

Sarasota Military Academy

BOARD OF DIRECTORS

MEETING MINUTES

8 November, 2017

Board of Director Members' Attendance

Present:

Mr. Herb Jones, Chairman
Mr. Steve Herb, Vice Chairman
Ben Knisely, COL USA (Ret), Secretary
Frederick Derr, CAPT USN (Ret), Treasurer
Mr. Kimball Bobbitt
Ms. Linda Long
Logan Malone, RADM USN (Ret), Ed.D.
Dr. J. Robert Parkinson

Howard G. Crowell, Jr., LTG USA (Ret), Chairman Emeritus

Absent:

Ms. Carter Donovan

SMA Administrative Staff in Attendance

SMA-COL Christina Bowman, Executive Director of Schools
SMA-MAJ Steve Kok, Director of Finance
SMA-LTC Robin Livingston, Head of School, High School Campus
SMA-LTC Abby Williams, Assistant Head of School, High School Campus
SMA-MAJ Ryan Lee, Dean of Students (Interim), High School Campus
SMA-LTC Tom Vara, Head of School, Prep Campus
SMA-LTC Pamela Donehew, IB Coordinator
SMA-CPT Amy Mazner, Athletic Director (Interim)

Guests: Members of the SMA faculty, staff and PTCC representatives.
SMA-MAJ Sylvia Gillotte, High School Staff Representative

Location: SMA High School campus. The chairman called the meeting to order at 2:36 pm.

Motion to Approve the Minutes from the 11 October, 2017 meeting:

Chairman Jones identified a few errors in the minutes. COL Ben Knisely motioned for approval of the minutes from the read-ahead document, Chairman Jones seconded the motion and the board unanimously approved with the corrections noted.

Executive Director of School's Report: A read-ahead report was provided by SMA-COL Bowman. The Best & Brightest Scholarship submissions are due 1 December, 2017. SMA-COL Bowman requested permission to review the criteria and submit to the district prior to the 6 December meeting. Dr. Parkinson motioned for report to be approved and submitted to the district by SMA-COL Bowman. Chairman Jones seconded the motion and the board unanimously approved.

SMA-COL Bowman reported suspension of the equestrian program at this time. Chairman Jones inquired about the computer carts. SMA-COL Bowman reported that a team of employees from each campus met with Apple Advisors and will be meeting with Chromebook in the future. Apple Advisors will send a cost analysis on leasing and leasing-to-purchase.

Human Resources Manager Report: SMA-MAJ Denise Harper provided a read-ahead report on the hiring process and her progress to date.

SMA Prep Head of School Report: SMA-LTC Tom Vara provided a read-ahead report and progress to date. SMA-LTC Vara summarized Dr. Bowden's visit to the Prep campus and how much he enjoyed his visit. Chairman Jones agreed and pointed out how much Dr. Bowden was very impressed. SMA-LTC Vara reported the enrollment meetings were going well and great parental interest in the program.

SMA-LTC Vara provided a math scores report and focused on the need to improve scores and discussed the utilization of the i-Ready program to increase scores by identifying specific problem areas. During the first quarter, staff identified forty new students who would benefit taking the skills development class, which began one week after the first quarter.

A discussion took place regarding the math programs on each campus and resources available to the cadets and instructors. Trend data will be reviewed and presented in February, 2018.

SMA High Head of School Report: SMA-LTC Robin Livingston provided a read-ahead report. SMA-LTC Livingston reported that Joe Collis left SMA for another opportunity. MAJ-Ryan Lee, from the Prep campus, has been named as the interim Dean of Students / 11th and 12th grade Administrator and Coach Amy Mazner as the interim Athletic Director. Both positions will post in the spring.

SMA-LTC Livingston was happy to announce the graduation rate for the 2017 graduates is 99% which increased from 94% the previous two years. SMA- COL Bowman commended SMA-LTC Livingston, staff and counseling.

Chairman Jones asked about the status of the school grade action plan and scheduling. SMA-LTC Livingston stated the scheduling committee is working on a

hybrid schedule for next school year that will include a 4x4 block as well as an A/B for the IB program.

Chairman Jones asked for clarification regarding the location of the 2018 graduation. SMA-LTC Livingston stated the committee is still confirming the Bayside Community Church off of SR64.

SMA Prep Athletics: A read ahead report was provided.

SMA HS Athletics: A read ahead report was provided. Athletic Director Amy Mazner announced the change in the girls basketball coach and assistant.

Staff Representatives: SMA-MAJ Sylvia Gillotte provided a read-ahead report. SMA-MAJ Billy Hodges reported no concerns from the Prep campus.

SAI/Commandant's Report: A read-ahead report was provided. COL Ryan expressed safety concerns for the upcoming parade. COL Knisely stated there will be a larger volunteer force with the city Police Department at the Veterans Day Parade.

IB Report: SMA-LTC Pamela Donehew provided a read-ahead IB report.

Treasurer's Report: CAPT Derr provided a read-ahead report and reported the submission of the yearly audit to Tallahassee.

SMA-MAJ Kok discussed an opportunity to use the 1.5 millage to purchase and/or lease the computers and iPads for cadets and mentioned meeting with Apple Advisors and announced Apple was able to come down in price to be comparable with Chromebook.

PTCC Report: PTCC read-ahead reports for both the high school and Prep were provided.

SMA Foundation, Inc. Report: LTG Crowell reported Ms. Alexandra Quarles resigned as a consultant. A job description has been completed for the position.

Chairperson's Report: Chairman Jones reported meeting with Dr. Bowden and that Dr. Bowden stated how cadets spoke very highly of SMA. Chairman Jones mentioned how great it is that the staff is very well aware as to how to raise the school grade.

Old Business: N/A

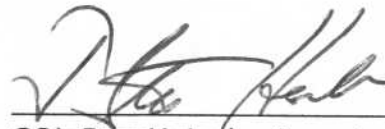
New Business: SMA-COL Bowman mentioned the Wreaths Across America form, the bylaws, and the time and location of the Board meetings are all located in the binder.

Comments: N/A

The next Board of Directors meeting will be held on Wednesday, 6 December, 2017 at 2:30 pm at the high school conference room. The chairman adjourned the meeting at 3:36 pm.


Mr. Herb Jones, Chairman

12/6/2017
Date


COL Ben Knisely, Secretary
F. Steven Herb, Acting Secretary

12/6/2017
Date