

**SARASOTA MILITARY ACADEMY
BOARD OF DIRECTORS
MEETING AGENDA
Thursday October 25, 2018**

- Call to Order
- Approval of the Minutes-Tab 1
 - September 27, 2018
- Executive Director of Schools' Report – Tab 2
 - Best and Brightest Scholarships
 - Human Resources Manager Report-Tab 3
 - Head of School Report - SMA Prep – Tab 4
 - Athletic Director Report
 - MYP Report
 - Faculty Representative
 - Head of School Report – SMA High – Tab 5
 - Athletic Director Report
 - IB Report
 - Faculty Representative
- SAI/Commandant's Report – Tab 6
- Treasurer's Report – Tab 7
 - Monthly Financial Report
 - Budget Approval
- PTCC Committee Reports – Tab 8
- SMA Foundation, Inc. Report – Tab 9
- Committee Reports
 - Marketing Team
- Chairperson's Report
- Old Business
- New Business
- Public Comment
- Meeting Adjournment

Sarasota Military Academy

BOARD OF DIRECTORS

MEETING MINUTES

27 September, 2018

Board of Director Members' Attendance

Present:

Mr. Herb Jones, Chairman
Mr. F. Steven Herb, Esquire, Vice Chairman
Mr. Kimball Bobbitt, Treasurer
Ben Knisely, COL USA (Ret), Secretary
Dr. Thomas J. McElheny

Howard G. Crowell, Jr., LTG USA (Ret), Chairman, Foundation, Inc.

Absent: Dr. Logan Malone, RADM USN (Ret), Ms. Carter Donovan, Ms. Linda Long,
Dr. J. Robert Parkinson

SMA Administrative Staff Attendance

Present:

SMA-COL Christina Bowman, Executive Director of Schools
SMA-MAJ Steve Kok, Director of Finance

Absent:

SMA-LTC Frederick Fout, Head of School, High School Campus
SMA-LTC Abby Williams, Assistant Head of School, High School Campus
SMA-LTC Dr. Catherine Rodriguez, Assistant Head of School, High School Campus
LTC Ben Weiss, Commandant of Cadets – Senior Army Instructor (SAI)
SMA-MAJ Denise Harper, Human Resources
SMA-LTC Tom Vara, Head of School, Middle School Campus
MAJ Becky Morris, Assistant Head of School, Middle School Campus
SMA-LTC Ryan Lee, Assistant Head of School, High School Campus
SMA-LTC Lisa Currie, Assistant Head of School, High School Campus
SMA-LTC Pamela Donehew, Director of Literacy and IB, High School Campus
SMA-MAJ Amy Mazner, Athletic Director, High School Campus

Guests:

Representatives from Pellegrino and McFarland, P.A.: Ms. Marian Deery and Mr. Vincent Tortora

Location: SMA High School campus. The chairman called the meeting to order at 2:31 pm.

Motion to Approve the Minutes from the 13 August 2018 meeting:

COL Ben Knisely motioned for approval of the 13 September, 2018 minutes; Mr. Steve Herb seconded the motion and the board unanimously approved.

Treasurer's Report: A read ahead report was provided, which contained the 2017-2018 audit prepared by Pellegrino and McFarland P.A. Marian Deery and Vincent Tortora, representatives from Pellegrino and McFarland P.A., were in attendance to present the report and answer any questions. The representatives reported a comment free audit and numbers fell within normal GAP range with internal controls well run and adequate. No recommendations at this time.

Mr. Bobbitt requested submission of the audit to the board take place in a more timely manner for following year.

SMA-COL Bowman thanked Mr. Steve Kok, Savannah Kalka, Kirkering and Barberio and Pellegrino and McFarland, P.A for their hard work and dedication ensuring submission of the audit on schedule.

Mr. Steve Herb motioned for approval of the auditor's report. Dr. Tom McElheny seconded the motion and the board unanimously approved.

Chairperson's Report: Chairman Jones asked for an overview of the Marketing Team meeting and Dr. McElheny provided an update. Dr. McElheny identified the need for a marketing plan that is measurable, clear and concise. The short term plan is focus on increased FTE and retention and determining long term goals from the board of directors. COL Knisely expressed concern about the Academy becoming too large and the board reviewed the previously adopted enrollment cap of 950 cadets at the high school campus and 630 at the middle school campus.

A discussion took place regarding the high school campus and long term plans. Phase IV was recognized and a drawing that was created several years ago by Carlson Architects was shown. SMA-Col Bowman and Mr. Steve Herb are scheduled to meet with City Planning on 4 October and the drawing will be provided at the meeting. The meeting will include discussion regarding the use of the Orange Avenue property for long term parking for the high school campus.

Old Business: The meeting went into closed session to discuss pending litigation. Dr. Tom McElheny motioned to give Mr. Herb Jones, Chairman, authority to enter into mediation as a representative of the SMA Board of Directors. Mr. Kimball Bobbitt seconded the motion and the board unanimously approved.

New Business: The next board meeting was confirmed for 25 October at 2:30pm at the high school campus.

Public Comments: N/A

The chairman adjourned the meeting at 3:45 pm.

Mr. Herb Jones, Chairman

Date

COL Ben Knisely, Secretary

Date

DRAFT

Executive Director of Schools Report

October, 2018

Enrollment:

- Verbal report will be provided
- Projection for 2019-2020

Communication:

- Lemon Avenue Parking
 - Steve Herb, Fred Derr and SMA-COL Bowman met with Marlon Brown (Deputy City Manager), Steven Cover (Director-Parking) and Mark Lyons (Parking) on 4 October to discuss parking options.
 - Will enter into Fifth Extension of Usage Permit, which will allow use of the property for overflow parking and physical education activities until permanent plans are completed.
 - Survey was provided by the city.
- Phase IV
 - 4 October meeting with City Planning/Manager
- Safety and Security Update
 - Update on decreased cost of security.
 - Addition of six cameras on middle school campus.
- Team Meetings
 - Academy Professional Development 19 October
 - 8:00 am to 8:30 am--meet on middle school campus for breakfast
 - 8:30 am to 10:00 am—Content area breakouts for collaboration
 - Weekly meetings with each campus administrative team as well as Chief Development Officer
- Marketing Team Meetings
 - Update on progress
- "Feeding the Troops"/Breakfast for Testing Dates
 - 10 October/HS 340 cadets
 - Giving Profile: \$10,000
 - 2018-2019 HS Projection: \$12,153
 - Cadet Breakfast: 4,468
 - Cost per Cadet: \$2.72

- 2018-2019 Middle School Projection: \$4,080
 - Cadet Breakfast: 1,500
 - Cost per Cadet: \$2.72
 - TOTAL: \$16,233
- Total Estimate for Breakfast and Lunch for Academy:
 - \$58,365/Year

Events:

- Tiger Bay 4 October: 6 Cadets
- Enrollment information meetings begin 12 September
 - Open Enrollment 1 October through 31 January
- Kiwanis Club; Guest speaker 10 October
- West Point/New York Military Academy Visit
 - 18 October to 21 October
 - LTC Weiss, SMA-COL Bowman
 - 11 HS Cadets
- Veterans Day Parade
 - SUNDAY 11 November
 - Formation 8:45 am HS Campus
- National Philanthropy Day Luncheon
 - Tuesday 13 November 11:30 am
 - Michael's on East
- Wreaths Across America Campaign kickoff!
 - Ceremony at Sarasota National Cemetery
 - 15 December 10:00 am

Ongoing Concerns:

- Phase IV
- Operating board strategic plan
- Parking

HUMAN RESOURCES BOARD UPDATE
OCTOBER 2018

Open Positions

0 open positions

Hired

High School

World History- Tyler Doughty

Prep

IB MYP Design and Technology- Leo McDonald

Substitute Bus Driver- Dirk Ringness

Substitute Teachers- 6

Head of School Report
for September, 2018

Enrollment

Grade 6: 215
Grade 7: 191
Grade 8: 181
Total: 587

Campus Life/Events

- 9/6-'Fearless Girl' Karen Visbal spoke to cadets via webex
- 9/11-Patriot Day observance
- 9/14-Lock down drill conducted @ 11:15 am
- 9/15-Start of Hispanic Heritage Month
- 9/19-6th-grade health screening
- 9/20-Cadet picture day
- 9/24-Book fair week
- 9/25-Dr. Fanara from Mote Marine spoke to our 6th-graders
- 9/26-8th-grade assembly conducted by HS leadership
- 9/26-Project Earth character day
- 9/26 + 27-Bus evacuation drills
- 9/28-Fire drill conducted @ 1:38 am

Cadet Highlights

-Cadets of the Month: **September**

Physical Education:	Sydney Payne	Unai Watanabe
Military Studies:	Natalia Gonzalez	Raphael Fbyanic
Athletics:	Volleyball-Emily Borresen	Football-Chris Phillips

Faculty/Staff Highlights

- Attached
- 9/4-Faculty meeting
- 9/5-Staff flu shots
- Formal staff observations have begun

Parent and Community Highlights

- 9/6-Open House @ 6:30 pm-Cadet ambassadors assisted in room direction
- 9/8-Military Academy Fair-Vern Buchanan from 10-12 am
- 9/12-Enrollment meeting in the café-8:30 am
- 9/13-Board meeting at the Prep @ 4:30 pm band room
- 9/21-PTCC meeting 12-1 pm

Security

- 9/17-Safety team meeting to discuss future drill and procedures
- Mrs. Bolds (Parent) donated 8" cut fire hose to assist in school security
- Reminder staff to be at their doors during passing time to assist in campus security

Attention Items

- Regretfully accepted the resignation on SMA-MAJ Billy Hodges and he was replaced by SMA-CPT Leo McDonald.
- Regretfully accepted the resignation on SMA-CPT AJ Brown and he was replaced by SMA-CPT Mark Sanders.
- SMA-CPT Leslie Smith has been named the SMA Prep athletic director
- SMA-MAJ Pam Kok has been named the department chair for design

STAFF ACKNOWLEDGEMENT

**Lynore Fontecha
Character Day**

**Spanish Department
Hispanic Heritage Month**

**Kathy Simon
iPad Forms and Collection**

**Leslie Collier/Jackie Trecartin
6th-Grade Health Screening**

**Terri Davis + Military Studies Department
Partnership with High School**

Sports/Clubs:

Cross Country	Jackie Trecartin
Interact Club	Carol Pelletier-Jennifer Neff-Jane Clancy
Basketball Club	Erica Glisson + Jim Smith
Chess Club	Eric Meissner

SMAP ATHLETICS REPORT

Volleyball – The girls finished their season 1 and 6. They did not qualify for the playoffs.

Flag Football – The team finish their regular season 4 and 2, qualifying for the playoffs. We are awaiting a couple of makeup games to determine their seeding for the playoffs which are on October 16th.

*Running Club – Jackie Sharkey Trecartin supervised the running club which ended October 3rd.

Cross Country – Tryouts have been held, teams are formed. The first meet will be October 17th.

*Basketball Club – The basketball club is underway with over 40 students involved in learning skills, drills and strategies of the game to get ready for tryouts which will be held October 23-25th.

Boys/Girls Basketball – Season begins November 5th.

**Club setting is a non-competitive environment where all cadets are encouraged to attend/participate. There is no tryout process. Each club provides an opportunity for cadets to showcase their talents, hone their skills, and build positive peer relationships. Clubs are DIFFERENT than out competitive athletic teams.*

IB MYP Read Ahead - 10/25/18
SMA-MAJ Lisa Currie

As IB coordinator, I have recently become a part of the IB consortium with Pam Donehew and other coordinators in the county. Meeting with this group is beneficial because we make connections and gain insights into other IB programs. One of the coordinators mentioned that they are shifting the perception of IB being thought of as a separate program for academically ambitious students only. They have a goal for IB to be understood as a whole school endeavor. Along with the DP (diploma program), they also offer the CP (career program). Every incoming freshman is placed in a pre-IB English class creating awareness of IB as part of the school's identity beyond just the 11th and 12th grade DP participants. That is interesting because IB is growing in popularity and mainstream understanding of the program. Effectively communicating information about our IB program on both campuses is imperative. Brookside Middle had previously offered its MYP only as a gifted track. They are now going to become a whole-school MYP. Prep is ahead of other middle schools in this way because we fulfill the program requirements with fidelity. The benefits of this are that we offer a true IB educational experience which embeds high impact teaching and learning into every aspect of the learning community. In short, we offer a quality education to our families that they will not find elsewhere. Interestingly, one member of the group commented on Prep's MYP being a quality program speaking as an IB educator and also a SMA Prep parent.

SMA Prep has 3 teachers who are working with other IB teachers from SMA High School, Riverview, Venice HS, and Brookside Middle. They are focusing on Social Emotional Learning (SEL) in IB led by Paul Gallagher. Our teacher group will present at the upcoming professional day to share their findings with staff.

Five faculty members recently attended a FLIBS MYP boot camp. The MYP turn out has increased which means that more schools in the state of FL are offering the program. Schools are catching on that the MYP framework already has research-based, best practices built in. For this boot camp the focus was on unit planning. Our new teachers were engaged with creating units and gaining insights on how the whole unit process ties in with deeper learning outcomes. Teachers were also able to network with other MYP teachers in different counties. This 1-day training is extremely useful to our new teachers.

Feedback from teachers who attended the FLIBS MYP Boot Camp:

"I am lucky to have a lot of help in my department and even many friends that teach IB, however I still did not understand the overall concept until the training. I finally realized that we are introducing a way of learning while allowing students to be a member of a community. Reminding them in class things like "be a good thinker", "reflect", etc helps them become more independent learners".

"I thought that this was a great experience for new teachers. I feel more confident in my understanding of the IB MYP. Going forward, this should help me in my daily and unit planning. It will also help me to collaborate with other teachers in the future".

"The MYP provides a balanced, challenging framework that encourages students to make practical connections to real-world settings. This results in students being creative, critical, and reflective thinkers".

"The MYP is a specific program designed to meet the needs of middle school students. It's focus is based on the individual learner and promotes a sense of community. The MYP allows for equal inclusion of all content areas and aims to to teach the "whole person".

Lisa Currie
IB Coordinator

To: Governing Board, Sarasota Military Academy
Through: SMA-COL Bowman, Christina, Executive Director
801 North Orange Avenue
Sarasota, Florida 34236

From: SMA-LTC Fout, Frederick T., Head of School
Sarasota Military Academy
801 North Orange Avenue
Sarasota, Florida 34236



Date: 12 October 2018

Re.: Board Report for Regular Sarasota Military Academy Board Meeting on
Wednesday, 25 October 2018

Accomplishments:

- Provided faculty and full staff monthly informational meetings
- Provided and participated in professional development utilizing ASCD webinar services on Global Fluency
- Attended District PRIDE Training for Evaluation
- Participated in multiple school leadership meetings with Administrative Leadership regarding
 - Visioning for SMA HS 1, 3, and 5 year planning,
 - Safety assessment with the assistance of Sarasota Police Department and our SRD2,
 - Disciplinary policy and procedure, Administrative instructional walkthroughs,
 - School culture,
 - Classroom observations,
 - Upcoming events, and
 - Duty assignments
- Met with Instructional Leadership Team, to include Administration, Program Directors, and Department Chairs, to clarify and update on
 - Curriculum Mapping
 - Department and Professional Learning Community meeting expectations
 - School Wide Student Support Team
 - Positive Behavioral Interventions and Support - PBIS and Discipline
- Attended the Sarasota County Schools Charter Principal's Meeting
- Attended Raiders, Volleyball, and Boys Golf events
- Weekly meetings with Commandant
- Weekly meetings with Administrative Team
- Daily working lunch meetings with Administrative Team, schedule permitting
- Supported Testing Implementation for over 350 cadets - **shout out to Tina Hodges and Pam Donehew for a Job Well Done!**

- Multiple meetings with individual Teachers, Parents, and Cadets regarding issues related to cadet success at SMA
- Staff and Faculty Meeting, 01 OCT, 1415-1500

On-Going Projects:

- Review of Programs for maximum enrollment and accessibility for our diverse cadet population
 - Vertical alignment between programs within the school and from Prep to SMA
 - 1st vertical alignment meetings will be on Oct. 19 at Prep
 - International Baccalaureate accessibility for all students
 - will detail in the SIP
 - Enhancement in Tier II and Tier III interventions for English for Speakers of Other Languages and cadets identified as at risk academically
 - Enhanced Career Acceleration opportunities for cadets
 - will detail in the SIP
- Review of Programs for new opportunities to meet our expanding diverse cadet population
 - Career Certification programs to expand acceleration opportunities for a growing diverse population
 - Renewed focus on Global Fluency
- Development of ongoing professional development, mentoring, observation and feedback of identified academic deficiency areas
 - English Language Arts in 9th and 10th grades
 - Intensive English Language Arts identified interventions
 - English as a Second Language cadets
- Development of "Bite Sized" ongoing professional development focussed on SMA Observation Protocol topics, to include
 - Effective Learning Outcomes
 - Cadet engagement from bell to bell at the application and strategic thinking level
 - Academic Discussion in the classroom
 - Questioning strategies
 - Differentiated Instruction
 - Global Fluency and World School concepts of the Learner Profile
- Professional Development opportunities for New Faculty and Administrative Staff in IB and AP
- Continued classroom walkthroughs using the SMA Observation Protocol
 - Individualized walkthroughs focused on the Protocol and leading to Feedback and Coaching

Upcoming Events:

- School Tours for prospective cadets and families
- Rifle Team Sanctioned Event at SMA, 18-20 OCT
- Rifle Team SRQ County Match, 19 OCT

- Drill Team Meet at Sarasota High School, 19 OCT
 - Blood Drive, 25-26 OCT
 - Junior Statesmen of America (JSA) Fall State Competition, 25-28 OCT
 - Halloween Costume Day, 31 OCT
 - National Raider Competition, Molena, GA, 01-04 NOV
 - Drill Team Meet at Mulberry HS, 03 NOV
 - SAT, 03 NOV
 - Daylight Savings Time, 04 NOV
 - Veteran's Day, 11 NOV
 - SMA Veterans Luncheon, 12 NOV
 - Rifle Team JROTC Postal at SMA, 15 NOV
 - Spirit Week, 12-16 NOV
 - Athletics
 - Cross Country Districts - 25 OCT, 0900
 - Girls and Boys Basketball Season Begins
 - Soccer Season Begins
 - Wrestling Season Begins
-

SMA ATHLETICS REPORT

10/10/18

A few important details to share:

- a) Scheduling practices & games between multiple sports and the multiple facilities is extremely challenging and time consuming. Changes in circumstances come up all the time, while that is part of the job, balancing the lack of facilities and having multiple sites takes time away from engaging with our cadets and teams. Tom Vara and Leslie Smith are a pleasure to work with and are always accommodating.
- b) If we are to "Change the Culture", not only at the HS but at the Prep as well it is extremely beneficial to be at the same location with facilities that fit our population and growth. Being as compartmentalized as we are currently does not provide the One School atmosphere and opportunity to achieve our future goals.
- c) Fall Sports Banquet (Cross Country, Golf & Volleyball) will be held at SMA in the gym on Nov. 14th at 6:00 pm. If you wish to attend please notify me.

VOLLEYBALL

Our girls won their first game of the season vs Bayshore on Tuesday the 9th. Massive improvements have been made from the beginning of the year to now. It truly was a rebuilding situation from many aspects. The hiring of Lauren Wilson will be a very productive one and we are very fortunate to have her! By the time of the Board Meeting their season will most likely be over. If you were not able to come out and support our Volleyball team I hope you can make it next year and to our other sporting events!

GOLF - BOYS

Undefeated in our district and local matches, 13-0! By the time of the Board Meeting we should be District Runner-Up or even better District Champs! On Monday the 8th our boys competed in the Donald Ross HS Invitational Tournament and posted the best 4 scores with a total of 342 (18 holes). Zach Perron (SR), Timothy Williamson (FR), Tyler Eckes (SO), Jack Greene (FR) & Stephen Kellerman (SO) have had a phenomenal year!

Regionals are the next step and the location is TBD.

GOLF - GIRLS

Our four girls Hannah Phillips (SR), Carmella Romeo (SO), Haley Dunham (SO) & Zoe Phillips (SO) have fought hard all season with most of our girls having personal best scores each match! By the time of the Board Meeting Districts will have been played and the possibility of two of our girls moving on is slight but...the game has to be played to find out!

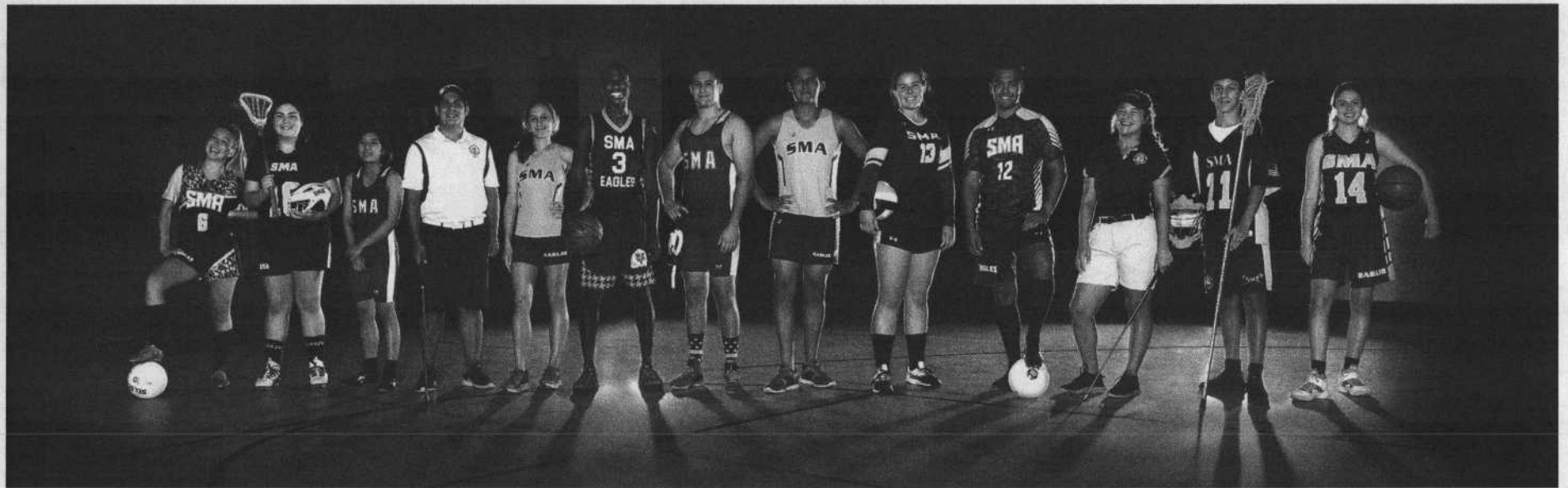
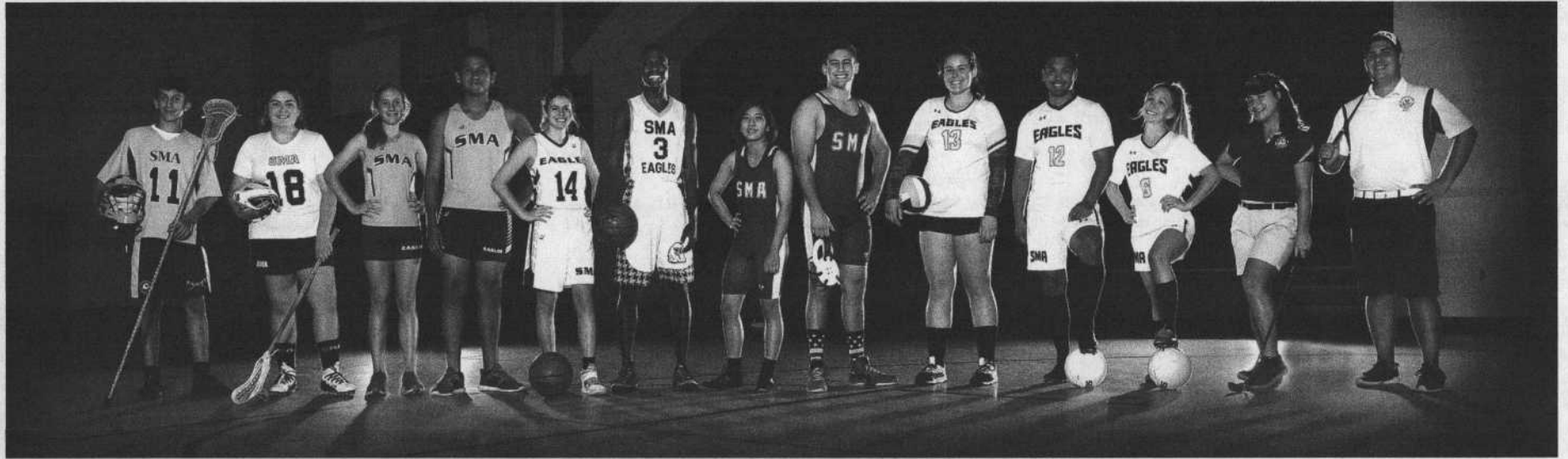
CROSS COUNTRY

All of our runners have earned a new Personal Best every time they run! Victoria Morton-Mijares, Cecelia Petereit, Haylan Barnard, Thomas France, Daniel Hernandez-Curiel, Blake Wilkinson, and TJ Thurber have put in countless miles for SMA and we love them for it! Districts are Monday the 15th for individuals.

FALL SPORTS

Basketball (Girls/Boys V & JV), Soccer (Boys/Girls), and Wrestling all have been preseason conditioning and the number of participants are higher than in the past! Excellent attitudes by all students as well as coaches. It's going to be a great Winter Season, better than ever! A mandatory Parent meeting will be held on Nov. 1 for all winter sports athletes and parents.

Athletic Schedules are on our website through the athletics page. We hope to see more of the Board members at our events as our student-athletes and coaches are working extremely hard to change the culture and make all of SMA proud. Ours attendance is definitely up as more Teachers & cadets are attending games to support their fellow cadets!



**Board Report
October 25, 2018**

- 2018-19 Diploma Candidates - 16
- 2018-19 Course Takers - 17
- 2018-19 Attrition
 - 10 - Dual Enrollment
 - 4 - STC
 - 13 - Left SMA

Although this report was filed at a previous Board Meeting, I was not in attendance to answer any questions that may need addressed.

**IB End of Year Report
2017-18**

2017-18

18 Diploma

8 Course takers

- 68 registrations in 6 higher level subjects
- 102 registrations in 9 standard level subjects
- 18 registrations in 8 extended essay subjects
- 18 registrations in 1 theory of knowledge

Administered 178 exams

2016-17

13 Diploma Candidates

0 Course Takers

- 52 registrations in 5 higher level subjects
- 30 registrations in 5 standard level subjects
- 13 registrations in 7 extended essay subjects
- 13 registrations in 1 theory of knowledge

Administered 82 exams

Received IB \$30,696

Received AP \$74,884

1. We have predicted that we will have 50% of our IB diploma candidates will earn their diploma. Florida leads the World in awarding IB Diplomas. The goal is not the diploma but instead the preparation.

IB 4 ALL

2. The following are the colleges that the 2017-18 IB graduates will be attending:

UF	West Point
FIT	BYU
USF	University of Alabama
VA Tech	University of Central Missouri
FSU	Duquesne
U of Tampa	FL Southern
Freed-Hardeman University	

3. All of the IB diploma graduates are accepted into the Honors College at their respective schools.
4. Scholarships offered to the IB candidates exceeds 1.8 million dollars.
5. The SMA IB Odyssey of the Mind team took 3rd place in the World.
6. The IB banquet was held at Tara Country Club and was attended by 94 people.
7. 2018-19 IB enrollment
 - a. Seniors – 19 DP candidates 14 Course Takers
 - b. Juniors - 24 DP Candidates 2 Course Takers
 - c. Sophomore – 67
 - d. Freshmen - ?
8. Goals for next year:
 - a. Increase knowledge about IB to all stakeholders
 - b. Increase elective course offerings of IB courses by 5 courses
 - i. Global Politics
 - ii. Environmental Systems
 - iii. Comparative Religions
 - iv. Nature of Science
 - v. Film History
 - c. TBD – currently working on Action Plan

SARASOTA MILITARY ACADEMY

Commandant
801 North Orange Avenue
Sarasota, Florida 34236

03 October 2018

MEMORANDUM FOR GOVERNING BOARD, SARASOTA MILITARY ACADEMY

THROUGH EXECUTIVE DIRECTOR OF SCHOOLS

SUBJECT: Significant Activities Report

1. Significant activities past thirty days:

- “Shadow a Cadet Day” for SMA Prep at SMA (an ongoing weekly event) (20 August and 03 October)
- SMA Cadets conduct an assembly for SMA Prep 8th graders (26 September)
- Cadets attend MOAS Luncheon (21 Aug)
- Commandant attended “Association of Military Colleges and Schools of the United States” at Fishburne Academy in Va (22-25 Sep)
- SMA Raiders competed in the Georgia Military College Raider meet in Milledgeville Ga (28 Sep through 01 Oct)
- Rifle Team competition in Nashville Tn
- Conducted a Color Guard for the Sarasota Outdoors Organization (06 Oct)
- Competed in the Mariner High School Raider meet (06 Oct)
- Freshmen “Lock In) at SMA (13 Oct)
- Sarasota Drill Meet 19 October (Sarasota High School)
- County Rifle Match 19 October
- SMA trip to United States Military Academy at West Point (18-21 Oct)
- Veteran’s of Foreign Wars “Voice of Democracy” entries submitted
- Curriculum development between SMA and Prep School “Military Studies Group” ongoing

2. Significant activities next thirty days:

- Raider Nationals 1-5 November
- “Heron House” Color Guard 02 November
- Mulberry Drill Competition 03 November
- Participate in Mayor’s Food Drive 05 – 16 November
- 09 November Color Guard (LTG Crowell POC)
- Gusts at USMC Birthday Celebration @ Marina Jacks

- Veteran's Day Parade 11 November
- Military Ball 17 November
- State Raider Competition 30 November – 02 December
- PT with Prep school – ongoing, every Thursday
- Prep school “shadowing” ongoing

“One School, Two Campuses”!

Respectfully,

Ben Weiss

Ben Weiss
Lieutenant Colonel (Retired), Special Forces
Commandant

Sarasota Military Academy
Balance Sheet- By Campus
As of August 31, 2018

	HS	Prep	Total
ASSETS			
Current Assets			
Bank Accounts			
1110 Cash and cash equivalents			
1109 Petty Cash	400	400	800
1111 WF Operating Account	407,470		407,470
1113 SMA PTCC Account	21,117		21,117
1116 WF Advancement Account	80,685		80,685
1117 WF Credit Card Machine	11,141		11,141
1118 WF Business Market Savings	255,854		255,854
1119 SMA Prep Checking		252,948	252,948
1120 Athletics Account	63,632		63,632
1121 WF Prep PTCC Account		24,602	24,602
1122 Prep PTCC Wreaths		80	80
1123 Prep CC Machine		15,664	15,664
1124 SMA Wreaths	55,786		55,786
Total 1110 Cash and cash equivalents	\$ 896,084	\$ 293,695	\$ 1,189,780
8-1111 Sport Team Bank Accounts	59,292		59,292
Total Bank Accounts	\$ 955,376	\$ 293,695	\$ 1,249,072
Other Current Assets			
1130 Accounts Receivable	800	800	1,600
1160 Stifel Reserve	127,013		127,013
1210 Deposits	50,000		50,000
1220 Due from Other Governments			
1221 A/R ROTC	30,489		30,489
1222 A/R Due from District	192,841	103,210	296,050
Total 1220 Due from Other Governments	\$ 223,330	\$ 103,210	\$ 326,540
Total Other Current Assets	\$ 401,143	\$ 104,010	\$ 505,152
Total Current Assets	\$ 1,356,519	\$ 397,705	\$ 1,754,224
Fixed Assets			
1300 Fixed Assets			
1310 Land	973,750	7,424,550	8,398,300
1320 Land Improvements	73,227	42,750	115,978
1330 Building & Improvements	11,595,544	2,016,698	13,612,241
1340 Furniture, Fixtures & Equipment	1,569,301	350,154	1,919,455
1350 Motor Vehicles	535,364	232,835	768,199
1370 Capital Lease Equipment	53,300		53,300
1380 Audio-visual Material & Softwar			
1381 Audio-visual Materials	1,504		1,504
1382 Computer Software		93,386	93,386
Total 1380 Audio-visual Material & Softwar	\$ 1,504	\$ 93,386	\$ 94,890

1390 Computer Equipment	110,457	363,064	473,522
Total 1300 Fixed Assets	\$ 14,912,446	\$ 10,523,438	\$ 25,435,884
1550 Accumulated Depreciation			
1329 AD- Land Improvements	(37,945)	(10,779)	(48,725)
1339 AD- Buildings & Improvements	(2,607,969)	(171,359)	(2,779,328)
1349 AD- Furniture, Fixtures & Equip	(1,301,778)	(176,582)	(1,478,359)
1359 AD- Motor Vehicles	(303,125)	(56,027)	(359,152)
1379 AD- Capital Lease Property	(53,300)		(53,300)
1389 AD- Computer Software	(21,617)	(334,591)	(356,208)
1399 AD - Audio Visual	(73)		(73)
Total 1550 Accumulated Depreciation	\$ (4,325,806)	\$ (749,338)	\$ (5,075,144)
Total Fixed Assets	\$ 10,586,640	\$ 9,774,099	\$ 20,360,740
Other Assets			
1625 Due From SMA Prep - Long-term	2,035,048	(2,035,048)	0
1626 Due from Foundation	38,878	0	38,878
Total Other Assets	\$ 2,073,927	\$ (2,035,048)	\$ 38,878
TOTAL ASSETS	\$ 14,017,086	\$ 8,136,756	\$ 22,153,842
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2120 Accounts Payable	134,194	18,223	152,418
Total Accounts Payable	\$ 134,194	\$ 18,223	\$ 152,418
Credit Cards			
2150 Wells Fargo Visa CC			
2151 Carmen Diaz	719		719
2152 Stephen Kok	101,683		101,683
2153 Monika Wysocka	170		170
2154 Denise Harper	413		413
2155 Kevin Nasby	1,604		1,604
2156 Christina Bowman	334		334
2158 Gail Biroscak HS	11		11
2160 CJ Bannister	2,457		2,457
2161 Pamela Donehew	1,279		1,279
2163 Amy Mazner	1,150		1,150
2164 Donna Hoefer HS	309		309
Total 2150 Wells Fargo Visa CC	\$ 110,128	\$ -	\$ 110,128
2180 Wells Fargo SMA Prep Visa CC			
2181 Pam Hammond		26	26
2183 Stephen Kok		50,768	50,768
2186 Betty Bultemeier		3,019	3,019
2191 Lisa Currie		327	327
2193 Beth Harris		141	141
Total 2180 Wells Fargo SMA Prep Visa CC	\$ -	\$ 54,280	\$ 54,280
Total Credit Cards	\$ 110,128	\$ 54,280	\$ 164,408
Other Current Liabilities			
2110 Accrued Payroll			

2112 Accrued Payroll	248,443	180,648	429,090
Total 2110 Accrued Payroll	\$ 248,443	\$ 180,648	\$ 429,090
2170 Accrued Payroll Liabilities	8,064	5,193	13,257
2200 Other Current Liabilities			
2215 Due to District	25,900	17,266	43,166
2230 Current Portion of LTD	155,000	441,314	596,314
Total 2200 Other Current Liabilities	\$ 180,900	\$ 458,580	\$ 639,480
8-2290 Funds Held on Behalf of Others	59,292		59,292
Total Other Current Liabilities	\$ 496,698	\$ 644,421	\$ 1,141,120
Total Current Liabilities	\$ 741,021	\$ 716,925	\$ 1,457,945
Long-Term Liabilities			
2320 Bonds Payable			
2323 Educational Bond - 2012	4,620,000		4,620,000
2326 Prep Bond Payable - \$7.5M		6,576,874	6,576,874
2327 Prep Bond Payable - \$1M		886,898	886,898
2328 Wells Fargo Equipment Loan for Building 5		105,981	105,981
Total 2320 Bonds Payable	\$ 4,620,000	\$ 7,569,753	\$ 12,189,753
2330 Accrued Vacation	18,307		18,307
2380 Interest Rate Swap	252,844		252,844
2410 Deferred Revenues	41,681	(41,681)	0
Total Long-Term Liabilities	\$ 4,932,832	\$ 7,528,072	\$ 12,460,904
Total Liabilities	\$ 5,673,852	\$ 8,244,997	\$ 13,918,850
Equity			
3010 Invested In Capital Assets, Net	5,684,547	1,846,620	7,531,166
3020 Temporarily Restricted Net Assets	73,001	13,911	86,911
3030 Unrestricted Net Assets	2,601,289	(1,925,235)	676,054
Net Income	(15,603)	(43,537)	(59,139)
Total Equity	\$ 8,343,234	\$ (108,242)	\$ 8,234,992
TOTAL LIABILITIES AND EQUITY	\$ 14,017,086	\$ 8,136,756	\$ 22,153,842

Sarasota Military Academy
Profit and Loss - Monthly - By Campus
 August 2018

	HS	Prep	Total
Income			
3100 Federal Direct	30,489		30,489
3300 Revenue from State Sources	446,020	298,426	744,446
3400 Revenue from Local Sources	312,546	167,458	480,003
Total Income	\$ 789,055	\$ 465,883	\$ 1,254,939
Gross Profit	\$ 789,055	\$ 465,883	\$ 1,254,939
Expenses			
4100 Salaries	387,397	256,871	644,268
4200 Employee Benefits	95,493	70,483	165,975
4300 Purchased Services	81,830	53,966	135,796
4400 Energy Services	9,936	10,814	20,750
4500 Materials & Supplies	59,933	19,357	79,290
4600 Capital Outlay	6,112	5,865	11,977
4700 Other Expenses	75,286	42,131	117,417
Total Expenses	\$ 715,987	\$ 459,487	\$ 1,175,474
Net Operating Income	\$ 73,069	\$ 6,396	\$ 79,465
Net Income	\$ 73,069	\$ 6,396	\$ 79,465

Sarasota Military Academy
Profit and Loss - YTD - By Campus
 July - August, 2018

	HS	Prep	Total
Income			
3100 Federal Direct	57,131		57,131
3300 Revenue from State Sources	892,134	596,911	1,489,045
3400 Revenue from Local Sources	492,216	280,515	772,731
Total Income	\$ 1,441,481	\$ 877,426	\$ 2,318,906
Gross Profit	\$ 1,441,481	\$ 877,426	\$ 2,318,906
Expenses			
4100 Salaries	768,352	485,578	1,253,929
4200 Employee Benefits	170,888	122,093	292,981
4300 Purchased Services	235,178	159,927	395,105
4400 Energy Services	19,312	15,270	34,583
4500 Materials & Supplies	77,552	33,689	111,242
4600 Capital Outlay	18,796	14,117	32,913
4700 Other Expenses	167,006	90,288	257,295
Total Expenses	\$ 1,457,083	\$ 920,963	\$ 2,378,046
Net Operating Income	\$ (15,603)	\$ (43,537)	\$ (59,139)
Net Income	\$ (15,603)	\$ (43,537)	\$ (59,139)

Academy Projected Budget FY 19
(based on FTE 1420)

Board Approved FY19 Budget, August 1, 2018

Academy
FY19

Income:

3191 · R.O.T.C.	362,305
3226 · Title II \$	2,400
3230 · IDEA Revenue	56,425
3310 · Florida Ed. Fin. Program (FTE)	6,650,972
3320 · Proration to Appropriation	-973
3330 · State Categorical Instructional	182,123
3361 · Discretionary Lottery	2,420
3361 · School Recognition Funds	
3368 · Safe Schools Allocation	71,790
3373 · Reading Programs	65,788
3374 · Supplemental Academic Inst	290,099
3376 · Digital Classroom Allocation	31,066
3396 · Classroom for Kids	1,295,433
3397 · Charter School Capital Outlay	780,771
3411 · Other Misc. State Rev	122
3411 · District Schools Taxes	3,052,798
3412 · District 1.5 Millage	
3430 · Interest Inc. (Invest. & Accts)	492
3440 · Gifts, Grants & Bequests	131,850
3455 · Vending Revenue	4,913
3490 · Misc Local Sources	571,989
3741 · Insurance Loss Recovery	

Total Income: 13,552,782

Expense:	FY 19
4100 · Salaries (plus stipends)	7,126,715
4110 · Admin Salaries	859,284
4140 · Adjunct Faculty & Subs	268,663
4210 · Retirement Benefits	659,643
4220 · SS & Medicare	631,482
4230 · Employee Insurance	626,992
4240 · Worker's Compensation	45,422
4250 · Unemployment Compensation	4,715
4291 · Employee Medical Reimburse.	77,190
4292 · Employee Training & Seminars	26,696
4293 · Other Employee Benefits	3,580
4310 · Professional & Technical Serv.	891,909
4320 · Insurance	220,847
4330 · Travel	19,624
4350 · Repairs & Maintenance	79,760
4360 · Lease Costs	174,284
4370 · Comm. (Postage, Phone)	115,065
4380 · Water & Sewer	58,209
4390 · Other Purchased Services	110,826
4392 · Dual Enrollment Fees	69,101
4430 · Electricity	186,991
4450 · Fuel (Gasoline)	3,501
4460 · Fuel (Diesel)	57,466
4510 · Supplies - Classroom	196,983
4520 · Textbooks	60,308
4521 · Textbooks - Dual Enrollment	29,361
4530 · Periodicals	10,292
4570 · Food	40,179
4590 · Other Materials & Supplies	141,884
4610 · Library Books	497
4620 · Non Capitalized A/V Materials	1,357
4642 · Non Capitalized Furniture & Equipment	33,507
4644 · Non Capitalized Computers (Hardware)	65,000
4651 · Buses (Trip Charges)	14,614
4692 · Non Capitalized Software	100,179
4720 · Interest	468,394
4730 · Taxes, Dues & Fees	118,017
4740 · Legal Fees/Settlements	200,000
4760 · Sports & Recreation	242,076
4765 · Donations to Foundation (New 501(c)(3))	0
4780 · Depreciation Expenses	708,768
4810 · Loss on Disposition of Assets	0
4890 · Amortization of bond Discount	5,283
4790 · Misc Expenses	0
Total Expenses:	14,754,663

Net Income - Acruel (P&L) -1,201,880

Academy Projected Budget FY 19
(based on FTE 1378)

Academy
FY19

Income:

3191 · R.O.T.C.	384,633
3226 · Title II \$	4,149
3227 · Title IV \$	13,780
3230 · IDEA Revenue	56,425
3310 · Florida Ed. Fin. Program (FTE)	6,478,103
3320 · Proration to Appropriation	
3330 · State Categorical Instructional	179,429
3361 · Discretionary Lottery	2,420
3361 · School Recognition Funds	
3368 · Safe Schools Allocation	69,854
3373 · Reading Programs	64,092
3374 · Supplemental Academic Inst	282,442
3376 · Digital Classroom Allocation	30,236
3396 · Classroom for Kids	1,261,338
3397 · Charter School Capital Outlay	725,496
3411 · Other Misc. State Rev	122
3411 · District Schools Taxes	3,070,306
3412 · District 1.5 Millage	344,500
3430 · Interest Inc. (Invest. & Accts)	492
3440 · Gifts, Grants & Bequests	131,850
3455 · Vending Revenue	4,913
3490 · Misc Local Sources	571,989
3741 · Insurance Loss Recovery	

Total Income: 13,676,569

Expense:

FY19 Expenses

4100 · Salaries (plus stipends)	7,063,680
4110 · Admin Salaries	810,888
4140 · Adjunct Faculty & Subs	268,663
4210 · Retirement Benefits	650,439
4220 · SS & Medicare	622,957
4230 · Employee Insurance	653,146
4240 · Worker's Compensation	45,422
4250 · Unemployment Compensation	4,715
4291 · Employee Medical Reimburse.	77,190
4292 · Employee Training & Seminars	26,696
4293 · Other Employee Benefits	3,580
4310 · Professional & Technical Serv.	871,609
4320 · Insurance	220,847
4330 · Travel	19,624
4350 · Repairs & Maintenance	79,760
4360 · Lease Costs	174,284
4370 · Comm. (Postage, Phone)	115,065
4380 · Water & Sewer	58,209
4390 · Other Purchased Services	110,826
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4720 · Interest	468,394
4730 · Taxes, Dues & Fees	118,017
4740 · Legal Fees/Settlements	200,000
4760 · Sports & Recreation	242,076
4765 · Donations to Foundation (New 501(c)(3))	0
4780 · Depreciation Expenses	708,768
4810 · Loss on Disposition of Assets	0
4890 · Amortization of bond Discount	5,283
4790 · Misc Expenses	
Total Expenses:	14,631,358

Net Income - Acruel (P&L)

-954,789

The Prep PTCC had one Board Meeting on September 21, 2018.

The Budget to Actual report for the year to date was reviewed. The only expenditure since the last meeting was for envelopes to be used for the Der Dutchman Pie Voucher fundraiser and the WAA packet to be sent home with Cadets.

The dates for our Board meeting dates for 2018-2019 school year were scheduled as October 12, November 16, December 14, January 18, February 15, March 8, April 12, May 2 (Thursday, 6PM Election of Officers).

We were able to secure Mark Elliot to DJ the Fall Dance on October 26th.

The Book Fair will be held from Sept 24-28 2018. Board members will be covering days and we also have volunteers signed up to work shifts. We will set up the book fair immediately following the board meeting the Prep Media Center.

The Der Dutchman Pie Fundraiser is getting organized. Packets will be going home with cadets week of October 15th.

WAA. Expecting 13000 gravesites this year. Final day to turn in money is Monday, November 19th.

- a. Packets going home with cadets week of October 1
- b. Cadets that sell 5 wreaths get a t-shirt to be worn in November and December on Friday with rest of Friday uniform
- c. Tues October 2, parent meeting for WAA @6:00 PM at the prep. Discuss best practices for what to expect that day as well as removal of the wreaths. Great opportunity for new families that have never attended. (Note: This meeting has been rescheduled. As of the preparing of this read ahead, a new date had not been set).

Our Next meeting October 12, 12:15 PM SMA Prep Conference Room.

SMA PTCC Minutes

11 SEPTEMBER 2018 / 1800 / Cafeteria

Attendees

Michele Collins, Maria Bankuty, Wendy Herschberger, Darci Jacob, Dori Zingmond

Agenda

Last Meeting Follow-up

1. \$500.00 grant request approved for rifle team, presented by Katherine Taylor, request for TN trip for the cadets, money to be divided among all team members equally
2. Concession Stands volunteers needed, Dori spoke with the audience there about the need, emails to be sent out to ask for help per event. The cadet of the parent who volunteers receives 10 Eagle points

New Business

3. Wreaths Across America 2018 Dec. 15, 2018, largest fundraiser for the schools, the school gets \$5.00 per wreath sold.
4. Cash Bash need to re-vamp to get more high schoolers to participate
5. Uniform Fundraisers, Spirit Week, Dress Down Days

Notes

- Other sellers for fundraisers lanyards, umbrellas.
- Budget Meeting Wed. 9-19-18

Treasurers Report

Balance as of 8/31/18 = \$21,116.60

Meeting Adjournment