

Shabonee PTA Meeting Minutes - September 11, 2019

Welcome and Introductions: Welcome to the new school year!

Meeting Attendees: Dr. Panozzo, Mrs. Buchanan, Dara Owen, Rivka Daar, Emily Taylor, Sally Belofsky, Beth Sattler, Elana Margolis, Deborah Eddy, Adrienne Felder Mitterman, Kim Zlatin, Samantha Diamond, April Ocampo, Audrey Nicoll, Ellen Izenon

School Report: Dr. Panozzo

- a. The year is off to a great start, kids are getting back into routine.
- b. Curriculum Night was extremely well attended.
- c. Dr. Panozzo extended thanks to Teacher Appreciation Committee/PTA for back to school teacher lunch.
- d. Patriot Day observed on 9/11/19. All school school assembly addressed meaning of being a patriot, connected concepts to SWIM, and Ms. Simonsen led the group in song.
- e. Bus Brigades have begun with behavioral support and teaching expectations to student bus riders. Goal is to promote positive bus behaviors, help kids find a bus buddy.
- f. School Store, run by Mrs. Buchanan, is open Friday mornings. Mrs. Buchanan provides additional times and opportunities to make it easy for kids to shop with Dolphin Dollars.
- g. Students attended a SWIM assembly the first week, featuring a flash mob dance by teachers and staff.

President's Report: Dara Owen

- a. Successful committee sign-ups with Google Docs, and we have many volunteers.
- b. CATCH - Northbrook-based organization offering parent education and support programs in the community is asking for a parent liaison from each school in district 27. Please contact Dara Owen for details.

Vice President's Report: Beth Sattler

- a. Hot Lunch Volunteers: A glitch in the Sign-Up Genius for volunteers has been corrected. More volunteers needed for the rest of September. Parents who have signed up should revisit the site to double check dates.

Treasurer's Report: Audrey Nicoll

- a. Audrey is working to get the tax return in, and a summer audit was completed.
- b. PTA needs bill for the incoming 6th grade PTA-supplied summer reading book. Office will send bill to PTA.

Secretary's Report: Adrienne Felder Mitterman

- a. Edwina Boege won this month's PTA Perks drawing and will receive a Starbuck's gift card.

Committee Reports

Book Fair: Elana Margolis & Deborah Eddy

- a. Fall Book Fair is set for October 15th - 17th, during conferences week. Set-up and some class previews will occur Friday 10/11 and continue on Tuesday 10/15. Ice Cream Social set for Tuesday, 10/15, from 6:00-8:00pm, will tap Room Parent committee for more volunteers. Scholastic upgraded our Book Fair to include more titles and will assist committee with efficient fair layout. Committee engaging Mrs. Alexander to consult on appropriate book titles and help with previews. No set theme for this year, and principals' costumes for student voting are to be determined.
- b. Parents can watch for a sign-up genius for volunteer opportunities.

BOX TOPS: Dara Owen reported for Melissa Perrone

National Box Tops Program is phasing out of paper box tops, transitioning to scannable format using customer receipts. PTA will collect paper tops while program available, see if people might use the scannable receipts, and monitor overall to determine best plan going forward.

5K: Emily Taylor

- a. District 5K is September 21st. As of 9/10, 359 participants registered. Late Registrants may be able to get cotton race t-shirts (not the tech shirts), as supplies last.
- b. Thank you to the Girl Scouts troupe for their hard work providing the Curriculum Night Bake Sale - they raised \$800 toward the Rohrbaugh Scholarship program.
- c. 9/20/19 will be a school Spirit Day, wear any D27 race shirts.
- d. Race packet pick-up will take place on Friday, 9/20 or pre-race on 9/21.

Fund Raising: Emily Taylor

- a. Focus this year will be on Dinners Out.
- b. First Dinner Out on September 16th at Grillhouse. 20% goes back to the school. Publicity materials to come.
- c. Future Shabonee Dinner Out Nights: November, January, March, May. Alternating months benefit Hickory Point.

Square One Art: Emily Taylor

- a. Nothing happening until December. Students complete artwork in January/February; Ordering due by spring break to ensure in-school delivery. Ordering available after spring break for home delivery for a fee.

Membership: Emily Taylor

- a. As of August 12th registration information, 263 PTA members
- b. PTA will send a blast to remind people to join, parents receive directory by joining PTA

Directory: Dara Owen reported for Lynn Howard and Helen Seo

- a. Goal for Directory to come out is mid-October, things are moving along well

Environmental: Adrienne Felder Mittelman

- a. Details to follow. Committee held initial meeting to discuss continuing programs from previous years, will meet with Principals to confirm activities and scheduling.

Display Cases: Dara Owen reported for Shawna Schwalb

Flyers to come home to families soon, defining opportunities for student participation.

Family Night: Dara Owen reported for Dani Mokhtarian

- a. Committee is in need of volunteers for first Family Night on Friday, September 13 (email Dani). Hi-Five Sports will provide activity, families to supply picnic dinner, PTA supplied dessert.

Library Aides: Ellen Izenson and Kim Zlatin

- a. 11 volunteers are set to help, 6 on monthly basis, 5 on weekly basis
- b. Co-chairs are working with library to ensure there is enough for volunteers to do
- c. Volunteer opportunities will be opened up to all parents once further needs are defined.

Room Parents: April Ocampo:

- a. Committee chairs waiting for final Room Parent volunteer list
- b. Planning to continue to one PTA-provided giveaway for students across all classes, as with last year.

School Supplies: Dara Owen for Anna Harris

- a. All went well with EPI and supplies delivery for back to school. Thanks to all volunteers for sorting help.
- b. PTA buys a few extra supply kits to have on hand for students who need
- c. Anna is working with Apryl Schlueter to transition the role for next year
- d. PTA will sign a 2-year contract with EPI

Spirit Wear: Beth Sattler

Fall orders are due 9/14

5th Grade Party: Dara Owen

Highly sought after committee by volunteers this year, event details to follow.

Teacher Appreciation: Dara Owen

Welcome back to school lunch for teachers went very well

Yearbook: Dara Owen

- a. Committee will need more help with photos, page layouts
- b. It's time to order yearbooks; PTA blast to follow for 15% discount through September

New Business:

- a. Active Seating - Dr. Panozzo reported that school is awaiting samples for teachers and students to test out, before ordering pieces for classrooms
- b. PTA would like to work with school staff to determine PTA gift to school for this year as soon as possible, in order to raise family awareness of what families are helping to support at school.
- c. PTA meeting format for the year: In an effort to maintain attendance and to help people manage schedules and expectations, some monthly meetings will be listed as general meetings, and some listed as executive board meetings. However, all parents are welcome to attend any monthly meetings.

Meeting adjourned at 10:20 am

Respectfully submitted,

Adrienne Felder Mittelman
Shabonee PTA Secretary