



## Financial Assistance Application Instructions

The financial assistance application process begins on October 2, 2019. To be eligible for consideration for financial assistance at Meadowbrook, you must complete and submit the Parents' Financial Statement (PFS) by **January 17, 2020**, and provide all supporting documentation by **March 2, 2020**. Please allow for at least 3 days before the deadline for SSS processing time.  
**Meadowbrook's School Code is 4985.**

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The Meadowbrook School of Weston uses *School & Student Services* (SSS) by the National Association of Independent Schools to process our financial assistance applications. Based on your financial information, SSS will generate an estimated amount that your family can contribute to educational expenses. This helps the School make fair and objective financial assistance decisions. To begin your financial assistance application for 2020-2021 school year, follow these steps:

### **GO ONLINE ~ the only way to apply!**

1. As soon as you can, go to [sss.nais.org](http://sss.nais.org).
2. Create a PFS online account with your email address and a password. If you have previously applied for financial aid through SSS, login as a returning family.
3. Click on the prompt to begin your PFS. Only one PFS needs to be completed per household, regardless of whether you have several children and/or are applying to several schools. Parents/legal guardians in separate households are required to submit separate PFS application forms for processing.
4. You may return to your PFS at a later date before submitting it by logging in with your username and password.
5. In addition to the PFS, we require IRS Form 4506 (with no check) and a copy of your W-2s, 1099s and 2019 taxes, all of which may be uploaded to the SSS site or sent by hardcopy to Meadowbrook directly. These additional required documents must be received by March 2, 2020. You may file preliminary taxes at the time of application and submit completed taxes by April 15, 2020.

The Financial Assistance Committee strives to allocate awards by early March; however, for any re-enrolling family, Meadowbrook will not review assistance applications for the upcoming year prior to the full payment of tuition and fees for the current year. If your family is on a tuition payment plan, it will be taken into consideration. Please be certain that all outstanding balances for tuition and fees for the current academic year are paid in full (or payment arrangements are made) prior to February 15, 2020, and that all required documentation has been received by the School on a timely basis.