

Sarasota Military Academy

BOARD OF DIRECTORS

MEETING MINUTES

7 March, 2018

Board of Director Members' Attendance

Present:

Mr. Herb Jones, Chairman
Mr. Steve Herb, Vice Chairman
Frederick Derr, CAPT USN (Ret), Treasurer
Ben Knisely, COL USA (Ret)
Ms. Linda Long

Howard G. Crowell, Jr., LTG USA (Ret), Chairman Emeritus

Absent: Mr. Kimball Bobbitt; Ms. Carter Donovan; Dr. Logan Malone, RADM USN (Ret); Dr. J. Robert Parkinson; SMA-LTC Pamela Donehew; MAJ Becky Morris, Assistant Head of School, Prep Campus

SMA Administrative Staff in Attendance

SMA-COL Christina Bowman, Executive Director of Schools
SMA-MAJ Steve Kok, Director of Finance
SMA-LTC Abby Williams, Assistant Head of School, High School Campus
SMA-MAJ Ryan Lee, Dean of Students, High School Campus
SMA-LTC Tom Vara, Head of School, Prep Campus
SMA-CPT Amy Mazner, Athletic Director
SMA-MAJ Denise Harper, Human Resources
COL Mike Ryan

Guests: Members of the SMA faculty, staff and PTCC representatives.
SMA-CPT Michael Friday, High School Staff Representative; SMA-CPT Terri Davis, Prep School Staff Representative; Ms. Michelle Collins, PTCC Representative.

Location: SMA High School campus. The chairman called the meeting to order at 2:32 pm.

SMA-COL Christina Bowman presented MAJ Clarence Arrington and his wrestling team to the Board. MAJ Arrington introduced his team as the district dual champs and district 1A champs. He acknowledged each member of the wrestling team and their astounding accolades.

SMA-COL Bowman presented Dr. Patella and her Oncology Internship program with Sarasota Memorial Hospital. Dr. Patella explained the internship on how it involves a rotation of various departments within the Oncology department and how SMA is the only high school offering anything like this. She introduced Cadet Anjolie Berninger to explain her experiences with the internship she participated in during first semester.

LTG Howard Crowell asked to look into the district to receive academic credit for participating in the internship. SMA-COL Bowman agreed to look into it.

Motion to Approve the Minutes from the 7 February 2017 meeting:

Chairman Herb Jones motioned for approval of the 7 February, 2017 minutes; CAPT Frederick Derr seconded the motion and the board unanimously approved with the corrections noted.

Executive Director of School Report / SMA Head of High School Report:

A read-ahead report was provided by SMA-COL Bowman. She announced there were three cadets accepted into the United States Military Academy at West Point this year. They were recognized during formation on 8 March as well as in the Herald Tribune and SNN News Network.

SMA-COL Bowman mentioned the site analysis comprised by Dr. Wendy Katz for characteristics of the new head of school should be completed within a few days. SMA-COL Bowman explained how the high school will be participating in the National Walk-Out on 14 March. She also stated the iPad pilot program is catching on and will roll out mid-March starting at the Prep.

SMA-COL Bowman met with law enforcement regarding the safety protocol at our schools. It was mentioned our school was in good shape with minor tweaks to be made. COL Ben Knisely mentioned training teams in Sarasota County are ready and available. SMA-COL Bowman commended Coach Mazner for her diligence and hard work as well as all staff at both schools for going over and beyond.

Human Resources Manager Report: SMA-MAJ Denise Harper provided a read-ahead report on the hiring process and her progress to date. She has hired an ESOL teacher for the Prep as well as a new bus driver. SMA-MAJ Harper mentioned she has been pro-active in hiring substitutes and presently hired five new subs.

SMA Prep Head of School Report: SMA-LTC Tom Vara provided a read-ahead report and progress to date. He stated the Valentine's Day school dance and the sixth grade promotion from basic to private were both successful. SMA-LTC Vara mentioned Dr. Clapp, Director of Counseling at the high school, along with high school ambassadors spoke with the eighth grade cadets about transitioning to the high school.

SMA Prep Athletics: SMA-LTC Vara provided a read-ahead report.

SMA HS Athletics: A read-ahead report was provided by Athletic Director Amy Mazner. Coach Mazner announced the wrestling team came in at 15th place out of 64 teams statewide. She mentioned both lacrosse teams are in the building phase and foresees a continuation of progress.

Staff Representatives: SMA-CPT Michael Friday provided a read-ahead report for the high school. He mentioned the talent show will be held on 5 April and invited the Board members to attend if possible.

SMA-CPT Terri Davis provided a read-ahead report for the Prep. She mentioned the issue of teachers who have lunch duty being able to have ample time for their lunch. SMA-LTC Vara agreed this is an issue and that a solution is presently under way. SMA-CPT Davis stated the iPad pilot program will most likely solve the computer shortage during testing.

SAI/Commandant's Report: A read-ahead report was provided by COL Mike Ryan. COL Ryan stated he spoke with SMA-COL Bowman on compiling a plaque to honor outstanding cadets and where they attend after graduation. Chairman Jones mentioned he spoke with SMA-COL Bowman to place "what JROTC means to SMA" on our website. LTG Crowell asked how our graduates succeed compared to other schools which SMA-COL Bowman replied she can research over the summer.

IB Report: SMA-LTC Pamela Donehew provided a read-ahead IB report. She stated that IB cadets are currently testing.

Treasurer's Report: CAPT Derr provided a read-ahead report. He asked SMA-MAJ Steve Kok for a list of projects to be compiled for the additional millage funds. SMA-MAJ Kok stated that projects are presently underway such as changing to fiberoptics that will increase our wifi speed, purchasing of the sixth and ninth grade iPads, extra security measures, the purchase of three Dodge Caravans to be utilized at both schools and replacing our phone system over the summer to list a few.

SMA-MAJ Kok mentioned the increase of payroll for the month of March due to the retroactive pay increases passed by the Board last month. Chairman Jones stated the district voted the day before for the pay increases district wide but SMA had already voted the month prior. SMA-COL Bowman commended SMA-MAJ Kok and SMA-CPT Kalka for all their hard work.

PTCC Report: Ms. Michelle Collins provided a read-ahead report for the High School and a report for the Prep was provided. Ms. Collins thanked the Board for allowing the parent forum, for the head of school with Dr. Katz held on 6 March, to be conducted for parents' voices to be heard.

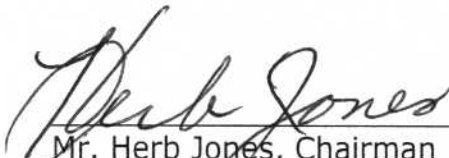
Chairperson's Report: Chairman Jones mentioned the great publicity SMA has been getting for both schools.

Old Business: N/A

New Business: N/A

Comments: COL Ryan mentioned our cadet, Brianna Trecartin, receiving the Medal of Heroism from the United States Department of the Army for saving her brother's life.

The next Board of Directors' meeting will be held on Wednesday, 4 April, 2018 at 4:30 pm at the prep school band room. The next SMA Foundation Board meeting will be held on Wednesday, 6 June, 2018 at 1:00 pm at the high school conference room. The chairman adjourned the meeting at 4:08 pm.


Mr. Herb Jones, Chairman

4 April 2018
Date


COL Ben Knisely, Secretary

4 Apr 2018
Date

DRAFT