

IB Exam Registration Guidance

...

General Information about IB Exams

- **Eligibility:** Any student enrolled in an IB class at MHS is eligible to take IB exams.
- **Location:** All IB Exams are given in May at MHS.
- **Time/Date:** The ONLY reasons dates and times for IB Exams will be rescheduled is for civil unrest or natural disaster, per IBO policy. There are no make-up exams. Dates and times for exams will be posted by February on the MHS IB website.
-
- **Cost:** Per OR State policy ALL Free and Reduced Lunch Qualified students will pay no fees for exams. Non-F/R Lunch students will pay fees according to their registration status. These fees appear on the Registration Forms.
- **Refunds:** Between the dates of November 15 and January 10 a partial refund of exam fees is available by contacting the IB Coordinator. After January 10, 2020 no refunds will be available and the full amount will be due whether you take the exam or not.

University Credit

- **University Credit:** The **ONLY** way you can get university credit is by completing an IB Course **AND** the exam. Universities set their own crediting policies and those can be found by searching “IB Credit Policy” from within the admissions website.
- **NOTE:** last year the OR Legislature passed a law that requires all OR public institutions to grant credit for IB classes at **BOTH** HL and SL levels at a score of 4 or above, or provide evidence for why they do not.

IB Exam Registration Process

INSTRUCTIONS (both the online & paper forms must be completed):

1. Complete the online registration form.
 - **JUNIORS: bit.ly/MHSIBEXAMJUNIORS**
 - **SENIORS: bit.ly/MHSIBEXAMSENIORS**
2. Complete the paper registration form (attached in Canvas) carefully and legibly, and get teacher initials and parent/guardian signature. Registration forms can also be found outside the IB office (room 214A), which is located next to the bookkeeper.
3. **SUBMIT** the attached paper registration form, with PROOF OF PAYMENT, at the IB OFFICE (214A) by **OCTOBER 31, 2019**.

Student Name

- It is strongly recommended that students use their full name as it may appear in other school records (MHS, college applications, etc.)

Registration Category

- Choose **IB COURSE STUDENT** if you are only taking individual IB courses not leading to the IB Diploma. If you have never met to make a 2-year IB course plan with Ms. Mayo then this is likely the correct category for you. You may be taking between 1-7 IB classes with no restrictions on the subjects or levels (HL/SL)
- Choose **IB DIPLOMA PROGRAM STUDENT** if you met with Ms. Mayo to develop a 2-year course plan including Theory of Knowledge to complete your 3HL/3SL or 4HL/2SL IB Diploma requirements.

Primary & Secondary Language and English Language Fluency

- **Primary Language:** Please enter the language in which you are most fluent, use most often, is your dominant language.
- **Secondary Language:** Only make an entry here if you are bilingual. If you are only studying a second language now you should skip this question.
- **English Language Fluency:** Please rate your proficiency with the English language fluency.

Ethnicity & Gender

- This data collection is internal to IBP and only used for statistical purposes. The categories provided are those supplied by IBO. Please select the most appropriate choice for you.

Free and Reduced Lunch

- To qualify for Free and Reduced Lunch, please fill out the application found on the Beaverton School District website:
<https://www.beaverton.k12.or.us/departments/nutrition-services/meal-benefits>
- Qualifying for Free and Reduced Lunch can provide many benefits beyond lower IB Exam costs. It does NOT require you to eat school supplied food, but does provide that as well should that benefit meet your needs. You may also be eligible for reductions on fees for college entrance exams, college application fees, as well as provide access to some scholarships set aside for qualifying students.

Exam Selection

- Per IBO policy:
 - HL and ab initio level exams can only be taken senior year.
 - Juniors are eligible to take up to 2 exams.
- Please be careful of your IB exam selection. You can only test in classes you are enrolled in. You need to test in the level (HL/SL) for which you have prepared.

Payment

- Please pay your exam balance in full prior to November 1, 2019.
- Make **CHECKS PAYABLE** to Mountainside HS, submit to Bookkeeper and get a receipt of payment.

OR

- **PAY ONLINE:** <https://or-beaverton.intouchrecepting.com/>
 - When accessing the online system, after choosing the student, choose “school items” to find the IB Exams tab.
 - You will need to select each exam for payment.
 - The \$6 postage is a **one-time** fee.

Questions

- Questions about exam content should be directed to classroom teachers.
- Questions about exam registration should be directed to Brooke Mayo, IB Coordinator.
- Questions about the payment process should be directed to the bookkeeper, Brooks Miller_Weishan.