

## Comprehensive Progress Report

**Mission:** Our students will be locally grown, globally prepared.

**Vision:** Smoky Mountain High School will empower students to make positive contributions to our community, make meaningful additions to our community workforce, and they will fulfill their civic responsibilities.

**Goals:**  
To improve academic performance (through ACT scores) and student attendance (through tardies). Specific tasks for these goals will be documented through A4.01.  
To improve English 2 EOC scores. This will be completed through cross-curricular implementation of informational text reading strategies. (Measured through tasks A2.22)

 Activity in the last 12 months

! = Past Due Objectives      KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
A2.22		All teachers and teacher teams plan instruction based on the aligned and expanded curriculum that includes rich reading, writing, memorization, and vocabulary development.(5321)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Last year, SMHS worked in PLCs to enhance curriculum alignment through pacing guides, essential vocabulary development, teacher resources, student resources, common assessments, and data analysis. While departments provide explicit instruction in reading or vocabulary within their content areas, this objective will enable SMHS to take PLCs to the next level by narrowing their focus to enhance student learning through a more common language between departments.	Limited Development 07/16/2018		
<i>How it will look when fully met:</i>		Teachers will collaborate within their PLCs and as a faculty to evaluate their current curricular resources for reading, writing, memorization, and vocabulary development. Our instructional materials should be rigorous, rich, and enhance the curriculum. Teachers will share reading, writing, memorization, and vocabulary strategies that are utilized in their classrooms during PLC time and faculty meetings. The need for professional development will be evaluated and scheduled based upon the needs of the staff. Evidence of completion will include: sample texts that have been added and instructional objectives met through these texts, minutes from PLCs/faculty meetings, and documentation of Professional Development trainings in these areas.		April Bryson	06/15/2021
<b>Actions</b>			<b>4 of 5 (80%)</b>		
8/13/18	Professional Development will be provided by Bekah Mulligan on SIMS (Strategic Instructional Models) Strategies.	Complete 10/17/2018	Bekah Mulligan	10/31/2018	
<i>Notes:</i>					
7/16/18	At PLC meeting, review Wise Ways document and establish PLC goals within one or two areas of reading, writing, memorization, and vocabulary.	Complete 11/30/2018	April Bryson	12/14/2018	
<i>Notes:</i>					
7/16/18	At each faculty meeting, one department will share a best practice within the areas of reading, writing, memorization, and vocabulary.	Complete 05/17/2019	Evelyn Graning	06/15/2019	
<i>Notes:</i> Departments will rotate sharing best practice --one department will share during first 5 minutes at every faculty meeting.					

7/16/18	In PLCs, evaluate standards listed in Standard Course of Study. Determine 3 standards within each course where we can provide intentional reading instruction in the area of informational text.	Complete 08/16/2019	April Bryson	09/01/2019
<i>Notes:</i>				
7/31/19	Teachers provide evidence of sample reading assignments that were utilized in enhancing reading instruction for informational text.		April Bryson	10/25/2019
<i>Notes:</i>				

<b>Core Function:</b>	<b>Dimension A - Instructional Excellence and Alignment</b>
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<b>Effective Practice:</b>	<b>Student support services</b>
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KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Pockets of excellence in tiered instructional systems are present; PEP process is in place and student management team works to establish tiered based instructional supports for students. SMART lunch has been restructured this school year to provide the opportunity for additional instructional time during the day focused on interventions to promote academic success in the classroom.	Limited Development 07/25/2016		
<i>How it will look when fully met:</i>		Full implementation of MTSS. It will include providing opportunities for students to receive remedial and supplemental instruction. Sufficient opportunities will be in place for students to receive this instruction and additional supports.		<b>Evelyn Graning</b>	<b>06/30/2020</b>
<b>Actions</b>			<b>14 of 16 (88%)</b>		
7/26/16	A district-level team will be selected and progress through MTSS Module 1: Strengthening Core during the 2016-2017 school year.		Complete 06/30/2017	Kelly Doppke	06/30/2017
<i>Notes:</i> Kelly Doppke and Adam Holt will lead the district team. Jake Buchanan will be the representative for Smoky Mountain High School.					
7/26/16	A group of teachers will be selected to serve on the PBIS Implementation Team. The task of this team is to gain an understanding of the PBIS process, to develop a PBIS Matrix, to visit another PBIS school, and to make plans for implementation at SMHS beginning the 2017-2018 school year.		Complete 06/01/2017	April DeBord	06/30/2017
<i>Notes:</i>					

1/8/18	The PBIS Implementation Team will provide staff development based upon the Training Modules provided by NCDPI. This module includes: Introduction to PBIS, Identifying Core Values, Keys to Effective Behavior Instruction, Using Data to Make Decisions, and Conducting Effective Data Meetings. Trainings will be conducted during faculty meetings and through staff completion of activities through Canvas.	Complete 01/31/2018	April DeBord	01/31/2018
<i>Notes:</i>				
1/8/18	oData analysis of school tardies will be compared to last year's data to evaluate the effectiveness of the incentive plan to reduce tardies. An update will be provided to the staff, and the PBIS Team will determine any necessary changes.	Complete 01/09/2018	Evelyn Graning	02/02/2018
<i>Notes:</i>				
1/8/18	Based upon discipline data, the SIT Team determined that plans need to be made to address excessive tardies. During the 2017-2018 school year, SMHS will implement an incentive program aimed at reducing the number of tardies to class. Students will earn incentive points to use towards: ballgame passes, restaurant trips, Dollywood, etc.	Complete 06/08/2018	Evelyn Graning	06/08/2018
<i>Notes:</i>				
7/16/18	Dana Tucker, JCPs Behavior Specialist, will provide a MTSS/PBIS training. This will be focused on aligning MTSS and PBIS around data systems and practices.	Complete 08/16/2018	Dana Tucker	08/16/2018
<i>Notes:</i>				
2/18/19	ACT Boot Camp opportunity provided for interested students. Martin and Donna Talbert's workshop provides a comprehensive look at the five sections of the ACT, giving guided instruction and practice on all aspects of the test.	Complete 02/16/2019	April Bryson	02/16/2019
<i>Notes:</i> This workshop includes test-taking strategies, practice assessments with diagnostic data, review of ACT concepts tested, instruction on different problems, and a certificate of completion.				
4/28/19	An ACT Boot Camp will be offered as an option for students to prepare for the ACT. The course takes gives guided instruction and practice on the aspects of the test. It includes test-taking strategies, practice assessments, etc. (See flyer for more information.)	Complete 02/16/2019	April Bryson	02/16/2019

Notes:

### ACT BOOT CAMP

Instructors: Donna & Martin Talbert

Date: Saturday, Feb. 16th, 8am - 3pm, and

Sunday, Feb. 17th, 1pm - 6pm

Enrollment: Register in the Front Office

Cost: \$145; make checks payable to SMHS

Overview

- Workbook includes 800+ practice questions
- Twelve hours of face-to-face instruction in the Media Center
- Saturday lunch provided

Our ACT course takes a comprehensive look at the five sections of the ACT giving the student guided instruction and practice on all aspects of the test. It includes test-taking strategies, practice assessments with diagnostic data, review of ACT concepts tested, instruction on difficult problems, and a certificate of completion. Students will have email access to the instructors. The course is designed to complete in a short amount of time in preparation for an upcoming ACT.

Instructors

The Talberts have over 50 years of teaching experience and have coached students in both ACT and SAT since 1998. Their certifications include English, Math, Science, and Social Studies. Both hold Masters Degrees and Donna has National Board Certification.

\* If you have questions regarding the course, please contact the instructors at [postcardsfromhistory@gmail.com](mailto:postcardsfromhistory@gmail.com)

2/18/19 Professional Development - Faculty Meeting

Complete 02/18/2019

Evelyn Graning

02/18/2019

Notes: School Safety Update - ACT Update - Vocabulary Strategy - MTSS review of Tier process

12/13/18 Juniors will be enrolled in ACT Academy. This program is designed to differentiate and target test prep, utilizing individual student scores based upon their PreACT results. In the future, sophomores will be enrolled in this program as well, once their PreACT scores are returned. Teachers will be utilizing this resource as an enrichment tool and during remediation RISE time.

Complete 02/26/2019

Kaye Anderson-Dengler

03/10/2019

Notes: Teachers have been asked to do a minimum of 30 minutes per week on the program.

5/22/19	The MTSS Leadership Team will meet with Adam Holt and Kelly Doppke to complete a self-evaluation regarding MTSS. The team will work to complete the FAM (Facilitated Assessment of MTSS - School Level).	Complete 04/18/2019	Evelyn Graning	04/18/2019
<i>Notes:</i>				
11/14/18	The MTSS Leadership team, in collaboration with Adam Holt and Kelly Doppke, will facilitate Professional Development in Module 1 of MTSS. This will be a flipped PD, where teachers/staff will watch videos or complete canvas work prior to a face-to-face meeting. The face-to-face meetings will occur monthly during planning periods and will cover: an overview of MTSS - Module 1.1 Module 1.2 Module 1.3 - wrap-up/next steps	Complete 06/07/2019	Evelyn Graning	06/07/2019
<i>Notes:</i>				
9/10/18	The Exceptional Children's department will meet in grade level small groups with students during RISE. The target students will be those who are not in inclusion classes or Academic Support. Students will participate in reading, writing, and/or math instructional groups and will work on their individualized IEP goals.	Complete 05/24/2019	Catherine Deweese	06/10/2019
<i>Notes:</i>				
7/31/19	At Junior class meetings, students will sign up for ACT Academy. This will provide students the opportunity to engage in self-directed ACT Prep throughout the year. (Follow-up meetings with student conferencing will occur throughout the semester.)	Complete 08/28/2019	April Bryson	09/01/2019
<i>Notes:</i>				
7/31/19	The MTSS Leadership team, in collaboration with Adam Holt and Kelly Doppke, will facilitate Professional Development in Module 2 of MTSS. This will be a flipped PD, where teachers/staff will watch videos or complete canvas work prior to a face-to-face meeting. Topics will include: (2.1) Establishing Readiness and Sustainability for Building an Intervention System for School Teams (2.2) Building a Literacy Component to an Intervention System for School Teams (2.3) Building a Math Component to an Intervention System for School Teams (2.4) Building a Behavior/Social-Emotional/Attendance Component to an Intervention System for School Teams		Evelyn Graning	02/01/2020
<i>Notes:</i>				

7/31/19	The MTSS Leadership team, in collaboration with Adam Holt and Kelly Doppke, will facilitate Professional Development in Module 3 of MTSS. This will be a flipped PD, where teachers/staff will watch videos or complete canvas work prior to a face-to-face meeting. Topics to cover: (3.1) Readiness: System Requirements of Beliefs, Knowledge, Tools, and Skills for SLD Eligibility (3.2) Defining a System of Evaluation and Eligibility (3.3) Design and Delivery of Specially Designed Instruction within an MTSS (3.4) Assessing Readiness and Planning for Implementation			Evelyn Graning	06/30/2020
<i>Notes:</i>					
<b>KEY</b>	<b>A4.06</b>	<b>ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<i>Initial Assessment:</i>		Prior school improvement team goal identified students having a "go-to" person for emotional support. Freshmen Academy offers a fantastic support structure for student's emotional support within the school building. Challenges exist within current school structure to promote a student-responsibility driven culture. Creating opportunities for students such as SMART lunch clubs that will provide a "connection" for students has created an opportunity for students to have emotional needs met.	Limited Development 07/25/2016		
		Priority Score: 3	Opportunity Score: 2	Index Score: 6	
<i>How it will look when fully met:</i>		Every student will self-identify one adult staff member that they feel comfortable to seek out support. All staff will identify signs that students need additional emotional support through Jackson Psychological Services or the Student Support Center at SMHS. Teachers know where and how to guide students to provide support or resources necessary for success. Student Management Team identifies behaviors and emotional states of at-risk students and seeks out interventions and services. Student morale will be increased, all students will feel safe at school, and less student discipline referrals will be reported. The PBIS implementation will contribute to fulfilling this objective.	<b>Objective Met 07/31/19</b>	<b>Evelyn Graning</b>	<b>06/28/2019</b>
<b>Actions</b>					
7/26/16	De-Escalation Training will be offered at the beginning of the school year during teacher workdays.		Complete 08/17/2016	Todd Sessoms	08/17/2016
<i>Notes:</i> Training provided to all staff which will help in de-escalating student behavior and emotional response for students in crisis.					

2/15/18	HERO (Helping Everyone Respect Others) is a club that is devoted to helping make Smoky Mountain High School a safe, welcoming environment for everyone and provide students with knowledge and tools to help make good life decisions. The club was developed in August 2017. Sponsors are Mrs. Henson and Mrs. Orr.	Complete 09/01/2017	Mary Henson	09/01/2017
<i>Notes:</i>				
2/15/18	<p>A GTO Team (Giving to Others) is being implemented for the 2017-2018 School Year.</p> <p>Goals To make a place for new students here at SMHS. Receive training in how to give student tours and how to make new students feel comfortable and safe. Provide student tours for upcoming freshman and new students at orientation and during day in the life. Grow as individuals and as a team in how we care for and give to others.</p> <p>Activities from this year This year GTO team members volunteered to give t-shirts to all freshmen when students came to get their books and lockers . GTO team members provided tours when students picked up their schedules. GTO team members gave tours to new and incoming students as needed. GTO team members have been training to give freshman tours for day in the life in the Spring when we host over 200 upcoming freshman for a day, students attend class with a GTO team.</p>	Complete 09/01/2017	April DeBord	09/01/2017
<i>Notes:</i>				
2/27/18	Due to recent events, SMHS will host a safety assembly. This assembly will focus on reviewing lockdown procedures and discuss how to respond during class changes, lunch, etc in an emergency event. The importance of situational awareness will be emphasized.	Complete 02/26/2018	Jacob Buchanan	02/26/2018
<i>Notes:</i>				
7/16/18	A guidance counselor position will be added to the SMHS staff. Their focus will be mental health and student development.	Complete 08/01/2018	Jimmy Cleaveland	08/01/2018
<i>Notes:</i>				

7/26/16	Multiple clubs, athletics, and extracurricular activities will be offered. Student participation in these opportunities will provide a place for students to connect with an adult on campus. A schedule for these clubs will be created and presented to students after the first progress report (approximately 4.5 weeks into the school year).	Complete 09/28/2018	April Bryson	10/01/2018
<i>Notes:</i> Staff and administration will review and provide opportunities to students taking into consideration interests, talents, career aspirations, and limitations.				
11/28/18	Tobin Lee, Regional Tobacco Prevention Manager, will host an educational session on the dangers of tobacco and addiction, with a specific focus on e-cigarettes. He will discuss the health effects, risks, and deceptive marketing strategies. A presentation was given to SMHS faculty (with an invite for all county employees to attend) and a community/parent session.	Complete 11/28/2018	Evelyn Graning	12/06/2018
<i>Notes:</i>				
11/14/18	The PBIS committee will design videos for students reviewing the 5 components of the PBIS PRIDE Matrix. Each video will exemplify the 5 expectations in our matrix: Positivity, Respect, Integrity, Dedication, and Excellence.  Teachers will receive a document with 5 quotes for morning announcements, 5 songs for the afternoon dismissal, classroom strategies for implementing that expectation.  Teachers will also utilize a Google form to give feedback to the PBIS committee for the following school year.	Complete 05/01/2019	Brittany Cunningham	05/01/2019
<i>Notes:</i>				
11/14/18	Staff will participate in a PBIS Module 1 refresher course through Canvas. This module includes: Introduction to PBIS, Identifying Core Values, Keys to Effective Behavior Instruction, Using Data to Make Decisions, and Conducting Effective Data Meetings.	Complete 05/01/2019	Brittany Cunningham	05/01/2019
<i>Notes:</i>				
7/31/19	The School Safety Committee met to revise the Student Code of Conduct with regards to vaping. Students will now receive a consequence of two days of In-School Suspension. On day one, students will complete a Canvas course regarding vaping and tobacco cessation. On day two, students will complete their class work from missed classes.	Complete 06/10/2019	Evelyn Graning	06/30/2019
<i>Notes:</i>				
<b>Implementation:</b>		07/31/2019		

<b><i>Evidence</i></b>	7/31/2019 See document upload - A4.06 Evidence of Completion			
<b><i>Experience</i></b>	7/31/2019 Working through objective reminded us of the importance of focusing on the whole student, not just academics. It was challenging and rewarding.			
<b><i>Sustainability</i></b>	7/31/2019 Our PBIS committee will continue to create a positive school culture. We will continue to have Steve McRae as our rock star counselor. Vaping cessation will continue to be a priority.			

	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			- Freshman Academy (PLC & support from Freshman Coordinator) - Day In The Life: 8th grade visitations - Grade level meetings - Beginning of the Year - Student Support Center: one-on-one student meetings for advisement - Student Support Center: Parent meetings for College transition (FAFSA, applications/essay writing) - Career Development Coordinator - CTE student meetings/class meetings for career counseling - CTE Post-graduate survey - Progression Plan - on track for graduation (credits, parent meetings) - College/Career Days (SCC career fair, WCU tours, CTE field trips, UNCA) - SMHS Graduates - returning to share experiences - EC Department - Voc Rehab, transitions for students/interest surveys, post-secondary survey, work site visitations - CTE/EC Internship Program	Limited Development 10/11/2017		
<i>How it will look when fully met:</i>			<p>Procedures will be in place to support student transitions between grade levels (with a specific focus on 8th to 9th transition). Support will be provided academically, emotionally, and socially.</p> <p>Internship/Apprenticeship (CTE and EC work study) opportunities will be provided for upperclassmen.</p> <p>Evidence will include procedures and expectations, documentation of meetings. Data sources include cohort graduation rate, internship assessments.</p>		Stacy Macke	06/30/2022
<b>Actions</b>				<b>4 of 11 (36%)</b>		
	9/25/19		Establish Freshmen Ambassadors. These will be 10th-12th grade students, who are selected through an application process. They will serve in leadership roles by giving tours to incoming freshmen, be paired with freshmen homeroom classes, and work with Mrs. Macke to support our incoming students.	Complete 08/14/2019	Stacy Macke	08/14/2019
<i>Notes:</i>						
	9/25/19		Students will create a Major Clarity account to complete an interest inventory. Major Clarity can be used to create resumes, search for college scholarships, and to increase college-readiness.	Complete 09/10/2019	Traci West	09/10/2019
<i>Notes:</i>						
	9/16/19		A random sampling of homerooms will complete CTE survey regarding what internships they are interested in and which they would like to participate in. Students can write in ideas that are not present on survey.	Complete 09/13/2019	Josh Watson	09/13/2019

<i>Notes:</i>				
9/25/19	Students completed Behavior Screening (BASC) to find and aid at-risk or in-need students that would need emotional support so that these students can receive help from Student Support Services	Complete 09/24/2019	Student Support Services	09/24/2019
<i>Notes:</i>				
9/25/19	In the Freshmen Focus "Day in the Life" Program 8th grade students will come to SMHS to experience 1 or 2 classroom periods in the high school setting to be able to prepare for the 8th to 9th grade transition.		Stacy Macke	03/20/2020
<i>Notes:</i>				
9/25/19	Student Personnel will go to elementary schools to speak to 8th grade about CTE opportunities and have students create Major Clarity accounts to facilitate their transition to 9th grade at SMHS.		Traci West	03/20/2020
<i>Notes:</i>				
9/25/19	Create an application and interview process for student placements in CTE internships		Josh Watson	04/25/2020
<i>Notes:</i>				
9/25/19	Personnel will talk with local businesses and other school system departments (criminal justice, mechanics, medical personnel) to find 2-3 additional placements for students in CTE internships.		Traci West	06/04/2020
<i>Notes:</i>				
9/25/19	EC program students will complete interest inventory, legal procedures for careers, and job applications through Pre Employment Services/We Care to prepare them for future careers		Emory Rhoads	06/04/2020
<i>Notes:</i>				
7/31/19	Counselors and student support have created and continue to utilize the Freshmen Focus program to aid incoming freshmen in academics as well as behavior in which freshmen teachers meet to discuss successes and avenues for improvement.		Stacy Macke	06/08/2020
<i>Notes:</i>				
7/31/19	The EC program has created and will continue to utilize Pre-Employment Transition Services through Webster Enterprises to help students through career exploration and hands on activities to facilitate student transition to post secondary careers and employment.		Emory Rhoads	06/08/2021
<i>Notes:</i>				

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.01	The LEA has an LEA Support & Improvement Team.(5135)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>During the 2018-2019 school year, the Central Office Leadership Team (COLT) and District Leadership Team (DLT) will establish a District Improvement Plan through NCStar.</p> <p>A District Data Team works with all schools to create a focus on improvement through data analysis.</p> <p>Each school has an assigned district liaison (District Director) to serve the school, serve on the School Improvement Team, and provide opportunities for staff.</p>	Full Implementation 08/08/2018		

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>The Master Schedule is designed with teacher input on courses, electives, teaching preferences, and common planning for teacher who are co-teaching. The schedule is designed to be conducive to PLCs, activities/clubs, athletics, and other school-specific opportunities. The duty roster is designed to allow for PLC times during the school day. Teachers planning time is protected for instructional planning (90 minutes/day).</p>	Full Implementation 01/17/2019		

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>SMHS adheres to the state required evaluation schedule as determined by NCDPI and evaluated through the North Carolina Educator Evaluation System (NCEES). SMHS administration has decided that no teachers should be evaluated on an abbreviated schedule. The Human Resources Coordinator provides a recommended schedule for principals to complete the evaluation/observation process within the scope of the school year. Administrative teams are then assigned staff for evaluation and to serve as support. The observation schedule includes three full observations with post-conferences occurring within 10 school days, per NCEES requirements. All Beginning Teachers are assigned to the principal. Beginning Teachers also receive a peer observation with pre and post observation feedback.</p> <p>The team discussed the Wise Ways document for B3.03 and discussed the layout and feedback provided through the NCEES requirements. Brainstorming included having quick pop-in observations, where positive feedback is left on a sticky-note, to provide more immediate feedback. The SIT Team will set specific tasks for this objective at a later date, since there are already three focus areas this year.</p>	Limited Development 01/17/2019		
<i>How it will look when fully met:</i>					
<i>Actions</i>					
<i>Notes:</i>					