

**WHITE BEAR LAKE AREA SCHOOLS
BLOODBORNE PATHOGENS PROGRAM
CONTROLS AND EQUIPMENT**

Assigned Task	Engineering/Work Practice Controls	Personal Protective Equipment
<p>1. Clean up and decontamination of surfaces visibly contaminated with blood/body fluids.</p>	<p><i>Surfaces cleaned</i> - EPA-approved disinfectant cleaner is provided for cleaning and disinfecting surfaces.</p> <p><i>Biosafety scoops and plastic disposal bags</i> – are available in spill clean up kits.</p> <p><i>Handwashing</i> - Handwashing facilities are readily available and are to be used immediately upon completion of task and removal of PPE.</p> <p><i>Flushing eyes, nose, mouth</i> - handwashing facilities are to be used for flushing with water following accidental contact.</p>	<p>Minimum: <i>Suitable impervious gloves.</i> NOTE: PPE to be used depends on potential hazard. At a minimum, employees are required to wear <i>suitable impervious gloves</i> whenever there is potential for exposure to blood/body fluids.</p>
<p>2. Rendering First Aid</p>	<p><i>Handwashing</i> - Handwashing facilities are typically available to employees assigned to render first aid and are to be used immediately upon completion of task and removal of PPE. (For remote locations, such as buses, disposable antiseptic towelettes are to be available for use. The employee is to use handwashing facilities as soon as possible.)</p> <p><i>Flushing eyes, nose, mouth</i> - handwashing facilities are to be used for flushing with water following accidental contact.</p>	<p>Minimum: <i>Suitable impervious gloves.</i> NOTE: PPE to be used depends on potential hazard. At a minimum, employees are required to wear <i>suitable impervious gloves</i> whenever there is potential for exposure to blood/body fluids. CPR shields are also available from School Health Services.</p>
<p>3. Assisting With Injections (Prescription Drug or Vaccinations)</p>	<p><i>Self-sheathing needles</i> <i>Sharps containers</i></p>	<p>NOTE: School Health Services representatives are to meet at least annually to review the district Exposure Control Plan and consider additional engineering controls, including safer medical devices. Recommendations are to be documented and communicated to the Program Administrator and school parents.</p>

**WHITE BEAR LAKE AREA SCHOOLS
EXPOSURE CONTROL PLAN
SCHEDULE AND METHOD OF IMPLEMENTATION**

ACTIVITY SUMMARY	REQUIRED PROCEDURES	SCHEDULE
<i>Methods of Compliance</i>	<ul style="list-style-type: none"> • Use of Universal Precautions • Handwashing facilities • Disinfectant for surfaces • PPE - Gloves available in first aid kits and spill kits for potential hand exposure. Additional PPE available to custodians as needed: gloves, eye/face & body coverings for potential exposures • Use of sharps containers (and red bags if needed) by School Health Services. • Use of spill clean up kits for cleanup of surface contamination. 	<ul style="list-style-type: none"> • Sharps containers are picked up annually by Building Operations and transported to St. John's Hospital for proper disposal. If red bags are used, pick up is to be arranged through Building Operations, 651/407-7633. • Spill clean-up supplies provided to all Health Offices, Extended Day Offices, Custodians' Offices, and Bus Drivers. Supplies distributed by Building Operations and Transportation. • First Aid Kits are available in Health Offices, Extended Day Offices, Custodians' Offices, Food Service Offices, and on Buses. Kit contents overseen by each department.
<i>Hepatitis B Vaccination and Post Exposure Evaluation and Follow-up</i>	<ol style="list-style-type: none"> 1. Vaccination series offered to designated employees based on job assignment. New employees in the Bloodborne Pathogens Program are to be offered vaccination within 10 working days after job assignment. 2. Post-exposure evaluation 	<ol style="list-style-type: none"> 1. Within 10 working days after job assignment. Note: For School Health Services, Hepatitis B titre is to be drawn 1-2 mos. after 3-dose series, and revaccination provided if indicated. 2. To be initiated immediately following report of an exposure incident to <i>Health Office or Supervisor</i>.
<i>Communicating Hazards to Employees and Seeking Employee Input</i>	<ol style="list-style-type: none"> 1. Explaining system of color-coded sharps containers and red bags 2. Training of employees and requesting employee input regarding engineering controls. 	<ol style="list-style-type: none"> 1. Maintained in Health Offices. 2. Employees in program are to be trained initially, annually and in the event of job changes.
<i>Recordkeeping</i>	<ol style="list-style-type: none"> 1. Confidential Medical Records 2. Training Records and Sharps Injury Log 	<ol style="list-style-type: none"> 1. Records maintained by Physician and Program Administrator. 2. Records maintained by Program Administrator.