

CHARTIERS VALLEY SCHOOL DISTRICT
MINUTES OF THE REGUALR BOARD MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

ADMINISTRATIVE OFFICES/DISTRICT ASSEMBLY ROOM

JANUARY 23, 2018

1.0 Meeting Opening

A. Call to Order

The Reorganization Meeting of the Chartiers Valley Board of School Directors was called to order at 7:06 p.m. by Mr. Mazzarini in the District Assembly Room.

B. Pledge of Allegiance

C. Roll Call

Present

Mr. Tony Mazzarini, President
Mr. Mark Kuczinski, Vice President
Mr. Jeff Choura
Mr. Eric Kraemer
Mrs. Julie Murphy
Mr. Brian Kopec
Mr. Darren Mariano
(via phone)
Mrs. Sandy Zeleznik

Also Present

Mr. Scott Seltzer, Interim Superintendent
Mr. Don Palmer, Solicitor
Dr. Jillian Bichsel, Director of Secondary
Education

Absent

Mr. Robert Kearney

D. Recognitions

Mr. Seltzer said that Jason Deichler, a 1995 graduate, has just been named commander of the USS Pittsburgh. Congratulations to him and his family.

Mr. Seltzer said that it's School Board Recognition Month, stating that he would like to thank all of the board on behalf of the district, faculty and staff. Anyone that is willing to donate their time to a sometimes thankless job, and support our students and staff, we appreciate your efforts and we thank you.

E. Public Comments

None

2.0 Superintendent's Reports/Presentations

2.1 Board Report – January 2018.

Mr. Seltzer turned it over to Ms. Wineland and Ms. Hiles from Nutrition Inc. for a short presentation.

Ms. Hiles discussed the new Nutrislice menu. Nutrislice has partnered with the Nutrition Group to provide an innovative and interactive site and mobile app that makes our menu more convenient and informative. You can easily view what's on our school menu each day. You can see an image and description for food items, as well as nutrition items. Another great thing about this site is that you can filter out allergens and for students with diabetic issues, you can see carb counts and calorie intake.

Mrs. Murphy said that this was primarily a way to engage with the community. Is there a way or an app that engages with the students?

Ms. Hiles said that the students can also download the app.

Mrs. Murphy asked if we have communicated that to students.

Ms. Wineland said that right now it has just been communicated to parents and students. Eventually we would like to get to a point where students are using the app and providing us with feedback.

Mrs. Murphy asked if this could be accessed through laptops and iPads.

Ms. Wineland said that it could through our website.

Mr. Mazzarini said that the allergen part is probably the most effective part of the program and asked what happens when a student goes through the line and gets to the checkout and has something on their plate that they shouldn't.

Ms. Wineland said, for example, yesterday at the IS, an alert came up that a little girl had a gluten allergy. The cashier asked what to do, and I said you are going to have to pull her aside and tell her that's a gluten and that is something you are unable to have. Fortunately, I was there and was able to take her over to the nurse and check with her.

Mr. Mazzarini said that he would emphasize that the staff gets trained and knows what to do.

Ms. Wineland said that they do know and are aware, but when we are in the building they usually defer to us.

3.0 Solicitor's Report

Mr. Palmer said there was no report, but he notes for the record that there was an Executive Session in advance of tonight's meeting to discuss personnel matters and two litigation matters.

4.0 Approve Minutes

4.1 Motion to approve Minutes of Meeting on January 9, 2018.

Motion to approve item 4.1, listed above.

**MOVED by Mr. Choura, seconded by Mr. Kuczinski.
On a voice vote, the motion passed unanimously.**

5.0 Informational Agenda

A. Education Foundation

Mr. Seltzer said that they have an upcoming meeting with Mrs. Figorski on Friday so we will have more information for the next meeting.

B. Pathfinder

Mr. Kraemer said that there was a meeting this past week, and that they're getting ready to prepare the budget and get it over to the districts. The large item on the budget this year, we have a lot of buckets above in the dropped ceilings and it's getting worse. We have a roofing purchasing agent that will oversee, they're a construction management firm and they will go out and get quotes on repairs. The initial round came in between four and five hundred thousand dollars for the roof that needs done, and we don't have that. Our capital reserve is about 4 or 5 cd's worth about seventy-five thousand dollars each. They are talking about the long-range planning for Pathfinder, before we put a 30-year roof on a building, we want to make sure we know what the plan is for the building. Our enrollment is strong, we are at 74 kids. The AIU is excited about the upcoming year, we have a program that we started last year. It's training some of the kids that are over the age of 18 in hospitality training and it's been well received. The good news is, all districts have paid their maintenance fees and the new bills are going out this month and our audit will be done by January 31st. Mr. Kraemer also said that he was elected President again.

C. Parkway

Mr. Choura said that they received a substantial grant from Duquesne Light for several of the contracting areas, and the students are going to build a tiny home with green technology which is supposed to be done by the spring. They also received a grant from the Lowes Foundation and that is to improve the overall look of the campus. They received two large donations from two steel companies for the metal technology shop. Last but not least, they had a Career Exploration day with about 700 students attending and it was very successful and we're asking that you approve the operating budget.

D. SHASDA

Mrs. Zeleznik said the second meeting of this school year is going to be on Thursday, I'll report at the next meeting.

E. Finance Committee Report

Mr. Kuczinski said that they talked about a lot. They reviewed all the different components and where they are currently and right now everything seems to be on track. The reports that we are getting from Ms. Cordisco and Mrs. Hartnett are excellent, concise and well organized and they're doing a great job keeping us apprised of everything that is going on. We're looking to have a five-year plan and we reviewed our bill list. There is an arrangement with Jordan Tax, making sure that properties on the fringe are in our district or vice versa, currently this is being done in-house. The proposal is to have it outsourced to Jordan Tax at a cap rate. The feeling is they can do it more efficiently and they have more data sources. We are currently putting out an RFP for our bidding supplies. A large chunk of time was spent discussing our Act 1 preliminary budget. It was recommended that we file for all our exceptions to give us flexibility.

6.0 Consent Agenda

A. Academics

- 6.1 Motion to approve out of state conference (AP Capstone Research Training) for Kristen Steen, teacher, to Denver, CO, July 9 through 13, 2018.

B. Personnel

- 6.2 Motion to approve Human Resource Report.

C. Budget & Finance

- 6.3 Motion to approve the Financial Disbursement for the period from December 28, 2017 to January 24, 2018 in the amount of \$4,738,892.47.

- 6.4 Motion to allow the Administration to enter into an agreement with Jordan Tax Service contingent upon the presentation of acceptable documentation to the Superintendent and Solicitor. Under this agreement Jordan will provide Act 80 services at a cost of \$25.00 per hour with an annual cap not to exceed \$2,000.00.

- 6.5 Motion to authorize the Business Office to advertise for the general supply bids for the 2018-2019 school year.

- 6.6 Motion to approve Financial Summary as of December 31, 2017.

D. Superintendent

- 6.7 Motion to approve second reading of policies:

#103: Nondiscrimination in School and Classroom Practices.
#103.1: Nondiscrimination-Qualified Students with Disabilities.
#104: Nondiscrimination in Employment Practices.
#150: Title I – Comparability of Services.
#302: Employment of Superintendent/Assistant Superintendent.
#311: Reduction of Staff
#808: Food Services
#819: Suicide Awareness, Prevention and Response.

**Motion to approve items 6.1 through 6.7 listed above.
MOVED by Mrs. Zeleznik, seconded by Mrs. Murphy.
On a voice vote, the motion passed unanimously.**

7.0 Action/Discussion

- 7.1 Motion to approve the Parkway West General Operating budget for the 2018-2019 school year. The Parkway General Operating Budget is \$6,428,563.00. Chartiers Valley SD share is \$505,337.05.

**Motion to approve item 7.1 listed above.
MOVED by Mr. Choura, seconded by Mrs. Zeleznik.**

On a roll call vote, the motion passed unanimously.

- 7.2 Motion to approve the Parkway West Jointure Budget for the 2018-2019 school year. The Parkway Jointure Budget is \$703,183.00. Chartiers Valley SD share is \$72,952.50.

Motion to approve item 7.2 listed above.

MOVED by Mr. Choura, seconded by Mr. Mariano.

On a roll call vote, the motion passed unanimously.

- 7.3 Motion to approve the Joint Purchasing Agreement with the Allegheny County Intermediate Unit, and to appoint Kim Hartnett as the primary representative, and Terri Pistelli as the alternate.

Motion to approve item 7.3 listed above.

MOVED by Mr. Choura, seconded by Mr. Kraemer.

On a roll call vote, the motion passed unanimously.

- 7.4 Motion to approve Agreement and General Release between Chartiers Valley School District and Howard W. Halle, contingent on Howard W. Halle's acceptance and approval of the terms of the agreement.

Motion to approve item 7.4 listed above.

MOVED by Mr. Kuczinski, seconded by Mr. Choura.

On a voice vote, the motion passed unanimously.

- 7.5 Motion to allow the Preliminary Act 1 Budget for the 2018-19 school year as reviewed on January 23, 2018 to be made available to the public for review in accordance with Act 1; motion to allow Secretary to the Board to give not less than 10 days notice to the public of the meeting at which the 2018-19 preliminary Act 1 budget shall be adopted and a motion to set the date of Tuesday, February 13, 2018 at 6:30 p.m. at the Central Administration building for the adoption of the preliminary 2018-19 school district Act 1 budget.

Motion to approve item 7.5 listed above.

MOVED by Mr. Kopec, seconded by Mr. Kraemer.

On a voice vote, the motion passed unanimously.

- 7.6 Motion to approve the Allegheny County Department of Human Services, Office of Children Youth and Families (CYF ESSA Foster Care CYF MOU and Transportation Plan.

Mr. Seltzer said that Mr. Palmer has reviewed the MOU. This plan is pertaining to the transportation of children in the Foster Care system. If a student is in Foster Care in another district how the cost of transporting that student is going to be determined and divided up among all parties. When we have a homeless student, we are still responsible for transporting that student from where they are back to our school district.

Mr. Palmer said that this is not unique to our district, one of these has been entered into by every single school district. If I remember correctly, you may have approved this previously subject to the Solicitor making some changes because of errors found and now they're corrected.

Motion to approve item 7.6 listed above.

MOVED by Mrs. Zeleznik, seconded by Mr. Kuczinski.

On a voice vote, the motion passed unanimously.

Mr. Mazzarini said that in the passing of the preliminary budget that was presented to us, there is an opportunity for the board to leave itself open to raise taxes to the maximum level within the state guidelines. We left that flexibility within this budget to be able to allow the district to be able to manage and see where we actually end up. When we pass a preliminary, it is exactly that, we can't make decisions on the numbers we currently have. There are a lot of things that happen between now and June 30th when that budget will actually take place. Please understand from a community perspective, our goal is to manage this district as efficiently as we can with the overall most important thing, educating children and having a safe environment to do that. We also need to understand it's a business and it has to run and it takes money to do that. We passed that budget leaving us the opportunity to manage that number.

8.0 Public Comments

Mrs. Sedlak said that she would like to be on a committee to help find someone to help out with the roof at Pathfinder.

Mr. Kuczinski said that he heard from some members of the community concerning the heaters in the temporary walkways, stating that it was very helpful and he wanted to thank everyone for coming up with that idea. Also, the draft coming through handles on the gym doors, having those put on made a big difference, so I thank the team, it's the little things that make the big differences.

Mr. Mazzarini said he would like to have the board take into consideration what we want to do with the envelope testing. We have to make a decision here at some point for the community.

Mr. Seltzer gave the board the three options that he and Mr. Day worked on and it will be put on the agenda for the next meeting to discuss how to proceed.

9.0 Adjournment

Motion to adjourn the meeting at 7:51 p.m.

MOVED by Mr. Kuczinski, seconded by Mr. Kraemer.

On a voice vote, the motion passed unanimously.

Respectfully submitted,

Deborah Wiseman
Acting Board Secretary.