



The Reorganizational meeting of the Canandaigua City School District Board of Education was held on Monday, July 1, 2019 at 8:02 a.m. in the Canandaigua City School District Office, District Clerk Sundlov presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Milton Johnson, Bill Patrowicz, Michelle Pedzich, Megan Personale, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT:

Meeting Called to Order

The meeting was called to order at 8:02 a.m. by the District Clerk who asked everyone to stand for the Pledge of Allegiance.

Oath of Office - Newly Elected and Re-Elected Board Members

The Oath of Office was administered by Ms. Sundlov to Mrs. Beth Thomas, Mr. Bill Patrowicz, and Mr. Milton Johnson.

Election of President for 2019-2020 and Oath of Office - District Clerk

Ms. Sundlov asked for nominations for Board President. Upon a motion made by Mrs. Thomas, seconded by Mrs. Pedzich, with all present voting yes, and with no other nominations the Board of Education approved the appointment of Mrs. Jeanie Grimm as Board President. Ms. Sundlov administered the Oath of Office to Mrs. Grimm.

APPROVED: BOARD PRESIDENT

Election of Vice President for 2019-2020 and Oath of Office - President

President Grimm asked for nominations for Board Vice President. Upon a motion made by Dr. Schneider, seconded by Mrs. Pedzich, with all present voting yes, and with no other nominations the Board of Education approved the appointment of Mrs. Cheryl Birx as Board Vice President. President Grimm administered the Oath of Office to Mrs. Birx.

APPROVED: BOARD VICE PRESIDENT

Oath of Office - Superintendent

Mrs. Grimm administered the Oath of Office to Superintendent Farr.

Public Comments

There were no public comments.

Appointments, Designations and Authorizations

Upon a motion made by Mrs. Birx, seconded by Mrs. Thomas, with Mrs. Pedzich recusing herself from number 2 Canandaigua National Bank and Trust Company and with all present voting yes, the Board of Education approved the appointments, designations and authorizations.

APPROVED: APPOINTMENTS



1. Appointments ~ Oath of Office will be completed at this meeting or soon after and kept on file.

- a) Appointment of District Treasurer
the appointment of **Sarah O'Brien** as District Treasurer for the 2019-2020 school year.
- b) Appointment of Deputy Treasurer
the appointment of **Barbra Sweet** as Deputy Treasurer for the 2019-2020 school year.
- c) Appointment of Tax Collector
the appointment of **Barbra Sweet** as Tax Collector for the 2019-2020 school year.
- d) Appointment of District Clerk
the appointment of **Deborah Sundlov** as District Clerk for the 2019-2020 school year.
- e) Appointment of District Clerk Pro Tem
the appointment of **Jeanie Grimm** and **Matt Fitch** as District Clerk Pro Tem for the 2019-2020 school year.
- f) Appointment of Claims Auditor
the appointment of **Laurie Dueland** as Claims Auditor for the 2019-2020 school year.

2. Designations of Depositories

the designate JP Morgan Chase & Co., Canandaigua National Bank and Trust Company, Five Star Bank and Bancorp Bank as depositories for the funds belonging to the school district during the 2019-2020 school year; and that the Tax Collector be instructed to deposit daily, taxes received from October 1 to December 31 in the General Account at the Canandaigua National Bank and Trust Company and to the special Tax Account at JP Morgan Chase & Co. and to deposit taxes at in a timely manner not to exceed one business day.

The accounts in the aforementioned banks shall not exceed the following amounts:

- J.P. Morgan Chase & Co. \$80,000,000
- Canandaigua National Bank and Trust Company \$80,000,000
- Five Star Bank \$15,000,000
- Bancorp Bank \$15,000,000

3. Designation of Official Newspaper

the *Daily Messenger, A Messenger-Post Newspaper* as the official newspaper of the District.

4. National School Lunch Program

the District Clerk to sign renewal forms and monthly reports for participation in the National School Lunch Program.

5. Designation of the 504 and Title IX Coordinator

of **John LaFave** to serve as the 504 Coordinator for all District students and **Brian Nolan** to serve as the 504 Coordinator for all District personnel and Title IX Coordinator in the Canandaigua City School District for the 2019-2020 school year.



6. Authorizations

District Functions

the following persons to perform the function specified for the 2019-2020 school year:

- a) Certification of Payrolls - **Matt Fitch**, Assistant Superintendent for Business; **Brian Nolan**, Assistant Superintendent for Personnel and Support Services, as alternate
- b) Signatories on Checks - **Sarah O'Brien**, Treasurer; **Barbra Sweet**, Deputy Treasurer
- c) Budget Transfers not to exceed \$20,000 - **Jamie Farr**, Superintendent of Schools
- d) Approval of Change Orders up to \$35,000 - **Jamie Farr**
- e) Signatories for Report of Personnel Changes - **Brian Nolan**, Designee; **Aline Clement**, Employee Relations Assistant, Alternate
- f) Signatories for all OMNI 403(b) Plan, Benefit Resource, Inc. Cafeteria Plan Agreements, Benefit Resource, Inc. HRA and FSA, HSA Bank - HSA Agreement, Excellus Health and Dental Insurance, Finger Lakes Area School Health Plan, and Retirement Special Pay Plans 403 (b) - **Matt Fitch**, Designee
- g) Trustees of Health Reimbursement Plans - **Matt Fitch** and **Sarah O'Brien**
- h) Health Reimbursement Committee members - **Matt Fitch**, **Linda Eames** and **Sarah O'Brien**
- i) Designee of Employee Sick Bank/Leave Reserve - **Jamie Farr**, **Brian Nolan**

Authorization to Open Bids

The Superintendent recommends that any two of the following five individuals be authorized to open bids:

- Matt Fitch**, Purchasing Agent
- Brian Nolan**, Assistant Superintendent
- Jamie Farr**, Superintendent
- Sarah O'Brien**, District Treasurer
- Barbra Sweet**, Deputy Treasurer

7. Other Appointments

the following appointments for the 2019-2020 school year and authorize changes in writing and shared with the Board of Education:

- a) Purchasing Agent - **Matt Fitch**
- b) Records Access Officer - **Tracy Lindsay**
- c) Special Counsel - Ferrara Fiorenza PC
- d) External Auditor for the Records for Fiscal Year 2019-2020 - Raymond F. Wager, CPA, P.C.
- e) Internal Auditor for the Records for Fiscal Year 2019-2020 - Freed, Maxick & Battaglia, P.C.
- f) Athletic Training Services - F.F. Thompson Hospital Systems, Inc.
- g) Employees Health Services - F.F. Thompson Hospital Systems, Inc. (Health Works Occupational Medicine)
- h) School Physician - FF Thompson Health, Dr. Michael Foot and nurse practitioners Jamie Kline, FNP and Karen Yax, FNP
- i) Student Accident Insurance - Pupil Benefits
- j) Homeless Liaison Designee - **John LaFave**
- k) Copyright Officer - **Dan Bowman**
- l) Broker of Record Medical Consultant - Steve Smola, Smola Consulting, LLC
- m) Broker of Record Liability Insurance Agency - Haylor, Freyer & Coon
- n) Financial Advisor - Bernard P. Donegan, Inc.
- o) Architecture Firm - SEI design group
- p) Medicaid Compliance Officer - **Matt Fitch**
- q) LEA Asbestos Designee - **Michael McClain**
- r) Bond Counsel - Tim McGill Esq.



- s) Dignity Act Coordinators - **John LaFave, Brian Amesbury, Peter Jensen, Eric Jordan**
- t) Food Service Director - **Todd Fowler, Wayne-Finger Lakes BOCES, Shared Services**
- u) Civil Rights Compliance Officer - **Jamie Farr**
- v) Integrated Pest Management (IPM) Coordinator - **Mike McClain**
- w) Information Resource for Substance Use Related Services - **Cindy Vanderlee**
- x) Data Privacy Officer - **Dan Bowman and Tracy Lindsay**
- y) Chemical Safety Specialists - **Cary Burke and Brian Dermody**

8. Payment Rates

the following payment rates for the 2019-2020 school year:

- | a) Mileage Reimbursement Rate | IRS Standard Rate |
|---|-------------------|
| b) Daily Rate for Sub Teacher Non-Certified | \$ 90 |
| c) Daily Rate for Sub Teacher Certified | \$100 |
| d) Daily Rate for Sub Teacher Preferred | \$110 |
| e) Daily Rate for Sub Teacher Contract | \$115 |
| f) Daily Rate for Retired CA Teacher Contract Sub | \$135 |
| g) Hourly Rate for Sub Registered Nurse | \$ 20 |
| h) Hourly Rate for Sub School Bus Driver | \$ 15.16 |
| i) Hourly Rate for Sub Bus Monitor | \$ 11.80 |
| j) Hourly Rate for Sub School Monitor | \$ 11.80 |
| k) Hourly Rate for Sub Teacher Aid | \$ 11.80 |
| l) Hourly Rate for Sub Food Service Helper | \$ 11.80 |
| m) Hourly Rate for Student Helper | \$ 11.80 |
| n) Hourly Rate for Lifeguard | \$ 11.80 |
| o) General Counsel Attorney's Fees | |
| i. Partner/Senior Associates - \$215/hr | |
| ii. Junior Associates - \$165-\$195/hr | |
| iii. Law Clerks - \$130/hr | |
| iv. Paralegal - \$90/hr | |
| v. Special Counsel - Annual Retainer \$6,600 | |

9. Official Undertakings

the faithful performance and blanket position bond coverage for the 2019-2020 school year, as follows:

- The District Treasurer in the amount of \$2,000,000
- The District Deputy Treasurer in the amount of \$1,000,000
- The District Tax Collector in the amount of \$1,000,000
- The District Claims Auditor in the amount of \$1,000,000
- The Treasurer in the Extra-Classroom Activities Funds and employees associated with the Extra-Classroom Activities in the amount of \$1,000,000 per employee
- The Superintendent of Schools in the amount of \$1,000,000
- The Assistant Superintendent for Business in the amount of \$1,000,000
- The Assistant Superintendent for Personnel and Support Services in the amount of \$1,000,000

10. Approval of Petty Cash Funds

the establishment of Petty Cash Funds for the school year 2019-2020, as follows:

<u>Building</u>	<u>Amount</u>
Section V Ticket Sales	\$400



11. Approval of Change Funds

the establishment of Change Funds for the 2019-2020 school year, as follows:

<u>Change Fund</u>	<u>Amount</u>
Tax Collection	\$100
Cafeteria - four schools	\$450
Primary School - Summer School	\$ 20
Extraclass - Summer School	\$200
District Office	\$100
Graduates of Distinction	\$ 50

12. CIE Parent Representative

the following parent representatives to the Council for Instructional Excellence for the 2019-2020 school year:
Leslie Mast, Karen Tricomi, Heidi Bjorling and Lisa Garigen

13. CSE/CPSE Appointments

the Board of Education approve the following parents appointed as parent representatives to the CSE/CPSE to be consistent with NYS Part 200 Regulations and Board Policy:

CPSE Representatives

- Lori Kovalovsky, Brittany Casson

CSE Representatives

- Brittany Casson, Rebecca Aikins and Bethany Wilkins

14. Appointment of Committee on Special Education and Committee on Preschool Special Education

the membership of the Committee on Special Education (CSE), the sub-Committee on Special Education and the Committee on Preschool Special Education (CPSE) for the 2019-2020 school be appointed as follows:

The Committee on Special Education shall include, but not be limited to:

- a) the parents or persons in parental relationship to the student;
- b) not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- c) not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student;
- d) a school psychologist; a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district, provided that an individual who meets these qualifications may also be the same individual appointed as the special education teacher or the special education provider of the student or the school psychologist. The representative of the school district shall serve as the chairperson of the committee; an individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- e) a school physician, if specifically requested in writing by the parent of the student or by a member of the school at least 72 hours prior to the meeting;
- f) an additional parent member of a student with a disability residing in the school district or a neighboring school district, provided that the additional parent member may be the parent of a student



- who has been declassified within a period not to exceed five years or the parent of a student who has graduated within a period not to exceed five years, if specifically requested in writing by the parent of the student, the student or by a member of the committee at least 72 hours prior to the meeting;
- g) other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education; and
 - h) if appropriate, the student.

The Committee on Preschool Special Education shall include, but not be limited to:

- a) the parents of the preschool child;
- b) not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;
- c) not less than one special education teacher of the child, or, if appropriate, not less than one special education provider of the child;
- d) a representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district and the municipality. The representative of the school district shall serve as the chairperson of the committee;
- e) an additional parent member of a child with a disability residing in the school district or a neighboring school district and whose child is enrolled in a preschool or elementary level education program, if specifically requested in writing by the parent of the student or by a member of the committee at least 72 hours prior to the meeting;
- f) an individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student when such member is determined by the school district to have the knowledge and expertise to fulfill this role on the committee;
- g) other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate. The determination of knowledge or special expertise of such person shall be made by the party (parents or school district) who invited the individual to be a member of the committee on special education;
- h) for a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- i) a representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.

15. CPSE/CSE Chair

the Canandaigua City School District's Board of Education appoint the District's school psychologists and administrative intern to the role of CPSE/CSE chairperson. In the event that the Director of Special Programs or Assistant Director(s) of Special Programs are unavailable to chair a scheduled CPSE/CSE meeting, the school psychologist or intern will chair in the Director/Assistant Director's stead. Pursuant to section 200.3 (a) (1)(v) and 200.3 (a)(2)(iv) of the Regulations of the Commissioner of Education, "the representative of the school district, must serve as the Chairperson of the CSE, Subcommittee, and CPSE. The representative of the school district is an individual who is qualified to provide or supervise special education and knowledgeable about the general education curriculum and the availability of resources of the school district."

Primary Elementary School - Denise Shimmon, Amy Principato, and Erika Maxwell

Middle School - Lisa Kay

Middle School/CACC - Jennifer Danker-Stiles

High School - Breaca Nellis and Mandy Dedrick-Gerstner



Administrative Team - Christine Paige, Jennifer Marafioti, Rachael Schading, John LaFave, and Stephanie Knapp

16. Confirmation of Regular Board Meetings

the Board of Education Meetings for the 2019-2020 school year previously approved at their Regular Meeting on May 20, 2019.

July 1, July 29, August 27, September 9, September 23, October 7, October 21, November 4, November 18, December 9, January 13, January 27, February 10, February 24, March 9, March 23, April 13, April 22, May 11, June 8, June 22

17. Standard Work Day

Be it resolved that the Canandaigua City School District, Location code 70008, hereby establishes an eight (8) hour per day standard work day for all its employees with the exception of those listed below. The District will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained.

Title	Standard Work Day (Hours/Day)
Coach - Fall Sports	7.5
Coach - Spring Sports	7.5
Coach - Winter Sports	7.5
Co-Curricular Activity	7.5
Family Services Facilitator	7.5
Occupational Therapist	7.5
Physical Therapist	7.5
Prevention Specialist	7.5
Registered Professional Nurse	7.5
Summer Nurse	7.5
Summer Occupational Therapist	7.5
Summer Physical Therapist	7.5
Teacher Aide	6.0

18. ACA Measurement – Coaches and Assistant Coaches

Be it resolved that the Board hereby determines that the standardized, average number of hours of service for assistant coaches, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows:

- Fall Season: 165 hours
- Winter Season: 206 hours
- Spring Season: 165 hours

The Superintendent of Schools, and the Superintendent’s designee(s), are authorized to use any reasonable method to allocate the number of hours of service for each calendar month during each season.

19. ACA Measurement – Accompanists

Be it resolved that the Board hereby determines that the standardized, average number of hours of service for accompanists, who are paid on a non-hourly basis, based on a fixed salary or stipend for each season, solely for the purpose of reporting under the Affordable Care Act, shall be deemed to be as follows:

	<u>Rehearsal</u>	<u>Performance</u>	<u>NYSSMA</u>	<u>Estimated Hours*</u>
September	4	0	0	2.33
October	10	0	0	5.83
November	12	5	0	14.50
December	12	6	0	16.00



	<u>Rehearsal</u>	<u>Performance</u>	<u>NYSSMA</u>	<u>Estimated Hours*</u>
January	8	0	0	4.67
February	12	2	0	10.00
March	12	3	20	24.83
April	15	1	20	23.58
May	15	3	0	13.25
June	15	7	0	19.25

**Total estimated hours split amongst at least three different accompanists.*

20. Code of Conduct

the Board of Education re-adopt Code of Conduct for the 2019-2020 school year.

21. Professional Development Plan

the Canandaigua City School District for the 2019-2020 school year. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

22. AIS/Rtl Plan

the Board of Education re-adopt the AIS/Rtl Plan for the 2019-2020.

23. District Safety Plan

the Board of Education re-adopt the District Safety Plan for the 2019-2020 school year.

24. District Technology Plan

the Board of Education adopt the District Technology Plan for the 2019-2020 school year. This will be final approved once it has been approved by the State Education Department.

25. Chemical Hygiene Plan

the Board of Education approve the District Chemical Hygiene Plan for the 2019-2020 school year as listed as an attachment and will be filed in the Supplemental Minutes File.

26. 2019-2020 School Lunch Prices

he prices of school lunch for the 2019-2020 school year as follows:

- Student breakfast - \$1.75
- Student lunch K-5 - \$2.70
- Grades 6-12 - \$2.75
- Adult lunch - \$4.15

End of Appointments, Designations and Authorizations

Resolution Authorizing Issuance of Notes and Bonds

Upon a recommendation by the Superintendent, a motion made by Mr. Patrowicz, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved roll count vote:



A RESOLUTION CLARIFYING THE PROCEDURE FOR THE AUTHORIZATION OF THE ISSUANCE OF, AND THE EXECUTION OF, BOND ANTICIPATION NOTES, REVENUE ANTICIPATION NOTES AND TAX ANTICIPATION NOTES, OF THE CITY SCHOOL DISTRICT OF THE CITY OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK.

BE IT RESOLVED, by the Board of Education of the Canandaigua City School District of the City of Canandaigua, Ontario County, New York, as follows:

Section 1. Whenever the President of the Board of Education of the Canandaigua City School District of the City of Canandaigua, Ontario County, New York, is absent and/or is unable to exercise any powers or duties heretofore delegated to him or her by this Board of Education pertaining or incidental to the authorization of the issuance of bond anticipation notes, revenue anticipation notes and tax anticipation notes of said School District or renewals thereof, such powers and duties shall be deemed to have been delegated to the Vice-President of said Board of Education who shall have been selected in the manner provided by subdivision 1 of Section 2504 of the Education Law.

Section 2. The School District Clerk is hereby authorized to execute any of the notes described in Section 1 hereof as if he or she were the President or Vice-President of the Board of Education of said School District acting as the chief fiscal officer of said School District and the signature of the President or the Vice-President of the Board of Education of said School District on any such notes shall not be required.

Section 3. It is hereby determined that the office of the School District Clerk and the office of the Clerk of the School Board (Board of Education), if any, of said School District are one and the same and that henceforth such office shall be known as the office of the School District Clerk and holder of such office shall be known as the School District Clerk and that whenever any law requires action by the “Clerk of the School Board”, the “School Board Clerk” or the “Clerk of the Board of Education” such action shall be performed on behalf of said School District by its School District Clerk.

Section 4. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Milton Johnson	Voting Yes
Mr. Bill Patrowicz	Voting Yes
Mrs. Michelle Pedzich	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Absent
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

End of Reorganizational Agenda

Consensus Agenda

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved:

APPROVED: CONSENSUS AGENDA AND SUPPLEMENTAL

Business & District Items

1. Student Teaching

the request of Mr. Brian Amesbury, Primary Elementary School Principal:

- Alexandra Livesey, Nazareth, with Lisa Lupton, 9/3 – 10/15/2019
- Madison Sergeant, Nazareth, with Katherine Adams, 9/3 – 10/15/2019
- Jessica Gerlock, Nazareth, with Deb VanDemortel, 10/28 – 12/13/2019

2. Donation

a donation from **Constellation Brands** of miscellaneous office supplies at a value of approximately \$1,800.

3. Field Trip ~ Initial Approval

the request of Mr. Vernon Tenney for initial approval of the below trip. Additional information is included as an attachment and is filed.

- CA Music, Nashville, TN, April 2-5, 2020

4. Contract

an agreement with Jennifer Wick for psychological counseling services from July 1, 2019- June 30, 2020 at a rate of \$100/hour.

5. Surplus Books

the request of Mr. Brian Amesbury for the attached books to be declared surplus. They are in poor condition, outdated or have low-no circulation.

6. Surplus Equipment

to declare as surplus items up to 200 Dell 3189 Chromebooks and chargers. They will be offered for sale to seniors, Class of 2019.

7. FLASHP Amendment

WHEREAS, the Finger Lakes Area School Health Plan (“FLASHP”) was established pursuant to a Municipal Cooperative Agreement to Provide Health Benefits, which was last revised and adopted July 1, 2018 (the “Agreement”); and

WHEREAS, Canandaigua City School District is currently a participant in FLASHP (“Participant”); and

WHEREAS, Section V of the Agreement provides that the Agreement may be amended by an affirmative vote of 2/3 of all Directors then appointed and serving on the FLASHP Board of Directors (“FLASHP Board”); and WHEREAS, the FLASHP Board voted by a 2/3 majority at a meeting held on May 2, 2019, to amend the Agreement and the By Laws to permit Superintendent-Advisors to have voting rights, effective January 1, 2020; and

WHEREAS, Article 5-G Section 119-O of the New York General Municipal Law, and Section V of the Agreement, require that changes to the Agreement must also be adopted by a majority vote of each Participant’s governing body;

WHEREAS, Canandaigua City School District desires to approve the FLASHP Board’s changes to the Agreement;

NOW THEREFORE, the Board of Education Canandaigua City School District has voted to approve the proposed changes to the Agreement, as described in the attached “First Amendment to 2018 Restatement of Municipal Cooperative Agreement to Provide Health Benefits.”

8. Audit

of the Internal Audit Report for Review of Internal Controls over Payroll Processing.



9. Recommendations of the Committee on Preschool Special Education

the recommendations of the Committee on Preschool Education, which is filed as an attachment in the Supplemental Minutes File.

10. Recommendations of the Committee on Special Education

the recommendations of the Committee on Special Education, which is filed as an attachment in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Stephan Bonzo	Teacher Aide	Resignation	6/26/2019

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Cele Munn	Substitute RPN	9/1/2019	\$20.00/hr.
Joan Reed	Substitute Teacher Aide	9/1/2019	\$11.10/hr.
Courtney Austin	Summer – Maintenance	6/17/2019	\$11.10/hr.
John O’Mara	School Bus Monitor	6/14/2019	\$11.25/hr.
Rayon Hemmings	School Bus Driver Trainee	7/8/2019	\$11.10/hr.

2. Instructional Personnel

A. Leave Of Absence

A. of Heidi Connell, Foreign Language Teacher at the Middle School, for a personal leave absence for the 2019 – 2020 school year.

B. Resignation

A. of Amy Hoskins, Music Teacher at the Primary-Elementary School, for her resignation from the District effective June 30, 2019.

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

A. of Kristina Henry received her Bachelor’s degree in Elementary and Special Education from SUNY Geneseo. She earned her Master’s degree in Literacy Education from Nazareth College. She has 9 years of experience teaching in public education and 10 years in Administration. Ms. Henry is appointed to a 1.0



FTE, 3-year probationary position as a Special Education Teacher at the Middle School with a tenure area of Special Education effective September 1, 2019. This is a new position.

- B. of Tiffany Fox received her Bachelor's degree in Inclusive Elementary and Special Education from Syracuse University. She earned a Master's in Curriculum and Instruction from Arizona State University. She has worked in both public and private education for 12 years. Ms. Fox is appointed to a 1.0 FTE, 4-year probationary position as a Special Education Teacher at the Primary-Elementary School with a tenure area of Special Education effective September 1, 2019. This position is available as a result of a resignation.
- C. of Erica March received her Bachelor's degree in Childhood and Special Education and earned her Master's in Literacy Education both from SUNY Geneseo. She has worked in public education for 11 years. Ms. March is appointed to a 1.0 FTE, 3-year probationary position as a Special Education Teacher at the Primary-Elementary School with a tenure area of Special Education effective September 1, 2019. This position is available due to a staff transfer.
- D. of Carly Camp received her Bachelor's degree in Elementary Education from SUNY Brockport. She has been working in public education for the past school year. Ms. Camp is appointed to a 1.0 FTE, 4-year probationary position as a Special Education Teacher at the Primary-Elementary School with a tenure area of Special Education effective September 1, 2019. This is a new position.
- E. of Kyle Kita received his Bachelor's degree in Exercise Science from SUNY Cortland. He earned his Master's in Childhood and Special Education from Roberts Wesleyan College. He has worked in public education for 3 years. Mr. Kita is appointed to a 1.0 FTE, 4-year probationary position as a Special Education Teacher at the Primary-Elementary School with a tenure area of Special Education effective September 1, 2019. This position is available as a result of a resignation.
- F. of Micaela Carney received her Bachelor's degree in Spanish & Hispanic Studies from Hobart and William Smith Colleges. Ms. Carney is appointed to a 1.0 FTE Long-term Substitute Spanish teacher position at the Middle School for the 2019-2020 school year.
- G. of Kathleen Bremer received her Bachelor's degree in Social Work from Niagara University. She earned her Master's in Social Work from SUNY Albany. She has worked in public education for 18 years. Ms. Bremer is appointed to a 1.0 FTE, 3-year probationary position as a Social Worker at the Primary-Elementary School with a tenure area of Social Worker effective July 1, 2019. This is a new position.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Kristina Henry	PreK, Kindergarten & Grades 1-6; Reading; Special Education	9/1/2019	Step 20
Tiffany Fox	Special Education 1-6; Students w/ Disabilities 1-6	9/1/2019	Step 13
Erica March	Childhood Ed 1-6; Students w/ Disabilities 1-6; Early Childhood Ed B-2; Students w/ Disabilities B-2; Literacy B-2	9/1/2019	Step 10
Carly Camp	Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2019	Step 1
Kyle Kita	Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2019	Step 1
Micaela Carney	Spanish 7-12	9/1/2019-6/30/2020	Step 1
Kathleen Bremer	School Social Worker	7/1/2019	Step 18

H. Teacher On Special Assignment

the following staff member is recommended for a Special Assignment for the 2019-2020 school year at their current salary:



Keith Pedzich, Technology Integration – Academy

I. Certified Substitute Teacher

the following individual as a Certified Substitute Teacher conditional upon verification of certification and criminal history clearance from the New York State Education Department where appropriate.

Lori Kay - Preferred

End of Consensus Agenda

Conflict of Interest Statement

Each Board member present signed the Conflict of Interest Statement.

Exit to Executive Session

Upon a motion made Mrs. Thomas, seconded Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session at 8:12 a.m. for the purposes discussions regarding proposed, pending or current litigation.

Return to Open Session

Upon a motion made by Mrs. Thomas, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education returned to Open Session at 8:30 a.m.

Adjournment

The Board of Education approved the adjournment of the Reorganizational meeting at 8:30 a.m. The next Regular meeting will be on July 29, 2019 at the Operations Center at 4:00 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk