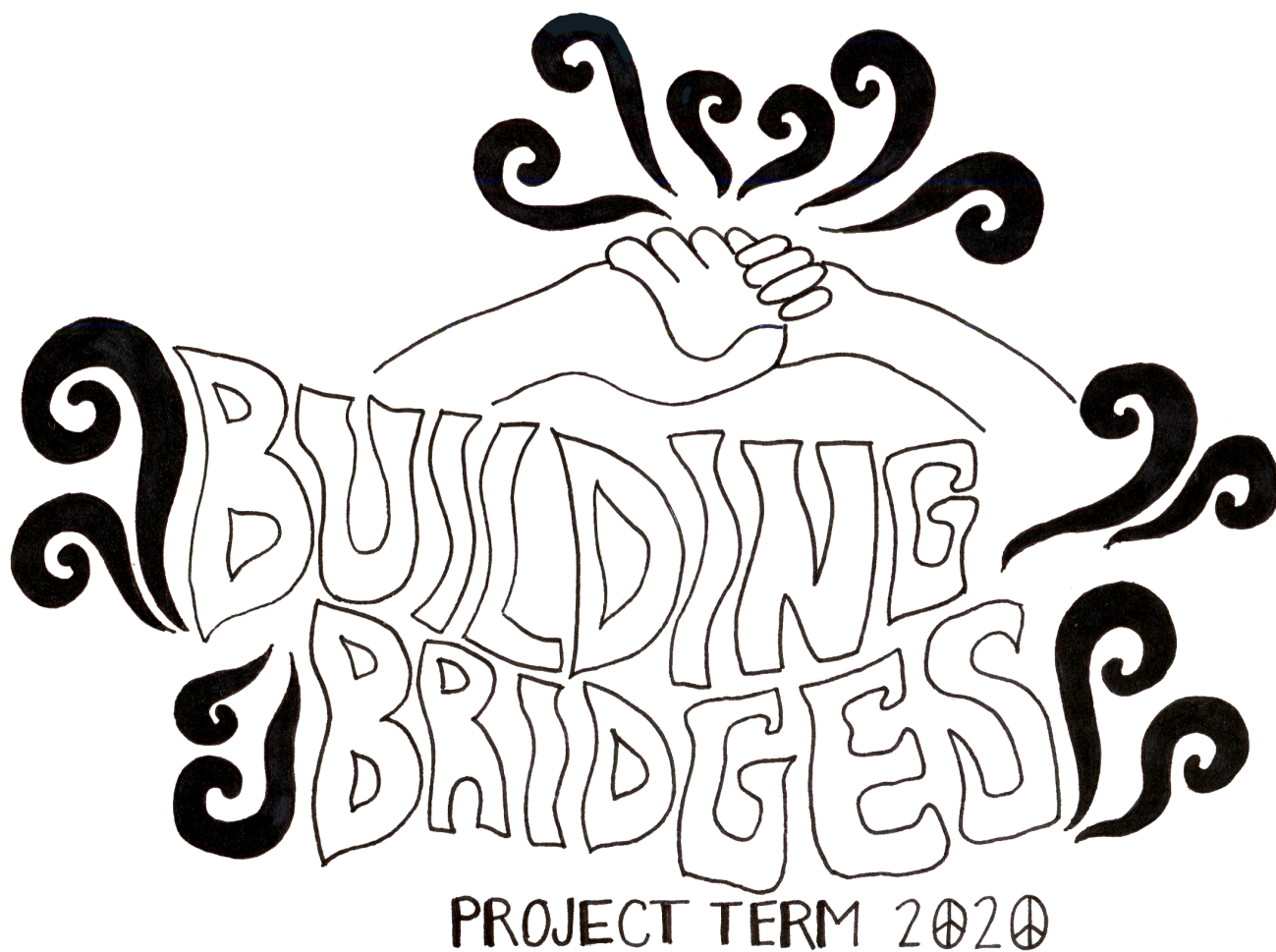




PROJECT TERM 2020

Building Bridges



**Academy of the Sacred Heart
Bloomfield Hills, Michigan**

PROJECT TERM 2020

Building Bridges

Since 1974, Project Term has been an integral part of the total curriculum in the Upper School. This unique program provides an **opportunity** for students to explore and learn in a focused unit of study. Incorporating the *Goals and Criteria* of a Sacred Heart education, Project Term allows students and faculty to plan programs jointly, thus offering hands-on learning in a variety of fields. Participants gain exposure and increased awareness of varied communities and cultures. How enriching this time can be for all who participate and what a rare opportunity provided for learning, adventure and fun.

WELCOME PROJECT TERM 2020

Project Dates: March 21 - 31, 2020

(Departure dates vary for each experience.)

PROJECT TERM GOALS

Each program is created, planned, and implemented based on the interests of the students, the expertise and resources of the faculty, and the availability of programs which match our criteria. Based on the *Goals and Criteria*, Project Term programs must demonstrate the following:

- I. *"A personal and active faith in God"*
By participating in the Project Term programs, students are able to grow in their faith, trust in others, and encourage shared reflections in the community.

- II. *"A deep respect for intellectual values"*
Programs must emphasize students' growth in the processes of observation and questioning, and must demonstrate an ability to synthesize information. The preparation of each program must demonstrate intellectual mastery.

- III. *"A social awareness which impels to action"*
Projects should include social analysis and an opportunity for participants to initiate change where necessary.

- IV. *"The building of school community"*
Programs should create opportunities for participants to work together to achieve a communal atmosphere while nurturing their communication skills.

- V. *"Personal growth in an atmosphere of wise freedom"*
Programs should create opportunities for participants to grow in their ability to make decisions and ultimately to reflect on them. Through Project Term programs, students realize their self-worth and learn how to make wise choices.

PROJECT TERM REQUIREMENTS

- I. All Project Term experiences must incorporate the *Goals and Criteria* of Sacred Heart education. Project Term activities are generated by faculty in accordance with the following specific established criteria: **
- A) An Upper School faculty member or Academy of the Sacred Heart faculty or staff member must be on every project.
 - B) No parent may chaperone any project unless he or she is employed by Sacred Heart or the spouse of a Sacred Heart employee.
 - C) If an employee (or spouse) of Sacred Heart does chaperone a project, he or she cannot chaperone an experience in which his/her daughter participates.
 - D) All non-faculty chaperones must be at least 25 years of age.
 - E) The objectives of the project must be clearly defined.
 - F) The Project Term moderators must have a daily agenda available prior to departure with specific daily activities.
 - G) Accommodations and meals should be appropriate to the experience and not be excessive. All projects must model the elements of **simple living**.
 - H) Projects cannot be restricted to nor designed expressly for members of a specified course or co-curricular group.
 - I) Away projects may start on Saturday, March 21 and must conclude by Monday, March 30 (the only exception allowed would be due to an unusual travel arrangement made by the Project Term team).
 - J) Home experiences may begin Saturday, March 21 and conclude on Monday, March 31.
 - K) All students must be present for the closing activities including the Output Assembly. Failure to attend output assembly will result in no credit issued for Project Term.
 - L) **The Administration reserves the right to withhold placement of a student in any given experience.**

** *All criteria are subject to the discretion of the Head of School and the Associate Head of School.*

II. PROJECT TERM SELECTION

On Thursday, October 10 at 6:00 PM the community will gather for International Dinner and Project Term Kick-off. The purpose of this meeting is to introduce the Project Term offerings, fundraising opportunities, and to answer pertinent questions.

All new/transfer students **must** choose a group experience. Students in Grade 12 may choose a group or individual experience. Students in Grades 9, 10, and 11 must choose a group activity. Questions regarding this may be directed to Ms. Kozler.

Selection by Lottery:

Each student (by class) will select a lottery number. If all paperwork (health form, application/choice form, tuition assistance form [if applicable]), and deposit are submitted on time, students in Grade 12 receive first choice in order of their class lottery number, followed by Grade 11, Grade 10 and Grade 9.

If the appropriate paperwork is **NOT** turned in on time, a student loses her selection placement and will move to the last selection choice **in their class**. In the event that too many students choose one particular project, selection will be determined by lottery number, suitability to project, spirit of cooperation, and personal responsibility of the students involved. *The faculty and administration reserve the right to make final placement decisions.* **If a student has an incomplete Project Term experience from the previous year(s), she will lose her lottery selection placement.**

Additionally, the Finance Office reserves the right to deny placement of a student on her selected experience for financial reasons. We ask that families select a reasonable experience based on their individual financial situation.

III. LIVING THE MISSION

The *Goals and Criteria* of a Sacred Heart education define the school's mission. Using these as a lens through which the educational journey at Sacred Heart is viewed, experiential learning opportunities are created in ways which allow the community to live the mission. There is a call to form global citizens and to recognize wonder and hope in the students.

A Sacred Heart education has three essential dimensions: mystical, ethical and ecological.

The ***mystical*** dimension leads us to seek the depths of mystery (through experiences yielding awe and fascination) and interiority (a person's thoughts, feelings and reactions to the situation), and to give depth and meaning to life.

The ***ethical*** dimension leads us to recognize the sacredness in others and seek to be the face of God's mercy in the world.

The ***ecological*** dimension leads us to recognize the sanctity of the earth and the fostering of simple living.

The process of approaching each experience with these three dimensions in mind aims to enable each student to formulate a plan for how she intends to deepen the *Goals and Criteria* in her life. This self-reflection will result in fresh insights and re-commitment to her life's journey.

IV. PROJECT TERM ATTENDANCE

Each participant in Project Term is expected to participate fully in all activities including the preparation meetings, the actual experience, reflection, post experience activities, and evaluation. During Project Term, attendance is required for all related events. Participants should be on time for all experiences and contribute to the positive attitude necessary for the success of the experience. Failure to actively participate in all activities could result in failure of Project Term, which is a graduation requirement.

V. PARTICIPANT REQUIREMENTS

Each participant must complete the following on time:

A) Registration Forms

Due to Upper School Office 7:45 a.m.

Wednesday, October 16 (Grade 12)

Friday, October 18 (Grade 11)

Tuesday, October 22 (Grade 10)

Thursday, October 24 (Grades 9)

- Application/Choice Form
- Health Form
- \$200 deposit
- **Copy of passport or Application for Passport, if applicable**
- FACTS enrollment*
- Current Enrollment Contract*
- Good financial standing*

* Questions concerning these topics should be directed to the Finance Office.

Please note that once a student and family have selected and committed to participating in a Project Term (by returning the Application/Choice Form with three choices) they have reserved that position and will be held responsible for the choice (by lottery number) as well as the financial commitment since the cost of each experience has been calculated based on a certain number of participants.

B) Learning Contract

Due to Moderators: Friday, February 7

Due to US Office: Monday, February 17

All Learning Contracts must incorporate plans for preparation, individual and group objectives, daily plan, reflection, and evaluation. All Learning Contracts must be signed by student, parent, faculty moderator, and the Director of the Upper School, or her designee.

C) Payment for Project Term

Eligibility for an out-of-town PT experience includes the following financial requirements. **If these conditions are not met, students will forfeit their lottery number and placement.**

- prior year account balance in good standing
- current year Enrollment Contract has been signed and returned
- enrolled in FACTS payment system or tuition has been prepaid

Payment Plan Option 1: payment to be made via FACTS:

- First Payment: Thursday, November 15 (25%)
- Second Payment: Friday, December 13 (25%)
- Third Payment: Tuesday, January 17 (25%)
- Final Payment: Friday, February 14 (25%, less fundraising, less tuition assistance)

Payment Plan Option 2: Plans that do not utilize FACTS:

- First Payment Thursday, November 15 (50%)
- Final Payment, Friday, December 13 (50%, less fundraising, less tuition assistance)

Any fundraising money earned will be deducted from the final payment. Excess fundraising money will remain in the student's account or result in a refund if all financial obligations have been met.

If the second payment method is selected, checks should be made payable to the Academy of the Sacred Heart and either mailed to the Finance Office or turned in to the Upper School office. No payments are to be made to any other agency or sponsor.

In the event of non-payment or insufficient funds, a \$30 penalty fee will be assessed per month. If a student's account is not paid in full by February 14, she will not be permitted to participate in her selected experience and will be held accountable for any expenses we are unable to recover on date of cancellation.

If parents would like to arrange for a payment schedule other than those previously listed, or have questions about tuition assistance, they should contact Mrs. Pietrangelo in the Finance Office. Through the generosity of our parents at the International Dinner and through other fund raising efforts, limited tuition assistance funds are available for those with a demonstrated need.

The Academy of the Sacred Heart has made a commitment to raise funds through Annual Giving and private solicitation to make it possible for each student to have at least one experience which might not otherwise be possible during her four years. Recognizing the financial burden this may present, students whose financial accounts are in good standing and who are seeking assistance for this experience may complete the Tuition Assistance Application available in the Finance Office. All policies and procedures applicable to the Tuition Assistance Program for the Academy apply to the distribution of funds for Project Term. These grants do not exceed \$400 per student, and are only available for projects at or under \$2,000 for students in grade 9-11. For students in Grade 12, additional consideration may be provided. In order to be eligible for any financial assistance, students must earn \$250 through fundraising.

D) Project Term Journals

Due: Wednesday, April 1 (*at the beginning of the day*)

Each participant must complete a daily entry in the Project Term journal. The entry may be prompted by the faculty moderator depending on the activities of the day. The journaling should be reflective and thorough, not just a list of the daily activities. This journal should be turned in each day in order for the faculty moderators to review and comment. The journals will be turned in to the Dean of Students at the end of Project Term.

The Project Term journal must come to school with the participant on Wednesday, April 1 for the Closing Prayer Service and final journal entry, as prompted by the Head of School.

E) Project Term Evaluations

Due: Wednesday, April 1

All student evaluations of the Project Term experience are due on this date. In addition, each participant will be required to plan and participate in group reflection and participate in all outputs.

Each student will receive a Pass or Fail grade for Project Term and written comments from the faculty moderator reflecting her participation in the project, based on her stated objectives. Written Project Term reports and grades will be provided to parents and posted on the Parent Portal.

If a student fails to complete all the required elements of the Project Term experience, she will be required to repeat an approved (by the US Project Term team) project during the following summer.

F) Group Output

Each student must participate in developing and creating a magazine as a group output. While no official evaluation of the group output occurs, the final project will be previewed for appropriateness by the Moderator(s).

VI. **STUDENT CONDUCT**

Participants are expected to uphold the *Goals and Criteria* of Sacred Heart education, the policies of the Upper School Handbook, and in this case, the general conduct rules for Project Term.

All participants are expected and required to participate in all planned group or individual activities, except in case of illness (as reported to the Director of the Upper School). Should a student be so ill that she has to miss more than two days, the Project Term experience would be incomplete and therefore she would be required to make up the Project Term experience.

Whenever any of the policies are not followed, participants are in danger of violating the Project Term Learning Contract and thereby of failing Project Term. In the event of a Project Term failure, the student must make up the experience in a manner proposed by the student and approved by the Project Term Team.

In case of serious violation of these rules, students will be informed of the infraction by the faculty moderator and sent home (in consultation with the Director of the Upper School, the Head of School and the Dean of Students). **Any costs incurred for such an infraction will be paid by the student or her parents.**

VII. **CELL PHONE POLICY**

Project Term is an opportunity for students to learn through experience and thrive in community. The experiences students have on Project Term are not the same as those they have in the classroom. This is by design. In order to live the experience fully and avoid unnecessary security risks, **cell phones and internet-enabled devices (like Apple Watches) are not allowed on Project Term experiences.** Each experience will have an individual policy about when and if these devices may be used. Cell phone rules on specific experiences are marked on the following pages.

In light of this policy, it is strongly recommended that your daughter bring a wrist watch and a camera.

VIII. **PARENT MEETING**

All experiences require a parent meeting with the moderators. The date for this meeting will be announced before Christmas break.

INDIVIDUAL PROJECTS

Students in Grade 12 may propose Individual Projects. An Individual Project proposal must include identification of how the *Goals and Criteria* of a Sacred Heart education will be implemented. An Individual Project should also represent an experience which cannot necessarily be provided for a student through the regular school curriculum or by a family opportunity. **A \$50 deposit is required for students wishing to participate in an Individual Project.** The Upper School faculty will consider and approve all Individual Proposals. Students on local Individual Projects will be visited at their projects by either the local supervisor or another adult in the community. They are expected to participate in reflection activities with other students involved in local individual projects. Each Individual Proposal requires the following:

I. Supervision

Students participating in an Individual Project must have an in-situ supervisor (other than a faculty member or parent) who can provide site supervision, assist in daily planning, and provide participation in reflection and evaluation.

II. Learning Contract

- Objectives
- Daily Plan
- Output Program
- Reflection Process
- Evaluation

III. Area of Focus

When career exploration is selected for an Individual Project, and to maximize the opportunity, particular preparation will be required of that student. A student must:

- A. Review with her faculty moderator, the results of the MBTI and/or the CSSI (from her file) to see if she has shown some propensity toward the career chosen to explore.
- B. Read and summarize the Occupation Outlook Handbook's review of the career chosen. The summary should include:
 1. Education required to successfully pursue career path
 2. Employment variations
 3. Job market
 4. Income range

Upon completion of Project Term, the Individual Output should include some reflections and reactions of the student to the information gathered before Project Term. For example, did the student find that in the "real life" experiences, her MBTI and/or CSSI data rings true? And, was the first hand information gathered a match with the OOH research?

NETWORK OF SACRED HEART SCHOOL EXCHANGE *(Dates to be mutually agreed upon)*

Application for Exchange experiences are due during the late winter/early spring of the year prior to making the Exchange. In order to qualify for exchange, students must be in good academic and social standing. The Exchange Coordinators at the student's home school and the intended exchange school handle the paperwork. Once she is accepted for an exchange experience, students and their families work out travel arrangements. The many advantages to exchange include seeing another part of the country/world, getting a taste of life away from home before college, experiencing life – academic, extracurricular, religious, and social – at another school, making new friends and building community within the Network.

Cost: \$50 administrative fee, plus airfare and spending money

GROUP PROJECTS

All group experiences last seven (7) to nine (9) days within the Project Term window of March 21 to March 31 2020, and are subject to availability and student interest. Each project must have the minimum number of students listed and necessary faculty moderators. If for any reason an experience needs to be canceled, the students' needs will be met with another experience. **A \$200 deposit is required for students wishing to participate in a Group Project.** The final project cost is dependent on actual travel costs at the time of Project Term and the number of participants in each group. All students must travel with Academy of the Sacred Heart arranged travel reservations and MUST travel with their group. *No frequent flyer tickets may be cashed-in for group travel.*

GOOD WORKS IN CRESCENT CITY

New Orleans, Louisiana

Situated on the edge of the Mississippi River and the mighty Lake Pontchartrain, New Orleans has strong French, Spanish, African, and Native American roots. Help with the ongoing hurricane relief effort by assisting with home construction projects and interact with local families. After service, explore the French Quarter and try traditional local foods.

A parent meeting is required before departure.

Cell Phones:	Phones will be collected on arrival
Means of Travel:	Airplane and Bus
Minimum # of Students:	12
Maximum # of Students:	12
Cost:	\$2,550

LATITUDE 0 DEGREES

Quito, Ecuador

This is an exceptional PT experience full of history, culture, food and architectural beauty. Crossed by the equatorial line and the reason for its name, Ecuador is a country full of wonder. The focus will be on the city of Quito and the surrounding neighbor towns. QUITO is a UNESCO World Heritage site founded in 1534 by Sebastian de Benalcazar. This colonial beauty was dreamed up by the Spanish conquistadors and built by native Indian hands. QUITO has never been damaged by war or any other disaster and is nestled high in the Andes Mountains 9,300 feet above sea level. Rich in architecture and history, surrounded by snow-covered mountains and volcanoes. It is the place where the old meets the new and the people are kind and friendly. Here you can step on both North and South hemispheres at the same time, visit churches made of gold and walk the original 1500's cobblestone streets.

Students must have a valid passport. *A parent meeting is required before departure.*

Cell Phone:	Phones will be collected upon arrival
Means of Travel:	Airplane and Bus
Minimum # of Students:	12
Maximum # of Students:	12
Cost:	\$3,150

LAW AND ORDER

Detroit Metropolitan Area

Students will experience the actual workings and behind-the-scenes of our local legal system and get a first-hand glimpse of what it is like to work and be involved in these areas. From the police to the jails to the attorneys to the courts. Students will visit law enforcement offices sheriff's department, local police departments, US Marshals, ATF, DEA, and K9 units. Students will also visit the and see how the judiciary works by seeing actual trials, visit the U.S. District Court, Michigan Supreme Court, Court of Appeals, and Circuit Court. Students will talk and engage with the judges that preside over these courts. They will also speak with lawyers in the Wayne County Prosecutor's office and defenders office. Students will watch a jury being selected in Circuit Court and actually participate as the jurors in a UM law school mock trial. Exonerees will also be heard from as will the organizations, such as the Innocence Project. Forensic Science labs will also be visited. Students will have volunteer opportunities during this unique experience. This experiential has been advised by an actual COA Judge, his honor, the honorable justice Michael Riordan.

A parent meeting is required before departure.

Cell Phones:	Phones will be collected daily.
Means of Travel:	Van
Minimum # of Students:	6
Maximum # of Students:	12
Cost:	\$550

LIFE IN THE BATEYES

San Pedro de Macoris, Dominican Republic

Explore the ongoing challenges facing the Bateyes, barracks originally built for migrant sugar cane workers, and now used as permanent settlements for families and entire communities—typically with substandard housing. This 8 day PT experience provides a challenging, enriching, and impactful experience. Life in the Bateyes is a community focus, intense service experience that will challenge our students and provide them with a unique opportunity to engage with and work alongside community members.

Students must have a valid passport. *A parent meeting is required before departure.*

Cell Phones:	Phones will be collected upon arrival
Means of Travel:	Airplane and Bus
Minimum # of Students:	12
Maximum # of Students:	12
Cost:	\$2,775

MARINE BIOLOGY & ISLAND ECOLOGY (CIMI)

Catalina Island, California

Catalina Island Marine Institute (CIMI) at Cherry Cove is a unique outdoor science school. It is one of three outdoor science schools on Catalina Island operated by Guided Discoveries. This program provides hands-on science experiences using state-of-the-art labs and equipment. One of the focuses of the experience is environmental stewardship. Program instructors will guide students through island terrestrial biology, marine biology labs and field activities. During the time on Catalina Island, the group will participate in day and night snorkeling, ocean kayaking, marine biology labs, desert ecology hikes, an astronomy night hike and much more.

Additionally, the group will spend their first night away on the historic Queen Mary and the last afternoon visiting Santa Monica Pier.

A parent meeting is required before departure.

Cell Phones:	Phones will be collected upon arrival.
Means of Travel:	Plane and Van
Minimum # of Students:	12
Maximum # of Students:	12
Cost:	\$2,000

REBUILDING AFTER HURRICANE HARVEY

Houston, Texas

In 2017, Hurricane Harvey made landfall on the coast of Texas causing catastrophic flooding, displacing more than 30,000 people. Contribute to rebuilding efforts to help people recover from this natural disaster and repair damaged property. Learn about the effects of natural disasters, actions cities can take to protect their citizens, and the importance of environmental health in response to natural disasters. Explore this cultural melting pot, known as one of the most diverse urban areas in the USA, and experience the Texan lifestyle that makes it a world-class city.

A parent meeting is required before departure.

Cell Phones:	Phones will be collected upon arrival
Means of Travel:	Plane and Van
Minimum # of Students:	12
Maximum # of Students:	12
Cost:	\$2,650

SIMPLE LIFE ON THE FARM

Poughkeepsie, New York

Sprout Creek Farm, established in 1982, is a center for education, farming, community building and spiritual growth. It is a place of work, or peace, intellectual inquiry and experiential learning. Students will be immersed in the simple life of living and working on a farm, where days begin very early and night falls equally early! Students will learn about sustainable food choices, ecology and animals on the farm. Meals will be homemade and fresh. At night there will be time for reflection and building community around a campfire or a board game.

A parent meeting is required before departure.

Cell Phones:	Phones will be collected at the Farm
Means of Travel:	Airplane and Van
Minimum # of Students:	10
Maximum # of Students:	12
Cost:	\$1,850

Z - IN SEARCH OF THE SUSTAINABLE SOUL

Iquitos, Peru

This experience will include movie nights (Lost City of Z, Medicine Man, and more), followed by in depth discussions, and critical thinking sessions. Included in this experience will be an opportunity to work with two non-profit groups firsthand to see what this region of the world is like (when eco-travelers are not there). We will be working with students at the Sustainability and Education Center helping them peak their curiosity for learning and life. Students will experience uncomfortable moments both physically and emotionally. There is an expectation that you are looking to be challenged, an EXPECTATION that you are open to change and an EXPECTATION that you will find a way to immediately impact the world you live in.

Welcome to the jungle!

Students must have a valid passport. *A parent meeting is required before departure.*

Cell Phones:	Phones will be collected in Iquitos
Means of Travel:	Airplane, Bus and Boat
Minimum # of Students:	12
Maximum # of Students:	12
Cost:	\$3,250

**ALL TRAVEL DATES WILL BE CONFIRMED AFTER GROUP
ASSIGNMENTS HAVE BEEN COMPLETED.**