



Hanford Elementary School District
Induction Program

Administrative Services Credential Clear Induction Program
Progress Monitoring Document

Name: _____

Site: _____

1. Complete the CPSEL self-assessment and bring it with you to your IIP meeting.

Date: _____ *Initial* _____

2. Establish an Individual Induction Plan (IIP) with your coach.

Date: _____ *Initial* _____

3. Choose your three CPSEL goals with your coach. Highlight and date the Description of Practice (DOP) based on your level of expertise. (Initial marking)

Date: _____ *Initial* _____

4. Collaboratively design Professional Development to attend.

Date: _____ *Initial* _____

Selection of Professional Development Options Year 1
1.
2.
3.
4.
5.

5. Mark your CPSEL for standards 1, 2, and 3 and cite evidence.

Date: _____ *Initial* _____

Administrative Services Credential Clear Induction Program

Program Monitoring Document

- 6. Benchmark Assessment:** Completion of all the documentation, attendance at all required seminars, attendance at selected professional development, and completion of coaching hours (minimum of 40 hours for Year one).

Date: _____ *Initial* _____

End of Year One Reflection

Write a reflection regarding your progress in your development of your leadership goals.

In which professional development training(s) did you participate?

Have you considered making any changes to your leadership goals?

If so, what are those changes and what professional development might you consider taking in order to achieve your revised goals?

Administrative Services Credential Clear Induction Program

Program Monitoring Document

Year Two

1. Mark your CPSEL for standards 4, 5, and 6 and cite evidence.

Date: _____ *Initial* _____

2. Collaboratively design Professional Development to attend.

Date: _____ *Initial* _____

Selection of Professional Development Options Year 2
1.
2.
3.
4.
5.

3. Final Marking – Mark you CPSEL for standards 4, 5, and 6 and cite evidence.

Date: _____ *Initial* _____

4. End of Year 2: Completion of all documentation, attendance at all required seminars, attendance at selected professional development, IIP, coaching hours, and Inquiry Research Project.

Date: _____ *Initial* _____

End of Year Two Reflection

The candidate will complete the following reflection.

1. What have you learned about yourself as an administrator?
2. In what ways have you grown in your ability to lead?
3. Describe a piece of evidence that best illustrates a shift you have made in your leadership style.
4. What will you investigate or focus on in the next year?