

# Sarasota Military Academy

BOARD OF DIRECTORS

MEETING MINUTES

10 January, 2018

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## **Board of Director Members' Attendance**

### **Present:**

Mr. Herb Jones, Chairman  
Mr. Steve Herb, Vice Chairman  
Frederick Derr, CAPT USN (Ret), Treasurer  
Ben Knisely, COL USA (Ret), Secretary  
Ms. Carter Donovan  
Dr. J. Robert Parkinson

Howard G. Crowell, Jr., LTG USA (Ret), Chairman Emeritus

### **Absent:**

Dr. Logan Malone, RADM USN (Ret), Ed.D.; Mr. Kimball Bobbitt; Ms. Linda Long;  
SMA-CPT Amy Mazner, Athletic Director

## **SMA Administrative Staff in Attendance**

SMA-COL Christina Bowman, Executive Director of Schools  
SMA-MAJ Steve Kok, Director of Finance  
SMA-LTC Robin Livingston, Head of School, High School Campus  
SMA-LTC Abby Williams, Assistant Head of School, High School Campus  
SMA-MAJ Ryan Lee, Dean of Students, High School Campus  
SMA-LTC Tom Vara, Head of School, Prep Campus

**Guests:** Members of the SMA faculty, staff and PTCC representatives.  
SMA-MAJ Sylvia Gillotte, High School Staff Representative

Location: SMA High School campus. The chairman called the meeting to order at 2:45 pm.

## **Business:**

SMA-COL Bowman provided an update on the hiring process for the Chief Development Officer of SMA Foundation, Inc. Chairman Jones requested a copy of the job description as well as the resume of candidates be sent to the directors.

CAPT Fred Derr discussed the need to determine short term and long term finance needs related to operational expenses for the SMA Foundation, Inc. and the importance of the Foundation becoming self-sustaining as soon as possible.

Chairman Jones discussed the need to prioritize needs, especially as they relate to "Feeding the Troops" and 1:1 technology. After some discussion, it was determined that the "Feeding the Troops" program will take place at each campus on state mandated testing days.

The board of directors reviewed the Support Services Agreement with two revisions. Vice Chairman Herb motioned to approve the agreement; CAPT Derr seconded the motion and the board unanimously approved the Support Services Agreement with the two revisions.

The next Board of Directors' meeting will be held on Wednesday, 7 February, 2018 at 4:430 pm in the Prep band room. The chairman adjourned the meeting at 3:51 pm.

*Herb Jones*

Mr. Herb Jones, Chairman

*2/7/18*

Date

*Ben Knisely*

COL Ben Knisely, Secretary

*2/7/18*

Date