the Board Meeting.
- Closed Session** At 6:00 p.m. Trustees adjourned to closed session for:
- Student Discipline
 - Conference with Legal Counsel

Trustees returned to open session at 6:30 p.m.

HESD Managers Present Dr. Paul J. Terry, Superintendent, and the following administrators were present: Don Arakelian, Doug Carlton, Anthony Carrillo, Kenny Eggert, Javier Espindola, Joy Gabler, David Goldsmith, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jennifer Pitkin, Jill Rubalcava, Liz Simas, Jason Strickland, Diane Williams, and Nancy White.

Readmissions approved Trustee Revious made a motion to approve readmission for the following cases based upon each student's compliance with the Plan of Rehabilitation: Cases #09-11, 12-11, 16-10, 16-11, 23-11, 24-11, 26-11, 27-11, 28-11, 30-11, 60-10, 34-11, 35-11, 36-11, 37-11, 40-11, 41-11, 47-10, and 52-10. Trustee Hernandez seconded; motion carried 5-0.

Readmissions denied Trustee Revious made a motion to deny readmission for cases #34-10 and 25-10 based upon the finding that the student did not comply with the Plan of Rehabilitation or that the student continues to pose a danger to self or others. Trustee Hill seconded; motion carried 5-0.

PRESENTATIONS, REPORTS AND COMMUNICATIONS

Public Comments None.

Board and Staff Comments Trustee Hill stated that he toured most campuses and they look nice from the outside. Trustee Hill attended Back to School Night at Simas School last night, Trustee Jay attended Jefferson Back to School Night last night.

April Silva, President of Hanford Elementary Teachers Association, stated that District support of the upcoming CTA Kick Off event is appreciated and that Hanford Elementary School District will be well-represented by the many attendees from the District.

Requests to Address the Board None.

Dates to Remember Back to school nights: September 8 Washington, September 12 Lincoln, September 13 JFK Junior High, September 14 Hamilton, September 15 Wilson Junior High, September 19 Richmond, September 20 Monroe; next regular Board Meeting September 21 at Hamilton School cafeteria, 1269 Leland Way.

INFORMATION ITEMS

MOU with HETA Superintendent Dr. Terry presented for information a Memorandum of Understanding and accompanying Disclosure of Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teachers Association (HETA) to have the 2010-2013 HETA Collective Bargaining Agreement remain status quo for the 2011-12 school year.

Trustee Area boundary changes Mr. Randy Edwards of Griswold, Lasalle, Cobb, Dowd & Gin presented redistricting alternatives for balancing Trustee Attendance Boundaries as required by law based upon population and census data indicating fairly significant growth in Hanford since 2000. At upcoming public hearings September 21 and October 5 alternative choices for realigning Trustee Area boundaries will be presented for review and to obtain input from the community.

API/AYP scores Joy Gabler, Assistant Superintendent - Curriculum, Instruction and Professional Development, presented information regarding the District's 2011 Academic Progress as measured by API and AYP scores.

CONSENT ITEMS

Trustee Hill made a motion to take consent items "a" through "d" together. Trustee Hernandez seconded, motion carried 5-0. Trustee Hill then made a motion to approve consent items "a" through "d". Trustee Hernandez seconded, motion carried 5-0. The items approved are:

- a) Warrant listings dated August 12, 2011; August 19, 2011; and August 26, 2011.
- b) Minutes of August 17, 2011 Regular Board Meeting.
- c) Interdistrict transfers as recommended.
- d) Donations of \$130.84 from Savemart Shares and \$100.00 from Edison International to Simas School.

President Garner thanked and acknowledged Savemart and Edison for donations to Simas School.

BOARD POLICIES AND ADMINISTRATION

School Resource Officer (SRO) contract a) Trustee Hill made a motion to approve a three-year agreement with the City Hanford and the Hanford Police Department to continue participation in the School Resource Officers Program. Trustee Jay seconded; motion passed 4-0-1, Trustee Revious abstaining from the vote.

- Consultant Contract** b) Trustee Revious made a motion to approve consultant contract with Kings County Sports Officials to supply referees/umpires for HESD's 2011-12 after school sports programs (Grades 4-6). Trustee Hill seconded; motion carried 5-0.
- Consultant Contract** c) Trustee Hill made a motion to approve consultant contract wthieh Sports Officiating Services to supply referees/umpires for HESD's 2011-12 junior high school home sports contests. Trustee Hernandez seconded; motion carried 5-0.
- Conference travel approved** d) Trustee Revious made a motion to approve Trustee Jay's travel to San Diego to attend the California School Boards Association's annual conference. Trustee Hernandez seconded; motion carried 5-0.
- 2011-12 Board Goals** e) Trustee Hill made a motion to approve 2011-12 Board Goals as presented. Trustee Hernandez seconded; motion carried 5-0.
- BP 4020** f) Trustee Hill made a motion to adopt the following revised Board Policy and Exhibit. Trustee Jay seconded; motion carried 5-0:
- BP 4020 – Drug and Alcohol-Free Workplace (revised)
 - Exhibit 4020 – Drug and Alcohol-Free Workplace (revised)
- AR 4112.23** g) Trustee Revious made a motion to adopt the following revised Administrative Regulation. Trustee Hernandez seconded; motion carried 5-0:
- AR 4112.23 – Special Education Staff (revised)
- BP 4161.24** h) Trustee Hernandez made a motion to adopt the following revised Board Policy. Trustee Jay seconded; motion carried 5-0:
- BP 4161.24 – Leave for Religious Reasons (revised)
- BP 4354** i) Trustee Hill made a motion to adopt the following revised Board Policy. Trustee Revious seconded; motion carried 5-0:
- BP 4354 – Health and Welfare Benefits

PERSONNEL

Trustee Hill made a motion to take Personnel items "a" through "j" collectively. Trustee Hernandez seconded; motion carried 5-0. Then Trustee Hill made a motion to approve Personnel items "a" through "j". Trustee Hernandez seconded; the motion carried 5-0. The following items were approved:

Item "a" – Employment

Certificated, effective August 26, 2011: Olivia Beuler, Teacher, Probationary 1; Jill Loughran, Teacher, Probationary 1

Certificated Short-term: Cheryl Appling, Short-term Substitute Psychologist, Special Services, effective 8/18/11 to 11/2/11

**Item "a" –
Employment
(continued)**

Classified:

- Monique Carlos, READY Program Tutor, Roosevelt, effective 8/12/11
- Stephanie Carroll, Educational Tutor K-6, Monroe, effective 9/1/11
- Lucila Cervantes, Food Service Worker I, Jefferson, effective 8/17/11
- Irene Church, Educational Tutor K-6, Richmond, effective 9/1/11
- Preston Cooper, Database Specialist II, HESDNet, effective 8/29/11
- Kristina Dominguez, Food Service Worker II, Wilson, effective 8/17/11
- Jessica Frye, Educational Tutor K-6, Hamilton, effective 9/1/11
- Cherry Gomez-Rivera, READY Program Tutor, Washington, effective 8/12/11
- Zaneia Jones, READY program Tutor, Lincoln, effective 8/12/11
- Bettina Kellum, Special Education Aide, Simas, effective 8/18/11
- Anita Lupercio, Educational Tutor K-6, Roosevelt, effective 9/1/11
- Tiffany Maline, Substitute Telephone Clerk, Human Resources, effective 9/6/11
- Araceli Mandujano, Food Service Worker II, Kennedy, effective 8/17/11
- Martha Martinez, READY Program Tutor, Roosevelt, effective 8/12/11
- Melissa Mills, READY Program Tutor, Hamilton, effective 8/22/11
- Melanie Peichoto, READY Program Tutor, King, effective 8/12/11
- Monica Toomes, Special Education Aide, Monroe, effective 8/18/11

Temporary Employees/Substitutes/Yard Supervisors:

- Angelica Aguilar, Short-term Yard Supervisor, King, effective 8/22/11
- Chantel Andresen, Substitute Yard Supervisor, effective 8/18/11; Short-term Yard Supervisor, Monroe, effective 8/24/11
- Brianne Brieno, Substitute READY Program Tutor, effective 8/29/11
- Karla Campos, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator: Oral Interpreter and Written Translator, effective 8/19/11
- Eva Cano, Substitute Bilingual Clerk Typist II and Clerk Typist II, effective 8/29/11
- Irma Castillo, Substitute School Operations Officer, effective 9/8/11
- Amalia Cavazos, Substitute Yard Supervisor, effective 8/22/11; Short-term Yard Supervisor, Simas, effective 8/29/11
- Veronica Cerrillo, Substitute Yard Supervisor, effective 8/22/11; Short-term Yard Supervisor, Wilson, effective 8/22/11
- Riley Davis, Substitute Yard Supervisor and READY Program Tutor, effective 8/26/11
- Brittany Farris, Short-term Yard Supervisor, Washington, effective 8/18/11
- Magdalena Flores, Short-term Yard Supervisor., Washington, effective 8/18/11
- Justin Gonzales, Substitute Custodian I, effective 8/22/11
- Evette Gonzalez, Substitute Yard Supervisor, effective 8/31/11
- Andrea Grijalva, Substitute Yard Supervisor, effective 8/26/11
- Raul Guzman, Substitute Yard Supervisor, effective 8/26/11; Short-term Yard Supervisor, Monroe, effective 8/26/11
- Debra Hallock, Substitute Food Service Worker II and Yard Supervisor, effective 8/25/11
- Lori Hill, Substitute Clerk Typist II, effective 8/9/11
- Nicholas Huerta, Substitute READY Program Tutor, effective 8/12/11; Short-term READY Program Tutor, Monroe, effective 9/1/11
- Paul Huerta, Substitute READY Program Tutor, effective 8/12/11; Short-term READY Program Tutor, Monroe, effective 8/31/11
- Liz Ibarra, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator: Oral Interpreter and Written Translator, effective 8/29/11
- Sarah Luna, Substitute Yard Supervisor, effective 8/22/11
- Anita Lupercio, Substitute Special Circumstance Aide and Yard Supervisor, effective 8/18/11

**Item "a" –
Employment**

Temporary Employees/Substitutes/Yard Supervisors (continued):

- Araceli Mandujano, Short-term Yard Supervisor – 1.5 hrs., King, effective 8/18/11 to 11/18/11
- Brittany McCormick, Substitute Yard Supervisor, effective 8/18/11; Short-term Yard Supervisor – 1.5 hrs., Monroe, effective 8/29/11 to 11/18/11
- Sonia Mena, Substitute Yard Supervisor, effective 8/18/11
- Juana Meza, Short-term Yard Supervisor - .50 hr. (M, T, Th, F), Roosevelt, effective 9/1/11 to 6/8/12
- Melissa Mills, Substitute READY Program Tutor, effective 8/15/11
- Martha Murillo, Substitute Bilingual Clerk Typist I, Clerk Typist I, Translator – Oral Interpreter and Written Translator, effective 8/15/11
- Carolyn Nunes, Substitute School Operations Officer, effective 9/12/11
- Lidia Ortega, Substitute Yard Supervisor, effective 8/18/11; Short-term Yard Supervisor – 1.0 hr., King, effective 8/22/11 to 9/30/11
- Jenny Palmer, Substitute Bilingual Clerk Typist II, Clerk Typist II, Translator – Oral Interpreter and Written Translator, effective 8/25/11
- Roxanne Reyes, Substitute READY Program Tutor, effective 8/18/11
- Shirley Smith, substitute Food Service Worker I, effective 8/18/11; Short-term Food Service Worker I – 2.25 hrs., Richmond, effective 8/18/11 to 9/16/11
- Sylvia Soto, Yard Supervisor – 2.0 hrs., King, effective 8/18/11
- Danielle Stacy, Substitute Clerk Typist II, effective 8/29/11
- Jazmin Tapia, Substitute Yard Supervisor, effective 8/25/11
- Brenda Thomas, Substitute Educational Tutor K-6 and Special Education Aide, effective 8/30/11
- David Yadeta, Substitute READY Program Tutor, effective 8/12/11

**Item "b" –
Resignations**

- Irma Castillo, School Operations Officer – 8.0 hrs., King, effective 9/7/11
- Guadalupe "Maggie" Cervantes, READY Program Tutor – 4.5 hrs., Simas, effective 8/26/11
- Nathan Child, Yard Supervisor – 1.5 hrs., Monroe, effective 6/3/11
- Connie Donahue, Yard Supervisor – 2.50 hrs., Monroe, effective 6/3/11
- Donna Gonzales, Yard Supervisor – 3.5 hrs., Lincoln, effective 6/3/11
- Cindy Gonzales, Health Care Assistant – 6.0 hours, Simas, effective 9/9/11
- Debra Hallock, Yard Supervisor – 1.75 hrs., Wilson, effective 6/3/11
- Tyre Hudgins, Substitute Yard Supervisor, effective 6/3/11
- Rachel Mescher, Substitute READY Program Tutor, effective 5/31/11
- Juana Melendrez, Substitute Translator: Oral Interpreter and Yard Supervisor, effective 4/1/11
- Tammy Moore, Substitute READY Program Tutor, effective 3/24/11
- Vanessa Moos, Substitute Alternative Education Aide, Clerk Typist II, Educational Tutor, READY Program Tutor, Special Education Aide and Yard Supervisor, effective 5/20/11
- Dianna Rodriguez, Yard Supervisor – 3.25 hrs., Washington, effective 6/3/11
- Vanessa Romero, Educational Tutor K-6 – 3.5 hrs., Richmond, effective 5/9/11
- Karina Rosas, Educational Tutor K-6 – 3.5 hrs., Hamilton, effective 5/5/11
- Sandra Wood, Yard Supervisor – 3.5 hrs., Wilson, effective 6/3/11
- David Yadeta, READY Program Tutor – 4.5 hrs., Monroe, effective 6/3/11

**Item "c" –
Certificated Transfers
and Combination Class
Assignments**

Involuntary Transfer

- Monica Chavez, from King 1st Grade to Richmond Kindergarten

Combination Class Assignments

- Claudia Davis, from Simas 5th Grade to Simas 4th/5th Grade
- Kaye Garrison, from Monroe 4th Grade to Monroe 4th/5th Grade
- Cynthia Lara, from Hamilton 5th Grade to Hamilton 4th/5th Grade
- Gina Lewis, from King 2nd Grade to King 1st/2nd Grade

- Diego Moreno, from Richmond 6th Grade to Richmond 5th/6th Grade
- Isaias Serrato, from Richmond 5th Grade, to Richmond 4th/5th Grade

**Item "d" –
Administrative Transfer**

- Virginia Silva, READY Program Tutor – 4.5 hrs., from Roosevelt to Hamilton, effective 8/16/11

**Item "e" –
Promotion/Transfer/
More Hours**

- Andrea Valencia, from READY Program Tutor – 4.5 hrs., Hamilton to Lead READY Program Tutor – 5.0 hrs., Simas, effective 8/12/11

**Item "f" –
Promotion/Transfer/
Decrease in Hours**

- Virginia Silva, from READY Program Tutor – 4.5 hrs., Hamilton, to Educational Tutor K-6 – 3.5 hrs., Monroe, effective 9/1/11

**Item "g" –
More Hours**

- John Arnett, Bus Driver, from 4.5 hrs. to 5.5 hrs., Transportation/DSF, effective 8/16/11
- Vance Fredrick, Yard Supervisor, from 1.75 hrs. to 3.0 hrs., Washington, effective 8/18/11
- Sherry Miller, Yard Supervisor, from 1.5 hrs. to 3.25 hrs., Lincoln, effective 8/22/11
- Christina Whitacre, Yard Supervisor, from 2.5 hrs. to 3.25 hrs., King, effective 8/18/11

**Item "h" –
More Hours/Transfer**

- Patricia Edmond, Yard Supervisor, from 1.5 hrs. Monroe to 1.75 hrs., Lincoln, effective 8/22/11

**Item "i" – Unpaid
Leave**

- Veronica Leach, Yard Supervisor - 3.5 hrs., Hamilton, effective 8/26/11 to 9/2/11, medical

**Item "j" –
Volunteers**

<u>Name</u>	<u>School</u>
Marie Gallegos	Hamilton
Philip Gallegos	Hamilton
Joy Muwaswes	Jefferson
Mirella Ornelas	Jefferson
Marisela Perez	Monroe
Michelle Speer	Monroe
Rose Hernandez	Simas
Valerie Riebli	Simas
Elizabeth Verboon	Simas
Sarah Martinez	Washington

FINANCIAL

**Certification of K-3
Class Size Reduction**

Trustee Jay made a motion to approve Certification of the 2011-12 Operations Application for the K-3 Class Size Reduction Program. Trustee Hill seconded; motion carried 5-0.

School Bus Purchase

Trustee Hill made a motion to approve purchase of one (1) one new 78-passenger Blue Bird school bus from A-Z Sales, Inc. via piggyback on bid issued by the Waterford Unified School District. Trustee Hernandez seconded; motion carried 5-0.

**Destruction of School
Bus**

Trustee Hill made a motion to approve destruction of one 1981 Crown school bus. Trustee Revious seconded; motion carried 5-0.

Resolution #3-12 Trustee Revious made a motion to approve Resolution #3-13: Withdrawal from Special Reserve Fund – Bus Purchase/Replacement. Trustee Hill seconded; motion carried 5-0.

Meal contract Hanford Christian School Trustee Hill made a motion to approve contract for the providing of meals for Hanford Christian School for 2011-12. Trustee Hernandez seconded; motion carried 5-0.

There being no further business, President Garner adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Paul J. Terry,
Secretary to the Board of Trustees

Approved:

Jeff Garner, President

Tim Revious, Clerk

Inters - OUT

No	A/D	Sch Req'd	Home Sch	BD Date
O-079	A	Kings River	Washington	09/21/1
O-080	A	Kings River	Washington	09/21/1

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Javier Espindola

DATE: September 7, 2011

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: September 21, 2011

ITEM: Donation of \$1,575.00 from Hamilton Parent Teachers Club.

PURPOSE: To purchase student incentives for the Stinger Store.

FISCAL IMPACT: Increase of \$1575.00 to the Hamilton School 2011-2012 General Fund Budget ♦ 0100-0000-0-1110-1000-430001-029-0000

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Jen Pitkin



DATE: 9/7/11

FOR: Board Meeting
 Superintendent's CabinetFOR: Information
 Action

Date you wish to have your item considered: 10/5/11

ITEM: Donation from Target**PURPOSE:** Promote education.**FISCAL IMPACT:** Increase to the General Budget, 0100-0000-0-1110-1000-430001-023-0000 of \$57.16**RECOMMENDATIONS:** Accept donation

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Dr. Paul J. Terry

FROM: Jill Rubalcava

DATE: 9/7/11

FOR: Board Meeting
 Superintendent's Cabinet

FOR: Information
 Action

Date you wish to have your item considered: 9/21/11

ITEM: Donation of \$94.90 from Target Take Charge of Education program.

PURPOSE: To purchase classroom supplies.

FISCAL IMPACT: Increase of \$94.90 to the Washington School 2010-2011 General Fund Budget 0100-0000-0-1110-1000-430001-028-0000.

RECOMMENDATIONS: Accept donation.

HANFORD ELEMENTARY SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Board of Trustees
FROM: Paul J. Terry
DATE: September 12, 2011
FOR: Board Meeting
 Superintendent's Cabinet
FOR: Information
 Action

Date you wish to have your item considered: September 21, 2011

ITEM: Approve the revised 2011-12 HESD Management Organization Chart.

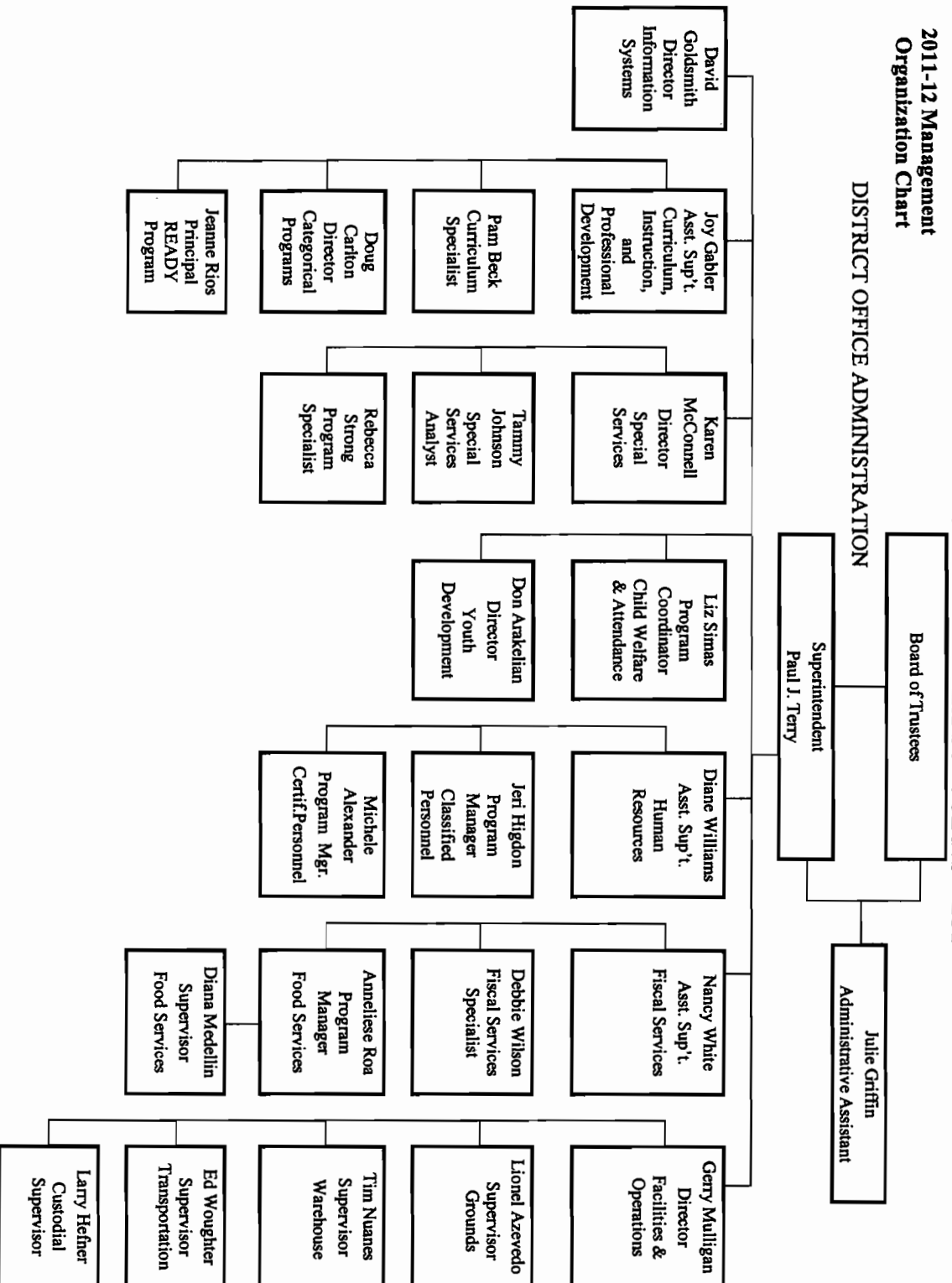
PURPOSE: Board Policy 2110 requires the Superintendent to maintain a current district organization chart designating lines of primary responsibility and the relationships between positions.

FISCAL IMPACT: None.

RECOMMENDATION: Approve.

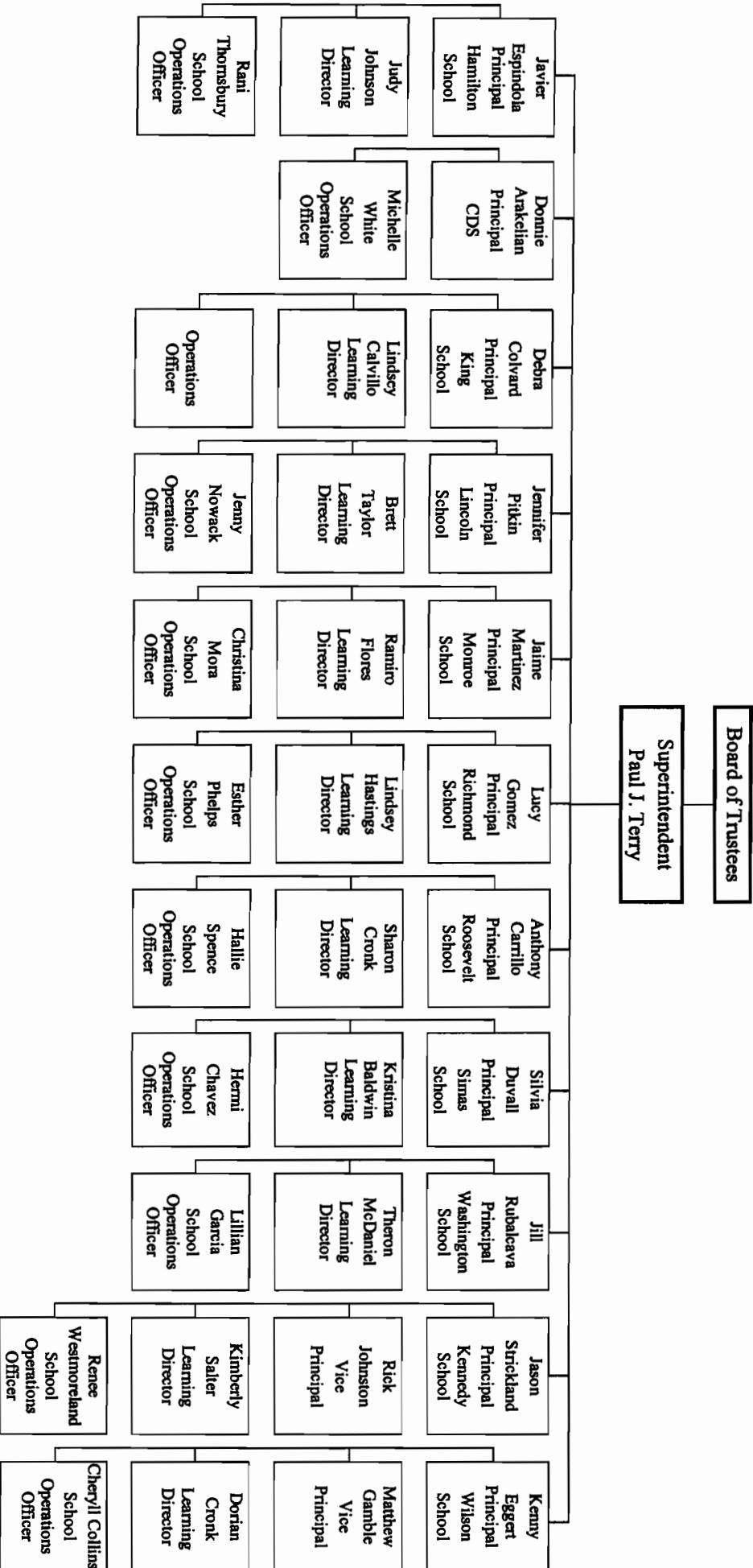
2011-12 Management Organization Chart

HANFORD ELEMENTARY SCHOOL DISTRICT



Board approved:

HANFORD ELEMENTARY SCHOOL DISTRICT
2011-12 Management Organization Chart
School Administration



Board approved:

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Board of Trustees
FROM: Paul J. Terry, Ed.D.
DATE: September 12, 2011
FOR: Board Meeting
 Superintendent's Cabinet
FOR: Information
 Action

Date you wish to have your item considered: September 21, 2011

ITEM: Consider adoption of revised Administrative Regulation 6145.5 – Student Organizations and Equal Access

PURPOSE: The language in the current AR 6145.4 is not consistent. The recommended language changes affirm that all school sponsored organizations are curriculum related organizations.

FISCAL IMPACT: None.

RECOMMENDATION: Adopt.

Hanford ESD

Administrative Regulation

Student Organizations And Equal Access

AR 6145.5

Instruction

In order to maintain a closed forum at district schools, each principal or designee shall ensure that all school-sponsored student organizations are curriculum-related. In order to qualify as "curriculum-related," a student group shall meet one or more of the following criteria:

1. The subject matter of the group is currently taught or will soon be taught in a regularly scheduled course.
2. The subject matter of the group concerns the body of courses as a whole (e.g., student government).
3. Participation in the group is required for a particular course.
4. Participation in the group results in academic credit.

(cf. 1330 - Use of School Facilities)

Any student wishing to create ~~either a curriculum- or noncurriculum-~~related student group shall first request authorization from the principal or designee. The group shall provide the principal or designee with the following information:

1. Name of the organization and names of student contacts
2. A statement of the organization's purposes, objectives, and activities
3. A copy of the proposed bylaws of the student group, including a description of how officers will be selected, as well as the bylaws of any off-campus organization with which the group may be affiliated.
4. The name of the proposed faculty advisor, if any
5. The proposed dates, times, and location of meetings
6. Any special equipment to be used
7. A description of the qualifications for membership, if any
8. ~~If a curriculum-related group, a~~ A statement of the relation of the club to the curriculum

and/or instructional program

The principal or designee may establish school rules governing the meetings of curriculum-related groups, such as attendance or grade requirements. Such rules may vary depending on the group, such as whether or not academic credit is given for participation in the group.

Role of Staff Adviser

For any curriculum-related student group, the staff adviser shall provide guidance and teaching to students to ensure that the group's activities are aligned to the district's goals and objectives and shall provide supervision and leadership of the group. The principal shall have final authority in determining the assignment and role of the staff adviser.

A school employee may refuse to attend a meeting of a student group if the content of the speech at the meeting is contrary to the employee's beliefs. (20 USC 4071)

Hazing

Any student who engages in hazing may be subject to discipline including, but not limited to, suspension or expulsion. Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by the district, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. (Education Code 48900)

No student shall conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student. Persons violating this regulation shall be subject to district discipline and penalties specified in law. (Education Code 32051)


(cf. 5144 - Discipline)

Regulation HANFORD ELEMENTARY SCHOOL DISTRICT
approved: May 16, 2001 Hanford, California
revised: May 20, 2009

Hanford Elementary School District
HUMAN RESOURCES DEPARTMENT

AGENDA REQUEST FORM

TO: Dr. Paul Terry

FROM: Diane Williams 

DATE: September 12, 2011

FOR: Board Meeting
 Superintendent's Cabinet

Information
 Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 21, 2011**

ITEM: Hear Public comments and accept Memorandum of Understanding and accompanying Disclosure of Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teachers Association (HETA) to have the 2010-2013 HETA Collective Bargaining Agreement remain status quo for the 2011-12 school year.

PURPOSE: HESD's and HETA's initial proposals for amendments to the 2010-2013 Collective Bargaining Agreement with HETA were accepted by the Board of Trustees on May 18, 2011 (attached). HESD and HETA have agreed to forego negotiations and keep the 2010-2013 Collective Bargaining Agreement status quo during the 2011-12 school year.

To comply with the provisions of Government Code Section 3547, this agreement and the Disclosure of the Collective Bargaining Agreement must first be presented as information at a public Board meeting and then submitted to the County Office of Education for a minimum of five (5) days for review. The Board may then take action on the agreement at a subsequent Board meeting. This Memorandum of Understanding was presented for information at the regular Board meeting of August 7, 2011.

FISCAL IMPACT: None.

RECOMMENDATION: Hear public comments and accept Memorandum of Understanding and Disclosure of Collective Bargaining Agreement.

HANFORD ELEMENTARY SCHOOL DISTRICT

MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING IS ENTERED into by and between Hanford Elementary School District, hereinafter referred to as "District," and the Hanford Elementary Teachers Association, hereinafter referred to as "HETA."

The District and HETA Negotiating teams agree not to make changes to the 2010-2013 Collective Bargaining Agreement between the District and HETA during the 2011-2012 school year.

FOR THE DISTRICT:

FOR HETA:



Diane Williams
Chief Negotiator
Hanford Elementary School District



Michael Rogers
Negotiations Chair
Hanford Elementary Teachers Association

Date Signed: 8-17-11

Date Signed: 8-17-11

HETA Reopeners for 2011-2012

Per Article 24 of the Collective Bargaining Agreement

Article 11 Calendar

Previously agreed to for the 2011-2012 school year.

Article 18 Employee Group Health and Welfare Insurance Benefits

HETA would like the District to maintain fully District paid insurance premiums.

Article 20 Salary

HETA would like to continue the current 2011-2012 Salary Article previously set forth in the 2010-2013 Collective Bargaining Agreement

Hanford Elementary School District
District's Initial Proposal
HETA Negotiations 2011-2012

Article 11 SCHOOL CALENDARS AND WORK YEAR

- No change in work year at this time; unless legislation is enacted requiring the District to look at the calendar and make cost savings adjustments.

Article 18 EMPLOYEE GROUP HEALTH AND WELFARE INSURANCE BENEFITS

- No change in the \$11,341.32 cap on health benefits for HETA.

Article 20 SALARY

- No changes at this time. Unless, as stated above, legislation is enacted requiring the District to look at calendar for cost savings adjustments.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
 In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

Hanford Elementary School District

Name of Bargaining Unit: Hanford Elementary Teachers Association

Certificated Classified _____
 New Agreement _____ or Reopener

The proposed agreement is a three-year agreement that covers the period beginning July 1, 2010 and ending June 30, 2013 and will be acted upon by the Governing Board at its meeting on September 21, 2011.

A.(1) Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement Increase (Decrease) and Percentage Change		
		Current Year 2011-12	Year 2 2012-13	Year 3 2013-14
1. Base Salary		\$ 0	\$ 0	\$ 0
	\$ 16,722,783	0%	0%	0%
2. Other Compensation – i.e. Stipends or Bonuses		\$ 0	\$ 0	\$ 0
	\$ 0	0%	0%	0%
3. Total Salary - (Sum of 1 & 2)		\$ 0	\$ 0	\$ 0
	\$ 16,722,783	0%	0%	0%
4. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare		\$ 0	\$ 0	\$ 0
	\$ 1,811,077	0%	0%	0%
5. Health/Welfare Benefits		\$ 0	\$ 0	\$ 0
	\$ 3,107,434	0%	0%	0%
6. Total Benefits - (Total Lines 4 & 5)		\$ 0	\$ 0	\$ 0
	\$ 4,918,511	0%	0%	0%
7. Total Compensation – (sum of 3 & 6)		\$ 0	\$ 0	\$ 0
	\$ 21,641,294	0%	0%	0%

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

A.(2) Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:

The District and HETA negotiating teams agreed not to makes changes to the 2010-2013 Collective Bargaining Agreement between the District and HETA during the 2011-2012 school year.

B. **Proposed Negotiated Changes in Non-Compensation Items** (class size adjustments, staff development days, teacher prep time, etc.)

None

C. What are the specific impacts on instructional and support programs to accommodate the settlement? **Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.**

None

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

D. What contingency language is included in the proposed agreement? Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

Not Applicable for 2011-2012

E. Source of Funding for Proposed Agreement

1. Current Year

Not Applicable for 2011-12

2. How will the ongoing cost of the proposed agreement be funded in future years?

Not Applicable for 2011-12

3. **If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)**

Not Applicable for 2011-12

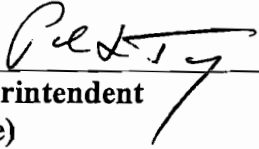
3A. For multi-year agreements, please provide a multi-year financial projection covering the term of the agreement. Include all assumptions used in the projections, growth, COLA, etc.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and G.C. 3547.5.



District Superintendent
(Signature)

September 2, 2011
Date

Contact Person: Nancy White

Telephone No.: (559) 585-3628

29/43

IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET
In accordance with AB3141 (Statutes of 1994, Chapter 650) (EC42142)

	(Col. 1) Latest Board- Approved Budget	(Col. 2) Adjustments as a Result of Settlement (from page 1)	(Col. 3) Other Revisions (provide explanation)	(Col. 4) Total Impact on Budget (Col. 1+2+3)
REVENUES				
Revenue Limit Source (8010-8099)				
Remaining Revenues (8100-87991)				
TOTAL REVENUES				
EXPENDITURES		No Change -		
1000 Certificated Salaries	Not Applicable	for 2011-12		
2000 Classified Salaries				
3000 Employees' Benefits				
4000 Books and Supplies				
5000 Services and Operating Exps				
6000 Capital Outlay				
7000 Other				
TOTAL EXPENDITURES				
OPERATING SURPLUS (DEFICIT)				
OTHER SOURCES AND TRANSFERS IN				
OTHER USES AND TRANSFERS OUT				
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE				
BEGINNING BALANCE				
CURRENT-YEAR ENDING BALANCE				
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts				
Reserved for Economic Uncertainties				
Board Designated Amounts				
Unappropriated Amounts				

A. Date of governing board approval of budget revisions in Col. 1 Not Applicable

Contact Person: <u>Nancy White</u>	Date: <u>September 7, 2011</u>
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Description	Object Codes	2011-12 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2012-13 Projection (C)	% Change (Cols. E-C/C) (D)	2013-14 Projection (E)
A. REVENUES AND OTHER FINANCING SOURCES						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	26,038,153.00	3.96%	27,068,056.04	3.38%	27,982,324.93
2. Federal Revenues	8100-8299	4,266,044.00	-23.39%	3,268,044.00	0.00%	3,268,044.00
3. Other State Revenues	8300-8599	8,633,108.00	3.20%	8,909,368.00	2.70%	9,149,920.00
4. Other Local Revenues	8600-8799	1,937,165.00	0.00%	1,937,165.00	0.00%	1,937,165.00
5. Other Financing Sources	8900-8999	20,000.00	0.00%	20,000.00	0.00%	20,000.00
6. Total (Sum lines A1 thru A5)		40,894,469.49	0.75%	41,202,633.04	2.80%	42,357,453.93
B. EXPENDITURES AND OTHER FINANCING USES						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				20,802,592.00		21,109,871.00
b. Step & Column Adjustment				501,000.00		501,000.00
c. Cost-of-Living Adjustment				227,279.00		227,279.00
d. Other Adjustments				(421,000.00)		(120,000.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	20,802,592.00	1.48%	21,109,871.00	2.88%	21,718,150.00
2. Classified Salaries						
a. Base Salaries				7,616,318.00		6,961,026.00
b. Step & Column Adjustment				84,000.00		84,000.00
c. Cost-of-Living Adjustment				91,708.00		91,708.00
d. Other Adjustments				(831,000.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	7,616,318.00	-8.60%	6,961,026.00	2.52%	7,136,734.00
3. Employee Benefits	3000-3999	9,285,413.00	0.00%	9,285,413.00	0.00%	9,285,413.00
4. Books and Supplies	4000-4999	1,793,994.00	-11.56%	1,586,681.00	0.00%	1,586,681.00
5. Services and Other Operating Expenditures	5000-5999	2,891,559.00	-0.86%	2,866,559.00	0.00%	2,866,559.00
6. Capital Outlay	6000-6999	103,000.00	0.00%	103,000.00	0.00%	103,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	228,178.00	0.00%	228,178.00	0.00%	228,178.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(131,531.00)	0.00%	(131,531.00)	0.76%	(132,531.00)
9. Other Financing Uses	7600-7699	191,218.00	0.00%	191,218.00	0.00%	191,218.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		42,780,741.00	-1.36%	42,200,415.00	1.86%	42,983,402.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(1,886,271.51)		(997,781.96)		(625,948.07)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		6,419,041.00		4,532,769.49		3,534,987.53
2. Ending Fund Balance (Sum lines C and D1)		4,532,769.49		3,534,987.53		2,909,039.46
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	122,622.00		122,622.00		122,622.00
b. Restricted	9740	1,255,681.00		1,257,966.00		1,244,079.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	700,000.00		700,000.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,505,000.00		1,450,000.00		1,450,000.00
2. Unassigned/Unappropriated	9790	949,467.00		4,399.53		92,338.46
f. Total Components of Ending Fund Balance		4,532,770.00		3,534,987.53		2,909,039.46
(Line D3f must agree with line D2)						

Description	Object Codes	2011-12 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2012-13 Projection (C)	% Change (Cols. E-C/C) (D)	2013-14 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,505,000.00		1,450,000.00		1,450,000.00
c. Unassigned/Unappropriated	9790	949,467.00		4,399.53		92,338.46
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		2,454,467.00		1,454,399.53		1,542,338.46
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		5.74%		3.45%		3.59%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
2. District ADA Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, lines 3, 6, and 25; enter projections)						
		5,475.00		5,502.00		5,530.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		42,780,741.00		42,200,415.00		42,983,402.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		42,780,741.00		42,200,415.00		42,983,402.00
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,283,422.23		1,266,012.45		1,289,502.06
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,283,422.23		1,266,012.45		1,289,502.06
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

CERTIFICATION #1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

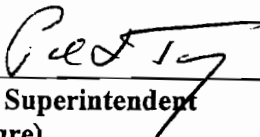
The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Hanford Elementary School District (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Hanford Elementary Teachers Association Bargaining Unit, during the term of the agreement from July 1, 2010 to June 30, 2013.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

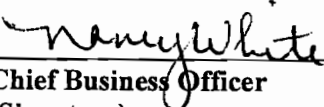
<u>Budget Adjustment Categories</u>	<u>Budget Adjustment Increase (Decrease)</u>
<u>Revenues/Other Financing Sources</u>	<u>0</u>
<u>Expenditures/Other Financing Uses</u>	<u>0</u>
<u>Ending Balance Increase (Decrease)</u>	<u>0</u>

N/A (No budget revisions necessary)



District Superintendent
(Signature)

September 7, 2011
Date



Chief Business Officer
(Signature)

September 7, 2011
Date

CERTIFICATION #2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement" in accordance with the requirements of AB1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

September 21, 2011
Date

Nancy White
Contact Person

(559) 585-3628
Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on September 21, 2011, took action to approve the proposed Agreement with the Hanford Elementary Teachers Association Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

September 21, 2011
Date

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department

AGENDA REQUEST FORM

TO: Dr. Paul Terry
FROM: Diane Williams ^{DW}
DATE: September 12, 2011
RE: (X) Board Meeting
() Superintendent's Cabinet
() Information
(X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **September 21, 2011**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Classified

- Brianne Brieno, READY Program Tutor – 4.5 hrs., Simas, effective 9/6/11
- Cruz Chavez, Educational Tutor K-6 – 3.5 hrs., Richmond, effective 9/1/11
- Nicholas Huerta, READY Program Tutor – 4.5 hrs., Monroe, effective 9/6/11
- Brenda Thomas, READY Program Tutor – 4.5 hrs., Hamilton, effective 9/8/11

Temporary Employees/Substitutes/Yard Supervisors

- Oscar Barron, Short-term Health Care Assistant – 5.0 hrs., Simas, effective 9/7/11 to 12/16/11
- Stephanie Carroll, Substitute READY Program Tutor, effective 9/1/11
- Cruz Chavez, Substitute Translator: Oral Interpreter and Written Translator, effective 9/1/11
- George Cleary, Boys Flag Football – 2 unit, Hamilton, effective 9/6/11 to 10/29/11
- Elaine Grandmont, Substitute Yard Supervisor, effective 9/1/11; Short-term Yard Supervisor – 2.5 hrs., Wilson, effective 9/1/11 to 11/18/11
- Paige Hartshorn, Substitute Educational Tutor K-6, effective 9/6/11
- Anissa Rosales, Substitute Yard Supervisor, effective 9/1/11

b. Resignations

- Maria Aragon, Substitute Bilingual Clerk Typist I, Clerk Typist I and Translator: Oral Interpreter, effective 8/5/11
- David D. Fox, Jr., Bus Driver – 4.5 hrs., Transportation/DSF, effective 9/12/11
- Jazmin Tapia, Substitute Yard Supervisor, effective 8/30/11

c. Decrease in Hours

- Nina Davila, Yard Supervisor, from 3.75 hrs. to 3.25 hrs., Kennedy, effective 8/18/11
- Terri Fredrick, Yard Supervisor, from 3.75 to 3.50, Washington, effective 8/18/11
- Debora Harris, Yard Supervisor, from 1.75 hrs. to 1.5 hrs., Hamilton, effective 8/18/11
- Aven Jones, Yard Supervisor, from 1.5 hrs. to 1.0 hrs., Hamilton, effective 8/18/11
- Veronica Leach, Yard Supervisor, from 3.75 hrs. to 3.5 hrs., Hamilton, effective 8/18/11
- Michael Quinones, Yard Supervisor, from 3.50 hrs. to 3.25 hrs., Washington, effective 8/18/11
- Lucia Stiner, Yard Supervisor, from 3.75 hrs. to 3.25 hrs., Kennedy, effective 8/18/11

d. Volunteers

<u>Name</u>	<u>School</u>
Jacqueline Wilson	Hamilton
Jami Garcia	Jefferson
Carin Ray	Jefferson
Guadalupe Ruiz	Jefferson
Rosanne Martinez	King
Beverly Threadgill	King
Jenna Webb	Simas

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry
FROM: Nancy White
DATE: September 12, 2011
FOR: Board Meeting
 Superintendent's Cabinet
FOR: Information
 Action

Date you wish to have your item considered: September 21, 2011

ITEM:

Consider approval of Resolution #5-12: Revision of the 2011-12 Budget.

PURPOSE:

Miscellaneous budget changes are listed on the attached resolution.

FISCAL IMPACT:

RECOMMENDATION:

Approve Resolution #5-12: Revision of the 2011-12 Budget.

BEFORE THE GOVERNING BOARD OF THE
HANFORD ELEMENTARY SCHOOL DISTRICT
COUNTY OF KINGS, STATE OF CALIFORNIA

The Matter of
Adopting Budget
Revisions

RESOLUTION #: 5-12

NOW, THEREFORE, the Board of Trustees of the District resolves that the transfers for the attached budget revision be made as indicated.

The Board of Trustees adopted this resolution on Sept. 21, 2011 by the following vote:

AYES:
NOES:
ABSTENTIONS:
ABSENT:

Clerk of the Governing Board
Hanford Elementary School District

**Budget Changes
2011-12 Budget
September 21, 2011**

	Amount Changed	Reason for Change
FUND 0100 - GENERAL FUND		
Revenue		
979100 Beginning Balance	\$106,415	English Learner Acquisition Program
869900 Other Income	\$147,385	San Joaquin Valley Air Pollution Control District - Bus Replacement Grant
8919000 Transfer from Other Funds	-\$1,453	Adjust amount to actual
TOTAL REVENUE CHANGES - GENERAL FUND	\$252,347	
Expenditures		
<u>LOCATION 000 - GENERAL - BALANCE SHEET ACCOUNTS</u>		
979000 Undesignated Reserve	-\$13,193	Balance is now \$171,659
	-\$13,193	
<u>LOCATION 014 - TRANSPORTATION</u>		
650000 Equipment Replacement	\$145,932	Bus Replacement Grant
	\$145,932	
<u>LOCATIONS 020 - 031 - GENERAL SCHOOLS</u>		
400000 Books & Supplies	\$15,000	10/11 Prop 10 - Linkages to Learning funding
	\$15,000	
<u>LOCATION 050- EDUCATIONAL SERVICES</u>		
100000 Certificated Salaries	-\$1,276	Move budgets to other locations
300000 Employee Benefits	-\$47	
400000 Books & Supplies	-\$8,500	
500000 Contracts & Services	-\$5,923	
	-\$15,746	
<u>LOCATION 052 - INSTRUCTIONAL MATERIALS</u>		
410000 Textbooks	\$1,286	Adjust budget for replacement books
	\$1,286	
<u>LOCATION 056 - TEACHER RESOURCE CENTER</u>		
400000 Books & Supplies	-\$1,365	Change per manager request
500000 Contracts & Services	\$1,365	
	\$0	
<u>LOCATION 061 - HESDnet</u>		
400000 Supplies	\$3,830	Supplies for new student information system
	\$3,830	
<u>LOCATION 062 - HEATH & GUIDANCE</u>		
100000 Certificated Salaries	\$1,276	Budget for Health and Safety Days
300000 Employee Benefits	\$47	
400000 Supplies	\$6,000	
500000 Contracts & Services	\$1,500	
	\$8,823	

**Budget Changes
2011-12 Budget
September 21, 2011**

	Amount Changed	Reason for Change
<u>TITLE I</u>		
100000 Certificated Salaries	\$4,038	Change per manager request
300000 Employee Benefits	\$520	
400000 Books & Supplies	-\$4,558	
	\$0	
<u>SPECIAL EDUCATION</u>		
500000 Contracts & Services	-\$21,548	Correct object coding
700000 Other Outgo	\$21,548	
	\$0	
<u>AFTER SCHOOL LEARNING & SAFE NEIGHBORHOODS (READY)</u>		
200000 Classified Salaries	-\$7,192	Adjust staffing budget
300000 Employee Benefits	\$6,963	
500000 Contracts & Services	\$229	
	\$0	
<u>ENGLISH LEARNER ACQUISITION PROGRAM (ELAP)</u>		
400000 Books & Supplies	\$87,000	Add 10/11 Carryover Budget
500000 Contracts & Services	\$11,935	
731010 Indirect Costs	\$7,480	
	\$106,415	
<u>LOTTERY - RESTRICTED</u>		
400000 Books & Supplies	\$39,806	Increase budget
979000 Undesignated Reserve	-\$39,806	
	\$0	
TOTAL EXPENDITURE CHANGES - GENERAL FUND	\$252,347	
<u>FUND 1400 - DEFERRED MAINTENANCE FUND</u>		
Revenue		
979100 Beginning Balance	-\$94,615	Revise estimate
	-\$94,615	
Expenditures		
400000 Supplies	\$7,726	Revise to actual
500000 Services	\$2,776	
600000 Sites & Buildings	-\$5,318	
976000 Undesignated	-\$99,799	
	-\$94,615	
<u>FUND 1500 - SPECIAL RESERVE - BUS</u>		
Expenditures		
761900 Transfer to General Fund	-\$1,453	Adjust to actual
978000 Undesignated	\$1,453	
	\$0	

HANFORD ELEMENTARY SCHOOL DISTRICT

Agenda Request Form

TO: Dr. Paul J. Terry
FROM: Nancy White
DATE: September 12, 2011
FOR: Board Meeting
 Superintendent's Cabinet
FOR: Information
 Action

Date you wish to have your item considered: September 21, 2011

ITEM:

Consider declaration of surplus equipment.

PURPOSE:

The attached list of equipment is beyond its useful life and no longer can be of use to the District.

Education Code 17546 allows that if the Board Members attending a meeting unanimously agree that the property is worth no more than \$2,500, the Board may designate any District employee to sell the property without advertising. We will attempt to find a buyer(s) for the equipment listed above.

The same Education Code also allows that if no buyer is found, the property may be donated to a charitable organization or may be disposed of by dumping or for scrap.

FISCAL IMPACT:

Any funds generated from a sale or from scrap will be deposited as income to the appropriate District Fund.

RECOMMENDATION:

Declare the equipment as surplus and approve disposition by sale, donation to charitable organization, scrap or dumping.

Surplus Items
September 21, 2011

AMOUNT	EQUIPMENT	VALUE
39	Televisions	E-Waste
31	Audio-Visual Carts	Scrap
12	VCR Players	E-Waste
20+	Overhead Projectors	E-Waste
1	Piano	\$50
1	1990 Ford Walk-in Delivery Van	\$1500
1	1988 Chev 1 Ton Flat Bed Dump Truck	\$1000
1	1988 Chev Service Truck	\$1000
500+	Student Desks	\$5 each
500+	Student Chairs	\$1 each
40	Folding Chairs	\$1 each
19	File Cabinets	Scrap
48	Guest Chairs	\$5 each
10	Classroom Tables	\$5 each
Lot	Miscellaneous Classroom Furniture	\$50/Scrap
14	Office Partitions	Scrap
Lot	Miscellaneous Office Furniture	Scrap
10	Teacher Desks	\$5 each
12	Teacher Chairs	Scrap
3	Pallets of Metal Library Shelving	Scrap
3	Copy Machines	E-Waste
Lot	Miscellaneous Framed Art	Possible Value?
Lot	Cafeteria Tables	\$500
Lot	Assorted Computer CRT and LCD Monitors, Towers and Printers	E-Waste

Notice of Public Hearing – Redistricting of Trustee Areas

NOTICE OF PUBLIC HEARING ON ADJUSTING BOUNDARIES OF GOVERNING BOARD TRUSTEE AREAS, HANFORD ELEMENTARY SCHOOL DISTRICT

California Education Code §5019.5 requires that after each decennial federal census that the governing board of each school district, in which trustee areas have been established, and in which each trustee is elected by the residents of the area that he or she represents, shall adjust the boundaries of any or all the trustee areas of the district so that the population of each trustee area is, as nearly as may be, equal.

The Board of Trustees is considering alternate maps which will realign the trustee areas in order to comply with the applicable law. The Board of Trustees will be discussing these alternate maps at a public hearing on September 21, 2011, and encourages the public to participate at the hearing.

PUBLIC HEARING

Wednesday, September 21, 2011
7:00 p.m.
Hamilton School cafeteria
1269 Leland Way
Hanford, CA 93230

ALTERNATE MAPS

The alternate maps and corresponding population data for the proposed Trustee Areas will be available for review at the public hearing. The maps and the corresponding population data are also available for public inspection at the District Office (located at 714 N. White St. Hanford, CA 93230) during normal business hours and on the District's web site (www.hesd.k12.ca.us). The Superintendent's Office phone number is 559-585-3600. In addition, comment forms are available at the District's Office and on the District's website for those who wish to comment on the maps but cannot attend the public hearing.

Aviso de una audiencia pública – Realineación de distritos sobre áreas fideicomisarias

AVISO DE UN AUDIENCIA PÚBLICA SOBRE AJUSTAR LOS LÍMITES DE AREAS GUBERNAMENTALES DE AREAS FIDEICOMISARIAS DE LA JUNTA, DISTRITO ESCOLAR DE LA ESCUELA PRIMARIA DE HANFORD

El código educacional de California artículo 5019.5 requiere que después de una década del censo federal que la junta gubernamental de cada distrito escolar, en la cual áreas fideicomisarias se han establecido, y en la cual cada fideicomisario es elegido por los residentes de la área en que él o ella representa, ajusten los límites de cualquier o todas áreas del distrito para que la población de cada área fideicomisaria sea, lo mas que se pueda, igual.

La junta directiva de fideicomisarios está considerando mapas alternativos que realinearán las áreas fideicomisarias para cumplir con la ley aplicable. La junta directiva de fideicomisarios hablarán de estos mapas alternativos en una audiencia pública el 21 de septiembre del 2011 y anima al público a participar en la audiencia.

AUDIENCIA PÚBLICA

Miércoles 21 de septiembre del 2011
7 de la tarde
Hamilton School cafeteria
1269 Leland Way
Hanford, CA 93230

MAPAS ALTERNATIVOS

Los mapas alternativos y sus correspondientes datos de población para las propuestas áreas fideicomisarias serán disponibles para repaso en la audiencia pública. Los mapas y sus correspondientes datos de población están también disponibles para inspección pública en la oficina del distrito escolar (ubicado en 714 N. White St., Hanford, CA 93230) durante los horarios normales de negocio y en el sitio del distrito escolar (www.hesd.k12.ca.us). El número de la oficina del superintendente es 559-585-3600. Además, formularios para comentarios están disponibles en la oficina del distrito escolar y en el sitio del distrito escolar para los que desean comentar sobre los mapas pero no podrán asistir a la audiencia pública.

