

**SARASOTA MILITARY ACADEMY
BOARD OF DIRECTORS
MEETING AGENDA
Wednesday 7 February, 2018**

- Call to Order
- Approval of the minutes:
 - 6 December, 2017-Tab 1
 - 10 January, 2018-Tab 1
- Executive Director of Schools' Report – Tab 2
 - Human Resources Manager Report-Tab 3
 - Head of School Report - SMA Prep – Tab 4
 - Athletic Director Report
 - MYP Report
 - Faculty Representative
 - Head of School Report – SMA High – Tab 5
 - Athletic Director Report
 - IB Report
 - Faculty Representative
- SAI/Commandant's Report – Tab 6
- Treasurer's Report – Tab 7
 - Monthly Financial Report
- PTCC Committee Reports – Tab 8
- SMA Foundation, Inc. Report
- Committee Reports
- Chairperson's Report
- Old Business
- New Business
- Public Comment
- Meeting Adjournment

Sarasota Military Academy

BOARD OF DIRECTORS

MEETING MINUTES

6 December, 2017

Board of Director Members' Attendance

Present:

Mr. Herb Jones, Chairman
Mr. Steve Herb, Vice Chairman
Frederick Derr, CAPT USN (Ret), Treasurer
Ms. Carter Donovan
Ms. Linda Long
Dr. Logan Malone, RADM USN (Ret), Ed.D.
Dr. J. Robert Parkinson

Howard G. Crowell, Jr., LTG USA (Ret), Chairman Emeritus

Absent:

Ben Knisely, COL USA (Ret), Secretary; Mr. Kimball Bobbitt; SMA-CPT Amy Mazner, Athletic Director

SMA Administrative Staff in Attendance

SMA-COL Christina Bowman, Executive Director of Schools
SMA-MAJ Steve Kok, Director of Finance
SMA-LTC Robin Livingston, Head of School, High School Campus
SMA-LTC Abby Williams, Assistant Head of School, High School Campus
SMA-MAJ Ryan Lee, Dean of Students, High School Campus
SMA-LTC Tom Vara, Head of School, Prep Campus
SMA-LTC Pamela Donehew, IB Coordinator

Guests: Members of the SMA faculty, staff and PTCC representatives.
SMA-MAJ Sylvia Gillotte, High School Staff Representative

Location: SMA High School campus. The chairman called the meeting to order at 2:33 pm.

Motion to Approve the Minutes from the 8 November, 2017 meeting:

CAPT Derr identified a few errors in the November minutes. Chairman Jones motioned for approval of the 8 November, 2017 minutes; CAPT Derr seconded the motion and the board unanimously approved with the corrections noted.

Executive Director of School's Report: A read-ahead report was provided by SMA-COL Bowman. An update on "Feeding the Troops" for EOC testing (free breakfast to all cadets testing) was provided. Discussion continued regarding the possibility of the Academy providing free lunch and breakfast for all cadets and the identification of a need for additional equipment in the cafeteria as well as a change in the service lines due to an anticipated increase in breakfast and lunch participation. A cost analysis will be gathered and provided for the minor construction needed.

Chairman Jones inquired about the special enrollment meeting being held at the high school. SMA-COL Bowman explained it is an informational meeting for the current 8th grade Prep cadets and families. Dr. Parkinson inquired about the enrollment process from the Prep to the high school.

Human Resources Manager Report: SMA-MAJ Denise Harper provided a read-ahead report on the hiring process and her progress to date. Chairman Jones commended SMA-MAJ Harper on her progress.

SMA Prep Head of School Report: SMA-LTC Tom Vara provided a read-ahead report and progress to date. SMA-LTC Vara reported the enrollment meetings going well and have been well attended.

SMA-LTC Vara acknowledged the staff by commending specific groups. The Interact Club initiated a Feed the Hungry program and compiled sixty boxes that were sent out. Also, a few members of staff have been awarded foundation grants. Chairman Jones inquired as to what else can be done at the end of the year to teachers that are repeatedly acknowledged. SMA-COL Bowman explained that a monetary bonus, provided by a donation, was given to two teachers at the end of last year.

SMA High Head of School Report: SMA-LTC Robin Livingston provided a read-ahead report. SMA-LTC Livingston mentioned enrollment meetings going well and the new schedule starting in January. The focus on campus are the Rock Garden representing SMA Rocks Kindness initiative, Christmas Child through our Interact Club and Blue and White Reindeer to support law enforcement. SMA-LTC Livingston mentioned the administration continuing their support to teachers and their needs as well as the continuation of regular walk-throughs in the classrooms.

SMA Prep Athletics: A read-ahead report was provided.

SMA HS Athletics: A read-ahead report was provided by Athletic Director SMA-CPT Amy Mazner.

Staff Representatives: SMA-MAJ Sylvia Gillotte provided a read-ahead report and reported twelve to fifteen students who will be assisting law enforcement on 7 December. Chairman Jones thanked SMA-MAJ Gillotte for stepping forward as staff

representative for the high school. SMA-MAJ Billy Hodges reported no concerns from the Prep campus.

SAI/Commandant's Report: A read-ahead report was provided. COL Ryan announced the male and female Raiders teams are State Champs once again. COL Ryan provided a summary of the JROTC program and the unique characteristics about JROTC program at SMA.

IB Report: SMA-LTC Pamela Donehew provided a read-ahead report.

Treasurer's Report: CAPT Frederick Derr provided a read-ahead report along with a summary of steps to be taken in order to utilize the Foundation funds. CAPT Derr is currently working with SMA-MAJ Kok and SMA-COL Bowman on an a "Support Services Agreement" between Sarasota Military Academy, Inc. and Sarasota Military Academy Foundation, Inc. Vice-Chairman Herb will review the draft contract.

Chairman Jones recommended to all board members to consider donations to SMA if they have end of year giving plans. Oh behalf of the Sarasota Southside Rotary Foundation, Inc., Chairman Jones and LTG Crowell presented a check for \$5,000 to SMA.

CAPT Derr motioned for approval of the financial report; Dr. Logan Malone seconded the motion and the board unanimously approved.

PTCC Report: SMA-CPT Weaver provided a read-ahead report for the High School and a report for the Prep was provided. Chairman Jones asked about the Wreaths Across America campaign. SMA-CPT Weaver announced that every grave will be covered this year.

SMA Foundation, Inc. Report: LTG Howard Crowell provided an overview of the status of the Foundation. The Support Services Agreement was discussed and LTG Crowell asked Vice Chairman Herb to assist with the final draft of the document.

Chairperson's Report: Chairman Jones inquired as to the attendance of Board members at the Military Ball and mentioned how very important it is to attend SMA functions. Ms. Linda Long suggested an RSVP be made prior to events.

Old Business: N/A

New Business: SMA-COL Bowman expressed concern regarding our lease agreement with the property located on Lime Avenue which is currently used as student parking and an event area for the Raiders. Vice-Chairman Herb inquired about leasing any property as a possibility instead of buying.

Comments: SMA-MAJ Gillotte invited the Board to attend the annual SMA talent show on 5 April, 2018.

The next Board of Directors' meeting will be held on Wednesday, 10 January, 2018 at 4:30 pm at SMA Prep in the band room. The next SMA Foundation Board meeting will be held on Wednesday, 10 January, 2018 at 3:00 pm at the SMA Prep conference room. The chairman adjourned the meeting at 3:44 pm.

Mr. Herb Jones, Chairman

Date

COL Ben Knisely, Secretary

Date

Sarasota Military Academy

BOARD OF DIRECTORS

MEETING MINUTES

10 January, 2018

Board of Director Members' Attendance

Present:

Mr. Herb Jones, Chairman
Mr. Steve Herb, Vice Chairman
Frederick Derr, CAPT USN (Ret), Treasurer
Ben Knisely, COL USA (Ret), Secretary
Ms. Carter Donovan
Dr. J. Robert Parkinson

Howard G. Crowell, Jr., LTG USA (Ret), Chairman Emeritus

Absent:

Dr. Logan Malone, RADM USN (Ret), Ed.D.; Mr. Kimball Bobbitt; Ms. Linda Long;
SMA-CPT Amy Mazner, Athletic Director

SMA Administrative Staff in Attendance

SMA-COL Christina Bowman, Executive Director of Schools
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SMA-MAJ Ryan Lee, Dean of Students, High School Campus
SMA-LTC Tom Vara, Head of School, Prep Campus

Guests: Members of the SMA faculty, staff and PTCC representatives.
SMA-MAJ Sylvia Gillotte, High School Staff Representative

Location: SMA High School campus. The chairman called the meeting to order at 2:45 pm.

Business:

SMA-COL Bowman provided an update on the hiring process for the Chief Development Officer of SMA Foundation, Inc. Chairman Jones requested a copy of the job description as well as the resume of candidates be sent to the directors.

CAPT Fred Derr discussed the need to determine short term and long term finance needs related to operational expenses for the SMA Foundation, Inc. and the importance of the Foundation becoming self-sustaining as soon as possible.

Chairman Jones discussed the need to prioritize needs, especially as they relate to "Feeding the Troops" and 1:1 technology. After some discussion, it was determined that the "Feeding the Troops" program will take place at each campus on state mandated testing days.

The board of directors reviewed the Support Services Agreement with two revisions. Vice Chairman Herb motioned to approve the agreement; CAPT Derr seconded the motion and the board unanimously approved the Support Services Agreement with the two revisions.

The next Board of Directors' meeting will be held on Wednesday, 7 February, 2018 at 4:430 pm in the Prep band room. The chairman adjourned the meeting at 3:51 pm.

Mr. Herb Jones, Chairman

Date

COL Ben Knisely, Secretary

Date

Executive Director of Schools Report

February, 2018

Enrollment:

- Verbal report will be provided.
- New acceptance process-on-line.

Communication:

- The Wreaths Across America Ceremony on 16 December was beautiful and well attended. A great big thank you to all members of each campus PTCC for their endless work on this campaign. Also, thank you to Donna Hoefer and Kathy Simon for their support on each campus.
- Toys for Tots Campaign
 - 350 Toys
 - 16 Bikes
- 2018 Sarasota Music Half Marathon
 - We had 15 volunteer teams for the event!
 - Discussion following regarding the Academy providing all volunteers for the 2019 event!
- Technology Update:
 - 22 December presentation was very informative and was followed by administrative discussions and input as well as request for faculty and staff to provide feedback from the meeting.
 - Pilot program for second semester
 - High school; 75 units (3 +1/2 classes)
 - Prep; 75 units (3 + 1/2 classes)
 - 12.9" i-Pads for instructors for pilot
 - Purchase units
 - I would like to invite Director, Linda Long to participate in further discussion for the 1:1 program for the 2018-2019 school year.
- "Feeding the Troops" update
 - **"Feeding the Troops"** for WIDA and PERT testing
- Academy Administrative Team Meetings
 - 22 December
 - 2 February

- Tiger Bay 1 February
 - Female Raiders
- Rise and Run 5K with the Raiders and IB
 - Payne Park 7:30 am
- Future Executive Director Presentations/Events
 - 2/19 Weybridge Appreciation Ceremony Honoring the Men and Women of our Uniformed Services 11:00 am
 - 2/20 Sarasota County School Board recognition of Cadet Brianna Trecartin for her CPR skills and saving her brother's life 2:30
 - 2/21 Kiwanis Luncheon 12:00 Café Baci
 - 2/27 Sarasota Gulf Gate Rotary Club Mattison's 41 12:00
 - 3/8 Sarasota Community Prayer Breakfast Michael's on East
 - 3/22 Sarasota Veterans Commission VFW 3233 1:00 pm
- AdvancED Visit 2018-2019
 - Teams created on each campus
 - Leadership, Learning, Resources
 - Begin process with "System Quality Factors" to be completed by 17 February
- Safety Committee
 - ERIP System
- SMA Foundation, Inc.
 - Resume reviews
 - Phone interviews; 8
 - Personal Interviews; 1
 - 2 TBD

Ongoing Concerns:

- Technology
- EOC Scores
- Interact Honduras Trip
- Giving Challenge

HUMAN RESOURCES BOARD UPDATE

January, 2018

Hiring

Positions available:

Foundation -Chief Development Officer

High School- no openings

Prep-

ESOL Teacher

Science Teacher

Tutors: A paid Tutor from JOY Network starts Tuesday, Feb. 6th tutoring a student in Math at the High School.

Another application was submitted to JOY Network requesting another tutor to help with Liberal Arts or Math at SMA High School.

Meetings with new employees- On-going. Suggestions for improvements in acclimating new employees will be added to the Human Resources February Board Report.

Head of School Report
for January, 2018

Enrollment

Grade 6: 213

Grade 7: 189

Grade 8: 177

Total: 579

Campus Life/Events

-1/10-6th grade hearing test with Leslie Collier

-1/12-NASA field trip for 8th grade

-1/19-Project Inspire WebEx with Dr. Ngumbi from Kenya

-1/19-Fire drill-period 6

-1/29-Project Inspire WebEx with Mo-Salih from Sudan

Cadet Highlights

-Cadets of the Month for **January:**

Physical Education: Lacey Kuehl

Nicholas Butler

Military Studies: Dana Jinete

Jack Greene

Wrestling:

Luke Williams

Faculty/Staff Highlights

- Attached

Parent and Community Highlights

-Prep enrollment meeting January 18th + 25th- 8:30 in café

Concerns:

Comparison of the first diagnostic math benchmark to the second benchmark test.

Grade 6 cadet individual test results:	Test 1	Test 2
On grade level:	99	112
1 grade level below:	85	54
2 or more grade levels below:	21 (205)	16 (182)

Grade 7 cadet individual test results:	Test 1	Test 2
On grade level:	51	71
1 grade level below:	75	69
2 or more grade levels below:	56 (182)	16 (156)

-Several cadets were sick or no longer a cadet at Prep and were not able to take the second diagnostic test. There were also a few cadets who needed more time to finish.

STAFF ACKNOWLEDGEMENT

SMA Prep receives 14K in Educational Foundation Grants:

Todd Brown: The grant Project Earth received 10K school-wide grant. SMA Prep was selected from 24 school-wide grant proposals. Project Earth encompasses an effort toward Eco certification that extends opportunities to all grade levels.

Billy Hodges: The grant is for the purchase of digital video cameras for the Prep World News program to capture Prep events to enhance our morning announcements.

Pam Kok: This is a kick starter grant called Figure it Out! We will be able to buy a classroom set of artist manikins so that each cadet can have one to use when learning to draw people.

Carol Pelletier: The grant is titled Got Books? This will support the purchase of a classroom library that includes fiction and nonfiction titles interesting and appropriate for middle school students.

Deb Walker: The grant is Decompo Depot. Cadets will grow mushrooms and set up earthworm farms. The project calls for dark spaces and using old filing cabinets will work to complete this project.

Laura Munson
NASA-8th grade field trip

Christina Bowman + Robin Livingston
Prep 8th grade enrollment program at HS

Carol Pelletier/Jane Clancy/Jennifer Neff
Interact Club: Mayors Feed the Hungry Campaign

Todd Brown
Project Inspire with Dr. Ngumbi + Mo-sahil

Coaches/Clubs

Wrestling	Kevin Owens
Girls Soccer	Eric Beckmann
Boys Soccer	Michael Hess

SMAP ATHLETICS REPORT

Cross Country –

Boys finished 2nd place in FSCL championships. Our first trophy from cross country.

Girls finished 3rd place in FSCL championships.

Boys/Girls Basketball –

Neither team qualified for the playoffs.

Wrestling/Girls & Boys Soccer –

Tryouts have been held, teams are formed.

Wrestling – Placed 3rd overall (out of 7 teams) at the 3rd Annual Berkeley Prep Invitational Tournament.

B & G Soccer – Game play begins the week of 29 JAN 2018.

Clubs –

Clubs have concluded for the school year.

**Club setting is a non-competitive environment where all cadets are encouraged to attend/participate. There is no tryout process. Each club provides an opportunity for cadets to showcase their talents, hone their skills, and build positive peer relationships. Clubs are DIFFERENT than our competitive athletic teams.*

1st Semester Athletics Ceremony will be held on 12/21 @ 315P in the SMAP cafeteria.

Volleyball MVP: Brianna Ream Volleyball MIP: Hannah Jordan

Football MVP: Chris Phillips Football MIP: Riley Cleary

Boys BBall MVP: Nathan Cohen Boys BBall MIP: Riley Cleary

Girls BBall MVP: Shannon Flynn & Kali Bailas

Boys XC MVP: Chase Turner Boys XC MIP: Matthew Bickel

Girls XC MVP: Elise Dunn Girls XC MIP: Jaysily Martinez

IB MYP Read Ahead

1/30/18

SMA Prep continues to collate the demands of standards-based learning needed for student success on the FSA and EOC exams and the IB MYP criterion-related, authentic assessment. With more access to standards assessment data i.e. iReady, Big Ideas and USA Test Prep, a focus of ongoing formative assessments allows for a more thorough understanding of where students are with their competency by drilling down to each standard itself. Authentic assessment allows students to show what they can do with what they know and is a requirement of the IB MYP. Both of these approaches to teaching and learning can be implemented if the goals are equally valued.

Students should be assessed on what they have been taught in a timely manner and be able to show their progress overtime which is the purpose of formative assessment: assessment *for* learning. The IB MYP framework places more emphasis on the formative process in both content and skill as these processes are directly revealed in a student's successful summative experience.

The goal of improving the Academy's school grade is an important one. The AdvancED accreditation process beginning on both campuses will provide a thorough audit of how our faculty and staff are currently working together and operating under a shared vision to ensure student success and improved outcomes. Elements of the IB MYP will provide strong evidence for many of the required AdvancED indicators because the framework itself is already built upon current best practices in K12 education. This will support a greater understanding of the value of using data to focus on standards and skills, while also working within the larger, concept-driven IB MYP framework.

Lisa Currie
IB MYP Coordinator

Head of School Report – High School Campus
February, 2018

Campus Life/Events

Algebra 1 EOC and Geometry EOC scores were received since last Board Meeting. Overall math achievement last year was 42%. This semester overall pass rate for Geometry was 57% and Algebra 1 was 66%, which is a sizeable increase.

Upcoming Events

Spring Social (Previously Spring Open House) – 2/6/18
Career Week – 2/11-2/16

Cadet Highlights

IB Flags in Cafeteria –

The flags in the SMA cafeteria are the result of Brandon Stewart's IB CAS (Creativity/Activity/Service) project. A CAS project is studied throughout a student's two years in the Diploma program alongside their academic studies. It is not formally assessed but is part of the requirements to earn an IB diploma. Students reflect on their CAS experiences and provide evidence of achieving the seven learning outcomes for CAS. CAS requires students to take part in a range of experiences and at least one project. The project challenges students to show initiative, perseverance, and develops skills such as problem-solving and decision making. All CAS activities are initiated by students themselves. Ideally, the project should be something that may be sustainable over time. Brandon researched grants to get the money for his flag project. He then selected the countries that he wanted to represent with the flags and ordered the materials. He found a quote that he felt represented his sentiment in placing the flags in SMA and had the plaque made to hang amongst the flags. Each month the flags will be rotated, with the flags displayed having some significance to the month (ie., Ireland flag in March for St. Patrick's day).

Cadet Anastasia Osbourne – Nomination to West Point.

Cadet Lauren McMahon – Appointment to West Point – and will be on their rifle team.

Adventure Raiders Season began on January 26th with Mud Pit Day. SNN was on campus to provide coverage of the event.

First Responder Appreciation on 1/24/18 – Our Interact Club made gifts for the First Responders as part of a First Responders Appreciation. They went to the Sarasota Police Department and also had an opportunity to see firsthand the emergency vehicles and talk to police officers and other first responders.

2014-15, 2015-16 and 2016-17 graduation rates by school

School	Graduation rate 2014-15	Graduation rate 2015-16	Graduation rate 2016-17
Booker High	72.2%	75.9%	80.4%
Imagine School at North Port	70.2%	78.8%	89.1%
North Port High	77.9%	83.8%	84.0%
Pine View School	98.3%	99.5%	100%
Riverview High	79.1%	84.3%	85.7%
Sarasota High	76.9%	81.9%	81.4%
Sarasota Military Academy	94.5%	94.1%	96.7%
Suncoast Polytechnical High	91.9%	97.6%	92.7%
Venice High	80.3%	92.6%	89.2%
Sarasota County School District	79.2%	85.4%	85.7%
State	77.9%	80.7%	82.3%

Faculty/Staff Highlights

Math teachers from high school campus and Prep met together for planning and collaborative purposes.

Each Department is dedicating about 30 minutes of their monthly department meetings to discussions around data to help drive instruction. Administration is attending those meetings and facilitating those discussions.

Lingering Thoughts

Graduation
Scheduling

Campus Needs

No additional Needs at this time other than those already discussed

SMA ATHLETICS REPORT

2/5/18

BOYS BASKETBALL

The boys have been improving every game in their skills and fundamentals. They have 2 games remaining before districts next week. The district they play in along with the other court sports is 5A, which is extremely talented. Hopefully our boys can get a few victories before the end of their season. Coach Carver is making amazing improvements every day! We have been told by multiple sources that they think highly of Coach Carver and his leadership.

GIRLS BASKETBALL

Our Lady Eagles have come a long way in a short period of time. Their record is 5-15 and had a dominant win the other night against ODA in their last game of the season. They have their District game Tuesday at Berkeley Prep in Tampa. Coach Torrisi has done an amazing job keeping moral and retention up through a challenging start. We look forward to many more seasons with her at the helm. Likewise with Coach Carver and his compliments from outside sources Coach Torrisi has plenty of her own.

BOYS SOCCER

Coach Gehndyu has made significant strides with our young men on the soccer field! Record of 4 wins. 10 losses and 1 tie. Our young men fought very hard to advance into the district championship, but fell short by 1 goal. It was an amazingly hard fought game and our boys represented SMA very well! We are very confident that our boys will be in the district championship game next year with Coach Gehndyu leading the way!

GIRLS SOCCER

Coach Chipman and her girls won a District Championship Runner-Up vs Cardinal Mooney last week. Record of 7 wins, 5 losses and 2 ties. The girls have improved every game and it is great to see some more hardware displayed in the front office honorably! They will travel south to Bishop Verot Tuesday night for 1st round of Regionals. It is always fun to see our student-athletes experience making it to the state tournament! Congrats to our Soccer Girls!

WRESTLING

Coach Arrington and his boys have had an amazing year thus far! 3 wrestlers have achieved 100 wins or more over their SMA career! We are District Champions and fought an excellent fight in regionals but came up just short. We are still very excited because 5-6 wrestlers will advance into the state tournament as individuals. Mason Gordon, Jovan Cine and Isaiah Cunningham have excellent chances of making it all the way to state!

GIRLS & BOYS LACROSSE

Captain Ebony Mackey our Intensive Reading Teacher has graciously agreed to be our Girls Lacrosse Coach and Ian Snell as her Assistant. Coach Paul Gustin returns and is very excited about this year's team! Coach Gustin will be assisted by a young spirited Christian Dombavari. The season began last Monday for both teams and we look forward to some great games! First games are the week of Feb 19th.

IB BOARD REPORT

2/7/18

There are many exciting things happening in IB at SMA, however, this month I wanted to focus on the spreadsheet attached to this report.

- The 2018 graduating IB seniors comprise the positions of 1 through 7 in SMA class ranking. Additionally, the remainder of the IB seniors fall within the top 10% of the graduating class.
- Most of the 2018 IB seniors have applied to colleges outside the state of Florida.
- Those IB seniors that have received acceptance letters have been informed that IB was a primary consideration in their acceptance.
- Several of the 2018 seniors also received invitations into the HONORS College at the universities of their choice.
- All of the 2018 IB seniors with acceptances have been award substantial scholarship monies attributed to IB status. (both within Florida schools and in other states)

This year's Senior IB Banquet will be at Tara Gulf and Country Club on May 5 from 6-9. The cost is \$35 per ticket. The address is 662 Drewrys Bluff, Bradenton. Tickets will go on sale March 1 with a deadline of April 27 to purchase tickets. We would be honored to have SMA board members attend. It is a lovely formal evening of celebrating the IB Seniors successes.

IB CLASS OF 2018

NAME	CUM UNWT	CUM WGT	UNW/WGT RANK <u>219</u>	SAT READ	SAT MTH	ACT CMP	Institution	E/AD	Accepted	Not Accepted	Deferred	Wait List	WILL ATTEND
	3.500	4.100	74-39	660	600	24	FIT		x				
							UF					x	
							Case Western U					x	
							Tulane					x	
							Washington in St. Louis					x	
							Denver U					x	
	Northwestern		Duquesene			Vanderbilt							
	4.000	4.630	1 2			30							
HONORS COLLEGE 7 year medical program	4.000	4.638	#1	710	760	30	Stetson		x				
							USF		x				x
							Palm Beach Atlantic		x				
	3.966	4.621	11 4				Georgetown				x		
							Dartmouth						
							columbia						
							duke						
							FSU		x				
UF, NYU, Georgetown	Yale	U Virgin	U Penn	chicago	tufts	Rice stanford	princeton						
	3.898	4.424	21-15	690	600		U of Tampa		x				x
HONORS													

IB CLASS OF 2018

	3.559	4.119	63-38				29	FIT	x											
								FAU	x											
								UNF	x											
								UCF	x											
								FSU	x											
								UF												
					USF X	Tulane		Clemson												
	3.600	4.240	55-30	560	540		22	USF	x											
								FGC	x											
								SCF	x											x
\$60,000 scholarship	3.907	4.546	19-6	690	630		25	Marist	x											x
USF \$3000	3.901	4.534	22-7	640	600		28	USF	x											
								FSU	x											
								UF												
								West Point												x

IB CLASS OF 2018

	3.700	4.300	35-25	670	530	28	Naval Accademy						
							West Point						
							Air Force Academy						
							Coast Guard Academy						
			Kentucky	Miss	Tenn	Ohio St	FIT	x					
	4.000	4.615	1 5	620	550	27							
	3.960	4.623	14-3			31	Lipscomb U	x					
							UF					x	
							FL Gulf Coast					x	
							Oklahoma Christian					x	
							Clemson					x	
	3.611	4.204	51-33	660	600	28	CU Boulder						
							CU Denver						
							Colorado St U						
							UF						
							Oregon State						
	3.000	3.600	37-56	490	410	18	SCF	x					
	3.201	3.750	116-77	550	520	20	Hofstra	x					
							St. Johns	x					
							U of Pittsburgh	x					

IB CLASS OF 2018

								Lehigh				
								Emory				
			Brown	USF	FSU	UF		American University				
Nursing Program \$34,000	3.700	4.300	37-21	580	540	24		FL Southern	x			x
								FI Gulf Coast	x			
								USF			x	
	3.500	4.000	70-40	500	540	22		St. Johns	x			
								University of Alabama	x			
								Fordham			x	
								UCF				
								UF				
								FSU				
								U Southern Cal				
								Notre Dame				

MEMORANDUM

DATE: January 30, 2018
TO: SMA-Col. Christina Bowman, Executive Director
FROM: SMA-Cpt. Michael Friday, Faculty Representative
SUBJECT: Board Discussion Items for the February 7, 2018 SMA Board Meeting

Generally, things are going well with staff diligently focused on improving student test scores across the board – an effort that seems to be paying off with a recorded nine point increase in Biology Winter 2017 EOC scores from those recorded during the Spring of 2017. Further modifications to curriculum are ongoing in order to maximize the effectiveness of instruction.

Additionally, the schedule committee has completed master schedule templates for the upcoming 2018/2019 and 2019/2020 school years. We are currently awaiting student schedule selections to begin populating the schedule in order to test the integrity of the schedule. Slight modifications are expected but the foundations of the schedule appear solid.

Staff Concerns:

1. The first concern brought to my attention was that of classroom computer access for the English Department particularly during the second semester when much of the computer lab is being utilized for other state-mandated testing. There is a concern that the high number of ESE and ELL students currently enrolled need as much exposure to writing on the computer as possible in order to simulate the conditions they will be under during actual timed FSA testing. It is felt that the limited number of classroom computers and available computer carts do not provide enough resources to adequately prepare the students.
2. The second issue brought to my attention was a concern that there were too many dress code changes resulting in the need to purchase new polos, pants, winter wear, etc. Staff expressed a need for consistency and permanency with the dress code.
3. The third, and final issue raised, was a concern that SMA's tattoo policy prohibiting visible tattoos was not being uniformly enforced among staff and students. This issue was forwarded to administration to be handled accordingly.

SUBJECT: SMA Commandant / JROTC Program Report

DATE: 31 January 2018

BY: COL (Retired) Michael Ryan, SMA Senior Army Instructor/Commandant

HIGHLIGHTS:

SMA Raiders:

- **December 2nd: Male and Female Raider teams won 1st place over all in the State Raider Competition.**
- **December 9th: 1 female team (Berninger & Hochstetler) won the Best Raider competition**
- **December 16th: JV Raider Mixed team took 2nd place at the JV meet sponsored by Manatee High School**
- January 26th: Kicking off Adventure Season with traditional MUD PIT Day.
- January 27th: 2 Mixed teams entered in the Iron Knight Challenge for UCF (results to be determined)
- January 29th: Adventure Season begins (Mondays and Wednesdays)

SMA Rifle Team:

- **County Match - 2nd Place at Venice HS**
- **Army - 1st in Brigade and Qualified for the Army Service Championships**
- **US Army Junior Air Rifle Sectional - 2nd Place and earned an invitation to the Nationals**
- **County Match - 2nd Place at SMA**
- **County League Season - 2nd Place**

- Team will travel to the Army Marksmanship Unit in Ft Benning, Georgia to compete in the Junior Air Rifle Nationals, then go to the Civilian Marksmanship Program's South location in Anniston, Alabama for the Army JROTC Service Championships.

SMA Drill Team:

- **January 13th: Hosted the 2nd Annual SGM Richardson Drill Competition at Booker High School with the SMA Drill teams taking many trophies but finished 4th overall out of 19 schools.**
- **January 20th: Competed in Brandon HS Drill Competition**
- February 3rd: University of Tampa Drill Competition
- February 24th: Zephyrhills HS Drill Competition
- March 5th: Area 5 JROTC Drill Competition (Riverview HS)
- April 7th: Florida JROTC State Drill Competition (Lakeland HS)

PLANS: SPRING 2018

- **Commandant:**
 - Working with SMA COL Bowman and SMA LTC Vara to help develop a leadership program (National Middle School Cadet Corps) at SMA Prep that

will mesh with program presently being thought by JROTC at high school level. Hope to have completed by FALL school opening.

- Awaiting feedback on SAI's JROTC Report & SMA's Program Differences.

- **Regimental Staff:** Planning and executing Upcoming Events:
 - JROTC Program Assessment (Mar 2018)
 - SMA Senior Leadership Board (Mar 2018)
 - Florida Area 5 District Air Rifle Competition (SMA Hosted 3-5 Mar 2018)
 - Florida Area 5 District Drill Competition (SMA Hosted 17 Mar 2018 at Riverview HS)
 - SMA Awards Night (1800 in SMA Gym on April 19, 2018)
 - SMA Change of Command (May 16,2018)

CONCERNS:

- **Opening SMA JROTC Enrollment: 857 cadets** (which is the difference of SMA's present enrollment (886) minus the 29 students attending State College of Florida full time). This is important as it drives the amount of funding to be received from the Army next year and the number of Army Instructors authorized for our program. With the present number we are authorized the 10 instructors we presently have hired. By dropping below 900 cadets this year and if we open again below 900 we could would lose our authorized 11th Army Instructor position.
- **No Athletic field** or enough on campus open spaces for the conduct of JROTC physical fitness training or activities. Traveling to Gillespie Park can be risky and sometimes attracts complaints from neighborhood residents.

Treasurer's Report to the SMA Board of Directors
7 February 2018

This month's financial report is for the Fiscal Year to Date ending 31 December 2017. It is also significant to note that this marks the halfway point of our fiscal Year. This report consists of a Consolidated Balance Sheet, a Monthly Profit and Loss Statement, and a Fiscal Year to Date Profit and Loss Statement.

A review of the Balance Sheet indicates a current ratio of 3.37 for the High School and 2.12 for the Prep School which results in a combined current ratio for both schools of 2.95. These current ratios are well within the acceptable range for our organization. The combined working capital for both schools is \$1,234,395 which shows continued improvement.

Referring to the Profit and Loss Statements, the monthly P&L indicates a Net Operating Income for both schools of \$84,098 and the P&L Year to Date shows a combined Net Operating income of \$613,324. These numbers also show improvement over the last report.

I'm happy to report that the new school bus will arrive this week and will be placed into service. This means we now have a total of 6 owned buses to cover 5 routes. We will use our oldest bus as a spare which will now preclude our having to pay rent to the District for a loner when we have to turn a bus in for service and/or inspection. We still have to pay the District for 2 additional buses at the Prep, and 5 additional buses at the High School, in order to accommodate all of our transportation needs.

The big news is the receipt of a check from the School District in the amount \$1,381,420 as our remaining share of the 1.5 millage program which was totally unanticipated. As you will recall the Florida legislature last year changed the law providing additional revenue to charter schools under this program. We were informed that we could anticipate an annual total of approximately \$1,900,000 from this program; however, we expected to receive this money on a reimbursable basis. What a surprise! This money will show up in the January financials as a separate line item on the balance sheet as Deferred Revenue, account number 2410 in Liabilities, and it is our intention not to co-mingle this with other funds but rather treat it separately just as we have done in the past when the district held all the money.

It should also be noted that the High School will lose 18 FTEs because of seniors who graduated at midyear; hopefully, however, this will not have a serious impact and be offset somewhat, by an increase in the Capital Outlay Funds. For budgeting purposes we have asked the District to reduce our FTE by 20 as a conservative measure.

In summary, I am pleased to say that in my opinion we are in the best financial shape ever thanks to the \$1.5 millage program, and our next task will be to prioritize the use of this money.

Respectfully submitted,
Frederick M. Derr, SMA Treasurer

Sarasota Military Academy
Balance Sheet- By Campus
As of December 31, 2017

	HS	Prep	Total
ASSETS			
Current Assets			
Bank Accounts			
1110 Cash and cash equivalents			
1109 Petty Cash	400	400	800
1111 WF Operating Account	442,941		442,941
1113 SMA PTCC Account	15,721		15,721
1116 WF Advancement Account	76,495		76,495
1117 WF Credit Card Machine	18,883		18,883
1118 WF Business Market Savings	345,210		345,210
1119 SMA Prep Checking		174,393	174,393
1120 Athletics Account	72,285		72,285
1121 WF Prep PTCC Account		31,319	31,319
1122 Prep PTCC Wreaths		13,946	13,946
1123 Prep CC Machine		2,182	2,182
1124 SMA Wreaths	58,943		58,943
Total 1110 Cash and cash equivalents	\$ 1,030,878	\$ 222,239	\$ 1,253,117
8-1111 Sport Team Bank Accounts	87,214		87,214
Total Bank Accounts	\$ 1,118,092	\$ 222,239	\$ 1,340,331
Other Current Assets			
1160 Stifel Reserve	127,646		127,646
1210 Deposits	10,760	3,000	13,760
1220 Due from Other Governments			
1221 A/R ROTC	30,216		30,216
1222 A/R Due from District	130,158	226,185	356,343
Total 1220 Due from Other Governments	\$ 160,374	\$ 226,185	\$ 386,558
Total Other Current Assets	\$ 298,780	\$ 229,185	\$ 527,964
Total Current Assets	\$ 1,416,871	\$ 451,424	\$ 1,868,295
Fixed Assets			
1300 Fixed Assets			
1310 Land	973,750	7,424,550	8,398,300
1320 Land Improvements	73,227	42,750	115,978
1330 Building & Improvements	11,250,316	2,016,698	13,267,014
1340 Furniture, Fixtures & Equipment	1,495,897	340,505	1,836,402
1350 Motor Vehicles	396,012	216,415	612,427
1370 Capital Lease Equipment	53,300		53,300
1380 Audio-visual Material & Softwar			
1382 Computer Software	19,700	67,400	87,100
Total 1380 Audio-visual Material & Softwar	\$ 19,700	\$ 67,400	\$ 87,100
1390 Computer Equipment	74,942	359,733	434,676
Total 1300 Fixed Assets	\$ 14,337,145	\$ 10,468,052	\$ 24,805,197

1550 Accumulated Depreciation			
1329 AD- Land Improvements	(34,678)	(7,929)	(42,608)
1339 AD- Buildings & Improvements	(2,413,553)	(129,070)	(2,542,623)
1349 AD- Furniture, Fixtures & Equip	(1,233,565)	(137,352)	(1,370,917)
1359 AD- Motor Vehicles	(270,152)	(32,673)	(302,825)
1379 AD- Capital Lease Property	(53,300)		(53,300)
1389 AD- Computer Software	(7,725)	(286,370)	(294,095)
Total 1550 Accumulated Depreciation	\$ (4,012,974)	\$ (593,394)	\$ (4,606,368)
Total Fixed Assets	\$ 10,324,171	\$ 9,874,658	\$ 20,198,829
Other Assets			
1400 Unamortized bond costs			
1403 Bond Issuance Costs - 2012	110,000		110,000
1404 Loan Costs		2,650	2,650
1405 Prep Bonds Costs - 2016		164,027	164,027
1406 Prep Loan Costs - Equipment Loan		1,830	1,830
1409 Accumulated Amortization	(22,000)	(2,944)	(24,944)
1410 Accum Amortization - Bond Costs		(10,209)	(10,209)
1411 Accum Amortization - Equip Loan Costs		(343)	(343)
Total 1400 Unamortized bond costs	\$ 88,000	\$ 155,010	\$ 243,010
1625 Due From SMA Prep - Long-term	1,882,693	(1,882,693)	0
Total Other Assets	\$ 1,970,693	\$ (1,727,683)	\$ 243,010
TOTAL ASSETS	\$ 13,711,736	\$ 8,598,399	\$ 22,310,135
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2120 Accounts Payable	26,900	14,352	41,252
Total Accounts Payable	\$ 26,900	\$ 14,352	\$ 41,252
Credit Cards			
2150 Wells Fargo Visa CC			
2152 Stephen Kok	63,392		63,392
2153 Monika Wysocka	600		600
2154 Denise Harper	109		109
2155 Kevin Nasby	1,674		1,674
2156 Christina Bowman	1,388		1,388
2161 Pamela Donehew	1,234		1,234
2162 Robin Livingston	83		83
2163 Amy Mazner	4,520		4,520
2164 Donna Hoefer HS	1,642		1,642
Total 2150 Wells Fargo Visa CC	\$ 74,641	\$ -	\$ 74,641
2180 Wells Fargo SMA Prep Visa CC			
2183 Stephen Kok		35,561	35,561
2185 Rebecca Morris		135	135
2186 Betty Bultemeier		1,264	1,264
2191 Lisa Currie		420	420
2192 AJ Brown		160	160
2193 Beth Harris		22	22

Total 2180 Wells Fargo SMA Prep Visa CC	\$	-	\$	37,563	\$	37,563
Total Credit Cards	\$	74,641	\$	37,563	\$	112,204
Other Current Liabilities						
2110 Accrued Payroll						
2112 Accrued Payroll		225,701		168,148		393,849
Total 2110 Accrued Payroll	\$	225,701	\$	168,148	\$	393,849
2170 Accrued Payroll Liabilities		6,069		3,785		9,854
2200 Other Current Liabilities						
2230 Current Portion of LTD				(10,473)		(10,473)
Total 2200 Other Current Liabilities	\$	-	\$	(10,473)	\$	(10,473)
8-2290 Funds Held on Behalf of Others		87,214				87,214
Total Other Current Liabilities	\$	318,984	\$	161,460	\$	480,444
Total Current Liabilities	\$	420,525	\$	213,375	\$	633,900
Long-Term Liabilities						
2320 Bonds Payable						
2323 Educational Bond - 2012		4,872,000				4,872,000
2324 Note Payable Prep- Wells Fargo				274		274
2326 Prep Bond Payable - \$7.5M				7,084,086		7,084,086
2327 Prep Bond Payable - \$1M				954,634		954,634
2328 Wells Fargo Equipment Loan for Building 5				269,314		269,314
Total 2320 Bonds Payable	\$	4,872,000	\$	8,308,308	\$	13,180,308
2330 Accrued Vacation		18,307				18,307
2380 Interest Rate Swap		487,361				487,361
Total Long-Term Liabilities	\$	5,377,668	\$	8,308,308	\$	13,685,975
Total Liabilities	\$	5,798,193	\$	8,521,683	\$	14,319,875
Equity						
3010 Invested In Capital Assets, Net		4,983,114		1,437,494		6,420,607
3020 Temporarily Restricted Net Asse		69,778		16,924		86,701
3030 Unrestricted Net Assets		2,505,470		(1,635,844)		869,626
Net Income		355,181		258,143		613,324
Total Equity	\$	7,913,543	\$	76,717	\$	7,990,260
TOTAL LIABILITIES AND EQUITY	\$	13,711,736	\$	8,598,399	\$	22,310,135

Sarasota Military Academy
Profit and Loss - Monthly - By Campus
December 2017

	HS	Prep	Total
Income			
3100 Federal Direct	30,216		30,216
3300 Revenue from State Sources	384,791	314,064	698,855
3400 Revenue from Local Sources	327,986	159,037	487,023
Total Income	\$ 742,992	\$ 473,102	\$ 1,216,093
Gross Profit	\$ 742,992	\$ 473,102	\$ 1,216,093
Expenses			
4100 Salaries	399,829	264,759	664,588
4200 Employee Benefits	93,551	72,170	165,721
4300 Purchased Services	63,215	44,236	107,451
4400 Energy Services	9,728	9,105	18,833
4500 Materials & Supplies	24,966	8,124	33,090
4600 Capital Outlay	9,432	12,609	22,041
4700 Other Expenses	76,028	44,243	120,271
Total Expenses	\$ 676,750	\$ 455,246	\$ 1,131,996
Net Operating Income	\$ 66,242	\$ 17,856	\$ 84,098
Net Income	\$ 66,242	\$ 17,856	\$ 84,098

Sarasota Military Academy
Profit and Loss - YTD - By Campus
July - December, 2017

	HS	Prep	Total
Income			
3100 Federal Direct	172,623		172,623
3300 Revenue from State Sources	2,652,163	1,747,665	4,399,828
3400 Revenue from Local Sources	1,724,765	1,161,683	2,886,448
Total Income	\$ 4,549,551	\$ 2,909,347	\$ 7,458,898
Gross Profit	\$ 4,549,551	\$ 2,909,347	\$ 7,458,898
Expenses			
4100 Salaries	2,293,306	1,480,545	3,773,851
4200 Employee Benefits	534,719	404,178	938,897
4300 Purchased Services	512,642	296,781	809,423
4400 Energy Services	67,566	57,923	125,490
4500 Materials & Supplies	231,868	74,960	306,828
4600 Capital Outlay	79,444	60,924	140,368
4700 Other Expenses	474,824	275,892	750,716
Total Expenses	\$ 4,194,370	\$ 2,651,204	\$ 6,845,574
Net Operating Income	\$ 355,181	\$ 258,143	\$ 613,324
Net Income	\$ 355,181	\$ 258,143	\$ 613,324

SMA PTCC Meeting

Thursday, January 18, 2018
1:30 PM

DATE: 1/18/18

TIME: 1:30 PM

LOCATION: SMA Prep Conference Room

MEETING CHAIR: Mary Gaulrapp

email:
mkgaulrapp@gmail.com

phone:
(941)650-0559

MEETING SCRIBE: Tara Angus

email:
Tara_M_Angus@uhc.com

phone:
(941)724-1346

MEETING TITLE: Monthly Meeting

**SUPPORTING DOCUMENTS
REQUIRED:**

BOARD MEMBERS / ATTENDEES REQUESTED:

Mary Gaulrapp, President| Shannon Mitchell, Vice President| **Laura Paolercio, Treasurer**| **Tara Angus, Secretary**| **Christine Glassburn, Ways and Means Coordinator**| **Melissa Watrobsky, Publicity Coordinator/Parent Liason** | **Michelle Pearson, Volunteer/Social Events Coordinator**| **SMA-CPT Katie Martin, Faculty Liason**| **SMA-LTC Tom Vara, Head of School**| **SMA-COL Bowman, Executive Director of Schools**|

Call Meeting to Order- Meeting called to order by Mary @1:31 PM

Last Month's Meeting Minutes- . Approved by Michelle and Laura

Financial Report-Updated as of this morning. See attached. Tara motion to approve first, Michelle 2nd, all in favor

Old Business:

- **Purchase Clear Boxes for the Closet under \$200.00:** Mary: Needed for storage. Laura has office depot coupons to share - Approved Tara/Laura
- **Garage Sale:** Christine- feedback was that we profited but very time consuming
- **Barnes and Nobles conclusion:** Melissa- \$643.12 sales generated, 15% issued back to the us in gift card \$98.50
- **Grants:** Mary-Raiders approved \$250 from MS & HS- motion to approve Tara, Laura second, all in favor
- **Valentine Grams:** Melissa-DJ Decorations, Food, Dress Code- 2/9/18 is the dance date. Need ideas for DJ as a back up- cost not to exceed \$200 Motion to Approve (Laura/Melissa) . Adding a \$1 to ticket sales to include 1 photo from photo booth for every cadet. Additional photos will need to be purchased by the cadets.
- **Pasta Dinner:** Mary 4/13/18- 5-7PM See attached sponsor letter

New Business:

- <https://greatschools.org/>: Need positive reviews about SMA PREP. Incorporate pilot studies to address different population of the school - Tara to begin- see attached examples. Tara to get with Maj Morris on IB pilot study
- **Raiders Run:** 2/10/18- Mary- need of sponsors/gift baskets- Tara distributed information at Fleet

Feet

Other Business:

- **Next Meeting:** 2/13/18 @5:00 PM
- **7th Grade Trip to Bush Gardens:** 5/15/18- Cap Martin reminder
- **Adjournment:** 2:42 PM