



White Bear Lake Area Public Schools

Health and Safety Committee Meeting – October 9, 2019

7:30 a.m. – Community Theater

Snow Plow/Salt Hotline 651-407-7586

1. Welcome/Introductions

Dan Roeser

2. Summary of Committee Goals & Activities; Safety Committee Assessment

Dan Roeser:

- Goals of the Safety Committee and corresponding activities (handout)
- What activities would you like to see more focus on this year?
- What suggestions do you have for improvement of this committee?

3. First Report of Injuries

Kevin Klecker to summarize injuries incidents reported to date for 2019. (Copies of the summary of incidents will be forwarded to Principals/Associate Principals after the meeting).

4. Recent/Upcoming Health and Safety Activities

Kevin Klecker/Dan Roeser/Paul Engstran/Debbie Green to discuss recent health and safety activities, and describe upcoming projects.

Kevin:

- SafeSchools rollout
- Emergency response/staff training/door magnets/weather radios
- Referendum- security improvements
- Safety and Security Assessments

Dan:

- Summer projects update
- Annual notifications (Asbestos, IAQ, IPM, Lead-in-Water) –see handout
- Custodial Safety Data Sheet (SDS) books updated (Dalco, Continental Research)
- Insurance Inspection
- Referendum Planning

Paul:

- Summer Maintenance Team projects
- Annual vendor maintenance/testing of fire extinguishers, alarms, sprinkler systems
- HVAC projects completed/in process/led lighting projects.
- SchoolDude update/status report

Debbie/ATC:

- 6-month asbestos inspections & repairs (June-July)
- Annual playground safety checks & repairs
- Industrial Education ventilation checks (10-7-19 & 10-18-19)
- District-wide mock OSHA building walkthroughs (see handout)
- Upcoming:
 - o Mock OSHA walkthroughs (continuing)
 - o Annual Safety Refresher for Cook Managers
 - o Annual hearing tests for Grounds staff & Industrial Ed, PE and Band/Music teachers (Nov. 5)
 - o Meeting with district Industrial Ed teachers to discuss classroom safety (Nov.)
 - o Meeting with district Art Teachers to discuss classroom safety (Dec)

5. Department or Building Concerns

Dan Roeser to ask building representatives to report on building safety concerns.

6. Upcoming Meeting Dates:

- January 15, 2020
- April 08, 2020



White Bear Lake Area Public Schools

MINUTES/SUMMARY

Health and Safety Committee Meeting – April 17, 2019

7:30 a.m. – Community Theater Atrium

Snow Plow/Salt Hotline 651-407-7586

Agenda:

1. Welcome/Introductions

Kevin Klecker (filling in for Dan Roeser)

2. First Report of Injuries

Kevin Klecker summarized injuries and incidents reported to date for 2019. (Copies of the summary of incidents are forwarded to Principals/Associate Principals after each meeting).

3. Recent/Upcoming Health and Safety Activities

Kevin Klecker/Scott Larson/Debbie Green discussed recent health and safety activities, and described upcoming projects.

Kevin:

- Health and safety training for Custodial, Grounds and seasonal employees
- Trip hazards- concrete repairs needed?
- Summer projects

Scott:

- Indoor Air Quality - Recent ventilation work completed or in process
- Building Automation System Replacements

Debbie/ATC:

- Status of ventilation checks in Science, Art, Graphic Arts Classrooms
- Rooftop railings and fall protection
- Results of 5-year Lead-in-Water Testing and next steps (ALC, Birch, North)
- Key Items From Safety Meetings With CMS & Sunrise Science Teachers (4-9-19)
- Key Items From Mock OSHA walkthroughs with Head Building Engineers
- Upcoming:
 - Annual Heat Stress Reminder for Custodians & Grounds
 - Arrangements for vendor updates of Custodial Safety Data Sheet (SDS) books

4. Update from Safety & Emergency Coordinator

Kevin Klecker:

- Overview of Physical Security Standards
- Discussion about Lockdown Procedures

5. Safety Committee Assessment (did not have time to cover – moved to next meeting)

Kevin Klecker:

- What activities would you like to see more focus on next year?
- What suggestions do you have for improvement of this committee?

6. Department or Building Concerns

Kevin asked building representatives to report on building safety concerns.

7. Next Meeting Date/s:

Fall, 2019 (to be determined)