

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
SEPTEMBER 9, 2019 MEETING MINUTES
5:30 pm, 25 Newton Road, Woodbridge, CT

COMMITTEE MEMBERS PRESENT

Chairperson John Belfonti, Patricia Cardozo, John Grabowski, Joseph Nuzzo, Jennifer Turner

COMMITTEE MEMBERS ABSENT

Matthew Giglietti

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Kathy Burke, Dr. Richard Dellinger, Theresa Lumas, Kathleen Kovalik, Ernest Goodwin, Sean Mahon, James Saisa

BOARD OF EDUCATION MEMBERS PRESENT

Christopher Browe, Steven DeMaio

1. Call to Order

Chairperson Belfonti called the meeting to order at 5:33 p.m.

2. Discussion and Possible Action on Minutes

a. Finance Committee Meeting – August 12, 2019

*MOTION by Patricia Cardozo, Second by Jennifer Turner, to approve minutes as submitted
VOTES IN FAVOR, 3 (Cardozo, Nuzzo, Turner)
ABSTAINED, 1 (Grabowski)
MOTION CARRIED*

3. Public Comment

None

4. Presentation on All-Weather Field and Athletic Facilities Projects

Presented by Ernest Goodwin, Sean Mahon, and Andrew Dyjak, Field Turf representative

5. Presentation and Possible Action on Capital Improvement Projects to Send to a Bond Referendum

Theresa Lumas provided revised Bonding Process for Facilities Projects - Superintendent letter to AFC and BOE dated September 3, 2019 (*Attachment*).

List of Facilities Projects for Question 1 on the referendum:

The Facilities Committee met on July 16, 2019 and voted to recommend the following facilities projects for a bond referendum:

\$1,830,680	Replace 8 air handlers installed in 1993 that feed several classroom areas, Counseling department, cafeteria, and main gym of Amity Regional High School, adding air conditioning to the small gym, and a variable air volume (VAV) control and zoning modifications in the Counseling area. All items were identified in the vanZelm Condition Assessment report dated January 11, 2016.
\$ 245,000	Design and install acoustical improvements in the gymnasiums and cafeteria to improve sound quality and dampen noise level at each middle school
\$ 140,000	Refurbish chillers at Amity Regional High School
<u>\$ 600,000</u>	<u>Parking lot replacement at Amity Regional High School</u>
\$2,815,680	Estimated costs
\$ 281,568	Contingency
<u>\$ 97,052</u>	<u>Cost of Issuance</u>
\$3,194,300	Total Cost for Question 1

MOTION by Patricia Cardozo, Second by Joseph Nuzzo, to recommend the Amity Board of Education direct the Administration to set the required meeting dates, draft the resolution, and complete the legal documents and notifications to conduct a referendum to bond for funding the above list of facilities projects totaling \$3,194,300.

VOTES IN FAVOR, 4 (unanimous)

MOTION CARRIED

List of Athletic Facilities Projects for Question 2 on the referendum:

\$ 317,990	Install ADA walkway, bleachers and scoreboard on field #3 at Amity Regional High School
	Replace track, lights, and scoreboard and install all weather field at Stadium field
<u>\$2,810,859</u>	<u>at Amity Regional High School</u>
\$3,128,849	Estimated costs
\$ 312,099	Contingency
<u>\$ 97,052</u>	<u>Cost of Issuance</u>
\$3,538,000	Total Cost for Question 2
\$3,194,300	Facilities Projects
<u>\$3,538,000</u>	<u>Athletic Complex Projects</u>
\$6,732,300	Estimated Principal to borrow

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MOTION by Joseph Nuzzo, Second by Jennifer Turner, to recommend the Amity Board of Education direct the Administration to set the required meeting dates, draft the resolution, and complete the legal documents and notifications to conduct a referendum to bond for funding the above list of facilities projects totaling \$3,538,000
VOTES IN FAVOR, 3 (Cardozo, Nuzzo, Turner)
ABSTAINED, 1 (Grabowski)
MOTION CARRIED

6. Discussion of Monthly Financial Statements

7. Director of Finance and Administration Approved Transfers Under \$3,000

8. Discussion and Possible Action on Budget Transfers of \$3,000 or More

a. Auto Shop Lift Replacement

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-14-2600-5420	Repair & Maintenance	\$6,241	
05-14-2600-5715	Contingency - Facilities		\$6,241

MOTION by Patricia Cardozo, Second by John Grabowski, to approve the budget transfer of \$6,241 as listed above for Auto Shop Lift Replacement

VOTES IN FAVOR, 4 (unanimous)

9. Adjourn

MOTION by Patricia Cardozo, Second by Joseph Nuzzo, to adjourn the meeting
VOTES IN FAVOR, 4 (unanimous)

Meeting adjourned at 6:25 pm

Respectfully submitted,
Pamela Pero
Pamela Pero
Recording Secretary

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525



Jennifer P. Byars
Superintendent of Schools

Jennifer.byars@amityregion5.org
203.397.4824

To: Amity Finance Committee and Amity Board of Education

From: Dr. Jennifer Byars, Superintendent of Schools

Re: Bonding Process for Facilities Projects

Date: September 3, 2019

The following projects were reviewed and approved by the Amity Facilities Committee in July 2019. Most items were identified for several years on the 5-Year Capital Plan as part of a bonded project. Other items are more recent additions as we continuously review our needs.

List of Facilities Projects for Question 1 on the referendum:

The Facilities Committee met on July 16, 2019 and voted to recommend the following facilities projects for a bond referendum:

\$1,830,680	Replace 8 air handlers installed in 1993 that feed several classroom areas, Counseling department, cafeteria, and main gym of Amity Regional High School, adding air conditioning to the small gym, and a variable air volume (VAV) control and zoning modifications in the Counseling area. All items were identified in the vanZelm Condition Assessment report dated January 11, 2016.
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\$2,815,680	Estimated costs
\$ 281,568	Contingency
\$ 97,052	<u>Cost of Issuance</u>
\$3,194,300	Total Cost for Question 1

Motions:

Amity Finance Committee-

Move to recommend the Amity Board of Education direct...

Amity Board of Education-

Move to direct...

...The Administration set the required meeting dates, draft the resolution, complete the legal documents and notifications to conduct a referendum to bond for funding the above list of facilities projects totaling \$3,194,300.

List of Athletic Facilities Projects for Question 2 on the referendum:

\$ 317,990	Install ADA walkway, bleachers and scoreboard on field #3 at Amity Regional High School
	Replace track, lights, and scoreboard and install all weather field at Stadium field
<u>\$2,810,859</u>	<u>at Amity Regional High School</u>
\$3,128,849	Estimated costs
\$ 312,099	Contingency
<u>\$ 97,052</u>	<u>Cost of Issuance</u>
\$3,538,000	Total Cost for Question 2
\$3,194,300	Facilities Projects
<u>\$3,538,000</u>	<u>Athletic Complex Projects</u>
\$6,732,300	Estimated Principal to borrow

Motions:

Amity Finance Committee-

Move to recommend the Amity Board of Education direct...

Amity Board of Education-

Move to direct...

...The Administration set the required meeting dates, draft the resolution, complete the legal documents and notifications to conduct a referendum to bond for funding the above list of athletic facilities projects totaling \$3,538,000.

Key Dates:

09/09/2019	Amity Finance Board and Amity Board of Education take action to direct Administration to proceed planning a referendum to secure funding for the above items.
Sep-Oct	Presentation to each member town Board of Selectmen
10/21/19	Amity Finance Committee discusses and possibly takes action on resolution and Public Hearing date
10/21/19	Amity Board of Education discusses and possibly takes action resolution and Public Hearing date
11/04/19	Public Hearing followed by Board Meeting to take possible action
12/04/19	Referendum held from 6:00 a.m. to 8:00 p.m.
Jan-Feb 2020	Competitive bond sale
Mar 2020	District receives funds and issues purchase orders
Post-Grad.	Work commences in summer 2020