

MINUTES
AMHS Board of Trustees Meeting
August 28, 2019

Present: Millie Judge, Jeff Cymbaluk, Sue Adams, Bill Brooking, Mytyl Hernandez, Duane Schireman, Terri Fewel, Talia Manhke, Bridget Rauvola, Pat Sievers, Kathy Wartelle, Steve Schmutz, Alicia Mitchell, Joan Ritter

Absent: Larry Moore, Mark Howley, Rich Bacigalupi, Brett Carlton, Jessica Gurley, Deacon Dennis Kelly, Brian Murphy, Shannon O'Kelley,

Opening Prayer—Duane Schireman

Roll call— Sue Adams called the roll and a quorum was declared.

Approval of June Minutes—The board approved minutes from the June meeting of the Board of Trustees.

School Report: Alicia Mitchell reported on opening activities for the new school year including a staff in-service, orientation for new employees, and the first week of school. She's working with the staff and students to live out the school mission this year with an initial focus on establishing a welcoming environment for students, staff and families. Upcoming school events include a school dance on August 30th and Curriculum Night on September 4th.

Governance Committee – Steve Schmutz

Deacon Dennis Kelly has requested to take year leave from the board due to his new work commitment. His wife Mary, a former board member and Vice Chair, offered to take his place. Given her prior history on the board the committee recommended appointing her and bypassing the new policy requiring board members to serve time on a committee. **Approval for Mary's appointment was requested from the board and this was approved.** The Cambridge contract was successfully renegotiated under Tom McDonough's guidance and 32 international students are enrolled this year. Those board members asked to assist with the accreditation self-study have accepted and meetings will begin in September.

Finance Committee – Jeff Cymbaluk & Joan Ritter

The proposed 2019/2020 budget was approved by the board based on an enrollment of 503 students and a 1.8 percent tuition increase. Steve reported that the staff was very pleased with the salary increase and benefits changes made this year. There was a question about the Fulcrum Foundation check amount in the financial report. Steve will follow up with the board this week to verify the correct amount.

Spirituality and Wellness Committee – Duane Schireman

The Spirituality and Wellness Committee will be meeting next week, and meetings will be held on the first Tuesday of each month. Duane met with the new co-directors of Campus Ministry, Elianna Lucas and Anna Hogenson, to encourage them to reach out to the board for any help they need. Duane also brought up the question of addressing gender issues which was discussed at the governance meeting in August. He would like to understand the archdiocese recommendation on this issue before making any potential changes at AMHS.

Planning and Innovation Committee—Pat Sievers

Pat reported on the status of the many improvements completed by Rex Lewandowski and his team this summer including improvements to the parking lot, exterior building cleaning, and roof work. The ARC testing room in Heath Hall 706 will be completed in September.

Advancement Committee – Steve Schmutz

Steve reported that a new scholarship fund is being set up by Dick Henderson in memory of his wife, Mary. Jeff and Jodie Cymbaluk will be chairing the 2019 DREAM Auction again this year which will be held on November 22nd at The Angel of the Winds Arena in Everett. Shannon O’Kelley will be the auctioneer and the Fund-a-Need item will be for the Spirituality and Wellness Program including upgrades to the kitchen and lunch program. The auction committee is working on securing sponsors for the event and procuring items. The STAR event has been scheduled for Saint Patrick’s Day, March 17, 2020.

Alumni Relations Committee – Talia Manhke

Talia reported on the Alumni Relations Committee’s first meeting in August. The committee is reviewing their mission statement and determining the best ways to measure success. There are 29 alumni representatives and they will be asked to help with communication to their respective classes. An alumni homecoming event is planned for October 4th.

New Business and Closing Remarks – Millie Judge

The next board meeting will be on September 18, 2019