

CHARTIERS VALLEY SCHOOL DISTRICT
Minutes of the Workshop/Special Action Meeting
Of The
Board of School Directors
Administrative Offices/District Assembly Room
October 9, 2018

1.0 Meeting Opening

A) Call to Order

The Workshop/Special Action Meeting of the Chartiers Valley Board of School Directors was called to order at 6:35 p.m. by Mr. Mazzarini in the District Assembly Room.

B) Pledge of Allegiance

C) Roll Call

Present

Mr. Tony Mazzarini, President
Mr. Mark Kuczinski, Vice President
Mr. Jeff Choura
Mr. Eric Kraemer
Mr. Robert Kearney
Mrs. Julie Murphy
Mrs. Sandy Zeleznik
Mr. Darren Mariano

Also Present

Dr. Johannah Vanatta, Superintendent
Mr. Scott Seltzer, Assistant Superintendent
Mr. Don Palmer, Solicitor
Ms. Mikaela Duckstein, Director of Communications
& Strategic Partnerships
Ms. Kim Borza, Board Secretary

Absent

Mr. Brian Kopec

D) Executive Session

Mr. Mazzarini stated that there was an executive session prior to our public meeting tonight to discuss personnel matters.

E) Public Comments

There were no public comments.

F) Recognitions

Dr. Vanatta stated that we have two students and their parents with us this evening, Kara Joseph and Andrew Windsheimer. They are being recognized for their scholarly achievements and SAT scores. Patrick Myers, the High School Principal, stated that he has two outstanding students here today, it is really the reason that we are all here. He is very proud to say that this is about the National Merit Scholarship Program. Kara Joseph and Andrew Windsheimer both scored in the sincerely commended level of the PSATs. There are 1.6 million students who take this test each year and Kara and Andrew both scored in the top 50,000 of the 1.6 million students and they are to be commended this evening. Kara Joseph, throughout her years in

high school, has consistently maintained a 4.0 un-weighted GPA and a weighted GPA of 5.26. This year she is enrolled in six AP classes, she is also a 4-year member of the girls tennis team and this season as the captain, lead her team to the WPIAL playoffs for the first time in CV history, Kara also qualified for the WPIAL singles this year and last year which is also a first for CV history. Kara is a 2 year member of the National Honor Society and currently our President; she is a 4-year member of the Spanish club, 1 year member of majorettes. Outside of school, Kara holds 2 part times jobs, working and teaching at her tennis club and as a kitchen steward at Vanadium Woods Village. When tennis season ends Kara will tutor at the primary school. After high school, Kara plans to major in environmental chemistry at a school where she can do well both academically and play on a varsity tennis team. With that being said, Patrick Myers presented Kara Joseph with her letter.

Patrick Myers stated that Andrew Windsheimer has earned an accumulative GPA of 4.84 and an un-weighted GPA of 3.95 throughout his high school career. He earned a perfect score on the math section of the SATs, scoring 800. He is a member of the National Honor Society and the National Math Honor Society. Andrew is a member of the National Academic Quiz Bowl team, serving as our team captain this year and will be our captain when the team makes their appearance on Hometown IQ, which will be on October 20th on KDKA. In addition, Andrew is also a member of the varsity golf team. He is passionate about spreading his love of the game through his involvement in the first tee program and he was also nominated for homecoming court this year. Andrew is planning to study statistics in college. Patrick Myers presented Andrew with his letter.

A photo was taken of Kara Joseph, Andrew Windsheimer, Mr. Myers, Mr. Mazzarini and Dr. Vanatta.

Mr. Windsheimer spoke and stated that our children had the opportunity to be this successful because of a lot of the hard work that is done in this room.

2.0 Superintendent's Report/Presentation

Dr. Vanatta stated that Mikaela Duckstein will speak about the website. Mikaela stated that we are exploring different options for web design and content management systems as our current contract with our current management system expires this year. We are exploring other options and seeing which one will be the best to serve the district and our community from a communication and information standpoint. Mr. Mazzarini stated that the key points to keep in mind with the website are ease of use, ease of transition and cost.

3.0 Approve Minutes

3.1 The Superintendent recommends and I so move to approve the Board Meeting minutes for September 11, 2018 and September 25, 2018.

Motion to approve item 3.1 listed above.
MOVED by Mr. Kearney, seconded by Mr. Kuczinski.
On a voice vote, the motion passes unanimously.

4.0 Consent Agenda

4.1 The Superintendent recommends and I so move to approve the tuition contract between Chartiers Valley SD and Community School West for the 2018-2019 school year.

4.2 The Superintendent recommends and I so move to approve the TGI Fridays fundraiser.

4.3 The Superintendent recommends and I so move to approve the second reading of Policy 918, 918.1 (PS); 918.2(IS) and Title I.

4.4 The Superintendent recommends and I so move to approve the Human Resources Report.

4.5 The Superintendent recommends and I so move to approve the conference request for Adrienne Floro and Dina Roberts.

4.6 The Superintendent recommends and I so move to approve the Girls Basketball Tournament Trip.

Mr. Choura stated that everyone is reviewing their policies right now, and Parkway came up with a Use of Force policy. Mr. Choura asked if we have anything like that? Dr. Vanatta asked in relation to what? Mr. Choura said that if one of our officers would have to subdue a person. Dr. Vanatta said that she is not sure if our SROs have a policy, but is recommended that our SROs not use force. Mr. Choura said but if they have to? Dr. Vanatta said that if they have to because of safety and security, then our SROs, who are contracted out and not district employees, are under their obligation as officers with Collier and Scott Townships. Dr. Vanatta asked if Parkway contracts their SROs or do they have their own? Mr. Choura stated that Parkway decided to come up with a Use of Force policy and he brought a copy of it for the Board review. Dr. Vanatta said that she would like to look at it and is curious if it would be different with SROs versus a school force. Mr. Choura stated that a security company and three police officers created the Use of Force policy and he will leave a copy for Board members to look through it.

Mrs. Zeleznik asked if the conference that Adrienne Floro and Dina Roberts are attending, is the same one or is it a different conference? Dr. Vanatta stated that this is a different one and is through the middle level educators. Dr. Vanatta said that they have been asked to present and this is through Eduspire, who is going to pay for them to attend. There is no cost to us. It was an honor that they were asked to present.

**Motion to approve items 4.1 through 4.6 listed above.
MOVED by Mrs. Zeleznik, seconded by Mr. Choura.
On a voice vote, the motion passes unanimously.**

5.0 Action/Discussion

5.1 Review Federal Monetary Guidelines for policy 626.

5.2 The Superintendent recommends and I so move to approve the contract with NaviGate Prepared.

Mr. Mazzarini asked Dr. Vanatta to speak about NaviGate. Dr. Vanatta stated that earlier in the school year Mr. Seltzer was appointed safety and security manager as per state requirements in Act 44. There are other requirements that go into Act 44 such as emergency preparedness, crisis management and various other updates and training. It made us realize that we need some type of emergency management system. There are grants available to us and we are hoping to receive a grant to help pay for NaviGate Prepared. All of the first responders will have access to the secure site. Scott Seltzer said that right now a lot of it is

electronically and in different forms. This will be in one place. Right now if someone from Collier Township wanted to review our plan, they would have to open everything individually. This company will take all the documents and put them in one place online. They will also take a 360 picture of the room and first responders can look at the picture on their way here so they see what to expect in the room. We will get more than the Collier police, with our safety committee; we have included Heidelberg, Bridgeville and all the first responding fire departments. We have a large group of people who are now going to need access to all of our information. NaviGate is the program that will be beneficial. Mr. Mariano asked if the teachers will have access to it? Dr. Vanatta said yes and they will be trained to use the program.

5.3 The Superintendent recommends and I so move to approve the October monthly construction report.

Jason Day spoke about the monthly construction report. There is a lot of work happening, drywall and finishing is nearly done, all interior stuff is ongoing at this point. Doors are starting to be hung, rooftop units have been started up to help condition the space and the controls are getting into to place. The Middle School updates on things that have been on the agenda for a while: the commissioning agent had a few issues that need to be resolved and that are ongoing, we will have a follow up meeting. There is some winter testing that HF Lenz still needs to do. We are through testing a lot of the equipment, which will roll into the training. We had some training, but we have not had all the formal training done required by the contract, but we will. Bob and Keith will talk more about it. All the reseeding for the landscaping has been completed. He did not have any update on the gym floor other than that it has been maintained. The leak is still happening, they talked about a dye test but there are some reservations about doing it as it could cause more damage than good, other than that this is generally where they stand at today.

Mrs. Murphy asked where we are with the gym. Jason Day stated that they have a humidistat in the room; it has been hovering between the low-50s and mid-60s. The wood floor manufacturing would like it to be between 40-55. When the humidity changes, is when the floor will change. Mrs. Murphy asked about the leak, if not the dye test, what can happen? Jason said that they have tested it so many times and cannot figure out where the leak is and they feel it has to be outside by the membrane. They thought maybe it was getting in the cavity of the wall and when we cut the hole the cavity is dry. The translucent panel in the library has leaked and they are coming to fix it. Maybe it's getting into the translucent panel and running down the wall but we will not know until that is fixed. We still have money being held because of the leak so they are trying to figure out what is happening. Jason said that he walked with Scott one day to show him what we are dealing with. Mr. Mariano asked about cutting a 2ft by 2ft section to see what is happening, Jason said they did that this summer, and they determined that it is coming down from one of the flutes. They thought they had it, and they will continue to try and track it.

5.4 The Superintendent recommends and I so move to approve construction change orders 26 and 27.

Jason Day stated that the change order 26, has a display case that turned into some custom work and we finally accepted the price from Rycon. The item about the smoke evacuation fans was resolved as well. Item 3, the door opening needed widened, item 4 is a similar issue to the one in phase 1C where we had to close off a gap in the stairs along the wall. That work was completed and item 5 is the ceiling height was a little too low. Change order 27, we got a small credit from deleting the paint in a few stairwells and fire proofed them. This is in two stairwells that will not get used unless there is an emergency; item 2, there were some binder

repairs in the existing pavement; item 3, air emission for the magnetic locks that are needed for the home base doors. Mr. Mazzarini asked if the values are all reflected and Jason replied that they are in the financial status numbers. Mr. Mariano asked if we realized the value back from the testing? Jason stated that Emily should have it in her soft cost. Mr. Mazzarini asked if all those dollar values have been negotiated by you guys? Jason said yes and Rycon owes him some revisions. Jason also stated that they just finished the fire proofing in the tunnel and the estimate should not be anywhere near the value of what the cost will be. Mrs. Murphy asked about the issue that came up when they toured the building, which was the tiling on the side of the full walls. Jason stated that the solution is to create a hue of the cement block that will be painted with oxy paint of the same color, that work has started and that is actually going quicker than expected. Dr. Vanatta said that we looked at different options so instead of creating 3 walls, you take it down to the concrete and clean it up, there is still some type of a gap that still needs some type of transfer, that gets painted a darker color.

Bob Gold spoke about the training and that Keith Breitenstein was here and would also speak about what has been going on. Bob stated that they have received two formal trainings, one on the boilers and the other the emergency generator. Bob said that they put together a graph showing the formal and informal training. Bob also stated that they have been working side by side with the contractors while they are putting in the equipment. It is like on the job training at this point. However, they still owe us the formal training on all of this equipment. They do have dates, the lighting controls will be done by Dec 1st, fire alarm system training will be done by Dec 1st, we anticipate by Jan 31st to receive formal training on RTUs, chillers, Air Terminal Units and Cabinet Unit Heaters. Bob stated that at the commission meeting, we talked about moving forward and getting the training completed and we want the equipment in top shape. We are working on a program right now to enter all of this stuff. We are already maintaining the equipment. We met with contractors and they told us how to do things. Mrs. Murphy asked what kind of training, what did it look like? Bob stated that there is hands-on, they wanted to send us to their schooling but we want to learn on our equipment so they will send an instructor and multiple people will be trained. There are six on the maintenance staff, one that is part maintenance and grounds keeper. Mr. Mazzarini asked for them to video tape the training to have a reference for the future and to have a library for every training session. Mrs. Murphy would like hard copy too.

Keith Breitenstein stated that what is also important is troubleshooting and working directly with the contractors. Keith also stated that they had problems with outdoor dampers and he looked at them today and they are still not working 100% right. He would like to see them working correctly. Keith thanked the district for hiring the commissioning agent; they have gotten more things ironed out with the commissioning agent. Keith said that a lot of times the training is pretty general, you usually learn more when you are troubleshooting a problem and running through different scenarios. Keith feels that the commissioning agent would be the best person to look at the gym with the humidity problems in there. There are some other issues that can be solved with the commissioning agent. There is a radon system below the floor in there, somehow this humidity is infiltrating the structure, we can cool the gym but we cannot get the humidity down. Keith said that there is something that needs to be tested further. Paul Patrilly from Lance is a sharp guy, he is only doing the commissioning, but we do not know if he would look into it. We have already been maintaining the units, the filters get dirty really quick up there. Keith is looking to putting bags in the units but he needs to check with the manufacturer. Keith stated that back to the training, you learn more trouble shooting. Mrs. Murphy asked how much time have you been trouble shooting? Keith said they spend a lot of time troubleshooting. Last week they met with engineering because a fan went down in one unit and they were able to troubleshoot it. Mr. Mariano asked if one damper goes down, then they all go down? Keith said this was frequency drives and each unit has 7 drives, we

have close to 100 drives. Jason said that Keith has brought a lot of issues to our attention and the troubleshooting works. It is best to get the troubleshooting out of the way before the formal training. Keith said the contractors have been great to work with and there have not been any issues. Mr. Mazzarini asked for another report in the spring.

Dr. Vanatta stated that she, Scott, Jason, and IKM sat down and talked about the gym floor. They want to evaluate every single option before anything else is done, so they are going over everything to make sure they are doing what is right, to make sure everything is operating the way it is supposed to, and then make sure it is fixed appropriately. Dr. Vanatta said it was an extensive meeting and there is a plan for the spring. Mr. Mazzarini asked Jason if we can have an HF Lenz representative attend one of our meetings. Jason said that it is a great idea and he can probably have someone here next month or early December.

5.5 The Superintendent recommends and I so move to approve the September 2018 Pay Apps.

Motion to approve items 5.1 through 5.5 listed above.

MOVED by Mr. Kraemer, seconded by Mrs. Zeleznik.

On a voice vote, the motion passes unanimously.

6.0 Public Comment

Christine Matts-Brown, who lives in Bridgeville, stated that her son is in 11th grade. Ms. Matts-Brown said it was his first time to attend the homecoming. Ms. Matts-Brown stated that the next day she found out that the seniors did not let the underclassman on the dance floor, the underclassman had chewed gum tossed at them, and a piece got stuck in her son's date's dress. Ms. Matts-Brown said that she paid for the tickets, just like the seniors did, for her son and his date and they just wanted to have a good time. She was told that there were chaperones there and she does not understand where they were when this was happening. This is something that needs addressed, it is not fair. Ms. Matts-Brown also said that there was also inappropriate dancing, which is called grinding circles, and it made her son's date very uncomfortable. She went to Mr. Butts and told him what was going on and nothing was done. She does not know what else to do. She emailed the administration and she just does not know what else to do. Dr. Vanatta asked her to speak with Mr. Seltzer and he will write things down either at your convenience or you can do that now. Mr. Seltzer and Ms. Matts-Brown left the room to discuss the matter further.

7.0 Adjournment

Motion to adjourn the meeting was made at 7:41 p.m.

MOVED by Mrs. Zeleznik, seconded by Mr. Kraemer.

On a voice vote, the motion passes unanimously.

Respectfully submitted,



Kim Borza
Board Secretary