

**MINUTES**  
**AMHS Board of Trustees Meeting**  
**September 18, 2019**

*Present:* Millie Judge, Jeff Cymbaluk, Brett Carlton, Jessica Gurley, Bill Brooking, Mytyl Hernandez, Duane Schireman, Talia Manhke, Bridget Rauvola, Brian Murphy, Mary Kelly, Steve Schmutz, Joan Ritter

*Absent:* Larry Moore, Mark Howley, Rich Bacigalupi, Shannon O’Kelley, Sue Adams, Terri Fewel, Pat Sievers, Kathy Wartelle,

**Opening Prayer**—Duane Schireman

**Roll call**— Steve Schmutz called the roll and a quorum was declared.

**Approval of August Minutes**—The board approved minutes from the August meeting of the Board of Trustees.

**School Report:** Steve Schmutz shared the Principal report prepared by Alicia Mitchell (who was attending the Archdiocese Principal retreat). AMHS has hired a new Chemistry teacher and will no longer need to overload four teachers to cover the sections in the science department. The ARC has established a schedule for professional development and classroom coaching with a director from the Halowell Todaro Center. The accreditation self-study work is underway. The site visit has been scheduled for March 22-25 with Dr. Tim Uhl chairing the visiting team. AMHS celebrated the first all school liturgy on September 13 with Fr. Altenhofen from IC/OLPH. Campus Ministry is preparing the October sophomore Quest retreat.

**Governance Committee** – Millie Judge and Steve Schmutz

The 2019-2020 contract with Cambridge was vetted and approved by the Governance Committee. **The board unanimously the contract for this school year.** Millie Judge shared information about the endowment project led by Rich Bacigalupi and invited anyone on the board who is interested in joining the project as a member of a sub-committee to contact Rich or Steve.

**Finance Committee** – Jeff Cymbaluk & Joan Ritter

Jeff Cymbaluk reviewed the discussion on the lower field maintenance to be funding from field rental revenue. Joan Ritter shared information on the monthly financials. **The board unanimously approved the resolution to add Joan as a bank signer.**

**Spirituality and Wellness Committee** – Duane Schireman

Duane Schireman shared information on the 9/10 grade mentor program led by Jordan James. Over 40 members of the faculty and staff have signed up to regularly meet with and offer guidance to 4-5 students over the course of the school year. The committee is working with Jordan to prepare for the Fund a Need ask at the auction as well as funding for the Spirituality and Wellness program. Duane will contact Barry Stueve from Providence to join the committee. The board discussed the Catholic identity of the school and the need to ensure the spirituality component of this committee isn’t left behind the other parts of the program.

**Planning and Innovation Committee**—Pat Sievers

Pat shared his report on the campus tour he had with Rex Lewandowski and Alicia Mitchell. The summer projects all came in under budget and the current project on the ARC testing room is under budget and slated for completion by the end of September/beginning of October. The committee will work on updated the 1-3-5 facilities plan to determine the upcoming projects.

**Advancement Committee** – Shannon O’Kelley and Steve Schmutz

Steve asked for board members to confirm their table captain status and to consider a donation for the board sponsored item. Jeff reminded everyone of the October 13 wine procurement event at his house—keep receipts for the wine should we serve it at the auction.

**Alumni Relations Committee** – Talia Manhke

Talia shared information on the planning for Homecoming and the class reps project.

**New Business and Closing Remarks** – Millie Judge

*The next board meeting will be on October 16, 2019*